



City Council Meeting

December 08, 2025

7:00 PM

Fridley City Hall, 7071 University Avenue N.E.

Agenda

Call to Order

The Fridley City Council (Council) requests that all attendees silence cell phones during the meeting. A paper copy of the Agenda is at the back of the Council Chambers. A paper copy of the entire Agenda packet is at the podium. The Agenda and all related materials may also be found on the City's website at <https://www.fridleymn.gov/Your-Government/City-Council-Commissions/Agenda-Center>

Pledge of Allegiance

Proclamations/Presentations

- [1.](#) Proclamations Recognizing Tim Kelly, Students of Hayes Elementary School, Park Plaza Co-Operative, and Hyde Development/Mortenson Properties with Sustainable Fridley Awards for 2025

Proposed Consent Agenda

The following items are considered to be routine by the Council and will be approved by one motion. There will be no discussion of these items unless a Councilmember requests, at which time that item may be moved to the Regular Agenda.

Meeting Minutes

- [2.](#) Approve the Minutes from the City Council Meeting of November 24, 2025
- [3.](#) Receive the Minutes from the City Council Conference Meeting of November 24, 2025

New Business

- [4.](#) Resolution No. 2025-164, Designating Precincts and Polling Locations for the 2026 Election Year
- [5.](#) Resolution No. 2025-165, Approving Ex-Officio Member of the Fridley Parks and Recreation Commission
- [6.](#) Resolution No. 2025-167, Authorizing Execution of a Mediated Settlement Agreement in the Matter of Hirn, et al v. City of Fridley
- [7.](#) Ordinance No. 1436, Amending the Fridley City Code Chapter 209, Fees, to Update Fees for Park Shelter Rentals (Second Reading)

Claims

- [8.](#) Resolution No. 2025-166, Approving Claims for the Period Ending December 3, 2025

Open Forum

The Open Forum allows the public to address the Council on subjects that are not on the Regular Agenda. The Council may take action, reply, or give direction to staff. Please limit your comments to five minutes or less.

Regular Agenda

The following items are proposed for the Council's consideration. All items will have a presentation from City staff, are discussed, and considered for approval by separate motions.

Public Hearing(s)

- [9.](#) Truth-in-Taxation Public Hearing, Proposed 2026 Budget and Property Tax Levy
- [10.](#) Public Hearing on Improvements for Street Rehabilitation Project No. ST2026-02 & Resolution No. 2025-161, Ordering Final Plans, Specifications and Calling for Bids for Street Rehabilitation Project No. ST2026-02

New Business

- [11.](#) Resolution No. 2025-162, Awarding Sanitary Sewer Collection System Lining Project No. 26-450
- [12.](#) Resolution No. 2025-163, Approving Youth Commissioner Appointment

Informal Status Reports

Adjournment

Accessibility Notice:

- If you need free interpretation or translation assistance, please contact City staff.
- Si necesita ayuda de interpretación o traducción gratis, comuníquese con el personal de la ciudad.
- Yog tias koj xav tau kev pab txhais lus los sis txhais ntaub ntawv dawb, ces thov tiv tauj rau Lub Nroog cov neeg ua hauj lwm.
- Haddii aad u baahan tahay tarjumaad bilaash ah ama kaalmo tarjumaad, fadlan la xiriir shaqaalaha Magaalada.

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact CityClerk@FridleyMN.gov or (763) 572-3450.



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: Paul Bolin, Director of Community Development
 Stacy Stromberg, Assistant Community Development Director
 Rachel Workin Environmental Planner

Title

Proclamations Recognizing Tim Kelly, Students of Hayes Elementary School, Park Plaza Co-Operative, and Hyde Development/Mortenson Properties with Sustainable Fridley Awards for 2025

Background

At their February 11, 2025 meeting, the Environmental Quality and Energy Commission (EQEC) recommended the creation of an annual awards program to celebrate efforts by a Fridley individual, youth, institution/organization and business to make Fridley a more sustainable community. The nomination form was promoted citywide throughout the month of September via the City of Fridley's (City) newsletter and social media channels. At their October 14, 2025 meeting, the EQEC selected the following nominees to recommend for Sustainable Fridley Awards for 2025:

Individual: Tim Kelly. Mr. Kelly has served as the District Administrator of Coon Creek Watershed District (CCWD) since 1990 when he started as the district's first employee. During this time, Mr. Kelly has been a visionary leader in the management of water resources and an excellent partner to the City. His technical expertise has helped guide the City's local water planning as well as the implementation of capital improvements to prevent flooding and improve water quality. Under his direction, CCWD has partnered with the City on notable projects including the Oak Glen Creek Stabilization and Iron Enhanced Sand Filter Projects, the Springbrook Nature Center Pond Dredging Project, the Apex Pond Expansion, and district-wide flood mapping and modeling. Mr. Kelly is retiring at the end of 2025 following 50 years in the water resources sector.

Youth: Hayes Elementary School Students. The students at Hayes Elementary School helped install a rain garden on their school's property to improve the water quality of Rice Creek. Hayes Students planted native plants in the rain garden that they had grown from seed as part of Growing Green Hearts' Prairie Plants as Superheroes Relay Program. Students also designed educational signs and artwork for the rain garden. Through this work, students learned about protecting water resources and the benefits of native plants. The rain garden will serve as an ongoing outdoor classroom for Hayes Elementary in years to come.

Institutions/Organization: Park Plaza Co-Operative. Park Plaza Co-Operative completed multiple sustainability projects in 2025. The Co-Op worked with Solar by Us to install rooftop solar on their

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

community building and rental home and did significant outreach in the community to increase participation in energy efficiency programs. The co-operative also partnered with the City with the Water Efficient Toilets grant to replace old, inefficient toilets and the ReLEAF grant to plant new trees. These projects help residents live a safer and healthier life and contribute to increased financial stability within the community.

Business: Hyde Development and Mortenson Properties. Hyde Development and Mortenson Properties, owners of the Northern Stacks industrial park, recently installed three large rooftop solar arrays on buildings occupied by Trio and Certified Power. These arrays will generate more than 624,000 kWh of energy in Year 1 (equivalent of charging 33,855,761 smart phones). Over the first 20 years, the arrays will reduce the same amount of greenhouse gases as planting 168,706 trees. These panels will offset 90-100% of the buildings' energy use, which will result in cost savings for tenants which will serve as an amenity to attract and maintain tenants to Northern Stacks.

Financial Impact

None

Recommendation

Staff recommend the City Council issue the included proclamations recognizing the recipients of the Sustainable Fridley Awards for 2025.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☒ Community Identity & Relationship Building
☒ Financial Stability & Commercial Prosperity	☒ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Proclamation Awarding the 2025 Sustainable Fridley Award (Individual) to Tim Kelly
- Proclamation Awarding the 2025 Sustainable Fridley Award (Youth) to the Students of Hayes Elementary School
- Proclamation Awarding the 2025 Sustainable Fridley Award (Organization) to Park Plaza Co-Operative
- Proclamation Awarding the 2025 Sustainable Fridley Award (Business) to Hyde Development/Mortenson Construction

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



Proclamation

Recognizing Tim Kelly with a 2025 Sustainable Fridley Award (Individual)

Whereas, the Sustainable Fridley Awards were established to honor outstanding contributions by an individual, youth, organization, and business that make Fridley a more sustainable community; and

Whereas, Tim Kelly was nominated for the Individual award in recognition of his many years of partnership with the City which resulted in projects and plans that enhanced reduced local flooding risk and enhanced Fridley's water resources; and

Whereas, the Environmental Quality and Energy Commission recommended Tim Kelly for a Sustainable Fridley Award; and

Whereas, the sustainability, vibrancy, and stability of our community are strengthened by his dedicated efforts now and in years to come.

Now therefore, be it proclaimed, that I, Dave Ostwald, Mayor of the City of Fridley, do hereby recognize Tim Kelly as the recipient of a 2025 Sustainable Fridley Award.

In witness whereof, I have set my hand and caused the seal of the City of Fridley to be affixed this 8th day of December, 2025.

Dave Ostwald - Mayor

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



Proclamation

Recognizing the Students of Hayes Elementary School with a 2025 Sustainable Fridley Award (Youth)

Whereas, the Sustainable Fridley Awards were established to honor outstanding contributions by an individual, youth, organization, and business that make Fridley a more sustainable community; and

Whereas, the students of Hayes Elementary School were nominated for the Youth award in recognition of the creation of their rain garden which improves the water quality of Rice Creek and provides valuable habitat to pollinators; and

Whereas, the Environmental Quality and Energy Commission recommended the students of Hayes Elementary School for a Sustainable Fridley Award; and

Whereas, the sustainability, vibrancy, and stability of our community are strengthened by their dedicated efforts now and in years to come.

Now therefore, be it proclaimed, that I, Dave Ostwald, Mayor of the City of Fridley, do hereby recognize the students of Hayes Elementary School as the recipients of a 2025 Sustainable Fridley Award.

In witness whereof, I have set my hand and caused the seal of the City of Fridley to be affixed this 8th day of December, 2025.

Dave Ostwald - Mayor

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



Proclamation

Recognizing Park Plaza Co-Operative with a 2025 Sustainable Fridley Award (Organization)

Whereas, the Sustainable Fridley Awards were established to honor outstanding contributions by an individual, youth, organization, and business that make Fridley a more sustainable community; and

Whereas, Park Plaza Co-Operative was nominated for the Organization award in recognition of their participation in renewable energy, energy efficiency, water efficiency, and tree planting programs that improve the quality of life of Park Plaza residents; and

Whereas, the Environmental Quality and Energy Commission recommended Park Plaza Co-Operative for a Sustainable Fridley Award; and

Whereas, the sustainability, vibrancy, and stability of our community are strengthened by their dedicated efforts now and in years to come.

Now therefore, be it proclaimed, that I, Dave Ostwald, Mayor of the City of Fridley, do hereby recognize Park Plaza Co-Operative as the recipient of a 2025 Sustainable Fridley Award.

In witness whereof, I have set my hand and caused the seal of the City of Fridley to be affixed this 8th day of December, 2025.

Dave Ostwald - Mayor

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



Proclamation

Recognizing Hyde Development and Mortenson Properties with a 2025 Sustainable Fridley Award (Business)

Whereas, the Sustainable Fridley Awards were established to honor outstanding contributions by an individual, youth, organization, and business that make Fridley a more sustainable community; and

Whereas, Hyde Development and Mortenson Properties were nominated for the Business award in recognition of their installation of large solar arrays at the Northern Stacks Industrial Campus which will generate valuable renewable energy and associated cost savings for their tenants; and

Whereas, the Environmental Quality and Energy Commission recommended Hyde Development and Mortenson Properties for a Sustainable Fridley Award; and

Whereas, the sustainability, vibrancy, and stability of our community are strengthened by their dedicated efforts now and in years to come.

Now therefore, be it proclaimed, that I, Dave Ostwald, Mayor of the City of Fridley, do hereby recognize Hyde Development and Mortenson Properties as the recipients of a 2025 Sustainable Fridley Award.

In witness whereof, I have set my hand and caused the seal of the City of Fridley to be affixed this 8th day of December, 2025.

Dave Ostwald - Mayor

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Approve the Minutes from the City Council Meeting of November 24, 2025

Background

Attached are the minutes from the City Council meeting of November 24, 2025.

Financial Impact

None.

Recommendation

Staff recommend the approval of the minutes from the City Council meeting of November 24, 2025.

Focus on Fridley Strategic Alignment

- | | |
|--|---|
| ☐ Vibrant Neighborhoods & Places | ☐ Community Identity & Relationship Building |
| ☐ Financial Stability & Commercial Prosperity | ☐ Public Safety & Environmental Stewardship |
| ☒ Organizational Excellence | |

Attachments and Other Resources

- Minutes from the City Council Meeting of November 24, 2025

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



City Council Meeting

November 24, 2025

7:00 PM

Fridley City Hall, 7071 University Avenue NE

Minutes

Call to Order

Mayor Ostwald called the City Council Meeting of November 24, 2025, to order at 7:00 p.m.

Present

Mayor Dave Ostwald
 Councilmember Patrick Vescio
 Councilmember Luke Cardona
 Councilmember Ann Bolkcom

Absent

Councilmember Ryan Evanson

Others Present

Walter Wysopal, City Manager
 Mike Maher, Parks and Recreation Director

Pledge Of Allegiance

Approval of Proposed Consent Agenda

Motion made by Councilmember Bolkcom to adopt the proposed Consent Agenda. Seconded by Councilmember Cardona.

Upon a voice vote, all voting aye, Mayor Ostwald declared the motion carried unanimously.

Approval/Receipt of Minutes

1. Approve the Minutes from the City Council Meeting of November 10, 2025.
2. Receive the Minutes from the City Council Conference Meeting of November 10, 2025.
3. Receive the Minutes from the Public Arts Commission Meeting of October 1, 2025.
4. Receive the Minutes from the Parks and Recreation Commission Meeting of October 6, 2025.

New Business

5. Resolution No. 2025-146, Accepting the 2025 City of Fridley Flock Camera Grant Agreement Between the City and the Fridley Dispensary.
6. Resolution No 2025-153, Authorizing Execution of a Solar on Public Buildings Grant Agreement with the Minnesota Department of Commerce for a Solar Array on Water Treatment Plant No. 3.
7. Resolution No. 2025-154, Authorizing a Funding Application and Grant Agreement with the Metropolitan Council for Private Sanitary Inflow/Infiltration Reduction.
8. Resolution No. 2025-156, Approving Gifts, Donations, and Sponsorships Received Between October 18, 2025, and November 14, 2025.
9. Resolution No. 2025-157, Approving and Authorizing a Memorandum of Agreement with the Patrol Officers (Local #119) for the City of Fridley Public Safety Department.
10. Resolution No. 2025-158, Approving and Authorizing a Memorandum of Agreement with the Police Sergeants (Local #310) for the City of Fridley Public Safety Department.
11. Resolution No. 2025-159, Approving and Authorizing a Memorandum of Agreement with the Fire Union (Local No. 1986) for the City of Fridley Public Safety Department.
12. Resolution No. 2025-160, Approving and Authorizing a Memorandum of Agreement with the Police Technicians (Local #514) for the City of Fridley Public Safety Department.

Claims

13. Resolution No. 2025-155, Approving Claims for the Period Ending November 19, 2025.

Open Forum, Visitors: (Consideration of Items not on Agenda – 15 minutes.)

No one from the audience spoke.

Adoption of Regular Agenda

Motion made by Councilmember Vescio to adopt the regular agenda. Seconded by Councilmember Bolkcom.

Upon a voice vote, all voting aye, Mayor Ostwald declared the motion carried unanimously.

Regular Agenda

New Business

14. Ordinance No. 1436, Amending the Fridley City Code Chapter 209, Fees, to Update Fees for Park Shelter Rentals (First Reading)

Mike Maher, Parks and Recreation Director, stated that staff recommend some relatively small adjustments to the fee structure to provide increased accountability to the rental policy and cost recovery for program administration. He provided an overview of the park shelter rental program, along with additional information regarding the rationale behind fee adjustments and shelter reservation fees.

Councilmember Vescio asked if these fees compare to what other communities charge, acknowledging that the deposit is refundable, and inquired if that amount is sufficient to deter bad actors. Mr. Maher confirmed that staff completed a comparison review and agreed that it is a balancing act of providing accountability while ensuring that it is still affordable for others.

Councilmember Cardona asked for more information on how shelters are reviewed after the rental, whether public safety can drive by rentals, whether it would be appropriate to end shelter rental times at 8 or 9 p.m., and the contact that occurs between staff and the renter before the reservation date. Mr. Maher explained how the shelters are reviewed after the rental, the collaboration that occurs with public safety, and the reservation process.

Mayor Ostwald asked if there is a method of recourse for damage that occurs. Mr. Maher reviewed the language within the rental agreement.

Motion made by Councilmember Cardona to approve the first reading of Ordinance No. 1436, amending the Fridley City Code Chapter 209, Fees, to update fees for park shelter rentals. Seconded by Councilmember Vescio.

Upon a voice vote, all voting aye, Mayor Ostwald declared the motion carried unanimously.

Informal Status Reports

Councilmember Bolkcom provided positive feedback on the recent turkey bingo event.

Councilmember Cardona wished everyone a happy Thanksgiving. He recognized the recent success of Krispy Kreme and asked other businesses to be patient with the increased traffic.

Adjourn

Motion made by Councilmember Bolkcom to adjourn. Seconded by Councilmember Cardona.

Upon a voice vote, all voting aye, Mayor Ostwald declared the motion carried unanimously, and the meeting adjourned at 7:33 p.m.

Respectfully Submitted,

Melissa Moore
City Clerk

Dave Ostwald
Mayor



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Receive the Minutes from the City Council Conference Meeting of November 24, 2025

Background

Attached are the minutes from the City Council conference meeting of November 24, 2025.

Financial Impact

Recommendation

Receive the minutes from the City Council conference meeting of November 24, 2025.

Focus on Fridley Strategic Alignment

- | | |
|--|---|
| ☐ Vibrant Neighborhoods & Places | ☐ Community Identity & Relationship Building |
| ☐ Financial Stability & Commercial Prosperity | ☐ Public Safety & Environmental Stewardship |
| ☒ Organizational Excellence | |

Attachments and Other Resources

- Minutes from the City Council Conference Meeting of November 24, 2025

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



City Council Conference Meeting

November 24, 2025

5:30 PM

Fridley City Hall, 7071 University Avenue NE

Minutes

Roll Call

Present: Mayor Dave Ostwald
Councilmember Ann Bolkcom
Councilmember Patrick Vescio
Councilmember Luke Cardona

Absent: Councilmember Ryan Evanson

Others Present: Wally Wysopal, City Manager
Joe Starks, Finance Director
Mike Maher, Parks and Recreation Director
Jesslyn Quiram, Engineering Technician
Josh Collins, Public Arts Commissioner

Items for Discussion

1. 2026 Budget/Levy Discussion

Joe Starks, Finance Director, provided the City Council an update on the proposed budget and levy for 2026.

2. 2026-2030 Capital Investment Program (CIP) Discussion

Joe Starks, Finance Director, provided the City Council an update on the 2026-2030 proposed CIP for the City of Fridley.

3. Public Art Program

Mike Maher, Parks and Recreation Director and Jesslyn Quiram, Engineering Technician, provided the City Council with an update on the public art program. Public Arts Commissioner Josh Collins also provided some insights.



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Resolution No. 2025-164, Designating Precincts and Polling Locations for the 2026 Election Year

Background

Minnesota Statute § 204B.16, subd. 1 requires the governing body of each municipality to designate, by resolution, precincts and polling locations by December 31. The attached resolution designates the precincts and polling locations for 2026.

With the expected completion of construction on the new building at Commons Park, it is an appropriate time to move the polling location for Ward 1, Precinct 2 from Hayes Elementary into the new Commons Park building. Whenever possible it is favorable to hold elections in locations that are not schools to help minimize disruption to the school day. While this is not possible in every precinct due to lack of available buildings in the City of Fridley (City), if an opportunity presents itself to move elections into a building that is not a school, Staff recommend this as a best practice.

Affected residents will be notified of this polling location change through a mailing from the Secretary of State's office and then a second mailing from the City.

Financial Impact

The City plans to mail postcards to those registered voters in the affected areas. Staff estimate the cost of such a postcard mailing to be approximately \$800, which will be paid out of the Elections budget for 2026.

Recommendation

Staff recommend the adoption of Resolution No. 2025-164, Designating Precincts and Polling Locations for the 2026 Election Year.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☒ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-164

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-164

Designating Precincts and Polling Locations for the 2026 Election Year

Whereas, Minnesota Statute 204B.16 Subd. 1 requires the governing body of each municipality to designate by resolution each year no later than December 31, polling locations for each ward and precinct; and

Whereas, the construction of the Commons Park building will be completed by the August 11, 2026, Primary Election; and

Whereas, it is favorable to move the polling location for Ward 1, Precinct 2 from Hayes Elementary School over to the Commons Park building.

Now, therefore be it resolved, that the City Council of the City Fridley hereby approves the polling locations to be used as the municipal polling locations in the calendar year 2026 as follows:

Ward 1 Precinct 1	Grace Evangelical Free Church, 755 73rd Avenue N.E.
Ward 1 Precinct 2	Commons Park Building, 555 61 st Avenue N.E.
Ward 1 Precinct 3	Fridley Civic Campus, 7071 University Avenue N.E.
Ward 1 Precinct 4	Fridley Community Center, 6085 7th Street N.E.
Ward 2 Precinct 1	Woodcrest Elementary School, 880 Osborne Road N.E.
Ward 2 Precinct 2	St. Philip's Lutheran Church, 6180 Highway 65 N.E.
Ward 2 Precinct 3	Moore Lake Park, 5872 Central Avenue N.E.
Ward 3 Precinct 1	Springbrook Nature Center, 100 85th Avenue N.E.
Ward 3 Precinct 2	Redeemer Lutheran Church, 61 Mississippi Way N.E.
Ward 3 Precinct 3	Stevenson Elementary School, 6080 E River Road N.E.

Be it further resolved, that the City Council hereby directs the City Clerk to make all necessary notifications and preparations for elections held in 2026 as required by Minnesota Statute, Minnesota Rules, the City Charter and the Fridley City Code.

Passed and adopted by the City Council of the City of Fridley this 8th day of December, 2025.

Dave Ostwald - Mayor

Attest:

Melissa Moore, City Clerk



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: Mike Maher, Parks and Recreation Director

Title:

Resolution No. 2025-165, Approving Ex-Officio Member of the Fridley Parks and Recreation Commission

Background

To better provide for the needs of youth athletics in the City of Fridley (City) community and park system, the City Council updated Chapter 105 (Commissions) of the Fridley City Code to allow the Fridley Youth Sports Association (FYSA), to nominate a non-voting, ex-officio member of the Parks and Recreation Commission.

FYSA has provided a nomination for Fridley resident and FYSA representative, Riley Auna for consideration by the Council.

Financial Impact

None

Recommendation

Staff supports the nomination of Riley Auna as a representative of FYSA to serve as the ex-officio member of the Parks and Recreation Commission.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☒ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-165
- Letter of Interest/Nomination for Riley Auna

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-165**Approving Ex-Officio Member of the Fridley Parks and Recreation Commission**

Whereas, pursuant to Chapter 105 (Commissions) of the Fridley City Code (Code) the City Council (Council) appoints Fridley residents to the City's commissions to perform functions outlined and authorized by the City Charter, Code, resolution or agreement; and

Whereas, it was determined by the City Council that a non-voting Fridley Youth Sports Association (FYSA) representative could be appointed to the Commission to strengthen the partnership between the Commission and FYSA; and

Whereas, youth athletics and FYSA play an important role in the City's overall recreation program by providing fitness opportunities, social growth and leadership development through team sports and athletics; and

Whereas, a letter was submitted to the City Council by FYSA member Riley Auna expressing interest in serving on the Commission.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby appoints Riley Auna to the Fridley Parks and Recreation Commission as an ex-officio member for a term expiring on December 31, 2026.

Passed and adopted by the City Council of the City of Fridley this 8th day of December, 2025.

Dave Ostwald – Mayor

Attest:

Melissa Moore – City Clerk

Dear Members of the Parks and Rec Commission,

My name is Riley Auna and I am writing to formally introduce myself for the non-voting Youth Sports Representative position on the Parks and Rec Commission.

My family and I have lived in the City of Fridley for over 11 years and during that time I have been deeply involved in our youth sports community. I have spent over 9 years with the Fridley Heights Soccer Club and the last 7 years with FYSA Basketball and just recently FYSA Baseball. I have served in various coaching and leadership roles. These experiences have given me a strong understanding of the needs of our athletes, families and volunteer-run programs across multiple sports.

Outside of youth athletics, I work as a medical professional specializing in mobility, gait assistance and wheelchair development for individuals who require adaptive support. This background strengthens my awareness of accessibility, safety and inclusive participation, which are values that I value are essential for youth sports and community programming.

I am passionate about supporting Fridley's young athletes, building welcoming environments for all families and contributing to the continued growth of our community's sports programs. I am confident that my experience, long-term involvement and commitment to collaboration would allow me to serve effectively in this role.

I will be honored to represent youth sports within the Commission's work and to help strengthen the connection between the City of Fridley and the organizations that serve our kids.

Please feel free to contact me if any addition information is needed.

Sincerely,

Riley Auna



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: Wally Wysopal, City Manager

Title

Resolution No. 2025-167, Authorizing Execution of a Mediated Settlement Agreement in the Matter of Hirn, et al v. City of Fridley

Background

In 2025, Stephen Britven, Lynn Britven and Jill Hirn filed suit against the City regarding planned modifications to Commons Park located immediately south of their properties. The dispute centered on the City's proposal to expand the north parking lot, add nine parking spaces, construct a vehicle turnaround area and remove existing trees within the disputed area.

The key provisions of the settlement include:

- Modifications to park plans: the City will construct only a limited turnaround area rather than the previously planned nine-space parking lot expansion
- Tree preservation and replacement: the City will preserve existing trees where possible, replace any trees removed for the turnaround area and plant four additional trees
- Seven-year restriction: the City will not pave additional portions of the disputed area or remove trees (except for storm damage or disease) for seven years ending December 2032
- Maintenance commitments: the City will mow and maintain park land surrounding the disputed area.

The agreement includes no admission of liability by any party and represents a compromise to avoid the time, uncertainty, and expense of continued litigation.

Financial Impact

The City's legal fees are covered by the League of Minnesota Cities Insurance Trust.

Recommendation

Staff recommend the approval of Resolution No. 2025-167, Authorizing Execution of a Mediated Settlement Agreement in the Matter of Hirn, et al v. City of Fridley.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-167
- Settlement Agreement Hirn, et al v. City of Fridley

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-167**Authorizing Execution of a Mediated Settlement Agreement in the Matter of Hirn, et al v. City of Fridley**

Whereas, on March 24, 2025 the City was served a complaint regarding its proposed plan to redevelop Commons Park as a part of the City's Park System Improvement Plan; and

Whereas, the City and the plaintiffs engaged a mediator, Timothy C. Cook on October 17, 2025 to come to an agreement; and

Whereas, on December 4, 2025 the City was notified the plaintiffs have agreed to the mediation settlement terms; and

Whereas, the mediation terms are a reasonable solution that allows the Commons Park project to proceed with modifications while avoiding substantial litigation costs.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby authorizes the City Manager to approve the mediated settlement agreement in the matter of Hirn, et al v. City of Fridley.

Passed and adopted by the City Council of the City of Fridley this 8th day of December, 2025.

Dave Ostwald – Mayor

Attest:

Melissa Moore – City Clerk

FINAL
AGMT
12/4/25

MEDIATED SETTLEMENT AGREEMENT

This Mediated Settlement Agreement (“Agreement”) is entered into on the latest date executed by and between Stephen Britven, Lynn Britven, and Jill Hirn (collectively, “Britven/Hirn”) and the City of Fridley (“City”) relating to all claims and defenses that were asserted, or that could have been asserted, in that action captioned *Jill Hirn, Stephen Britven, and Lynn Britven v. City of Fridley*; Anoka County District Court File No.: 02-CV-25-2154 (“Lawsuit”), other than those claims that are reserved as stated in Paragraph 5 herein.

The Lawsuit principally concerns disputes arising from the City’s planned design and construction of Commons Park, located immediately south of the Britven/Hirn properties, including the City’s proposal to expand the north parking lot, add nine (9) parking spaces, construct a vehicle turnaround area, and remove existing trees (collectively, the “Park Modification Dispute”) in the portion of Commons Park identified and outlined in a black rectangle on the attached Exhibit A (the “Approximate Disputed Area”). For purposes of this Agreement, the Approximate Disputed Area is referred to hereafter as the “Disputed Area.”

Exhibit A identifies the approximate boundaries of the Disputed Area. Exhibit B generally depicts the City’s planned modifications within that Disputed Area to be made pursuant to this Agreement, including the proposed Turn Around Area, and references the Designated Line for orientation and measurement purposes. In the event of any inconsistency between Exhibit B and this Agreement, the text of this Agreement and the boundaries shown on Exhibit A shall control. Otherwise, the Parties intend that Exhibit B accurately reflects the scope and location of the City’s work to be performed within the Disputed Area.

Exhibits A and B are incorporated by reference. At times in this Agreement, Britven/Hirn and the City may be collectively referred to as “the Parties.”

MEDIATION AGREEMENT

The Parties acknowledge and agree that they have been advised by their counsel, and the mediator, that this is a binding agreement relating to settlement of claims asserted in the Lawsuit as reached through the process of mediation. The Parties further acknowledge that, pursuant to the requirements of the Minnesota Civil Mediation Act, they have been advised that:

- a. the mediator, Timothy C. Cook, has no duty to protect either of their interests or to provide them with any information about their legal rights;
- b. signing a mediated settlement agreement may adversely affect their legal rights;
- c. the Parties may, and in fact have, consulted with an attorney before signing this Agreement in order that they may be certain of their rights; and
- d. this is a mediated settlement reached pursuant to the provisions and requirements of the Minnesota Civil Mediation Act and case law interpreting the same. The Parties understand and acknowledge that it is a binding and conclusive resolution of the Lawsuit pursuant to the terms of this Agreement. The Parties have mediated for a full session on October 17, 2025, and have reached final agreement with the assistance of the mediator in negotiations following the date of the mediation session.

Now, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to the following terms and conditions of settlement of the Lawsuit:

1. **Spirit and Intent of this Agreement.** Through this Agreement, the Parties intend to resolve claims and defenses that were asserted, or that could have been asserted in the Lawsuit, including the Park Modification Dispute. Other than their respective rights to enforce any right, term, condition, obligation, or defense under this Agreement, the Parties acknowledge that they shall be fully and finally done with each other regarding the Park Modification Dispute and on all matters asserted, or that could have been asserted, about the Commons Park project in the Lawsuit, except that Britven/Hirn do not waive or release any future claim specifically reserved in Paragraph 5 herein.

2. **Settlement Terms Contingent on City Approval.** The settlement terms and this Agreement are conditioned on approval of the same by the Fridley City Council. The City's legal counsel and staff participating in the mediation process shall make recommendations to the Fridley City Council to approve the settlement. The City's legal counsel shall advise and confirm whether the settlement has been approved as soon as such knowledge is received, and not later than three business days following action by the City Council.

3. **Resolution of Park Modification Dispute.** The Parties agree that the Park Modification Dispute shall be resolved as follows:

- a. The City will no longer expand pavement, remove trees, or otherwise alter the Disputed Area except as provided in this paragraph.
- b. The previously planned expansion of the north parking lot including nine (9) additional parking spaces contemplated in the Disputed Area shall not be installed with the exception of the Turn Around Area described herein.
- c. Referencing Exhibit B for illustrative purposes, the City shall not remove trees, install pavement, or otherwise alter the green space area lying to the East of the

Designated Line, except (i) for the Turn Around Area; (ii) for planting of additional trees; or (iii) for the limited purpose of completing or connecting the sprinkler system should the City elect to do so.

- d. The City shall install curbing and pavement for a Turn Around Area in a manner where it is approximately centered in the parking lot area extending to the east from the drive lane of the parking lot. The Turn Around Area shall be approximately centered relative to the north and south boundaries of the parking lot, shall extend no more than twenty-one feet (21') to the east of the Designated Line, and shall be no more than twenty feet (20') in width. The Turn Around Area is generally depicted on Exhibit B.
- e. The City will use its best efforts to preserve all trees in the Disputed Area shown on Exhibit B. However, the Parties understand that one or both of the existing 16" and 18" diameter Ponderosa Pines may need to be removed to accommodate installation of the Turn Around Area.
- f. If either of the Ponderosa Pines are destroyed or removed during installation of the Turn Around Area, the City shall replace any such tree(s) with suitable sized trees (but not exact replacements as to size/type). If such trees are destroyed by storm, wind, lightning, or disease, decisions on possible replacement of the same are in the City's discretion.
- g. The City shall also install an additional four (4) trees in areas of the Disputed Area as requested by Britven/Hirn, including areas just south of the Britven/Hirn property line but not in any location that will interfere with the function of the Parking Lot Improvements defined herein. Such additional trees shall be a

minimum of eight feet (8') in height, and when installed, shall be watered and maintained by the City until they are established. Such installation of these additional trees shall be done as soon as reasonably possible and before completion of the Commons Park project.

- h. Britven/Hirn acknowledge that the City has expanded the parking lot to the north, removed a service road, and installed a new drainage system, with rain garden vegetation features, south of their property lines ("Stormwater Quality Filtration Swale"). The City shall mow and maintain all City park land surrounding the Stormwater Quality Filtration Swale.
- i. Except as provided in this Paragraph, the City shall not pave any portion of the Disputed Area for a seven (7) year period beginning December 1, 2025 and ending December 1, 2032.
- j. Except as provided in this Paragraph, the City shall also not remove any trees in the Disputed Area unless such removal is necessitated by storm damage or disease. The City may, but need not, replace any trees in the Disputed Area that die by storm, wind, lightning, or disease.
- k. Due to the Lawsuit, the City did not extend new sprinkler systems into any portion of the Disputed Area. The City may, but need not, install sprinkler lines and heads into the Disputed Area, with such decision in the City's discretion. The City will require its contractor, or staff, to water and maintain the existing trees in the Disputed Area and the newly installed trees, through a standard project warranty period.

4. **Mutual Releases**. Upon approval of this Agreement by the City Council under Paragraph 2, and except only for the Parties' right to enforce any right, term, condition, obligation, or defense under this Agreement, including enforcement of the City's commitments and obligations under Paragraph 3, the Parties, on behalf of themselves and their respective representatives, attorneys, agents, insurers, heirs, successors, elected officials, contractors, and assigns, shall and do hereby release each other from all claims, demands, damages, causes of action, or defenses arising out of the Lawsuit, except that this mutual release does not extend to, and expressly excludes, any future claim specifically reserved in Paragraph 5 herein.

5. **Parking Lot Improvements Claims Reserved**. The City has constructed and is in the process of completing the Stormwater Quality Filtration Swale and has removed the former service road and expanded the parking lot in connection with that work. Consistent with this Agreement, the City will be adding a Turn Around Area to the parking lot. The installation of the Stormwater Quality Filtration Swale, the removal of the former service road, the expansion of the parking lot, and the addition of the Turn Around Area are collectively referenced herein as the "Parking Lot Improvements." The impact of the Parking Lot Improvements on drainage, grading, and water flow remain uncertain.

Britven/Hirn remain concerned about the potential for flooding, erosion, water intrusion, and impacts on drainage of their properties resulting from the Parking Lot Improvements. Britven/Hirn therefore expressly reserve, and do not release, any future claims of any kind (including but not limited to claims for property damage, trespass, nuisance, or negligence) related to flooding, erosion, water intrusion, or impacts on drainage or similar injury to their properties arising out of or relating to the design, construction, removal, installation,

maintenance, operation, or performance of the Parking Lot Improvements . Britven/Hirn further reserve all equitable and legal remedies available.

6. **Severability**. The Parties acknowledge that the City's overall Commons Park project involves other areas beyond the Disputed Area, including property or facilities located west of the Britven/Hirn properties. If any portion of the City's plans, agreements, or obligations relating to such other areas — including any portion found to violate zoning, land-use, or other legal requirements applicable to those areas — is determined by any court, agency, or authority to be invalid or unenforceable, such determination shall not affect the validity, enforceability, or performance of this Agreement as between Britven/Hirn and the City. This Agreement shall remain binding and fully enforceable as to all of its terms and obligations relating to the Disputed Area, the Park Modification Dispute, and the commitments made by the City to Britven/Hirn herein.

7. **Dismissal of Lawsuit With Prejudice**. Upon City Council approval of this Agreement, the Parties authorize their counsel to electronically execute and file separate stipulation for dismissal and order for dismissal documents. Such documents shall be in the approximate forms provided by the mediator, with final forms to be determined by counsel and the court. The dismissal pleadings shall also extinguish all injunctive relief issued in the Lawsuit. By this paragraph, all counsel authorize having their electronic signatures appended to the dismissal stipulation.

8. **No Admission of Liability**. Nothing in this Agreement shall constitute an admission of fault or responsibility by any of the Parties to any of the other Parties. This settlement is made in compromise of disputed claims. The Parties expressly deny all liability for

the other's claims. The Parties are settling their disputes to avoid the time, uncertainty, and expense of litigation and to simply buy their peace with each other.

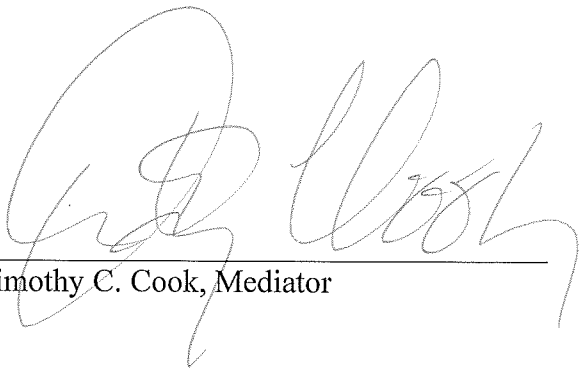
9. **Attorneys' Fees and Costs / Mediator's Fee.** The Parties shall each pay their own attorneys' fees and costs incurred in the Lawsuit. Upon final approval of this Agreement, the City shall pay the entire mediator's fee.

10. **Signatory Authority/Voluntary Execution.** Each of the signatories to this Agreement acknowledge that they are signing the same of their own free act and deed, after having had full benefit of legal counsel, and without being under any coercion, promise, or commitment, except as those expressly contained herein. Each of the signatories represent that they have secured the necessary authorizations or approvals of their boards, councils, clients, and agents to execute this Agreement on their behalf and to bind themselves, their owners in title to the Hirn/Britven properties, and the City. Signatures of counsel are as to approval of form only.

11. **Execution in Counterpart.** This Agreement may be signed in counterpart, meaning that not all signatures need appear on the same page of the Agreement for it to be effective. Electronic or facsimile signatures shall be deemed to operate as originals.

[SIGNATURES APPEAR ON SEPARATE PAGE]

Dated: 12/4/25



Timothy C. Cook, Mediator

Dated: _____

JILL HIRN

LYNN BRITVEN

STEPHEN BRITVEN

Attorney-Kristine L. Britven

CITY OF FRIDLEY

Dated: _____

By: _____
Party Representative

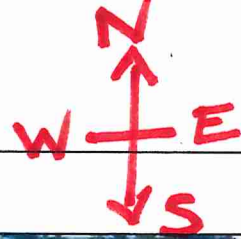
Attorney-Justin L. Templin

APPROVED BY FRIDLEY CITY COUNCIL:

By: _____
Its: _____

and

By: _____
Its: _____

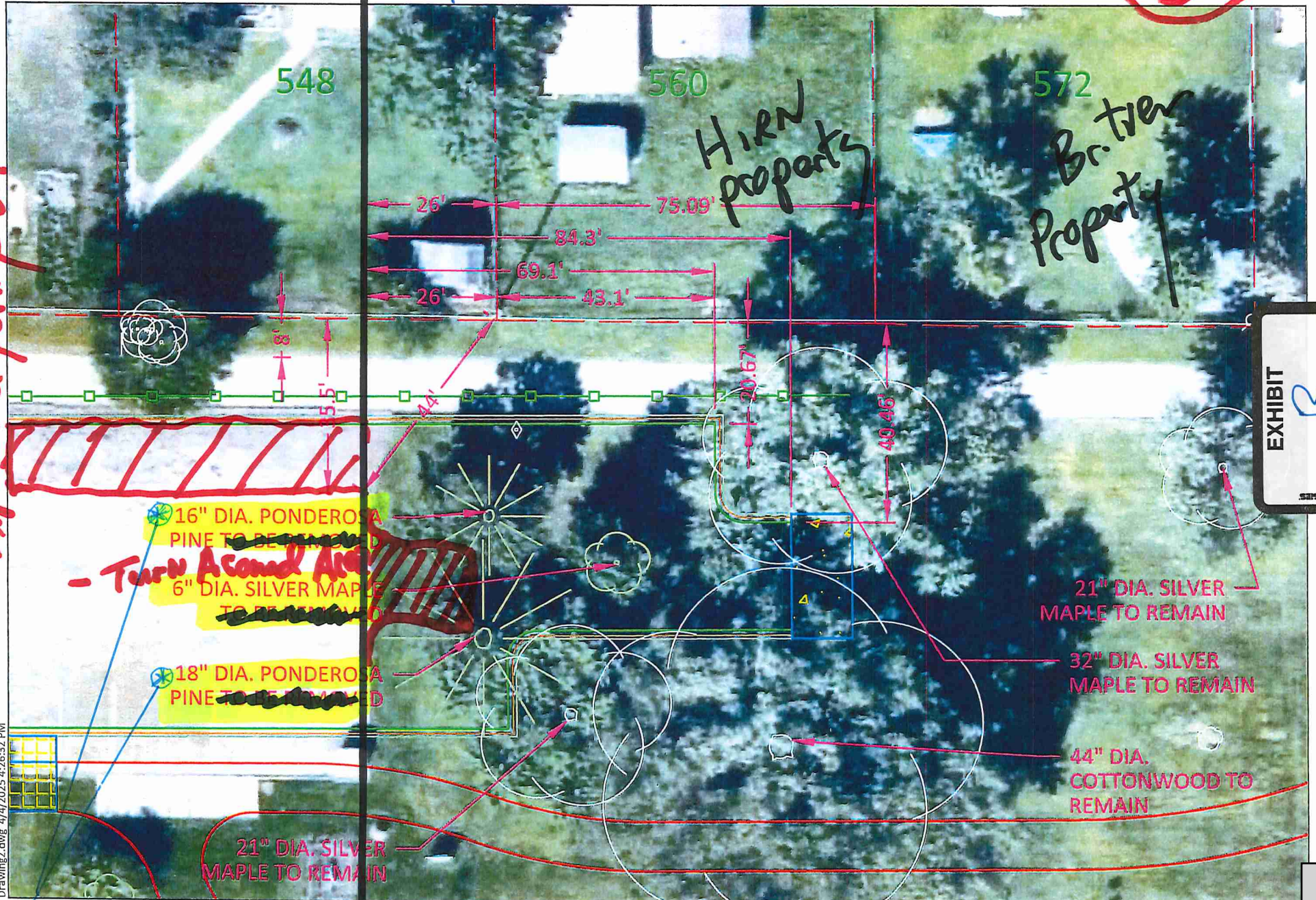


Designated Line
*(East line of existing
parking lot pavement)*

APRIL 8, 2025



Expanded parking lot



EXHIBIT

B

** PINES TO BE PRESERVED / NOT REMOVED*



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: Mike Maher, Parks and Recreation Director

Title:

Ordinance No. 1436, Amending the Fridley City Code Chapter 209, Fees, to Update Fees for Park Shelter Rentals (Second Reading)

Background

Fees for use of park amenities such as athletic fields and park shelters are periodically reviewed to analyze recreation and use trends, cost recovery, and comparable fees from other communities. Based on use patterns and demand for staff time from Parks and Recreation, Public Works and Public Safety, staff are recommending several adjustments to rental and deposit fees.

Most notably, Locke Park Shelter 1 rental patterns have over the 2024 and 2025 seasons suggest that a higher rental deposit may help provide incentive for rental groups to adhere to rental policies. Specifically, a pattern of policy violations emerged including:

- Guests in excess of the specified maximum of 150 despite clear language in the rental contract
- Alcohol use despite clear prohibition in the rental contract
- Violation of noise ordinances despite clear language in the rental contract

Proposed increases include adjusting security deposits for 50-person capacity shelters from \$50 to \$100 and raising the deposit fee for Locke Park Shelter 1 from \$100 to \$200. These deposits are fully refunded if no damage or violations occur.

Additionally, rental fee increases are proposed including raising 50-person capacity shelters from \$80 to \$100 for residents and \$120 to \$150 for non-residents. Locke Park shelter 1 (150-person capacity) rental fees are proposed to increase from \$170 to \$200 for residents and \$250 to \$300 for non-residents.

Periodic fee increases allow for cost recovery as administrative, park maintenance and public safety staffing costs increase from year to year. A typical park shelter rental requires several touchpoints with staff including reservation, restroom cleaning (Locke 1), waste management, and public safety patrol and responses as needed.

Proposed fee adjustments do not include Springbrook Nature Center or Moore Lake Park Community Building. Park facility fees for new open-air shelters at Commons Park will be reviewed during the process of developing Commons Park rental fees for approval by Council.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Finally, special use permit fees specific to park rentals are proposed to be removed as they have been replaced by the updated special event permitting process and fee structure.

Financial Impact

Rental fee increases of approximately 20% are recommended by staff in addition to proposed increases in the fully refundable rental deposits. Deposit fees may be held when policies are clearly violated and should serve as a deterrent for policy violation. Rental fee adjustments are proposed to stay in line with neighboring communities and implement periodic increases to keep fees current over time.

Recommendation

Staff recommend approval of Ordinance No. 1436, Amending the Fridley City Code Chapter 209, Fees, to Update Fees for Park Shelter Rentals (Second Reading).

Staff recommend approval of a summary of Ordinance No. 1436 to be published in the Official Publication.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☒ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Ordinance No. 1436
- Summary Ordinance No. 1436

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Ordinance No. 1436

Amending the Fridley City Code Chapter 209, Fees, to Update Fees for Park Shelter Rentals

The City Council of the City of Fridley does ordain, after review, examination and staff recommendation that the Fridley City Code be amended as follows:

Fridley City Code Chapter 209 Fees

209.12 Fees

6. Parks and Recreation Services Fees

(a) Recreation Division

(1) Program fees are listed in the City's bi-monthly Parks and Recreation Brochure and on the City's website.

