# Parks and Recreation Commission Meeting

March 04, 2024
7:00 PM
7071 University Avenue NE Fridley, MN 55432

# Agenda

**Call to Order**

**Roll Call**

**Approval of Agenda**

**Approval of Meeting Minutes**

1. February 5, 2024 Parks and Recreation Commission Minutes

**Open Forum**
The open forum allows the public to address the Commission on subjects that are not on the Regular Agenda. The Commission will accept feedback or questions from the public and asks that comments are limited to five minutes or less.

**New Business**

2. Election of Vice Chair
3. Fridley Parks and Recreation Mission and Vision
4. Updated 2024 Neighborhood Park Playground Design for Sylvan Hills Park
5. Parks and Recreation Commission 2024 Goals and Workplan Review

**Old Business**

**Staff Reports**

6. Springbrook Nature Center Report
7. Fridley Parks and Recreation Division Report
8. Park Maintenance Report

**Adjournment**

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs, or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact the City at (763) 572-3450.

# AGENDA REPORT

**Meeting Date**: March 4, 2024 **Meeting Type:** Parks and Recreation Commission

**Submitted By**: Mike Maher, Parks and Recreation Director

## Title

February 5, 2024 Parks and Recreation Commission Minutes

## Background

Attached are the meeting minutes of the February 5, 2024 Parks and Recreation Commission.

## Financial Impact

None.

## Recommendation

Staff recommends approval of the February 5, 2024 Parks and Recreation Commission minutes.

## Attachments and Other Resources

- February 5, 2024 Parks and Recreation Minutes.

# Park Commission Meeting

February 5, 2024
7:00 PM
Fridley City Hall, 7071 University Avenue NE

# Minutes

**Call to Order**
Chair Borman called the Parks and Recreation Commission meeting to order at 7:00 p.m.

**Present**
Luke Cardona
Peter Borman
Suad Maow
Don Whalen

**Absent**
EB Graham
Tim Kirk
Ken Schultz

**Also Present**
Mike Maher, Parks and Recreation Director
Jesslyn Quiram, Engineering Technician

**Approve Parks & Recreation Commission Agenda for February 5, 2024**

*Motion by Commissioner Cardona to approve the February 5, 2024 meeting agenda. Seconded by Commissioner Whalen. The motion passed unanimously.*

**Approve Parks & Recreation Commission Minutes for December 4, 2023 and January 2, 2024**

*Motion by Commissioner Cardona to approve the December 4, 2023 meeting minutes. Seconded by Commissioner Maow. The motion passed unanimously.*

*Motion by Commissioner Cardona to approve the January 2, 2024 meeting minutes. Seconded by Commissioner Whalen. The motion passed unanimously.*

**New Business**

1. Springbrook Nature Center Foundation Spree Event

Parks and Recreation Director Mike Maher introduced members from the Springbrook Nature Center Board who were present at the meeting.

Kim Tillberry, Allison, Egan, and Neal Hayford introduced themselves and provided information on the Springbrook Nature Center and the Foundation's upcoming Spree Event which will take place on April 6, 2024. They are still looking for donations and volunteers for the event. The Foundation is also looking for additional Board members. More information can be found on the website.

The Commission thanked the members of the Foundation for the work they do on behalf of the Springbrook Nature Center.

2. Commons Park Planning Update

Mike Maher, Parks and Recreation Director, provided background information on the Park System Improvement Plan and the themes and goals that were identified during that planning process. He stated that Commons Park is a unique site and is a larger community park. He provided the concept plan that was created in 2021 and noted that the goal would be to meet the needs of the community. He reviewed the current status and potential project timeline noting that they will continue to work on planning and community engagement throughout 2024. He provided information on the community vision for the Commons Park redevelopment to be inclusive and include four season recreation, community programs, and safety and security. He provided more details on what could potentially be included in the recreation building. He highlighted some potential wish list items for the park that had been mentioned during community engagement and reviewed the next steps and some additional discussion points.

Chair Borman reiterated that this is still in the concept phase, and nothing has yet been set in stone. He recognized that in order to accommodate the vision to recreate a destination park, some things will need to change. He also noted that when looking at the park it is difficult to determine what is City property and property owned by the School District as the spaces flow together.

Commissioner Cardona commented that it is nice to see this moving along, recognizing that they are very early in the planning and outreach process, but noted that this does look like it is shaping up to be a destination park. He asked for details on the upcoming community engagement events for this process. Mr. Maher recognized the primary stakeholder groups, noting that staff will meet with those parties in the next month which will be followed up with the typical process related to playground design.

Chair Borman asked and received confirmation that the building at this location is not currently used for park programing. Mr. Maher confirmed that the parks department does not currently use this space for its programing, but does partner with the school district and is a location for community education programing, and will plan to use the new building for future programing needs.

Jake Karnopp, Fridley School Board and Fridley Youth Baseball Association, stated that he was present tonight to see some of the plans being considered. He commented on the difficulty he had in finding the notice for the meeting and looked forward to a more robust presentation at the City Council meeting. He stated that last year there were 124 kids registered for youth baseball, with the majority of those being Fridley residents. He noted that not all Fridley residents attend schools in Fridley. He stated that there were seven teams playing on the two fields in Commons Park last year and provided details on the scheduling difficulties. He stated that if the plan remains as proposed, baseball will lose kids because there is not a safe crossing and there will not be enough space. He recognized that this is a big project and just wanted to ensure that their voices are heard. He commented that the current concept would have a negative impact on baseball which would then impact the soccer program as well. He recognized that the intent is to create a destination park, but wanted to ensure that the park was meant to be a destination for Fridley residents.

Commissioner Whalen appreciated the input and the desire for youth sports to be represented early in this process.

Mr. Karnopp provided details on the financial assistance provided through youth sports for those families that are unable to pay the registration costs. He also noted grants that the association has received that have assisted with providing equipment to children. He provided information on the other fields in Fridley and why, or why not, those would be viable options for play.

Chair Borman commented that he would like to make all park users happy, but recognized the difficulty for users to see what is City property and what is School District property. Mr. Karnopp provided details on the fields that are on City property and those that are on school property.

Commissioner Cardona asked the number of fields that would be removed in the concept. Mr. Maher noted that in the previous concept and the concept from 2021, both concepts would remove at least one or more baseball fields.

Mr. Karnopp stated that he would want to see two baseball fields remain to support the youth baseball program in Fridley.

3. Neighborhood Park Site Plan Review – Plymouth-Logan-Edgewater Gardens

Mr. Maher provided background information on the 2024 neighborhood park draft designs.

Jesslyn Quiram, Engineering Technician, began her presentation with Edgewater Gardens providing an overview of the already approved playground design for the park and overall park design. She highlighted changes from the concept to the design draft, explaining that those were guided by public input received. She then moved to Logan and the playground design that was approved by the Commission. She compared the original concept to the design draft, again noting that the changes were driven by input received from the public. She then moved to

Plymouth Square, highlighting the approved playground design and reviewing the design draft. She noted that there is not much difference between the concept and design draft.

