



City Council Meeting

January 06, 2025

7:00 PM

Fridley City Hall, 7071 University Avenue N.E.

Agenda

Call to Order

The Fridley City Council (Council) requests that all attendees silence cell phones during the meeting. A paper copy of the Agenda is at the back of the Council Chambers. A paper copy of the entire Agenda packet is at the podium. The Agenda and all related materials may also be found on the City's website at FridleyMN.gov/1564/Agenda-Center.

Pledge of Allegiance

Proclamations/Presentations

- [1.](#) City Council Oath of Office

Proposed Consent Agenda

The following items are considered to be routine by the Council and will be approved by one motion. There will be no discussion of these items unless a Councilmember requests, at which time that item may be moved to the Regular Agenda.

Meeting Minutes

- [2.](#) Approve the Minutes from the City Council Meeting of December 23, 2024
- [3.](#) Receive the Minutes from the City Council Conference Meeting of December 23, 2024
- [4.](#) Receive the Minutes from the Planning Commission Meeting of December 18, 2024

New Business

- [5.](#) Resolution No. 2025-01, Confirming City Council Appointments and Designations
- [6.](#) Resolution No. 2025-04, Approving a Lot Split, LS #24-02 Petitioned by Maria Herrera, the Property Owner of 5216 Pierce Street N.E.

Claims

- [7.](#) Resolution No. 2025-03, Approving Claims for the Period Ending January 2, 2025

Open Forum

The Open Forum allows the public to address the Council on subjects that are not on the Regular Agenda. The Council may take action, reply, or give direction to staff. Please limit your comments to five minutes or less.

Regular Agenda

The following items are proposed for the Council's consideration. All items will have a presentation from City staff, are discussed, and considered for approval by separate motions.

New Business

- [8.](#) Resolution No. 2025-02, Approving Change Order No. 1 for the Private Ash Tree Removal Program Project

Informal Status Reports**Adjournment**

Accessibility Notice:

- If you need free interpretation or translation assistance, please contact City staff.
- Si necesita ayuda de interpretación o traducción gratis, comuníquese con el personal de la ciudad.
- Yog tias koj xav tau kev pab txhais lus los sis txhais ntaub ntawv dawb, ces thov tiv tauj rau Lub Nroog cov neeg ua hauj lwm.
- Haddii aad u baahan tahay tarjumaad bilaash ah ama kaalmo tarjumaad, fadlan la xiriir shaqaalaha Magaalada.

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact CityClerk@FridleyMN.gov or (763) 572-3450.



AGENDA REPORT

Meeting Date: January 6, 2025

Meeting Type: City Council

Submitted By: Melissa Moore, City Clerk/Communications Manager

Title

City Council Oath of Office

Background

Minnesota's 2024 General Election was held November 5, 2024. The City of Fridley (City) held a municipal election for Mayor and Councilmember-at-Large. Pursuant to Section 2.02 of the Fridley City Charter all newly elected officials to the Fridley City Council (Council) will be sworn in at the first Council meeting of the following year.

The Council certified the City's election results at its Canvass Board meeting held November 12, 2024. Dave Ostwald received the most votes for Mayor and Patrick Vescio received the most votes for Councilmember-at-Large.

Financial Impact

None.

Recommendation

Staff recommend Mr. Ostwald and Mr. Vescio be administered the Oath of Office.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☒ Organizational Excellence	

Attachments and Other Resources

- Oath of Office, Dave Ostwald, Mayor
- Oath of Office, Patrick Vescio, Councilmember-at-Large

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



Oath of Office

I, David Ostwald, do solemnly swear to support the Constitution of the United States, the Constitution of the State of Minnesota, the Fridley City Charter and City Code, and to discharge faithfully the duties entrusted upon me as Mayor of the City of Fridley to the best of my judgement and ability.

Councilmember-at-Large

Date

Attest:

Melissa Moore, City Clerk



Oath of Office

I, Patrick Vescio, do solemnly swear to support the Constitution of the United States, the Constitution of the State of Minnesota, the Fridley City Charter and City Code, and to discharge faithfully the duties entrusted upon me as Councilmember of the City of Fridley to the best of my judgement and ability.

Councilmember-at-Large

Date

Attest:

Melissa Moore, City Clerk



AGENDA REPORT

Meeting Date: January 6, 2025

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Approve the Minutes from the City Council Meeting of December 23, 2024

Background

Attached are the minutes from the City Council meeting of December 23, 2024.

Financial Impact

None.

Recommendation

Staff recommend the approval of the minutes from the City Council meeting of December 23, 2024.

Focus on Fridley Strategic Alignment

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|--|---|
| ☐ Vibrant Neighborhoods & Places | ☐ Community Identity & Relationship Building |
| ☐ Financial Stability & Commercial Prosperity | ☐ Public Safety & Environmental Stewardship |
| ☒ Organizational Excellence | |

Attachments and Other Resources

- Minutes from the City Council Meeting of December 23, 2024

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



City Council Meeting

December 23, 2024

7:00 PM

Fridley City Hall, 7071 University Avenue NE

Minutes

Call to Order

Mayor Lund called the City Council Meeting of December 23, 2024, to order at 7:00 p.m.

Present

Mayor Scott Lund
 Councilmember Dave Ostwald
 Councilmember Tom Tillberry
 Councilmember Ryan Evanson
 Councilmember Ann Bolcom

Absent

Others Present

Walter Wysopal, City Manager
 Scott Hickok, Community Development Director
 Joe Starks, Finance Director
 Jim Kosluchar, Public Works Director
 Sarah Sonsalla, City Attorney

Pledge Of Allegiance

Proclamations/Presentations

1. Acknowledging the Certificate of Achievement for Excellence in Financial Reporting for the Year Ended December 31, 2023.

Joe Starks, Finance Director, reported that the City has once again received the Certificate of Achievement for Excellence in Financial Reporting for the year ending December 31, 2023, which it has received every year since 2011. He noted two additional financial awards presented to the City and commended the finance staff for their continued hard work. He presented the certificate to Mayor Lund. Mayor Lund acknowledged the work of Mr. Starks and his team, which allows the City to receive these awards.

Approval of Proposed Consent Agenda

Motion made by Councilmember Evanson to adopt the proposed Consent Agenda. Seconded by Councilmember Ostwald.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

Approval/Receipt of Minutes

2. Approve the Minutes from the City Council Meeting of December 9, 2024.
3. Receive the Minutes from the Council Conference Meeting of December 9, 2024.
4. Receive the Minutes of the Parks and Recreation Commission Meeting of November 4, 2024.
5. Receive the Minutes of the Public Arts Commission Meeting of November 6, 2024.
6. Receive the Minutes of the Housing and Redevelopment Authority (HRA) Meeting of November 7, 2024.
7. Receive the Minutes of the Environmental Quality and Energy Commission (EQEC) Meeting of November 12, 2024.

New Business

8. Resolution No. 2024-184, Adopting the Commission Onboarding Manual.
9. Ordinance No. 1426, Amending the Fridley City Code to add Chapter 312, Cannabis Business, and Amending the Fridley City Code Chapter 209, Fees (Second Reading).
10. Resolution No. 2024-187, Approving Gifts, Donations, and Sponsorships Received Between November 16, 2024 and December 15, 2024.

Claims

11. Resolution No. 2024-183 Approving Claims for the Period Ending December 18, 2024.

Open Forum, Visitors: (Consideration of Items not on Agenda – 15 minutes.)

County Commissioner Mandy Meisner honored Mayor Lund at his last meeting recognizing the work that he has done in the community as a resident and elected official. She explained that Mayor Lund has been her role model and the inspiration for her to run for office as well. She acknowledged that even though Mayor Lund will no longer be Mayor, he will continue to serve the community and inspire the next generation. Mayor Lund thanked her for her kind words. He commented that it is an honor and pleasure to work alongside Ms. Meisner.

Adoption of Regular Agenda

Motion made by Councilmember Bolkcom to adopt the regular agenda. Seconded by Councilmember Tillberry.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

Regular Agenda

New Business

12. Resolution No. 2024-188, Accepting the Award of Community Development Block Grant Funds for a Public Facility to be Generally Located at 110 77th Way NE

Scott Hickok, Community Development Director, presented a resolution for consideration accepting grant funds of up to \$350,000 for the art center to be located at 110 77th Way NE. He thanked Ms. Meisner and the County for being an advocate for the arts and this program. He stated that the Rum River Art Center will be occupying the space that has previously housed the fire department and North Suburban Art Center. He stated that the building does need updates and provided a summary of the proposed improvements that will make the building handicap accessible.