(2) Administrative Fees

Item	Category A (Fridley Youth Athletics)	Category B (Residents and community groups)	Category C (Non- residents)
Additional maintenance staff	City staff hourly rate	City staff hourly rate	City staff hourly rate
Concession area for Community Park (Included with weekend or daily tournament rental)	\$50 per day	\$50 per day	\$100 per day
Damage deposit for multiple day rentals	\$200	\$200	\$200
Locates for electrical or irrigation heads	Market rate	Market rate	Market rate
Portable restrooms	Market rate	Market rate	Market rate
Shelter rental for Commons Park and Flanery Park	\$80 per day	\$80 per day	\$120 per day

(3) Outdoor Field Rental Fees

Use	Category A (Fridley Youth Athletics)	Category B (Residents and community groups)	Category C (Non-residents)
Baseball, softball, soccer, tennis, pickleball, volleyball, football fields (does not include Community Park weekend tournaments)	\$0 per hour	\$20 per hour	\$40 per hour
Community Park Softball Complex	\$1000 per weekend \$500 per day	\$1,000 per weekend \$500 per day	\$2,000 per weekend \$1,000 per day

(4) Park Facility Rental Fees

Park	Resident/Non-Profit	Non-Resident	Deposit
- Flanery and Commons Parks, Locke Park Shelter #2, - Moore Lake Pavilions – 50 guests maximum Special Use Permit	\$100 \$80 plus tax \$265 plus tax	\$150 \$120 plus tax \$450 plus tax	\$100 \$50 \$100 \$50
Locke Park Pavilion # 1 (150 person capacity)	\$200 \$170 plus tax	\$300 \$250 plus tax	\$200 \$50
Moore Lake Community Building Half Day Rental	\$150 plus tax on weekdays \$250 plus tax on weekends	\$225 plus tax on weekdays \$400 plus tax on weekends	\$200
Moore Lake Community Building Full Day Rental	\$225 plus tax on weekdays \$375 plus tax on weekends	\$337.50 plus tax on weekdays \$600 plus tax on weekends	\$200
Moore Lake Community Building Monitor	\$25 per hour	\$25 per hour	

(5) Springbrook Nature Center Room Rental Fees

Program/Amenity	Fee
Amphitheater (Full day rental) – Resident – Non-resident – Non-profit group (proof of status must be provided)	\$225 plus tax \$300 plus tax \$225 plus tax
Classroom (\$50 refundable damage deposit due at time of booking) – Resident – Non-resident – Non-profit group (proof of status must be provided)	\$40 per room per hour plus tax \$65 per room per hour plus tax \$40 per room per hour plus tax
Pavilion Activity Center Outdoor Only (\$100 refundable damage deposit due at time of booking) – Resident – Non-resident – Non-profit group (proof of status must be provided)	\$80 plus tax \$120 plus tax \$80 plus tax
Pavilion Activity Center (\$100 refundable damage deposit due at time of booking) – Resident – Non-resident – Non-profit group (proof of status must be provided)	\$170 plus tax \$250 plus tax \$170 plus tax
Portable public address (PA) system	\$50 per day plus tax

Passed and adopted by the City Council of the City of Fridley on this 8th day of December, 2025.

Dave Ostwald - Mayor

Melissa Moore - City Clerk

First Reading: November 24, 2025

Second Reading: December 8, 2025

Summary Publication: December 11, 2025

City of Fridley
Summary Ordinance No. 1436

Amending the Fridley City Code Chapter 209, Fees, to Update Fees for Park Shelter Rentals

The City of Fridley does ordain, after review, examination, and staff recommendation that the Fridley City Code (Code) be amended by adopting Ordinance No. 1436. A summary of the amendments to the Code made by Ordinance No. 1436 are as follows:

The Ordinance amends Chapter 209, Section 209.12.6 Parks and Recreation Service Fees. The Ordinance Changes Facility Rental Fees for Flanery and Commons Parks, Locke Park Shelter #2 and Moore Lake Pavilions from \$80 to \$100 for Residents/Non-Profit, \$120 to \$150 for Non-Residents and the Deposit from \$50 to \$100. The Ordinance Changes Facility Rental Fees for the Locke Park Pavillion #1 from \$170 to \$200 for Residents/Non-Profit, \$250 to \$300 for Non Residents and the Deposit from \$50 to \$200.

Ordinance No. 1436 was passed and adopted by the City Council of the City of Fridley on December 8 2025. The full text of the Ordinance is available on the City website or for inspection by any person during regular office hours at the Office of the City Clerk.



AGENDA REPORT

Meeting Date: December 3, 2025

Meeting Type: City Council

Submitted By: Emylie Morris, Accounting Technician

Title

Resolution No. 2025-166, Approving Claims for the Period Ending December 3, 2025

Background

Attached is Resolution No. 2025-166 and the claims report for the period ending December 3, 2025.

Financial Impact

Included in the budget.

Recommendation

Staff recommend the approval of Resolution No. 2025-166, Approving Claims for the Period Ending December 3, 2025.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☒ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-166, Approving Claims for the Period Ending December 3, 2025
- City Council Claims Report

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-166**Approving Claims for the Period Ending December 3, 2025**

Whereas, Minnesota Statute § 412.271 generally requires the City Council to review and approve claims for goods and services prior to the release of payment; and

Whereas, a list of such claims for the period ending December 3, 2025, was reviewed by the City Council.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves the payment of the claims as presented.

Passed and adopted by the City Council of the City of Fridley this 8th day of December 2025.

Dave Ostwald - Mayor

Attest:

Melissa Moore – City Clerk

Bank Transaction

Transaction D

Issued Date Range: 11/26/2025 - 12/03/2025

Cleared Date Range:



Issued

Date	Description	Type	Amount
Bank Account:			
11/26/2025	ALLDATA LLC	Check	-1,500.00
11/26/2025	ALLIED BLACKTOP CO	Check	-23,075.00
11/26/2025	AMERICAN LEGION POST 303	Check	-2,455.58
11/26/2025	AMERICAN SOLUTIONS FOR BUSINESS	Check	-23.72
11/26/2025	ANOKA COUNTY TREASURY OFFICE	Check	-950.00
11/26/2025	ASPEN MILLS INC	Check	-1,025.50
11/26/2025	BEISSWENGER'S HARDWARE	Check	-1,079.00
11/26/2025	BOLTON & MENK INC	Check	-14,497.50
11/26/2025	BUSCH SYSTEMS INTERNATIONAL INC	Check	-14,410.00
11/26/2025	CDW GOVERNMENT INC	Check	-1,809.75
11/26/2025	CENTERPOINT ENERGY-MINNEGASCO	Check	-1,442.65
11/26/2025	COMCAST (PO BOX 37601)	Check	-1,845.10
11/26/2025	COMCAST/XFINITY (PO BOX 60533)	Check	-936.53
11/26/2025	CORE & MAIN LP	Check	-1,053.05
11/26/2025	D.M. CONSTRUCTION INC	Check	-127.15
11/26/2025	DELEGARD TOOL CO	Check	-437.49
11/26/2025	EJ EQUIPMENT INC	Check	-556.95
11/26/2025	EMERGENCY AUTOMOTIVE TECHNOLOGIES / EATI	Check	-18,125.62
11/26/2025	FOREST LAKE CONTRACTING	Check	-1,099.40
11/26/2025	FRIDLEY 49ER DAYS FESTIVAL INC	Check	-3,180.00
11/26/2025	FRONTLINE CRISIS ACADEMY	Check	-300.00
11/26/2025	GRANICUS LLC	Check	-10,380.13
11/26/2025	GROTH SEWER & WATER LLC	Check	-5,943.00
11/26/2025	HINDING COMPANY HEATING & AIR	Check	-28.00
11/26/2025	HOUACHBY, AZIZ	Check	-97.60
11/26/2025	HYDRAULIC SPECIALTY CO	Check	-8,470.16
11/26/2025	IDENTISYS INC	Check	-110.00
11/26/2025	INSIGHT PUBLIC SECTOR	Check	-16,157.64
11/26/2025	INTERSTATE BATTERY SYSTEM	Check	-176.90
11/26/2025	INTL SECURITY PRODUCTS-ISP FENCING	Check	-460.00
11/26/2025	JB PICTURE FRAMING STUDIO	Check	-305.00
11/26/2025	KATH FUEL OIL SERVICE	Check	-460.00
11/26/2025	KIMLEY-HORN & ASSOCIATES INC	Check	-77,898.85
11/26/2025	LANGUAGE LINE SERVICES INC	Check	-273.00
11/26/2025	LEAGUE OF MINNESOTA CITIES	Check	-60.00
11/26/2025	LEAGUE OF MN CITIES INS TRUST	Check	-10,408.52
Date	Description	Type	Amount
11/26/2025	LOFFLER COMPANIES-131511	Check	-326.11
11/26/2025	MAC QUEEN	Check	-1,982.38
11/26/2025	MARTIN MARIETTA	Check	-1,097.23
11/26/2025	MAX-R / THE PRESTWICK GROUP INC	Check	-3,756.80
11/26/2025	MENARDS - FRIDLEY	Check	-1,123.41
11/26/2025	MESSER, WALTER	Check	-379.10
11/26/2025	MINN IT	Check	-505.99

11/26/2025	MINN OCCUPATIONAL HEALTH	Check	-146.00
11/26/2025	NELSON CHEESE & DELI	Check	-188.76
11/26/2025	ODENTHAL, KELVIN	Check	-200.00
11/26/2025	PALADIN TECHNOLOGIES (USA) INC	Check	-8,510.48
11/26/2025	RADCO INDUSTRIES INC	Check	-118.76
11/26/2025	REMTECH REMEDIATION TECHNOLOGIES	Check	-387.00
11/26/2025	RESPEC	Check	-9,125.00
11/26/2025	RJM CONSTRUCTION LLC	Check	-515,830.79
11/26/2025	SPLIT ROCK MGMT - DBA VANGUARD CLEANING	Check	-3,520.00
11/26/2025	ST CLOUD STATE UNIVERSITY	Check	-1,070.00
11/26/2025	STIMEY ELECTRIC	Check	-17,871.91
11/26/2025	SUBURBAN TIRE WHOLESALE INC	Check	-133.00
11/26/2025	SUN BADGE CO	Check	-159.00
11/26/2025	TIMESAVER OFF SITE SECRETARIAL INC	Check	-506.00
11/26/2025	T-MOBILE	Check	-50.00
11/26/2025	TRI-STATE BOBCAT INC	Check	-197.21
11/26/2025	VALLEY-RICH CO INC	Check	-5,529.00
11/26/2025	VELOCITYEHS INC	Check	-4,838.56
11/26/2025	VERIZON WIRELESS	Check	-480.12
11/26/2025	VESTIS	Check	-597.35
11/26/2025	VIKING ELECTRIC SUPPLY	Check	-83.82
11/26/2025	XCEL ENERGY	Check	-36,311.19
11/26/2025	ZIEGLER INC	Check	-298.47
12/01/2025	HEALTH PARTNERS	Bank Draft	-6,557.86
12/02/2025	SVAP FRIDLEY MARKET (Bank Draft Pmt)	Bank Draft	-22,854.00
12/03/2025	LAW ENFORCEMENT LABOR SERVICES	Check	-3,307.96
12/03/2025	LEGALSHIELD	Check	-418.80
12/03/2025	MINN CHILD SUPPORT PAYMENT CENTER	Check	-327.27
12/03/2025	NCPERS MINNESOTA-478000	Check	-608.00
12/03/2025	KUE XIONG	Check	-7.95
12/03/2025	NATHAN WATKINS	Check	-41.26
12/03/2025	JAMES C CARNEY	Check	-52.98
12/03/2025	JULIE DOBIHAL & NATHAN KEENEY	Check	-97.82
12/03/2025	KL MN 1 LLC	Check	-31.49
12/03/2025	ROBERT CHALL	Check	-24.45
12/03/2025	TED BACKMAN	Check	-49.72
Date	Description	Type	Amount
12/03/2025	GUARDIAN PROPERTY MGMT	Check	-757.45
12/03/2025	BRENNA HOFFMAN	Check	-162.81
12/03/2025	TERESA K ANDERSON	Check	-77.15
12/03/2025	MARLIS FASBENDER	Check	-66.77
12/03/2025	KL MN 8 LLC	Check	-116.31
12/03/2025	KIMBERLY L CLIFFORD-CRAM	Check	-40.00
12/03/2025	GUNNAR JOHNSON	Check	-45.92
12/03/2025	56 BREWING LLC	Check	-268.00
12/03/2025	AM CRAFT SPIRITS SALES	Check	-452.25
12/03/2025	AMERICAN BOTTLING COMPANY	Check	-377.08
12/03/2025	ARTISAN BEER COMPANY	Check	-5,819.30
12/03/2025	BELLBOY CORPORATION	Check	-15,635.33
12/03/2025	BREAKTHRU BEVERAGE BEER LLC	Check	-97,809.87
12/03/2025	BREAKTHRU BEVERAGE WINE & SPIRITS	Check	-8,915.48
12/03/2025	CAPITOL BEVERAGE SALES	Check	-38,832.62
12/03/2025	CLEAR RIVER BEVERAGE	Check	-2,863.00
12/03/2025	COCA-COLA DISTRIBUTION	Check	-1,076.64
12/03/2025	GRD / GLOBAL RESERVE LLC	Check	-832.00
12/03/2025	HAMMERHEART BREWING LLC	Check	-690.00
12/03/2025	HARRIET GROVE BOTANICALS	Check	-264.00

12/03/2025	HOHENSTEINS INC	Check	-5,797.31
12/03/2025	INSIGHT BREWING COMPANY	Check	-874.94
12/03/2025	JOHNSON BROTHERS LIQUOR	Check	-43,834.18
12/03/2025	MATTSON ICE	Check	-261.90
12/03/2025	MAVERICK WINE COMPANY	Check	-1,317.54
12/03/2025	MEGA BEER LLC	Check	-683.00
12/03/2025	MODIST BREWING CO LLC	Check	-272.20
12/03/2025	MOOSE LAKE BREWING COMPANY	Check	-180.00
12/03/2025	NOTHING BUT HEMP LLC DBA EMERALD ELEMENTS	Check	-1,266.00
12/03/2025	OLD WORLD BEER	Check	-514.50
12/03/2025	PAUSTIS WINE COMPANY	Check	-1,833.50
12/03/2025	PHILLIPS WINE & SPIRITS	Check	-7,269.03
12/03/2025	PRYES BREWING	Check	-201.00
12/03/2025	RED BULL DISTRIBUTION	Check	-510.49
12/03/2025	SOUTHERN WINE / SOUTHERN GLAZERS	Check	-13,716.89
12/03/2025	SUMMER LAKES BEVERAGE	Check	-99.00
12/03/2025	URBAN GROWLER BREWING COMPANY LLC	Check	-294.00
12/03/2025	VENN BREWING COMPANY LLC	Check	-256.00
12/03/2025	VINOCOPIA INC	Check	-441.50
12/03/2025	WINE MERCHANTS	Check	-1,604.64
12/03/2025	WINEBOW	Check	-2,069.50
12/03/2025	Z WINES USA	Check	-445.50
12/03/2025	ADVANTAGE SIGNS & GRAPHICS INC	Check	-2,583.00
Date	Description	Type	Amount
12/03/2025	ALLEGRA MARKETING PRINT MAIL	Check	-1,321.56
12/03/2025	AMERICAN SOLUTIONS FOR BUSINESS	Check	-87.63
12/03/2025	AMERICAN WATER WORKS ASSN-AWWA	Check	-260.00
12/03/2025	ANOKA IND GRAIN & FEED DEALERS	Check	-252.39
12/03/2025	ASPEN MILLS INC	Check	-57.46
12/03/2025	ASTLEFORD INTERNATIONAL TRUCKS	Check	-163.50
12/03/2025	BOLTON & MENK INC	Check	-31,957.00
12/03/2025	BRI/BENEFIT RESOURCE LLC - BPA/VEBA	Check	-734.50
12/03/2025	CENTURY LINK	Check	-934.73
12/03/2025	CLAREY'S SAFETY EQUIP / ULTIMATE SAFETY CONCEPTS	Check	-618.63
12/03/2025	CLASSIC VENTURES/CLASSIC CATERING	Check	-1,852.57
12/03/2025	COON RAPIDS, CITY OF	Check	-32,745.38
12/03/2025	CORE & MAIN LP	Check	-424.89
12/03/2025	CULLIGAN	Check	-873.00
12/03/2025	CUTTER SALES INC	Check	-314.42
12/03/2025	FLEET PRIDE TRUCK & TRAILER PARTS	Check	-99.00
12/03/2025	FRIENDLY CHEVROLET INC	Check	-519.25
12/03/2025	FUGLSANG, JENNA	Check	-21.70
12/03/2025	GREGERSON ROSOW JOHNSON & NILAN LTD	Check	-550.68
12/03/2025	HAWKINS INC	Check	-5,304.49
12/03/2025	HYDRAULIC SPECIALTY CO	Check	-60.56
12/03/2025	IDENTISYS INC	Check	-906.00
12/03/2025	INNOVATIVE OFFICE SOLUTIONS	Check	-334.09
12/03/2025	JONES, RICHARD	Check	-108.30
12/03/2025	LANGUAGE LINE SERVICES INC	Check	-515.99
12/03/2025	LEPAGE & SONS	Check	-512.00
12/03/2025	LONG RUN LEADERSHIP CONSULTING	Check	-3,215.83
12/03/2025	MAC QUEEN	Check	-167.89
12/03/2025	MARTIN MARIETTA	Check	-120.00
12/03/2025	MICHELS UTILITY SERVICES INC	Check	-791.60
12/03/2025	MINN IT	Check	-740.25
12/03/2025	MINNEAPOLIS SAW INC	Check	-61.66
12/03/2025	MN PLAYGROUND INC DBA MWP RECREATION	Check	-274.14

12/03/2025	MORRELL ENTERPRISES	Check	-2,887.50
12/03/2025	NFP INSURANCE SERVICES INC	Check	-667.50
12/03/2025	ODEGAARD, BENJAMIN	Check	-33.95
12/03/2025	OLD NATIONAL BANK	Check	-66.00
12/03/2025	ON SITE COMPANIES	Check	-1,242.00
12/03/2025	PREMIUM WATERS INC	Check	-107.90
12/03/2025	PRINT CENTRAL	Check	-269.42
12/03/2025	Q3 CONTRACTING INC / PSC	Check	-6,501.49
12/03/2025	QUADIENT FINANCE USA INC	Check	-346.55
12/03/2025	RECYCLE TECHNOLOGIES INC	Check	-167.35
Date	Description	Type	Amount
12/03/2025	ROSENBAUER MINNESOTA LLC	Check	-1,731.30
12/03/2025	SHORT ELLIOTT HENDRICKSON INC	Check	-853.19
12/03/2025	SHRED RIGHT	Check	-81.50
12/03/2025	STARK, KYLE	Check	-700.00
12/03/2025	TIMESAVER OFF SITE SECRETARIAL INC	Check	-172.00
12/03/2025	TITAN MACHINERY	Check	-877.70
12/03/2025	T-MOBILE	Check	-150.00
12/03/2025	UNIQUE PAVING MATERIALS	Check	-3,775.80
12/03/2025	VESTIS	Check	-432.50
12/03/2025	XCEL ENERGY	Check	-15,874.57
			-1,256,128.70
Report Total: (175)			-1,256,128.70

Summ

Bank Account			
Count	Amount		
	-1,256,128.70		
	-1,256,128.70		
Cash Account		Count	Amount
<u>999 999-</u>		-1,256,128.70	
<u>101100 Cash in Bank -</u>		-1,256,128.70	
<u>CITY Pooled Cash</u>			
Transaction Type		Amount	
Bank Draft		-29,411.86	
Check		-1,226,716.84	
Report Total:		-1,256,128.70	



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: Joe Starks, Finance Director/City Treasurer

Title

Truth-in-Taxation Public Hearing, Proposed 2026 Budget and Property Tax Levy

Background

Pursuant to Minnesota Statute § 275.065, all home rule and statutory cities must certify a Proposed Property Tax Levy (Proposed Levy) to their respective county auditor on or before September 30 of each year. For the City of Fridley, the Proposed Levy supports four separate budget areas: 1) General Fund; 2) Information Technology Capital Equipment Fund; 3) Springbrook Nature Center Fund; and 4) various debt service funds. Generally, the Final Property Tax Levy cannot exceed the Proposed Levy, except for specific situations outlined in Minnesota Statutes.

Using the Proposed Levy, the county auditor created and mailed parcel-specific notices of proposed property taxes to each taxpayer for the upcoming year, along with the date, time and location of a public hearing required by the above-mentioned statute for each taxing authority. These meetings, at which the public must be allowed to speak, are generally referred to as Truth-in-Taxation hearings.

Consistent with the Truth-in-Taxation process, the Fridley City Council reviewed both the Proposed 2026 Budget and Proposed Levy, either in part or total at various Conference and Council Meetings including the November 24 Conference Meeting, the October 27 Regular Council Meeting, the October 13 Conference Meeting, the September 22 Regular Council Meeting and Conference Meeting, the September 8 Conference Meeting, the August 25 Conference Meeting, the July 28 Conference Meeting and the April 28th Conference Meeting. Based on those discussions and other anticipated budget changes, Council previously certified a Preliminary Levy of \$23,040,200 for 2026, an increase of 6.29%, compared to 2025. Since then and after additional discussions, changes in assumptions and additional data received, the proposed 2026 Final Levy is \$22,960,400, an increase of 5.92% compared to 2025.

Property Tax Levy History and Detail				
Levy Component	2025	2026P	26-25 Change %	Change \$
General Fund	16,098,360	17,304,600	7.49%	1,206,240
IT Capital Projects Fund	86,261	89,700	3.99%	3,439
SNC Fund	581,268	604,500	4.00%	23,232
Bonded Indebtedness (2017A & 2022A)	4,911,706	4,961,600	1.02%	49,894
Totals	21,677,595	22,960,400	5.92%	1,282,805

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

City Property Taxes Payable (Residential Homestead)				
Payable Year	Levy Change	Median Value	Est. City Taxes	Change (\$) vs. PY
2024	4.88%	284,700	1,197	(26)
2025	5.34%	288,900	1,241	44
2026P	5.92%	296,400	1,380	139

Financial Impact

Staff estimate that City property taxes for a residential homestead, with a median assessed value of \$296,400 for 2026 (compared to approximately \$288,900 for 2025), could increase by approximately \$139, from about \$1,241 for 2025 to approximately \$1,380 for 2026. These projections are based on property tax information received from Anoka County to use for the Truth-in-Taxation public hearing.

Recommendation

Staff recommend the Council conduct the Truth-in-Taxation public hearing to receive public comment regarding the Proposed 2026 Budget and Proposed Levy, following a presentation from staff. After the public hearing, staff anticipate no formal action and for the Council to consider final adoption of both items at their Regular Council Meeting on December 22, 2025.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☒ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☒ Organizational Excellence	

Attachments and Other Resources

- DRAFT 2026 Proposed Budget Book

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Proposed 2026 Budget

City of Fridley, Minnesota



This page was intentionally left blank.





TABLE OF CONTENTS

TABLE OF CONTENTS	3
CITY MANAGER BUDGET MESSAGE.....	6
BUDGET ORGANIZATION	7
Budget Structure.....	7
BUDGET AUTHORITY	9
Elected Officials	9
Appointed Officials	9
Department Directors	9
INTRODUCTION AND BUDGET SUMMARY	11
Introduction	12
Vision Statement and Organizational Values.	12
Focus of Fridley.	12
Budget Goals and Objectives.....	12
Budget Challenges and Issues, Short-Term	13
Inflationary Pressures.....	13
Park System Improvement Plan.....	14
Budget Challenges and Issues, Long-Term.....	15
Park System Improvement Plan.....	15
Budget-at-a-Glance.....	17
ORGANIZATION AND BUDGET OVERVIEW	22
Brief History of the City of Fridley	23
Land Use and Development History	23
Demographic and Economic Trends.....	24
Organizational Governance and Structure	27
Financial Policies and Procedures	32
Budget Assumptions and Considerations.....	37
Property Tax.....	38
Debt Service.....	41
GENERAL FUND	43
General Fund Summary.....	44
Department: City Management Summary.....	49

Division: City Management (City Manager's Office) (121).....	54
Division: Employee Resources (126).....	56
Division: Communications and Engagement (127)	57
Division: City Clerk/Records Management (City Clerk's Office) (128)	58
Division: Elections (129)	59
Division: Non-Departmental (141)	60
Department: Finance Summary	61
Division: Accounting (131).....	63
Division: Assessing (City Assessor's Office) (132).....	64
Division: Information Technology (133).....	65
Department: Public Safety Summary	66
Division: Police (211).....	69
Division: Emergency Management (215).....	70
Division: Fire (219).....	71
Department: Public Works Summary.....	72
Division: Facilities Management (311).....	75
Division: Engineering (314).....	76
Division: Forestry (315).....	77
Division: Park Maintenance (316).....	78
Division: Street Lighting (317)	79
Division: Street Maintenance (318).....	80
Division: Fleet Services (319).....	81
Department: Parks & Recreation.....	82
Division: Parks & Recreation (410).....	83
Department: Community Development	84
Division: Building Inspections (511)	87
Division: Planning (512)	88
Division: Rental Inspections (514)	89
SPECIAL REVENUE FUNDS	90
Fund: Cable Television (225)	91
Fund: Solid Waste Abatement (237)	92
Fund: Police Activity (260).....	93
Fund: Springbrook Nature (270).....	94

CAPITAL PROJECT FUNDS	95
Fund: Building Capital Projects (405).....	96
Fund: Streets Capital Projects (406).....	97
Fund: Parks Capital Projects (407).....	98
Fund: Information Technology Capital Projects (409).....	99
Fund: Equipment Capital Projects Fund (410)	100
ENTERPRISE FUNDS	101
Fund: Water Utility Fund.....	102
Fund: Sanitary Sewer Utility Fund	105
Fund: Storm Water Utility Fund	108
Fund: Municipal Liquor	111
GLOSSARY.....	115
2026 Detailed budget reports.....	119
2026 Summary CIP	192
Financial Management Policy Manual.....	193



CITY MANAGER BUDGET MESSAGE

12/8/2025

Dear Fridley Community,

The City's 2026 Budget continues to represent a spending plan based on the City Council Vision Statement: *We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.* To fulfill this vision, and through months of planning by City staff and many hours of discussion and review by the City Council, I am pleased to present the attached 2026 Budget.

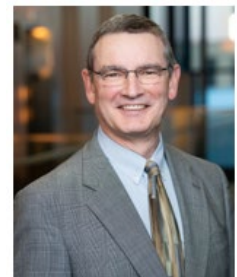
Next year, the City will continue its commitment to improving the quality of life through investments in parks, infrastructure, equipment and people. With the intention of delivering high value for taxes paid, some of the City's priorities for 2026 include: continued major investment in Commons Park, updates to Flanery and Summit Square parks, updates to the City's street, water, sewer and stormwater system to assure reliable infrastructure and continued investment in personnel development focusing on retention and training.

Costs associated with personnel continue to make up the single largest expense within the 2026 Budget. For the General Fund, which is primarily funded through property taxes, personnel costs will increase by 6.1% in 2026. Impacting the increase are labor contracts for the City's four Public Safety labor agreements, planned progression through the City's compensation plan for union and non-union personnel, 2 elections in 2026 (0 in 2025), addition of an embedded social worker previously fully offset by a federal grant, 2 new school resource officers fully reimbursed by Fridley Public Schools, the addition of the Fire Intern Program (previously fully offset by grant funds), additional Park & Recreation staffing and additional Public Works/Facilities staffing.

Another impact to this year's budget and levy is the reduction of local government aid (LGA) which is revenue the City receives from the State of Minnesota. It was reduced approximately \$302,500 and the levy was increased to make up for a portion of the loss of aid.

The impact of the City's portion of the overall property tax levy is about \$3.78/day to the median value home. The amount represents a \$139 annual increase from last year. Over 1/3 of the increase, or approximately \$51, is due to a tax base/burden shift from Commercial/Industrial and Multifamily to Residential, largely due to a decrease in net tax capacity due to value changes and settled tax court petitions.

Respectfully submitted,
Walter T. Wysopal
City Manager





BUDGET ORGANIZATION

Budget Structure

The 2026 Budget for the City contains the following volumes and supplemental budget documents and/or appendices.

Figure No.1: Budget Structure and Volumes		
Volume No.	Title	Description
I	Budget Overview and Summary	A summary of the overall budget containing a brief history of the organization, demographic and economic trends, organizational structure, budget summaries, major budget assumptions and factors, and analysis and discussion of budget decisions along with a review of fund balances and debt service. The summary also includes discussion of common budget terms and information about any underlying assumptions as appendices, if needed.
II	Budget Detail and Financial Reports	A detailed review of all budgeted revenues and expenditures, including personnel, materials and supplies. The volume represents the adopted budget for the purposes of budget authority and compliance.
III	Capital Investment Program (CIP)	A summary and detailed review of the various capital budgets and funds of the City including individual project analysis, debt service and other considerations. This volume represents the adopted budget for the purposes of budget authority and compliance for all capital project funds. Due to its length, the City compiles the Final 2025–2029 CIP as a separate document.
Other	Financial Management Policies	Each volume and/or section of this budget is adopted in compliance with the various financial management policies as adopted by the City Council. For more information on these policies, please contact the Finance Department.

--	--	--



BUDGET AUTHORITY

The Budget for the City of Fridley, Minnesota (City, Fridley) for the Fiscal Year beginning January 1, 2026, and ending December 31, 2026.

Pursuant to Section 7.04 and 7.05, and other applicable chapters or sections of the City Charter, this document and its associated volumes and appendices shall be considered the estimates as prepared by the City Manager and the complete financial plan for the City for the ensuing fiscal year. This document contains the sums to be raised and from what sources, and the sums to be spent and for what purposes. For the purposes of compliance, these documents, assembled in three volumes, shall be the Proposed 2026 Budget.

With the support of the City Manager and other staff, the City Council reviewed this budget on April 28, July 28, August 25, September 8, September 22, October 13, October 27, and November 24, 2025. The City Council and other applicable officials involved in the development of this budget are listed below.

Elected Officials

4 Year Terms
Expiring December

Mayor	David Ostwald	2028
Councilmember At-Large	Patrick Vescio	2028
Councilmember, Ward No. 1	Luke Cardona	2026
Councilmember, Ward No. 2	Ryan Evanson	2026
Councilmember, Ward No. 3	Ann R. Bolkcom	2026

Appointed Officials

City Manager	Walter T. Wysopal
City Attorney, Civil Affairs	Sarah J. Sonsalla
City Attorney, Criminal Affairs	City of Coon Rapids
Assistant City Manager/City Clerk	Melissa M. Moore

Department Directors

Director of Community Development	Paul Bolin
Director of Parks and Recreation	Michael W. Maher
Director of Employee Resources	Rebecca A. Hellegers
Director of Finance and City Treasurer	Joseph A. Starks
Director of Public Safety and Chief of Police	Ryan N. George
Director of Public Works and City Engineer	James P. Kosluchar

Volume No. 1

Budget Overview and Summary



INTRODUCTION AND BUDGET SUMMARY

This section of the 2026 Budget provides information regarding the following budget areas or topics:

- Introduction;
- Budget goals and objectives;
- Budget challenges and issues; and
- Budget-at-a-Glance.

The remainder of this page intentionally left blank.

Introduction

The City of Fridley (City) seeks to provide its residents, businesses and their visitors with a remarkable community. As part of this commitment, the City Council and City Manager strive to provide an organization that meets the expectations and needs of the community through a thoughtful and fiscally responsible annual budget. In order to guide and inform the development of the annual budget, the City relies upon a series of guiding principles and documents, principally the Vision Statement, Organizational Values and the strategic plan, known as Focus on Fridley.

Vision Statement and Organizational Values. In 2015, the City Council adopted the following Vision Statement to generally guide the operations, programs and projects of the City. The City Council reaffirmed this Vision Statement in 2019: *We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.*

The City Council also established three primary Organizational Values to guide the behaviors and culture of the organization. In all things, the City shall be: *Friendly, Responsive and Driven*. These values are always at the center of any discussion about changes in the budget. In fact, any major budget adjustment or request submitted by the City Manager identifies the Organizational Value(s) enhanced by the change.

Focus of Fridley. More specifically, in 2019, the City Council, through two strategic planning workshops, discussed their ideas and thoughts for the City over the next several years. Using these discussions, the City Council eventually compiled a strategic plan, known as Focus on Fridley. Along with several specific projects, the City Council identified five strategic goals or “focus areas” to guide other City initiatives and programs. In no particular order, these Focus Areas are:

- Community Identity and Relationship Building;
- Public Safety and Environmental Stewardship;
- Vibrant Neighborhoods and Places;
- Financial Stability and Commercial Prosperity; and
- Organizational Excellence.

These Focus Areas provide guidance throughout the development of the budget and serve as direction for daily activities and expenditures of the organization. Based on previous practices, the City Council conducted another strategic planning exercise in 2025, which has a similar impact on the budget development process.

Budget Goals and Objectives

Like other local governments, and consistent with the Guiding Principles outlined above, the City Council continues its effort to provide excellent public services at a fiscally responsible cost to the property tax– and utility rate payers. Under these general goals and objectives, the City Council relies upon a series of specific guidelines to inform the development of the annual budget:

- To fund excellent public services at a fiscally responsible cost
- To stabilize ongoing revenues and expenditures, and minimize/eliminate unanticipated variances;
- To maintain structural balance and appropriate cash and fund balance levels;
- To make the best use of existing City resources;
- To set the levy in conjunction with long-term planning;
- To increase accountability and transparency throughout the budget process; and
- To ensure a conservative budgetary approach.

In addition to these activities, the City also strives to improve the financial awareness and literacy of both internal staff and external stakeholders. As such, the City conducts monthly internal meetings to review key financial data and changes in applicable fiscal policies. Additionally, the City conducts or plans to conduct several community events to improve the understanding of the public with respect to City services and to provide an important avenue for the public to express their critiques, ideas and thoughts regarding City operations, projects and ultimately the budget.

Budget Challenges and Issues, Short-Term

Along with the goals and objectives, the City also actively acknowledges and seeks to address various challenges and issues concerning the financial health of the organization. The City further acknowledges that some of these issues may be beyond its exclusive control. However, the City Council works diligently to limit these and other risks for the City and its stakeholders.

Personnel Services. The biggest impact on the 2026 Budget and Levy is personnel services as it encompasses about 78% of the total General Fund expenditures. In the General Fund alone, personnel services expenditures increase about \$1,169,600, or 6.1%, largely due to approved Public Safety labor agreements, proposed progression through the City's compensation plan for union and non-union employees, the creation of an additional step on the City's compensation scale, personnel for 2 elections (0 in 2025), the addition of an embedded social worker (currently grant funded and contracted out; not grant funded in 2026), 2 new School Resource Officers (SROs), additional Park & Recreation staffing and additional Public Works/Facilities staffing.

Inflationary Pressures. Multi-decade high inflation continues to have an impact on the City. The September 2025 inflation rate has generally slowed to 3.0% from a multi-decade high of 9.1% in June 2022. The Federal Reserve has begun decreasing the Federal Funds Rate from a target of 4.50 to 4.75% at this time last year to a current target of 3.75 to 4.00%, with further decreases possible. The impact from inflationary pressures is factored in the 2026 Budget.

Park System Improvement Plan. In 2022, the City issued \$20.7 million in General Obligation Tax Abatement Bonds as a means for financing a majority of the \$30 mil. Park System Improvement Plan (PSIP), with the remaining amount being funded from internal City funds, specifically the Community Investment Fund. The project is estimated to span approximately 8 years. Debt service payments for the bonds were levied beginning in 2023 and will be repaid over 15 years. There was a significant amount of capital expenditures in the Parks Capital Fund beginning in 2023 and continuing for the next several years as the PSIP progresses. For 2026, there is about \$6,194,000 in capital expenditures budgeted for the PSIP.

Additional information related to the Park System Improvement Plan can be found at: [Park System Improvement Plan - City of Fridley](#).

State Aids and Grants. The State of Minnesota (State) provides the City with various financial aids to defray the costs of certain activities and programs, including, but not limited to Local Government Aid (LGA), Municipal State Aid (MSA) and Police State Aid. These various funding sources tend to fluctuate based on the financial health of the State and political will of elected State officials. To protect the City and its operations from this volatility, the City has limited the reliance on these types of aid for General Fund revenues and allocates roughly 60% to capital project funds. Similar to the Adopted 2025 Budget, the 2026 Budget appropriates approximately 11% of these funding sources, including about 3% from LGA, to the General Fund, satisfying the desire of the City Council. For 2026, total LGA was reduced by approximately \$302,000 and while the levy was increased to account for a portion of the reduction, it was mitigated by the City limiting its reliance on it.

Economic Health. In addition to thoughtfully budgeting State funding sources, the City also actively monitors the statuses of the local, regional, national and international economies. The City remains home to several national and international corporations. In fact, as of assessment year 2025, taxes payable year 2026, commercial and industrial uses account for almost 47% of the property tax base. As such, any downturn in the economy, particularly the manufacturing sector, will have an impact on the City. The City continues efforts to diversify its property tax base through several redevelopment efforts, most notably through the addition of single- and multi-family housing. In fact, between 2016 and 2022, the City added approximately 1,046 units of housing.

The 2026 Budget assumes a period of conservatively modest economic growth while keeping in mind the impacts of inflation and corresponding policy action. As mentioned, inflation has generally slowed, albeit much more prolonged, making the possibility of further federal funds rate decreases a possibility. While federal funds rate decreases can stimulate economic growth, they can have a negative impact on City revenues with lower investment rate earnings. Conservative revenue projections are included in this proposal to align with conservative growth projections of the economy.

Budget Challenges and Issues, Long-Term

Apart from these short-term considerations, the City must also weigh several long- or longer-term issues and/or goals against the immediate needs of the organization and/or community. Generally, the 2026 Budget successfully balanced these needs and provided an opportunity for the City to either address or move toward addressing these challenges.

Park System Improvement Plan. As mentioned above, in 2022, the City issued \$20.7 million in General Obligation Tax Abatement Bonds as a means for financing a majority of the \$30 mil. Park System Improvement Plan (PSIP), with the remaining amount being funded from internal City funds, specifically the Community Investment Fund. The project is estimated to span approximately 8 years. Debt service payments for the bonds were levied beginning in 2023 and repaid over 15 years. There will continue to be a significant amount of capital expenditures in the Parks Capital Fund which began in 2023 and will continue for many years as the PSIP progresses.

Additional information related to the Park System Improvement Plan can be found at <https://www.ci.fridley.mn.us/1412/Park-System-Improvement-Plan>

Demands for Service. As the population of the City continues to increase and become more diverse, the City will experience new and greater demands for programs and services. For example, an increasing population will result in a need for more public safety personnel and equipment, and place greater stress on City infrastructure. Understanding these dynamics will be key for ensuring the appropriate use of City resources.

To address this challenge, the City continues to explore various strategies and programs, such as the formation of a continuous improvement effort, known as the Project Management Team, to eliminate waste and improve the efficiency of City services. More specifically, the City constructed a new Fridley Civic Campus, which opened in 2018, to provide the organization with facilities to respond to the increasing demand for City services.

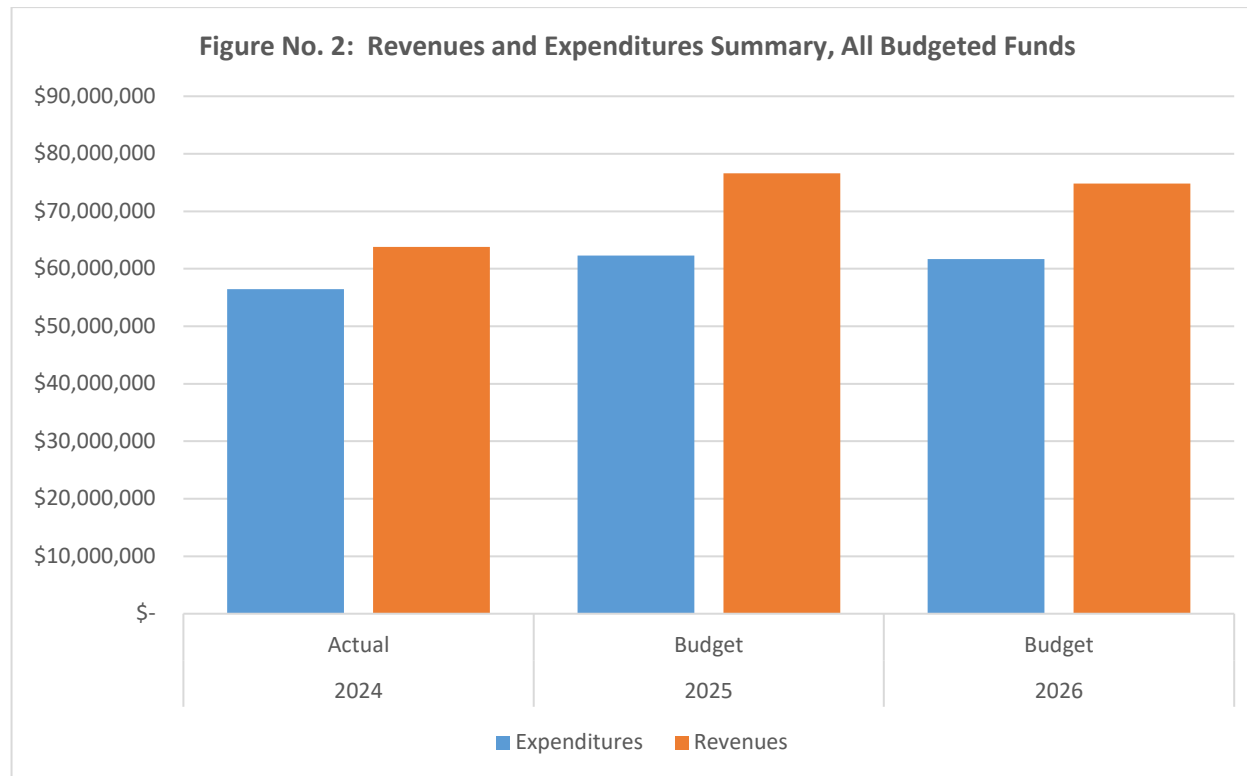
Organizational Competitiveness. Like any local government or private business, the City strives to maintain its competitiveness with surrounding communities within a variety of areas, such as local amenities, quality of services, property tax rates and public utility rates. The City regularly reviews the activities and costs-of-living of area municipalities to ensure a strong return on investment for residents and businesses. In addition to these efforts, the City Council and City Manager work diligently to make the City an excellent place to work with competitive pay and benefits to both attract and retain a talented workforce. Additionally, in 2021 and 2022, the City reviewed the Compensation Plan with the assistance of an external consultant. The review included a benchmark market analysis and Compensation Plan design adjustments. The plan was implemented in 2022 with 2022 budget authority. The City will continue to be thoughtful in supporting both competitive wages and property taxes through the thoughtful reallocation of existing financial resources.

The remainder of this page was intentionally left blank.

Budget-at-a-Glance

The 2026 Budget authorizes up to \$74,822,100 of expenditures for all budgeted funds, a decrease of about \$1,766,200, or 2.3% compared to the previous year. Generally, this change reflects a series of budget adjustments among the various budget categories, most notably a decrease in capital project expenditures for 2026.

The 2026 Budget supports these expenditures with \$61,704,300 of revenues across all budgeted funds, an increase of about \$581,800, or less than 1.0% compared to the previous year.



Based on these changes, the 2026 Budget reflects a planned, negative variance of \$13,117,800 across all budgeted funds. To support these costs, the City plans to make use of a variety of internal funding sources, including but not limited to:

- \$5,539,000 of fund balance from various Capital Project Funds (mainly due to projects using the fund balance related to bond proceeds received in 2022 for the Park System Improvement Plan);
- About \$7,358,500 of fund balance from various Enterprise Funds (for capital outlay projects)

Generally, these uses of fund balance support capital projects as outlined in the 2026–2030 Capital Investment Program (CIP). The City typically plans for these capital projects over a series of years, often accruing fund balances specifically to support their extraordinary costs. The City may also support these projects through the use of debt or interfund loans. Simply put, the City planned to use its “savings” for these needs. The table on the previous page outlines the various funding sources and expenditure areas for all budgeted funds.

Summary (Enterprise and Governmental Funds)

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ 15,400,628	\$ 16,785,800	\$ 18,018,800	\$ 18,745,000	\$ 19,715,464
42 - Special Assessments	657,948	800,400	620,200	480,200	695,200
43 - Licenses and Permits	1,052,073	1,377,600	1,235,600	1,217,200	1,202,900
44 - Intergovernmental	9,520,014	12,732,300	8,193,900	5,175,700	5,957,000
45 - Charges for Services	3,754,452	3,765,100	3,969,800	4,128,500	4,293,636
46 - Fines and Forfeitures	150,309	152,000	172,300	153,800	153,800
47 - Miscellaneous	2,782,649	1,117,900	1,267,700	1,148,100	1,140,600
48 - Proprietary Revenue	20,344,690	21,238,100	21,458,100	22,884,849	24,465,300
49 - Other Financing Sources	2,788,653	4,316,900	6,767,900	6,813,400	6,180,400
Total Revenues	\$ 56,451,416	\$ 62,286,100	\$ 61,704,300	\$ 60,746,749	\$ 63,804,300
Expenditures					
50 - Cost of Goods Sold	\$ 4,410,181	\$ 4,525,000	\$ 4,228,100	\$ 4,249,200	\$ 4,270,400
61 - Personnel Services	21,312,011	23,164,700	24,517,900	25,259,500	26,352,800
62 - Supplies	1,505,935	1,751,100	1,711,100	1,766,500	1,829,300
63 - Other Services & Charges	15,281,361	20,830,300	16,872,000	17,623,000	18,500,500
70 - Capital Outlay	18,671,079	24,409,000	25,572,600	11,943,200	12,654,300
72 - Lease/SBITA	1,292,521	-	-	-	-
80 - Debt Service	162,551	998,000	1,187,900	942,300	946,200
99 - Other Financing Uses	1,177,804	910,200	732,500	738,260	744,250
Total Expenditures	\$ 63,813,443	\$ 76,588,300	\$ 74,822,100	\$ 62,521,960	\$ 65,297,750
Net Fund Balance Supported	\$ (7,362,027)	\$ (14,302,200)	\$ (13,117,800)	\$ (1,775,211)	\$ (1,493,450)

Governmental Funds and Enterprise Funds. The City maintains two primary sets of funds: 1) governmental funds; and 2) proprietary funds. Governmental funds account for typical government programs and tax-supported operations. For the 2026 Budget, governmental funds comprise approximately 60.0% and 57.2% of all budgeted revenues and expenditures, respectively. In total, the 2026 Budget authorizes governmental fund revenues totaling \$37,046,200 and expenditures totaling \$42,805,500, or an increase of 3.6% and a decrease of 6.3%, respectively, compared to 2025. The table on the next page outlines government fund activities between 2024 and the 2028 forecasted year.

