CHARTER COMMISSION

March 7, 2022
7:00 PM
Fridley Civic Campus, 7071 University Avenue N.E.

MINUTES

CALL TO ORDER
Chair Nelson called the Charter Commission meeting to order at 7:00 p.m.

PRESENT
Kelli Brillhart
Ibsen Gabriel
Greg Gardner
Manuel Granroos
Nikki Karnopp
Ted Kranz
Bruce Nelson
Rick Nelson
Oluwaseyi Olawore (arrived at 7:10 p.m.)
Pam Reynolds
Val Rolstad
Avonna Starck
Melissa Moore, City Clerk

APPROVAL OF AGENDA

Motion by Commissioner Rolstad to approve the meeting agenda. Seconded by Commissioner Karnopp.

UPON A ROLL CALL VOTE, ALL VOTING AYE, CHAIR NELSON DECLARED THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MEETING MINUTES

1. Approval February 7, 2022, Charter Commission Meeting Minutes

Commissioner Reynolds requested that the end of the minutes be revised to remove the respectfully submitted section of the minutes. The Commission confirmed consensus with that change for this set of minutes and going forward. It was also noted that the meeting location for the Commission should be updated on the City calendar.

Motion by Commissioner Reynolds to approve the meeting minutes of February 7, 2022 as amended. Seconded by Commissioner Karnopp.

UPON A ROLL CALL VOTE, ALL VOTING AYE, CHAIR NELSON DECLARED THE MOTION CARRIED UNANIMOUSLY.

ADMINISTRATIVE MATTERS

1. Upcoming Term Expiring: Ted Kranz

Chair Nelson confirmed that Commissioner Kranz would like to continue to serve.

MOTION by Commissioner Starck to approve the reappointment of Ted Kranz. Seconded by Commissioner Karnopp.

UPON A ROLL CALL VOTE, ALL VOTING AYE, CHAIR NELSON DECLARED THE MOTION CARRIED.

2. Election of Officers

Chair Nelson asked for volunteers to serve on the Teller Committee. Commissioners Starck and Rolstad volunteered. Ms. Moore explained the voting process and Chair Nelson called for any further nominations. No additional nominations were received therefore the ballot presented to the Commission is approved and members were asked to cast their votes.

Bruce Nelson was elected as Chair with a unanimous vote.

Vice Chair nominees were Rick Nelson and Pam Reynolds.

Pursuant to Minnesota Statute § 13D.01 subd. 4 voting on all matters will be reflected in the minutes. The votes cast for Vice Chair were not read at the meeting, but were reviewed and counted by the Teller Committee. The ballots were shared with the Recording Secretary and are documented below.

The votes were as follows:

Commissioner Starck	Rick Nelson
Commissioner Rolstad	Rick Nelson
Chair Nelson	Rick Nelson
Commissioner Gabriel	Pam Reynolds
Commissioner Granroos	Pam Reynolds
Commissioner Kranz	Rick Nelson
Commissioner Brillhart	Rick Nelson
Commissioner Reynolds	Pam Reynolds
Commissioner Gardner	Rick Nelson
Commissioner Karnopp	Rick Nelson
Commissioner Olawore	Rick Nelson
Commissioner Nelson	Rick Nelson

Rick Nelson was elected as Vice Chair.

Oluwaseyi Olawore was elected as Secretary with a unanimous vote.

3. Dates of City Charter Updates

Ms. Moore stated that she provided information in the packet on updates that have been made to the City Charter and when those updates occurred.

OLD BUSINESS

4. Mission Statement and Strategic Values

Ms. Moore explained the intention of this planning exercise to develop a mission statement and strategic values as requested by the Commission. She facilitated the SOAR exercise with the group. The Commission directed staff to create drafts of an updated mission statement and strategic values for the Commission to review at its April meeting.

NEW BUSINESS

FUTURE MEETING TOPICS/COMMUNICATIONS

No comments.

ADJOURNMENT

MOTION by Commissioner Granroos to adjourn the meeting. Seconded by Commissioner Starck.

UPON A ROLL CALL VOTE, ALL VOTING AYE, CHAIR NELSON DECLARED THE MOTION CARRIED AND THE MEETING ADJOURNED AT 8:37 P.M.