Mayor Lund thanked Ms. Meisner and the County for providing the funding that will make this facility more user-friendly. He also welcomed the Rum River Art Center to Fridley. Councilmember Bolkcom commented that the Rum River Art Center staff is very enthusiastic, and she is excited to see what they will do in the new space.

Ms. Meisner commented that the CDBG grant funds can be used for capital projects, noting that the County has more funds than projects presented and encouraged the City to continue to apply with their projects. She also provided additional details on the accessibility projects the County is working on within the parks and City projects that could be eligible.

Mayor Lund commented on the railroad bridge the City is working on noting a current funding gap and asked for any assistance the County can provide. Ms. Meisner commented that the City is making great progress and taking the right steps. She noted that she is watching the project and will continue to be involved in those conversations.

Motion made by Councilmember Bolkcom to approve Resolution No. 2024-188 Accepting the Award of Community Development Block Grant Funds for a Public Facility to be Generally Located at 110 77th Way NE. Seconded by Councilmember Tillberry.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

13. Resolution 2024-185, Approving Budget Reappropriation for Certain Funds for the Fiscal Year Ending December 31, 2024.

Mr. Starks presented a draft resolution that would approve budget reappropriation for certain funds for the fiscal year. He provided an overview of the request and the 2024 budget amendments. He stated that staff recommends approval of the resolution as presented.

Motion made by Councilmember Evanson to approve Resolution No. 2024-185 Approving Budget Reappropriation for Certain Funds for the Fiscal Year Ending December 31, 2024. Seconded by Councilmember Ostwald.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

14. Resolution No. 2024-186, Authorizing a Funding Application and Grant Agreement with the Metropolitan Council for Private Sanitary Inflow/Infiltration Reduction for 2025.

Jim Kosluchar, Public Works Director, provided background information on inflow and infiltration, the MCES program, and the grant. He asked the Council to approve the resolution and encouraged residents to apply. He noted that targeted mailers will be sent to areas where there are high groundwater levels.

Councilmember Evanson asked if this grant could be used by homeowners to repair their sewer system. Mr. Kosluchar confirmed that to be correct and noted that interested residents can contact the utility division to gain more information. He stated that more information can also be found on the website and in the City newsletter.

Motion made by Councilmember Bolkcom to approve Resolution No. 2024-186, Approving a Municipal Inflow and Infiltration Grant Application and Agreement with Metropolitan Council Environmental Services for 2025. Seconded by Councilmember Evanson.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

Informal Status Reports

Mayor Lund commented that he has never taken this job lightly and has never had a hidden agenda. He stated that he always did what he thought was best for the community in his time serving. He stated that he has started the Fridley Creative Arts Foundation to further public art in this community. He commented that the first piece of art is currently being commissioned and will be located at Moore Lake Park. He stated that it has been a pleasure and honor to serve for the past 24 years and thanked everyone.

Councilmember Tillberry commented that Mayor Lund has done a lot for the community and is leaving a great legacy. He stated that there will be a public celebration recognizing the work of Mayor Lund on February 20th. Councilmember Bolkcom echoed the comments of Councilmember Tillberry and commented that they will miss him. She commented that it has been an honor to serve with him. Councilmember Evanson commented on his history in working with Mayor Lund which led to his path of service to the community. He appreciated the leadership and mentorship that Mayor Lund has provided. Councilmember Ostwald commented that the goal is to leave something better than it was and believed that Mayor Lund has done that, and his legacy will live on.

Wally Wysopal, City Manager, thanked Mayor Lund for making his job easier, as Mayor Lund is a person of character and wished him the best on behalf of City staff.

Mayor Lund commented that it has been great to work with everyone for all these years and looked forward to continuing to work within the community in new ways. He thanked all the City staff.

Adjourn

Motion made by Councilmember Evanson to adjourn. Seconded by Councilmember Ostwald.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously and the meeting adjourned at 7:43 p.m.

Respectfully Submitted,

Melissa Moore
City Clerk

Scott J. Lund
Mayor



AGENDA REPORT

Meeting Date: January 6, 2025

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Receive the Minutes from the City Council Conference Meeting of December 23, 2024

Background

Attached are the minutes from the City Council Conference Meeting of December 23, 2024.

Financial Impact

Recommendation

Receive the minutes from the City Council Conference Meeting of December 23, 2024.

Focus on Fridley Strategic Alignment

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|--|---|
| ☐ Vibrant Neighborhoods & Places | ☐ Community Identity & Relationship Building |
| ☐ Financial Stability & Commercial Prosperity | ☐ Public Safety & Environmental Stewardship |
| ☒ Organizational Excellence | |

Attachments and Other Resources

- Minutes from the City Council Conference Meeting of December 23, 2024

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



City Council Conference Meeting

December 23, 2024

5:30 PM

Fridley City Hall, 7071 University Avenue NE

Minutes

Roll Call

Present: Mayor Scott Lund
 Councilmember Dave Ostwald
 Councilmember Ryan Evanson
 Councilmember Ann Bolkcom
 Councilmember Tom Tillberry

Others Present: Wally Wysopal, City Manager
 Melissa Moore, City Clerk/Communications Manager
 Stacy Stromberg, Planning Manager
 Ryan George, Public Safety Director
 Mike Maher, Parks and Recreation Director
 Jim Kosluchar, Public Works Director/City Engineer
 Joe Starks, Finance Director
 Patrick Vescio, Councilmember Elect

Items for Discussion

1. Recodification Update

Melissa Moore, City Clerk/Communications Manager, presented the City Council with five chapters of proposed Title 7 of the City Code, Licensing for their review. The Council requested further research related to auto body repair and related services.

2. Commons Park Update and PSIP Update

Mike Maher, Parks and Recreation Director and Jim Kosluchar, Public Works Director/City Engineer, gave the City Council an update on the Commons Park plans and the overall Park System Improvement Plan (PSIP).

3. Finance Update – November 2024 YTD

Joe Starks, Finance Director, presented the City Council with a finance update.



AGENDA REPORT

Meeting Date: January 6, 2025

Meeting Type: City Council

Submitted By: Julianne Beberg, Office Coordinator

Title

Receive the Minutes from the Planning Commission Meeting of December 18, 2024

Background

Attached are the Minutes from the December 18, 2024 Planning Commission Meeting.

Financial Impact

None

Recommendation

Staff recommend the City Council receive the December 18, 2024 Planning Commission Minutes.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
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☒ Organizational Excellence	

Attachments and Other Resources

- Planning Commission Minutes December 18, 2024

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



Planning Commission

December 18, 2024

7:00 PM

Fridley City Hall, 7071 University Avenue NE

Minutes

Call to Order

Chair Hansen called the Planning Commission Meeting to order at 7:00 p.m.

Present

Pete Borman
Mark Hansen
Mike Heuchert
Ross Meisner
Paul Nealy

Absent

Aaron Brom
Aaron Klemz

Others Present

Stacy Stromberg, Planning Manager
Bill Davis, representing Maria Herrera, 5216 Pierce Street
Craig Kayser, 5210 Pierce Street
Dave Ostwald
Patrick Vescio

Approval of Meeting Minutes

1. Approve October 16, 2024, Planning Commission Minutes

Motion by Commissioner Borman to approve the minutes. Seconded by Commissioner Meisner.

Upon a voice vote, all voting aye, Chair Hansen declared the motion carried unanimously.

Public Hearing

2. Public Hearing to Consider a Lot Split, LS #24-02 to Allow a Property Line Adjustment of Six Feet from 5210 Pierce Street to 5216 Pierce Street N.E.

Motion by Commissioner Meisner to open the public hearing. Seconded by Commissioner Heuchert.

Upon a voice vote, all voting aye, Chair Hansen declared the motion carried unanimously and the public hearing was opened at 7:03 p.m.

Stacy Stromberg, Planning Manager, presented a request for a lot split requested by the owner of 5216 Pierce Street. She explained that the request would adjust the lot line by six feet and had been approved by the property owner of 5210 Pierce Street. She stated that three neighboring property owners reached out to request additional information noting that one resident expressed concern with potential lost views from their property while the others supported the request. Staff recommends approval of the request with the noted stipulations.

Commissioner Borman noticed a five-foot offset from the garage to the living space and confirmed that accounts for the required setbacks for a garage and living space. Ms. Stromberg confirmed that was correct.

Commissioner Meisner asked if there is a sale involved in this transfer of property. Ms. Stromberg confirmed that there is a negotiated price involved.

Chair Hansen asked if there would be tree removal required on the lot line. Ms. Stromberg did not believe so but noted the applicant could provide additional details.