In total, the 2026 Budget anticipates a \$5,759,300 use of fund balance in governmental funds. Generally, the use of fund balance may be attributed to the use of \$5,539,000 from various capital project funds, namely \$3,812,600 from the Parks Capital Projects Fund. This is the usage of bond proceeds received in 2022 to pay for costs associated with the approved Park System Improvement Plan (PSIP). These uses of fund balance are the result of long-planned capital projects, as well as bond proceeds received in 2022, and consistent with previous City practices regarding the financing of capital projects. It is important to note that governmental funds include the General, Special Revenue and Capital Projects Funds.

Per the Government Accounting Standard Board, enterprise funds “are employed to report on activities financed primarily by revenues generated by the activities themselves, such as a municipal utility.” At present, the City maintains four such funds to support three public utilities and the municipal liquor enterprise. The table two pages down summarizes these funds between 2024 and the 2028 forecasted year.

For the 2026 Budget, Enterprise funds comprise approximately 40.0% and 42.8% of all budgeted revenues and expenses, respectively. In total, the 2026 Budget authorizes Enterprise fund revenues totaling \$24,658,100, or a decrease of about 1,857,400 or 7.0%. Expenses total \$32,016,600, or an increase of about \$1,125,200 or 3.6%, compared to 2025. The changes in expenses are the result of an increase in capital outlay of planned in 2026, with the Locke Park Granular Activated Carbon upgrade project a large one, for which the City received low interest financing and 50% loan forgiveness (grant). The decrease in revenue is largely related to a reduction in intergovernmental aid as the City received a state grant for the Sylvan Hills Stormwater Project.

Governmental Funds

	2024	2025	2026	2027	2028
Revenues	Actual	Budget	Budget	Forecast	Forecast
41 - Taxes	\$ 15,400,628	\$ 16,785,800	\$ 18,018,800	\$ 18,745,000	\$ 19,715,464
42 - Special Assessments	657,897	800,000	620,000	480,000	695,000
43 - Licenses and Permits	1,052,073	1,377,600	1,235,600	1,217,200	1,202,900
44 - Intergovernmental	7,224,791	10,961,800	8,193,900	5,175,700	5,957,000
45 - Charges for Services	3,752,062	3,763,600	3,968,200	4,126,800	4,291,836
46 - Fines and Forfeitures	150,309	152,000	172,300	153,800	153,800
47 - Miscellaneous	1,937,529	912,900	1,019,500	907,800	900,300
49 - Other Financing Sources	2,519,758	1,016,900	3,817,900	3,863,400	6,180,400
Total Revenues	\$ 32,695,047	\$ 35,770,600	\$ 37,046,200	\$ 34,669,700	\$ 39,096,700
Expenditures					
61 - Personnel Services	\$ 18,452,492	\$ 20,162,800	\$ 21,372,000	\$ 21,987,800	\$ 22,950,300
62 - Supplies	1,037,079	1,153,000	1,178,200	1,212,600	1,253,500
63 - Other Services & Charges	5,109,482	9,938,400	5,563,200	5,643,000	5,806,800
70 - Capital Outlay	8,570,151	13,921,000	14,348,100	50,000	50,000
72 - Lease/SBITA	1,292,521	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	789,304	521,700	344,000	349,760	355,750
Total Expenditures	\$ 35,251,029	\$ 45,696,900	\$ 42,805,500	\$ 29,243,160	\$ 30,416,350
Net Fund Balance Supported	\$ (2,555,982)	\$ (9,926,300)	\$ (5,759,300)	\$ 5,426,540	\$ 8,680,350

Enterprise Funds

	2024	2025	2026	2027	2028
Revenues	Actual	Budget	Budget	Forecast	Forecast
42 - Special Assessments	\$ 51	\$ 400	\$ 200	\$ 200	\$ 200
44 - Intergovernmental	2,295,223	1,770,500	-	-	-
45 - Charges for Services	2,390	1,500	1,600	1,700	1,800
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	845,120	205,000	248,200	240,300	240,300
48 - Proprietary Revenue	20,344,690	21,238,100	21,458,100	22,884,849	24,465,300
49 - Other Financing Sources	268,895	3,300,000	2,950,000	2,950,000	-
Total Revenues	\$ 23,756,369	\$ 26,515,500	\$ 24,658,100	\$ 26,077,049	\$ 24,707,600
Expenditures					
50 - Cost of Goods Sold	\$ 4,410,181	\$ 4,525,000	\$ 4,228,100	\$ 4,249,200	\$ 4,270,400
61 - Personnel Services	2,859,519	3,001,900	3,145,900	3,271,700	3,402,500
62 - Supplies	468,856	598,100	532,900	553,900	575,800
63 - Other Services & Charges	10,171,879	10,891,900	11,308,800	11,980,000	12,693,700
70 - Capital Outlay	10,100,928	10,488,000	11,224,500	11,893,200	12,604,300
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	162,551	998,000	1,187,900	942,300	946,200
99 - Other Financing Uses	388,500	388,500	388,500	388,500	388,500
Total Expenditures	\$ 28,562,414	\$ 30,891,400	\$ 32,016,600	\$ 33,278,800	\$ 34,881,400
Net Fund Balance Supported	\$ (4,806,045)	\$ (4,375,900)	\$ (7,358,500)	\$ (7,201,751)	\$ (10,173,800)



ORGANIZATION AND BUDGET OVERVIEW

This section of the 2026 Budget provides information regarding the following budget areas or topics:

- Brief history;
- Land use information;
- Demographic and economic trends;
- Organizational governance and structure;
- Financial policies and procedures; and
- Budget assumptions and considerations;
- Property tax levy analysis; and
- Debt service.

The remainder of this page was intentionally left blank.

Brief History of the City of Fridley

As with most urban areas, the City may trace its initial settlement to its proximity to the Mississippi River and its tributaries, principally Rice Creek. In fact, the original name for the community was Manomin, a variant on an Ojibwe word meaning “wild rice” or “wild river.” In the early years, traders used Mississippi River to bring their goods to market. The fur trading route along Mississippi River became known as the Red River Ox Cart Trail, which would later become a military road between Point Douglas and Fort Ripley. The area would become Fridley was a key ferry crossing of the Mississippi River established in 1854. In 1879, the area or township was renamed for one of its early settlers and land holders, Abram Fridley. The military road, now known East River Road, developed into a center of commerce, particularly at the confluence of Rice Creek and the Mississippi River.

In 1949, Fridley Township incorporated as a village, which the community now celebrates during its annual “49er Days” festival. In 1957, the Village of Fridley officially incorporated as a “home rule” municipality and became the fourteenth largest community in the State of Minnesota (State) by 1965, due part to rapid post–World War II expansion. In that same year, the City experienced two natural disasters – a significant flood of the Mississippi River a series of tornadoes on May 6, 1965, which destroyed about one out of every four homes. Despite these events, the community rebuilt and continues to grow to this day.

Land Use and Development History

Apart from the access to water transportation, the City also enjoyed access to modern conveyances, most notably the St. Paul and Pacific Railroads – the forerunners of the Burlington Northern Santa Fe (BNSF) Railway Company. Additionally, the City maintained access to Minneapolis via two streetcar lines, which allowed people to commute to and from their places of employment. With the development of the interstate highway system, and the conversion of State Highway 100 into Interstate 694, the City enjoyed access to another significant transportation route. As such, other State, Anoka County (Anoka) and local routes developed around Interstate 694, including East River Road, State Trunk Highways 47 (University Avenue) and 65 (Central Avenue).

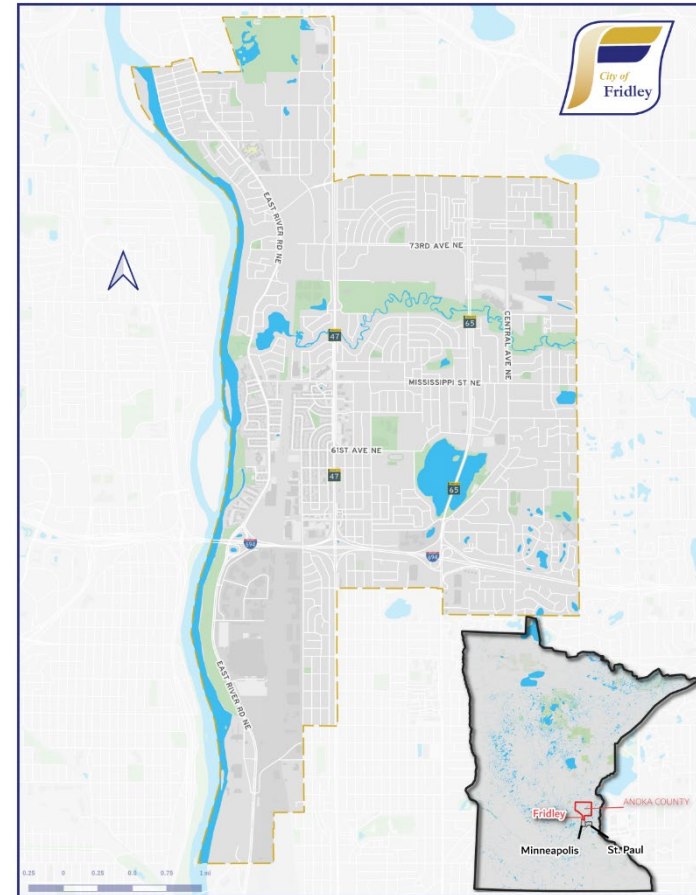


Figure No. 3: Fridley Map

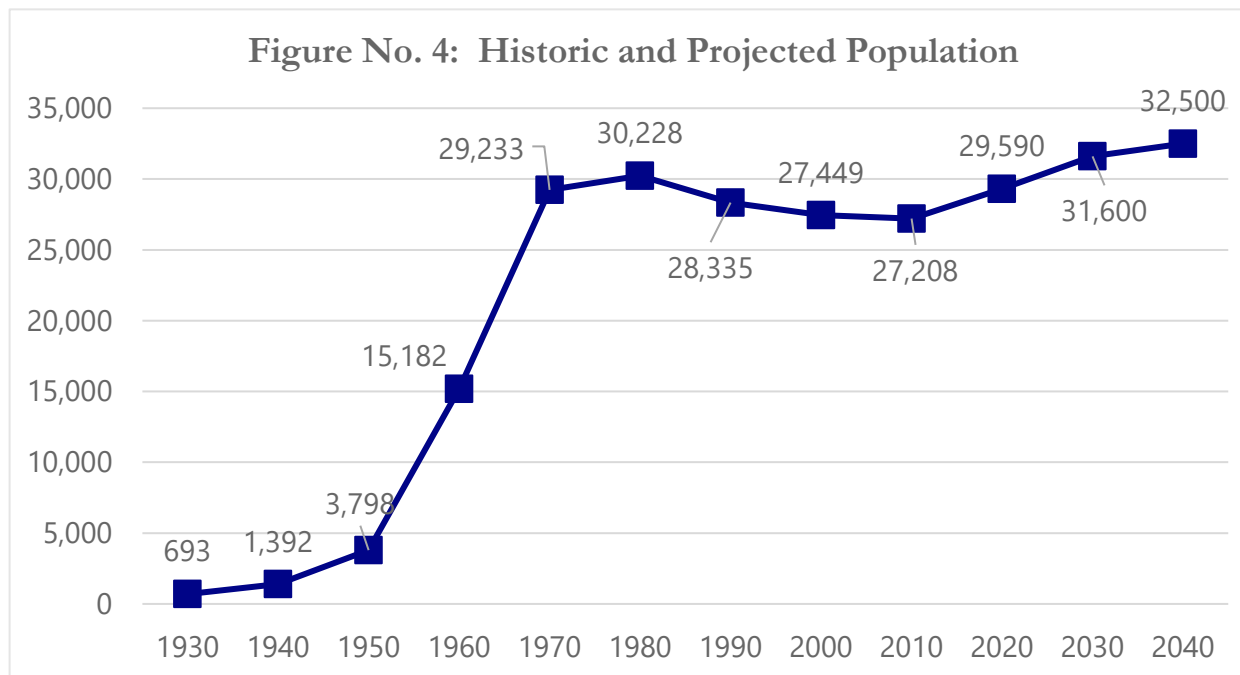
the
the
that
as

in–
and

These roadways, combined with a major railway access and many public transportation options, make the City a transportation hub attracting considerable commercial and industrial development. The physical divisions created by these features create other development, infrastructure and planning challenges, which the City still addresses to this day and may be reflected in this budget. At present, the City covers a jurisdiction of approximately 11 square miles. Given the size of the community, and its status as a first-ring suburb, the Metropolitan Council, a regional planning agency, considers the City to be completely developed.

Demographic and Economic Trends

Following the expansion of transportation infrastructure, and the momentum built from the war-time economy, the City quickly converted from principally agricultural activities and uses to industrial ones. With the location of these significant centers of employment, the City attracted thousands of new residents and rapidly changed into a full-service, fully-developed community. Since 1970, its population has been at or near approximately 28,000 residents. Based on the 2020 Census, the City remains home to about 29,590 people. However, with a planned increase in density, the City projects the population to increase by about 9.8% to 32,500 by 2040.



Age. Along with this projected increase, the City anticipates the age of the population to decrease on average in the immediate future. As of 2019 (the latest year of Census data readily available), about 50% of the population remains below the age 35, while about 20% is above the age 60. Between 2017 and 2019, the Median Age for the City decreased from 36.9 years to 35.4 years, respectively. As such, the average age of the population remains below the average for the State. Figure No. 5 outlines the age ranges of the community.

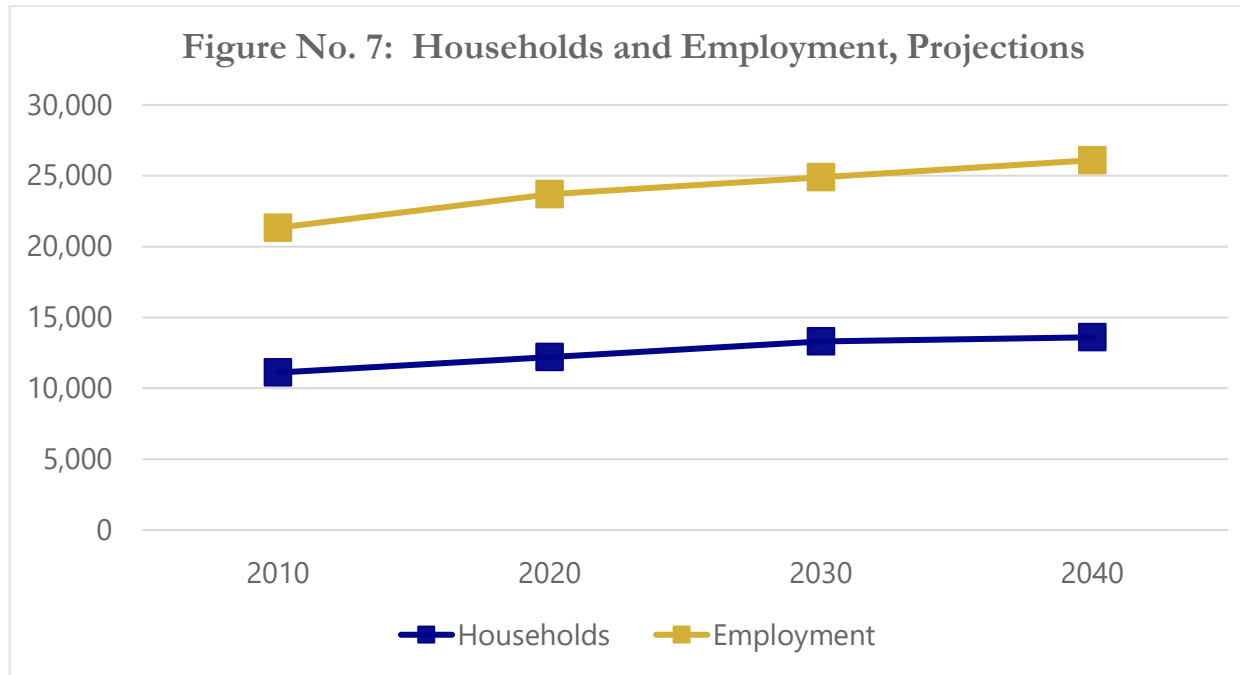
Race. While the population of the City continues to decrease in average age, it also continues to become more ethnically and racially diverse. In fact, as of the 2000 Census, nearly 89% of the population identified as white or Caucasian, compared to about 69% in 2019. In that same time period, the fastest growing racial group was those identifying as Black or African American increasing from 3.4% of the population in 2000 to just over 16% in 2019. The City anticipates these trends to continue for the foreseeable future. Figure No. 6 provides a breakdown of the total population by race.

Figure No. 6: Total Population by Race			
Race	2000	2010	2019
White	88.7%	81.9%	68.8%
Black or African American	3.4%	12.4%	16.3%
American Indian/Alaska Native	0.8%	2.4%	1.6%
Asian	3.0%	5.4%	5.6%
Some Other Race	1.2%	0.0%	3.8%
Two or More Races	2.9%	3.0%	3.9%
Total Population	27,449	27,208	29,590*

Figure No. 5: Total Population by Age Group		
Age Range	2010	2019
Under 5 years	5.8%	6.8%
5 to 9 years	6.3%	6.6%
10 to 14 years	7.2%	6.7%
15 to 19 years	7.4%	4.2%
20 to 24 years	7.1%	6.7%
25 to 29 years	6.1%	9.1%
30 to 34 years	4.9%	8.8%
35 to 39 years	8.2%	7.6%
40 to 44 years	7.5%	4.7%
45 to 49 years	7.9%	5.5%
50 to 54 years	6.8%	6.2%
55 to 59 years	5.5%	7.4%
60 to 64 years	5.3%	4.6%
65 to 69 years	4.7%	4.6%
70 to 74 years	3.4%	3.7%
75 to 79 years	2.4%	3.1%
80 to 84 years	2.2%	2.2%
85 years and over	1.2%	1.5%
Total Population	27,208	29,590*

Income. Generally, the City hosts a disproportionate number of commercial and manufacturing industries and their associated jobs. As a result, the City maintained a median household income of about \$63,800 in 2019, which remains below the median household income for both the County and State. The community also maintains a poverty rate of approximately 9.6%, which compared negatively to the County (5.9%), but positively with the national trend (13.4%).

Despite being one of the geographically smaller communities in the area, the City hosts the greatest number of employees in the County and anticipates this trend to continue for the foreseeable future. In fact, the Metropolitan Council projects an increase in the number of employees and households like those mentioned above for population. Figure No. 7 below details these long-term projections.



Source: Thrive MSP 2040 - Forecasts as of January 1, 2021

These and other factors inform the development, review and adoption of the annual budget. Additionally, the City maintains a series of community indicators and performance measurements, which capture and measure the happenings of City operations and community trends. They are compiled as a separate Performance Measures Report adopted annually by the City Council. For more information on these performance measures, please see Volume 2 of this document and/or visit the City website.

Organizational Governance and Structure

Generally, the budget and/or policy development process involves the City Council, City Manager and the respective Advisory Commission, if applicable. The City Charter and Fridley City Code (City Code) outlines the expectations and responsibilities for each party. Along with these actors, the budget and policy development process also include the advice and insight of City staff and various external stakeholders, such as local civic organizations and interested government agencies (i.e., County, State).

City Charter. Pursuant to Article XII of the Minnesota Constitution and Minnesota Statute § 410, the City operates as a charter or “home rule” municipality and may exercise any powers and authorities established by the City Charter, assuming the same do not conflict with State or Federal law. As such, the City Charter defines the structure of the City, and the framework under which it operates. The City Charter addresses the structure of the City Council; the powers and duties of the City Manager; development of the budget; the authority to establish taxes and fees; and the operation of public utilities, among other areas.

Consistent with the abovementioned constitutional provisions and State law, the City Council also receives advice and guidance pertaining to the City Charter from a Charter Commission. The Charter Commission regularly reviews the City Charter and makes recommendations for amendments as may be required from time-to-time. The Charter Commission consists of 15 members and meets at least once per year.

City Council. The City Charter creates a City Council–City Manager form of local government. Pursuant to City Charter § 2.01.2, “All discretionary powers of the City, both legislative and executive, shall vest in and be exercised by the City Council. It shall have complete control over the City administration but shall exercise this control exclusively through the City Manager and shall not itself attempt to perform any administrative duties.” It also establishes the City Council as a five-member, non-partisan body, including a Mayor and four Councilmembers. The Mayor serves as the presiding officer of the City Council, may vote as a full member of the body and does not enjoy any veto powers. Figure No. 8 summarizes the elected officials of the City and their respective offices and terms.

Figure No. 8: Mayor and City Council			
Position	Name	Start of Term	End of Term
Mayor	David Ostwald	January 1, 2025	December 31, 2028
Councilmember, At-Large	Patrick Vescio	January 1, 2025	December 31, 2028
Councilmember, Ward No. 1	Luke Cardona	January 1, 2019	December 31, 2026
Councilmember, Ward No. 2	Ryan Evanson	January 1, 2019	December 31, 2026
Councilmember, Ward No. 3	Ann Bolkcom	January 1, 2019	December 31, 2026

Consistent with the City Charter, the Mayor and the Councilmember-at-Large shall be elected in the same interval as the President of the United States of America to a term of four years. The other three Councilmembers shall be elected in the same interval as Governor of the State of Minnesota, also to a four-year term. The City Charter also controls for vacancies in the City Council and similar circumstances.

City Manager. Pursuant to City Charter § 6.01, the City Manager serves as the Chief Administrative Officer of the City, shall be appointed by a simple majority of the City Council for an indefinite period in an at-will capacity. The City Manager need not be a resident of the City but must be a citizen of the United States of America. In 2013, the City Council appointed Walter T. Wysopal as City Manager.

The City Charter, in a variety of chapters and sections, outlines various responsibilities and powers of the City Manager, including, but not limited to:

- To ensure the enforcement of all applicable laws, ordinances and resolutions of the City and City Council;
- To appoint and remove any and all City employees;
- To exercise control over all City affairs through the various departments and divisions of the City;
- To prepare the annual budget and supervise all contracts and purchases of the City;
- To keep the City Council advised of the financial condition of the City; and
- To recommend for adoption any such actions or measures for the welfare of the City and its residents, including the City budget.

Advisory Commissions. In addition to the advice and insight of the City Manager and other staff, the City Council also relies upon several standing, advisory commissions and/or committees as it may establish by ordinance or other action. As of December 31, 2025, the City Council maintains the Advisory Commissions as outlined in Figure No. 9, which may be found on the next page. Each of the commissions meet on a regular basis and their members serve without compensation, except for the reimbursement of eligible expenses.

Figure No. 9: Advisory Commissions

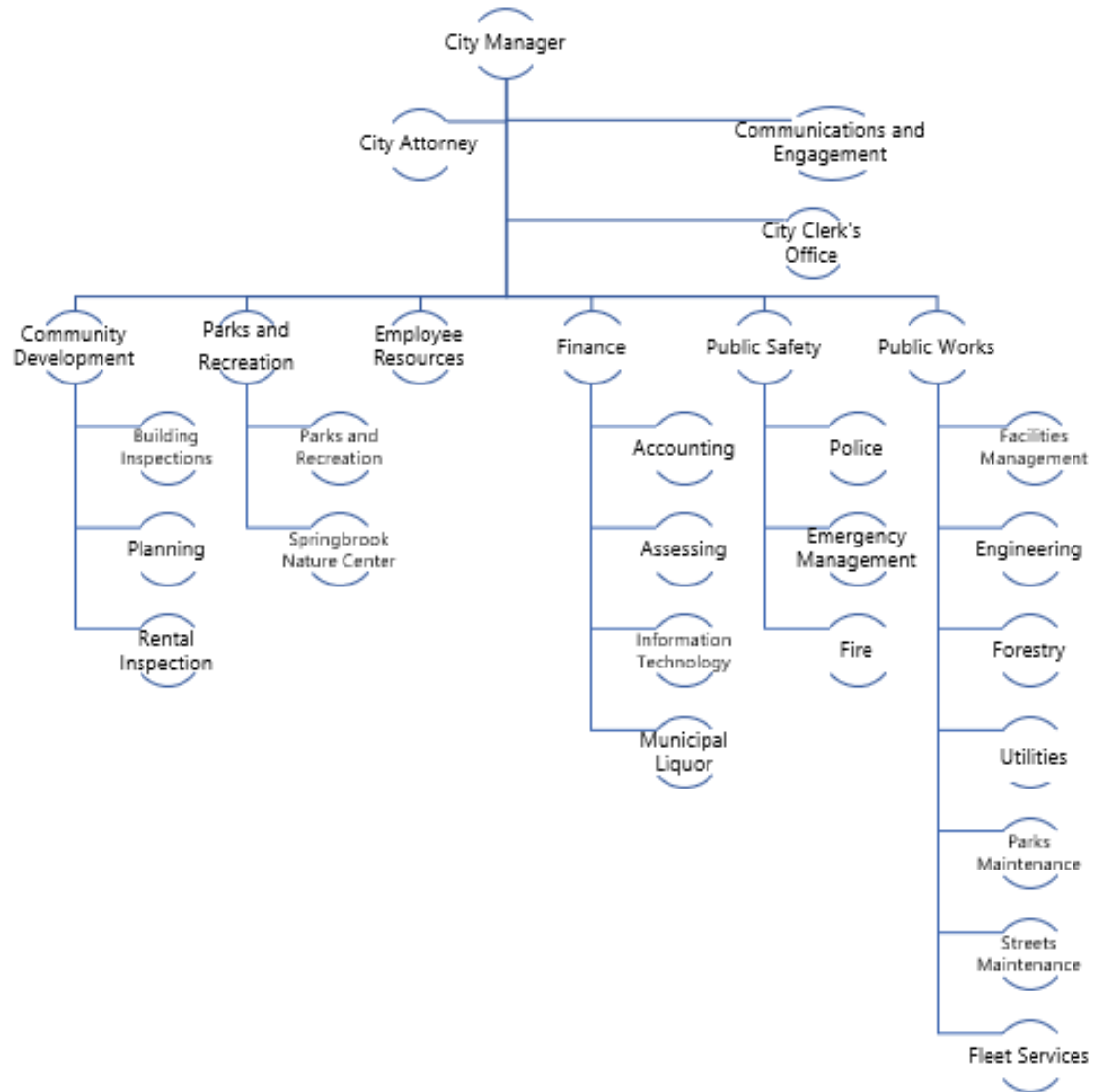
Commission	Description
Planning Commission Seven Members Three-Year Term	The Planning Commission is responsible for community planning and development of comprehensive goals and policies, including but not limited to land use, housing, public services, human services, and other related community activities. It also makes recommendations on amendments to the zoning ordinance, special use permits, and subdivision requests.
Environmental Quality and Energy Commission (EQEC) Seven Members Three-Year Term	The EQEC advises the City Council on a broad range of environmental policies and programs and the management of environmental resources. It provides the City Council with accurate information to assist in making and implementing sound environmental policy in such areas as solid waste abatement programming, environmental education, waste reduction and water resource management.
Parks and Recreation Commission Five Members Three-Year Term	The Parks and Recreation Commission provides for the comprehensive development of park facilities and recreational activities for the well-being of the City residents. It recommends actions to enhance the park and recreation opportunities in Fridley and provides direction for related City goals and policies.
Public Arts Commission Seven Members Three-Year Term	The Committee is Advisory to the City Council and sees its mission as advising Council on matters of Public Art: <i>...Dedicated to fostering a sense of belonging, sparking dialogue and inspiring innovation through the strategic integration of art into our urban fabric, enhancing the quality of life for all residents and visitors.</i>
Housing and Redevelopment Authority Five Members Five-Year Term	The HRA implements housing rehabilitation programs and redevelopment projects that create new housing opportunities to meet local housing needs. It also administers programs that are designed to enlarge the tax base, create jobs and create vital, attractive businesses in blighted or underdeveloped areas of the City. It also administers any Tax Increment Financing (TIF) Districts established in the City.

Due to its activities and significant financial resources, the City recognizes the HRA as a component unit for accounting and budget purposes. As such, the HRA Board of Commissioners adopts a separate budget and property tax levy independent of the City budget, but subject to the authority of the City Council. Therefore, this budget document does not establish any budget authority, nor does it contain additional financial information, for the HRA or its associated activities and/or projects. However, it may from time-to-time address budget authority for cost-sharing arrangements between the City and the HRA.

The remainder of this page was intentionally left blank.

Organizational Structure. Per the direction of the City Manager, and as ratified by the City Council as of September 26, 2019, the City maintains the organizational structure outlined in Figure No. 10.

Figure No. 10: Organizational Structure



Financial Policies and Procedures

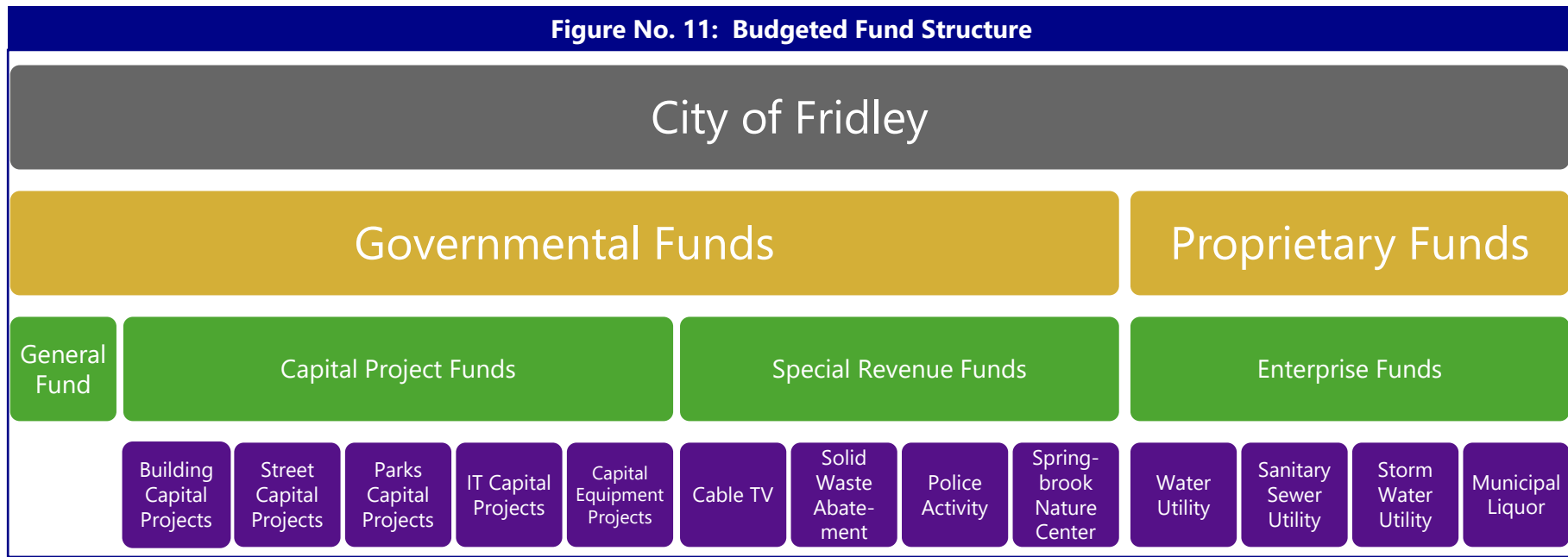
Along with determining the manner of presentation for the budget, the City Charter also establishes the protocol for the passage and enforcement of the budget. Most notably, City Charter § 7.07 stipulates the process for amending a duly adopted annual budget, specifically “the [City] Council shall not have power to increase the amounts therein fixed in the budget resolution, whether by the insertion of new items or otherwise, beyond the estimated revenues, unless the actual receipts shall exceed such estimates, and in that event, not beyond such actual receipts. The [City] Council may at any time, by resolution passed by a vote of at least four (4) members of the [City] Council, reduce the sums appropriated for any purpose by the budget resolution or authorize the transfer of sums from the unexpended balances of the budget to other purposes.” The City Charter also makes provisions for emergency appropriations, which may not exceed more than 10% of the total budget for those funds as identified by the City Manager.

In addition to applicable City Charter, State and Federal regulations, the City maintains a series of ordinances, policies and procedures that guide and underpin the budget development process, including, but not limited to:

- Capital Investment Program Policy;
- Community Investment Fund Policy;
- Debt Management Policy;
- Fund Balance Policy;
- Investment Policy;
- Operating Budget Policy;
- Public Purpose Expenditure Policy;
- Public Utilities Revenue and Remittance Policy;
- Revenue Policy; and
- Self-Insurance Fund Policy.

In general, these policies and procedures are adopted as a single Financial Management Policy Manual (Manual). Due to its length, the manual is included in Volume 2 of this document.

Budgeted Funds and Structure. Consistent with the City Charter § 7.04, the City Manager must prepare the annual budget estimates for all funds as identified by the City Manager as requiring annual budget estimates. Figure No. 9 identifies those funds with budget estimates as prepared at the direction of the City Manager. It also identifies the internal structure of those funds.

Figure No. 11: Budgeted Fund Structure

City Charter § 7.04 also stipulates the structure of the budget estimates and their presentation, including comparative figures for the current budget year and actual figures for the two preceding fiscal years by organizational unit. Additionally, the section requires the budget estimates to be expressed in their major subdivisions: salaries and wages; ordinary expenses (expenditures); and capital outlay. The budget estimates included in each of the volumes that comprise this budget document are designed to fulfill this requirement.

Additionally, Figure No. 12 outlines the primary fund structure for the various departments and divisions as authorized by the City Council as of September 26, 2019.

Figure No. 12: Fund Structure by Department and Division

Department/Division	Primary Fund	Department/Division	Primary Fund
Legislative Department		Police Forfeiture	Forfeiture
City Council	General	Public Works Department	
City Management Department		Facilities Management	General
City Management	General	Engineering	General
Legal	General	Street Lighting	General
Non-Departmental	General	Park Maintenance	General
Emergency Reserves	General	Street Maintenance	General
Communications and Engagement	General	Fleet Services	General
Elections	General	Building Capital Projects	Building Capital
City Clerk	General	Street Capital Projects	Street Capital
Cable Television	Cable Television	Parks Capital Projects	Parks Capital
Employee Resources Department		Equipment Capital Projects	Equipment Capital
Employee Resources	General	Water Utility Operations	Water Utility
Community Services Department		Sanitary Sewer Utility Operations	Sanitary Sewer Utility
Parks and Recreation	General	Storm Water Utility Operations	Storm Water Utility
Springbrook Nature Center (SNC)	SNC	Finance Department	
Community Development Department		Accounting	General
Building Inspections	General	Assessing	General
Planning	General	Information Technology (IT)	General
Rental Inspections	General	IT Capital Projects	IT Capital Projects
Solid Waste Abatement	Solid Waste Abatement	Water Utility Administration	Water Utility
Public Safety Department		Sanitary Sewer Utility Administration	Sanitary Sewer Utility
Police	General	Storm Water Utility Administration	Storm Water Utility
Emergency Management	General	Municipal Liquor	Municipal Liquor
Fire	General		
Police Activity	Police Activity		

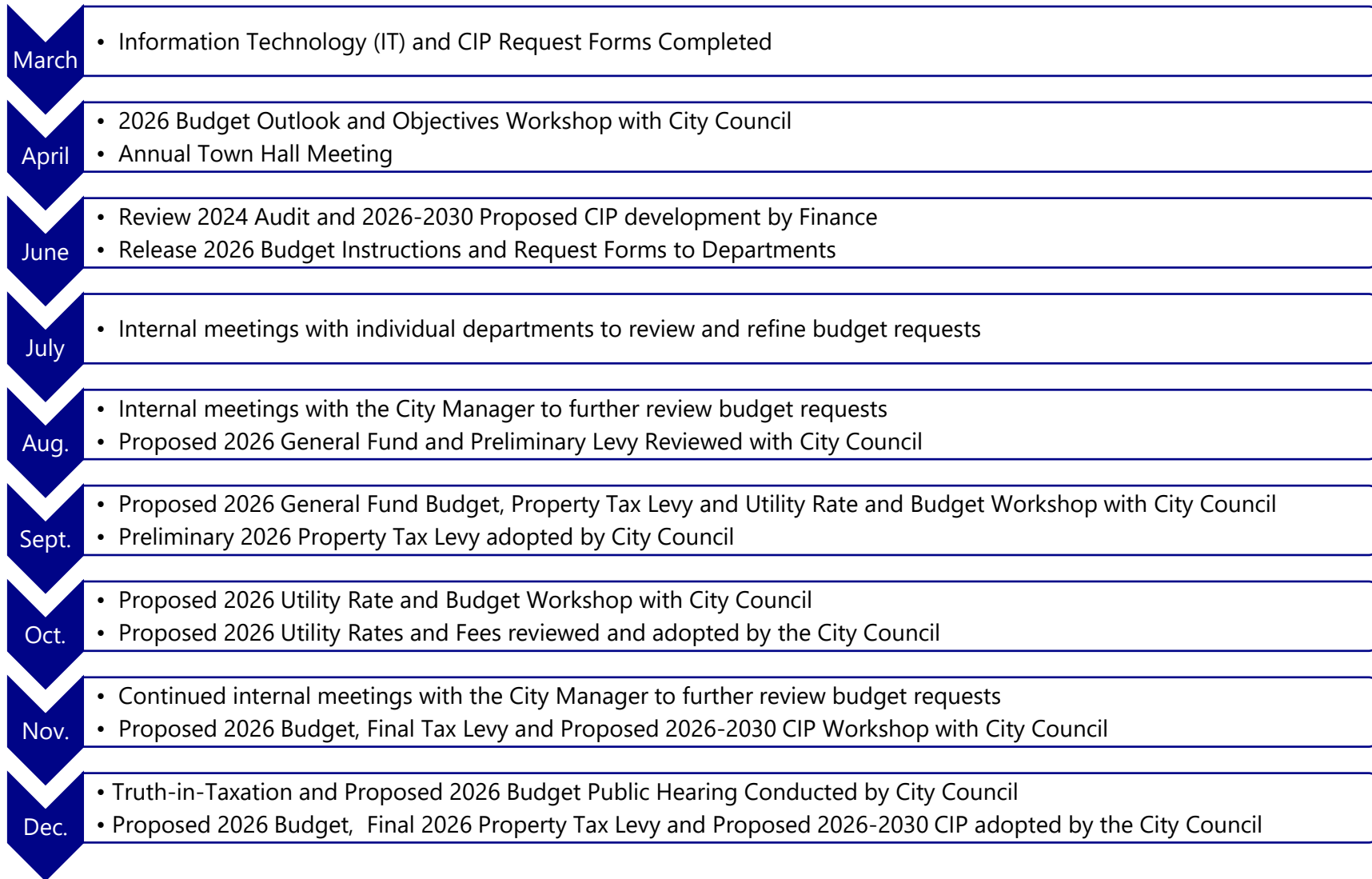
Basis of Accounting and Budgeting. Governmental funds are budgeted and accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Reported fund balance is considered a measure of “available spendable resources.” Governmental fund operating statements represent increases (i.e., revenues, other financing sources) and decreases (i.e., expenditures, other financing uses) in net current assets.

Proprietary funds are budgeted and accounted for on a flow of economic resources measurement focus. This means that all assets, including fixed assets, and all liabilities, including long-term liabilities, associated with their activity are included on their balance sheets. Their reported fund equity is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. Proprietary funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned, and expenses are recorded at the time the liabilities are incurred.

Governmental and fiduciary funds are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when susceptible to accrual (i.e., when they become measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible with the current period or soon enough thereafter to be used to pay liabilities of the current period.

Major revenues that are susceptible to accrual include property taxes (excluding delinquent taxes received over 60 days after year-end), special assessments, intergovernmental revenues, charges for services, and interest on investments. Major revenues that are not susceptible to accrual include fees and miscellaneous revenues; such revenues are recorded only as received because they are not measurable until collected. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term debt, which is recognized when due.

Budget Development Process. To ensure appropriate analysis and review for the City Council and staff, the City adheres to the following budget development schedule.



Budget Assumptions and Considerations

As part of the budget development process, the City makes a variety of assumptions regarding several factors or variables. Generally, these assumptions and other considerations include estimates or projections about compensation adjustments, economic conditions, inflationary pressures, insurance costs and non-property tax levy revenues, among other factors.

Per the direction of the City Council, the City relies upon a conservative budget model. As a general rule, the City normally budgets for slightly less than anticipated revenues and slightly more than anticipated expenditures. The model tends to eliminate unanticipated budget variances and prevent budget “holes.” As such, the City makes limited modifications to external funding sources or revenues and alters anticipated expenditures using a three-year rolling average with adjustments based on specific needs identified by the City Council and/or City Manager. Figure No. 14 outlines a few of the assumptions used to form the annual budget.

Figure No. 14: Major Budget Assumptions, Expenditures (Selected)		
Category	Adjustment	Comments
Salaries/Wages (not including step movement)	4.0%	For all City staff; per collective bargaining agreements.
Health Insurance (not including open enrollment changes)	0.0%	Per current figures received from vendor.
Worker’s Compensation Insurance	0.0%	In anticipation of renewal cost, received LMC budget guide.
Property/Casualty Insurance	0.0%	In anticipation of renewal cost, received LMC budget guide.
MCES Sanitary Sewer Utility Charge	12.88%	Based on amount received from Met Council.

Along with these assumptions, the annual budget remains consistent with the previous actions of the City Council and/or City Manager. Specifically, it relies upon guidance from various plans, including, but not limited to, the 2040 Comprehensive Plan, Focus of Fridley Strategic Plan, Active Transportation Plan, Americans with Disabilities Act (ADA) Transition Plan, Pavement Management Plan, and the University Avenue and Trunk Highway 65 Corridor Development Study. In addition to these plans and studies, the City Council or City Manager may execute agreements and/or contracts that also inform budget development, such as collective bargaining agreements, fringe benefit contracts, property leases and software maintenance agreements.

Figure No. 15, on the next page, outlines the various revenue assumptions for the 2026 Budget. Generally, these revenue assumptions reflect adjustment to previous estimates based on market conditions and information known as of this date.

Figure No. 15: Major Budget Assumptions, Revenues (Selected)		
Category	Adjustment	Comments
Property Taxes (proposed tax levy General Fund)	7.49%	Proposed, certified tax levy for General Fund
Licenses and Permits	-8.54%	Per trend and average redevelopment activity
Intergovernmental	5.46%	Primarily Local Affordable Housing Aid (transferred to HRA)
Charges for Service	6.64%	Primarily revenue from Fridley Public Schools for 2 new School Resource Officers (SROs), fully funded

The 2026 Budget assumes a period of conservatively modest economic growth while keeping in mind the impacts of inflation and corresponding policy action. As mentioned, inflation has generally slowed, albeit much more prolonged, making the possibility of further federal funds rate decreases a possibility. While federal funds rate decreases can stimulate economic growth, they can have a negative impact on City revenues with lower investment rate earnings. Conservative revenue projections are included in this proposal to align with conservative growth projections of the economy.

Property Tax

In Minnesota, property tax administration typically occurs at the county-level of government with assistance from the Minnesota Department of Revenue. Although most counties provide property assessment services for their respective municipalities and townships, the City provides a local or City Assessor to determine the market value of every property within Fridley. The City opted for this model due to its considerable commercial/industrial property tax base.

Per Minnesota Statute § 275.065, all home rule and statutory cities must certify a Property Tax Levy to their respective county auditor on or before five working days after December 20 in each year. For the City, the Property Tax Levy supports four separate budget areas: 1) General Fund; 2) Information Technology (IT) Capital Equipment Fund; 3) Springbrook Nature Center (SNC) Fund; and 4) various debt service funds.

Process. Generally, the process for determining the property tax against any property begins with determining its estimated market value or the value of property as if it were sold in the open market under competitive circumstances. Per State law, the acceptable sales ratio of purchase price to assessed value must be 90% to 105%.

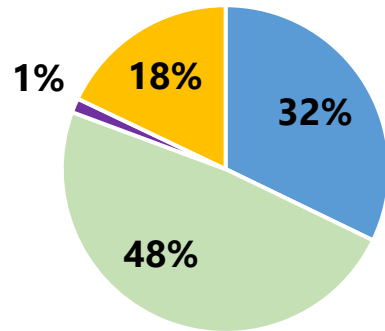
Along with assessed or market value, each parcel receives a property class. These property classes correspond to Class Rates, which affect the amount of property tax assessable against each type of property. For example, the Class Rate for commercial/industrial properties is 2.0%, whereas the class rate for residential homestead property is 1.0%. Applying the Class Rate to the estimated assessed or market value determines the tax capacity of the individual parcel, and the aggregate of all property within the community may be referred to as the Net Tax Capacity.

