



# Charter Commission

February 5, 2024

7:00 PM

Fridley City Hall, 7071 University Avenue NE

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## Minutes

### **Call to Order**

Chair Nelson called the Charter Commission meeting to order at 7:00 p.m.

### **Present**

Donald Findell  
Manuel Granroos  
Nikki Karnopp  
Clifford Johnson  
Ted Kranz  
Audrey Nelson  
Rick Nelson  
Ted Kranz  
Pam Reynolds

### **Absent**

Mohammed Barre  
Kelli Brillhart  
Greg Gardner  
Ibsen Gabriel  
Steven Kisner  
Valerie Rolstad

### **Others Present**

Melissa Moore, City Clerk  
Beth Kondrick, Deputy City Clerk  
Dave Ostwald, City Council

### **Approval of Agenda**

Motion by Commissioner Granroos to approve the agenda. Seconded by Commissioner Karnopp.

Upon a voice call vote, all voting aye, Chair Nelson declared the motion carried unanimously.

### **Approval of Meeting Minutes**

1. Approval of January 9, 2024, Charter Commission Meeting Minutes

Motion by Commissioner Karnopp to approve the minutes of January 9, 2024, as presented. Seconded by Commissioner Granroos.

Upon a voice call vote, all voting aye, Chair Nelson declared the motion carried unanimously.

### **Administrative Matters**

#### 2. Updated Member List

Ms. Moore stated that an updated member list has been provided to include the three new Commissioners who were approved by the Court after last month's meeting.

#### 3. 2024 Nominating Committee Report

Commissioner Karnopp provided an update on the Nominating Committee and the recommendations for nominees for 2024. The committee has nominated Commissioner Rick Nelson to be Chair, Commissioner Johnson as Vice Chair and Commissioner Audrey Nelson as secretary.

Motion by Commissioner Reynolds to accept the Committee's report. Seconded by Commissioner Granroos.

Upon a voice call vote, all voting aye, Chair Nelson declared the motion carried unanimously.

### **Old Business**

#### 5. Chapter 1 Review

The Commission reviewed the edits and recommendations to Chapter 1 that were agreed upon at the January meeting.

Motion to proceed as revised by Commissioner Johnson. Seconded by Commissioner Reynolds.

Upon a voice call vote, all voting eye, Chair Nelson declared the motion passed.

### **New Business**

#### 6. Chapters 5 & 10

The Commission reviewed comments offered by the City Attorney and staff on Chapter 5. The Commission discussed various updates to the Chapter.

After discussion and deliberation, the Commission agreed to have Staff present a draft of suggested edits for its next meeting.

Commissioner Karnopp asked if it was ok to draft the first paragraph of the chapter into a bullet format and send her draft to be included in the next review. Ms. Moore said yes, anyone is welcome to do that at any time.

### **Future Meeting Topics/Communications**

#### 7. Future Meeting Topics

Ms. Moore reminded the Commission that for the March meeting they should prepare a list of discussion topics for their joint meeting with the City Council in April.

Ms. Moore also informed the Commission that at the May meeting, a representative from the League of Minnesota Cities will come and give a training session.

### **Adjournment**

Motion by Commissioner Karnopp to adjourn the meeting. Seconded by Commissioner Findell.

Upon a voice vote, all voting aye, Chair Nelson declared the motion carried and the meeting adjourned at 8:27 p.m.