Bill Davis, brother of the applicant, spoke in representation of the application as she is recovering from a motor vehicle accident. He stated that they are not planning to remove trees but would not fully know until they begin the foundation work. He stated that their architect drew the plans too close to the property line, but they believe this looks the best for this property and the neighborhood and therefore are moving forward as presented.

Craig Kayser, 5210 Pierce Street, stated that he does not utilize this strip of property, and they would only be building to where the fence already exists. He stated that his only concern was with drainage but was confident that would be handled through the review by the City. He commented that he does believe that this will improve the value of the applicant's property.

Motion by Commissioner Meisner to close the public hearing. Seconded by Commissioner Heuchert.

Upon a voice vote, all voting aye, Chair Hansen declared the motion carried unanimously and the public hearing was closed at 7:14 p.m.

Commissioner Borman commented that this seems straightforward and both neighbors are in agreement.

Commissioner Nealy agreed noting that this would be an improvement to the property.

Motion by Commissioner Heuchert to recommend approval of the lot split with the stipulations. Seconded by Commissioner Neely.

Upon a voice vote, all voting aye, Chair Hansen declared the motion carried unanimously.

Other Business

Ms. Stromberg provided a presentation on what the Commission accomplished during 2024.

Adjournment

Motion by Commissioner Meisner to adjourn the meeting. Seconded by Commissioner Borman.

Upon a voice vote, all voting aye, Chair Hansen declared the motion carried unanimously and the meeting adjourned at 7:21 p.m.

Respectfully submitted,

Stacy Stromberg, Staff Liaison



AGENDA REPORT

Meeting Date: January 6, 2025

Meeting Type: City Council

Submitted By: Melissa Moore, City Clerk/Communications Manager

Title

Resolution No. 2025-01, Confirming City Council Appointments and Designations

Background

The City of Fridley (City) annually adopts a resolution appointing members of the Fridley City Council or staff to various boards, appointing residents to advisory commissions, naming the official publication, designating certain financial entities, appointing the City Attorney and data practices officials.

This resolution designates each person listed as a local official, pursuant to Minnesota Statute (M.S.) § 10A.01, subd. 22.

Financial Impact

None.

Recommendation

Staff recommend the approval of Resolution No. 2025-01.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☒ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☒ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-01

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025 - 01

Approving City Council Appointments and Designations

Whereas, the Fridley City Council (Council) appoints local officials, commissions and committees to perform functions outlined and authorized by the Fridley City Charter (Charter), ordinance, resolution or agreement; and

Whereas, a review of vacancies and reappointments is conducted at the first Council meeting of each year.

Now therefore, be it resolved, that the City Council of the City of Fridley hereby confirms, makes or extends the following appointments.

City Council

Position	Appointee	Term Expires	Authority
Mayor Pro Tem	Councilmember Vescio	January 5, 2026	Charter § 2.03

Local Boards and Committees

Body	Appointee(s)	Term Expires	Authority
Anoka County Fire Protection Council	Councilmember Tillberry, Representative	January 5, 2026	Anoka County Fire Protection Council Constitution; Minnesota Statute (M.S.) § 471.59
Anoka County Law Enforcement Council	Mayor Ostwald, Representative	January 5, 2026	Members appointed per establishing agreement of 1970; M.S. § 471.59
League of Minnesota Cities	Councilmember Bolkcom, Representative; Councilmember Tillberry, Alternate	January 5, 2026	M.S. § 465.58
Metro Cities	Mayor Ostwald, Delegate; Councilmember Bolkcom, Alternate	January 5, 2026	M.S. § 471.96
Mississippi Watershed Management Organization	Councilmember Tillberry, Representative; Councilmember Evanson, Alternative	January 5, 2026	M.S. § 103B
North Metro Mayors Association	Mayor Ostwald, Member; Councilmember Vescio, Alternate	January 5, 2026	Discretionary member driven advocacy organization

School District No. 13	Councilmember Vescio, Representative; Councilmember Bolkcom, Alternate	January 5, 2026	
School District No. 14	Councilmember Evanson, Representative; Councilmember Bolkcom, Alternate	January 5, 2026	
School District No. 16	Councilmember Evanson, Representative; Councilmember Tillberry, Alternate	January 5, 2026	
Twin Cities Gateway	Walter T. Wysopal, Representative	January 5, 2026	M.S. § 469.190

Advisory Commissions

Commission	Appointees	Term Expires	Authority
Environmental Quality and Energy Commission	Aaron Klemz, Chair Mark Hansen Sam Stoxen Justin Foell Heidi Ferris Avonna Stark	December 31, 2025 December 31, 2027 December 31, 2025 December 31, 2025 December 31, 2026 December 31, 2026	Fridley City Code (City Code) Chapter 105
Housing and Redevelopment Authority	Elizabeth Showalter, Chair Troy Brueggemeier Rachel Schwankl Gordon Backlund John Buyse	December 31, 2028 December 31, 2027 December 31, 2025 December 31, 2026 December 31, 2028	Housing and Redevelopment Authority Resolution No. 82-1965
Parks and Recreation Commission	Peter Borman, Chair EB Graham Ken Schultz Don Whalen Luke Cardona Tim Kirk Melissa Luna	December 31, 2028 December 31, 2026 December 31, 2028 December 31, 2028 December 31, 2025 December 31, 2025 December 31, 2027	City Code Chapter 105
Planning Commission	Mark Hansen, Chair Peter Borman Ross Meisner Aaron Klemz Michael Heuchert Aaron Brom	December 31, 2028 December 31, 2028 December 31, 2028 December 31, 2025 December 31, 2025 December 31, 2026	City Code Chapter 105
Public Arts Commission	Joshua Collins, Chair Gary Osterbauer	December 31, 2027 December 31, 2027	City Code Chapter 105

	Ryan Fugleberg Maija Sedzielarz Frank Sedzielarz Kara Ruwart Gary Swanson	December 31, 2027 December 31, 2027 December 31, 2027 December 31, 2027 December 31, 2027	
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Volunteer Fire Relief Association

Position	Appointee	Term Expires	Authority
Municipal Trustee	Dave Ostwald, Mayor	January 5, 2026	M.S. § 424A.04
Municipal Trustee	Joe Starks, Finance Director	January 5, 2026	M.S. § 424A.04
Municipal Trustee	Maddison Zikmund, Deputy Director, Fire Division/Fire Chief	January 5, 2026	M.S. § 424A.04

Official Publication

Publication	Term Expires	Authority
<i>Star Tribune</i>	Indefinite	M.S. § 331A; Charter § 12.01

Official Depositories*

Institution	Authorization	Term Expires	Authority
UBS Financial Services, Inc.	Walter T. Wysopal, City Manager Joseph A. Starks, Finance Director Korrie Johnson, Assistant Finance Director	Indefinite Indefinite Indefinite	M.S. § 427.02; M.S. § 118A; Charter § 6.04; City Investment Policy
U.S. Bank, NA and all of its branches and subsidiaries	Walter T. Wysopal, City Manager Joseph A. Starks, Finance Director Korrie Johnson, Assistant Finance Director	Indefinite Indefinite Indefinite	M.S. § 427.02; M.S. § 118A; Charter § 6.04

*The City Manager, Director of Finance/City Treasurer, or Assistant Finance Director will have the authority to transfer funds from one official depository to another for the purpose of investing and satisfying claims against City funds. The City delegates authority to make Electronic Funds Transfers to the Finance Director or their designee.

Financial Advisor

Institution	Authorization	Term Expires	Authority
Ehlers and Associates, Inc.	Walter T. Wysopal, City Manager Joseph A. Starks, Finance Director Korrie Johnson, Assistant Finance Director	Indefinite Indefinite Indefinite	M.S. § 427.02; M.S. § 118A; Charter § 6.04

Investment Advisors

Institution	Appointee	Term Expires	Authority
Moreton Markets Capital LLC, Investment Advisor	Walter T. Wysopal, City Manager Joseph A. Starks, Finance Director Korrie Johnson, Assistant Finance Director	Indefinite Indefinite Indefinite	M.S. § 427.02; M.S. § 118A; Charter § 6.04; City Investment Policy
Wells Fargo Advisors	Walter T. Wysopal, City Manager Joseph A. Starks, Finance Director Korrie Johnson, Assistant Finance Director	Indefinite Indefinite Indefinite	M.S. § 427.02; M.S. § 118A; Charter § 6.04; City Investment Policy
UBS Financial Services, Inc.	Walter T. Wysopal, City Manager Joseph A. Starks, Finance Director Korrie Johnson, Assistant Finance Director	Indefinite Indefinite Indefinite	M.S. § 427.02; M.S. § 118A; Charter § 6.04; City Investment Policy