To calculate the property tax for a particular property, the City and/or county must determine the Property Tax Rate, or the Property Tax Levy as determined by the City Council as a fixed amount of money, divided by the Net Tax Capacity. By multiplying the Property Tax Rate by Class Rate by the estimated assessed or market value, the City and/or county determine the actual property tax payable by a given parcel subject to property tax. Pursuant to Minnesota Statute § 272.02, certain uses, such as places of worship or institutions of public charity, may be exempt from property taxes. Additionally, State law also permits certain valuation exclusions for property tax purposes, most notably for residential homesteads.

Along with this form of property taxation, the State also allows for market value property tax referenda, a property tax against the assessed or market value of a property based on a rate established by State law or a local referendum. In Fridley, the City determines the property tax levy for the Springbrook Nature Center in this manner. Therefore, in order to determine the property taxes payable in any given year for a parcel, the City and/or county needs to perform both calculations based on net tax capacity and market value referenda. In addition to these property tax calculations, the City remains subject to the Fiscal Disparities Program, or a property tax base sharing program among the seven-county metropolitan area concerning commercial/industrial properties. The Fiscal Disparities Program is quite complex and beyond the scope of this budget document.

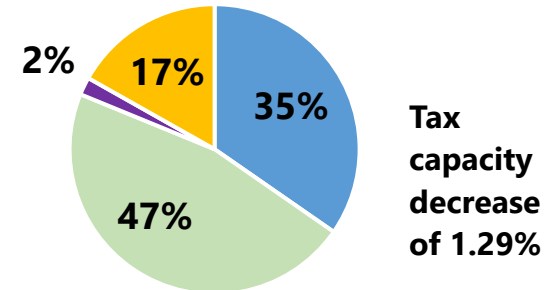
Analysis. After performing the various property tax calculations, the City may determine its Net Tax Capacity and other pertinent property tax information. Figure No. 16, on the next page, describes the Net Tax Capacity for Fridley. Unlike other municipalities, the property tax base for the City is disproportionately commercial/industrial. In Minnesota, the average municipality would be between 30% and 40% commercial/industrial, making the City somewhat more sensitive to certain shifts in the economy. The figure also shows the shifting in tax base for 2026, with Residential Homestead encompassing more of the total tax capacity and Commercial/Industrial and Residential Non-homestead (apartment, multi-family, etc.) encompassing less.

Net Tax Capacity by Classification – Payable 2025



- Residential Homestead
- Commercial/Industrial
- Railroad/Public Utility
- Residential, Non-Homestead

Net Tax Capacity by Classification – Payable 2026



- Residential Homestead
- Commercial/Industrial
- Railroad/Public Utility
- Residential, Non-Homestead

Property Taxes Payable for 2025
Median Value Homestead: \$288,900

Property Taxes Payable for 2026
Median Value Homestead: \$296,400

Property Tax Levy History and Detail				
Levy Component	2025	2026P	26-25 Change %	Change \$
General Fund	16,098,360	17,304,600	7.49%	1,206,240
IT Capital Projects Fund	86,261	89,700	3.99%	3,439
SNC Fund	581,268	604,500	4.00%	23,232
Bonded Indebtedness (2017A & 2022A)	4,911,706	4,961,600	1.02%	49,894
Totals	21,677,595	22,960,400	5.92%	1,282,805

Based on this change, the estimated City property taxes for a residential homestead with a median assessed value of \$296,400 for 2026 (compared to approximately \$288,900 for 2025) will increase by approximately \$139, from about \$1,241 for 2025 to approximately \$1,380 for 2026. Of the approximately \$139 annual increase, over 1/3 or about \$51 is related to the noted tax capacity/burden shift from Commercial/Industrial and Residential Non-homestead (apartment, multi-family, etc.) to Residential Homestead. These projections are based on property tax estimates and may be subject to change upon the release of audited property tax information by the County.

City Property Taxes Payable (Residential Homestead)				
Payable Year	Levy Change	Median Value	Est. City Taxes	Change (\$) vs. PY
2024	4.88%	284,700	1,197	(26)
2025	5.34%	288,900	1,241	44
2026P	6.29%	296,400	1,380	139

Debt Service

Like many local governments, the City finances some of its capital projects with debt. Generally, the process a municipality uses to borrow money may be referred to as "bonding," named for the most common type of indebtedness used by local governments. In its simplest terms, a municipal bond is a loan from a bond holder (i.e., investor) to the City (i.e., issuer or borrower) with an agreement to repay the loan over a fixed period with interest at certain intervals, usually semi-annually. The City services \$69,615,000 in outstanding debt. In total, the City will levy \$4,961,600 in property taxes to service outstanding debt in 2025 (collectible in 2026); the City is in process and has approved an agreement with MN PFA for \$2,938,350 in low interest financing (not subject to the City's debt limit) for the Locke Park Granular Activated Carbon Upgrade Project. 50% or the remaining \$2,938,350 will be forgiven as part of a forgiveness grant. Annual repayments of approximately \$191,000 will begin in 2026 or 2027 (depending on the timing of when funds are requested) and will be repaid with water utility funds, not property taxes. Figure No. 18 outlines the debt service profile for the City.

Figure No. 18: Outstanding Debt Service, December 31, 2025			
Series	Type	Outstanding Principal	Maturity
2016A	General Obligation, Utility Revenue	1,865,000	2031
2017A	General Obligation, Capital Improvement	38,630,000	2042
2019A	General Obligation, Tax Increment	9,510,000	2035
2020A	General Obligation, Tax Increment	860,000	2026
2022A	General Obligation, Tax Abatement	18,750,000	2038

	Total	\$69,615,000	
--	--------------	---------------------	--

Using this debt service and market value for property taxes payable in 2025 of \$4,453,967,100, the City currently maintains a total debt-to-market value ratio of approximately 1.56%. When excluding debt supported by utility revenues and tax increment, the total debt-to-market value ratio decreases to 1.29%. Assuming an estimated population of 29,590 in 2020, the per capita debt for the former is approximately \$2,353 and about \$1,939 for the latter; both amounts, and ratios are sustainable for the community. As of December 31, 2025, the City maintains an Aa2, or the third highest, credit rating from Moody's Investors Service, Inc.

In Minnesota, several sections of State law, as well as various Federal regulations, control the issuance, repayment and limits related to these, and other types of financial obligations applicable to municipalities. While most of these regulations are too complex for this budget document, the City regularly monitors its debt limit as controlled by Minnesota State 475.53, which limits so-called statutory debt to not more than three percent of the estimated market value of a municipality. Figure No. 19 addresses this limit as well as the statutory debt reserve established by administrative policy of the City Manager.

Figure No. 19: Statutory Debt Limit, as of December 31, 2025		
Criteria	Action	Value
Estimated Market Value	n/a	\$4,453,967,100
Estimated Debt Limit (per Minnesota Statute § 475.53)	Multiply	3.0%
Statutory Debt Limit	Subtotal	\$133,619,013
General Obligation Debt, Paid Solely from Property Taxes (excludes Tax Abatement as not part of debt limit)	Subtract	\$38,630,000
Unused Statutory Debt Limit	Total	\$94,989,013
Statutory Debt Reserve	Subtract	\$20,000,000
Remaining Statutory Debt Limit	Total	\$74,989,013

GENERAL FUND

This section of the 2026 Budget provides information regarding the following departments and their respective divisions as supported by the General Fund:

- Summary;
- Legislative Department;
- City Management Department;
- Employee Resources Department;
- Finance Department;
- Public Safety Department;
- Public Works Department;
- Parks & Recreation; and
- Community Development Department.

General Fund Summary

The 2026 Budget for the General Fund authorizes \$25,954,900 of expenditures, an increase of about \$1,661,600 or 6.8%, compared to the previous fiscal year. As outlined below, the 2026 Budget supports these expenditures with \$25,954,900 of revenues, resulting in the same increase as expenditures from the previous fiscal year. Based on the budget authority for 2026, the General Fund accounts for about 42.1% and 31.7% of all budgeted revenues and expenditures, respectively.

General Fund Summary

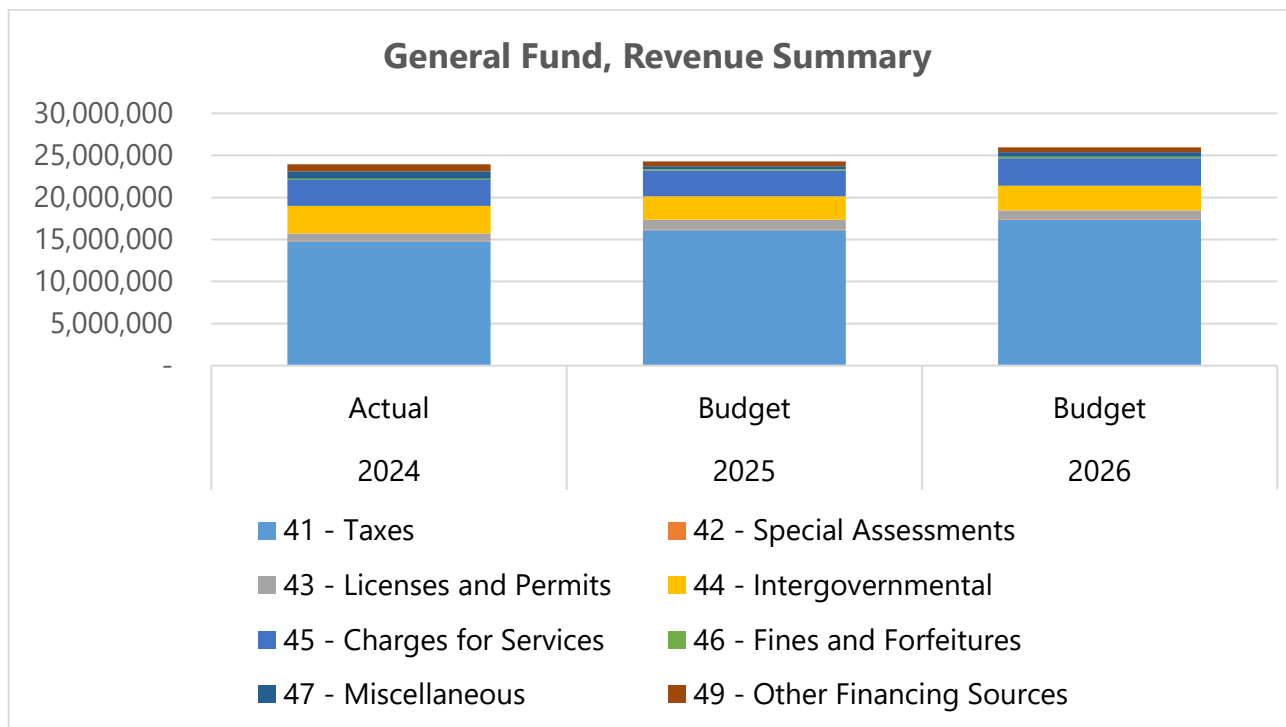
	2024	2025	2026	2027	2028
Revenues	Actual	Budget	Budget	Forecast	Forecast
41 - Taxes	14,786,583	16,118,300	\$ 17,324,600	\$ 18,030,000	\$ 18,978,964
42 - Special Assessments	74,639	60,000	70,000	70,000	70,000
43 - Licenses and Permits	860,952	1,177,600	1,077,000	1,077,000	1,077,000
44 - Intergovernmental	3,281,953	2,784,500	2,936,600	2,953,400	2,970,700
45 - Charges for Services	3,077,305	3,069,900	3,273,600	3,404,500	3,540,636
46 - Fines and Forfeitures	150,309	152,000	172,300	153,800	153,800
47 - Miscellaneous	866,307	364,100	518,300	404,500	384,500
49 - Other Financing Sources	842,337	566,900	582,500	582,500	582,500
Total Revenues	\$ 23,940,385	\$ 24,293,300	\$ 25,954,900	\$ 26,675,700	\$ 27,758,100
Expenditures					
61 - Personnel Services	\$ 17,437,408	\$ 19,073,700	\$ 20,243,300	\$ 20,814,000	\$ 21,729,500
62 - Supplies	903,808	940,600	1,000,800	1,028,100	1,061,600
63 - Other Services & Charges	3,950,987	4,115,500	4,710,800	4,833,600	4,967,000
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	299,837	-	-	-	-
80 - Debt Service	107,506	-	-	-	-
99 - Other Financing Uses	351,700	163,500	-	-	-
Total Expenditures	\$ 23,051,246	\$ 24,293,300	\$ 25,954,900	\$ 26,675,700	\$ 27,758,100
Net Property Tax Supported	\$ 889,139	\$ -	\$ -	\$ -	\$ -
Fund Balance	\$ 13,774,948	\$ 13,474,181	\$ 13,474,181	\$ 13,474,181	\$ 13,474,181
Change in Fund Balance		\$ -	\$ -	\$ -	\$ -

2027/2028 Forecast Assumptions:

- 4% Increase for Charges for Services Revenue
- 4% Increase for Personnel Services Expenditures (includes wages, benefits and worker's compensation insurance)
- 3% Increase for Supplies Expenditures
- 3% Increase for Other Services & Charges Expenditures

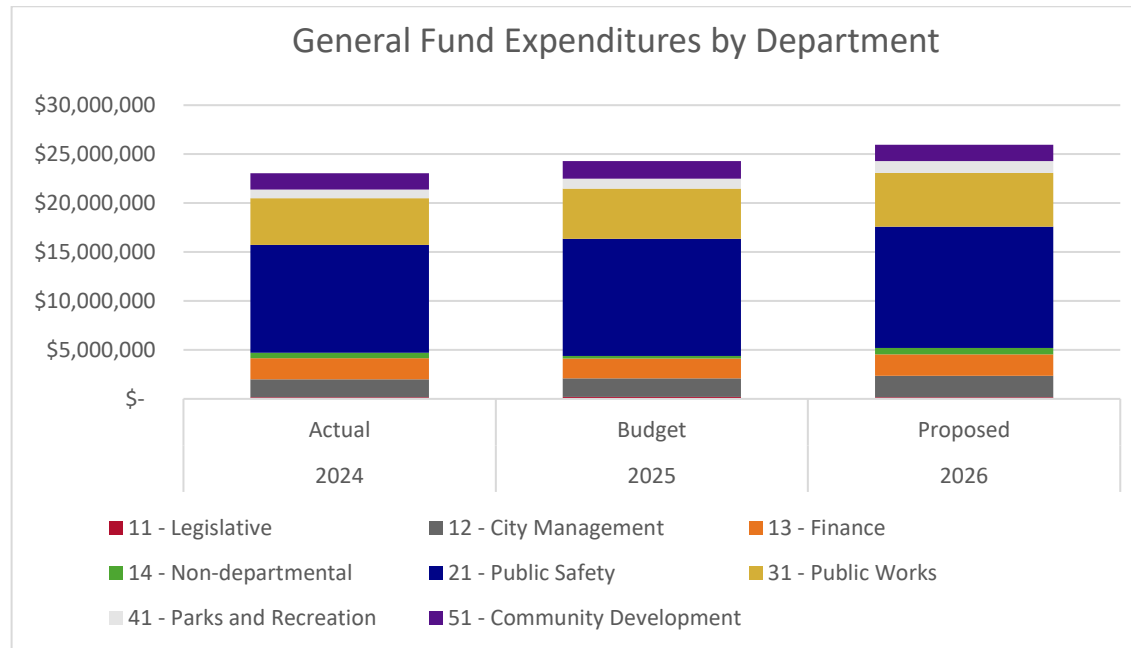
General Fund Revenue. The General Fund receives a variety of revenues to support City operations, including charges-for-service, intergovernmental aid, licenses and permits, and property taxes among other funding sources. Like most other municipalities, the property tax levy comprises most of the General Fund revenue. For 2026, property taxes represent about 66.8% of all revenues received by the fund. In total, the property tax levy for the General Fund totals about \$17,304,600 in 2026, an increase of about \$1,206,200 or 7.5% compared to the previous fiscal year.

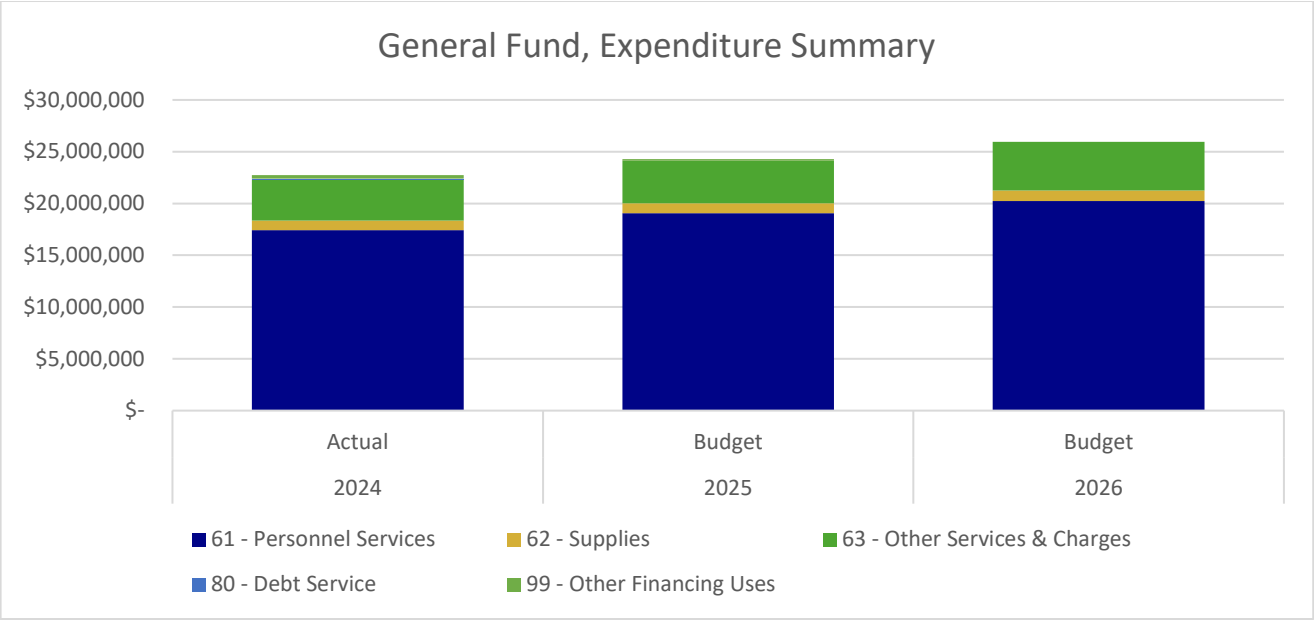
The 2026 Budget also assumes other changes to various revenue sources, including a \$203,700 increase in charges for services, primarily for revenues received from Fridley Public Schools for two new school resources officers and an increase in administrative charges/interfund chargebacks between City funds. There is also a \$152,100 increase in intergovernmental aid, primary for local affordable housing aid received, which is then transferred to the HRA to carry out the applicable housing programs. Finally, there is a decrease in license and permit revenue to align with recent redevelopment activity. For 2026, General Fund revenues total \$25,954,900, an increase of \$1,661,600 compared to the Adopted 2025 Budget.



General Fund Expenditures. Consistent with previous years, the Public Safety Department continues to account for the plurality of General Fund expenditures accounting for about 47.7% of all budget authority in 2026, followed by Public Works Department at about 21.2% with all other departments accounting for about 31.1% of the expenditures for the General Fund. Figure No. 21 below outlines this breakdown in greater detail.

Like in previous years, Personnel Services account for 77.99% of all General Fund expenditures and Other Services and Charges comprises about 14.4%, with the remaining balance supporting Supplies and Other Finance Uses. As part of the 2026 Budget, Personnel Services, which includes salaries and benefits, increased approximately \$1,169,600, or 6.1% compared to the previous fiscal year, due to approved increases from 4 Public Safety labor agreements, proposed progression through the City's compensation plan for union and non-union employees, the additional of full time embedded social worker (which was previously consulted and grant funded), 2 new school resource officers (entirely paid for by Fridley Public Schools), additional Park & Recreation staffing and Public Works/Facilities staffing. For 2026, General Fund expenditures totaled \$25,954,900, an increase of about \$1,661,600 compared to the Adopted 2025 Budget.





This page was intentionally left blank.

Department: Legislative
Division: City Council (111)

Mayor: David Ostwald

Areas of Responsibility. The City Council sets policy for the City within guidelines of the City Charter and provides administrative directives through the City Manager. The City Council has two regular meetings scheduled each month for the purposes of setting policy and other official business. Four commissions provide advice to the City Council: Charter, Planning, Parks and Recreation, Public Arts and Environmental Quality and Energy Commissions. The Charter Commission is a semi-autonomous body charged with reviewing the City Charter; members are appointed by the Chief District Judge.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures					
61 - Personnel Services	\$ 109,531	\$ 134,400	\$ 110,300	\$ 114,700	\$ 119,300
62 - Supplies	483	2,700	2,700	2,800	2,900
63 - Other Services & Charges	73,123	71,300	71,400	73,500	75,700
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 183,137	\$ 208,400	\$ 184,400	\$ 191,000	\$ 197,900
Net Property Tax Supported	\$ (183,137)	\$ (208,400)	\$ (184,400)	\$ (191,000)	\$ (197,900)

Department: City Management Summary

City Manager: Walter Wysopal

Description. The City Management Department, also referred to generally as the City Manager's Office, provides administrative and executive oversight for all City activities and projects. Specifically, the department includes the following divisions:

- City Management (also known as the City Manager's Office);
- Communications and Engagement;
- Legal (City Attorney's Office);
- Non-Departmental;
- Elections;
- City Clerk

For operational and leadership purposes, Employee Resources functions as a standalone department despite being located within the City Manager's Office (CMO). For strategic leadership purposes, it is served by a department-level position to reflect the organizational-wide responsibilities. It is structured as a division for budgetary purposes due to the number of financial resources under its oversight and control and is located within a grouping of similar sized functional areas within the CMO.

2025 Update. The City Management Department made significant progress on several of the goals and objectives outlined in the Adopted 2025 Budget.

Communications and Engagement:

- The Division continued to innovate and improve the City government's internal communications tools.
- Hired a new Communications Specialist to help the Division expand its service offering to departments and improve the efficiency of existing processes and services.
- Developed an Emergency Communications Guide to provide social media template language for a variety of emergency-related situations and instructions related to distributing press releases so all members of the Communications and Public Safety Leadership teams follow the same process.
- Designed the Public Safety Quarterly Report, which is intended to keep the community informed about the latest updates from the Police and Fire Divisions.
- Refined the City website to serve as an information hub for residents and visitors, including a frequently updated news section, robust parks directory, and enhanced project pages.
- Led a citywide training for Fridley's translation service, Language Line, and drove continued use of the translation portal to provide important messages in Spanish, Somali and Hmong.

- Designed various wayfinding and monument signage in support of the Park System Improvement Plan.
- Began preparing for the City's strategy and response to new accessibility standards in relation to websites and PDFs for government agencies.
- Implemented a new email distribution platform project, GovDelivery, to help streamline email communications and enhance the City's strategy for reaching its target audiences.
- Orchestrated several outreach events, such as the City Town Hall, Night to Unite and Citywide garage sales. It also provided support to other departments for their community engagement work.
- Provided high-quality photo and video services to City staff and community partners.

City Clerk:

- The Division led the City's business licensing renewal process, ensuring cross-departmental coordination and customer satisfaction.
- Facilitated five ordinances making updates to the City's fees related to rental housing licensure, building fees, allowing for youth commissioners on City commissions, creating a Special Event Permit and Title 6 (Zoning) of the City Code.
- Revised the City's Data Practices Policy to ensure compliance with State and federal law.
- Led the City's response to the State's legalization of cannabis businesses, positioning the City to quickly respond to unfolding regulations.
- Updated the City's agenda management processes and software leading to increased internal efficiencies and collaboration.
- Implemented a new Records Management Program that supports the City's data practices obligations.
- Built two onboarding manuals for elected Councilmembers and appointed City commissioners.

Elections:

- 2025 was an off year for elections in the City and there were no special elections held.

Employee Resources:

- Employee Resources expanded the capabilities of NEOGOV, our cloud-based human resources platform, by implementing additional modules to digitize routine employee documents, automate approval workflows, improve the onboarding experience, and enable staff to manage tasks electronically. These enhancements support the City's broader goal of leveraging technology to reduce paper use and improve operational efficiency, while also positioning us to meet increased administrative demands associated with new legislative requirements such as Minnesota Paid Leave.
- Employee Resources continued to prioritize training and development as an important retention initiative. The second cohort of EMERGE, the leadership development program that provides a comprehensive platform for personal and professional growth while developing and improving leadership and core soft skills, began meeting in February. In addition, ongoing investments were made in

job-specific training, compliance education, and skill-building opportunities to support employee growth and organizational effectiveness.

- In alignment with our commitment to workforce sustainability and high-quality public service, Employee Resources continues to focus on succession planning, organizational restructuring, and recruitment and retention. These efforts aim to identify and support emerging leaders, preserve institutional knowledge, and ensure continuity of service. At the same time, we are assessing staffing levels, refining job roles, and realigning departments to ensure our organizational structure remains efficient, future-ready, and fiscally responsible. Recognizing that recruitment and retention are critical to the City's long-term success, we have strengthened outreach strategies, evaluated compensation and benefits for market competitiveness, and enhanced onboarding and employee engagement programs to better support employee growth and retention.

2026 Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

Communications and Engagement:

- The Division will conduct the City's bi-annual resident survey to gain key information about residents' perspectives, opinions and desires in relation to City services. This project provides valuable information that guides the strategy and priorities for departments and services across the City.
- Project manage with North Metro TV and the Police Division to produce a high-quality police recruitment video to highlight the work of the Division and draw in top candidates.
- Implement GovDelivery, a new email distribution vendor. This will streamline email communications and improve residents' experience.
- Continued focus on accessibility standards to meet new requirements that will go into effect in 2027. The Division will begin addressing PDFs and maps and will continue to ensure the website is aligned with these accessibility standards.
- Partner with other departments to plan, communicate about and host a grand opening event for Commons Park.
- Drive continued innovation of the City's internal communication tools such as the Annual Report, Inside Fridley, SharePoint and streamlined calendaring.
- Support Citywide events through pre-event strategy and planning, event promotions, photography, etc.
- Project manage a significant AV technology upgrade of the City Council Chambers to replace aging technology.

City Clerk

- The Division will refine and augment the City's Records Management Program in collaboration with the City Attorney and IT Division.
- Lead organizational efforts pertaining to project management training and support.

- Refine and update the City's Data Practices Policy.
- Implement and manage the City's Special Event Permit.

Elections

- There will be a municipal election on August 11 and November 3. The Division will hire and train approximately 120 Election Judges, equip and manage 10 precincts and administer absentee balloting for 46 days prior to each election.

Employee Resources

- Employee Resources will continue to monitor legislation that enacts new or revises laws that impacts employees, such as paid family leave, earned sick and safe time, labor relations rules and processes, MNOSHA standards, and notification requirements.
- The external labor market is expected to continue to place pressure on wages for staff. Employee Resources will monitor the market while also focusing on other benefits and workplace culture initiatives that improve retention. Additionally, as we prepare for anticipated retirements and shifts in service delivery, we will prioritize proactive workforce planning by expanding professional development opportunities, supporting leadership growth, and creating clear career pathways to retain institutional knowledge and build internal capacity for the future.
- Employee Resources will continue the implementation and use of electronic platforms for the routing and processing of HR-related documents to enhance efficiency, accuracy, and transparency. By leveraging modern digital tools, we aim to reduce processing time, minimize errors, and free up staff capacity for more strategic, people-focused work. This investment reflects our broader goal of building a responsive and resilient HR infrastructure that supports the evolving needs of our workforce and organization.
- Employee Resources will enhance our performance management framework to better align individual goals with organizational priorities. This includes providing supervisors with tools and training for effective coaching, implementing more consistent evaluation practices, and using performance data to inform development, recognition, and accountability.

City Management Summary

	2024	2025	2026	2027	2028
Revenues	Actual	Budget	Budget	Forecast	Forecast
41 - Taxes	\$ 14,786,583	\$ 16,118,300	\$ 17,324,600	\$ 18,030,000	\$ 18,978,964
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	109,876	109,900	116,800	116,800	116,800
44 - Intergovernmental	1,137,823	1,112,400	1,239,600	1,239,600	1,239,600
45 - Charges for Services	1,656,720	1,484,100	1,717,000	1,785,680	1,857,107
46 - Fines and Forfeitures	144,454	147,000	152,300	153,800	153,800
47 - Miscellaneous	136,797	87,000	102,000	102,000	102,000
49 - Other Financing Sources	542,500	566,900	582,500	582,500	582,500
Total Revenues	\$ 18,514,753	\$ 19,625,600	\$ 21,234,800	\$ 22,010,380	\$ 23,030,771
Expenditures					
61 - Personnel Services	\$ 1,189,964	\$ 1,267,100	\$ 1,577,500	\$ 1,401,500	\$ 1,540,300
62 - Supplies	21,448	16,700	22,200	20,200	23,400
63 - Other Services & Charges	805,320	693,000	1,210,700	1,228,500	1,253,700
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	351,700	163,500	-	-	-
Total Expenditures	\$ 2,368,432	\$ 2,140,300	\$ 2,810,400	\$ 2,650,200	\$ 2,817,400
Net Property Tax Supported	\$ 16,146,321	\$ 17,485,300	\$ 18,424,400	\$ 19,360,180	\$ 20,213,371

Division: City Management (City Manager's Office) (121)

Manager: Walter Wysopal

Areas of Responsibility. The City Manager provides general administrative supervision for all City departments. This role includes review and approval of budgets, employee and labor management, and the development of policy recommendations for the City Council. The City Manager's Office also prepares City Council agendas and has responsibility for communication with staff, the City Council, the general public and other governmental agencies.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures					
61 - Personnel Services	\$ 358,972	\$ 387,300	\$ 410,900	\$ 427,300	\$ 444,400
62 - Supplies	3,647	6,800	6,800	\$ 7,000	\$ 7,200
63 - Other Services & Charges	7,708	17,300	23,800	\$ 24,500	\$ 25,200
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 370,327	\$ 411,400	\$ 441,500	\$ 458,800	\$ 476,800
Net Property Tax Supported	\$ (370,327)	\$ (411,400)	\$ (441,500)	\$ (458,800)	\$ (476,800)

Division: Legal (City Attorney's Office) (124)

Manager: Walter Wysopal

Areas of Responsibility. The City Attorney's Office provides legal counsel to the City Council and City staff on legal issues or questions and prosecutes criminal offenses. At present, two separate entities provide these services: 1) Kennedy and Graven, Chartered, for civil affairs; and 2) City of Coon Rapids, for criminal affairs. Kennedy and Graven, Chartered attends City Council meetings, provides legal opinions, and aids in the development of ordinances and resolutions. The City of Coon Rapids prosecutes criminal offenses on behalf of the City.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	144,454	145,000	151,300	151,300	151,300
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 144,454	\$ 145,000	\$ 151,300	\$ 151,300	\$ 151,300
Expenditures					
61 - Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
62 - Supplies	-	-	-	-	-
63 - Other Services & Charges	431,522	450,500	463,100	477,000	491,300
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 431,522	\$ 450,500	\$ 463,100	\$ 477,000	\$ 491,300
Net Property Tax Supported	\$ (287,068)	\$ (305,500)	\$ (311,800)	\$ (325,700)	\$ (340,000)

Division: Employee Resources (126)

Director: Becca Hellegers

Areas of Responsibility. The Employee Resources Divisions supports and maintains the human resources of the City. It addresses all human resources matters of the organization, including: compensation analysis; employee recruitment and retention; employee benefits; labor relations and negotiations; personnel regulation and policy compliance; and workforce development. The Employee Resources Division also works closely with the Accounting Division in support of payroll administration.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures					
61 - Personnel Services	\$ 362,252	\$ 383,700	\$ 460,800	\$ 479,200	\$ 498,400
62 - Supplies	1,914	3,100	2,800	\$ 2,900	\$ 3,000
63 - Other Services & Charges	59,400	62,900	89,200	\$ 91,900	\$ 94,700
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 423,566	\$ 449,700	\$ 552,800	\$ 574,000	\$ 596,100
Net Property Tax Supported	\$ (423,566)	\$ (449,700)	\$ (552,800)	\$ (574,000)	\$ (596,100)

Division: Communications and Engagement (127)

Manager: Melissa Moore

Areas of Responsibility. The Marketing and Communications Division supports the marketing and promotional efforts of the City, including: media relations; municipal liquor store marketing; newsletter production; social media management; special events and programs; and video production. Financially, the costs of its activities are shared with the Cable Television Fund (225).

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	17,655	15,000	16,000	16,000	16,000
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 17,655	\$ 15,000	\$ 16,000	\$ 16,000	\$ 16,000
Expenditures					
61 - Personnel Services	\$ 148,220	\$ 159,000	\$ 184,700	\$ 192,100	\$ 199,800
62 - Supplies	362	5,300	8,300	\$ 8,500	\$ 8,800
63 - Other Services & Charges	75,753	82,800	95,200	\$ 98,100	\$ 101,000
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 224,335	\$ 247,100	\$ 288,200	\$ 298,700	\$ 309,600
Net Property Tax Supported	\$ (206,680)	\$ (232,100)	\$ (272,200)	\$ (282,700)	\$ (293,600)

Division: City Clerk/Records Management (City Clerk's Office) (128)

Manager: Melissa Moore

Areas of Responsibility. The City Clerk's Office supervises the City's records management program and document imaging system; Minnesota Government Data Practices Act compliance; and the Elections Division. It also maintains the City Code and City Charter, monitors local and state legislation, provide research and analysis services, draft city ordinances, resolutions, policies and procedures, and provide general information to public officials, general public and city personnel on various regulations. The City Clerk's Office also serves as the staff liaison to the City Charter Commission.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	109,876	109,900	116,800	116,800	116,800
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	2,000	1,000	2,500	2,500
47 - Miscellaneous	52,240	30,000	40,000	40,000	40,000
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 162,116	\$ 141,900	\$ 157,800	\$ 159,300	\$ 159,300
Expenditures					
61 - Personnel Services	\$ 255,635	\$ 271,800	\$ 290,900	\$ 302,500	\$ 314,600
62 - Supplies	259	1,000	1,300	\$ 1,300	\$ 1,300
63 - Other Services & Charges	26,710	39,900	30,900	\$ 31,800	\$ 32,800
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 282,604	\$ 312,700	\$ 323,100	\$ 335,600	\$ 348,700
Net Property Tax Supported	\$ (120,488)	\$ (170,800)	\$ (165,300)	\$ (176,300)	\$ (189,400)

Division: Elections (129)

Manager: Melissa Moore

Areas of Responsibility. The Elections Division administers elections and works to minimize any delays experienced by voters. It also serves as an important impartial authority for encouraging voter registration, for recruiting and assigning election judges, assisting in the accuracy of the voting equipment, counting of ballots and the certification of elections results and petitions.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	18,468	-	-	-	-
45 - Charges for Services	20	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 18,488	\$ -	\$ -	\$ -	\$ -
Expenditures					
61 - Personnel Services	\$ 64,885	\$ 300	\$ 78,300	\$ 400	\$ 83,100
62 - Supplies	2,098	500	3,000	500	3,100
63 - Other Services & Charges	15,345	10,400	14,300	11,000	14,500
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 82,328	\$ 11,200	\$ 95,600	\$ 11,900	\$ 100,700
Net Property Tax Supported	\$ (63,840)	\$ (11,200)	\$ (95,600)	\$ (11,900)	\$ (100,700)

Division: Non-Departmental (141)

Manager: Walter Wysopal

Areas of Responsibility. Established in 1990, the Non-Departmental Division accounts for those revenues and expenditures that are not easily allocated to more specific departments and/or divisions within the General Fund. Additionally, the division accounts for all property tax revenue received by the General Fund.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ 14,786,583	\$ 16,118,300	\$ 17,324,600	\$ 18,030,000	\$ 18,978,964
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	1,101,700	1,097,400	1,223,600	1,223,600	1,223,600
45 - Charges for Services	1,656,700	1,484,100	1,717,000	1,785,680	1,857,107
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	84,557	57,000	62,000	62,000	62,000
49 - Other Financing Sources	542,500	566,900	582,500	582,500	582,500
Total Revenues	\$ 18,172,040	\$ 19,323,700	\$ 20,909,700	\$ 21,683,780	\$ 22,704,171
Expenditures					
61 - Personnel Services	\$ -	\$ 65,000	\$ 151,900	\$ -	\$ -
62 - Supplies	13,168	-	-	-	-
63 - Other Services & Charges	188,882	29,200	494,200	494,200	494,200
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	351,700	163,500	-	-	-
Total Expenditures	\$ 553,750	\$ 257,700	\$ 646,100	\$ 494,200	\$ 494,200
Net Property Tax Supported	\$ 17,618,290	\$ 19,066,000	\$ 20,263,600	\$ 21,189,580	\$ 22,209,971

Department: Finance Summary

Director: Joe Starks

Description. As an internal service department, the Finance Department provides advice, guidance and financial services for all other departments and divisions of the City. Additionally, the Department supervises the activities of the Municipal Liquor Division, which may be reviewed in greater detail in the Enterprise Fund section of this budget document. In addition to supervising the Municipal Liquor Division, the department includes the following divisions:

- Accounting;
- Assessing;
- Information Technology;

2025 Update. The Finance Department made significant progress on several of the goals and objectives outlined in the Adopted 2025 Budget.

- Started contingency planning to ensure backup coverage in all areas. Continued fraud awareness and protection efforts City-wide.
- Accounting – Continued to create and distribute transparent, readily accessible and understandable easily understood financial reports that led to receiving three awards: the Certificate of Achievement for Excellence in Financial Reporting, Popular Annual Financial Reporting Award and the Distinguished Budget Presentation Award.
- IT – Strengthened cybersecurity through tabletop exercises and threat response improvements, upgraded server and network infrastructure, advanced business continuity and disaster recovery planning, and provided ongoing staff training.
- Assessing – Hired a permanent part-time appraiser with experience in assessing and real estate sales (position previously filled through long-term intern). Efforts to make more processes paperless were continued with improvements in document storage for eCRV and Tax Court Petition management. A new special assessment software was selected and set for deployment in late December. Negotiated significant numbers of Pay 2026 petitions before deadline preventing large losses of revenue.

2026 Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

- Continued contingency planning to ensure there is backup coverage in all areas. Continue fraud awareness and protection efforts City-wide.

- Assessing – Along with usual activities associated with the conduct of the 2026 Assessment comes the additional work associated with the tax-exempt roll which encompasses over 600 additional parcels needing review and inspection. Monitoring implementation of the new ADG software for special assessments and ensuring that it is reporting accurate data, especially on the public facing website.
- IT – Continue work to implement zero trust security architecture, explore AI usage and governance framework, support GIS infrastructure expansion, and complete infrastructure maintenance including policy reviews, copier replacements, and serve OS upgrades.
- Accounting – focus on continued professional development particularly with newer staff to the City brought onboard.

Finance Department Summary

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	6,257	5,000	6,000	6,200	6,400
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	539,768	245,000	283,800	260,000	240,000
49 - Other Financing Sources	299,837	-	-	-	-
Total Revenues	\$ 845,862	\$ 250,000	\$ 289,800	\$ 266,200	\$ 246,400
Expenditures					
61 - Personnel Services	\$ 1,372,992	\$ 1,474,800	\$ 1,610,600	\$ 1,675,000	\$ 1,742,000
62 - Supplies	6,959	11,500	11,900	12,300	12,700
63 - Other Services & Charges	363,381	543,800	580,500	597,900	615,800
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	299,837	-	-	-	-
80 - Debt Service	107,506	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 2,150,675	\$ 2,030,100	\$ 2,203,000	\$ 2,285,200	\$ 2,370,500
Net Property Tax Supported	\$ (1,304,813)	\$ (1,780,100)	\$ (1,913,200)	\$ (2,019,000)	\$ (2,124,100)

Division: Accounting (131)

Manager: Shannon Veeraboina

Areas of Responsibility. The Accounting Division administers, supervises and plans for all the City's financial activities. These activities include: financial reporting; utility billing and collections; accounts payable and revenue collections; investments management; debt management; risk management; grant management; payroll processing; and budget preparation. It provides financial information to the City Council and City staff. The Accounting Division also provides financial management services for the Fridley Housing and Redevelopment Authority (HRA) and supervises the "front desk" of the Fridley Civic Campus.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	6,257	5,000	6,000	6,200	6,400
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	539,768	245,000	283,800	260,000	240,000
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 546,025	\$ 250,000	\$ 289,800	\$ 266,200	\$ 246,400
Expenditures					
61 - Personnel Services	\$ 708,370	\$ 750,400	\$ 730,700	\$ 759,900	\$ 790,300
62 - Supplies	3,104	3,700	3,700	\$ 3,800	\$ 3,900
63 - Other Services & Charges	92,598	102,900	107,900	\$ 111,100	\$ 114,400
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 804,072	\$ 857,000	\$ 842,300	\$ 874,800	\$ 908,600
Net Property Tax Supported	\$ (258,047)	\$ (607,000)	\$ (552,500)	\$ (608,600)	\$ (662,200)

Division: Assessing (City Assessor's Office) (132)

Manager: Patrick Maghrak

Areas of Responsibility. The City Assessor's Office implements various property tax and valuation related statutes of the State of Minnesota (State) as they apply to the City. It classifies all taxable property and determines the appraised value of all real estate within the City. The division also assists with special assessment, development review and other special projects, as assigned.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures					
61 - Personnel Services	\$ 305,398	\$ 347,900	\$ 367,300	\$ 382,000	\$ 397,300
62 - Supplies	1,279	2,900	3,000	\$ 3,100	\$ 3,200
63 - Other Services & Charges	17,325	22,200	23,100	\$ 23,800	\$ 24,500
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 324,002	\$ 373,000	\$ 393,400	\$ 408,900	\$ 425,000
Net Property Tax Supported	\$ (324,002)	\$ (373,000)	\$ (393,400)	\$ (408,900)	\$ (425,000)

Division: Information Technology (133)

Manager: Mike Grundman

Areas of Responsibility. The Information Technology Division provides information system support, networking support and application development for all City departments. It also coordinates the City's use of information technology through long-range planning, policy development and facilitates communication between the City and its citizens through development of the website and other information resources or tools.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	299,837	-	-	-	-
Total Revenues	\$ 299,837	\$ -	\$ -	\$ -	\$ -
Expenditures					
61 - Personnel Services	\$ 359,224	\$ 376,500	\$ 512,600	\$ 533,100	\$ 554,400
62 - Supplies	2,576	4,900	5,200	5,400	5,600
63 - Other Services & Charges	253,458	418,700	449,500	463,000	476,900
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	299,837	-	-	-	-
80 - Debt Service	107,506	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 1,022,601	\$ 800,100	\$ 967,300	\$ 1,001,500	\$ 1,036,900
Net Property Tax Supported	\$ (722,764)	\$ (800,100)	\$ (967,300)	\$ (1,001,500)	\$ (1,036,900)

Department: Public Safety Summary

Director: Ryan George

Description. Established in 2018, the Public Safety Department supervises all public safety and emergency response activities and programs for the City. In addition to the Police Activity Fund (outlined in another section of the budget as a Special Revenue Fund), the department includes the following divisions:

- Police;
- Emergency Management; and
- Fire.

2025 Update. The Public Safety Department made significant progress on several of the goals and objectives outlined in the Adopted 2024 Budget.

Police:

- The Police Division continues to maintain high staffing levels, despite having fewer applicants to draw from. The ongoing support from the community has been instrumental in maintaining high morale, equipping our officers, providing quality training, and attracting great candidates.
- Our Embedded Mental Health Worker program continues to ease the burden that is placed on licensed police officers while also providing appropriate remedies and essential services to individuals who truly need them. We are looking to continue this valuable program in 2026 even though federal grant funds will run out.
- We have expanded our SRO program to add two more SROs that will serve in Fridley Public Schools' two Vista Setting IV Special Education schools. The total cost of the two new SROs is being covered by Fridley Public Schools.
- We have maintained a strong connection to our community and have assembled an amazing team of dedicated professionals who care about providing the best service possible.

Emergency Management:

- The City's Emergency Operations Plan was updated and adopted in 2024.
- All eight Outdoor Warning Sirens had updates completed so they can communicate with Anoka County Emergency Communications.
- We continue to train as a team and plan for a response to all types of hazards.

Fire:

- The Fire Division continues to work on recruiting and retaining Paid-On-Call firefighters. This is a major priority as we have recorded a slight decrease in our ranks in the last year with potential for retirement of several senior members in the near future. The addition of an FTE firefighter has helped address our staffing challenges and has increased our productivity and accountability across shifts.
- The repairs to Aerial 2 and the anticipated completion of Rescue 4 will be instrumental in assisting us to honor our mutual aid agreements with neighboring fire departments, while also addressing current and new fire hazards.
- The hiring of our new Fire Marshal along with increased efforts from our fire inspectors has us on track to achieving our inspections and public education goals.

- We have also fully integrated the new record management system, which is leading to better data which we are using to shape our emergency response.
- Finally, Fridley also achieved our goal of implementing a food truck inspection reciprocity program across all of Anoka County. By collaborating with other fire marshals in the county we were able to create a county wide system that makes inspections less expensive and easier for both food truck owners and Fire departments.

2026 Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

Police:

- As with most things, the cost of running a 24/7 operation continues to increase each year. While technology continues to play a larger role in fighting crime, investigating cases, managing personnel and assets, and tracking training records and policies, the costs of these vital tools continue to rise. For example, a new software program that replaced a decades-old system is increasing efficiency and transparency while also ensuring compliance with POST mandates, but it costs far more than the old system.
- Contracted services are also getting more expensive, as are the costs of employing and retaining quality staff.
- We are proud of the partnerships we have created in the community. The Citizen's Advisory Group continues to meet monthly, and our Cops and Clergy program has been reimaged as "Faith and Safety Coalition" to now include a Fire component. Interest in the program has grown significantly.
- We are proud of our continued partnership with Fridley Public Schools and the addition of two more school resource officers who will serve at the district's Setting IV Vista schools.
- Fridley is a member of the Anoka County Joint Law Enforcement Council (JLEC), which is a partnership between the eleven law enforcement agencies in the county.
- The JLEC provides an opportunity for the sharing of resources and costs, particularly on projects that have a county-wide benefit. One major JLEC project that is currently underway is the implementation of a new public safety data system (PSDS) through Tyler Technologies. The new PSDS will leverage new technology to aid first responders in responding to calls, documenting data, and storing data. The new PSDS implementation involves some cost, but it is actually considerably less than the last PSDS implementation that occurred more than a decade ago.
- The Police Division is on pace to handle about 32,500 calls-for-service in 2025.