Chair Borman commented that the plans look good and asked if construction would begin this year. Ms. Quiram confirmed that the plan is to begin construction this summer on these parks.

4. Fridley Parks and Recreation Mission and Vision

Mr. Maher stated that occasionally the group reviews the mission and vision to ensure those are still aligned with the current direction and focus. He stated that staff has drafted two versions of updated mission and vision statements for the Commission to review and provide input on.

Commissioner Whalen commented that he prefers version one of the updated statements. The Commission agreed.

*Motion by Commissioner Whalen to adopt version one of the proposed mission and vision statements. Seconded by Commissioner Maow. The motion passed unanimously.*

**Old Business**

**Staff Reports**

5. Springbrook Nature Center Report

Mr. Maher reviewed some highlights from the report including new carpeting in the classroom space, winter programing, and events.

6. Fridley Parks and Recreation Division Report

Mr. Maher stated that the program enrollment numbers were included in the packet for review. He stated that fall programming wrapped up and they are now in the winter programing. He recognized the poor weather conditions for outdoor skating, noting the season was about eight days long.

7. Park Maintenance and Construction Report

Mr. Maher provided a brief overview of the written report.

Chair Borman asked if the existing shelters at Moore Lake would be freshened up. Mr. Maher commented that there is one new shelter being installed in the place of an old shelter. He stated that they do hope to clean up the existing shelters with some new paint to match the aesthetic of the rest of the park.

**Adjournment**

*Commissioner Cardona made the motion to adjourn the meeting at 8:31 p.m. Seconded by Commissioner Whalen. The motion passed unanimously.*

Respectfully submitted,

Amanda Staple
Recording Secretary

# AGENDA REPORT

**Meeting Date**: March 4, 2024 **Meeting Type:** Parks and Recreation Commission

**Submitted By**: Mike Maher, Parks and Recreation Director

## Title

Election of Vice Chair

## Background

Per Fridley code 105.02, each commission shall annually elect a vice chairperson. At any meeting of the commission if the chairperson is unable to attend, the vice chairperson shall act as the chairperson.

## Financial Impact

None

## Recommendation

Staff recommends the Commission accepts nominations for the chairperson role and vote on any nominated individuals to elect a vice chair for 2024.

## Attachments and Other Resources

- None

# AGENDA REPORT

**Meeting Date**: March 4, 2024 **Meeting Type:** Parks and Recreation Commission

**Submitted By**: Mike Maher, Parks and Recreation Director

## Title

Fridley Parks and Recreation Mission and Vision

## Background

A draft Mission and Vision statement for Fridley Parks and Recreation has been prepared for review by the Parks and Recreation Commission. Staff recommends that a mission and vision statement be adopted to serve as a framework for alignment of Fridley's parks, trails and programs as the Park System Improvement Plan is implemented. Further, a clearly defined mission and vision will guide staff as new programs and services are evaluated and community partnerships are leveraged to meet the needs of the community.

A draft version of the Mission and Vision statements was reviewed and endorsed by the Commission at the February 5th meeting. Final versions, with a minor edit to the Vision statement are presented for an additional review before adoption by the Parks and Recreation Department.

## Financial Impact

None.

## Recommendation

Staff recommends that the Commission endorse the Mission and Vision statements for adoption.

## Attachments and Other Resources

- Fridley Parks and Recreation Mission and Vision Statements for Commission Review

**Vision Statement**

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

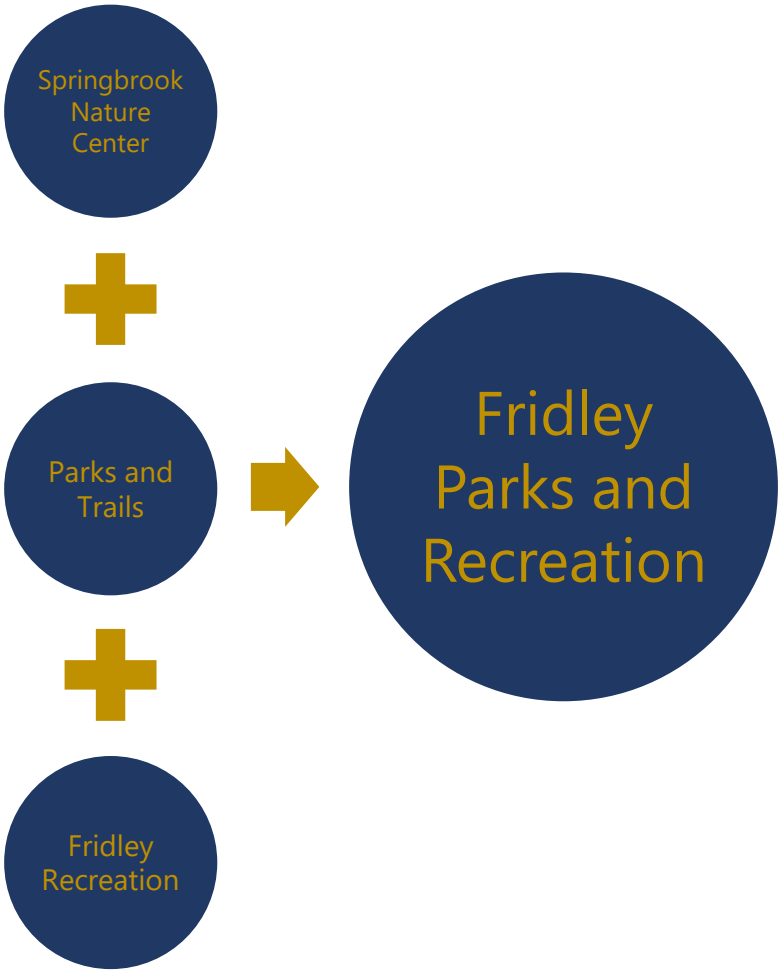
# Mission and Vision Statements

Fridley Parks and Recreation

# Fridley Parks and Recreation Mission and Vision Statements

## Purpose

- To align the purpose of Fridley's parks, trails, and programs as the Park System Improvement Plan is implemented
- Provide direction to staff on community priorities
- Provide a tool to define scope of community impact in relation to other agencies such as Anoka County Parks and Fridley Public Schools Community Education