Statutorily Required Staff Positions

Position	Appointee	Term Expires	Authority
Secretary of the Council	Melissa Moore, City Clerk	Indefinite	Charter § 3.02
Building Official	Tony DeForge	Indefinite	M.S. § 326B.133

City Attorney

Position	Appointee	Term Expires	Authority
Civil Affairs	Kennedy and Graven, Chartered	Indefinite	Memorandum of Understanding signed November 7, 2019
Criminal Affairs	City of Coon Rapids	December 31, 2027	Resolution No. 2022-91

Bond Counsel	Taft, Stettinius and Hollister, LLP	Indefinite	M.S. § 410, M.S. § 412, M.S. § 429, M.S. § 444, M.S. § 462C, M.S. § 469
Code Enforcement, Zoning Violations	Steven M. Tallen Gregerson, Rosow, Johnson & Nilan, Ltd.	Indefinite	M.S. § 410, M.S. § 412, M.S. § 429, M.S. § 444, M.S. § 462C, M.S. § 469

Data Practices

Position	Appointee	Term Expires	Authority
Responsible Authority	Melissa Moore, City Clerk	Indefinite	M.S. § 13.02, subd. 16; City Data Practices Policy
Data Practices Compliance Official, General	Beth Kondrick, Deputy City Clerk	Indefinite Indefinite	M.S. § 13.05, subd. 13; City Data Practices Policy
Data Practices Compliance Official, Employee Resources	Rebecca Hellegers, Employee Resources Director	Indefinite	M.S. § 13.05, subd. 13; City Data Practices Policy
Data Practices Compliance Official, Public Safety	Ryan George, Public Safety Director or designee(s)	Indefinite Indefinite	M.S. § 13.05, subd. 13; City Data Practices Policy

Passed and adopted by the City Council of the City of Fridley this 6th day of January, 2025.

Dave Ostwald – Mayor

Attest:

Melissa Moore – City Clerk



AGENDA REPORT

Meeting Date: January 6, 2025

Meeting Type: City Council

Submitted By: Scott Hickok, Community Development Director
Stacy Stromberg, Planning Manager

Title

Resolution No. 2025-04, Approving a Lot Split, LS #24-02 Petitioned by Maria Herrera, the Property Owner of 5216 Pierce Street N.E.

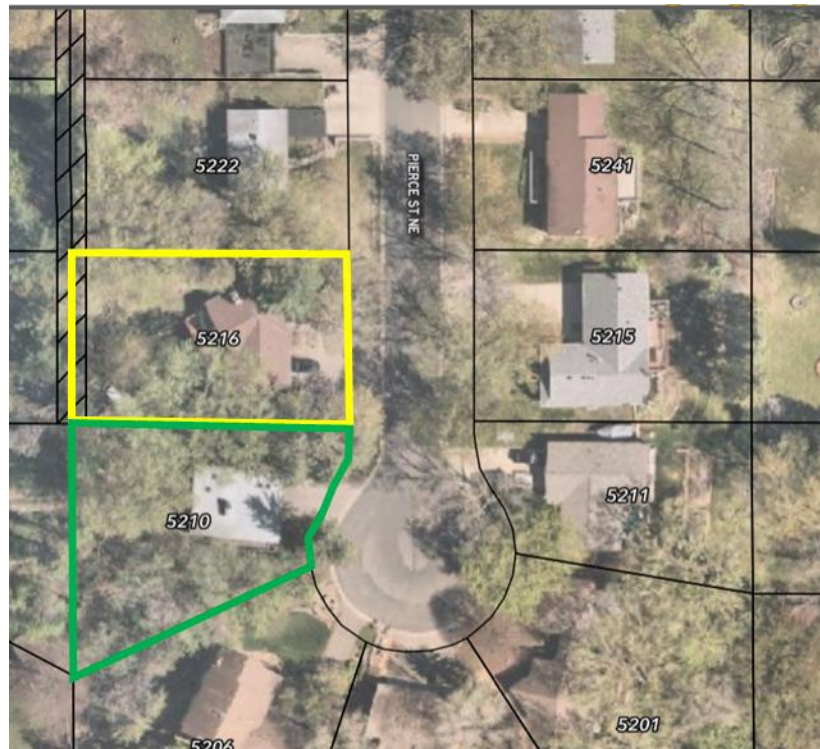
Background

The petitioner, Maria Herrera, owner of 5216 Pierce Street, is requesting a property line adjustment of 6 feet from 5210 Pierce Street to 5216 Pierce Street. The property owner of 5210 Pierce Street, Craig Kayser, has approved the request for the property line adjustment.

The subject property is zoned R-1, Single Family, as are all surrounding properties. The original home at 5210 Pierce Street (*green*) was constructed in 1961 and the home at 5216 Pierce Street (*yellow*) was constructed in 1957.

Fridley City Code (Code) requires that single family lots in the R-1, Single Family zoning district have a minimum of 75 feet in width at the front yard setback line and have a minimum lot area of 9,000 square feet.

The properties at 5210 and 5216 Pierce Street currently meet the minimum lot size requirement and will continue to do so after the property line adjustment.



Address	5210 Pierce Street	5216 Pierce Street
Current lot size	11,854 sq. ft.	11,523 sq. ft.
After line adjustment	11,052 sq. ft.	12,325 sq. ft.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

The purpose of the lot split application is to allow a 20-foot addition to the south side of the home at 5216 Pierce Street. The addition will allow for the construction of a 2-stall garage with living space above. The side yard setback requirement for a garage is 5 feet, and the setback requirement for living space is 10 feet. To comply with setback requirements, additional land is needed. The owner of 5210 Pierce Street has agreed to adjust his property line by 6 feet, so the petitioner's addition will comply with setback requirements.

As part of the zoning code recodification process, staff are proposing to adopt regulations that will allow simple property line adjustments, such as this application to be approved administratively, as opposed to requiring a public hearing from the Planning Commission and approval from the City Council. This is a standard process in other metro communities.

Staff have heard from three neighboring property owners, who were interested in learning more about the request. Once described, one of the three had concerns about potential lost views from their property. Staff explained that the proposed addition complies with code requirements, as does the lot split application.

A Notice of Public Hearing before the Planning Commission was published in the December 6, 2024, edition of the Official Publication.

The Planning Commission held a public hearing for LS #24-02 at their December 18, 2024, meeting. After a brief discussion, the Planning Commission recommended approval of the Lot Split with the stipulations as presented by staff. The motion carried unanimously.

Financial Impact

No financial impact

Recommendation

Staff recommends approval of Resolution No. 2025-04, Approving a Lot Split, LS #24-02 Petitioned by Maria Herrera, the Property Owner of 5216 Pierce Street N.E.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-04
- Proposed Addition Building Elevations for 5216 Pierce Street N.E.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-04**Approving a Lot Split, LS #24-02 Petitioned by Maria Herrera, the Property Owner of 5216 Pierce Street N.E.**

Whereas, the Planning Commission held a public hearing on Lot Split, LS #24-02 on December 18, 2024, and recommended approval; and

Whereas, the City Council (Council) at their January 6, 2025 meeting approved said Lot Split to allow a property line adjustment of six feet from 5210 Pierce Street N.E. to 5216 Pierce Street N.E., based on the new legal descriptions below:

5210 Pierce Street N.E.

Lot 10, Block 1, Marian Hills, Anoka County, Minnesota, Except the North six feet thereof.

5216 Pierce Street N.E.

Lot 5, Block 4, Horizon Heights, Anoka County, Minnesota and Vacated Alley per Book 338, Page 30 and the North six feet of Lot 10, Block 1, Marian Hills, Anoka County, Minnesota; and

Whereas, the petitioner was presented with Exhibit A, the conditions for LS #24-02 at the Council meeting; and

Whereas, the Certificate of Survey with the new legal description for 5210 Pierce Street N.E. is attached as Exhibit B; and

Whereas, the Certificate of Survey with the new legal description of 5216 Pierce Street N.E. is attached as Exhibit C.

Now, therefore be it resolved, that the City Council hereby approves Lot Split, LS #24-02 and the stipulations represented in Exhibit B are hereby adopted, and said Lot Split, LS #24-02 will be recorded at the Anoka County within 180 days or said approval shall become null and void.

Passed and adopted by the City Council of the City of Fridley this 6th day of January 2025.

Dave Ostwald – Mayor

ATTEST:

Melissa Moore – City Clerk

Exhibit A

Stipulations

1. All necessary permits shall be obtained prior to the construction of the addition.
2. A grading and drainage plan may need to be submitted if requested by engineering staff, to minimize impacts to the surrounding properties.



