



# Charter Commission Meeting

March 3, 2025

7:00 PM

Fridley City Hall, 7071 University Avenue NE

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## Minutes

### **Call to Order**

Vice Chair Johnson called the Charter Commission meeting to order at 7:01 p.m.

### **Present**

Mohammed Barre  
Brad Bremener  
Greg Gardner  
Clifford Johnson  
Nikki Karnopp  
Steve Kisner  
Ted Kranz  
Dave Linton  
Audrey Nelson  
Rick Nelson (via Zoom)  
Pam Reynolds  
Doug Schmitz  
Kathy Smith

### **Absent**

Donald Findell  
Val Rolstad

### **Others Present**

Dave Ostwald, Mayor  
Ann Bolkcom, Councilmember  
Scott Lund, Resident  
Melissa Moore, Assistant City Manager  
Beth Kondrick, Deputy City Clerk

### **Approval of Agenda**

Motion to approve the agenda as presented by Commissioner Reynolds, seconded by Commissioner Barre.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

### **Approval of Meeting Minutes**

1. Approval of February 3, 2025, Charter Commission Meeting Minutes

Motion to approve the February 3, 2025 Meeting Minutes by Commissioner Gardner. Seconded by Commissioner Reynolds.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

### **Administrative Matters**

#### 2. Election of Officers

Vice Chair Johnson reviewed the nominees for each position and asked for any nominations from the floor. No additional nominations were added.

Motion to accept uncontested ballot by Commissioner Reynolds. Seconded by Commissioner Bremener.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

#### 3. Upcoming Terms Expiring: Don Findell and Val Rolstad.

Ms. Moore informed the Commission that the terms of Commissioners Findell and Rolstad are set to expire in May. Due to Commissioners Findell and Rolstad being absent this evening, a recommendation was made to table the item until the next meeting.

Motion to table the item by Commissioner Reynolds. Seconded by Commissioner Barre.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

#### 4. Review Bylaws

Ms. Moore reminded the Commission that part of the Bylaws is to review the Bylaws each year. Commissioner Reynolds handed out a document with some proposed amendments to the Bylaws. Given the substantive changes proposed, Ms. Moore suggested the Commission table the review of the Bylaws to give time to review Commissioner Reynolds' document. The review will be added to the May meeting.

Motion to table the item by Commissioner Reynolds. Seconded by Commissioner Kranz.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

#### 5. Preparing for April 7, 2025 Joint Meeting with the Fridley City Council

Ms. Moore asked the Commission for topics to discuss at the Joint Meeting to be held with the City Council at the April 7, 2025 meeting.

Ideas shared by the Commission included:

- Getting to know the new Council members and how the transition is going

- Any chapters the Council would like to see reviewed
- Discussion of the Council's 2025 goals, objectives and budget priorities
- Any resident feedback received by Council pertaining to the Charter

### **Old Business**

#### 6. Commission Onboarding Manual

Ms. Moore presented the Commission Onboarding Manual to the Commission and gave some background information about its creation and how it can be used. The Commission held a discussion and decided to table until the May meeting to give more time to figure out how to incorporate it.

Motion to table the item by Commissioner Reynolds. Seconded by Commissioner Nelson.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

#### 7. Chapters 5 Review

Ms. Kondrick gave an overview of the work that has been done so far on Chapter 5 and read through section 5.07 with clarifications drafted by Staff.

Motion to accept the changes to section 5.07 with headers for each paragraph by Commissioner Reynolds. Seconded by Commissioner Bremener.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

The Commission picked up review of the Chapter with section 5.12.

Motion to accept the proposed changes by Commissioner Reynolds. Seconded by Commissioner Kisner.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

The Commission reviewed the proposed changes in section 5.13.

Motion to accept the proposed changes by Commissioner Reynolds. Seconded by Commissioner Karnopp.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

The Commission reviewed the proposed changes in section 5.14.

Motion to accept the proposed changes by Commissioner Reynolds. Seconded by Commissioner Barre.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

The Commission reviewed the proposed changes in section 5.15.

Motion to accept the proposed changes by Commissioner Karnopp. Seconded by Commissioner Kranz.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

The Commission reviewed the proposed changes in section 5.16.

Motion to accept the proposed changes by Commissioner Linton. Seconded by Commissioner Gardner.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

The Commission reviewed the proposed changes in section 5.17.

Motion to accept the proposed changes with correction of "General Election" to "Presidential Election" by Commissioner Karnopp. Seconded by Commissioner Barre.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

The Commission reviewed the proposed changes in section 5.18.

Motion to accept the proposed changes with correction of "General Election to "Presidential Election" by Commissioner Linton. Seconded by Commissioner Reynolds.

Commissioner Karnopp mentioned that the language for "postmarked" should be changed to "Date received."

Amended Motion to accept additional corrections by Commissioner Linton. Seconded by Commissioner Reynolds.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

The Commission reviewed the proposed changes in section 5.19.

Motion to accept the proposed changes by Commissioner Reynolds. Seconded by Commissioner Karnopp.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

The Commission reviewed the proposed changes in section 5.20.

Motion to accept the proposed changes by Commissioner Reynolds. Seconded by Commissioner Barre.

Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously.

This concluded the review of Chapter 5. Ms. Moore stated that Staff can draft an ordinance for the April meeting along with a full draft of Chapter 5 with all changes accepted for final approval from the Commission before it will be sent to the City Council.

**New Business****Future Meeting Topics/Communications**

8. Future Meeting Topics
  - Candidate Interview Process
  - Adding Language to the Charter for who can and cannot serve on the Commission, specifically section 2.013 of Chapter 2
  - Next Chapter to Review

**Adjournment**

Motion by Commissioner Kranz to adjourn the meeting. Seconded by Commissioner Karnopp. Upon a voice call vote, all voting aye, Vice Chair Johnson declared the motion carried unanimously. The meeting adjourned at 8:38 p.m.