# Mission and Vision Statements

Parks and Recreation

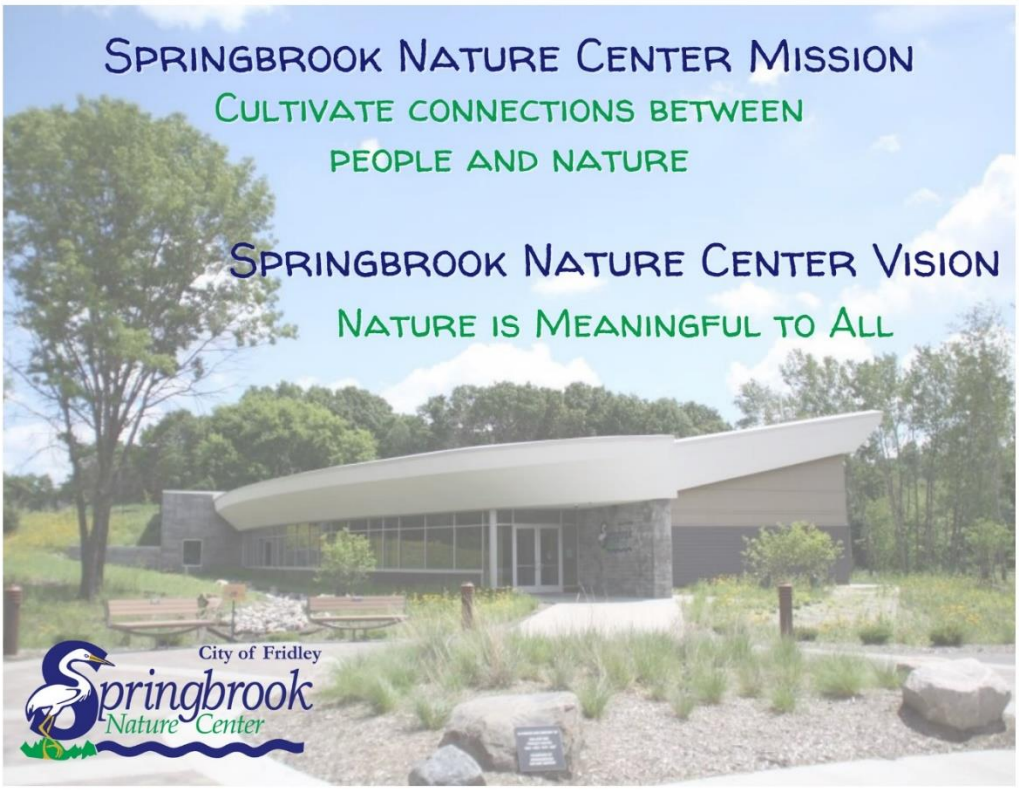
**Mission:** To promote a high quality of life in Fridley through welcoming parks, inclusive programs, and unique experiences.

**Vision (Reviewed at 2-5-24 Meeting):** Parks, trails, and recreation opportunities are valued by all in the Fridley community.

**Vision (Alternative version for 3-4-24 Commission Meeting):**

Parks, recreation, and natural resources are valued by all in the Fridley community.

**Springbrook Nature Center Mission and Vision:**



# AGENDA REPORT

**Meeting Date**: March 4, 2024 **Meeting Type:** Parks and Recreation Commission

**Submitted By**: Mike Maher, Parks and Recreation Director

## Title

Updated 2024 Neighborhood Park Playground Design for Sylvan Hills Park

## Background

Four neighborhood park projects are scheduled in 2024 as part of the approved Park System Improvement Plan. Initial playground concepts for these four parks were brought before residents at a series of neighborhood meetings during the summer of 2023. Preferred concepts were selected and refined based on comments and resident input.

A draft final design is attached for review by the Commission. A spring rider element was added as well as a subtle space theme to compliment neighborhood street names such as Jupiter Rd, Star Ln, Mercury Dr, and Satellite Ln.

## Financial Impact

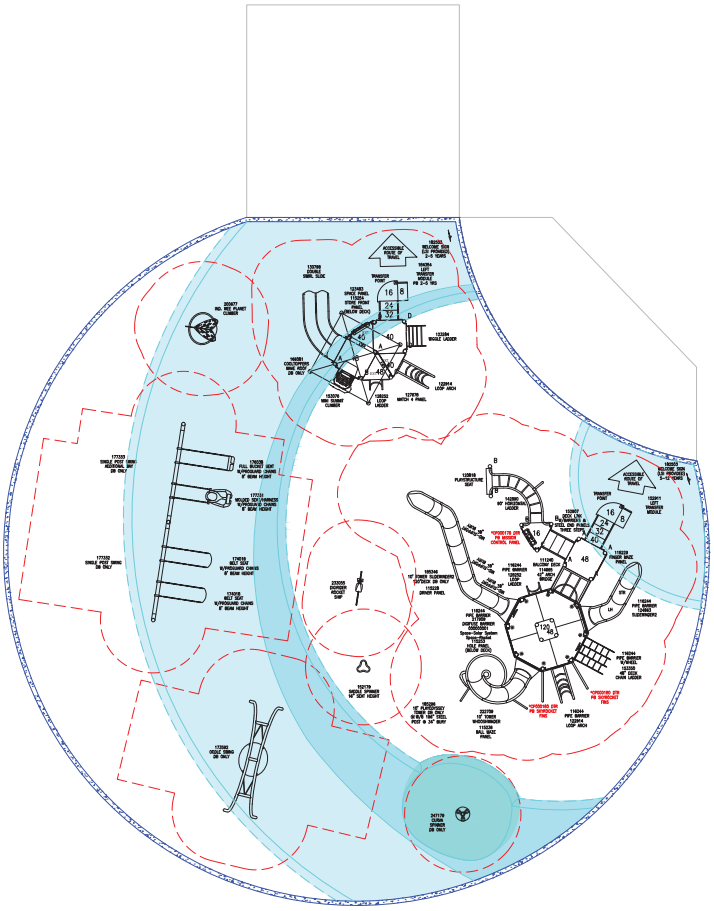
A budget framework has been approved for each park improvement as part of the Park System Improvement Plan (PSIP). Park concept plans and playground concept plans have been developed to fit within the already established guidelines of the PSIP. Staff will manage the budget for each park improvement project to stay within budget.

## Recommendation

Staff recommends that the Commission endorses the refined playground designs for Sylvan Hills Park.