SCALE IN FEET

- Found Iron Monument
 - Set Iron Monument
Inscribed R.L.S 15230
- MEAS. Denotes Measured Distance
(PLAT) Denotes Per Recorded Plat

EXISTING PROPERTY DESCRIPTION

LOT 10, BLOCK 1, MARIAN HILLS, ANOKA COUNTY,
MINNESOTA,

EXISTING PROPERTY AREA

11,854 Square Feet
0.27 Acres

PROPOSED PROPERTY DESCRIPTION

LOT 10, BLOCK 1, MARIAN HILLS, ANOKA COUNTY,
MINNESOTA, EXCEPT THE NORTH 6 FEET THEREOF.

PROPOSED PROPERTY AREA

11,052 Square Feet
0.25 Acres

GENERAL NOTES:

- Existing building dimensions are measured to siding and not building foundation.
- No title commitment was provided and no research was performed for any easements not shown on this survey.
- Location of utilities shown are from observed evidence in the field and/or plans furnished by others and are considered approximate. Gopher State One Call or a private utility locator should be contacted to locate utilities on site before excavation.

JOB NO. 472-24	SCALE 1" = 10'	SITE ADDRESS 5210 PIERCE ST. NE. Fridley, MN 55421
BOOK/PAGE XX/XX	MB REFERENCE	PROPERTY DESCRIPTION LOT 10, BLOCK 1, MARIAN HILLS, ANOKA COUNTY, MINNESOTA, EXCEPT THE NORTH 6 FEET THEREOF.
SHEET 1 of 1 18x24		

DATE	
	REVISIONS
	REMARKS

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

Woodrow A. Brown, D.L.S.M.

DATED: 11-12-2024



W. BROWN LAND SURVEYING, INC.
8030 OLD CEDAR AVENUE SO., SUITE 228
BLOOMINGTON, MN 55425
PH: (952) 854-4055
WBROWNLANDSURVEYING,
EMAIL: INFO@WBROWNLANDSURVEYING.COM

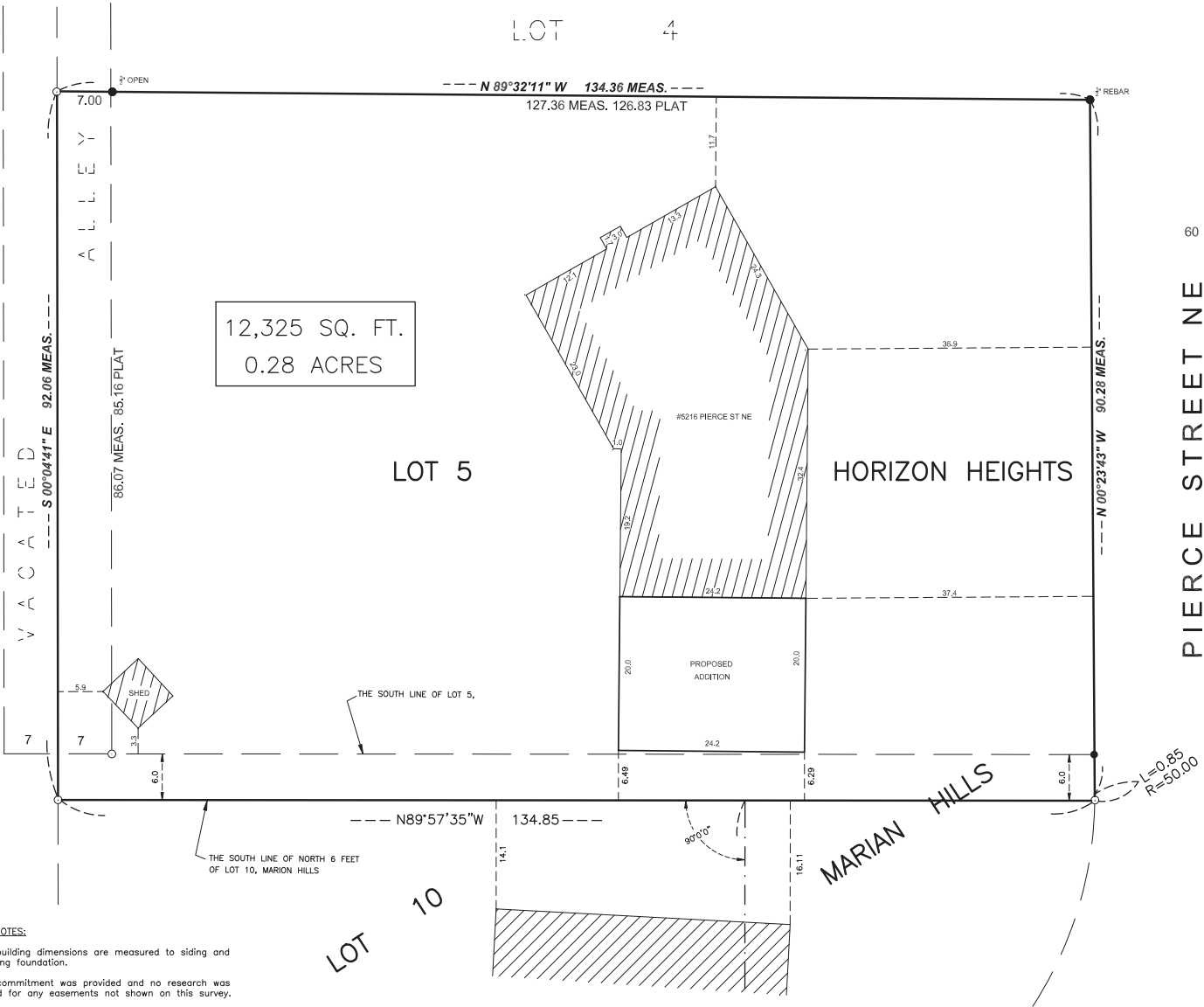
CERTIFICATE OF SURVEY FOR:
CLAUDIA HERRERA

Item 6.

LEGEND



- Found Iron Monument
- Set Iron Monument Inscribed R.L.S 15230
- MEAS. Denotes Measured Distance
- (PLAT) Denotes Per Recorded Plat



EXISTING PROPERTY DESCRIPTION
LOT 5, BLOCK 4, HORIZON HEIGHTS, ANOKA COUNTY, MINNESOTA
AND VACATED ALLEY PER BOOK 338, PAGE 30.

EXISTING PROPERTY AREA
11,523 Square Feet
0.26 Acres

PROPOSED PROPERTY DESCRIPTION
LOT 5, BLOCK 4, HORIZON HEIGHTS, ANOKA COUNTY, MINNESOTA
AND VACATED ALLEY PER BOOK 338, PAGE 30 AND ALSO THE NORTH 6
FEET OF LOT 10, BLOCK 1, MARIAN HILLS, ANOKA COUNTY, MINNESOTA.

PROPOSED PROPERTY AREA
12,325 Square Feet
0.28 Acres

- GENERAL NOTES:
- Existing building dimensions are measured to siding and not building foundation.
 - No title commitment was provided and no research was performed for any easements not shown on this survey.
 - Location of utilities shown are from observed evidence in the field and/or plans furnished by others and are considered approximate. Gopher State One Call or a private utility locator should be contacted to locate utilities on site before excavation.

JOB NO.	SCALE	SITE ADDRESS
472-24	1" = 10'	5216 PIERCE ST. NE.
BOOK/PAGE	DRAWN	Fridley, MN 55421
190/32	MB	
SHEET	REFERENCE	PROPERTY DESCRIPTION
1 of 1 18x24		LOT 5, BLOCK 4, HORIZON HEIGHTS, ANOKA COUNTY, MINNESOTA AND VACATED ALLEY PER BOOK 338, PAGE 30 AND ALSO THE NORTH 6 FEET OF LOT 10, BLOCK 1, MARIAN HILLS, ANOKA COUNTY, MINNESOTA.