Fire:

- As the Fire Division continues to work on recruiting Paid-On-Call firefighters, we have determined that our EMT internship program is serving as a successful development and feeder program. We recently hired 2 students from this program as POC Firefighters and 2 more are currently in training. These students make ideal POC firefighters because they cost less to train and they get through the onboarding process faster. The challenge is that in the past this position was funded through a grant, which is no longer available.

- Another challenge is the increase in the cost of structural firefighting personal protective equipment. Some of the increase is due to the industry taking steps to reduce the amount of PFAS in PPE which is much healthier for our firefighters. We are also bound by NFPA requirements that limit the life of this gear to 10 years.

Public Safety Department Summary

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	27,451	20,000	35,000	35,000	35,000
44 - Intergovernmental	1,508,761	1,159,600	1,137,000	1,137,000	1,137,000
45 - Charges for Services	606,960	703,600	919,900	956,700	995,000
46 - Fines and Forfeitures	5,855	5,000	20,000	-	-
47 - Miscellaneous	67,410	12,500	14,000	14,000	14,000
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 2,216,437	\$ 1,900,700	\$ 2,125,900	\$ 2,142,700	\$ 2,181,000
Expenditures					
61 - Personnel Services	\$ 9,620,907	\$ 10,689,500	\$ 11,178,200	\$ 11,625,400	\$ 12,090,400
62 - Supplies	352,011	381,800	394,400	406,200	418,400
63 - Other Services & Charges	1,065,742	890,100	813,500	837,900	863,100
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 11,038,660	\$ 11,961,400	\$ 12,386,100	\$ 12,869,500	\$ 13,371,900
Net Property Tax Supported	\$ (8,822,223)	\$(10,060,700)	\$(10,260,200)	\$(10,726,800)	\$(11,190,900)

Division: Police (211)

Manager: Ryan George

Areas of Responsibility. The Police Division promotes the safety of the City by partnering with the community to preserve life and protect property. It provides professional police services, including: law enforcement; crime investigation and prevention; apprehension of violators; and medical emergency response. The Police Division collaborates with the community through a school resources officer and other programs. Members of the Division also serve on various groups, such as the Anoka–Hennepin Narcotics and Violent Crimes Taskforce. In its efforts to address the needs of the City, the Police Division places an emphasis on community partnerships.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	1,183,925	1,143,600	1,102,000	1,102,000	1,102,000
45 - Charges for Services	600,315	680,300	907,700	944,000	981,800
46 - Fines and Forfeitures	5,855	5,000	20,000	-	-
47 - Miscellaneous	64,770	9,500	12,000	12,000	12,000
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 1,854,865	\$ 1,838,400	\$ 2,041,700	\$ 2,058,000	\$ 2,095,800
Expenditures					
61 - Personnel Services	\$ 8,184,287	\$ 8,984,300	\$ 9,333,900	\$ 9,707,300	\$ 10,095,600
62 - Supplies	244,151	270,600	270,600	\$ 278,700	\$ 287,100
63 - Other Services & Charges	607,889	677,300	595,500	\$ 613,400	\$ 631,800
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 9,036,327	\$ 9,932,200	\$ 10,200,000	\$ 10,599,400	\$ 11,014,500
Net Property Tax Supported	\$ (7,181,462)	\$ (8,093,800)	\$ (8,158,300)	\$ (8,541,400)	\$ (8,918,700)

Division: Emergency Management (215)

Manager: Ryan George

Areas of Responsibility. The Emergency Management Division plans and implements the response to local, regional and national emergencies on behalf of the City and in accordance with applicable guidelines or regulations. In addition to maintaining the Emergency Operations Center, the Division trains personnel for emergencies, supports a team of volunteer reserves and maintains the outdoor emergency warning sirens.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	2,040	3,000	2,000	2,000	2,000
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 2,040	\$ 3,000	\$ 2,000	\$ 2,000	\$ 2,000
Expenditures					
61 - Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
62 - Supplies	3,421	3,300	3,300	3,400	3,500
63 - Other Services & Charges	10,583	11,400	11,400	11,700	12,100
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 14,004	\$ 14,700	\$ 14,700	\$ 15,100	\$ 15,600
Net Property Tax Supported	\$ (11,964)	\$ (11,700)	\$ (12,700)	\$ (13,100)	\$ (13,600)

Division: Fire (219)

Manager: James Lange

Areas of Responsibility. The Fire Division provides emergency response and management for all hazards, including: fires, medical emergencies; rescues; and accidental releases of dangerous materials. It also conducts building and building plan inspections for fire code compliance. The Fire Division also supports a variety of community programs, such as the annual fire prevention training in local elementary schools. It offers 24-hour services through a team of full-time and paid-on-call firefighters. The Fire Division staff also serves on various interagency taskforces (e.g., Minnesota State Chemical Assessment Team for the North Metro). It operates two fire stations.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	27,451	20,000	35,000	35,000	35,000
44 - Intergovernmental	324,836	16,000	35,000	35,000	35,000
45 - Charges for Services	6,645	23,300	12,200	12,700	13,200
46 - Fines and Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
47 - Miscellaneous	600	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 359,532	\$ 59,300	\$ 82,200	\$ 82,700	\$ 83,200
Expenditures					
61 - Personnel Services	\$ 1,436,620	\$ 1,705,200	\$ 1,844,300	\$ 1,918,100	\$ 1,994,800
62 - Supplies	104,439	107,900	120,500	\$ 124,100	\$ 127,800
63 - Other Services & Charges	447,270	201,400	206,600	\$ 212,800	\$ 219,200
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 1,988,329	\$ 2,014,500	\$ 2,171,400	\$ 2,255,000	\$ 2,341,800
Net Property Tax Supported	\$ (1,628,797)	\$ (1,955,200)	\$ (2,089,200)	\$ (2,172,300)	\$ (2,258,600)

Department: Public Works Summary

Director: James Kosluchar

Description.

The Public Works Department is responsible for engineering, design and maintenance of City streets, sidewalks, parks, water, sanitary and storm water utility systems, City Hall and City Garage, and maintenance of equipment. Technical support in the form of surveys, drafting, research and utility location is provided by Engineering for the development of improvements plans, construction and safety programs for the City. The department includes the following divisions:

- Facilities Management;
- Engineering;
- Street Lighting;
- Parks Maintenance;
- Utilities;
- Street Maintenance; and
- Fleet Services.

2025 Update. The Public Works Department made significant progress on several of the goals and objectives outlined in the Adopted 2025 Budget.

- Department-wide: Review of Department policies, succession planning. Updating training and safety programs.
- Facilities: Additional services to new park building, working to provide support services Citywide. Planning for future staffing upon completion of Commons Park building. Added integration of security systems for facilities.
- Engineering: Large projects continue including Commons Park, University corridor projects, and joint projects with Anoka County. Seeking funding opportunities with Anoka County and MnDOT. Leading implementation of Parks Master Plan improvements. Working on updates to engineering standards and related ordinances.
- Street Lighting: Administer construction of the University Lighting project.
- Forestry: EAB and hazardous tree process streamlined with new equipment and updated GIS, administering private grant for removal of trees impacted by EAB.
- Parks Maintenance: Improving all trail/walk access year-round (incl. non-City routes); aid Parks Implementation Plan.
- Street Maintenance: Long-range planning on streets and trails citywide ongoing.
- Fleet Services: Initiating a review of real-time diagnostics for and stabilize the schedule for leased vehicles.

2026 Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

- Department-wide: Succession plan implementation will begin. Training and safety programs for new staff.
- Facilities: Services for new park buildings. Planning for future staffing upon completion of Commons Park building. Comprehensive evaluation of control / security system upgrades. Solar additions to multiple buildings.
- Engineering: Safe Street planning will occur, and we will continue seeking funding opportunities with Anoka County and MnDOT as corridor improvements are fully identified. Planning and design of 73rd Avenue Corridor will be re-initiated. Leading implementation of Parks Master Plan improvements. Working to enhance division processes and procedures.
- Street Lighting: Planning for City decorative lighting.
- Forestry: More private tree inspections and activity, administering private grant for removal of trees impacted by EAB. Re-evaluate and update EAB plan.
- Parks Maintenance: Complete planning to improve snow and ice response on trails/walks; establish new maintenance practices for park improvements.
- Street Maintenance: Long-range planning on streets and trails citywide ongoing. Fleet Services: Jointly with Finance, perform analysis to determine whether leasing or owning is the best fiscal and operational option for the City.

Public Works Department Summary

	2024	2025	2026	2027	2028
Revenues	Actual	Budget	Budget	Forecast	Forecast
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	38,946	25,000	35,000	35,000	35,000
44 - Intergovernmental	620,369	512,500	560,000	576,800	594,100
45 - Charges for Services	281,216	418,900	292,700	304,400	316,600
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	91,641	600	90,600	600	600
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 1,032,172	\$ 957,000	\$ 978,300	\$ 916,800	\$ 946,300
Expenditures					
61 - Personnel Services	\$ 3,084,404	\$ 3,286,600	\$ 3,507,500	\$ 3,647,800	\$ 3,793,900
62 - Supplies	484,271	483,200	521,500	537,100	553,200
63 - Other Services & Charges	1,175,119	1,368,700	1,464,400	1,508,400	1,553,700
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 4,743,794	\$ 5,138,500	\$ 5,493,400	\$ 5,693,300	\$ 5,900,800
Net Property Tax Supported	\$ (3,711,622)	\$ (4,181,500)	\$ (4,515,100)	\$ (4,776,500)	\$ (4,954,500)

Division: Facilities Management (311)

Manager: Jeff Jensen

Areas of Responsibility. The Facilities Management Division maintains the exteriors and interiors of the Fridley Civic Campus, Public Works Building and other City buildings, as assigned. It strives to maintain all City facilities in a manner that ensures safety and extends their useful life.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures					
61 - Personnel Services	\$ 326,128	\$ 347,600	\$ 497,300	\$ 517,200	\$ 537,900
62 - Supplies	67,937	66,000	70,000	72,100	74,300
63 - Other Services & Charges	417,741	447,400	487,700	502,300	517,400
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 811,806	\$ 861,000	\$ 1,055,000	\$ 1,091,600	\$ 1,129,600
Net Property Tax Supported	\$ (811,806)	\$ (861,000)	\$ (1,055,000)	\$ (1,091,600)	\$ (1,129,600)

Division: Engineering (314)

Manager: Brandon Brodhag

Areas of Responsibility. The Engineering Division develops plans, sets specifications and determines estimates for capital improvement projects and programs. It is also responsible for the design and construction of streets, sanitary sewer collection systems, storm water facilities, and water treatment and distribution systems. The Engineering Division also maintains records on various projects in the City (i.e., "as-built"), and utility service locations. Also, the GIS Geographic Information System (GIS) functions are housed in the Engineering Division and maintain the mapping and graphics systems for the City.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	38,946	25,000	35,000	35,000	35,000
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	277,343	415,000	288,700	300,200	312,200
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	90,852	-	90,000	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 407,141	\$ 440,000	\$ 413,700	\$ 335,200	\$ 347,200
Expenditures					
61 - Personnel Services	\$ 374,656	\$ 518,100	\$ 419,700	\$ 436,500	\$ 454,000
62 - Supplies	3,940	8,200	7,600	7,800	8,000
63 - Other Services & Charges	110,476	56,900	57,900	59,600	61,400
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 489,072	\$ 583,200	\$ 485,200	\$ 503,900	\$ 523,400
Net Property Tax Supported	\$ (81,931)	\$ (143,200)	\$ (71,500)	\$ (168,700)	\$ (176,200)

Division: Forestry (315)

Manager: Jeff Jensen

Areas of Responsibility. The Forestry Division provides for the health of the trees and other foliage of the City. Generally, it provides for maintenance of trees located in parks, streets and other areas either owned or operated by the City, including removal, replacement, planting, trimming and inspection services. The Forestry Division also provides for the removal and replacement of private trees consistent with tree replacement programming.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	105,068	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 105,068	\$ -	\$ -	\$ -	\$ -
Expenditures					
61 - Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
62 - Supplies	17,562	19,100	15,500	16,000	16,500
63 - Other Services & Charges	137,851	65,800	91,800	94,600	97,400
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 155,413	\$ 84,900	\$ 107,300	\$ 110,600	\$ 113,900
Net Property Tax Supported	\$ (50,345)	\$ (84,900)	\$ (107,300)	\$ (110,600)	\$ (113,900)

Division: Park Maintenance (316)

Manager: Jeff Jensen

Areas of Responsibility. The Park Maintenance Division plans, designs, constructs and maintains both the active and passive areas of the Park System in coordination with the Parks and Recreation Division. It also supports the activities of the Parks and Recreation Commission and assists with community celebrations and festivals.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	3,000	-	-	-	-
45 - Charges for Services	3,873	3,900	4,000	4,200	4,400
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 6,873	\$ 3,900	\$ 4,000	\$ 4,200	\$ 4,400
Expenditures					
61 - Personnel Services	\$ 945,306	\$ 919,800	\$ 997,000	\$ 1,036,900	\$ 1,078,400
62 - Supplies	120,368	108,100	127,100	130,900	134,800
63 - Other Services & Charges	130,417	144,100	157,000	161,700	166,600
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 1,196,091	\$ 1,172,000	\$ 1,281,100	\$ 1,329,500	\$ 1,379,800
Net Property Tax Supported	\$ (1,189,218)	\$ (1,168,100)	\$ (1,277,100)	\$ (1,325,300)	\$ (1,375,400)

Division: Street Lighting (317)

Manager: Jeff Jensen

Areas of Responsibility. The Lighting Division maintains the overhead lighting throughout the City, including all park lights, streetlights, traffic signals and other lighting services.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures					
61 - Personnel Services	\$ 19,004	\$ 20,000	\$ 20,900	\$ 21,700	\$ 22,600
62 - Supplies	708	3,000	8,000	8,200	8,400
63 - Other Services & Charges	211,020	255,000	265,000	273,000	281,200
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 230,732	\$ 278,000	\$ 293,900	\$ 302,900	\$ 312,200
Net Property Tax Supported	\$ (230,732)	\$ (278,000)	\$ (293,900)	\$ (302,900)	\$ (312,200)

Division: Street Maintenance (318)

Manager: Jeff Jensen

Areas of Responsibility. The Street Maintenance Division performs the necessary tasks to reduce the depreciation and wear of City streets. It also strives to maintain the desirable standards of appearance, serviceability and safety, which includes street sweeping, repair of street surfaces, and snow and/or ice prevention and removal.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	512,301	512,500	560,000	576,800	594,100
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	134	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 512,435	\$ 512,500	\$ 560,000	\$ 576,800	\$ 594,100
Expenditures					
61 - Personnel Services	\$ 978,879	\$ 1,034,200	\$ 1,073,400	\$ 1,116,300	\$ 1,161,000
62 - Supplies	234,458	253,000	265,500	273,500	281,700
63 - Other Services & Charges	137,990	367,800	368,800	379,900	391,300
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 1,351,327	\$ 1,655,000	\$ 1,707,700	\$ 1,769,700	\$ 1,834,000
Net Property Tax Supported	\$ (838,892)	\$ (1,142,500)	\$ (1,147,700)	\$ (1,192,900)	\$ (1,239,900)

Division: Fleet Services (319)

Manager: Kelly Odenthal

Areas of Responsibility. The Fleet Services Division provides for the maintenance and upkeep of all City-owned equipment and vehicles, including dump trucks, fire trucks, lawnmowers, passenger vehicles, pick-up trucks, squad cars and sport utility vehicles. It may also refer certain activities and repairs to external organizations, as need or required by warranty.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	655	600	600	600	600
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 655	\$ 600	\$ 600	\$ 600	\$ 600
Expenditures					
61 - Personnel Services	\$ 440,431	\$ 446,900	\$ 499,200	\$ 519,200	\$ 540,000
62 - Supplies	39,298	25,800	27,800	28,600	29,500
63 - Other Services & Charges	29,624	31,700	36,200	37,300	38,400
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 509,353	\$ 504,400	\$ 563,200	\$ 585,100	\$ 607,900
Net Property Tax Supported	\$ (508,698)	\$ (503,800)	\$ (562,600)	\$ (584,500)	\$ (607,300)

Department: Parks & Recreation

Director: Mike Maher

Description. Recreation engages the community in a variety of year-round activities and events. In addition to supervising the Springbrook Nature Center (outlined in another section of the budget as a Special Revenue Fund), the department includes the following divisions:

- Parks and Recreation.

2025 Update. The Parks & Recreation Department made significant progress on several of the goals and objectives outlined in the Adopted 2025 Budget.

- Continued growth in area of facility rentals with revenue exceeding projections especially for Locke Park and Moore Lake Park Community Building
- General contributions and donations increased due to expanded commitments from the Springbrook Nature Center Foundation to support programming and updates to the nature-based play area. An increase in program support donations accounted for \$17,000 in program-related sponsorships.

2026 Other Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

- Commons Park operations will begin summer of 2026 with a staffed building. Both permanent and part-time staffing levels will be requested to increase to satisfy this demand and a conservative increase in facility rental income should be expected.
- Several operational line items were requested to increase in 2026 to account for additional needs at a new facility such as office supplies and services contracted.
- A new request for support for the public art program is being requested to support small-scale art programs such as art benches, small murals, and utility-box wraps.
- Planned expansion of adult programming opportunities
- Staff will implement a grant from Xcel Energy to expand volunteer opportunities with expenses and revenue balancing at \$8,000
- Expansion of the nature-based play area has been popular, and the equipment is getting a lot of use. This will translate to more park visits and additional maintenance and inspections.
- Expansion to preschool age programming is under consideration
- Parks and Recreation Director has taken on a leadership role for Fridley's public art program including serving as the staff contact for the Public Arts Commission and as a liaison to the Rum River Art Center.

Division: Parks & Recreation (410)

Manager: Margo Numedahl

Areas of Responsibility. The Parks & Recreation Division provides a wide variety of year-round leisure activities, which contribute toward the physical, social and emotional well-being of participants of all ages. It provides programs in the following areas: instructional recreation activities; competitive athletic leagues; fitness activities; special events; cultural arts; and outings. Beginning in 2020, this Parks & Recreation Division ceased operation of a Senior Center.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	256,176	189,500	243,000	252,720	262,829
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	6,647	4,000	6,900	6,900	6,900
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 262,823	\$ 193,500	\$ 249,900	\$ 259,620	\$ 269,729
Expenditures					
61 - Personnel Services	\$ 706,061	\$ 792,000	\$ 969,700	\$ 1,008,500	\$ 1,048,800
62 - Supplies	31,190	31,300	34,700	35,700	36,800
63 - Other Services & Charges	161,999	185,700	196,700	202,600	208,700
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 899,250	\$ 1,009,000	\$ 1,201,100	\$ 1,246,800	\$ 1,294,300
Net Property Tax Supported	\$ (636,427)	\$ (815,500)	\$ (951,200)	\$ (987,180)	\$ (1,024,571)

Department: Community Development

Director: Paul Bolin

Description. The Community Development Department coordinates and plans for all the different real estate developments in the City including: commercial; industrial; and residential (both single family and multi-family homes). The department promotes commercial and industrial development to expand the job base with livable wage employment opportunities and to increase the tax base. In addition to serving as the primary staff liaison to the Housing and Redevelopment Authority (HRA), the Planning Commission and the Environmental Quality and Energy Commission, the department includes the following divisions:

- Building Inspections;
- Planning; and
- Rental Inspections.

2025 Update. The Community Development Department made significant progress on several of the goals and objectives outlined in the Adopted 2025 Budget.

The Community Development Department restructured by consolidating the HRA Assistant Director and Planning Manager roles into a new Assistant Community Development Director position, with the current planner expanding from a three-day per week planner to a four-day Senior Planner role that bridges both HRA grant work and increased planning responsibilities. The reorganization maintains specialized expertise while promoting cross-training and professional growth, creating a more flexible generalist approach that reduces management costs and builds knowledge redundancy across the department.

Building Inspections

- Adjusted electrical inspections fees to be consistent with fees in other cities.
- Hired two new staff, Licensing and Permit Coordinator and Building Inspector as a result of a resignation and a retirement.
- As of July, we've exceeded the permit number and permit value originally anticipated for this year.

Planning/Code Enforcement/Recycling/Environment

- Continued pre-development work for Mississippi and Central.
- Prepared a Public Arts Policy and Comprehensive Plan for future art placement and City beautification. PAC was turned over to Parks & Recreation
- Completed rewrite of the zoning code.
- Creation of the zoning permit process as a result of the zoning code rewrite.
- Focused on education within our code enforcement process, through use of door hangers and handouts.
- Summer intern focused on addressing multi-family code enforcement and recycling education.

- Partnered with the City Clerk's office to administer and implement the Cannabis regulations implemented by the State.
- Continued work on grant writing and implementation for solar on City buildings

Rental Inspections

- Continued inspections on the schedules defined to ensure new units are merged into a 3-year inspection rotation. New buildings are inspected after one year, then on the 3-year rotation.
- Created & adopted a new fee schedule for rental inspection to keep pace with the costs of running the inspection program
- Made many improvements to CitizenServe to meet needs of Rental Division.

2025 Other Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

Building Inspections

- Continue to train new team members to become comfortable and confident in their roles.
- Work with staff on individual training and certificates that may be of interest or need.

Planning/Code Enforcement/Recycling/Environment

- Hire a consultant and start work to complete the 2050 Comprehensive Plan update
- Finalize the redevelopment project on Mississippi and Central – bring the development through the land use process and establishment of a TIF district
- Continue to focus on education efforts for residents and businesses related to code enforcement activities
- Pursue alternative options that are affordable for residents to dispose of unwanted items

Rental Inspections

- Continue inspections on a 3-year inspection rotation. New buildings are inspected after one year, then on the 3-year rotation. Due to economic hardships of some owners and a lack of repairs made during the pandemic, rental is finding a need for several reinspection's and follow up.
- Implementation of new correction order/inspection software for time efficiency and fill a role that Citizen Serve lacks.
- Continuing education, classes and certifications to keep up with trends, code changes and increase knowledge/skills of inspection staff

Community Development Department Summary

	2024	2025	2026	2027	2028
	Actual	Budget	Budget	Forecast	Forecast
Revenues					
43 - Licenses and Permits	684,679	1,022,700	890,200	890,200	890,200
44 - Intergovernmental	15,000	-	-	-	-
45 - Charges for Services	269,976	268,800	95,000	98,800	102,700
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	24,044	15,000	21,000	21,000	21,000
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 1,068,338	\$ 1,366,500	\$ 1,076,200	\$ 1,080,000	\$ 1,083,900
Expenditures					
61 - Personnel Services	\$ 1,353,549	\$ 1,429,300	\$ 1,289,500	\$ 1,341,100	\$ 1,394,800
62 - Supplies	7,446	13,400	13,400	13,800	14,200
63 - Other Services & Charges	306,303	362,900	373,600	384,800	396,300
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 1,667,298	\$ 1,805,600	\$ 1,676,500	\$ 1,739,700	\$ 1,805,300
Net Property Tax Supported	\$ (598,960)	\$ (439,100)	\$ (600,300)	\$ (659,700)	\$ (721,400)

Division: Building Inspections (511)

Manager: Tony DeForge

Areas of Responsibility. The Building Inspections Division enforces the building code and applicable ordinances within the City in order to prevent health and safety hazards. It also provides applicable information to homeowners and businesses and reviews building plans and provides coordination of inspections.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	501,130	758,700	616,200	616,200	616,200
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	9,584	10,000	13,000	13,500	14,000
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	24,044	15,000	21,000	21,000	21,000
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 534,758	\$ 783,700	\$ 650,200	\$ 650,700	\$ 651,200
Expenditures					
61 - Personnel Services	\$ 371,818	\$ 400,400	\$ 360,400	\$ 374,800	\$ 389,800
62 - Supplies	1,997	6,100	6,100	6,300	6,500
63 - Other Services & Charges	112,170	175,300	178,300	183,600	189,100
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 485,985	\$ 581,800	\$ 544,800	\$ 564,700	\$ 585,400
Net Property Tax Supported	\$ 48,773	\$ 201,900	\$ 105,400	\$ 86,000	\$ 65,800

Division: Planning (512)

Manager: Stacy Stromberg

Areas of Responsibility. The Planning Division oversees all land development activities and efforts in the City in compliance with the Comprehensive Plan. It also maintains compliance with ordinances related to public nuisances, subdivisions and zoning. The Planning Division serves as the liaison to the Planning Commission and the Environmental Quality and Energy Commission. It is also responsible for the administration of the various waste reduction programs provided by the City and partnering agencies.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	74,639	60,000	70,000	70,000	70,000
43 - Licenses and Permits	3,812	4,000	4,000	4,000	4,000
44 - Intergovernmental	15,000	-	-	-	-
45 - Charges for Services	204,279	223,800	32,000	33,300	34,600
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 297,730	\$ 287,800	\$ 106,000	\$ 107,300	\$ 108,600
Expenditures					
61 - Personnel Services	\$ 708,986	\$ 756,600	\$ 636,500	\$ 662,000	\$ 688,500
62 - Supplies	2,618	4,400	4,400	4,500	4,600
63 - Other Services & Charges	171,002	155,600	158,600	163,400	168,300
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 882,606	\$ 916,600	\$ 799,500	\$ 829,900	\$ 861,400
Net Property Tax Supported	\$ (584,876)	\$ (628,800)	\$ (693,500)	\$ (722,600)	\$ (752,800)

Division: Rental Inspections (514)

Manager: Paul Bolin

Areas of Responsibility. The Rental Inspections Division provides for the systematic inspection and licensing of all rental units located in the City. In doing so, it protects the health, safety and well-being of the Fridley community, and preserves valuable housing stock for current and future residents.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	179,737	260,000	270,000	270,000	270,000
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	56,113	35,000	50,000	52,000	54,100
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 235,850	\$ 295,000	\$ 320,000	\$ 322,000	\$ 324,100
Expenditures					
61 - Personnel Services	\$ 272,745	\$ 272,300	\$ 292,600	\$ 304,300	\$ 316,500
62 - Supplies	2,831	2,900	2,900	3,000	3,100
63 - Other Services & Charges	23,131	32,000	36,700	37,800	38,900
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 298,707	\$ 307,200	\$ 332,200	\$ 345,100	\$ 358,500
Net Property Tax Supported	\$ (62,857)	\$ (12,200)	\$ (12,200)	\$ (23,100)	\$ (34,400)

SPECIAL REVENUE FUNDS

This section of the 2026 Budget provides information regarding the following departments and their respective divisions as supported by Special Revenue Funds:

- Summary;
- Cable Television Fund;
- Solid Water Abatement (i.e., Recycling) Fund;
- Police Activity Fund; and
- Springbrook Nature Center Fund.

Summary

Special Revenue Funds are designed to account for the activities of a specific revenue source and are legally restricted for a specific purpose. At present, the City maintains budgeted funds for Cable Television, Solid Waste Abatement (i.e., recycling), Police Activity and the Springbrook Nature Center (SNC). The City budgets for these funds in a similar manner to the General Fund.

The 2026 Budget assumes a total of \$1,888,200 in Special Revenue Fund revenues, an increase of about \$13,200 or less than 1.0%, compared to the Adopted 2025 Budget, largely due to an increase in external reimbursements for personnel services provided in the Police Activity Fund. Along with this increase, the 2026 Budget also includes about \$77,100 in additional expenditures, largely due to an increase in personnel costs in the funds.

Fund: Cable Television (225)

Department: Community Services and Employee Relations

Division: Communications and Engagement

City Manager: Wally Wysopal

Manager: Melissa Moore

Areas of Responsibility. The Cable TV Fund supports the Fridley Municipal Television Channel 17, website and social media programming as well as programming for Public Access Channel 15. All regular City Council meetings are broadcast live and for playback on Channel 17. Staff produce more than 90 programs a year. The Cable TV Fund also provides equipment necessary for the operations of Channel 17.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	191,121	200,000	158,600	140,200	125,900
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	38,224	40,000	36,000	37,400	38,900
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	47,301	20,000	20,000	20,800	21,600
49 - Other Financing Sources	64,887	-	-	-	-
Total Revenues	\$ 341,533	\$ 260,000	\$ 214,600	\$ 198,400	\$ 186,400
Expenditures					
61 - Personnel Services	\$ 175,418	\$ 199,000	\$ 192,300	200,000	208,000
62 - Supplies	7,014	48,300	115,300	119,900	124,700
63 - Other Services & Charges	162,422	195,600	160,700	92,100	95,800
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	64,886	-	-	-	-
80 - Debt Service	57,538	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 467,278	\$ 442,900	\$ 468,300	\$ 412,000	\$ 428,500
Net Fund Balance Supported	\$ (125,745)	\$ (182,900)	\$ (253,700)	\$ (213,600)	\$ (242,100)
Fund Balance	\$ 962,578	\$ 779,678	\$ 525,978	\$ 312,378	\$ 70,278
Change in Fund Balance		\$ (182,900)	\$ (253,700)	\$ (213,600)	\$ (242,100)

Fund: Solid Waste Abatement (237)

Department: Community Development

Division: Recycling

Director: Scott Hickok

Coordinator: Rachel Workin

Areas of Responsibility. Established in 1991, the Solid Waste Abatement Fund supports various activities, including: curbside recycling; drop-off events to eliminate electronics and appliances; and marketing and educational activities. Generally, the Fund seeks to reduce or prevent items from entering the waste stream that may be handled in some other form or fashion.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	126,641	128,300	128,300	128,300	128,300
45 - Charges for Services	418,991	448,300	443,200	460,900	479,300
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	4,657	1,900	1,700	1,800	1,900
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 550,289	\$ 578,500	\$ 573,200	\$ 591,000	\$ 609,500
Expenditures					
61 - Personnel Services	\$ 56,834	\$ 60,600	\$ 63,100	65,600	68,200
62 - Supplies	11,523	8,700	12,200	12,700	13,200
63 - Other Services & Charges	460,196	496,900	493,200	512,900	533,400
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 528,553	\$ 566,200	\$ 568,500	\$ 591,200	\$ 614,800
Net Fund Balance Supported	\$ 21,736	\$ 12,300	\$ 4,700	\$ (200)	\$ (5,300)
Fund Balance	\$ 118,966	\$ 131,266	\$ 135,966	\$ 135,766	\$ 130,466
Change in Fund Balance		\$ 52,097	\$ 4,700	\$ (200)	\$ (5,300)

Fund: Police Activity (260)

Department: Public Safety

Division: Police

Director: Ryan George

Manager: Steve Monsrud

Areas of Responsibility. The Police Activity Fund receives grants and intergovernmental aid designed to support public safety activities. In most cases, the grants are provided on a reimbursement basis. However, in some situations, funds are provided in advance and expended on specific activities or projects. The Police Activity Fund supports the Public Safety Data System (PSDS) System, a county-wide data sharing service for public safety agencies. The City physically houses the personnel associated with the PSDS System.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	211,489	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	226,000	256,000	266,200	276,800
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 211,489	\$ 226,000	\$ 256,000	\$ 266,200	\$ 276,800
Expenditures					
61 - Personnel Services	\$ 168,915	\$ 173,100	\$ 201,200	209,200	217,600
62 - Supplies	3,071	4,200	4,200	4,400	4,600
63 - Other Services & Charges	31,505	50,900	50,900	52,900	55,000
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 203,491	\$ 228,200	\$ 256,300	\$ 266,500	\$ 277,200
Net Fund Balance Supported	\$ 7,998	\$ (2,200)	\$ (300)	\$ (300)	\$ (400)
Fund Balance	\$ 16,535	\$ 14,335	\$ 14,035	\$ 13,735	\$ 13,335
Change in Fund Balance		\$ (2,200)	\$ (300)	\$ (300)	\$ (400)

Fund: Springbrook Nature (270)

Department: Community Services and Employee Relations

Division: Springbrook Nature Center

Director: Mike Maher

Manager: Tara Rogness

Areas of Responsibility. The Springbrook Nature Center (SNC) Fund supports activities and programs related to the Springbrook Nature Center, a premier park and open space reserve. The fund also supports the maintenance and operation of the Interpretive Center, a multi-use facility that provides natural resources programming and classroom space. The SNC partners with local school districts and non-profits to provide a variety of educational opportunities. The entire park area may be explored by the general public.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ 534,145	\$ 581,200	\$ 604,500	\$ 622,600	\$ 641,300
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	215,042	205,400	215,400	224,000	233,000
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	26,269	23,900	24,500	25,500	26,500
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 775,456	\$ 810,500	\$ 844,400	\$ 872,100	\$ 900,800
Expenditures					
61 - Personnel Services	\$ 613,917	\$ 656,400	\$ 672,100	699,000	727,000
62 - Supplies	41,813	41,200	45,700	47,500	49,400
63 - Other Services & Charges	93,977	96,500	97,600	101,500	105,600
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 749,707	\$ 794,100	\$ 815,400	\$ 848,000	\$ 882,000
Net Fund Balance Supported	\$ 25,749	\$ 16,400	\$ 29,000	\$ 24,100	\$ 18,800
Fund Balance	\$ 250,534	\$ 266,934	\$ 295,934	\$ 320,034	\$ 338,834
Change in Fund Balance		\$ 16,400	\$ 29,000	\$ 24,100	\$ 18,800

CAPITAL PROJECT FUNDS

This section of the 2026 Budget provides information regarding the following funds and their respective divisions as supported by Enterprise Funds:

- Summary;
- Building Capital Projects Fund
- Street Capital Projects Fund;
- Parks Capital Projects Fund;
- Information Technology Capital Projects Fund; and
- Equipment Capital Projects Fund.

For additional information and analysis regarding the 2026 Budget for the Capital Projects Funds, please refer to the 2026–2030 Capital Investment Program on the Finance page on the City’s website. A summary of projects included in the 2026-2030 CIP is included in Volume 2.

Summary

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Often these funds make use of fund balances to finance the sometimes–extraordinary cost of certain capital projects. At present, the City maintains budgeted funds for Buildings, Streets, Parks, Information Technology and Equipment.

The 2026 Budget includes a total of \$14,742,100 of Capital Projects Funds expenditures, decrease of about \$4,630,100, or about 38.95%, compared to the previous year. For the Streets Capital Projects Fund, the City plans to complete three major capital projects: 2 Street Rehabilitation Projects and a Safe Routes to School Project, totaling approximately \$3,095,000. Additionally, the City will be finishing design for the 57th Avenue Bridge project, planning to spend approximately \$1,020,000 in design funded with state bonding. For the Parks Capital Projects Fund the City plans to spend approximately \$6,194,000 related to the approved Park System Improvement Plan. Consistent with City Council guidance, the City may ultimately expend about \$30,000,000 on park system related capital projects over an approximate 8-year period which began in 2023.

Fund: Building Capital Projects (405)

Department: Public Works

Director: James Kosluchar

The Building Capital Projects Fund accounts for funds accumulated for the acquisition, construction, improvement and/or major repairs of public buildings, including: the Fridley Civic Campus (i.e., City Hall, Police Station, Fire Station No. 1); the Public Works Building; and other municipal buildings that may not be otherwise supported by other Capital Project Funds. The City may also use the fund to finance the acquisition of real estate for the City and its component units.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	86,076	30,000	30,000	20,000	20,000
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 86,076	\$ 30,000	\$ 30,000	\$ 20,000	\$ 20,000
Expenditures					
61 - Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
62 - Supplies	-	-	-	-	-
63 - Other Services & Charges	2,298	20,000	20,000	20,000	20,000
70 - Capital Outlay	12,600	50,000	231,000	250,000	100,000
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 14,898	\$ 70,000	\$ 251,000	\$ 270,000	\$ 120,000
Net Fund Balance Supported	\$ 71,178	\$ (40,000)	\$ (221,000)	\$ (250,000)	\$ (100,000)
Fund Balance	\$ 1,897,454	\$ 1,857,454	\$ 1,636,454	\$ 1,386,454	\$ 1,286,454
Change in Fund Balance		\$ (40,000)	\$ (221,000)	\$ (250,000)	\$ (100,000)

Fund: Streets Capital Projects (406)

Department: Public Works

Director: James Kosluchar

The Street Capital Projects Fund accounts for funds accumulated for the acquisition, construction, improvement and/or major repairs of transportation infrastructure, including: curb and gutter; bridges; sidewalks; streets; streetlights; traffic signals and signage; and trails. The City may expend funds on such facilities under its jurisdiction or in partnership with an area agency controlling similar assets within the City.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	583,258	740,000	550,000	410,000	625,000
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	1,517,445	6,420,000	4,121,000	745,000	1,900,000
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	68,610	30,000	40,000	40,000	40,000
49 - Other Financing Sources	351,700	-	-	-	-
Total Revenues	\$ 2,521,013	\$ 7,190,000	\$ 4,711,000	\$ 1,195,000	\$ 2,565,000
Expenditures					
61 - Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
62 - Supplies	-	-	-	-	-
63 - Other Services & Charges	83,355	4,240,000	-	-	-
70 - Capital Outlay	2,728,464	3,375,000	5,286,000	1,160,000	2,855,000
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	200,000	200,000	200,000	200,000	200,000
Total Expenditures	\$ 3,011,819	\$ 7,815,000	\$ 5,486,000	\$ 1,360,000	\$ 3,055,000
Net Fund Balance Supported	\$ (490,806)	\$ (625,000)	\$ (775,000)	\$ (165,000)	\$ (490,000)
Fund Balance	\$ 1,515,154	\$ 1,310,154	\$ 535,154	\$ 370,154	\$ (119,846)
Change in Fund Balance		\$ (205,000)	\$ (775,000)	\$ (165,000)	\$ (490,000)

Fund: Parks Capital Projects (407)

Department: Public Works/Community Services and Employee Resources

Director: James Kosluchar/Mike Maher

The Parks Capital Projects Fund accounts for funds accumulated for the acquisition, construction, improvement and/or major repairs of parks and open spaces maintained by the City, including: community and neighborhood parks; playground and recreation equipment; recreation facilities; trails located in and around park units; and related activities.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	852,263	662,000	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	746,373	185,000	95,000	95,000	95,000
49 - Other Financing Sources	-	-	2,785,400	1,530,900	5,147,900
Total Revenues	\$ 1,598,636	\$ 847,000	\$ 2,880,400	\$ 1,625,900	\$ 5,242,900
Expenditures					
61 - Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
62 - Supplies	7,028	-	-	-	-
63 - Other Services & Charges	63,612	55,000	30,000	30,000	30,000
70 - Capital Outlay	3,908,272	8,225,000	6,519,000	1,499,000	5,186,000
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	237,604	158,200	144,000	149,760	155,750
Total Expenditures	\$ 4,216,516	\$ 8,438,200	\$ 6,693,000	\$ 1,678,760	\$ 5,371,750
Net Fund Balance Supported	\$ (2,617,880)	\$ (7,591,200)	\$ (3,812,600)	\$ (52,860)	\$ (128,850)
Fund Balance	\$ 13,493,374	\$ 5,902,174	\$ 2,089,574	\$ 2,036,714	\$ 1,907,864
Change in Fund Balance		\$ (7,591,200)	\$ (3,812,600)	\$ (52,860)	\$ (128,850)

Fund: Information Technology Capital Projects (409)

Department: Finance

Director: Joe Starks

The Information Technology (IT) Capital Projects Fund accounts for funds accumulated for the acquisition, expansion, improvement, replacement and/or major repairs of IT resources and systems, including: computers; enterprise-level or major software; networking equipment; servers; and other significant hardware. The IT Capital Projects Fund may not support ongoing IT costs or operations, such as licensing and maintenance fees.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ 79,900	\$ 86,300	\$ 89,700	\$ 92,400	\$ 95,200
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	305,000	330,000	275,000	230,000	230,000
45 - Charges for Services	2,500	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	4,646	17,000	4,000	4,000	4,000
49 - Other Financing Sources	194,248				
Total Revenues	\$ 586,294	\$ 433,300	\$ 368,700	\$ 326,400	\$ 329,200
Expenditures					
61 - Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
62 - Supplies	32,515	30,000	-	-	-
63 - Other Services & Charges	128,323	90,000	-	-	-
70 - Capital Outlay	178,405	471,000	435,000	240,000	335,000
72 - Lease/SBITA	194,248	-	-	-	-
80 - Debt Service	143,972	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 677,463	\$ 591,000	\$ 435,000	\$ 240,000	\$ 335,000
Net Fund Balance Supported	\$ (91,169)	\$ (157,700)	\$ (66,300)	\$ 86,400	\$ (5,800)
Fund Balance	\$ 242,740	\$ 130,040	\$ 63,740	\$ 150,140	\$ 144,340
Change in Fund Balance		\$ (112,700)	\$ (66,300)	\$ 86,400	\$ (5,800)

Fund: Equipment Capital Projects Fund (410)

Department: Finance

Director: Joe Starks

The Equipment Capital Projects Fund, also known as the Capital Equipment Program (CEP) accounts for funds accumulated for the acquisition, replacement and/or major repairs of larger or more expensive equipment, including: public works and public safety vehicles and equipment; parks and landscaping equipment; and other major equipment needs as determined by the City Manager and City Council.

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
41 - Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
42 - Special Assessments	-	-	-	-	-
43 - Licenses and Permits	-	-	-	-	-
44 - Intergovernmental	930,000	637,000	733,000	1,119,000	728,000
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	87,290	15,000	30,000	30,000	30,000
49 - Other Financing Sources	1,066,586	450,000	450,000	1,750,000	450,000
Total Revenues	\$ 2,083,876	\$ 1,102,000	\$ 1,213,000	\$ 2,899,000	\$ 1,208,000
Expenditures					
61 - Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
62 - Supplies	30,307	80,000	-	-	-
63 - Other Services & Charges	132,807	578,000	-	-	-
70 - Capital Outlay	1,742,410	1,800,000	1,877,100	3,290,400	749,800
72 - Lease/SBITA	733,550	-	-	-	-
80 - Debt Service	279,886	-	-	-	346,800
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 2,918,960	\$ 2,458,000	\$ 1,877,100	\$ 3,290,400	\$ 1,096,600
Net Fund Balance Supported	\$ (835,084)	\$ (1,356,000)	\$ (664,100)	\$ (391,400)	\$ 111,400
Fund Balance	\$ 1,554,058	\$ 673,058	\$ 8,958	\$ (382,442)	\$ (271,042)
Change in Fund Balance		\$ 1,958,794	\$ (664,100)	\$ (391,400)	\$ 111,400

ENTERPRISE FUNDS

This section of the 2026 Budget provides information regarding the following funds and their respective divisions as supported by Enterprise Funds:

- Summary;
- Water Utility Fund;
- Sanitary Sewer Utility Fund;
- Storm Water Utility Fund; and
- Municipal Liquor Fund.

For additional information and analysis regarding the various capital projects for Enterprise Funds, please refer to the 2026–2030 CIP, found on the Finance page within the City’s website. A summary of projects included in the 2026-2030 CIP is included in Volume 2.

Summary

Enterprise Funds are funds designed to account for proprietary activities in which fees or rates are charged to external users for goods or services. At present, the City maintains such funds for Water Utility, Sanitary Sewer Utility, Storm Water Utility and Municipal Liquor. For these funds, the City prepares a five-year budget projection for each fund and determines the appropriate fees and rates for end users. Additionally, the City regularly engages third-party consultants to review fund activities to ensure proper fund management and adequate financial resources. Ideally, these funds are self-sustaining, supporting both their operating and capital project needs.

The 2026 Budget includes a total of \$32,016,600 of Enterprise Fund expenses, an increase of about \$1,125,200, or about 3.6%, compared to the previous year. Generally, this change may be attributed to an increase in capital outlay expenditures, largely related to the Locke Park Water Treatment Plant Granular Activated Carbon Upgrade Project, for which the City received low interest financing and 50% loan forgiveness (grant).

Fund: Water Utility Fund

Department: Public Works

Director: James Kosluchar

Areas of Responsibility. The Water Utility Fund provides for the treatment, distribution, and metering of safe drinking water to properties within the City. The fund also maintains water pressure and fire hydrants used for fire suppression throughout the City. Additionally, the fund supports the cost of all debt service associated with capital improvements for the water utility.

2025 Update. The Public Works Department made significant progress on several of the goals and objectives outlined in the Adopted 2024 Budget.

- Design for Locke Park WTP upgrade to address PFAS, began planning work on Tower 1 replacement plan, and planning for Commons Park WTP site. The Water Operations Division continued to work on funding for Locke Park WTP upgrade to address PFAS.

2026 Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

- Construction of Locke Park WTP upgrade to address PFAS, planning for Commons Park WTP.