## Attachments and Other Resources

- Refined playground design for Sylvan Hills Park



SCALE IN FEET:
0' 5' 10' 20'

| CONTAINER DETAILS | |
|---|---|
| TOTAL CONTAINER AREA | 4921 SF |
| ASTM SAFETY SURFACING TYPE | ENGINEERED WOOD FIBER AND POURED IN PLACE |
| TOTAL PIP AREA | 2215 SF |
| TOTAL EWF AREA | 2706 SF |
| TOTAL PERIMETER | 262 LF |
| EDGING TYPE | 6"X12" CONCRETE CURB |
| FINISH GRADE | TOP OF CURB |

**SITE PREPARATION REQUIREMENTS:

- MAXIMUM OF 1% GRADE CHANGE ACROSS CONTAINER
- NO PRE-INSTALLED DRAIN TILE OUTSIDE OF 4 FEET OF PERIMETER
- DRAIN TILE STUB TO BE PROVIDED IF DRAIN TILE IS REQUIRED
- NO DRAINAGE AGGREGATE PRE-INSTALLED
- NO FABRIC PRE-INSTALLED
- MINIMUM CONTAINER SIZE NEEDED DENOTES THE INSIDE OF CURB DIMENSION

2–5 AREA

| | | |
|---|---|---|
| TOTAL ELEVATED PLAY COMPONENTS 7 | | |
| TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP | 0 | REQUIRED 0 |
| TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER | 7 | REQUIRED 4 |
| TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN | 3 | REQUIRED 2 |
| TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS | 3 | REQUIRED 3 |

5–12 AREA

| | | |
|---|---|---|
| TOTAL ELEVATED PLAY COMPONENTS 15 | | |
| TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP | 0 | REQUIRED 0 |
| TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER | 10 | REQUIRED 8 |
| TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN | 8 | REQUIRED 5 |
| TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS | 6 | REQUIRED 6 |

flagship recreation
FLAGSHIP RECREATION
11123 UPPER 33RD ST N
LAKE ELMO, MN 55082
763-550-7860
FLAGSHIPPLAY.COM
@FLAGSHIPPLAY

landscape structures

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGE RANGES AS NOTED ON PLAN.

SYLVAN HILLS PLAYGROUND
REVISION 021224
6204 JUPITER ROAD NE
FRIDLEY, MN

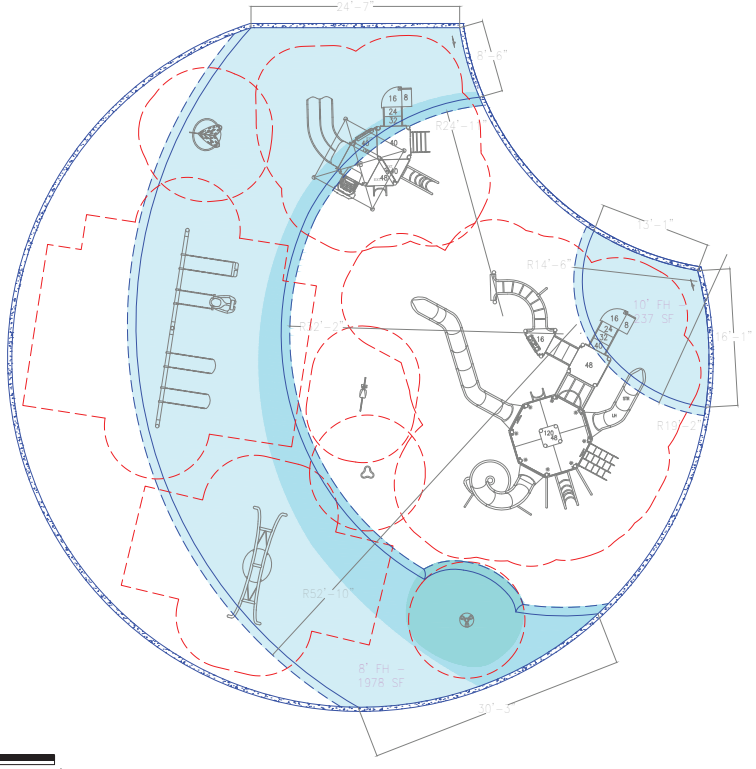
SALES REPRESENTATIVE:
BRETT ALTERGOTT

DESIGNED BY:
AO
2/13/24

3/16" = 1'-0"

SHEET
LS101

| CONTAINER DETAILS | |
|---|---|
| TOTAL AREA | 4921 SF |
| | |
| PIP BY CRITICAL FALL HEIGHTS | |
| 8' FH/ 3.5" PIP | 1978 SF |
| 10' FH/ 4.5" PIP | 237 SF |
| TOTAL PIP | 2215 SF |




SCALE IN FEET:
0' 5' 10' 20'

flagship recreation
FLAGSHIP RECREATION
11123 UPPER 33RD ST N
LAKE ELMO, MN 55082
763-550-7860
FLAGSHIPPLAY.COM
@FLAGSHIPPLAY

landscape structures

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGE RANGES AS NOTED ON PLAN.

SYLVAN HILLS
SUBGRADE PREPARATION
& SAFETY SURFACING

6204 JUPITER ROAD NE
FRIDLEY, MN

SALES REPRESENTATIVE:
BRETT ALTERGOTT

DESIGNED BY:
AO
2/14/24

3/16" = 1'-0"

SHEET
LG101

© 2024 Landscape Structures. All Rights Reserved

landscape structures
Sylvan Hills - Revision 021224
Fridley_SylvanHills 021224 • 2.13.2024
flagship recreation
© 2024 Landscape Structures. All Rights Reserved

landscape structures
Sylvan Hills - Revision 021224
Fridley_SylvanHills 021224 • 2.13.2024
flagship recreation
© 2024 Landscape Structures. All Rights Reserved

How high can you jump?
landscape structures
Sylvan Hills - Revision 021224
Fridley_SylvanHills 021224 • 2.13.2024
flagship recreation
© 2024 Landscape Structures. All Rights Reserved

landscape structures
Sylvan Hills - Revision 021224
Fridley_SylvanHills 021224 • 2.13.2024
flagship recreation
© 2024 Landscape Structures. All Rights Reserved

landscape structures
Sylvan Hills - Revision 021224
Fridley_SylvanHills 021224 • 2.13.2024
flagship recreation
© 2024 Landscape Structures. All Rights Reserved

landscape structures
Sylvan Hills - Revision 021224
Fridley_SylvanHills 021224 • 2.13.2024
flagship recreation
© 2024 Landscape Structures. All Rights Reserved

# State Contract #218091

## PROJECT INFORMATION

| | |
|---|---|
| Project name | **Sylva Hills Park** |
| Address | **6204 JUPITER ROAD NE** |
| City, State ZIP | **Fridley, MN, 55432** |
| Contract Year | **2024** |