DATE	REVISIONS
	REMARKS

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

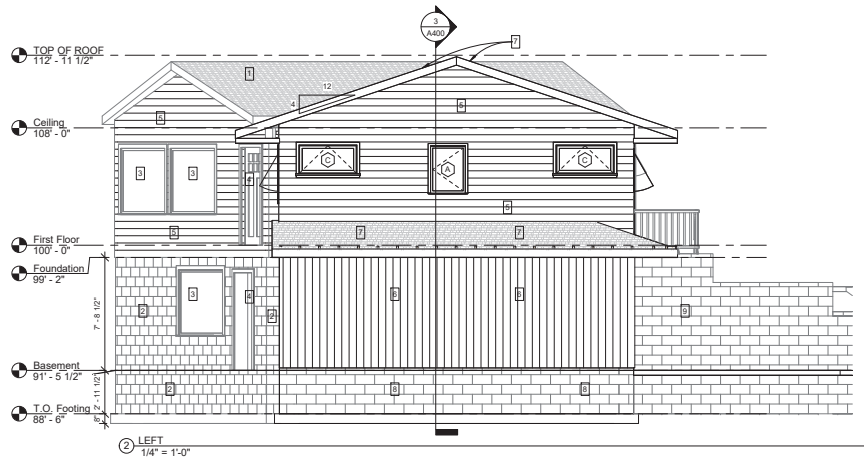
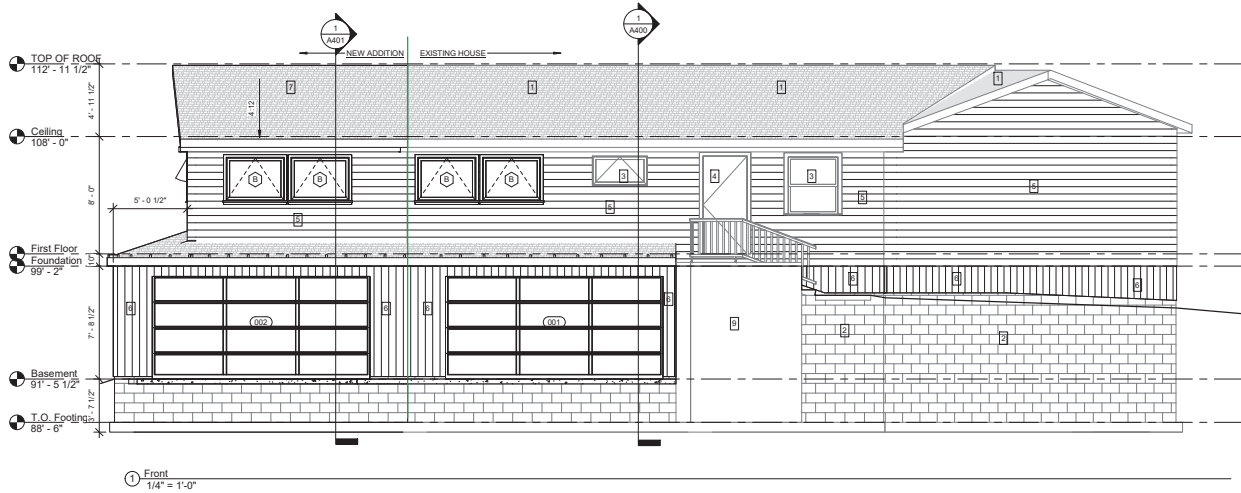
Woodrow A. Brown DATED: 11-12-2024

WOODROW A. BROWN, R.L.S. MN REG 15230



W. BROWN LAND SURVEYING, INC.
8030 OLD CEDAR AVENUE So., SUITE 228
BLOOMINGTON, MN 55425
PH: (952) 854-4055
WBROWNLANDSURVEYING.COM
EMAIL: INFO@WBROWNLANDSURVEYING.COM

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GENERAL NOTES

- FIELD VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS PRIOR TO WORK
- WHEN EXISTING WALLS ARE REMOVED-INCLUDING EXTERIOR WALLS, VERIFY WHETHER WALLS ARE STRUCTURAL BEFORE REMOVAL, PROVIDE TEMPORARY SHORING & SUPPORT AS NEEDED.
- GENERAL CONTRACTOR SHALL PULL SEPARATE PERMITS FOR ELECTRICAL, MECHANICAL AND PLUMBING AND MEET THE CURRENT CODE REQUIREMENTS. CONTRACTOR SHALL BE RESPONSIBLE FOR MANAGING AND COORDINATION OF WORK
- FIELD VERIFY EXISTING ROOF OVERHANGS, FASCIA, AND PITCH
- FIELD VERIFY EXISTING GRADE, FLOOR HEIGHTS AND ROOF HEIGHTS

KEY NOTES

- 1 EXISTING ROOF
- 2 EXISTING FOUNDATION
- 3 EXISTING WINDOW
- 4 EXISTING DOOR
- 5 NEW HORIZONTAL SIDING AS SELECTED BY OWNER
- 6 NEW VERTICAL SIDING AS SELECTED BY OWNER
- 7 NEW SHINGLE ROOF TO MATCH EXISTING
- 8 NEW FOUNDATION WALL
- 9 EXISTING RETAINING WALL

REVISIONS	DATE



Inspire Architects
620 Cycles Heights Drive
Circle Pines, MN 55014
763-316-5542
www.inspiredm.com

The information contained herein may not be used or copied in any manner without the written permission of Inspire Architects.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota
Print Name:

Jeffrey Hafferman AIA NCARB

Signature: *Jeffrey R. Hafferman*
License # 44333

10/3/2024 4:32:53 PM

Sheet Title: ELEVATIONS

Project Name:
Hererra Residence

5216 Pierce St NE
Fridley, MN 55421

Project number	2024-33
Drawn by	lnb
Checked by	jrh
Construction Documents	

A300



AGENDA REPORT

Meeting Date: January 6, 2025

Meeting Type: City Council

Submitted By: Anna Smieja, Accounting Technician, Accounts Payable

Title

Resolution No. 2025-03, Approving Claims for the Period Ending January 2, 2025

Background

Attached is Resolution No. 2025-03 and the claims report for the period ending January 2, 2025.

Financial Impact

Included in the budget.

Recommendation

Staff recommend the approval of Resolution No. 2025-03, Approving Claims for the Period Ending January 2, 2025.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☒ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-03, Approving Claims for the Period Ending January 2, 2025
- City Council Claims Report

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-03**Approving Claims for the Period Ending January 2, 2025**

Whereas, Minnesota Statute § 412.271 generally requires the City Council to review and approve claims for goods and services prior to the release of payment; and

Whereas, a list of such claims for the period ending January 2, 2025, was reviewed by the City Council.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves the payment of the claims as presented.

Passed and adopted by the City Council of the City of Fridley this 6th day of January, 2025.

David Ostwald - Mayor

Attest:

Melissa Moore – City Clerk



City of Fridley, MN

Item 7.

Bank Transaction Report

Transaction Detail

Issued Date Range: 12/19/2024 - 01/02/2025

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Draft							
12/20/2024		DFT0005353	EMPOWER RETIREMENT (for MN/MSRS)	Accounts Payable	Outstanding	Bank Draft	\$ (569.98)
12/20/2024		DFT0005354	EMPOWER RETIREMENT (for MN/MSRS)	Accounts Payable	Outstanding	Bank Draft	\$ (1,829.42)
12/20/2024		DFT0005355	CITY OF FRIDLEY-MISSION SQUARE-457 Def.Comp	Accounts Payable	Outstanding	Bank Draft	\$ (19,430.72)
12/20/2024		DFT0005356	CITY OF FRIDLEY-MISSION SQUARE-457 Def.Comp	Accounts Payable	Outstanding	Bank Draft	\$ (3,461.50)
12/20/2024		DFT0005358	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Se	Accounts Payable	Outstanding	Bank Draft	\$ (385.64)
12/20/2024		DFT0005360	OPTUM BANK (HSA)	Accounts Payable	Outstanding	Bank Draft	\$ (3,945.23)
12/20/2024		DFT0005361	OPTUM BANK (HSA)	Accounts Payable	Outstanding	Bank Draft	\$ (2,760.66)
12/20/2024		DFT0005362	PERA - PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	\$ (47,206.89)
12/20/2024		DFT0005363	PERA - PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	\$ (164.46)
12/20/2024		DFT0005364	PERA - PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	\$ (68,646.08)
12/20/2024		DFT0005365	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Se	Accounts Payable	Outstanding	Bank Draft	\$ (100.00)
12/20/2024		DFT0005366	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Se	Accounts Payable	Outstanding	Bank Draft	\$ (2,475.00)
12/20/2024		DFT0005367	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Se	Accounts Payable	Outstanding	Bank Draft	\$ (600.00)
12/20/2024		DFT0005368	CITY OF FRIDLEY-MISSION SQUARE Roth IRA	Accounts Payable	Outstanding	Bank Draft	\$ (5,450.63)
12/20/2024		DFT0005369	BENEFIT RESOURCE LLC - BPA/VEBA	Accounts Payable	Outstanding	Bank Draft	\$ (1,000.00)
12/20/2024		DFT0005370	INTERNAL REVENUE SERVICE - PAYROLL TAXES	Accounts Payable	Outstanding	Bank Draft	\$ (44,456.46)
12/20/2024		DFT0005371	INTERNAL REVENUE SERVICE - PAYROLL TAXES	Accounts Payable	Outstanding	Bank Draft	\$ (17,362.39)
12/20/2024		DFT0005372	MINN DEPT OF REVENUE - PAYROLL TAX	Accounts Payable	Outstanding	Bank Draft	\$ (26,346.67)
12/20/2024		DFT0005373	INTERNAL REVENUE SERVICE - PAYROLL TAXES	Accounts Payable	Outstanding	Bank Draft	\$ (59,172.14)
12/26/2024		DFT0005352	US BANK (P-CARDS)	Accounts Payable	Outstanding	Bank Draft	\$ (27,997.16)
01/02/2025		DFT0005374	SVAP II FRIDLEY MARKET LLC	Accounts Payable	Outstanding	Bank Draft	\$ (22,854.00)
Bank Draft Total: (21)							\$ (356,215.03)
Check							
12/20/2024			WI SCTF	Accounts Payable	Outstanding	Check	\$ (83.66)
12/24/2024			AMERICAN SOLUTIONS FOR BUSINESS	Accounts Payable	Outstanding	Check	\$ (23.55)
12/24/2024			ANOKA COUNTY TREASURY OFFICE	Accounts Payable	Outstanding	Check	\$ (950.00)
12/24/2024			ASPEN MILLS INC	Accounts Payable	Outstanding	Check	\$ (335.19)
12/24/2024			BLAINE AREA PET HOSPITAL	Accounts Payable	Outstanding	Check	\$ (590.53)
12/24/2024			BRAUN INTERTEC CORPORATION	Accounts Payable	Outstanding	Check	\$ (6,462.50)
12/24/2024			CENTURY LINK	Accounts Payable	Outstanding	Check	\$ (72.05)
12/24/2024			COMCAST/XFINITY	Accounts Payable	Outstanding	Check	\$ (2,810.10)
12/24/2024			DAILEY DATA & ASSOCIATES	Accounts Payable	Outstanding	Check	\$ (202.50)
12/24/2024			DRIVEN WILD GOOSE CONTROL	Accounts Payable	Outstanding	Check	\$ (1,440.00)
12/24/2024			FINANCE AND COMMERCE INC	Accounts Payable	Outstanding	Check	\$ (184.00)