Division: Administration and Operations

Operations Manager: Jason Wiehle
Administration Manager: Shannon Veeraboina

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
42 - Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -
44 - Intergovernmental	418,126	-	-	-	-
45 - Charges for Services	2,390	1,500	1,600	1,700	1,800
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	399,797	100,000	102,000	104,000	104,000
48 - Proprietary Revenue	4,518,793	4,809,700	5,050,200	5,302,700	5,567,800
49 - Other Financing Sources	107,938	3,300,000	2,950,000	2,950,000	-
Total Revenues	\$ 5,447,044	\$ 8,211,200	\$ 8,103,800	\$ 8,358,400	\$ 5,673,600
Expenditures					
50 - Cost of Goods Sold	\$ -	\$ -	\$ -	\$ -	\$ -
61 - Personnel Services	897,102	962,800	1,066,100	1,108,700	1,153,000
62 - Supplies	370,628	462,500	392,500	408,200	424,500
63 - Other Services & Charges	2,148,919	2,188,800	2,173,400	2,260,300	2,350,700
70 - Capital Outlay	-	6,165,000	9,982,700	4,058,800	3,733,900
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	5,032	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 3,421,681	\$ 9,779,100	\$ 13,614,700	\$ 7,836,000	\$ 7,662,100
Net Fund Balance Supported	\$ 2,025,363	\$ (1,567,900)	\$ (5,510,900)	\$ 522,400	\$ (1,988,500)
Fund Balance	\$ 19,561,653	\$ 17,993,753	\$ 12,482,853	\$ 13,005,253	\$ 11,016,753
Change in Fund Balance		\$ (1,567,900)	\$ (5,510,900)	\$ 522,400	\$ (1,988,500)

2027/2028 Forecast Assumptions:

- 5% Increase for Water Utility Fee (Proprietary Revenue) in 2027 & 2028
- 4% Increase for Personnel Services Expenditures (includes wages, benefits and worker's compensation insurance)
- 3% Increase for Supplies Expenditures
- 3% Increase for Other Services & Charges Expenditures

Division: Debt Service

Manager: Shannon Veeraboina

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
42 - Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
48 - Proprietary Revenue	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures					
50 - Cost of Goods Sold	\$ -	\$ -	\$ -	\$ -	\$ -
61 - Personnel Services	-	-	-	-	-
62 - Supplies	-	-	-	-	-
63 - Other Services & Charges	-	-	-	-	-
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	111,012	914,900	1,111,600	942,300	946,200
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 111,012	\$ 914,900	\$ 1,111,600	\$ 942,300	\$ 946,200
Net Fund Balance Supported	\$ (111,012)	\$ (914,900)	\$ (1,111,600)	\$ (942,300)	\$ (946,200)

Fund: Sanitary Sewer Utility Fund

Department: Public Works

Director: James Kosluchar

Areas of Responsibility. The Sanitary Sewer Utility Fund provides for maintenance of trunk and collector sanitary sewer systems and sanitary sewer lift stations maintained by the City. The fund also provides support for wastewater treatment in concert with the Metropolitan Council. Additionally, the fund supports the cost of all debt service associated with capital improvements for the utility.

2025 Update. The Public Works Department made significant progress on several of the goals and objectives outlined in the Adopted 2025 Budget.

- Cooperative work with MCES on Phase 1 Inflow/Infiltration study is being worked on.

2026 Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

- Replace Apex Lift Station, Cooperative work with MCES on Inflow/Infiltration study.

Division: Administration, Operations and Capital

Operations Manager: Jason Wiehle
Administration Manager: Shannon Veeraboina

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
42 - Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -
44 - Intergovernmental	1,403,426	195,500	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	190,552	45,000	62,700	62,700	62,700
48 - Proprietary Revenue	7,597,447	7,701,000	8,117,300	9,172,549	10,365,000
49 - Other Financing Sources	77,353	-	-	-	-
Total Revenues	\$ 9,268,778	\$ 7,941,500	\$ 8,180,000	\$ 9,235,249	\$ 10,427,700
Expenditures					
50 - Cost of Goods Sold	\$ -	\$ -	\$ -	\$ -	\$ -
61 - Personnel Services	525,346	526,900	557,300	579,600	602,800
62 - Supplies	62,511	62,500	64,800	67,400	70,100
63 - Other Services & Charges	6,508,469	6,887,600	7,547,600	8,075,900	8,641,200
70 - Capital Outlay	-	1,548,000	3,018,400	2,255,300	1,901,200
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	6,130	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 7,102,456	\$ 9,025,000	\$ 11,188,100	\$ 10,978,200	\$ 11,215,300
Net Fund Balance Supported	\$ 2,166,322	\$ (1,083,500)	\$ (3,008,100)	\$ (1,742,951)	\$ (787,600)
Fund Balance	\$ 12,704,536	\$ 11,621,036	\$ 8,612,936	\$ 6,869,985	\$ 6,082,385
Change in Fund Balance		\$ (1,083,500)	\$ (3,008,100)	\$ (1,742,951)	\$ (787,600)

2027/2028 Forecast Assumptions:

- 13% Increase for Sanitary Sewer Utility Fee (Proprietary Revenue) in 2027 & 2028
- 4% Increase for Personnel Services Expenditures (includes wages, benefits and worker's compensation insurance)
- 3% Increase for Supplies Expenditures

Division: Debt Service Manager: Korrie Johnson

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
42 - Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
48 - Proprietary Revenue	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ -	\$ (46,800)	\$ -	\$ -	\$ -
Expenditures					
50 - Cost of Goods Sold	\$ -	\$ -	\$ -	\$ -	\$ -
61 - Personnel Services	-	-	-	-	-
62 - Supplies	-	-	-	-	-
63 - Other Services & Charges	-	-	-	-	-
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	2,600	46,800	45,800	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 2,600	\$ 46,800	\$ 45,800	\$ -	\$ -
Net Fund Balance Supported	\$ (2,600)	\$ (93,600)	\$ (45,800)	\$ -	\$ -

Fund: Storm Water Utility Fund

Department: Public Works

Director: James Kosluchar

Areas of Responsibility. The Storm Water Utility Fund provides for maintenance of trunk and collector storm water systems maintained by the City. The fund also establishes and maintains improvements and programs provided to meet storm water quality objectives as established by the Metropolitan Council and other agencies. Additionally, the fund supports the cost of all debt service associated with capital improvements for the utility.

2025 Update. The Public Works Department made significant progress on several of the goals and objectives outlined in the Adopted 2025 Budget.

- Concluding work on operating procedures and ordinances with regard to new MS4 permit, developing an upgraded asset inventory and maintenance program.

2026 Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

- Storm Water Operations: Evaluate operations capabilities; requests for funding of additional TMDL projects.

Division: Administration and Operations

Operations Manager: Jeff Jensen
Administration Manager: Shannon Veeraboina

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
42 - Special Assessments	\$ 51	\$ 400	\$ 200	\$ 200	\$ 200
44 - Intergovernmental	473,671	1,575,000	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	195,054	45,000	58,500	58,500	58,500
48 - Proprietary Revenue	2,166,379	2,320,000	2,345,400	2,404,035	2,464,136
49 - Other Financing Sources	83,604	-	-	-	-
Total Revenues	\$ 2,918,759	\$ 3,940,400	\$ 2,404,100	\$ 2,462,735	\$ 2,522,836
Expenditures					
50 - Cost of Goods Sold	\$ -	\$ -	\$ -	\$ -	\$ -
61 - Personnel Services	701,978	766,000	776,600	807,700	840,000
62 - Supplies	22,980	42,000	44,500	46,300	48,200
63 - Other Services & Charges	847,784	1,085,300	834,900	868,300	903,000
70 - Capital Outlay	-	2,700,000	2,566,400	1,461,400	1,212,600
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 1,572,742	\$ 4,593,300	\$ 4,222,400	\$ 3,183,700	\$ 3,003,800
Net Fund Balance Supported	\$ 1,346,017	\$ (652,900)	\$ (1,818,300)	\$ (720,965)	\$ (480,964)
Fund Balance	\$ 13,664,498	\$ 13,011,598	\$ 11,193,298	\$ 10,472,333	\$ 9,991,369
Change in Fund Balance		\$ (652,900)	\$ (1,818,300)	\$ (720,965)	\$ (480,964)

2027/2028 Forecast Assumptions:

- 2.5% Increase for Storm Water Utility Fee (Proprietary Revenue) in 2027 & 2028
- 4% Increase for Personnel Services Expenditures (includes wages, benefits and worker's compensation insurance)
- 3% Increase for Supplies Expenditures

Division: Debt Service

Manager: Shannon Veeraboina

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
42 - Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
48 - Proprietary Revenue	-	-	-	-	-
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures					
50 - Cost of Goods Sold	\$ -	\$ -	\$ -	\$ -	\$ -
61 - Personnel Services	-	-	-	-	-
62 - Supplies	-	-	-	-	-
63 - Other Services & Charges	-	-	-	-	-
70 - Capital Outlay	-	-	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	2,000	36,300	30,500	-	-
99 - Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 2,000	\$ 36,300	\$ 30,500	\$ -	\$ -
Net Fund Balance Supported	\$ (2,000)	\$ (36,300)	\$ (30,500)	\$ -	\$ -

Fund: Municipal Liquor

Department: Finance

Director: Joe Starks

Areas of Responsibility. Established in 1949, the Municipal Liquor operation consists of two retail locations with annual sales around \$6,000,000 annually, with a portion of the net profits benefiting the General Fund and the Equipment Capital Projects Fund. Generally, the fund “pours its profits” back into the City and alleviates the property tax burden on businesses and residents of the community. The fund contains two divisions – one for each store.

2025 Update. The Finance Department and Municipal Liquor Division made significant progress on several of the goals and objectives outlined in the Adopted 2025 Budget.

- Continued analysis of liquor store enterprise and long-term options for Store #1 & Store #2, increased number of applications for open liquor store positions, implemented sick and safe time to part-time employees

2026 Significant Issues and Priorities. Along with the trends, there are several other significant issues or priorities, including but not limited to those mentioned below.

- Monitor ongoing legislation that could impact and/or eliminate sales of low does hemp-derived THC
- Continue to use upgraded security video system at Store #1 and Store #2 to ensure employee safety and gather evidence for the Fridley Police to prosecute and deter criminal activity within the store, analyzing current store locations against possible relocation and store sites within the City in order to maximize liquor operations profitability and monitoring the legalization of marijuana and its impact on liquor sales.
- Implement MN Paid Leave.

Division: Store No. 1

Manager: Kyle Birkholz

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
42 - Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	59,717	15,000	25,000	15,100	15,100
48 - Proprietary Revenue	5,036,584	5,337,100	4,938,400	4,963,100	4,987,900
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 5,096,301	\$ 5,352,100	\$ 4,963,400	\$ 4,978,200	\$ 5,003,000
Expenditures					
50 - Cost of Goods Sold	\$ 3,628,131	\$ 3,739,100	\$ 3,486,900	\$ 3,504,300	\$ 3,521,800
61 - Personnel Services	605,774	612,200	627,600	652,700	678,800
62 - Supplies	12,634	27,900	27,900	28,700	29,600
63 - Other Services & Charges	595,756	645,900	668,600	688,700	709,400
70 - Capital Outlay	-	20,000	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	35,777	-	-	-	-
99 - Other Financing Uses	328,500	328,500	328,500	328,500	328,500
Total Expenditures	\$ 5,206,572	\$ 5,373,600	\$ 5,139,500	\$ 5,202,900	\$ 5,268,100
Net Fund Balance Supported	\$ (110,271)	\$ (21,500)	\$ (176,100)	\$ (224,700)	\$ (265,100)
Fund Balance (w/ Store No. 2)	\$ 2,195,391	\$ 2,173,891	\$ 1,997,591	\$ 1,762,191	\$ 1,475,591
Change in Fund Balance		\$ (21,500)	\$ (176,100)	\$ (224,700)	\$ (265,100)

Division: Store No. 2

Manager: Kyle Birkholz

	2024 Actual	2025 Budget	2026 Budget	2027 Forecast	2028 Forecast
Revenues					
42 - Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -
44 - Intergovernmental	-	-	-	-	-
45 - Charges for Services	-	-	-	-	-
46 - Fines and Forfeitures	-	-	-	-	-
47 - Miscellaneous	-	-	-	-	-
48 - Proprietary Revenue	1,025,487	1,070,300	1,006,800	1,007,300	1,007,800
49 - Other Financing Sources	-	-	-	-	-
Total Revenues	\$ 1,025,487	\$ 1,070,300	\$ 1,006,800	\$ 1,007,300	\$ 1,007,800
Expenditures					
50 - Cost of Goods Sold	\$ 782,050	\$ 785,900	\$ 741,200	\$ 744,900	\$ 748,600
61 - Personnel Services	129,319	134,000	118,300	123,000	127,900
62 - Supplies	103	3,200	3,200	3,300	3,400
63 - Other Services & Charges	70,951	84,300	84,300	86,800	89,400
70 - Capital Outlay	-	55,000	-	-	-
72 - Lease/SBITA	-	-	-	-	-
80 - Debt Service	-	-	-	-	-
99 - Other Financing Uses	60,000	60,000	60,000	60,000	60,000
Total Expenditures	\$ 1,042,423	\$ 1,122,400	\$ 1,007,000	\$ 1,018,000	\$ 1,029,300
Net Fund Balance Supported	\$ (16,936)	\$ (52,100)	\$ (200)	\$ (10,700)	\$ (21,500)

This page was intentionally left blank.





GLOSSARY

Accounting System. The total structure of records and procedures which record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accounts Payable. A liability account reflecting amounts on an open account owing to private persons or organizations for goods and services received by a government.

Accounts Receivable. An asset account reflecting amounts owing on an open account from private persons or organizations for goods and services furnished by a government.

Accrual Basis of Accounting. Method of accounting that recognizes the financial effect of transactions, events, and interfund activity when they occur, regardless of the timing of the related cash flows.

Adopted Budget. Refers to the budget amounts as originally approved by the city council at the beginning of the year and also to budget document which consolidates all beginning-of - the-year operating appropriations and new capital project appropriations.

American Rescue Plan Act (ARPA). Funds delivered through the Coronavirus State and Local Fiscal Recovery Funds (SLRF) to state and local governments across the country to support their response to and recovery from the COVID-19 public health emergency.

Appropriation. An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation. Valuation that a government sets on real estate or other property as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

Assets. Property and equipment owned by a government which has monetary value.

Audit. An audit is a systemic examination and evaluation of an organization's financial records, conducted by an independent party, to determine whether the financial statements accurately reflect the organization's financial position and compliance with relevant account standards.

Balanced Budget. A budget in which the sources of funds (revenues) are equal to the uses (expenditures).

Basis of Accounting. The technical term that describes the criteria governing the timing of the recognition of transactions and events.

Bonds. A written promise to pay a specified sum of money called principal at specified dates, including interest at a designated time. Bonds are typically used for long-term debt.

Budget. A financial operations plan of Final or adopted expenditures for a given period and the Final or adopted revenues to finance them.

Capital Investment Program (CIP). A plan for capital expenditures to be incurred each year for a fixed period of years and the estimated resources to finance the projected expenditures.

Capital Outlay or Expenditure. Expenditures which result in the acquisition of or addition to fixed assets which have a value of \$10,000 or more and have a useful life of more than one year.

Capital Project. The largely one-time cost for acquisition construction, improvement, replacement, or renovation of land, structures and improvements thereon.

Capital Project Fund. Fund type used to account for financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets.

Component Unit. A legally separate organization for which the City is financially accountable.

Current Assets. Those assets which are available or can be made readily available to finance current operations or to pay current liabilities.

Current Liabilities. Liabilities which are payable within one year.

Debt. An obligation resulting from the borrowing of money or the purchase of goods or services.

Debt Service Fund. Governmental fund type used to account for accumulations of resources that are restricted, committed, or assigned to expenditure for principal and interest.

Deficit. An excess of expenditures over revenues, a loss in business operations.

Depreciation. In accounting for depreciation, the cost of a fixed asset, less any salvage value is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Division. A major organization unit within a department. Usually, divisions are responsible for carrying out a major component of the department.

Encumbrance. Commitments related to unperformed (executor) contracts for goods or services.

Enterprise Fund. Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services.

Expenditure/Expense. Where accounts are kept on the modified accrual or accrual basis of accounting, the cost of goods received, or services rendered.

Fee. A general term used for any fixed charge levied by the government associated with providing a service permitting an activity or imposing a fine or penalty. Major types of fees include business and non-business licenses, fines, and user charges.

Fiscal Disparities. A revenue sharing program comprised of local government units within the Twin Cities Metropolitan area. Under this program a portion of growth in commercial, industrial, and public utility property value of each community is contributed to a tax base sharing pool. Each community receives a distribution of property value from the pool based on market value and population of each city.

Fiscal Year. The twelve-month period to which the annual budget applies and at the end of which the City determines its financial position. The City's fiscal year is January 1st to December 31st.

Fixed Asset. Long-term tangible assets which are "fixed" in nature, such as building, land, and equipment.

Fund. An accounting entity with a self-balancing set of accounts in which assets, liabilities, and equity are recorded for a specific activity or objective.

Fund Balance. Net position of a governmental fund (difference between assets, liabilities, deferred outflow of resources, and deferred inflows of resources).

Governmental Accounting Standards Board (GASB). The authoritative accounting and financial reporting standard-setting body for state and local governments.

Government Finance Officers Association (GFOA). An organization that represents public finance officials in the United States and Canada.

General Fund. One of the five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources not accounted for in some other fund.

General Obligation (GO) Bonds. Bonds that are backed by the full faith and credit of the City.

Goal. A statement of direction, purpose, or intent that describes the future state of condition or result to achieve.

Governmental Funds. Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

Grant. A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments.

Housing and Redevelopment Authority (HRA) of the City of Fridley. The HRA was formed by the City to provide housing and redevelopment assistance to Richfield citizens and businesses.

Infrastructure. Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets.

Intergovernmental Aid. Revenues from other governments in the form of grants, entitlements or shared revenues.

Internal Service Fund. Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

Investment. Securities permitted by law are purchased and held for the production of income in the form of interest.

Liquidity. The amount of time that is expected to elapse until an asset is realized or otherwise converted into cash or until a liability must be paid.

Local Government Aid (LGA). An aid program consisting of sales and income revenues collected by the State of Minnesota and redistributed to local governments to reduce local property tax burdens.

Market Value. The value determined by the County Assessor for real estate or property used for levying taxes.

Modified Accrual Basis. The basis of accounting which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows or outflows of cash. Revenues are recognized to the degree that they are available to finance expenditures of the fiscal period. Similarly, debt service payments and a number of specific accrued liabilities are only recognized as expenditures when payment is due because it is only at that time that they normally are liquidated with expendable available financial resources.

Municipal State Aid (MSA). An aid program consisting of gas tax revenues collected by the State of Minnesota redistributed to local governments for road improvements.

Objective. An achievement that can be attained only if the attempts are made in a particular direction.

Program. A group of activities, operations, or operational units directed to attain a specific purpose or objective.

Project. A temporary endeavor with a beginning and an end and it must be used to create a unique product, service or result.

Final Budget. The recommended city budget submitted by the city manager to the city council.

Proprietary Fund. Funds that focus on the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. There are two types of proprietary funds: enterprise funds and internal service funds.

Reserves. Funds set aside for unanticipated expenditures or unforeseen emergencies, as well as to have adequate working capital for current operating needs to avoid short-term borrowing.

Retained Earnings. The amount of money an entity has left over after spending within a year. It is the amount by which an entity's assets are greater than its liabilities.

Revenue. Funds collected as income to offset operational expenditures including property taxes, charges for service, licenses and permits, etc.

Special Assessment. A levy made against a property to defray all, or part of the cost of a capital improvement or service deemed to benefit that property.

Special Revenue Fund. A fund established used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Tax Capacity Value. The taxable portion of the market value which is based on classification rates determined by the type of property tax.

Tax Capacity Rate. The old "mill rate" derived in same manner mill rates were determined. Tax capacity rate is equal to levy divided by tax capacity (old, assessed value). New tax capacity rates will be expressed as percentages.

Tax Increment Financing. Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

Tax Levy. The amount of property taxes levied to finance operations that are not funded by other services.

Taxes. Compulsory charges levied by a government to finance services performed for the common benefit.

Working Capital. The difference between current assets and current liabilities.



City of Fridley, MN

My Budget Worksheet
Account Summary

For Fiscal: 2026 Period Ending: 12/31/2026

Item 9.

Defined Budgets

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Fund: 101 - General Fund							
Division: 111 - Legislative							
ExpProgram: 61 - Personnel Services							
101-1110-611110	City Council / Temp Employee-...	42,800.00	43,164.45	42,800.00	39,464.65	42,800.00	0.00
101-1110-612100	City Council / Medicare Contrib...	600.00	557.13	400.00	598.65	700.00	0.00
101-1110-612110	City Council / PERA Contribution	2,100.00	2,055.75	2,100.00	2,076.31	2,100.00	0.00
101-1110-612120	City Council / Social Security C...	2,500.00	2,381.81	1,800.00	2,558.86	2,700.00	0.00
101-1110-612140	City Council / Health Insurance	52,500.00	51,335.10	80,800.00	47,780.43	50,000.00	0.00
101-1110-612150	City Council / Dental Insurance	600.00	575.00	600.00	287.50	300.00	0.00
101-1110-612160	City Council / Life Insurance	100.00	138.24	100.00	112.32	200.00	0.00
101-1110-612170	City Council / Cash Benefit	11,400.00	9,242.10	5,700.00	11,882.70	11,400.00	0.00
101-1110-612180	City Council / Workers' Compe...	100.00	81.22	100.00	79.93	100.00	0.00
ExpProgram: 61 - Personnel Services Total:		112,700.00	109,530.80	134,400.00	104,841.35	110,300.00	0.00
ExpProgram: 62 - Supplies							
101-1110-621120	City Council / Office Supplies	300.00	205.36	300.00	153.64	300.00	0.00
101-1110-621130	City Council / Operating Suppli...	2,100.00	277.84	2,400.00	1,350.17	2,400.00	0.00
ExpProgram: 62 - Supplies Total:		2,400.00	483.20	2,700.00	1,503.81	2,700.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-1110-631100	City Council / Services-Professi...	37,700.00	32,000.00	6,000.00	0.00	6,000.00	0.00
101-1110-632100	City Council / Dues & Subscript...	47,800.00	29,995.00	49,500.00	47,528.00	50,000.00	0.00
101-1110-632120	City Council / Conferences & Sc...	500.00	499.00	1,400.00	841.00	1,400.00	0.00
101-1110-633100	City Council / Advertising	500.00	0.00	500.00	0.00	500.00	0.00
101-1110-633110	City Council / Printing & Binding	200.00	17.23	200.00	69.56	200.00	0.00
101-1110-633120	City Council / Communication	700.00	191.15	700.00	301.18	300.00	0.00
101-1110-635100	City Council / Services Contract...	10,000.00	10,420.38	13,000.00	9,488.58	13,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		97,400.00	73,122.76	71,300.00	58,228.32	71,400.00	0.00
Division: 111 - Legislative Total:		212,500.00	183,136.76	208,400.00	164,573.48	184,400.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Division: 121 - City Management							
ExpProgram: 61 - Personnel Services							
101-1210-611100	Gen Mgmt / FT Employee-Regu...	272,900.00	253,978.33	264,700.00	189,067.20	283,600.00	0.00
101-1210-611110	Gen Mgmt / Temp Employee-R...	20,600.00	23,798.11	22,000.00	7,593.22	22,900.00	0.00
101-1210-611300	Gen Mgmt / Employee Leave	0.00	-6,038.70	0.00	0.00	0.00	0.00
101-1210-612100	Gen Mgmt / Medicare Contribu...	4,200.00	3,963.09	4,000.00	2,905.80	4,400.00	0.00
101-1210-612110	Gen Mgmt / PERA Contribution	22,000.00	19,678.05	19,900.00	14,895.54	21,300.00	0.00
101-1210-612120	Gen Mgmt / Social Security Con...	16,000.00	14,799.56	15,300.00	10,802.47	16,600.00	0.00
101-1210-612135	Gen Mgmt / RHS-Retirement H...	9,700.00	9,640.82	0.00	9,918.44	10,700.00	0.00
101-1210-612140	Gen Mgmt / Health Insurance	42,200.00	35,038.87	58,200.00	35,632.98	47,500.00	0.00
101-1210-612150	Gen Mgmt / Dental Insurance	600.00	450.00	600.00	287.50	600.00	0.00
101-1210-612160	Gen Mgmt / Life Insurance	200.00	125.96	100.00	118.56	100.00	0.00
101-1210-612170	Gen Mgmt / Cash Benefit	0.00	880.20	0.00	0.00	0.00	0.00
101-1210-612180	Gen Mgmt / Workers' Compen...	1,400.00	1,610.42	1,800.00	594.37	1,700.00	0.00
101-1210-612190	Gen Mgmt / Short Term Disabili..	700.00	505.50	400.00	610.10	700.00	0.00
101-1210-612195	Gen Mgmt / Long Term Disabili...	600.00	441.95	300.00	689.96	800.00	0.00
101-1210-613125	Gen Mgmt / Miscellaneous Pay	0.00	100.00	0.00	0.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		391,100.00	358,972.16	387,300.00	273,116.14	410,900.00	0.00
ExpProgram: 62 - Supplies							
101-1210-621120	Gen Mgmt / Office Supplies	1,800.00	940.48	800.00	410.30	800.00	0.00
101-1210-621130	Gen Mgmt / Operating Supplies	3,500.00	2,706.03	6,000.00	2,588.92	6,000.00	0.00
ExpProgram: 62 - Supplies Total:		5,300.00	3,646.51	6,800.00	2,999.22	6,800.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-1210-631100	Gen Mgmt / Services-Professio...	2,100.00	0.00	6,100.00	73.00	6,100.00	0.00
101-1210-631130	Gen Mgmt / Insurance Policies	500.00	500.04	500.00	375.03	500.00	0.00
101-1210-632100	Gen Mgmt / Dues & Subscripti...	5,000.00	4,361.63	5,300.00	4,892.00	5,700.00	0.00
101-1210-632120	Gen Mgmt / Conferences & Sc...	2,400.00	1,039.41	3,000.00	1,988.60	3,000.00	0.00
101-1210-633100	Gen Mgmt / Advertising	2,500.00	0.00	0.00	49.98	0.00	0.00
101-1210-633110	Gen Mgmt / Printing & Binding	200.00	0.00	200.00	13.08	200.00	0.00
101-1210-633120	Gen Mgmt / Communication (p...	1,500.00	1,806.71	2,000.00	1,553.02	2,000.00	0.00
101-1210-635100	Gen Mgmt / Services Contracte...	200.00	0.00	200.00	0.00	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2025
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-1210-635130	Gen Mgmt / Hardware & Softw...	0.00	0.00	0.00	0.00	6,300.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		14,400.00	7,707.79	17,300.00	8,944.71	23,800.00	0.00
Division: 121 - City Management Total:		410,800.00	370,326.46	411,400.00	285,060.07	441,500.00	0.00
Division: 124 - Legal							
ExpProgram: 63 - Other Services & Charges							
101-1240-631100	Legal / Services-Professional	460,000.00	431,021.64	450,000.00	429,881.04	462,600.00	0.00
101-1240-631130	Legal / Insurance Policies	500.00	500.04	500.00	375.03	500.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		460,500.00	431,521.68	450,500.00	430,256.07	463,100.00	0.00
RevProgram: 46 - Fines & Forfeits							
101-1240-461100	Legal / Fines	130,000.00	144,454.13	145,000.00	107,212.01	151,300.00	0.00
RevProgram: 46 - Fines & Forfeits Total:		130,000.00	144,454.13	145,000.00	107,212.01	151,300.00	0.00
Division: 124 - Legal Surplus (Deficit):		-330,500.00	-287,067.55	-305,500.00	-323,044.06	-311,800.00	0.00
Division: 126 - Employee Resources							
ExpProgram: 61 - Personnel Services							
101-1260-611100	ER-Empl Resources / FT Emplo...	297,400.00	296,365.54	314,000.00	281,860.56	340,100.00	0.00
101-1260-611300	ER-Empl Resources / Employee ...	0.00	764.83	0.00	0.00	0.00	0.00
101-1260-612100	ER-Empl Resources / Medicare ...	4,400.00	4,506.41	4,800.00	3,982.05	4,800.00	0.00
101-1260-612110	ER-Empl Resources / PERA Cont..	22,300.00	21,192.78	23,500.00	22,174.13	25,500.00	0.00
101-1260-612120	ER-Empl Resources / Social Sec...	18,600.00	19,269.22	20,500.00	17,026.62	20,600.00	0.00
101-1260-612140	ER-Empl Resources / Health Ins...	25,900.00	0.00	0.00	47,387.45	59,900.00	0.00
101-1260-612150	ER-Empl Resources / Dental Ins...	300.00	0.00	0.00	287.50	300.00	0.00
101-1260-612160	ER-Empl Resources / Life Insur...	100.00	95.04	100.00	103.68	100.00	0.00
101-1260-612170	ER-Empl Resources / Cash Bene...	11,400.00	16,503.75	17,200.00	7,481.70	5,700.00	0.00
101-1260-612180	ER-Empl Resources / Workers' ...	1,400.00	1,713.66	1,700.00	843.58	1,600.00	0.00
101-1260-612190	ER-Empl Resources / Short Ter...	1,000.00	934.09	1,000.00	983.60	1,000.00	0.00
101-1260-612195	ER-Empl Resources / Long Term..	800.00	781.41	900.00	1,112.76	1,200.00	0.00
101-1260-613125	ER-Empl Resources / Miscellan...	0.00	125.00	0.00	0.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		383,600.00	362,251.73	383,700.00	383,243.63	460,800.00	0.00
ExpProgram: 62 - Supplies							
101-1260-621120	ER-Empl Resources / Office Su...	600.00	569.28	600.00	454.46	300.00	0.00
101-1260-621130	ER-Empl Resources / Operating...	3,000.00	1,344.81	2,500.00	2,213.24	2,500.00	0.00
ExpProgram: 62 - Supplies Total:		3,600.00	1,914.09	3,100.00	2,667.70	2,800.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
ExpProgram: 63 - Other Services & Charges							
101-1260-631100	ER-Empl Resources / Services-P...	28,500.00	38,576.29	36,500.00	39,161.32	51,500.00	0.00
101-1260-631130	ER-Empl Resources / Insurance...	500.00	500.04	500.00	375.03	500.00	0.00
101-1260-632100	ER-Empl Resources / Dues & S...	3,000.00	3,378.20	5,000.00	6,389.65	5,000.00	0.00
101-1260-632110	ER-Empl Resources / Transport...	200.00	0.00	200.00	0.00	200.00	0.00
101-1260-632120	ER-Empl Resources / Conferen...	12,000.00	1,470.00	4,000.00	3,495.00	4,000.00	0.00
101-1260-633100	ER-Empl Resources / Advertising	1,000.00	0.00	800.00	0.00	400.00	0.00
101-1260-633110	ER-Empl Resources / Printing &...	400.00	0.00	400.00	0.00	200.00	0.00
101-1260-633120	ER-Empl Resources / Communi...	600.00	600.00	600.00	450.00	600.00	0.00
101-1260-635130	ER-Empl Resources / Hardware...	16,200.00	14,874.98	14,900.00	15,053.29	26,800.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		62,400.00	59,399.51	62,900.00	64,924.29	89,200.00	0.00
Division: 126 - Employee Resources Total:		449,600.00	423,565.33	449,700.00	450,835.62	552,800.00	0.00
Division: 127 - Communications & Engagement							
ExpProgram: 61 - Personnel Services							
101-1270-611100	Comm & Engage / FT Employee...	111,700.00	112,547.63	118,900.00	115,004.40	127,700.00	0.00
101-1270-612100	Comm & Engage / Medicare Co...	1,600.00	1,565.97	1,700.00	1,617.29	1,900.00	0.00
101-1270-612110	Comm & Engage / PERA Contri...	8,400.00	8,047.35	8,900.00	2,875.18	10,000.00	0.00
101-1270-612120	Comm & Engage / Social Securi...	6,700.00	6,695.83	7,200.00	6,813.00	7,900.00	0.00
101-1270-612140	Comm & Engage / Health Insur...	18,400.00	17,622.13	20,400.00	28,275.28	29,600.00	0.00
101-1270-612150	Comm & Engage / Dental Insur...	300.00	287.50	300.00	287.50	300.00	0.00
101-1270-612160	Comm & Engage / Life Insurance	100.00	47.62	100.00	-418.59	100.00	0.00
101-1270-612170	Comm & Engage / Cash Benefit	0.00	0.00	0.00	3,960.90	5,700.00	0.00
101-1270-612180	Comm & Engage / Workers' C...	500.00	647.17	600.00	350.11	600.00	0.00
101-1270-612190	Comm & Engage / Short Term D...	400.00	420.43	500.00	-4.40	400.00	0.00
101-1270-612195	Comm & Engage / Long Term D...	300.00	338.72	400.00	-180.60	500.00	0.00
ExpProgram: 61 - Personnel Services Total:		148,400.00	148,220.35	159,000.00	158,580.07	184,700.00	0.00
ExpProgram: 62 - Supplies							
101-1270-621120	Comm & Engage / Office Suppli...	300.00	17.99	300.00	70.00	300.00	0.00
101-1270-621130	Comm & Engage / Operating S...	3,000.00	344.41	5,000.00	5,419.93	8,000.00	0.00
ExpProgram: 62 - Supplies Total:		3,300.00	362.40	5,300.00	5,489.93	8,300.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-1270-631100	Comm & Engage / Services-Pro...	9,600.00	9,273.00	14,000.00	8,095.00	18,600.00	0.00