## EQUIPMENT INFORMATION & PRICING

| Qty | Item No. | Description | Price | Ext Price |
|---|---|---|---|---|
| 1 | 114665A | Arch Bridge (42") | $3,024 | $3,024.00 |
| 1 | 122914A | Loop Arch 48"Dk DB | $1,811 | $1,811.00 |
| 1 | 128252A | Loop Ladder 48"Dk DB | $1,214 | $1,214.00 |
| 1 | 152907C | Deck Link w/Barriers Steel end panels 3 Steps | $3,488 | $3,488.00 |
| 1 | 153350B | Chain Ladder 48"Dk DB | $1,285 | $1,285.00 |
| 1 | 111228A | Square Tenderdeck | $1,341 | $1,341.00 |
| 1 | 111231A | Triangular Tenderdeck | $1,035 | $1,035.00 |
| 1 | 152911C | Curved Transfer Module Left 48"Dk DB | $3,805 | $3,805.00 |
| 1 | 111240A | Balcony Deck | $1,678 | $1,678.00 |
| 1 | 115228A | Driver Panel Above Deck | $1,132 | $1,132.00 |
| 1 | 115229A | Finger Maze Panel Above Deck | $944 | $944.00 |
| 1 | 115236A | Ball Maze Panel Above Deck | $1,607 | $1,607.00 |
| 1 | 115253A | Hole Panel | $791 | $791.00 |
| 1 | 116244B | Pipe Barrier w/Wheel Above Deck | $1,071 | $1,071.00 |
| 4 | 116244A | Pipe Barrier Above Deck | $816 | $3,264.00 |
| 1 | 217909A | DigiFuse Barrier Panel Above Deck | $1,693 | $1,693.00 |

| | | | | |
|---|---|---|---|---|
| 1 | 185296A | 10' PlayOdyssey Tower | $35,858 | $35,858.00 |
| 1 | 185346A | 10' Tower SlideWinder2 | $7,247 | $7,247.00 |
| 1 | 222709A | 10' Tower WhooshWinder Slide | $8,344 | $8,344.00 |
| 1 | 120818A | Playstructure Seat | $500 | $500.00 |
| 1 | 142890A | 2"90* Horizontal Ladder DB | $2,474 | $2,474.00 |
| 1 | 111404G | 100"Alum Post DB | $383 | $383.00 |
| 4 | 111404E | 116"Alum Post DB | $403 | $1,612.00 |
| 4 | 111404D | 124"Alum Post DB | $464 | $1,856.00 |
| 1 | 124863C | SlideWinder2 48"Dk DB 1 Straight 1 Left | $3,402 | $3,402.00 |
| INDEPENDENT: | | | | |
| 1 | 152179A | Saddle Spinner DB 16"Height | $1,331 | $1,331.00 |
| 1 | 233055B | DigiRider Rocket Ship DB | $1,785 | $1,785.00 |
| 1 | 247179A | Curva Spinner DB Only | $2,443 | $2,443.00 |
| 1 | 182503C | Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury | $0 | $0.00 |
| 1 | 173592A | Oodle Swing DB Only | $7,155 | $7,155.00 |
| 2 | 174018A | Belt Seat ProGuard Chains for 8' Beam Height | $163 | $326.00 |
| 1 | 176038A | Full Bucket Seat ProGuard Chains for 8' Beam Height | $454 | $454.00 |
| 1 | 177332A | Single Post Swing Frame 8' Beam Height Only | $1,663 | $1,663.00 |
| 1 | 177333A | Single Post Swing Frame Additional Bay 8' Beam Height Only | $1,234 | $1,234.00 |
| 1 | 177351A | Molded Bucket Seat (5-12 yrs) w/Harness ProGuard Chains for 8' Beam Height | $1,112 | $1,112.00 |
| CUSTOM: | | | | |
| 1 | CP000178A-0 | DTR PB Mission Control Panel | $2,050 | $2,050.00 |
| 2 | CP000180A-0 | DTR PB SkyRocket Fins | $1,902 | $1,902.00 |

## 2-5 Equipment

| | | | | |
|---|---|---|---|---|
| 1 | 122914A | Loop Arch 40"Dk DB | $1,811 | $1,811.00 |
| 1 | 123284B | Wiggle Ladder 40"Dk DB | $928 | $928.00 |
| 1 | 128252A | Loop Ladder 48"Dk DB | $1,214 | $1,214.00 |
| 1 | 153076A | Mini Summit Climber 48"Dk DB | $1,601 | $1,601.00 |
| 2 | 111228A | Square Tenderdeck | $1,341 | $2,682.00 |
| 3 | 119646A | Tri-Deck Extension | $1,005 | $3,015.00 |

| | | | | |
|---|---|---|---|---|
| 2 | 121948A | Kick Plate 8"Rise | $148 | $296.00 |
| 1 | 184354B | Curved Transfer Module Left 2-5yrs 40"Dk DB | $4,060 | $4,060.00 |
| 1 | 115254A | Storefront Panel | $816 | $816.00 |
| 1 | 123483A | Space Travel Panel Above Deck | $1,749 | $1,749.00 |
| 1 | 127678A | Match 4 Panel Above Deck | $1,270 | $1,270.00 |
| 3 | 111404E | 116"Alum Post DB | $403 | $1,209.00 |
| 1 | 111404D | 124"Alum Post DB | $464 | $464.00 |
| 2 | 173880B | 190" CoolToppers Wave Post DB Only Steel Only | $1,199 | $2,398.00 |
| 2 | 173880C | 166" CoolToppers Wave Post DB Only Steel Only | $1,158 | $2,316.00 |
| 1 | 166081A | CoolToppers Wave Roof | $1,556 | $1,556.00 |
| 1 | 130798A | Double Swirl Slide 48"Dk DB | $2,953 | $2,953.00 |
| INDEPENDENT: | | | | |
| 1 | 200677A | Wee Planet Climber DB | $3,208 | $3,208.00 |
| 1 | 182503A | Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury | $0 | $0.00 |

