Charter Commission Meeting

April 03, 2023
7:00 PM
Fridley Civic Campus, 7071 University Ave N.E.

Agenda

Notice of Hybrid Meeting

Pursuant to Minnesota Statute § 13.02 the April 3, 2023 meeting will be a hybrid meeting. Commissioner Rick Nelson will be attending via Zoom from 7575 W. Battaglia Drive Lot E-22, Casa Grande, AZ 85193. Virtual: https://us06web.zoom.us/j/5509933797?pwd=NEcyb2tZT2JEQkFuYm5qZ1lDcUxzQT09

Meeting ID: 550 993 3797. Passcode: 597141. Call in: 305-224-1968

Call to Order

Roll Call

Approval of Agenda

Approval of Meeting Minutes

1. Approval of March 6, 2023 Charter Commission Meeting Minutes

Administrative Matters

New Business

2. Joint Meeting with the Fridley City Council

Future Meeting Topics/Communications

3. Future Meeting Topics

Adjournment

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs, or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact the City at (763) 572-3450.

AGENDA REPORT

Meeting Date: April 3, 2023 **Meeting Type:** Charter Commission

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Approval of March 6, 2023 Charter Commission Meeting Minutes

Background

Attached are the minutes from March 6, 2023 for the Commission's consideration.

Recommendation

Staff recommend the approval of the March 6, 2023 Charter Commission Meeting Minutes.

Attachments and Other Resources

- March 6, 2023 Charter Commission Meeting Minutes

Charter Commission

March 6, 2023
7:00 PM
Fridley City Hall, 7071 University Avenue NE

Minutes

Call to Order
Chair Nelson called the Charter Commission meeting to order at 7:01 p.m.

Roll Call

Present: Mohamed Barre
Gary Braam
Ibsen Gabriel (arrived at 7:13 p.m.)
Greg Gardner
Manuel Granroos
Nikki Karnopp
Steven Kisner
Rick Nelson
Pam Reynolds
Val Rolstad
Avonna Starck

Absent: Kelli Brillhart, Donald Findell, Ted Kranz, Oluwaseyi Olawore, Melissa Moore

Others Present: Wally Wysopal, City Manager
Beth Kondrick, Deputy City Clerk
Ryan Evanson, Councilmember, Ward 2

Approval of Agenda

Motion by Commissioner Granroos to approve the meeting agenda. Seconded by Commissioner Rolstad.

Upon a roll call vote, Barre, Braam, Gardner, Granroos, Karnopp, Kisner, Nelson, Reynolds, Rolstad and Starck voting aye, Chair Nelson declared the motion carried unanimously.

Approval of Meeting Minutes

1. Approval February 6, 2023, Charter Commission Meeting Minutes

Motion by Commissioner Gardner to approve the meeting minutes of February 6, 2023 as presented. Seconded by Commissioner Braam.

Upon a roll call vote, Barre, Braam, Gardner, Granroos, Karnopp, Kisner, Nelson, Reynolds, Rolstad and Starck voting aye, Chair Nelson declared the motion carried unanimously.

Administrative Matters

2. Election of Officers

Chair Nelson noted the slate of Officers as recommended by the Nominating Committee. He welcomed any additional nominations.

There were no other nominations.

Beth Kondrick, Deputy City Clerk, provided paper ballots for voting.

The following Commission members were elected unanimously through paper balloting:

Rick Nelson as Chair, Manny Granroos as Vice Chair, and Val Rolstad as Secretary.

3. 2023 Member List

Chair Nelson noted that a list of the updated membership was provided in the packet.

Ms. Kondrick noted that all contact information for the members has also been updated.

4. Establishing Agenda Topics for a Joint Meeting with the Fridley City Council (Council)

Ms. Kondrick noted that staff compiled a list of topics for discussion with the Council at the upcoming joint meeting and welcomed any additions.

There were no additions.

Motion by Commissioner Rolstad to affirm the list of topics for the joint meeting with the Council as presented. Seconded by Commissioner Reynolds.

Upon a roll call vote, Barre, Braam, Gardner, Granroos, Karnopp, Kisner, Nelson, Reynolds, Rolstad and Starck voting aye, Chair Nelson declared the motion carried unanimously.