Issued Date	Cleared Date	Description	Module	Status	Type	Amount
12/24/2024		FREIMUTH ENTERPRISES LLC	Accounts Payable	Outstanding	Check	\$ (567.25)
12/24/2024		GRANICUS LLC	Accounts Payable	Outstanding	Check	\$ (12,037.50)
12/24/2024		GROTH SEWER & WATER LLC	Accounts Payable	Outstanding	Check	\$ (3,593.50)
12/24/2024		HAMMER SPORTS LLC	Accounts Payable	Outstanding	Check	\$ (280.00)
12/24/2024		HAWKINS INC	Accounts Payable	Outstanding	Check	\$ (2,117.23)
12/24/2024		HCM ARCHITECTS-HAGEN CHRISTENSEN & MCILWAIN	Accounts Payable	Outstanding	Check	\$ (54,548.08)
12/24/2024		INSTRUMENTAL RESEARCH INC	Accounts Payable	Outstanding	Check	\$ (384.00)
12/24/2024		KATH FUEL OIL SERVICE	Accounts Payable	Outstanding	Check	\$ (2,440.99)
12/24/2024		KOMPAN INC	Accounts Payable	Outstanding	Check	\$ (149,887.85)
12/24/2024		MARTIN MARIETTA	Accounts Payable	Outstanding	Check	\$ (1,289.84)
12/24/2024		METRO GARAGE DOOR/WINTER INDUSTRIES LLC	Accounts Payable	Outstanding	Check	\$ (220.00)
12/24/2024		MINN IT	Accounts Payable	Outstanding	Check	\$ (556.50)
12/24/2024		PETERSON COMPANIES INC	Accounts Payable	Outstanding	Check	\$ (28,600.00)
12/24/2024		QP MARKETING	Accounts Payable	Outstanding	Check	\$ (2,959.15)
12/24/2024		SPRING LAKE PARK RECREATION	Accounts Payable	Outstanding	Check	\$ (66.40)
12/24/2024		STANTEC CONSULTING SERVICES INC	Accounts Payable	Outstanding	Check	\$ (1,226.75)
12/24/2024		STIMEY ELECTRIC	Accounts Payable	Outstanding	Check	\$ (82,200.54)
12/24/2024		TIMESAVER OFF SITE SECRETARIAL INC	Accounts Payable	Outstanding	Check	\$ (659.00)
12/24/2024		UHL COMPANY	Accounts Payable	Outstanding	Check	\$ (416.00)
12/24/2024		VESTIS	Accounts Payable	Outstanding	Check	\$ (107.01)
12/24/2024		XCEL ENERGY	Accounts Payable	Outstanding	Check	\$ (176.41)
12/31/2024		ADVANTAGE SIGNS & GRAPHICS INC	Accounts Payable	Outstanding	Check	\$ (4,012.30)
12/31/2024		ADVANTAGEHEALTH CORPORATION	Accounts Payable	Outstanding	Check	\$ (166.80)
12/31/2024		ASPEN MILLS INC	Accounts Payable	Outstanding	Check	\$ (344.58)
12/31/2024		BEISSWENGER'S HARDWARE	Accounts Payable	Outstanding	Check	\$ (1,099.99)
12/31/2024		BEN SAEFKE PHOTOGRAPHY	Accounts Payable	Outstanding	Check	\$ (350.00)
12/31/2024		BERGERSON-CASWELL INC	Accounts Payable	Outstanding	Check	\$ (47,738.50)
12/31/2024		BJAM INC/BILLS GUN SHOP & RANGE	Accounts Payable	Outstanding	Check	\$ (25.00)
12/31/2024		BLAKE DRILLING COMPANY INC	Accounts Payable	Outstanding	Check	\$ (15,405.00)
12/31/2024		BOLTON & MENK INC	Accounts Payable	Outstanding	Check	\$ (24,214.00)
12/31/2024		CARR'S TREE SERVICE INC	Accounts Payable	Outstanding	Check	\$ (9,063.00)
12/31/2024		CENTERPOINT ENERGY-MINNEGASCO	Accounts Payable	Outstanding	Check	\$ (2,961.15)
12/31/2024		COMPASS MINERALS	Accounts Payable	Outstanding	Check	\$ (9,782.33)
12/31/2024		COON RAPIDS, CITY OF	Accounts Payable	Outstanding	Check	\$ (351.65)
12/31/2024		CRYSTEEL TRUCK EQUIP/DISTRIBUTION	Accounts Payable	Outstanding	Check	\$ (185.06)
12/31/2024		DALCO/IMPERIAL DADE	Accounts Payable	Outstanding	Check	\$ (1,866.28)
12/31/2024		DAVISON, WILFRID	Accounts Payable	Outstanding	Check	\$ (1,360.00)
12/31/2024		FIRE SAFETY USA	Accounts Payable	Outstanding	Check	\$ (537.75)
12/31/2024		FLEXIBLE PIPE TOOL CO	Accounts Payable	Outstanding	Check	\$ (3,158.00)
12/31/2024		FRIENDLY CHEVROLET INC	Accounts Payable	Outstanding	Check	\$ (4,307.92)
12/31/2024		GRAPHIC SOLUTIONS GROUP INC	Accounts Payable	Outstanding	Check	\$ (1,581.60)
12/31/2024		HAMMER SPORTS LLC	Accounts Payable	Outstanding	Check	\$ (560.00)
12/31/2024		LEAGUE OF MINNESOTA CITIES	Accounts Payable	Outstanding	Check	\$ (15.00)