**Total Equipment Cost at State Contract Pricing** **$145,860.00**

2/14/2024

flagship recreation | landscape structures

**City of Fridley**
**7071 University Ave., N.E**
**Fridley, MN 55432**
**Mike Maher**

**PRELIMINARY BUDGET** - THIS IS AN ESTIMATE & NOT A FORMAL QUOTE

| | Preliminary Budget | Possible Additions | Possible Reductions | QTY | Notes |
|---|---|---|---|---|---|
| **Play Equipment** | | | | | |
| Sylvan Hills (2/13/23) | 141,908.00 | | | | 2024 List Price of Equipment |
| State Contract #218091 | (11,352.64) | | | 8% | (6% discount under $80,000 & 8% discount $80,000 & above) |
| Sylvan Hills (2/13/23) | 3,952.00 | | | | |
| State Contract #218091 | (197.60) | | | 5% | (5% discount on all custom) |
| Sales Tax - if applicable | 0.00 | | | | ST3 Certificate of Exemption must be provided by owner. |
| | | | | | |
| **Delivery of Play equipment** | 1,200.00 | | | | Estimated / Final quote will be provided upon final design. Assumes two truck loads |
| | | | | | |
| **Mobilization** | 750.00 | | | | |
| **Dumpster(s) - 30 Yard** | 750.00 | | | | Disposal of packaging material |
| | | | | | |
| **Site work** | | | | | |
| Excavation (new container) | 10,485.35 | | | 7,712 | Estimated. Final quote will be provided upon finalizing container details. Assumes 12" excavation |
| Demo of Existing Equipment | By Others | | | 0 | Estimated. Removal/disposal of existing equipment and excavation of exisiting surfacing |
| Hauling of Excavated Material (CY) | 6,295.67 | | (3,147.83) | 286 | Trucking costs to remove material from the project location to the disposal site. Possible reduction if disposal site is located within city limits of the project |
| Disposal of Excavated Material (CY) | 6,295.67 | | (6,295.67) | 286 | Cost to dispose of material at approved site. Possible reduction if excavated material can be delivered to a site within city limits of the project that does not charge for the offloading of material. |
| Special Equipment (Lull, Lift, Compactor, etc.) | 1,618.59 | | | | Lift rental - includes delivery and pickup by the rental company |
| | | | | | |
| **Border Options** | | | | | |
| Concrete Border Curved (LF) | 12,552.49 | | | 262 | Standard 6" W x 12" D |
| | | | | | |
| **Equipment Installation (Labor & Concrete for Footings)** | 28,626.43 | | | 21.31% | Full professional installation by Landscape Structures Certified Installers. Standard labor rate unless otherwise noted |
| | | | | | |
| **Concrete Flatwork** | By Others | | | | |
| | | | | | |
| **Subgrade Prep & Engineered Wood Fiber Surfacing (EWF)** | | | | | |
| Drainage Aggregate - Washed Sand | 1,816.35 | | | 36 | 3" depth - Recommended with EWF installations. |
| GeoTextile Fabric (Sq. Ft.) | 1,353.00 | | | 2,706 | Price includes installation |
| EWF - Playground Safety Surfacing (CY) | 5,265.00 | | | 117 | IPEMA Certified Playground Surfacing - Meets the standards of ASTM, ADA & CPSC |
| | | | | | |
| **Subgrade Prep & Poured In Place (PIP) or Turf Surfacing** | | | | | |
| Compacted Aggregate Base (Recycled Concrete or Class 5) (Tons) | 5,657.29 | | | 87 | Class 5 aggregate or recycled concrete (w/fines), delivery and installation . 4" - 6" compacted depth. Required for PIP & Turf installations |
| Concrete Base / mound or sloped surface (2" skim coat) | 0.00 | | | 0 | Skim coat required on land form |
| Drain Tile (LF) | 1,616.00 | | | 100 | Perforated Corrugated Drain Tile with Sock. |
| PlayBound Poured In Place by Surface America (Sq. Ft.) | 45,906.32 | | | 2,215 | Budget estimate assumes use of Aromatic Binder (7 year warranty) and 50/50 mix of standard colors & black. Premium Aliphatic Binder & Colors have an additional cost. |
| Synthetic Turf (Sq. Ft.) | 0.00 | | | 0 | |
| Chain Link Construction Fence (8' x 8' Panels) | 0.00 | | | 0 | Temporary construction fence. |
| Security Guard | City of Fridley | | | | Site security is recommended throughout the PIP cure time (minimum of 72 hours after completion of the work) especially in high traffic areas where there is a potential for vandalism. Defects due to trespass before sufficient cure time will not be covered by warranty. |
| | | | | | |
| Site Restoration (Sq.Ft.) | TBD | | | 0 | Top soil, seed and blanket |
| | | | | | |
| Payment & Performance Bonds | 7,934.94 | | | | |
| | | | | | |
| | Budget Total | Total Additions | Total Reductions | | Total w/ Additions & Reductions |
| | 272,432.84 | 0.00 | (9,443.50) | | 262,989.34 |

# AGENDA REPORT

**Meeting Date**: March 4, 2024 **Meeting Type:** Parks and Recreation Commission

**Submitted By**: Mike Maher, Parks and Recreation Director

## Title

Parks and Recreation Commission 2024 Goals and Workplan Review

## Background

A draft of the 2024 goals and workplan has been updated to reflect annual progress and staff desires to review the workplan to discuss additions and priorities for items to be reviewed at future meetings of the Commission. Discussion on priorities for the remainder of 2024 would be appreciated by staff for preparation of future meeting agendas.

## Financial Impact

None

## Recommendation

Staff recommends the Commission discuss the goals and workplan and make suggestions for updates and revisions.

## Attachments and Other Resources

- March 2024 DRAFT Parks and Recreation Commission Goals and Workplan

City of Fridley

# 2024 Parks and Rec Commission

## Goals, Initiatives, and Workplan

DRAFT – March Meeting

# 2024 Parks and Recreation Commission Draft - March Meeting

**Goals and Strategic Initiatives**

1. Continue a meeting format and schedule that meets desired outcomes for staff and Commissioners:
    a. Frequency of meetings
    b. Incorporate work session/park tour format as needed to better facilitate advisory role of Commission
    c. Meeting cancellations when a meeting is not needed

2. Provide strong orientation to new Commission member to include training opportunities, meetings with staff, and review of background materials and documents.

3. To better define the roles and responsibilities of the Chair and to hold a monthly planning meeting with the Chair and Staff Contact to plan future meeting agendas.

4. Play advisory role to staff and City Council in policy recommendations for Park System:
    a. Park building rental policies and fees (Moore Lake)
    b. Sponsorship policies for park benches, events
    c. Conditional use policy and permit – commercial photography, non-City special events, classes for fees, races, etc.

5. Advisory role in Park System Improvement Plan:
    a. Advise staff on the Commons Park project
    b. Provide feedback on park plans and features
    c. Provide feedback on play equipment

6. Assist staff in process of planning and prioritizing program offerings.

7. Provide recommendations when residents raise concerns with park use or development.

8. Meet with community interest groups that utilize parks and facilities such as youth sports organizations to determine needs and gather feedback.

9. Serve as ambassadors of Fridley Parks and Recreation through volunteering, participating in community engagement and being a resource for community members.

# 2024 Parks and Recreation Commission

**2024 Workplan**

| Item | Process | Status |
|---|---|---|
| 2024 Goals and Workplan | • Review at March meeting, suggest revisions if needed<br>• Approve at March or April meeting<br>• Update throughout year | In progress |
| Commissioner Orientation and Training | • Opportunity for new members to meet with Staff<br>• Training with City Attorney on meeting law, procedure | In progress |
| Vice Chair Position | • Nominations and voting at March meeting | In progress |
| Role of Commission Chair | • Establish monthly meeting with Chair and Staff Contact to set agenda for following meeting<br>• Opportunity for Chair to attend a Council Conference Meeting to interact with Councilmembers | In progress |
| Local Sports Assn. Check-in | • FYSA Soccer Completed<br>• FYSA Baseball<br>• FYSA Football<br>• Kizen Soccer Club | Completed in 2023, 2024 as requested |
| Creekview Park – 2023 Construction | • Play equipment ordered 2022<br>• Provide input on park common elements<br>• Provide input on site plan<br>• Assist with planning grand opening<br>• Commission represented at Grand Opening | Complete |
| Ed Wilmes Park – 2023 Construction | • Play equipment ordered 2022<br>• Provide input on park common elements<br>• Provide input on site plan<br>• Assist with planning grand opening<br>• Commission represented at Grand Opening | Complete |
| Skyline Park – 2023 Construction | • Play equipment ordered 2022 | Complete |