My Budget Worksheet

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-1270-632100	Comm & Engage / Dues & Subs...	400.00	384.59	400.00	346.32	400.00	0.00
101-1270-632110	Comm & Engage / Transportati...	200.00	0.00	200.00	0.00	200.00	0.00
101-1270-632120	Comm & Engage / Conferences...	1,500.00	813.88	3,000.00	2,062.78	3,000.00	0.00
101-1270-633100	Comm & Engage / Advertising	7,000.00	6,388.27	7,000.00	5,654.30	7,000.00	0.00
101-1270-633110	Comm & Engage / Printing & Bi...	28,800.00	32,386.15	32,000.00	33,267.30	37,000.00	0.00
101-1270-633120	Comm & Engage / Communicat...	25,200.00	26,507.00	26,200.00	22,238.68	29,000.00	0.00
101-1270-635130	Comm & Engage / Hardware & ...	12,100.00	0.00	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		84,800.00	75,752.89	82,800.00	71,664.38	95,200.00	0.00
RevProgram: 44 - Intergovernmental							
101-1270-445100	Comm & Engage / TC Gateway ...	15,000.00	17,655.00	15,000.00	16,385.00	16,000.00	0.00
RevProgram: 44 - Intergovernmental Total:		15,000.00	17,655.00	15,000.00	16,385.00	16,000.00	0.00
Division: 127 - Communications & Engagement Surplus (Deficit):		-221,500.00	-206,680.64	-232,100.00	-219,349.38	-272,200.00	0.00
Division: 128 - City Clerk							
ExpProgram: 61 - Personnel Services							
101-1280-611100	City Clerk / FT Employee-Regul...	176,200.00	176,895.84	190,000.00	173,041.71	205,100.00	0.00
101-1280-611300	City Clerk / Employee Leave	0.00	6,679.51	0.00	0.00	0.00	0.00
101-1280-612100	City Clerk / Medicare Contribut...	2,400.00	2,450.09	2,600.00	2,283.73	2,800.00	0.00
101-1280-612110	City Clerk / PERA Contribution	13,200.00	12,645.79	14,300.00	13,599.59	15,400.00	0.00
101-1280-612120	City Clerk / Social Security Contr..	10,200.00	10,476.36	11,100.00	9,764.52	12,000.00	0.00
101-1280-612140	City Clerk / Health Insurance	46,000.00	44,058.79	51,200.00	50,417.20	52,700.00	0.00
101-1280-612150	City Clerk / Dental Insurance	300.00	287.50	300.00	397.47	500.00	0.00
101-1280-612160	City Clerk / Life Insurance	100.00	57.00	100.00	62.16	100.00	0.00
101-1280-612180	City Clerk / Workers' Compensa...	800.00	1,017.62	1,100.00	520.52	1,000.00	0.00
101-1280-612190	City Clerk / Short Term Disability	600.00	565.69	600.00	591.48	600.00	0.00
101-1280-612195	City Clerk / Long Term Disability	500.00	481.28	500.00	670.55	700.00	0.00
101-1280-613125	City Clerk / Miscellaneous Pay	0.00	20.00	0.00	50.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		250,300.00	255,635.47	271,800.00	251,398.93	290,900.00	0.00
ExpProgram: 62 - Supplies							
101-1280-621110	City Clerk / Clothing	0.00	66.75	0.00	0.00	0.00	0.00
101-1280-621120	City Clerk / Office Supplies	300.00	102.57	300.00	88.10	600.00	0.00
101-1280-621130	City Clerk / Operating Supplies	700.00	89.68	700.00	137.03	700.00	0.00
ExpProgram: 62 - Supplies Total:		1,000.00	259.00	1,000.00	225.13	1,300.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
ExpProgram: 63 - Other Services & Charges							
101-1280-631100	City Clerk / Services-Professional	0.00	0.00	0.00	2,040.00	7,500.00	0.00
101-1280-632100	City Clerk / Dues & Subscription..	800.00	740.00	1,700.00	670.00	1,000.00	0.00
101-1280-632110	City Clerk / Transportation	300.00	170.31	600.00	207.20	600.00	0.00
101-1280-632120	City Clerk / Conferences & Sch...	3,000.00	5,028.72	4,500.00	2,175.89	5,000.00	0.00
101-1280-633100	City Clerk / Advertising	3,000.00	2,102.98	3,000.00	534.04	3,000.00	0.00
101-1280-633110	City Clerk / Printing & Binding	500.00	0.00	500.00	0.00	500.00	0.00
101-1280-633120	City Clerk / Communication(ph...	1,200.00	1,200.00	1,800.00	919.36	1,800.00	0.00
101-1280-635100	City Clerk / Services Contracted,...	700.00	273.00	3,000.00	170.92	500.00	0.00
101-1280-635130	City Clerk / Hardware & Softwa...	11,800.00	17,195.00	24,800.00	9,153.45	11,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		21,300.00	26,710.01	39,900.00	15,870.86	30,900.00	0.00
RevProgram: 43 - License & Permits							
101-1280-431100	City Clerk / Alcohol Licenses	65,000.00	66,270.00	65,000.00	69,615.00	70,000.00	0.00
101-1280-431300	City Clerk / Dog Licenses	4,900.00	2,310.00	4,900.00	1,625.00	1,800.00	0.00
101-1280-431900	City Clerk / All Other Licenses	46,000.00	41,295.62	40,000.00	40,350.40	45,000.00	0.00
RevProgram: 43 - License & Permits Total:		115,900.00	109,875.62	109,900.00	111,590.40	116,800.00	0.00
RevProgram: 45 - Charges for Services							
101-1280-451100	City Clerk / Sale of Maps, Copie...	0.00	0.00	0.00	70.00	0.00	0.00
RevProgram: 45 - Charges for Services Total:		0.00	0.00	0.00	70.00	0.00	0.00
RevProgram: 46 - Fines & Forfeits							
101-1280-461100	City Clerk / Fines	2,500.00	0.00	2,000.00	0.00	1,000.00	0.00
RevProgram: 46 - Fines & Forfeits Total:		2,500.00	0.00	2,000.00	0.00	1,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
101-1280-475200	City Clerk / 2% Gambling Tax	52,200.00	52,238.22	30,000.00	37,498.33	40,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		52,200.00	52,238.22	30,000.00	37,498.33	40,000.00	0.00
Division: 128 - City Clerk Surplus (Deficit):		-102,000.00	-120,490.64	-170,800.00	-118,336.19	-165,300.00	0.00
Division: 129 - Elections							
ExpProgram: 61 - Personnel Services							
101-1290-611110	Elections / Temp Employee-Re...	100,500.00	63,320.25	0.00	0.00	78,000.00	0.00
101-1290-611210	Elections / Temp & PT Employe...	0.00	425.25	0.00	0.00	0.00	0.00
101-1290-612100	Elections / Medicare Contributi...	0.00	165.76	0.00	0.00	0.00	0.00
101-1290-612120	Elections / Social Security Contr...	0.00	708.80	0.00	0.00	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-1290-612180	Elections / Workers' Compensat..	0.00	264.69	300.00	0.00	300.00	0.00
ExpProgram: 61 - Personnel Services Total:		100,500.00	64,884.75	300.00	0.00	78,300.00	0.00
ExpProgram: 62 - Supplies							
101-1290-621120	Elections / Office Supplies	700.00	655.15	0.00	0.00	1,000.00	0.00
101-1290-621130	Elections / Operating Supplies	500.00	1,442.57	500.00	0.00	2,000.00	0.00
ExpProgram: 62 - Supplies Total:		1,200.00	2,097.72	500.00	0.00	3,000.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-1290-631130	Elections / Insurance Policies	8,500.00	8,499.96	3,300.00	2,475.00	3,300.00	0.00
101-1290-632110	Elections / Transportation	300.00	367.09	100.00	0.00	500.00	0.00
101-1290-633100	Elections / Advertising	1,000.00	276.50	0.00	0.00	1,000.00	0.00
101-1290-633110	Elections / Printing & Binding	500.00	391.00	0.00	0.00	500.00	0.00
101-1290-633120	Elections / Communication (ph...	500.00	1,009.34	0.00	265.89	500.00	0.00
101-1290-635100	Elections / Services Contracted,...	6,500.00	3,729.32	7,000.00	0.00	7,000.00	0.00
101-1290-635110	Elections / Rentals	2,000.00	1,072.26	0.00	0.00	1,500.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		19,300.00	15,345.47	10,400.00	2,740.89	14,300.00	0.00
RevProgram: 44 - Intergovernmental							
101-1290-444200	Elections / Reimbs from other ...	0.00	18,467.64	0.00	0.00	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		0.00	18,467.64	0.00	0.00	0.00	0.00
RevProgram: 45 - Charges for Services							
101-1290-451400	Elections / Filing Fees	0.00	20.00	0.00	0.00	0.00	0.00
RevProgram: 45 - Charges for Services Total:		0.00	20.00	0.00	0.00	0.00	0.00
Division: 129 - Elections Surplus (Deficit):		-121,000.00	-63,840.30	-11,200.00	-2,740.89	-95,600.00	0.00
Division: 131 - Accounting							
ExpProgram: 61 - Personnel Services							
101-1310-611100	Accounting / FT Employee-Regu..	564,000.00	554,898.96	575,700.00	522,168.79	593,300.00	0.00
101-1310-611110	Accounting / Temp Employee-...	0.00	0.00	0.00	8,751.07	0.00	0.00
101-1310-611200	Accounting / FT Employee - Ov...	500.00	851.58	500.00	338.70	0.00	0.00
101-1310-611300	Accounting / Employee Leave	0.00	6,799.49	0.00	0.00	0.00	0.00
101-1310-612100	Accounting / Medicare Contrib...	8,100.00	8,020.21	8,200.00	7,634.65	8,500.00	0.00
101-1310-612110	Accounting / PERA Contribution	42,300.00	39,646.85	43,200.00	39,437.73	44,500.00	0.00
101-1310-612120	Accounting / Social Security Co...	34,300.00	34,292.55	35,100.00	32,643.41	36,300.00	0.00
101-1310-612140	Accounting / Health Insurance	50,500.00	48,418.25	74,200.00	34,682.68	41,400.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-1310-612150	Accounting / Dental Insurance	800.00	791.03	1,000.00	337.58	800.00	0.00
101-1310-612160	Accounting / Life Insurance	200.00	166.81	200.00	178.37	200.00	0.00
101-1310-612170	Accounting / Cash Benefit	11,400.00	8,141.85	5,700.00	4,761.88	0.00	0.00
101-1310-612180	Accounting / Workers' Compen...	2,700.00	3,207.32	3,200.00	1,644.83	3,000.00	0.00
101-1310-612190	Accounting / Short Term Disabil..	1,800.00	1,626.33	1,800.00	1,717.28	1,200.00	0.00
101-1310-612195	Accounting / Long Term Disabili..	1,500.00	1,409.14	1,600.00	1,951.89	1,500.00	0.00
101-1310-613125	Accounting / Miscellaneous Pay	0.00	100.00	0.00	0.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		718,100.00	708,370.37	750,400.00	656,248.86	730,700.00	0.00
ExpProgram: 62 - Supplies							
101-1310-621120	Accounting / Office Supplies	2,200.00	2,510.65	1,500.00	277.40	1,500.00	0.00
101-1310-621130	Accounting / Operating Supplies	2,000.00	592.92	2,200.00	444.15	2,200.00	0.00
ExpProgram: 62 - Supplies Total:		4,200.00	3,103.57	3,700.00	721.55	3,700.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-1310-631100	Accounting / Services-Professi...	53,400.00	51,145.00	58,900.00	58,111.00	61,900.00	0.00
101-1310-631130	Accounting / Insurance Policies	700.00	699.96	700.00	524.97	700.00	0.00
101-1310-632100	Accounting / Dues & Subscripti...	900.00	585.00	900.00	710.00	900.00	0.00
101-1310-632110	Accounting / Transportation	1,400.00	312.80	1,600.00	258.95	1,000.00	0.00
101-1310-632120	Accounting / Conferences & Sc...	4,800.00	3,943.66	4,500.00	2,325.58	4,000.00	0.00
101-1310-633100	Accounting / Advertising	2,100.00	1,472.56	1,600.00	1,449.16	1,600.00	0.00
101-1310-633110	Accounting / Printing & Binding	100.00	17.23	100.00	41.85	100.00	0.00
101-1310-633120	Accounting / Communication (...)	2,200.00	2,828.94	2,300.00	2,289.17	2,900.00	0.00
101-1310-635100	Accounting / Services Contract...	4,800.00	5,621.25	4,300.00	2,925.77	5,000.00	0.00
101-1310-635130	Accounting / Hardware & Soft...	26,500.00	25,756.91	28,000.00	28,344.78	29,800.00	0.00
101-1310-638140	Accounting / Miscellaneous Ex...	0.00	215.13	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		96,900.00	92,598.44	102,900.00	96,981.23	107,900.00	0.00
RevProgram: 45 - Charges for Services							
101-1310-451210	Accounting / Administrative Ch...	5,000.00	6,187.11	5,000.00	0.00	6,000.00	0.00
101-1310-451320	Accounting / NSF Service Charge	0.00	70.00	0.00	0.00	0.00	0.00
RevProgram: 45 - Charges for Services Total:		5,000.00	6,257.11	5,000.00	0.00	6,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
101-1310-471110	Accounting / Interest Earnings	225,000.00	392,094.51	225,000.00	0.00	263,800.00	0.00
101-1310-471120	Accounting / Unrealized Gain/L...	0.00	127,600.03	0.00	-105,635.65	0.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-1310-475800	Accounting / Cash Over / Short	0.00	2.90	0.00	-0.76	0.00	0.00
101-1310-475900	Accounting / Misc Revenue	20,000.00	20,070.72	20,000.00	18,474.01	20,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		245,000.00	539,768.16	245,000.00	-87,162.40	283,800.00	0.00
Division: 131 - Accounting Surplus (Deficit):		-569,200.00	-258,047.11	-607,000.00	-841,114.04	-552,500.00	0.00
Division: 132 - Assessing							
ExpProgram: 61 - Personnel Services							
101-1320-611100	Assessing / FT Employee-Regul...	221,700.00	223,484.80	228,400.00	209,059.20	237,500.00	0.00
101-1320-611105	Assessing / PT Permanent-Regu...	0.00	0.00	44,900.00	27,871.14	51,500.00	0.00
101-1320-611110	Assessing / Temp Employee-Re...	22,500.00	16,195.34	0.00	0.00	0.00	0.00
101-1320-611300	Assessing / Employee Leave	0.00	2,873.58	0.00	0.00	0.00	0.00
101-1320-612100	Assessing / Medicare Contribut...	3,400.00	3,370.36	3,900.00	3,298.92	4,100.00	0.00
101-1320-612110	Assessing / PERA Contribution	16,600.00	15,990.00	20,500.00	18,541.08	21,700.00	0.00
101-1320-612120	Assessing / Social Security Cont...	14,700.00	14,410.87	16,600.00	14,105.11	17,500.00	0.00
101-1320-612140	Assessing / Health Insurance	26,900.00	25,805.31	29,900.00	29,829.39	31,200.00	0.00
101-1320-612150	Assessing / Dental Insurance	600.00	575.00	600.00	575.00	600.00	0.00
101-1320-612160	Assessing / Life Insurance	100.00	63.36	100.00	69.12	100.00	0.00
101-1320-612180	Assessing / Workers' Compensa..	1,500.00	1,354.55	1,600.00	1,067.08	1,500.00	0.00
101-1320-612190	Assessing / Short Term Disability	700.00	680.76	700.00	730.10	700.00	0.00
101-1320-612195	Assessing / Long Term Disability	600.00	593.60	700.00	831.64	900.00	0.00
ExpProgram: 61 - Personnel Services Total:		309,300.00	305,397.53	347,900.00	305,977.78	367,300.00	0.00
ExpProgram: 62 - Supplies							
101-1320-621100	Assessing / Fuels & Lubes	800.00	672.17	1,200.00	463.25	1,200.00	0.00
101-1320-621110	Assessing / Clothing & Laundry	700.00	415.00	900.00	391.25	900.00	0.00
101-1320-621120	Assessing / Office Supplies	200.00	67.68	200.00	84.26	300.00	0.00
101-1320-621130	Assessing / Operating Supplies	200.00	100.63	400.00	68.68	200.00	0.00
101-1320-621160	Assessing / Work Order Transfe...	400.00	23.49	200.00	1,316.36	400.00	0.00
ExpProgram: 62 - Supplies Total:		2,300.00	1,278.97	2,900.00	2,323.80	3,000.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-1320-631100	Assessing / Services-Profession...	28,000.00	7,737.50	10,000.00	698.00	9,000.00	0.00
101-1320-631130	Assessing / Insurance Policies	500.00	500.04	2,300.00	1,725.03	2,300.00	0.00
101-1320-632100	Assessing / Dues & Subscription..	7,100.00	7,350.16	7,500.00	6,604.93	8,000.00	0.00
101-1320-632110	Assessing / Transportation	100.00	0.00	0.00	0.00	0.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-1320-632120	Assessing / Conferences & Sch...	1,700.00	1,201.17	2,000.00	2,750.33	3,000.00	0.00
101-1320-633100	Assessing / Advertising	200.00	374.40	200.00	63.20	400.00	0.00
101-1320-633110	Assessing / Printing & Binding	0.00	0.00	0.00	27.40	0.00	0.00
101-1320-633120	Assessing / Communication (p...	0.00	161.94	200.00	171.40	400.00	0.00
101-1320-635100	Assessing / Services Contracted,..	0.00	0.00	0.00	271.36	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		37,600.00	17,325.21	22,200.00	12,311.65	23,100.00	0.00
Division: 132 - Assessing Total:		349,200.00	324,001.71	373,000.00	320,613.23	393,400.00	0.00
Division: 133 - Information Technology							
ExpProgram: 61 - Personnel Services							
101-1330-611100	IT / FT Employee-Regular	289,200.00	290,383.11	307,700.00	270,611.93	415,700.00	0.00
101-1330-611300	IT / Employee Leave	0.00	1,993.76	0.00	0.00	0.00	0.00
101-1330-612100	IT / Medicare Contribution	4,200.00	4,583.77	4,700.00	4,107.53	6,300.00	0.00
101-1330-612110	IT / PERA Contribution	21,700.00	20,890.77	23,100.00	21,156.16	31,300.00	0.00
101-1330-612120	IT / Social Security Contribution	18,000.00	19,599.15	20,100.00	17,563.00	26,700.00	0.00
101-1330-612140	IT / Health Insurance	0.00	0.00	0.00	3,653.43	11,300.00	0.00
101-1330-612150	IT / Dental Insurance	300.00	0.00	0.00	0.00	300.00	0.00
101-1330-612160	IT / Life Insurance	100.00	95.04	100.00	100.80	100.00	0.00
101-1330-612170	IT / Cash Benefit	17,200.00	18,264.15	17,200.00	15,183.45	17,200.00	0.00
101-1330-612180	IT / Workers' Compensation	900.00	1,688.26	1,700.00	838.12	1,600.00	0.00
101-1330-612190	IT / Short Term Disability	1,100.00	932.80	1,000.00	953.31	1,000.00	0.00
101-1330-612195	IT / Long Term Disability	1,000.00	793.48	900.00	1,077.74	1,100.00	0.00
ExpProgram: 61 - Personnel Services Total:		353,700.00	359,224.29	376,500.00	335,245.47	512,600.00	0.00
ExpProgram: 62 - Supplies							
101-1330-621120	IT / Office Supplies	0.00	30.53	0.00	0.00	0.00	0.00
101-1330-621130	IT / Operating Supplies	2,700.00	2,227.01	4,700.00	2,265.94	4,700.00	0.00
101-1330-621150	IT / Tools & Minor Equipment	300.00	318.00	200.00	0.00	500.00	0.00
ExpProgram: 62 - Supplies Total:		3,000.00	2,575.54	4,900.00	2,265.94	5,200.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-1330-631100	IT / Services-Professional	0.00	0.00	1,000.00	73.00	1,000.00	0.00
101-1330-631130	IT / Insurance Policies	500.00	500.04	500.00	375.03	500.00	0.00
101-1330-632100	IT / Dues & Subscript, Permit r...	0.00	499.00	500.00	349.00	500.00	0.00
101-1330-632110	IT / Transportation	0.00	171.26	100.00	165.90	1,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-1330-632120	IT / Conferences & School	6,000.00	3,996.30	6,000.00	1,443.61	6,000.00	0.00
101-1330-633120	IT / Communication (phones, p...	91,100.00	100,106.17	97,600.00	97,845.01	109,200.00	0.00
101-1330-635100	IT / Services Contracted, Non-p...	17,000.00	16,784.67	12,500.00	12,282.42	12,500.00	0.00
101-1330-635130	IT / Hardware & Software Supp...	278,300.00	131,400.62	300,500.00	261,308.90	318,800.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		392,900.00	253,458.06	418,700.00	373,842.87	449,500.00	0.00
ExpProgram: 70 - Capital Outlay							
101-1330-723299	IT / Eq.-SBITA Technology	0.00	299,836.62	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		0.00	299,836.62	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources							
101-1330-496299	IT / Equip SBITA Technology Pr...	0.00	299,836.62	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources Total:		0.00	299,836.62	0.00	0.00	0.00	0.00
Division: 133 - Information Technology Surplus (Deficit):		-749,600.00	-615,257.89	-800,100.00	-711,354.28	-967,300.00	0.00
Division: 141 - Non-departmental							
ExpProgram: 61 - Personnel Services							
101-1410-611100	Non-Dept / FT Employee-Regul...	0.00	0.00	65,000.00	0.00	151,900.00	0.00
ExpProgram: 61 - Personnel Services Total:		0.00	0.00	65,000.00	0.00	151,900.00	0.00
ExpProgram: 62 - Supplies							
101-1410-621130	Non-Dept / Operating Supplies	0.00	13,168.34	0.00	-1,938.64	0.00	0.00
ExpProgram: 62 - Supplies Total:		0.00	13,168.34	0.00	-1,938.64	0.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-1410-631100	Non-Dept / Services-Profession...	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
101-1410-632120	Non-Dept / Conferences & Sch...	18,800.00	15,365.27	18,800.00	12,014.34	18,800.00	0.00
101-1410-633120	Non-Dept / Communication	2,400.00	4,733.20	2,400.00	5,218.04	2,400.00	0.00
101-1410-634100	Non-Dept / Utility Services	0.00	0.00	0.00	1,814.23	0.00	0.00
101-1410-635100	Non-Dept / Services Contracted..	0.00	0.00	0.00	11,028.83	0.00	0.00
101-1410-635110	Non-Dept / Rental	5,500.00	5,267.16	5,500.00	4,643.16	5,500.00	0.00
101-1410-638185	Non-Dept / Payments to HRA (f...	0.00	163,516.74	0.00	231,180.55	465,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		29,200.00	188,882.37	29,200.00	265,899.15	494,200.00	0.00
ExpProgram: 99 - Other Financing Uses							
101-1410-993100	Non-Dept / Transfer Out to Ot...	315,200.00	351,700.00	163,500.00	0.00	0.00	0.00
ExpProgram: 99 - Other Financing Uses Total:		315,200.00	351,700.00	163,500.00	0.00	0.00	0.00
RevProgram: 41 - Taxes							
101-1410-411100	Non-Dept / Current Ad Valorem	14,967,600.00	14,802,394.19	16,098,300.00	0.00	17,304,600.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-1410-411200	Non-Dept / Delinquent Ad Valo...	9,800.00	-32,087.30	0.00	0.00	0.00	0.00
101-1410-415100	Non-Dept / Penalties&Interest ...	25,000.00	16,276.00	20,000.00	0.00	20,000.00	0.00
	RevProgram: 41 - Taxes Total:	15,002,400.00	14,786,582.89	16,118,300.00	0.00	17,324,600.00	0.00
	RevProgram: 44 - Intergovernmental						
101-1410-443100	Non-Dept / Local Government ...	1,097,400.00	1,101,699.74	1,097,400.00	648,286.55	1,223,600.00	0.00
	RevProgram: 44 - Intergovernmental Total:	1,097,400.00	1,101,699.74	1,097,400.00	648,286.55	1,223,600.00	0.00
	RevProgram: 45 - Charges for Services						
101-1410-451220	Non-Dept / Adm Charges from...	1,431,700.00	1,656,699.88	1,484,100.00	1,104,374.91	1,717,000.00	0.00
	RevProgram: 45 - Charges for Services Total:	1,431,700.00	1,656,699.88	1,484,100.00	1,104,374.91	1,717,000.00	0.00
	RevProgram: 47 - Miscellaneous Revenue						
101-1410-474100	Non-Dept / Insurance Reimbur...	40,000.00	57,864.08	20,000.00	9,070.36	25,000.00	0.00
101-1410-475300	Non-Dept / Sale of Miscellaneo...	2,000.00	2,411.00	2,000.00	913.10	2,000.00	0.00
101-1410-475900	Non-Dept / Miscellaneous Rev...	35,000.00	24,281.71	35,000.00	6,346.92	35,000.00	0.00
	RevProgram: 47 - Miscellaneous Revenue Total:	77,000.00	84,556.79	57,000.00	16,330.38	62,000.00	0.00
	RevProgram: 49 - Other Financing Sources						
101-1410-493100	Non-Dept / Transfer In From O...	542,500.00	542,499.96	566,900.00	406,874.97	582,500.00	0.00
	RevProgram: 49 - Other Financing Sources Total:	542,500.00	542,499.96	566,900.00	406,874.97	582,500.00	0.00
	Division: 141 - Non-departmental Surplus (Deficit):	17,806,600.00	17,618,288.55	19,066,000.00	1,911,906.30	20,263,600.00	0.00
	Division: 211 - Police						
	ExpProgram: 61 - Personnel Services						
101-2110-611100	Police / FT Employee-Regular	5,295,400.00	5,332,277.10	5,863,500.00	5,058,133.62	6,384,700.00	0.00
101-2110-611105	Police / PT Permanent-Regular	220,500.00	203,754.72	238,700.00	167,981.86	246,700.00	0.00
101-2110-611200	Police / FT Employee - Overtime	425,000.00	499,546.55	480,800.00	501,527.48	450,000.00	0.00
101-2110-611210	Police / Temp & PT Employee -...	2,300.00	4,816.97	2,300.00	4,953.79	2,500.00	0.00
101-2110-611300	Police / Employee Leave	0.00	57,510.77	0.00	0.00	0.00	0.00
101-2110-612100	Police / Medicare Contribution	85,600.00	85,969.61	94,700.00	83,965.90	94,100.00	0.00
101-2110-612110	Police / PERA Contribution	962,400.00	905,830.72	1,087,800.00	982,949.69	1,066,000.00	0.00
101-2110-612120	Police / Social Security Contribu..	41,200.00	43,065.57	42,600.00	37,539.11	44,500.00	0.00
101-2110-612140	Police / Health Insurance	589,100.00	530,443.70	622,700.00	468,467.51	506,600.00	0.00
101-2110-612150	Police / Dental Insurance	9,300.00	8,522.60	10,200.00	7,500.00	8,400.00	0.00
101-2110-612160	Police / Life Insurance	1,700.00	1,604.16	1,900.00	1,808.64	1,800.00	0.00
101-2110-612170	Police / Cash Benefit	108,700.00	111,125.25	108,700.00	125,278.50	120,100.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-2110-612180	Police / Workers' Compensation	328,200.00	363,630.62	398,400.00	279,864.25	371,700.00	0.00
101-2110-612190	Police / Short Term Disability	16,800.00	16,138.00	17,200.00	17,368.91	16,800.00	0.00
101-2110-612195	Police / Long Term Disability	14,400.00	12,405.48	14,800.00	19,759.19	20,000.00	0.00
101-2110-613125	Police / Miscellaneous Pay	0.00	400.00	0.00	2,578.00	0.00	0.00
101-2110-613130	Police / Unemployment Compe...	0.00	7,245.00	0.00	1,848.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		8,100,600.00	8,184,286.82	8,984,300.00	7,761,524.45	9,333,900.00	0.00
ExpProgram: 62 - Supplies							
101-2110-621100	Police / Fuels & Lubes	100,200.00	86,120.55	98,200.00	69,197.69	98,200.00	0.00
101-2110-621110	Police / Clothing & Laundry	54,900.00	53,787.60	54,900.00	61,944.26	54,900.00	0.00
101-2110-621120	Police / Office Supplies	4,200.00	3,718.12	4,200.00	3,613.90	4,200.00	0.00
101-2110-621130	Police / Operating Supplies	73,000.00	57,741.17	73,000.00	44,675.73	73,000.00	0.00
101-2110-621140	Police / Supplies for Repair & ...	1,000.00	2,008.12	1,000.00	785.94	1,000.00	0.00
101-2110-621150	Police / Tools & Minor Equipm...	5,200.00	10,543.20	5,200.00	22,421.38	5,200.00	0.00
101-2110-621160	Police / Work Order Transfer - ...	34,100.00	30,232.28	34,100.00	30,979.49	34,100.00	0.00
101-2112-621100	Pol-Auto Theft / Fuels & Lubes	0.00	0.00	0.00	21.71	0.00	0.00
101-2112-621150	Pol-Auto Theft / Tools & Minor ...	0.00	0.00	0.00	9,000.00	0.00	0.00
ExpProgram: 62 - Supplies Total:		272,600.00	244,151.04	270,600.00	242,640.10	270,600.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-2110-631100	Police / Services-Professional	125,800.00	128,445.05	30,800.00	127,286.08	36,300.00	0.00
101-2110-631130	Police / Insurance Policies	117,300.00	117,300.00	167,400.00	126,422.33	167,400.00	0.00
101-2110-631140	Police / Admin Charges	200.00	0.00	200.00	0.00	200.00	0.00
101-2110-632100	Police / Dues & Subscription, P...	9,000.00	15,197.40	17,000.00	13,521.63	17,000.00	0.00
101-2110-632110	Police / Transportation	1,700.00	3,908.90	4,000.00	9,219.63	4,000.00	0.00
101-2110-632120	Police / Conferences & School	68,300.00	66,395.80	71,300.00	69,877.97	71,300.00	0.00
101-2110-633100	Police / Advertising	1,000.00	274.62	1,000.00	122.36	1,000.00	0.00
101-2110-633110	Police / Printing & Binding	4,300.00	1,159.97	2,800.00	3,394.24	2,800.00	0.00
101-2110-633120	Police / Communication (phone...	124,500.00	121,531.07	124,500.00	119,196.64	141,100.00	0.00
101-2110-634100	Police / Utility Services	500.00	0.00	500.00	0.00	500.00	0.00
101-2110-635100	Police / Services Contracted, N...	23,000.00	48,799.58	143,000.00	34,972.07	24,000.00	0.00
101-2110-635110	Police / Rentals	2,500.00	1,975.00	2,500.00	2,150.00	2,500.00	0.00
101-2110-635130	Police / Hardware & Software ...	104,800.00	97,902.09	107,300.00	102,888.21	122,400.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-2110-638180	Police / Pmts To Other Agencies..	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00
101-2112-632110	Pol-Auto Theft / Transportation	0.00	0.00	0.00	496.02	0.00	0.00
101-2112-632120	Pol-Auto Theft / Conferences &...	0.00	0.00	0.00	2,603.19	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		587,900.00	607,889.48	677,300.00	617,150.37	595,500.00	0.00
RevProgram: 44 - Intergovernmental							
101-2110-441100	Police / Federal Grants	260,000.00	181,499.87	289,000.00	220,874.85	127,000.00	0.00
101-2110-443200	Police / POST-Police Training Re..	43,000.00	45,613.90	44,000.00	41,766.04	47,000.00	0.00
101-2110-443220	Police / Insurance Premium Tax...	480,000.00	565,430.34	500,000.00	586,677.11	585,000.00	0.00
101-2110-443400	Police / State Grants	0.00	0.00	0.00	58,258.86	0.00	0.00
101-2110-444200	Police / Reimbs from other Gov...	88,000.00	216,813.08	155,000.00	180,977.07	168,000.00	0.00
101-2112-443400	Pol-Auto Theft / State Grants	212,000.00	174,568.15	155,600.00	94,498.05	175,000.00	0.00
RevProgram: 44 - Intergovernmental Total:		1,083,000.00	1,183,925.34	1,143,600.00	1,183,051.98	1,102,000.00	0.00
RevProgram: 45 - Charges for Services							
101-2110-453100	Police / School Resource Officer..	201,300.00	297,845.00	295,800.00	307,265.00	633,700.00	0.00
101-2110-453110	Police / Police Security	227,500.00	230,491.15	325,000.00	174,735.89	200,000.00	0.00
101-2110-453120	Police / False Alarms	2,000.00	12,962.00	3,000.00	14,400.00	15,000.00	0.00
101-2110-453150	Police / Pawn Transaction Fees	55,000.00	58,512.00	55,000.00	45,486.00	58,000.00	0.00
101-2110-453160	Police / Police Reports & Photos	1,500.00	505.00	1,500.00	870.25	1,000.00	0.00
RevProgram: 45 - Charges for Services Total:		487,300.00	600,315.15	680,300.00	542,757.14	907,700.00	0.00
RevProgram: 46 - Fines & Forfeits							
101-2110-461100	Police / Parking Tickets	0.00	5,855.00	5,000.00	20,515.00	20,000.00	0.00
RevProgram: 46 - Fines & Forfeits Total:		0.00	5,855.00	5,000.00	20,515.00	20,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
101-2110-473100	Police / General Contributions ...	7,000.00	46,300.00	7,000.00	7,500.00	10,000.00	0.00
101-2110-475120	Police / Restitution Pmts	1,300.00	1,665.37	1,300.00	551.02	0.00	0.00
101-2110-475300	Police / Sale of Misc.Property	0.00	14,728.41	0.00	202.82	0.00	0.00
101-2110-475900	Police / Misc Revenue	1,200.00	2,075.97	1,200.00	4,367.71	2,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		9,500.00	64,769.75	9,500.00	12,621.55	12,000.00	0.00
Division: 211 - Police Surplus (Deficit):		-7,381,300.00	-7,181,462.10	-8,093,800.00	-6,862,369.25	-8,158,300.00	0.00
Division: 215 - Emergency Management							
ExpProgram: 62 - Supplies							
101-2150-621110	Emergency Mgmt / Clothing & ...	1,000.00	1,994.70	1,000.00	579.83	1,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-2150-621130	Emergency Mgmt / Operating ...	2,500.00	1,426.52	2,300.00	416.74	2,300.00	0.00
	ExpProgram: 62 - Supplies Total:	3,500.00	3,421.22	3,300.00	996.57	3,300.00	0.00
	ExpProgram: 63 - Other Services & Charges						
101-2150-631130	Emergency Mgmt / Insurance ...	500.00	500.04	500.00	375.03	500.00	0.00
101-2150-632100	Emergency Mgmt / Dues & Sub...	900.00	300.00	900.00	525.00	900.00	0.00
101-2150-632120	Emergency Mgmt / Conference...	800.00	1,453.89	800.00	5,375.00	800.00	0.00
101-2150-633120	Emergency Mgmt / Communica...	500.00	498.12	500.00	984.85	500.00	0.00
101-2150-634100	Emergency Mgmt / Utility Servi...	600.00	806.63	800.00	706.48	800.00	0.00
101-2150-635100	Emergency Mgmt / Services Co...	7,900.00	7,024.56	7,900.00	5,282.12	7,900.00	0.00
	ExpProgram: 63 - Other Services & Charges Total:	11,200.00	10,583.24	11,400.00	13,248.48	11,400.00	0.00
	RevProgram: 47 - Miscellaneous Revenue						
101-2150-473100	Emergency Mgmt / Donations	0.00	0.00	0.00	500.00	0.00	0.00
101-2150-475900	Emergency Mgmt / Misc Reven...	3,000.00	2,040.00	3,000.00	960.00	2,000.00	0.00
	RevProgram: 47 - Miscellaneous Revenue Total:	3,000.00	2,040.00	3,000.00	1,460.00	2,000.00	0.00
	Division: 215 - Emergency Management Surplus (Deficit):	-11,700.00	-11,964.46	-11,700.00	-12,785.05	-12,700.00	0.00
	Division: 219 - Fire						
	ExpProgram: 61 - Personnel Services						
101-2190-611100	Fire / FT Employee-Regular	611,300.00	641,173.13	786,000.00	651,796.32	797,800.00	0.00
101-2190-611110	Fire / Temp Employee-Regular	525,000.00	394,909.24	470,000.00	338,456.88	575,600.00	0.00
101-2190-611200	Fire / FT Employee - Overtime	28,000.00	26,970.62	28,000.00	39,239.18	38,000.00	0.00
101-2190-611210	Fire / Temp & PT Employee – O...	0.00	19,879.38	0.00	12,783.04	23,000.00	0.00
101-2190-611300	Fire / Employee Leave	0.00	1,601.51	0.00	0.00	0.00	0.00
101-2190-612100	Fire / Medicare Contribution	16,400.00	15,300.93	18,700.00	15,026.11	19,700.00	0.00
101-2190-612110	Fire / PERA Contribution	108,200.00	109,999.36	138,900.00	126,306.77	141,200.00	0.00
101-2190-612120	Fire / Social Security Contributi...	32,700.00	25,802.59	32,500.00	21,570.19	35,700.00	0.00
101-2190-612140	Fire / Health Insurance	94,700.00	98,852.01	121,700.00	109,925.53	110,200.00	0.00
101-2190-612150	Fire / Dental Insurance	900.00	1,200.00	1,500.00	1,362.50	1,500.00	0.00
101-2190-612160	Fire / Life Insurance	1,000.00	3,173.20	1,000.00	2,579.84	600.00	0.00
101-2190-612170	Fire / Cash Benefit	11,400.00	9,682.20	11,400.00	10,342.35	11,400.00	0.00
101-2190-612180	Fire / Workers' Compensation	83,500.00	83,567.47	91,100.00	51,851.16	85,000.00	0.00
101-2190-612190	Fire / Short Term Disability	2,100.00	2,062.08	2,400.00	2,081.24	2,100.00	0.00
101-2190-612195	Fire / Long Term Disability	1,800.00	1,745.83	2,000.00	2,368.51	2,500.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-2190-613125	Fire / Miscellaneous Pay	0.00	700.00	0.00	425.00	0.00	0.00
101-2190-613130	Fire / Unemployment Compens...	0.00	0.00	0.00	1,209.12	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		1,517,000.00	1,436,619.55	1,705,200.00	1,387,323.74	1,844,300.00	0.00
ExpProgram: 62 - Supplies							
101-2190-621100	Fire / Fuels & Lubes	19,500.00	18,093.80	19,500.00	13,801.92	19,500.00	0.00
101-2190-621110	Fire / Clothing & Laundry	47,300.00	46,281.88	47,300.00	45,394.92	57,300.00	0.00
101-2190-621120	Fire / Office Supplies	1,000.00	912.42	1,000.00	190.06	1,000.00	0.00
101-2190-621130	Fire / Operating Supplies	15,400.00	16,786.42	15,400.00	9,642.88	18,000.00	0.00
101-2190-621140	Fire / Supplies for Repair & Mai...	5,200.00	8,539.04	9,200.00	2,641.00	9,200.00	0.00
101-2190-621150	Fire / Tools & Minor Equipment	7,100.00	6,752.13	7,100.00	2,791.02	7,100.00	0.00
101-2190-621160	Fire / Work Order Transfer - Par...	8,400.00	7,073.42	8,400.00	7,483.44	8,400.00	0.00
ExpProgram: 62 - Supplies Total:		103,900.00	104,439.11	107,900.00	81,945.24	120,500.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-2190-631100	Fire / Services-Professional	30,000.00	28,734.42	30,000.00	13,819.00	30,000.00	0.00
101-2190-631130	Fire / Insurance Policies	17,300.00	17,300.04	24,100.00	18,074.97	24,100.00	0.00
101-2190-632100	Fire / Dues & Subscription, Per...	5,000.00	5,313.28	5,000.00	3,594.00	5,000.00	0.00
101-2190-632110	Fire / Transportation	1,000.00	1,796.84	4,000.00	993.30	4,000.00	0.00
101-2190-632120	Fire / Conferences & School	54,000.00	25,961.84	33,000.00	18,336.51	33,000.00	0.00
101-2190-633110	Fire / Printing & Binding	1,000.00	469.08	1,000.00	323.56	1,000.00	0.00
101-2190-633120	Fire / Communication (phones,...	14,500.00	16,667.67	14,500.00	11,675.86	14,500.00	0.00
101-2190-634100	Fire / Utility Services	7,400.00	3,589.38	7,400.00	3,205.11	7,400.00	0.00
101-2190-635100	Fire / Services Contracted, Non...	40,900.00	48,195.89	36,900.00	39,429.40	36,900.00	0.00
101-2190-635110	Fire / Rentals	2,500.00	900.00	2,500.00	1,275.00	2,500.00	0.00
101-2190-635130	Fire / Hardware & Software Su...	40,000.00	41,926.34	43,000.00	46,102.03	47,100.00	0.00
101-2190-638180	Fire / Pmts to Other Agencies	255,000.00	256,414.96	0.00	1,055.28	1,100.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		468,600.00	447,269.74	201,400.00	157,884.02	206,600.00	0.00
RevProgram: 43 - License & Permits							
101-2190-435500	Fire / Fire Code Permits-UFC	20,000.00	27,450.84	20,000.00	35,606.96	35,000.00	0.00
RevProgram: 43 - License & Permits Total:		20,000.00	27,450.84	20,000.00	35,606.96	35,000.00	0.00
RevProgram: 44 - Intergovernmental							
101-2190-443210	Fire / Insurance Premium Tax - ...	255,000.00	255,338.68	0.00	0.00	0.00	0.00
101-2190-443400	Fire / State Grants	40,000.00	43,364.75	16,000.00	24,003.87	30,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2025
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-2190-444200	Fire / Reimbs from other Govts	0.00	632.24	0.00	450.00	0.00	0.00
101-2190-445300	Fire / Private & Local Grants	25,000.00	25,500.00	0.00	4,500.00	5,000.00	0.00
RevProgram: 44 - Intergovernmental Total:		320,000.00	324,835.67	16,000.00	28,953.87	35,000.00	0.00
RevProgram: 45 - Charges for Services							
101-2190-453120	Fire / False Alarms	20,000.00	4,525.00	20,000.00	5,625.00	10,000.00	0.00
101-2190-453160	Fire / Fire Reports & Photos	0.00	20.00	0.00	0.00	0.00	0.00
101-2190-453200	Fire / Fire Response Fees	3,100.00	1,850.00	3,100.00	0.00	2,000.00	0.00
101-2190-453220	Fire / Fire Code Inspection Fees...	200.00	250.00	200.00	50.00	200.00	0.00
RevProgram: 45 - Charges for Services Total:		23,300.00	6,645.00	23,300.00	5,675.00	12,200.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
101-2190-473100	Fire / Donations	0.00	600.00	0.00	3,860.00	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		0.00	600.00	0.00	3,860.00	0.00	0.00
Division: 219 - Fire Surplus (Deficit):		-1,726,200.00	-1,628,796.89	-1,955,200.00	-1,553,057.17	-2,089,200.00	0.00
Division: 311 - Campus Facilities							
ExpProgram: 61 - Personnel Services							
101-3110-611100	Facilities / FT Employee-Regular	217,300.00	219,233.64	228,900.00	209,213.17	344,600.00	0.00
101-3110-611105	Facilities / PT Permanent-Regul...	22,600.00	24,384.32	24,100.00	25,100.53	48,500.00	0.00
101-3110-611200	Facilities / FT Employee - Overt...	8,000.00	5,559.44	8,000.00	4,780.96	6,000.00	0.00
101-3110-612100	Facilities / Medicare Contributi...	3,500.00	3,442.14	3,700.00	3,307.92	3,800.00	0.00
101-3110-612110	Facilities / PERA Contribution	18,600.00	17,776.16	19,600.00	18,803.16	20,300.00	0.00
101-3110-612120	Facilities / Social Security	14,900.00	14,717.69	15,700.00	14,141.84	16,400.00	0.00
101-3110-612140	Facilities / Health Insurance	31,000.00	29,455.73	33,800.00	32,085.63	43,800.00	0.00
101-3110-612150	Facilities / Dental Insurance	700.00	704.98	700.00	703.78	1,000.00	0.00
101-3110-612160	Facilities / Life Insurance	100.00	82.27	100.00	89.70	100.00	0.00
101-3110-612170	Facilities / Cash Benefit	900.00	825.25	900.00	825.25	900.00	0.00
101-3110-612180	Facilities / Workers' Compensat..	8,100.00	8,583.36	10,600.00	4,618.15	9,900.00	0.00
101-3110-612190	Facilities / Short Term Disability	800.00	750.33	800.00	729.97	900.00	0.00
101-3110-612195	Facilities / Long Term Disability	600.00	612.92	700.00	818.19	1,100.00	0.00
ExpProgram: 61 - Personnel Services Total:		327,100.00	326,128.23	347,600.00	315,218.25	497,300.00	0.00
ExpProgram: 62 - Supplies							
101-3110-621100	Facilities / Fuels & Lubes	600.00	574.93	800.00	720.94	600.00	0.00
101-3110-621110	Facilities / Clothing & Laundry	6,500.00	5,819.48	6,500.00	5,237.07	6,500.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-3110-621120	Facilities / Office Supplies	2,000.00	1,800.89	1,800.00	1,144.41	2,000.00	0.00
101-3110-621130	Facilities / Operating Supplies	24,000.00	34,668.24	29,000.00	25,920.27	29,000.00	0.00
101-3110-621140	Facilities / Supplies for Repair &..	24,000.00	12,094.92	26,000.00	12,089.18	29,000.00	0.00
101-3110-621150	Facilities / Tools & Minor Equi...	2,500.00	12,978.75	1,500.00	112.94	2,500.00	0.00
101-3110-621160	Facilities / Work Orders - Parts	400.00	0.00	400.00	24.08	400.00	0.00
ExpProgram: 62 - Supplies Total:		60,000.00	67,937.21	66,000.00	45,248.89	70,000.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-3110-631100	Facilities / Services-Professional	0.00	140.00	0.00	73.00	0.00	0.00
101-3110-631130	Facilities / Insurance Policies	700.00	699.96	2,500.00	1,874.97	2,500.00	0.00
101-3110-632100	Facilities / Dues,Subscription,P...	2,000.00	1,543.89	2,000.00	7,291.76	2,000.00	0.00
101-3110-632110	Facilities / Transportation	200.00	786.51	400.00	0.00	200.00	0.00
101-3110-632120	Facilities / Conferences & School	2,000.00	986.75	2,000.00	3,719.00	2,000.00	0.00
101-3110-633120	Facilities / Communication	2,000.00	1,698.59	2,000.00	1,278.45	2,000.00	0.00
101-3110-634100	Facilities / Utility Services	185,500.00	150,640.06	185,500.00	135,168.07	185,500.00	0.00
101-3110-635100	Facilities / Services Contracted,...	220,000.00	246,349.26	220,000.00	223,030.43	245,000.00	0.00
101-3110-635130	Facilities / Hardware & Softwar...	28,000.00	4,697.63	33,000.00	0.00	43,000.00	0.00
101-3110-638140	Facilities / Miscellaneous Expen...	0.00	9,653.00	0.00	10,430.00	5,000.00	0.00
101-3110-638180	Facilities / Pmts to Other Agenc...	0.00	545.16	0.00	545.16	500.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		440,400.00	417,740.81	447,400.00	383,410.84	487,700.00	0.00
Division: 311 - Campus Facilities Total:		827,500.00	811,806.25	861,000.00	743,877.98	1,055,000.00	0.00
Division: 314 - Engineering							
ExpProgram: 61 - Personnel Services							
101-3140-611100	Eng / FT Employee-Regular	332,300.00	282,344.56	380,000.00	277,035.91	318,500.00	0.00
101-3140-611110	Eng / Temp Employee-Regular	10,100.00	8,580.00	10,100.00	9,488.33	11,000.00	0.00
101-3140-611200	Eng / FT Employee - Overtime	9,600.00	4,226.37	5,600.00	5,908.69	6,000.00	0.00
101-3140-611210	Eng / Temp & PT Employee - O...	1,000.00	0.00	0.00	0.00	0.00	0.00
101-3140-611300	Eng / Employee Leave	0.00	1,579.35	0.00	0.00	0.00	0.00
101-3140-612100	Eng / Medicare Contribution	4,800.00	4,271.87	5,600.00	4,186.80	4,600.00	0.00
101-3140-612110	Eng / PERA Contribution	18,500.00	17,330.04	25,900.00	18,897.15	20,600.00	0.00
101-3140-612120	Eng / Social Security Contributi...	20,600.00	18,265.81	23,800.00	17,900.74	19,700.00	0.00
101-3140-612140	Eng / Health Insurance	56,100.00	28,066.52	55,700.00	36,807.10	28,700.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-3140-612150	Eng / Dental Insurance	900.00	564.09	1,200.00	559.81	800.00	0.00
101-3140-612160	Eng / Life Insurance	100.00	96.79	100.00	110.31	100.00	0.00
101-3140-612170	Eng / Cash Benefit	500.00	5,996.25	6,200.00	7,536.60	6,200.00	0.00
101-3140-612180	Eng / Workers' Compensation	1,400.00	1,577.99	1,900.00	1,499.02	1,700.00	0.00
101-3140-612190	Eng / Short Term Disability	1,000.00	948.85	1,100.00	979.57	800.00	0.00
101-3140-612195	Eng / Long Term Disability	900.00	807.28	900.00	1,116.40	1,000.00	0.00
ExpProgram: 61 - Personnel Services Total:		457,800.00	374,655.77	518,100.00	382,026.43	419,700.00	0.00
ExpProgram: 62 - Supplies							
101-3140-621100	Eng / Fuels & Lubes	1,500.00	1,515.37	1,500.00	1,011.00	1,700.00	0.00
101-3140-621110	Eng / Clothing & Laundry	1,300.00	593.60	1,300.00	500.33	1,000.00	0.00
101-3140-621120	Eng / Office Supplies	1,000.00	286.44	1,000.00	624.84	500.00	0.00
101-3140-621130	Eng / Operating Supplies	1,000.00	375.75	1,000.00	293.86	800.00	0.00
101-3140-621140	Eng / Supplies for Repair & Mai...	0.00	239.68	0.00	0.00	0.00	0.00
101-3140-621150	Eng / Tools & Minor Equipment	2,800.00	0.00	2,800.00	0.00	2,800.00	0.00
101-3140-621160	Eng / Work Order Transfer - Par...	600.00	929.56	600.00	825.96	800.00	0.00
ExpProgram: 62 - Supplies Total:		8,200.00	3,940.40	8,200.00	3,255.99	7,600.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-3140-631100	Eng / Services-Professional	5,000.00	3,367.00	5,000.00	0.00	5,000.00	0.00
101-3140-631130	Eng / Insurance Policies	500.00	500.04	15,200.00	11,400.03	15,200.00	0.00
101-3140-632100	Eng / Dues & Subscription, Per...	3,000.00	3,206.94	2,000.00	2,914.76	3,000.00	0.00
101-3140-632110	Eng / Transportation	1,200.00	307.23	1,200.00	0.00	1,200.00	0.00
101-3140-632120	Eng / Conferences & School	8,000.00	6,992.34	8,000.00	5,168.39	8,000.00	0.00
101-3140-633100	Eng / Advertising	0.00	0.00	0.00	460.80	0.00	0.00
101-3140-633110	Eng / Printing & Binding	500.00	64.43	500.00	27.43	500.00	0.00
101-3140-633120	Eng / Communication (phones,...	9,000.00	6,649.86	7,000.00	4,872.66	7,000.00	0.00
101-3140-635100	Eng / Services Contracted, Non...	8,000.00	0.00	8,000.00	641.87	8,000.00	0.00
101-3140-635130	Eng / Hardware & Software Su...	10,000.00	89,388.05	10,000.00	62,702.37	10,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		45,200.00	110,475.89	56,900.00	88,188.31	57,900.00	0.00
RevProgram: 43 - License & Permits							
101-3140-435700	Eng / Excavation/ROW/Erosion...	20,000.00	38,945.75	25,000.00	36,695.75	35,000.00	0.00
RevProgram: 43 - License & Permits Total:		20,000.00	38,945.75	25,000.00	36,695.75	35,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