5. Revised Bylaws

Ms. Kondrick noted that the revised Bylaws are attached for the Commission's records.

Old Business

6. Review of Chapter 4

The Commission continued its review of the sections of Chapter 4.

The Commission agreed that Section 4.04 should reference Section 2.07 rather than 2.06.

The Commission agreed that Section 4.02 should be changed to 14 days notice instead of 15.

The Commission asked for clarification from Melissa Moore, City Clerk on the following items:

- Explaining the City Attorney's comments regarding Section 4.04 with regard to what topics voters may be allowed to vote for, related to Chapter 5 of the Charter.
- Distinctions in eligibility to be a Head Judge for the City, versus an Election Judge (eligible voter versus registered voter).
- Clarify staff's first comment regarding Section 4.06 and why requiring a Nomination Petition might be considered onerous for a candidate who is or is not affiliated with a major political party.
- Clarify if there is a difference between a Nomination Petition and an Affidavit of Candidacy, and what those differences are.
- More information on how the City tallies write-in votes and if those processes differ from what the Charter language may direct.

The Commission asked for Section 4.05 to be put into bullet format to better clarify the disqualifications of an Election Judge.

The Commission agreed that the minimum number of Election Judges appointed to each voting precinct should be three, and not two.

Motion by Commissioner Starck to approve the proposed changes to Chapter 4 related to election judges as discussed. Seconded by Commissioner Gardner.

Upon a roll call vote, Barre, Braam, Gabriel, Gardner, Granroos, Karnopp, Kisner, Nelson, Reynolds, Rolstad and Starck voting aye, Chair Nelson declared the motion carried unanimously.

The Commission tabled a discussion of Section 4.07 until the Commission could review staff's responses from this meeting.

New Business

Commissioner Reynolds asked if members that have left the Commission would be recognized for their service, noting that certificates were previously issued. It was also suggested that those members be invited to the Commission Appreciation Dinner.

Future Meeting Topics/Communications

Chair Nelson noted the upcoming joint meeting with the Council.

Adjournment

Motion by Commissioner Granroos to adjourn the meeting. Seconded by Commissioner Rolstad.

Upon a roll call vote, Barre, Braam, Gabriel, Gardner, Granroos, Karnopp, Kisner, Nelson, Reynolds, Rolstad and Starck voting aye, Chair Nelson declared the motion carried and the meeting adjourned at 8:21 p.m.

AGENDA REPORT

Meeting Date: April 3, 2023 **Meeting Type:** Charter Commission

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Joint Meeting with the Fridley City Council

Background

In its work last year, the Fridley Charter Commission (Commission) established three strategic values: collaboration, stewardship, and engagement. Each strategic value was accompanied by several activities the Commission may choose to take on to fulfill those strategic values. Related to its value of being collaborative, the Commission asserted it could be successful in this value by engaging in more active communication with the Fridley City Council (Council). The Commission requested the attendance of the Council at this evening's meetings to begin such work.

At its February 6, 2023, meeting the Commission contemplated topics to discuss with the Council. Selected topics are as follows:

- Setting a yearly reoccurring meeting for both bodies.
- Is there a particular chapter of the Charter that the Council recommends for review? Are there any "problems" that the Council sees with any chapter that the Commission should consider?
- Are Councilmembers hearing feedback from residents on any matters related to the Charter?
- The Commission has begun a review of Chapter 4, Nominations and Elections. Are there items the Council would like to discuss regarding the content of that chapter?
- Are there any other areas or items the Council would like to discuss with the Commission?

Members of either body may choose to raise additional topics, if desired.

Recommendation

Staff recommend the Commission and the Council discuss the selected topics.

Attachments and Other Resources

AGENDA REPORT

Meeting Date: April 3, 2023 **Meeting Type:** Charter Commission

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Future Meeting Topics

Background

Future meeting topic items requested by commissioners:

- Chapter No. 5: Initiative, Referendum and Recall
- Chapter No. 7: Taxation and Finances.

Recommendation

None.

Attachments and Other Resources