# 2024 Parks and Recreation Commission

| | | |
|---|---|---|
| | • Provide input on park common elements<br>• Provide input on site plan<br>• Assist with planning grand opening<br>• Commission represented at Grand Opening | |
| Moore Lake Park – 2023 Construction | • Playground approved 2022<br>• Review and provide feedback on community building and site design<br>• Provide input on community building operational policy and rental rates, provide recommendation to Council<br>• Assist in planning of Grand Opening, attend and participate as possible<br>• Opportunity for construction tour | Substantially Complete |
| Edgewater Gardens Park – 2023 Planning and 2024 Construction | • Provide input in community engagement efforts<br>• Provide input in playground design<br>• Provide input on park site plan and common elements | In Progress |
| Logan Park – 2023 Planning and 2024 Construction (New) | • Provide input in community engagement efforts<br>• Provide input in playground design<br>• Provide input on park site plan and common elements | In Progress |
| Plymouth Square Park – 2023 Planning and 2024 Construction | • Provide input in community engagement efforts<br>• Provide input in playground design<br>• Provide input on park site plan and common elements | In Progress |
| Sylvan Hills Park – 2023 Planning and 2024 Construction | • Provide input in community engagement efforts<br>• Provide input in playground design<br>• Provide input on park site plan and common elements | In Progress |
| Programs and Special Events | • Opportunities to volunteer at Parks and Recreation programs and events<br>• Opportunities to share program and event ideas as an agenda item during meetings<br>• Invite President of 49er Days Committee to attend meeting and gather feedback from Commission | In progress |

# 2024 Parks and Recreation Commission

| | | |
|---|---|---|
| | • Provide input on plans to commemorate City of Fridley's 75th Anniversary | |
| Conditional Use Permit | • Provide feedback on first draft of Parks Conditional Use Permit policy and application<br>• Approve revised policy and application | |
| Park Bench Sponsorship | • Provide feedback on second draft of park bench sponsorship fees and guidelines<br>• Approve bench sponsorship fees and guidelines | In progress |
| Fee Assistance Program | • Review fee assistance program policies and provide feedback<br>• Approve fee assistance program changes if warranted | Complete |
| Parks Tour | • The June meeting may be a parks tour to visit current and upcoming parks being improved | Suggestions from Commission? |
| Review of Capital Investment Program | • Per City Code, the Commission shall recommend a Capital Investment Program for Parks prior to June 1 for the following year | May Meeting |
| Review and Provide Feedback on Park Building and Equipment Disposition Policy | • Staff will develop a flowchart to help guide responsible reuse and/or recycling of park buildings or equipment that are taken out of service | Complete |
| Review and Provide Feedback on Commons Park Concept Plan | • Community engagement for a major redevelopment of Commons Park will begin as early as summer of 2023. The Parks and Recreation Commission will be engaged and involved in the planning through all phases of redesign. | Ongoing |
| Review Draft Rental Policies for Moore Lake Community Building and Park Shelters | • An updated policy document to include rental fees and policies across the park system will be presented to the Commission for input | Complete |

# AGENDA REPORT

**Meeting Date**: March 4, 2024 **Meeting Type:** Parks and Recreation Commission

**Submitted By**: Tara Rogness, Springbrook Nature Center Manager

## Title

Springbrook Nature Center Report

## Background

Attached is the update from Springbrook Nature Center for the March 4, 2024 Parks and Recreation Commission meeting.

## Financial Impact

None.

## Recommendation

None.

## Attachments and Other Resources

- Springbrook Nature Center Update for March 4, 2024 meeting

# Springbrook Nature Center
# *Park & Rec Commission Report*

## February Education Programs

- Nature Preschool Club – Winter Session is still underway through March 7.
- Naturalists are teaching all FMS 7th graders two in-class lessons this month. The first lesson revolves around an introduction to Ecology. Once students understand the concepts, they will play a card game developed by SNC staff to further their understanding of the components that make up an ecosystem. The second lesson instructs about ecological interactions (symbiosis, parasitism, predation, etc.) and ends with students participating in a lab using skittles as resources (definitely a good way to get middle schoolers to pay attention).
- Naturalist Katy instructed a homeschool group on Winter Ecology.
- Bolder Options came out to learn about snowshoeing.
- Adams Elementary teaching is back with the third graders participating in a nature hike using their senses and making observations outdoors.
- Naturalist Mady led a public animal feeding program.
- There were 2 snowshoe hikes with a naturalist that were transitioned to hikes with a naturalist due to lack of snow.

## February Rentals

- There were 4 indoor classroom rentals, all of them celebrating family birthdys.
- There were 9 naturalist-led birthday parties this month with topics ranging from Wildlife Scavenger Hunt, Reptiles, Eco-Pirates and Forts.

## Grants

- We are in the process of applying for a grant from the Xcel Energy Foundation for a project entitled "Wild Connections in Environmental Education". We hope to use grant funds (if awarded) to cover upgrades to our live animal collection enclosures as well as supplies and materials to expand our preschool programming. The grant is due February 23, we should know if we have received it closer to summer 2024.

## Park & Building Maintenance

- We are having the Kelwall ceiling looked at for some concerns of flooding and irregularities in the seams. We look forward to learning more about regular maintenance suggestions and ways we can prolong the life of the ceiling (which covers the exhibit room and allows plenty of natural light into that space).

## Events

- The February Lantern Light Hike at Springbrook brought in more than 100 hearty hikers.
- The Inaugural Locke Park Lantern Light Hike saw about 60 participants enjoying more than a mile of lit trails, s'mores, hot cocoa, and snowshoe demos.
- The Coffee Chat with a Nat series finished this month. 8 participants joined Naturalist Mady to learn about Winter Ecology.

## Upcoming Events

- **Lantern Light Hikes** will start up in December and run through March. Bring the family out to enjoy the trails by candlelight. If there's enough snow you can rent snowshoes as well! Mark your calendars for December 8, 2023, January 12, 2024, February 9, 2024 and March 8, 2024.
- **Summer Camp Registration** takes place on Wednesday, February 21 at 8 am. We expect large numbers of camp parents to get their children signed up for some great summer programs.
- **Volunteer Recognition Event** at Springbrook on Saturday, March 2nd. We will be celebrating our volunteer stars with tasty move theater snacks, a lively game of Hollywood Squares, and recognition awards.

# AGENDA REPORT

**Meeting Date**: March 4, 2024 **Meeting Type:** Parks and Recreation Commission

**Submitted By**: Margo Numedahl, Recreation Division Manager

## Title

Fridley Parks and Recreation Division Report

## Background

Attached is the update from the Parks and Recreation Department for the March 4, 2024 Parks and Recreation Commission meeting.

