



Charter Commission Meeting

September 10, 2024

7:00 PM

Fridley City Hall, 7071 University Avenue NE

Minutes

Call to Order

Chair Nelson called the Charter Commission meeting to order at 7:00 p.m.

Present

Mohammed Barre
Donald Findell
Greg Gardner
Clifford Johnson
Nikki Karnopp
Ted Kranz
Dave Linton
Audrey Nelson
Rick Nelson
Pam Reynolds
Valerie Rolstad
Doug Schmitz
Kathy Smith

Absent

Kelli Brillhart
Steven Kisner

Others Present

Melissa Moore, City Clerk/Communications Manager
Beth Kondrick, Deputy City Clerk
Dave Ostwald, City Council

Approval of Agenda

Motion to approve the agenda by Commissioner Rolstad, seconded by Commissioner Reynolds.

Upon a voice call vote, all voting aye, Chair Nelson declared the motion carried unanimously.

Approval of Meeting Minutes

1. Approval of May 20, 2024, Charter Commission Meeting Minutes
Commissioner Reynolds made a motion to approve the May 20, 2024 meeting minutes with correction to attendance, stating she was present. Seconded by Commissioner Johnson.

Upon a voice call vote, all voting aye, Chair Nelson declared the motion carried unanimously.

Administrative Matters

2. Updated Member List

Ms. Kondrick informed the Commission that an updated member list has been provided to reflect the addition of two new members.

3. 2025 Meeting Calendar

Ms. Moore shared the draft City calendar that includes City Council meetings, Advisory Commission meetings and City Holidays. The Commission was advised to use this calendar as a tool in selecting 2025 meeting dates that will be added to this official calendar. The Commission discussed dates and have selected January 13, February 3, March 3, April 7, May 5, September 2, October 6 and November 8 for 2025. April 7 has been proposed as the Joint meeting with the City Council. Ms. Moore will ask the City Manager if April 7 will work for the City Council.

Old Business

4. Chapter 5 Review

The Commission continued to review Chapter 5 for updates. A question was posed on section 5.03.1 asking about monetary rewards and if an opposing group to the petition would need to follow the same standards. Ms. Moore will pose this question to the City Attorney.

Discussion on section 5.03.2 and upping the required dollar amount from \$200 to \$1000. Motion to change to \$1000 by Commissioner Rolstad. Seconded by Commissioner Johnson.

Upon a voice call vote, all voting aye, Chair Nelson declared the motion carried unanimously.

In Section 5.03.4, will change "filed in the City Clerk" to "filed with the City Clerk."

In Section 5.03.8, insert "City Clerk" before the word "must".

A question was raised about section 5.03.9 and what the written instructions are. Ms. Moore will craft a sentence that clarifies that the petitioner will sign a form stating that they read and understand the written instructions.

Discussion was held on adding language to the definitions to clarify who is who with petitions such as petitioner, circulator, etc.

Motion to table the rest of Chapter 5 to the next meeting by Commissioner Karnopp. Seconded by Commissioner Barre.

Upon a voice call vote, all voting aye, Chair Nelson declared the motion carried unanimously.

New Business

5. 2024 Legislative Update

Ms. Moore provided information regarding the 2024 Legislative Update that was given to Cities by the League of MN Cities. City Management Danielle Herrick provided a report for the Commission's review. In short, Staff determined that none of the legislative changes appear to directly require amendments to the Charter at this time.

Future Meeting Topics/Communications

6. Future Meeting Topics

- Chapter 5, starting on section 5.03.9
- 2025 Calendar Approval

Adjournment

Motion by Commissioner Karnopp to adjourn the meeting. Seconded by Commissioner Rolstad. Upon a voice call vote, all voting aye, Chair Nelson declared the motion carried unanimously. The meeting adjourned at 7:59 p.m.