Issued Date	Cleared Date	Description	Module	Status	Type	Amount
12/31/2024		MARTIN MARIETTA	Accounts Payable	Outstanding	Check	\$ (694.29)
12/31/2024		MENARDS - FRIDLEY	Accounts Payable	Outstanding	Check	\$ (57.03)
12/31/2024		MINN DEPT OF TRANSPORTATION	Accounts Payable	Outstanding	Check	\$ (1,328.63)
12/31/2024		ON SITE COMPANIES	Accounts Payable	Outstanding	Check	\$ (1,743.25)
12/31/2024		PALADIN TECHNOLOGIES (USA) INC	Accounts Payable	Outstanding	Check	\$ (12,131.13)
12/31/2024		POMP'S TIRE SERVICE INC	Accounts Payable	Outstanding	Check	\$ (5,559.58)
12/31/2024		REPUBLIC SERVICES #899	Accounts Payable	Outstanding	Check	\$ (5,372.85)
12/31/2024		SCHMIT TOWING INC	Accounts Payable	Outstanding	Check	\$ (152.23)
12/31/2024		SHORT ELLIOTT HENDRICKSON INC	Accounts Payable	Outstanding	Check	\$ (19,069.43)
12/31/2024		SHRED RIGHT	Accounts Payable	Outstanding	Check	\$ (62.65)
12/31/2024		SPLIT ROCK MGMT - DBA VANGUARD CLEANING	Accounts Payable	Outstanding	Check	\$ (250.00)
12/31/2024		ST PAUL, CITY OF	Accounts Payable	Outstanding	Check	\$ (551.32)
12/31/2024		STAR TRIBUNE	Accounts Payable	Outstanding	Check	\$ (440.82)
12/31/2024		TEE JAY NORTH INC	Accounts Payable	Outstanding	Check	\$ (273.00)
12/31/2024		VESTIS	Accounts Payable	Outstanding	Check	\$ (610.66)
12/31/2024		XCEL ENERGY	Accounts Payable	Outstanding	Check	\$ (4,223.71)
12/31/2024		YALE MECHANICAL INC	Accounts Payable	Outstanding	Check	\$ (342.00)
01/02/2025		BMI - BROADCAST MUSIC INC	Accounts Payable	Outstanding	Check	\$ (435.00)
01/02/2025		CORPORATE 4 INSURANCE AGENCY	Accounts Payable	Outstanding	Check	\$ (6,000.00)
01/02/2025		CRIME STOPPERS OF MINNESOTA	Accounts Payable	Outstanding	Check	\$ (200.00)
01/02/2025		HEALTHSOURCE SOLUTIONS LLC	Accounts Payable	Outstanding	Check	\$ (2,625.00)
01/02/2025		METRO WATERSHED PARTNERS-HAMLINE UNIVERSITY	Accounts Payable	Outstanding	Check	\$ (1,900.00)
01/02/2025		MIDWEST OVERHEAD CRANE - MWOC	Accounts Payable	Outstanding	Check	\$ (4,331.50)
01/02/2025		MINN DEPT OF AGRICULTURE	Accounts Payable	Outstanding	Check	\$ (181.00)
01/02/2025		MINN STATE FIRE DEPARTMENT ASSOC	Accounts Payable	Outstanding	Check	\$ (495.00)
01/02/2025		NORTH METRO MAYORS ASSOCIATION	Accounts Payable	Outstanding	Check	\$ (12,260.00)
01/02/2025		PALADIN TECHNOLOGIES (USA) INC	Accounts Payable	Outstanding	Check	\$ (952.50)
01/02/2025		QUADIENT LEASING USA INC	Accounts Payable	Outstanding	Check	\$ (1,160.79)
01/02/2025		SESAC	Accounts Payable	Outstanding	Check	\$ (1,217.00)
Check Total: (84)						\$ (571,194.36)
EFT						
12/20/2024	971	FRIDLEY POLICE ASSOCIATION-PY only	Accounts Payable	Outstanding	EFT	\$ (200.00)
12/20/2024	972	FRIDLEY-IAFF DUES/INTL ASSOC/FIRE FIGHTERS	Accounts Payable	Outstanding	EFT	\$ (80.00)
12/20/2024	EFT0000234	Payroll EFT	Payroll	Outstanding	EFT	\$ (398,105.85)
EFT Total: (3)						\$ (398,385.85)
Report Total: (108)						\$ (1,325,795.24)

Summary

Bank Account	Count	Amount
0000100479 City of Fridley	108	\$ (1,325,795.24)
Report Total:	108	\$ (1,325,795.24)

Cash Account	Count	Amount
No Cash Account	1	\$ -
999 999-101100 Cash in Bank - CITY Pooled Cash	107	\$ (1,325,795.24)
Report Total:	108	\$ (1,325,795.24)

Transaction Type	Count	Amount
Bank Draft	21	\$ (356,215.03)
Check	84	\$ (571,194.36)
EFT	3	\$ (398,385.85)
Report Total:	108	\$ (1,325,795.24)



AGENDA REPORT

Meeting Date: January 6, 2024

Meeting Type: City Council

Submitted By: James Kosluchar, Director of Public Works and Engineering
Rachel Workin, Environmental Planner

Title

Resolution No. 2025-02, Approving Change Order No. 1 for the Private Ash Tree Removal Program Project

Background

In December 2023, The City of Fridley (City) was awarded a ReLEAF grant from the Minnesota Department of Natural Resources (DNR) for \$420,550 to fund forestry efforts related to the mitigation of Emerald Ash Borer. In the City's grant application, most grant funds were budgeted for ash tree removal on income-qualified properties, and the remaining funds were budgeted for various activities such as tree planting and outreach. The City issued a public bid for the removal of up to 100 privately-owned trees (engineer's estimate of \$350,000), which was awarded to Carr's Tree Service at the July 22, 2024 City Council meeting for up to \$194,800 (56% of the engineer's estimate) depending on the size of the trees identified for removal. Following the initial promotion of the program, the 100 trees were quickly identified and a high resident demand for the program persists. Carr's Tree Service has been satisfactorily progressing through the removal of the first 100 trees since the beginning of their contract on October 1.

Since the original bid was under the engineer's estimate for tree removal work and removing trees on income-qualified properties is the most impactful use of grant funds, staff recommend that the original contract amount be increased by an additional \$150,000 to a total not to exceed \$344,800. The final payment amount will continue to be dependent on the size classification and quantity of the trees removed. Additionally, this Change Order proposes adding crane removal costs as an allowable expense to facilitate tree removals on properties with identified access issues. Crane removal costs are proposed on a per hour basis for the lowest total cost. The total contract amount with Carr's Tree Service will still be fully covered by the grant with no financial match required from the City or participating residents.

Financial Impact

Funding is provided through the City's ReLEAF Grant from the Minnesota Department of Natural Resources.

Recommendation

Staff recommends the approval of Resolution No. 2025-02, Approving Change Order No. 1 for the Private Ash Tree Removal Program.

Focus on Fridley Strategic Alignment

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☒ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-02
- Change Order No. 1

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-02

Approving Change Order No. 1 for the Private Ash Tree Removal Program

Whereas, the Private Ash Tree Removal Program included removal of up to 100 ash trees on income-qualified properties under a contract with Carr's Tree Service of Ottertail, MN (Contractor); and

Whereas, the Project was funded by the Minnesota Department of Natural Resources (DNR) ReLeaf grant; and

Whereas, the Contractor has been performing satisfactorily and additional grant dollars and demand for tree removal exist; and

Whereas, City of Fridley (City) staff identified trees for removal that require the assistance of a crane which was not included in the original contract; and

Whereas, additional work was desired by the City that modified the original contract from \$194,800 to \$344,800 including necessary crane work (a 77% increase).

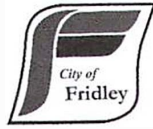
Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves Change Order No. 1 for the Private Ash Tree Removal Program in the amount of \$150,000.

Passed and adopted by the City Council of the City of Fridley this 6th day of January, 2025.

David Ostwald – Mayor

Attest:

Melissa Moore – City Clerk



Public Works Department

Streets • Parks • Water • Sewer • Stormwater • Fleet • Facilities • Engineering

11-Dec-24

Carr's Tree Service
P.O. Box 250
Ottertail, MN 56571

SUBJECT : Change Order No. 1 for Private Ash Tree Removal Program

You are hereby ordered, authorized, and instructed to modify your contract for the above referenced project by including the following items:

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	COST
CO1.01	SMALL CRANE (APPROX 55 TONS)	PER HOUR	TBD	\$ 350.00	TBD
CO1.02	MEDIUM CRANE (APPROX 110 TONS)	PER HOUR	TBD	\$ 650.00	TBD
CO1.03	LARGE CRANE (APPROX 250 TONS)	PER HOUR	TBD	\$ 1,000.00	TBD
CO1.04	INCREASED TOTAL QUANTITIES OF TREE REMOVAL AND STUMP GRINDING AT EXISTING CONTRACT PRICING	LS	1	\$ 150,000.00	\$ 150,000.00
CHANGE ORDER NO. 1 TOTAL =					\$ 150,000.00

Original Contract Amount:		\$194,800	
Prior Change Orders Approved:	\$	-	0.0% of Original Contract Amount
This Change Order:	\$	150,000.00	77.0% of Original Contract Amount
Proposed Contract Amount:	\$	344,800.00	

Submitted and approved by James Kosluchar, Director of Public Works, this _____ th day of _____, 2025

James P. Kosluchar, Director of Public Works

Approved and accepted this 12 th day of December, 2024 by Carr's Tree Service.

Jill Carlson
Carr's Tree Service

Approved and accepted this _____ th day of _____, 2025 by the City of Fridley

David Ostwald, Mayor

Walter T. Wysopal, City Manager