## Financial Impact

None.

## Recommendation

None.

## Attachments and Other Resources

- Attached is the update from the Parks and Recreation Department for the March 4, 2024 Parks and Recreation Commission meeting.

# HIGHLIGHTS

## *Recreation Division: Report for March 4th, 2024 Meeting*

### Winter Programs

Below is a list of programs and participation numbers for those taking place during February.

**All Ages**

| | |
|---|---|
| Valentine Party: Feb 9 | 100 |

**Preschool: Ages 3-5**

| | |
|---|---|
| Basketball (6 sessions): Jan-Feb | 16 |
| Track and Field (5 sessions): Jan-Feb | 12 |

**Elementary – Middle School: Grades K-7**

| | |
|---|---|
| Basketball Gr. K-1 (6 sessions): Jan-Feb | 11 |
| Basketball Gr. 2-4 (5 sessions): Jan-Feb | 15 |
| Tae Kwon Do Gr. K-4 (6 sessions): Jan-Feb | 8 |
| Glow in the Dark Art K-4 (6 sessions): Jan-Feb | 16 |

**Adult Fitness and Athletics**

| | |
|---|---|
| Zumba (2 classes/6 sessions each): Jan-Feb | 20 |
| Aqua Zumba (6 sessions): Jan-Feb | 7 |
| Pickleball Skills & Drills (4 sessions): Jan-Feb<br>6 – Fridley; 6 – Spring Lake Park (SLP) | 12 |
| Pickleball Live Play Coaching (4 sessions): Feb-Mar<br>6 – Fridley; 8 - SLP | 14 |
| Pickleball Ladder League – All Ages: Nov-Feb<br>23 – Fridley, 22 – SLP | 45 |
| Pickleball Ladder League – Ages 20-35: Nov-Feb<br>14 – Fridley, 1 – SLP | 15 |
| Volleyball Coed Rec League: Jan-Mar<br>North Metro League*: Fridley – 2 teams | 15 teams |
| Volleyball Coed Competitive League: Jan-Mar<br>North Metro League*: Fridley – 5 individuals | 12 teams |
| Volleyball Women's Competitive League: Jan-Mar<br>North Metro League*: Fridley – 1 team; 3 ind) | 15 teams |
| Coed Bag Toss League: Jan-Mar<br>North Metro League*: Fridley – 4 teams | 8 teams |
| Adult Men's Basketball League: Dec – Feb<br>Fridley only | 15 teams |

*North Metro Leagues are offered in cooperation with Mounds View, New Brighton, and Spring Lake Park.

## Parks and Recreation Brochure

The Mar/Apr brochure will be mailed to residents during the week of March 4.

## Valentine Party

On February 9, over 100 adults and children gathered at Hayes Elementary School to celebrate Valentine's Day! DJ Ms. Jennie and Mr. G, familiar faces at Hayes Elementary, led the activities in the gym including a dance party with disco lights and dance contests with prizes. Participants also had yummy Valentine's themed snacks, played games, made crafts, and created a memory of the night by taking a photo at the photo op station. Families raved about how much fun they had! A special thank you goes to the custodial staff at Hayes that helped make the event run so smoothly. This dance party was so well received we plan on offering more in the future!

## After-School & Preschool Classes

The January-February session of After-school and Pre-school Programs ended this month. Classes included: Basketball, Tae Kwon Do, Glow in the Dark Art, and Track & Field. Families really enjoyed attending the last day of the basketball classes to watch the participants play in the big game!

### Family Open Gym

On Saturdays, Family Open Gym is offered from 10:15 a.m. – 12:15 p.m. at Hayes Elementary School. Cost is $2 per child or $4 per family. Participants are encouraged to play together using a variety of equipment including: balls, hoops, scooters, jump ropes, bouncy house and more! Attendance has continued to grow; we had 81 participants on the first two Saturdays in February.

### Pickleball Courts

On Saturday afternoons we are offering Pickleball Court reservations. Staff have lined three courts in the Hayes Gym. On the first three Saturdays in February we had 5 reservations, totaling 7 hours (cost is $15/hr).

### Winter Pickleball League

The Pickleball Ladder League winter session wrapped up in February. Our all ages league was full with 45 participants (23 Fridley, 22 SLP) and we had growth in the league for 20-35 year olds with 16 participants (15 Fridley, 1 SLP). We are excited for our next session of pickleball ladder league to continue growing and offering year round pickleball programs!

### Pickleball Classes

The Pickleball Live Play Coaching began in February and has 14 participants. This is the highest level class where students play full games and our professional pickleball instructor coaches them as they play. Next month, we will begin with a new session of beginner classes to prepare new players for the coming outdoor pickleball season!

### Men's Basketball

Both of the Fridley Men's Basketball Leagues ended on February 22 with a double elimination tournament to establish league winners. This year we had a Men's Competitive (5 teams) and Recreation league (10 teams); games were played at the Fridley Middle School

### Lantern Light Hike at Locke Park

We hosted our first event at Locke Park on Friday, February 16. The Recreation Division and Springbrook Nature Center staff worked together to host the Lantern Light Hike. Fortunately, we received a few inches of snow prior to the event that created a beautiful winter backdrop for the hike and bonfire. The chilly weather didn't keep people away and we had a great turnout of about 75 people. Everyone really enjoyed the event and were excited to get a little glimpse of winter this season. It was a great way to show off the park and for many participants it was their first visit to Locke Park.

# AGENDA REPORT

**Meeting Date**: March 4, 2024 **Meeting Type:** Parks and Recreation Commission

**Submitted By**: Jeff Jensen, Operations Manager – Streets, Parks, and Facilities

## Title

Park Maintenance Report

## Background

Attached is the Park Maintenance and Construction report for the March 4, 2024 meeting.

## Financial Impact

None.

## Recommendation

None.

## Attachments and Other Resources

- Park Maintenance Report for March 4, 2024 meeting

# Memorandum

**Date:** 3/4/2024

**To:** Mike Maher, Parks and Recreation Director

**From:** Jeff Jensen, Operations Manager, Streets, Parks, Facilities

**DEPT:** Public Works

**CC:** Margo Numedahl, Parks and Recreation Manager

**RE:** Parks and Recreation Commission Report for March 4th, 2024 Meeting

The Park Maintenance Division has been working on putting away and storing all winter rink equipment and associated supplies. We are working on tree trimming, clean-up and general park maintenance with the good weather we have had this past month. Staff has also been busy removing trees, brush, and chain link fencing along University Avenue as part of our beautification project.

Staff has also been doing work with assembly of all picnic tables and benches for all park projects for the first two years of our PSIP and helping with cleaning, stocking and final touches to the new Moore Lake Park Community Building.