RevProgram: 45 - Charges for Services							
101-3140-455130	Eng / Antenna Lease	405,000.00	277,343.23	415,000.00	348,161.91	288,700.00	0.00
RevProgram: 45 - Charges for Services Total:		405,000.00	277,343.23	415,000.00	348,161.91	288,700.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
101-3140-471199	Eng / Antenna Lease Interest	0.00	90,852.43	0.00	0.00	90,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		0.00	90,852.43	0.00	0.00	90,000.00	0.00
Division: 314 - Engineering Surplus (Deficit):		-86,200.00	-81,930.65	-143,200.00	-88,613.07	-71,500.00	0.00
Division: 315 - Forestry							
ExpProgram: 62 - Supplies							
101-3150-621100	Forestry / Fuels & Lubes	200.00	0.00	200.00	0.00	0.00	0.00
101-3150-621130	Forestry / Operating Supplies	19,500.00	11,846.14	6,500.00	24,152.63	3,000.00	0.00
101-3150-621140	Forestry / Supplies for Repair &...	5,500.00	4,242.43	5,500.00	112.29	10,000.00	0.00
101-3150-621150	Forestry / Tools & Minor Equi...	6,900.00	1,473.50	6,900.00	831.64	2,500.00	0.00
ExpProgram: 62 - Supplies Total:		32,100.00	17,562.07	19,100.00	25,096.56	15,500.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-3150-632120	Forestry / Conferences & Schoo...	500.00	33.95	500.00	76.12	1,500.00	0.00
101-3150-633100	Forestry / Advertising	300.00	0.00	300.00	0.00	300.00	0.00
101-3150-635100	Forestry / Services Contracted,...	65,000.00	137,716.69	65,000.00	290,737.25	90,000.00	0.00
101-3150-635110	Forestry / Rentals	0.00	99.99	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		65,800.00	137,850.63	65,800.00	290,813.37	91,800.00	0.00
RevProgram: 44 - Intergovernmental							
101-3150-443400	Forestry / State Grants	13,000.00	105,068.19	0.00	-65,610.00	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		13,000.00	105,068.19	0.00	-65,610.00	0.00	0.00
Division: 315 - Forestry Surplus (Deficit):		-84,900.00	-50,344.51	-84,900.00	-381,519.93	-107,300.00	0.00
Division: 316 - Parks							
ExpProgram: 61 - Personnel Services							
101-3160-611100	Parks / FT Employee-Regular	520,600.00	520,658.35	525,700.00	483,637.67	560,100.00	0.00
101-3160-611110	Parks / Temp Employee-Regular	147,000.00	191,778.42	147,000.00	177,424.22	166,000.00	0.00
101-3160-611200	Parks / FT Employee - Overtime	27,500.00	15,774.92	27,500.00	15,538.40	28,500.00	0.00
101-3160-611210	Parks / Temp & PT Employee - ...	3,000.00	9,054.78	3,000.00	7,033.86	8,000.00	0.00
101-3160-611300	Parks / Employee Leave	0.00	-139.94	0.00	0.00	0.00	0.00
101-3160-612100	Parks / Medicare Contribution	9,900.00	10,347.37	7,900.00	9,592.96	8,000.00	0.00
101-3160-612110	Parks / PERA Contribution	40,900.00	37,324.98	41,300.00	38,929.76	41,700.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-3160-612120	Parks / Social Security Contribut..	42,300.00	44,241.61	33,900.00	41,016.33	34,300.00	0.00
101-3160-612140	Parks / Health Insurance	85,300.00	72,115.09	83,600.00	78,295.13	103,200.00	0.00
101-3160-612150	Parks / Dental Insurance	1,700.00	1,655.61	2,000.00	1,625.13	1,800.00	0.00
101-3160-612160	Parks / Life Insurance	200.00	210.69	200.00	227.30	200.00	0.00
101-3160-612170	Parks / Cash Benefit	5,300.00	5,116.00	5,300.00	5,138.02	5,300.00	0.00
101-3160-612180	Parks / Workers' Compensation	27,500.00	33,798.29	38,600.00	35,777.56	36,000.00	0.00
101-3160-612190	Parks / Short Term Disability	2,000.00	1,870.09	2,100.00	1,724.61	1,800.00	0.00
101-3160-612195	Parks / Long Term Disability	1,600.00	1,499.51	1,700.00	1,901.63	2,100.00	0.00
101-3160-613125	Parks / Miscellaneous Pay	0.00	0.00	0.00	175.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		914,800.00	945,305.77	919,800.00	898,037.58	997,000.00	0.00
ExpProgram: 62 - Supplies							
101-3160-621100	Parks / Fuels & Lubes	26,000.00	33,421.56	27,000.00	26,918.01	30,000.00	0.00
101-3160-621110	Parks / Clothing & Laundry	7,000.00	10,170.06	7,000.00	6,125.79	9,000.00	0.00
101-3160-621120	Parks / Office Supplies	100.00	111.44	100.00	0.00	100.00	0.00
101-3160-621130	Parks / Operating Supplies	10,000.00	14,793.36	10,000.00	21,212.63	10,000.00	0.00
101-3160-621140	Parks / Supplies for Repair & M...	40,000.00	27,237.80	40,000.00	48,956.73	45,000.00	0.00
101-3160-621150	Parks / Tools & Minor Equipme...	8,000.00	11,468.93	8,000.00	5,531.17	12,000.00	0.00
101-3160-621160	Parks / Work Order Transfer - P...	16,000.00	23,164.77	16,000.00	24,040.89	21,000.00	0.00
ExpProgram: 62 - Supplies Total:		107,100.00	120,367.92	108,100.00	132,785.22	127,100.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-3160-631100	Parks / Services-Professional	3,000.00	4,638.00	3,000.00	9,482.60	3,000.00	0.00
101-3160-631130	Parks / Insurance Policies	19,200.00	19,200.00	29,400.00	22,050.00	29,400.00	0.00
101-3160-632100	Parks / Dues & Subscription, Pe...	1,000.00	1,106.39	1,000.00	837.10	1,000.00	0.00
101-3160-632110	Parks / Transportation	200.00	0.00	200.00	0.00	200.00	0.00
101-3160-632120	Parks / Conferences & School	4,500.00	4,519.32	6,000.00	5,581.00	6,000.00	0.00
101-3160-633100	Parks / Advertising	200.00	196.90	200.00	199.93	200.00	0.00
101-3160-633110	Parks / Printing & Binding	100.00	0.00	100.00	360.00	0.00	0.00
101-3160-633120	Parks / Communication (phones..	4,200.00	3,855.51	4,200.00	3,142.73	4,200.00	0.00
101-3160-634100	Parks / Utility Services	58,000.00	32,907.45	55,000.00	27,981.03	58,000.00	0.00
101-3160-635100	Parks / Services Contracted, No...	35,000.00	46,574.86	35,000.00	42,980.48	35,000.00	0.00
101-3160-635110	Parks / Rentals	10,000.00	16,761.68	10,000.00	13,407.50	10,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-3160-638180	Parks / Pmts to Other Agencies	0.00	656.90	0.00	1,202.06	10,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		135,400.00	130,417.01	144,100.00	127,224.43	157,000.00	0.00
RevProgram: 44 - Intergovernmental							
101-3160-443400	Parks / State Grants	0.00	3,000.00	0.00	360.00	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		0.00	3,000.00	0.00	360.00	0.00	0.00
RevProgram: 45 - Charges for Services							
101-3160-455110	Parks / Public Works Maintena...	3,900.00	3,873.40	3,900.00	6,087.02	4,000.00	0.00
RevProgram: 45 - Charges for Services Total:		3,900.00	3,873.40	3,900.00	6,087.02	4,000.00	0.00
Division: 316 - Parks Surplus (Deficit):		-1,153,400.00	-1,189,217.30	-1,168,100.00	-1,151,600.21	-1,277,100.00	0.00
Division: 317 - Lighting							
ExpProgram: 61 - Personnel Services							
101-3170-611100	Lighting / FT Employee-Regular	14,100.00	14,236.00	14,500.00	13,847.83	15,100.00	0.00
101-3170-611200	Lighting / FT Employee - Overt...	300.00	101.46	300.00	71.22	300.00	0.00
101-3170-612100	Lighting / Medicare Contributi...	200.00	208.09	200.00	201.79	200.00	0.00
101-3170-612110	Lighting / PERA Contribution	1,100.00	1,024.45	1,100.00	1,093.84	1,100.00	0.00
101-3170-612120	Lighting / Social Security Contri...	900.00	890.19	900.00	862.14	900.00	0.00
101-3170-612140	Lighting / Health Insurance	1,500.00	1,386.61	1,700.00	1,624.47	1,700.00	0.00
101-3170-612150	Lighting / Dental Insurance	0.00	28.63	0.00	30.11	100.00	0.00
101-3170-612160	Lighting / Life Insurance	0.00	4.64	0.00	5.26	100.00	0.00
101-3170-612170	Lighting / Cash Benefit	300.00	275.00	300.00	275.00	300.00	0.00
101-3170-612180	Lighting / Workers' Compensat...	700.00	762.81	900.00	345.76	900.00	0.00
101-3170-612190	Lighting / Short Term Disability	0.00	46.86	100.00	48.34	100.00	0.00
101-3170-612195	Lighting / Long Term Disability	0.00	38.99	0.00	54.72	100.00	0.00
ExpProgram: 61 - Personnel Services Total:		19,100.00	19,003.73	20,000.00	18,460.48	20,900.00	0.00
ExpProgram: 62 - Supplies							
101-3170-621130	Lighting / Operating Supplies	0.00	11.95	0.00	0.00	0.00	0.00
101-3170-621140	Lighting / Supplies for Repair &...	3,000.00	696.00	3,000.00	812.00	8,000.00	0.00
ExpProgram: 62 - Supplies Total:		3,000.00	707.95	3,000.00	812.00	8,000.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-3170-634100	Lighting / Utility Services	222,000.00	193,898.09	222,000.00	166,020.73	227,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2025
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-3170-635100	Lighting / Services Contracted, ...	33,000.00	17,122.34	33,000.00	36,812.25	38,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		255,000.00	211,020.43	255,000.00	202,832.98	265,000.00	0.00
Division: 317 - Lighting Total:		277,100.00	230,732.11	278,000.00	222,105.46	293,900.00	0.00
Division: 318 - Streets							
ExpProgram: 61 - Personnel Services							
101-3180-611100	Streets / FT Employee-Regular	690,500.00	683,426.10	713,600.00	645,132.08	749,100.00	0.00
101-3180-611110	Streets / Temp Employee-Regu...	24,000.00	19,009.67	24,000.00	28,561.75	27,000.00	0.00
101-3180-611200	Streets / FT Employee - Overt...	28,000.00	28,213.16	28,000.00	24,865.66	31,000.00	0.00
101-3180-611300	Streets / Employee Leave	0.00	2,046.34	0.00	0.00	0.00	0.00
101-3180-612100	Streets / Medicare Contribution	10,800.00	10,622.85	10,900.00	10,097.33	11,000.00	0.00
101-3180-612110	Streets / PERA Contribution	53,500.00	50,084.93	55,100.00	52,168.56	55,500.00	0.00
101-3180-612120	Streets / Social Security Contri...	46,300.00	45,418.92	46,400.00	43,170.72	46,800.00	0.00
101-3180-612140	Streets / Health Insurance	76,700.00	71,749.27	82,900.00	83,273.40	82,900.00	0.00
101-3180-612150	Streets / Dental Insurance	1,000.00	958.22	1,000.00	967.98	900.00	0.00
101-3180-612160	Streets / Life Insurance	300.00	278.55	300.00	301.53	300.00	0.00
101-3180-612170	Streets / Cash Benefit	23,100.00	22,191.76	23,100.00	21,417.20	23,100.00	0.00
101-3180-612180	Streets / Workers' Compensati...	35,200.00	40,278.62	44,000.00	19,543.48	41,000.00	0.00
101-3180-612190	Streets / Short Term Disability	2,500.00	2,539.91	2,700.00	2,322.60	2,200.00	0.00
101-3180-612195	Streets / Long Term Disability	2,000.00	2,032.87	2,200.00	2,587.38	2,600.00	0.00
101-3180-613125	Streets / Miscellaneous Pay	0.00	27.50	0.00	100.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		993,900.00	978,878.67	1,034,200.00	934,509.67	1,073,400.00	0.00
ExpProgram: 62 - Supplies							
101-3180-621100	Streets / Fuels & Lubes	52,000.00	34,441.71	52,000.00	35,998.43	55,000.00	0.00
101-3180-621110	Streets / Clothing & Laundry	7,500.00	5,831.44	7,500.00	5,716.28	8,000.00	0.00
101-3180-621120	Streets / Office Supplies	500.00	172.21	500.00	110.09	500.00	0.00
101-3180-621130	Streets / Operating Supplies	5,000.00	13,075.81	3,000.00	10,952.83	5,000.00	0.00
101-3180-621140	Streets / Supplies for Repair &...	145,000.00	112,364.51	150,000.00	131,705.69	150,000.00	0.00
101-3180-621150	Streets / Tools & Minor Equip...	10,000.00	4,985.06	10,000.00	2,282.41	10,000.00	0.00
101-3180-621160	Streets / Work Order Transfer -...	47,000.00	63,587.07	30,000.00	53,880.10	37,000.00	0.00
ExpProgram: 62 - Supplies Total:		267,000.00	234,457.81	253,000.00	240,645.83	265,500.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-3180-631100	Streets / Services-Professional	2,000.00	590.00	2,000.00	1,215.92	2,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-3180-631130	Streets / Insurance Policies	4,700.00	4,700.04	10,100.00	7,575.03	10,100.00	0.00
101-3180-632100	Streets / Dues & Subscription, ...	900.00	641.70	900.00	1,306.21	900.00	0.00
101-3180-632110	Streets / Transportation	100.00	0.00	100.00	0.00	100.00	0.00
101-3180-632120	Streets / Conferences & School	4,000.00	1,892.86	4,000.00	1,018.97	5,000.00	0.00
101-3180-633110	Streets / Printing & Binding	200.00	0.00	200.00	202.50	200.00	0.00
101-3180-633120	Streets / Communication (pho...	7,000.00	9,384.78	7,000.00	7,147.53	7,000.00	0.00
101-3180-635100	Streets / Services Contracted, ...	183,300.00	108,165.16	340,000.00	85,948.44	340,000.00	0.00
101-3180-635110	Streets / Rentals	1,500.00	5,205.40	1,500.00	4,986.40	1,500.00	0.00
101-3180-635130	Streets / Hardware & Software ...	2,000.00	7,410.00	2,000.00	0.00	2,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		205,700.00	137,989.94	367,800.00	109,401.00	368,800.00	0.00
RevProgram: 44 - Intergovernmental							
101-3180-443310	Streets / Municipal State Aid Fo...	511,300.00	512,301.00	512,500.00	504,731.70	560,000.00	0.00
RevProgram: 44 - Intergovernmental Total:		511,300.00	512,301.00	512,500.00	504,731.70	560,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
101-3180-475120	Streets / Restitution Pmts	0.00	133.50	0.00	0.00	0.00	0.00
101-3180-475300	Streets / Sale of Misc. Property	0.00	0.00	0.00	266.40	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		0.00	133.50	0.00	266.40	0.00	0.00
Division: 318 - Streets Surplus (Deficit):		-955,300.00	-838,891.92	-1,142,500.00	-779,558.40	-1,147,700.00	0.00
Division: 319 - Fleet Services: Garage/Shop							
ExpProgram: 61 - Personnel Services							
101-3190-611100	Fleet Services / FT Employee-R...	326,100.00	331,122.83	325,800.00	311,189.46	375,900.00	0.00
101-3190-611200	Fleet Services / FT Employee - ...	6,000.00	3,708.02	6,000.00	4,330.56	7,000.00	0.00
101-3190-611300	Fleet Services / Employee Leave	0.00	-770.00	0.00	0.00	0.00	0.00
101-3190-612100	Fleet Services / Medicare Contr...	4,700.00	4,711.70	4,700.00	4,476.40	5,400.00	0.00
101-3190-612110	Fleet Services / PERA Contribut...	24,900.00	23,939.11	24,900.00	24,851.72	28,200.00	0.00
101-3190-612120	Fleet Services / Social Security ...	19,900.00	20,144.84	20,000.00	19,139.71	22,900.00	0.00
101-3190-612140	Fleet Services / Health Insuran...	47,600.00	43,412.61	50,700.00	43,742.32	45,400.00	0.00
101-3190-612150	Fleet Services / Dental Insurance	1,200.00	1,109.92	1,100.00	1,111.16	1,200.00	0.00
101-3190-612160	Fleet Services / Life Insurance	100.00	124.54	100.00	136.15	100.00	0.00
101-3190-612170	Fleet Services / Cash Benefit	600.00	550.00	600.00	550.00	600.00	0.00
101-3190-612180	Fleet Services / Workers' Comp...	8,500.00	10,131.58	10,800.00	7,548.72	10,100.00	0.00
101-3190-612190	Fleet Services / Short Term Dis...	1,200.00	1,188.76	1,200.00	1,128.15	1,100.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-3190-612195	Fleet Services / Long Term Disa...	1,000.00	957.35	1,000.00	1,261.97	1,300.00	0.00
101-3190-613125	Fleet Services / Miscellaneous ...	0.00	100.00	0.00	0.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		441,800.00	440,431.26	446,900.00	419,466.32	499,200.00	0.00
ExpProgram: 62 - Supplies							
101-3190-621100	Fleet Services / Fuels & Lubes	800.00	1,489.21	800.00	712.61	800.00	0.00
101-3190-621110	Fleet Services / Clothing & Lau...	4,000.00	4,988.11	4,000.00	5,066.30	4,500.00	0.00
101-3190-621120	Fleet Services / Office Supplies	500.00	295.11	500.00	299.79	500.00	0.00
101-3190-621130	Fleet Services / Operating Suppl..	2,000.00	1,144.30	2,000.00	2,699.31	2,000.00	0.00
101-3190-621140	Fleet Services / Supplies for Re...	6,000.00	6,395.95	8,500.00	10,653.37	6,500.00	0.00
101-3190-621150	Fleet Services / Tools & Minor ...	10,000.00	23,194.54	10,000.00	2,483.01	12,000.00	0.00
101-3190-621160	Fleet Services / Work Order Tr...	0.00	1,790.74	0.00	893.68	1,500.00	0.00
ExpProgram: 62 - Supplies Total:		23,300.00	39,297.96	25,800.00	22,808.07	27,800.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-3190-631100	Fleet Services / Services-Profess..	1,000.00	445.00	1,000.00	202.00	1,000.00	0.00
101-3190-631130	Fleet Services / Insurance Polici...	15,000.00	15,000.00	20,900.00	15,675.03	20,900.00	0.00
101-3190-632100	Fleet Services / Dues, Subscript...	1,000.00	1,446.50	1,500.00	2,431.25	1,000.00	0.00
101-3190-632110	Fleet Services / Transportation	200.00	0.00	200.00	0.00	200.00	0.00
101-3190-632120	Fleet Services / Conferences & ...	5,000.00	382.86	5,000.00	93.00	5,000.00	0.00
101-3190-633110	Fleet Services / Printing & Bind...	100.00	0.00	100.00	0.00	100.00	0.00
101-3190-633120	Fleet Services / Communication	7,000.00	6,146.61	7,000.00	5,475.83	7,000.00	0.00
101-3190-635100	Fleet Services / Services Contra...	8,000.00	6,050.59	8,000.00	1,853.42	10,000.00	0.00
101-3190-635110	Fleet Services / Rentals	1,000.00	672.50	1,000.00	260.00	1,000.00	0.00
101-3190-635130	Fleet Services / Hardware & Sof...	7,000.00	9,681.35	5,000.00	7,480.00	7,000.00	0.00
101-3190-638140	Fleet Services / Miscellaneous ...	4,000.00	2,859.71	3,000.00	2,947.71	4,000.00	0.00
101-3190-638170	Fleet Services / Work Order Tr...	-21,000.00	-13,060.78	-21,000.00	-7,553.10	-21,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		28,300.00	29,624.34	31,700.00	28,865.14	36,200.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
101-3190-474110	Fleet Services / Other Reimbur...	600.00	654.66	600.00	643.44	600.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		600.00	654.66	600.00	643.44	600.00	0.00
Division: 319 - Fleet Services: Garage/Shop Surplus (Deficit):		-492,800.00	-508,698.90	-503,800.00	-470,496.09	-562,600.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
Division: 410 - Recreation							
ExpProgram: 61 - Personnel Services							
101-4100-611100	Rec / FT Employee-Regular	403,000.00	388,358.34	427,100.00	381,422.16	600,500.00	0.00
101-4100-611105	Rec / PT Permanent-Regular	28,700.00	29,555.71	30,500.00	28,960.12	32,700.00	0.00
101-4100-611110	Rec / Temp Employee-Regular	20,100.00	20,223.29	47,100.00	19,029.86	49,000.00	0.00
101-4100-611200	Rec / FT Employee - Overtime	0.00	0.00	0.00	195.37	0.00	0.00
101-4100-611210	Rec / Temp & PT Employee - O...	0.00	126.68	0.00	187.72	0.00	0.00
101-4100-611300	Rec / Employee Leave	0.00	2,876.90	0.00	0.00	0.00	0.00
101-4100-612100	Rec / Medicare Contribution	6,600.00	6,339.73	7,300.00	6,164.43	7,500.00	0.00
101-4100-612110	Rec / PERA Contribution	32,500.00	30,097.98	34,400.00	32,237.55	37,000.00	0.00
101-4100-612120	Rec / Social Security Contributi...	28,200.00	27,107.59	31,400.00	26,357.48	32,000.00	0.00
101-4100-612140	Rec / Health Insurance	46,100.00	46,554.50	51,400.00	47,914.70	50,900.00	0.00
101-4100-612150	Rec / Dental Insurance	600.00	812.50	900.00	837.50	900.00	0.00
101-4100-612160	Rec / Life Insurance	200.00	142.18	200.00	161.64	200.00	0.00
101-4100-612170	Rec / Cash Benefit	11,400.00	9,682.20	11,400.00	11,442.60	11,400.00	0.00
101-4100-612180	Rec / Workers' Compensation	16,100.00	15,508.54	18,700.00	11,502.33	17,500.00	0.00
101-4100-612190	Rec / Short Term Disability	1,400.00	1,290.16	1,500.00	1,337.03	1,300.00	0.00
101-4100-612195	Rec / Long Term Disability	1,200.00	1,094.06	1,200.00	1,517.46	1,600.00	0.00
101-4100-613125	Rec / Miscellaneous Pay	0.00	25.00	0.00	0.00	0.00	0.00
101-4100-613130	Rec / Unemployment Compens...	0.00	388.17	0.00	553.37	0.00	0.00
101-4101-611110	Rec-Youth Programs / Temp E...	9,100.00	9,588.75	9,500.00	4,722.45	9,900.00	0.00
101-4101-612100	Rec-Youth Programs / Medicare..	100.00	138.98	100.00	68.45	100.00	0.00
101-4101-612120	Rec-Youth Programs / Social Se...	600.00	594.53	600.00	292.77	600.00	0.00
101-4101-612180	Rec-Youth Programs / Workers'...	200.00	540.76	600.00	186.27	600.00	0.00
101-4102-611110	Rec After School / Temp Emplo...	12,000.00	6,567.25	12,000.00	5,986.20	12,500.00	0.00
101-4102-612100	Rec After School / Medicare Co...	200.00	95.22	200.00	86.82	0.00	0.00
101-4102-612120	Rec After School / Social Securi...	700.00	407.20	700.00	371.14	0.00	0.00
101-4102-612180	Rec After School / Workers' C...	300.00	311.41	500.00	215.91	500.00	0.00
101-4104-611110	Rec-Community Programs / Te...	5,000.00	2,737.26	5,300.00	4,484.33	5,500.00	0.00
101-4104-612100	Rec-Community Programs / M...	100.00	39.65	100.00	65.05	100.00	0.00
101-4104-612120	Rec-Community Programs / Soc...	300.00	169.72	300.00	278.00	300.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-4104-612180	Rec-Community Programs / Wo...	200.00	133.68	100.00	236.08	100.00	0.00
101-4105-611110	Rec Special Events / Temp Emp...	9,100.00	5,578.10	9,500.00	6,098.22	9,900.00	0.00
101-4105-612100	Rec Special Events / Medicare ...	100.00	80.92	100.00	88.44	100.00	0.00
101-4105-612120	Rec Special Events / Social Secu...	600.00	345.83	600.00	378.12	600.00	0.00
101-4105-612180	Rec Special Events / Workers' C...	200.00	286.19	200.00	207.48	200.00	0.00
101-4106-611110	Rec ROCKS / Temp Employee-R...	90,000.00	78,098.06	69,000.00	74,355.07	71,700.00	0.00
101-4106-612100	Rec ROCKS / Medicare Contribu...	1,000.00	1,132.45	1,000.00	1,078.12	0.00	0.00
101-4106-612120	Rec ROCKS / Social Security Con...	4,300.00	4,842.12	4,300.00	4,609.98	0.00	0.00
101-4106-612180	Rec ROCKS / Workers' Compen...	1,300.00	4,341.81	1,700.00	3,546.75	1,600.00	0.00
101-4107-611110	Rec-Adult Programs / Temp Em...	11,000.00	8,742.68	11,000.00	7,808.09	11,400.00	0.00
101-4107-612100	Rec-Adult Programs / Medicare...	200.00	126.77	200.00	113.21	200.00	0.00
101-4107-612120	Rec-Adult Programs / Social Se...	700.00	542.09	700.00	484.10	700.00	0.00
101-4107-612180	Rec-Adult Programs / Workers'...	500.00	435.84	600.00	341.60	600.00	0.00
ExpProgram: 61 - Personnel Services Total:		743,900.00	706,060.80	792,000.00	685,923.97	969,700.00	0.00
ExpProgram: 62 - Supplies							
101-4100-621100	Rec / Fuels & Lubes	500.00	380.04	500.00	282.53	500.00	0.00
101-4100-621110	Rec / Clothing & Laundry	3,000.00	577.00	3,000.00	503.70	3,000.00	0.00
101-4100-621120	Rec / Office Supplies	1,000.00	1,335.87	1,000.00	663.69	1,500.00	0.00
101-4100-621130	Rec / Operating Supplies	3,000.00	4,581.56	5,000.00	4,565.44	5,000.00	0.00
101-4100-621140	Rec / Supplies for Repair & Mai...	200.00	337.54	200.00	0.00	200.00	0.00
101-4100-621150	Rec / Tools & Minor Equipment	100.00	0.00	100.00	0.00	500.00	0.00
101-4100-621160	Rec / Work Order Transfer - Par...	1,000.00	280.39	1,000.00	398.82	1,000.00	0.00
101-4101-621130	Rec-Youth Programs / Operatin...	3,000.00	527.62	3,000.00	43.58	3,000.00	0.00
101-4102-621130	Rec After School / Operating S...	2,000.00	1,397.52	2,000.00	183.73	2,000.00	0.00
101-4104-621130	Rec-Community Programs / Op...	1,000.00	903.84	1,000.00	512.26	2,000.00	0.00
101-4105-621130	Rec Special Events / Operating ...	6,000.00	10,420.25	6,000.00	4,513.15	8,000.00	0.00
101-4106-621130	Rec ROCKS / Operating Supplies	4,500.00	8,560.04	4,500.00	9,215.19	6,000.00	0.00
101-4107-621130	Rec-Adult Programs / Operating...	6,000.00	1,888.05	4,000.00	1,374.89	2,000.00	0.00
ExpProgram: 62 - Supplies Total:		31,300.00	31,189.72	31,300.00	22,256.98	34,700.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-4100-631100	Rec / Services-Professional	10,500.00	8,775.00	10,500.00	7,975.00	10,500.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-4100-631130	Rec / Insurance Policies	2,400.00	2,400.00	500.00	375.03	2,500.00	0.00
101-4100-632100	Rec / Dues & Subscription, Per...	5,300.00	4,380.73	5,500.00	4,588.04	6,100.00	0.00
101-4100-632110	Rec / Transportation	1,000.00	2,841.50	1,000.00	0.00	2,000.00	0.00
101-4100-632120	Rec / Conferences & School	5,600.00	4,664.10	6,500.00	3,960.00	6,500.00	0.00
101-4100-633100	Rec / Advertising	1,600.00	70.00	1,600.00	236.00	1,000.00	0.00
101-4100-633110	Rec / Printing & Binding	20,500.00	14,994.72	20,500.00	13,107.06	20,500.00	0.00
101-4100-633120	Rec / Communication (phones,...	10,500.00	9,513.84	10,500.00	9,248.63	12,500.00	0.00
101-4100-635100	Rec / Services Contracted, Non...	42,000.00	31,232.77	42,000.00	35,451.45	44,500.00	0.00
101-4100-635110	Rec / Rentals	1,500.00	2,898.00	1,500.00	2,707.00	3,000.00	0.00
101-4100-635130	Rec / Hardware & Software Su...	5,500.00	4,961.00	5,600.00	5,209.00	5,600.00	0.00
101-4100-638180	Rec / Pmts to Other Agencies	25,000.00	23,157.50	25,000.00	14,272.50	25,000.00	0.00
101-4101-632110	Rec-Youth Programs / Transpor...	2,000.00	1,045.93	2,000.00	0.00	2,000.00	0.00
101-4101-635100	Rec-Youth Programs / Services ...	500.00	0.00	500.00	0.00	500.00	0.00
101-4101-635110	Rec-Youth Programs / Rentals	0.00	250.90	0.00	0.00	0.00	0.00
101-4102-635100	Rec After School / Services Con...	2,500.00	2,717.60	2,500.00	3,644.00	3,000.00	0.00
101-4102-635110	Rec After School / Rentals	0.00	250.91	0.00	0.00	0.00	0.00
101-4105-635100	Rec Special Events / Services C...	16,000.00	9,931.54	16,000.00	12,387.00	16,000.00	0.00
101-4105-635110	Rec Special Events / Rentals	3,000.00	3,633.16	3,000.00	0.00	4,000.00	0.00
101-4106-632110	Rec ROCKS / Transportation	4,000.00	4,046.36	4,000.00	5,023.04	4,500.00	0.00
101-4106-635100	Rec ROCKS / Services Contract...	10,000.00	6,630.00	10,000.00	4,960.00	7,000.00	0.00
101-4107-635100	Rec-Adult Programs / Services ...	17,000.00	23,478.00	17,000.00	18,764.50	20,000.00	0.00
101-4107-635110	Rec-Adult Programs / Rentals	0.00	125.00	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		186,400.00	161,998.56	185,700.00	141,908.25	196,700.00	0.00
RevProgram: 45 - Charges for Services							
101-4101-459100	Rec-Youth Programs / Program...	22,000.00	15,432.83	22,000.00	10,548.91	16,000.00	0.00
101-4102-459100	Rec After School / Program Rev...	10,000.00	12,104.20	9,000.00	9,027.14	10,000.00	0.00
101-4105-459100	Rec Special Events / Program R...	3,500.00	9,371.57	3,500.00	10,547.00	10,000.00	0.00
101-4106-459100	Rec ROCKS / Program Revenue	85,000.00	104,577.92	85,000.00	87,717.99	92,000.00	0.00
101-4107-459100	Rec-Adult Programs / Program ...	30,000.00	47,238.08	30,000.00	28,446.26	40,000.00	0.00
101-4110-459230	Rec Facility Rentals / Rental Re...	36,000.00	67,450.98	40,000.00	74,351.25	75,000.00	0.00
RevProgram: 45 - Charges for Services Total:		186,500.00	256,175.58	189,500.00	220,638.55	243,000.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
RevProgram: 47 - Miscellaneous Revenue							
101-4100-473100	Rec / General Contributions & ...	2,500.00	5,365.22	2,500.00	8,500.00	5,000.00	0.00
101-4100-474110	Rec / Other Reimb-Program Su...	0.00	-5,796.00	0.00	-4,088.35	0.00	0.00
101-4100-475900	Rec / Misc Revenue	1,500.00	7,077.50	1,500.00	0.00	1,900.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		4,000.00	6,646.72	4,000.00	4,411.65	6,900.00	0.00
Division: 410 - Recreation Surplus (Deficit):		-771,100.00	-636,426.78	-815,500.00	-625,039.00	-951,200.00	0.00
Division: 511 - Building Inspection							
ExpProgram: 61 - Personnel Services							
101-5110-611100	Bldg Inspection / FT Employee...	280,900.00	283,723.40	293,800.00	255,722.63	289,000.00	0.00
101-5110-611300	Bldg Inspection / Employee Lea...	0.00	-2,365.85	0.00	0.00	0.00	0.00
101-5110-612100	Bldg Inspection / Medicare Con...	4,000.00	3,908.63	4,100.00	3,810.99	4,300.00	0.00
101-5110-612110	Bldg Inspection / PERA Contrib...	21,100.00	20,294.58	22,000.00	18,711.03	21,700.00	0.00
101-5110-612120	Bldg Inspection / Social Security..	16,900.00	16,712.00	17,400.00	16,295.29	18,500.00	0.00
101-5110-612140	Bldg Inspection / Health Insura...	35,800.00	45,160.90	57,900.00	18,491.16	11,300.00	0.00
101-5110-612150	Bldg Inspection / Dental Insura...	900.00	862.50	1,200.00	387.50	300.00	0.00
101-5110-612160	Bldg Inspection / Life Insurance	100.00	95.04	100.00	95.04	100.00	0.00
101-5110-612170	Bldg Inspection / Cash Benefit	0.00	0.00	0.00	7,701.75	11,400.00	0.00
101-5110-612180	Bldg Inspection / Workers' Co...	2,000.00	1,591.77	2,000.00	6,652.34	1,900.00	0.00
101-5110-612190	Bldg Inspection / Short Term Di...	1,000.00	937.62	1,000.00	856.97	900.00	0.00
101-5110-612195	Bldg Inspection / Long Term Di...	800.00	797.09	900.00	964.25	1,000.00	0.00
101-5110-613125	Bldg Inspection / Miscellaneous...	0.00	100.00	0.00	4,100.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		363,500.00	371,817.68	400,400.00	333,788.95	360,400.00	0.00
ExpProgram: 62 - Supplies							
101-5110-621100	Bldg Inspection / Fuels & Lubes	1,800.00	1,533.45	1,800.00	1,235.12	1,800.00	0.00
101-5110-621110	Bldg Inspection / Clothing & La...	500.00	79.81	500.00	170.25	500.00	0.00
101-5110-621120	Bldg Inspection / Office Supplies	400.00	56.18	400.00	167.79	400.00	0.00
101-5110-621130	Bldg Inspection / Operating Su...	1,500.00	286.30	1,500.00	312.75	1,500.00	0.00
101-5110-621150	Bldg Inspection / Tools & Minor...	400.00	0.00	400.00	110.90	400.00	0.00
101-5110-621160	Bldg Inspection / Work Order T...	1,500.00	41.30	1,500.00	329.78	1,500.00	0.00
ExpProgram: 62 - Supplies Total:		6,100.00	1,997.04	6,100.00	2,326.59	6,100.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-5110-631100	Bldg Inspection / Services-Profe...	1,000.00	0.00	1,000.00	146.00	1,000.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-5110-631130	Bldg Inspection / Insurance Poli...	500.00	500.04	500.00	375.03	500.00	0.00
101-5110-632100	Bldg Inspection / Dues&Subscri...	600.00	423.00	600.00	350.00	600.00	0.00
101-5110-632110	Bldg Inspection / Transportation	700.00	628.59	700.00	0.00	700.00	0.00
101-5110-632120	Bldg Inspection / Conferences ...	4,000.00	3,288.76	4,000.00	1,020.00	4,000.00	0.00
101-5110-633100	Bldg Inspection / Advertising	200.00	0.00	200.00	0.00	200.00	0.00
101-5110-633110	Bldg Inspection / Printing & Bin...	500.00	25.98	500.00	111.94	500.00	0.00
101-5110-633120	Bldg Inspection / Comm. (phon...	3,700.00	2,615.05	3,700.00	2,011.66	3,700.00	0.00
101-5110-635100	Bldg Inspection / Services Cont...	142,500.00	80,010.77	142,500.00	97,346.48	142,500.00	0.00
101-5110-635130	Bldg Inspection / Hardware & S...	19,000.00	18,000.00	21,600.00	22,370.00	24,600.00	0.00
101-5110-638180	Bldg Inspections / Pmts to Othe...	6,700.00	6,677.63	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		179,400.00	112,169.82	175,300.00	123,731.11	178,300.00	0.00
RevProgram: 43 - License & Permits							
101-5110-431400	Bldg Inspection / Contractor Lic...	9,200.00	3,787.00	0.00	35.00	0.00	0.00
101-5110-435100	Bldg Inspection / Building Perm...	355,000.00	246,903.63	337,000.00	271,350.27	285,200.00	0.00
101-5110-435110	Bldg Inspection / Plan Review F...	160,000.00	111,065.88	155,000.00	133,576.69	135,000.00	0.00
101-5110-435200	Bldg Inspection / Electrical Per...	78,000.00	76,551.43	73,500.00	98,041.34	85,000.00	0.00
101-5110-435300	Bldg Inspection / Plumbing Pe...	50,000.00	28,600.65	65,400.00	41,107.32	43,000.00	0.00
101-5110-435400	Bldg Inspection / Heating Permi...	90,000.00	34,221.35	127,800.00	70,336.04	68,000.00	0.00
RevProgram: 43 - License & Permits Total:		742,200.00	501,129.94	758,700.00	614,446.66	616,200.00	0.00
RevProgram: 45 - Charges for Services							
101-5110-453210	Bldg Inspection / Fire Impact Su...	10,000.00	8,373.52	10,000.00	32,062.49	10,000.00	0.00
101-5110-457100	Bldg Inspection / License Surch...	15,000.00	1,210.00	0.00	2,545.00	3,000.00	0.00
RevProgram: 45 - Charges for Services Total:		25,000.00	9,583.52	10,000.00	34,607.49	13,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
101-5110-475800	Bldg Inspection / Cash Over or ...	0.00	0.00	0.00	2.75	0.00	0.00
101-5110-475900	Bldg Inspections / Misc Revenue	21,700.00	24,043.99	15,000.00	19,506.37	21,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		21,700.00	24,043.99	15,000.00	19,509.12	21,000.00	0.00
Division: 511 - Building Inspection Surplus (Deficit):		239,900.00	48,772.91	201,900.00	208,716.62	105,400.00	0.00
Division: 512 - Planning-Code Enforcement							
ExpProgram: 61 - Personnel Services							
101-5120-611100	Planning / FT Employee-Regular	548,100.00	537,956.97	563,500.00	495,633.53	509,800.00	0.00
101-5120-611105	Planning / PT Permanent-Regul...	44,900.00	45,410.85	47,800.00	15,688.03	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-5120-611110	Planning / Temp Employee-Reg...	10,100.00	0.00	10,900.00	18,313.49	15,000.00	0.00
101-5120-611300	Planning / Employee Leave	0.00	5,549.06	0.00	0.00	0.00	0.00
101-5120-612100	Planning / Medicare Contributi...	8,700.00	8,534.31	9,100.00	7,695.67	7,700.00	0.00
101-5120-612110	Planning / PERA Contribution	44,500.00	37,842.55	40,400.00	33,803.09	32,400.00	0.00
101-5120-612120	Planning / Social Security Contr...	36,800.00	36,489.47	38,900.00	32,905.29	33,000.00	0.00
101-5120-612140	Planning / Health Insurance	62,400.00	20,334.84	25,200.00	23,215.87	18,500.00	0.00
101-5120-612150	Planning / Dental Insurance	500.00	453.46	500.00	503.54	400.00	0.00
101-5120-612160	Planning / Life Insurance	200.00	144.86	200.00	164.33	100.00	0.00
101-5120-612170	Planning / Cash Benefit	11,400.00	11,002.50	11,400.00	10,342.35	11,400.00	0.00
101-5120-612180	Planning / Workers' Compensat..	3,400.00	2,313.82	5,500.00	3,109.41	5,200.00	0.00
101-5120-612190	Planning / Short Term Disability	1,700.00	1,505.67	1,700.00	1,618.51	1,400.00	0.00
101-5120-612195	Planning / Long Term Disability	1,400.00	1,322.15	1,500.00	1,843.25	1,600.00	0.00
101-5120-613125	Planning / Miscellaneous Pay	0.00	125.00	0.00	200.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		774,100.00	708,985.51	756,600.00	645,036.36	636,500.00	0.00
ExpProgram: 62 - Supplies							
101-5120-621100	Planning / Fuels & Lubes	600.00	501.82	600.00	294.13	600.00	0.00
101-5120-621110	Planning / Clothing & Laundry	200.00	212.00	200.00	113.00	200.00	0.00
101-5120-621120	Planning / Office Supplies	1,900.00	910.33	1,900.00	1,507.21	1,900.00	0.00
101-5120-621130	Planning / Operating Supplies	1,000.00	929.81	1,000.00	353.04	1,000.00	0.00
101-5120-621150	Planning / Tools & Minor Equi...	200.00	0.00	200.00	0.00	200.00	0.00
101-5120-621160	Planning / Work Order Transfer...	500.00	63.59	500.00	18.72	500.00	0.00
ExpProgram: 62 - Supplies Total:		4,400.00	2,617.55	4,400.00	2,286.10	4,400.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-5120-631100	Planning / Services-Professional	55,000.00	66,860.63	44,000.00	26,383.45	44,000.00	0.00
101-5120-631130	Planning / Insurance Policies	50,100.00	50,100.00	16,200.00	12,150.00	16,200.00	0.00
101-5120-632100	Planning / Dues & Subscription,...	1,900.00	998.84	1,900.00	824.00	1,900.00	0.00
101-5120-632110	Planning / Transportation	400.00	29.25	400.00	140.00	400.00	0.00
101-5120-632120	Planning / Conferences & School	5,000.00	2,625.68	5,000.00	1,839.97	5,000.00	0.00
101-5120-633100	Planning / Advertising	3,000.00	1,017.14	3,000.00	375.76	3,000.00	0.00
101-5120-633110	Planning / Printing & Binding	1,500.00	244.99	1,500.00	95.83	1,500.00	0.00
101-5120-633120	Planning / Communication (ph...	4,500.00	4,148.45	4,500.00	3,962.89	4,500.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
101-5120-635100	Planning / Services Contracted,...	60,000.00	26,976.75	60,000.00	93,957.46	60,000.00	0.00
101-5120-635110	Planning / Rentals	100.00	0.00	100.00	0.00	100.00	0.00
101-5120-635130	Planning / Hardware & Softwar...	19,000.00	18,000.00	19,000.00	20,358.90	22,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		200,500.00	171,001.73	155,600.00	160,088.26	158,600.00	0.00
RevProgram: 42 - Special Assessments							
101-5120-421100	Planning / From County - Curre...	50,000.00	72,532.86	50,000.00	0.00	60,000.00	0.00
101-5120-421200	Planning / From County - Delin...	10,000.00	2,105.99	10,000.00	0.00	10,000.00	0.00
RevProgram: 42 - Special Assessments Total:		60,000.00	74,638.85	60,000.00	0.00	70,000.00	0.00
RevProgram: 43 - License & Permits							
101-5120-435900	Planning / Other Permits-Signs	5,900.00	3,812.00	4,000.00	3,988.00	4,000.00	0.00
RevProgram: 43 - License & Permits Total:		5,900.00	3,812.00	4,000.00	3,988.00	4,000.00	0.00
RevProgram: 44 - Intergovernmental							
101-5120-443400	Planning / State Grants	15,000.00	15,000.00	0.00	0.00	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		15,000.00	15,000.00	0.00	0.00	0.00	0.00
RevProgram: 45 - Charges for Services							
101-5120-451220	Planning / Adm Charges from O...	180,000.00	161,402.24	189,000.00	132,288.44	0.00	0.00
101-5120-457200	Planning / Zoning & Land Use/...	17,600.00	21,350.00	12,500.00	11,800.00	12,000.00	0.00
101-5120-457220	Planning / Nuisance Abatement	25,500.00	21,526.86	22,300.00	11,554.35	20,000.00	0.00
RevProgram: 45 - Charges for Services Total:		223,100.00	204,279.10	223,800.00	155,642.79	32,000.00	0.00
Division: 512 - Planning-Code Enforcement Surplus (Deficit):		-675,000.00	-584,874.84	-628,800.00	-647,779.93	-693,500.00	0.00
Division: 514 - Rental Inspections							
ExpProgram: 61 - Personnel Services							
101-5140-611100	Rental Inspection / FT Employe...	210,700.00	208,873.34	205,300.00	187,408.52	219,100.00	0.00
101-5140-611300	Rental Inspection / Employee L...	0.00	-958.55	0.00	0.00	0.00	0.00
101-5140-612100	Rental Inspection / Medicare C...	2,700.00	3,034.81	2,900.00	2,678.50	3,200.00	0.00
101-5140-612110	Rental Inspection / PERA Contr...	14,500.00	14,540.42	15,400.00	14,732.53	16,400.00	0.00
101-5140-612120	Rental Inspection / Social Secur...	11,600.00	12,977.37	12,500.00	11,452.98	13,700.00	0.00
101-5140-612140	Rental Inspection / Health Insu...	31,400.00	26,981.16	27,100.00	24,253.97	30,900.00	0.00
101-5140-612150	Rental Inspection / Dental Insu...	800.00	518.49	500.00	430.94	600.00	0.00
101-5140-612160	Rental Inspection / Life Insuran...	100.00	81.95	100.00	86.26	100.00	0.00
101-5140-612170	Rental Inspection / Cash Benefit	0.00	4,180.95	5,700.00	5,501.25	5,700.00	0.00
101-5140-612180	Rental Inspection / Workers' C...	1,400.00	1,136.17	1,300.00	753.38	1,200.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101-5140-612190	Rental Inspection / Short Term...	700.00	769.22	800.00	664.89	800.00	0.00
101-5140-612195	Rental Inspection / Long Term...	600.00	609.26	700.00	738.32	900.00	0.00
ExpProgram: 61 - Personnel Services Total:		274,500.00	272,744.59	272,300.00	248,701.54	292,600.00	0.00
ExpProgram: 62 - Supplies							
101-5140-621100	Rental Inspection / Fuels & Lub...	500.00	342.51	500.00	261.31	500.00	0.00
101-5140-621110	Rental Inspection / Clothing & ...	800.00	751.11	800.00	607.37	800.00	0.00
101-5140-621120	Rental Inspection / Office Suppl...	400.00	582.32	400.00	525.70	400.00	0.00
101-5140-621130	Rental Inspection / Operating S...	600.00	1,133.97	600.00	84.47	600.00	0.00
101-5140-621150	Rental Inspection / Tools & Mi...	200.00	0.00	200.00	0.00	200.00	0.00
101-5140-621160	Rental Inspection / Work Order...	400.00	20.88	400.00	17.72	400.00	0.00
ExpProgram: 62 - Supplies Total:		2,900.00	2,830.79	2,900.00	1,496.57	2,900.00	0.00
ExpProgram: 63 - Other Services & Charges							
101-5140-631100	Rental Inspection / Services-Pro...	500.00	70.00	6,500.00	9,697.75	6,500.00	0.00
101-5140-631130	Rental Inspection / Insurance P...	500.00	500.04	500.00	375.03	500.00	0.00
101-5140-632100	Rental Inspection / Dues & Sub...	300.00	0.00	300.00	205.00	300.00	0.00
101-5140-632110	Rental Inspection / Transportat...	100.00	0.00	100.00	0.00	100.00	0.00
101-5140-632120	Rental Inspection / Conferences...	2,500.00	1,750.46	2,500.00	1,019.46	2,500.00	0.00
101-5140-633110	Rental Inspection / Printing & B...	500.00	257.93	500.00	29.89	500.00	0.00
101-5140-633120	Rental Inspection / Comm (pho...	2,500.00	2,314.11	2,500.00	2,242.94	2,500.00	0.00
101-5140-635100	Rental Inspection / Services Co...	1,800.00	238.68	100.00	27.02	1,800.00	0.00
101-5140-635130	Rental Inspection / Hardware &...	19,000.00	18,000.00	19,000.00	21,589.50	22,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		27,700.00	23,131.22	32,000.00	35,186.59	36,700.00	0.00
RevProgram: 43 - License & Permits							
101-5140-431200	Rental Inspection / Rental Licen...	175,000.00	179,736.82	260,000.00	281,427.30	270,000.00	0.00
RevProgram: 43 - License & Permits Total:		175,000.00	179,736.82	260,000.00	281,427.30	270,000.00	0.00
RevProgram: 45 - Charges for Services							
101-5140-457220	Rental Inspection / Assessment...	0.00	1,218.75	0.00	2,625.00	0.00	0.00
101-5140-457300	Rental Inspection / Rental Re-In...	37,000.00	38,867.50	30,000.00	35,399.50	35,000.00	0.00
101-5140-457310	Rental Inspection / Rental Late ...	5,000.00	16,027.00	5,000.00	27,483.90	15,000.00	0.00
RevProgram: 45 - Charges for Services Total:		42,000.00	56,113.25	35,000.00	65,508.40	50,000.00	0.00
Division: 514 - Rental Inspections Surplus (Deficit):		-88,100.00	-62,856.53	-12,200.00	61,551.00	-12,200.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Division: 650 - Internal Investments							
ExpProgram: 80 - Debt Service							
101-6599-802199	IT / Principal Expense - SBITA	0.00	97,674.52	0.00	0.00	0.00	0.00
101-6599-802299	IT / Interest Expense - SBITA	0.00	9,829.64	0.00	0.00	0.00	0.00
ExpProgram: 80 - Debt Service Total:		0.00	107,504.16	0.00	0.00	0.00	0.00
Division: 650 - Internal Investments Total:		0.00	107,504.16	0.00	0.00	0.00	0.00
Fund: 101 - General Fund Surplus (Deficit):		0.00	889,139.67	0.00	-14,793,648.86	0.00	0.00
Fund: 225 - Cable TV Fund							
Division: 127 - Communications & Engagement							
ExpProgram: 61 - Personnel Services							
225-1270-611100	Comm & Engage / FT Employee...	155,800.00	136,656.89	139,200.00	113,580.15	152,100.00	0.00
225-1270-612100	Comm & Engage / Medicare Co...	2,200.00	1,963.33	1,900.00	1,578.46	2,200.00	0.00
225-1270-612110	Comm & Engage / PERA Contri...	11,700.00	9,373.13	10,400.00	8,543.85	11,000.00	0.00
225-1270-612120	Comm & Engage / Social Securi...	9,400.00	8,395.00	7,900.00	6,749.64	9,200.00	0.00
225-1270-612140	Comm & Engage / Health Insur...	23,000.00	13,157.40	37,000.00	15,027.00	15,700.00	0.00
225-1270-612150	Comm & Engage / Dental Insur...	300.00	0.00	300.00	27.53	100.00	0.00
225-1270-612160	Comm & Engage / Life Insurance	100.00	45.14	100.00	6.47	100.00	0.00
225-1270-612170	Comm & Engage / Cash Benefit	0.00	3,960.90	0.00	660.15	0.00	0.00
225-1270-612180	Comm & Engage / Workers' C...	1,000.00	890.89	1,100.00	299.79	1,000.00	0.00
225-1270-612190	Comm & Engage / Short Term D...	600.00	477.78	600.00	388.81	400.00	0.00
225-1270-612195	Comm & Engage / Long Term D...	500.00	392.32	500.00	449.11	500.00	0.00
225-1270-613125	Comm & Engage / Miscellaneo...	0.00	105.00	0.00	0.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		204,600.00	175,417.78	199,000.00	147,310.96	192,300.00	0.00
ExpProgram: 62 - Supplies							
225-1270-621120	Comm & Engage / Office Suppli...	300.00	0.00	300.00	0.00	300.00	0.00
225-1270-621130	Comm & Engage / Operating S...	8,900.00	0.00	3,000.00	182.43	3,000.00	0.00
225-1270-621150	Comm & Engage / Tools & Min...	43,000.00	7,014.00	45,000.00	303.37	112,000.00	0.00
ExpProgram: 62 - Supplies Total:		52,200.00	7,014.00	48,300.00	485.80	115,300.00	0.00
ExpProgram: 63 - Other Services & Charges							
225-1270-631100	Comm & Engage / Services-Pro...	20,000.00	12,449.37	27,500.00	18,250.00	27,500.00	0.00
225-1270-631130	Comm & Engage / Insurance Po...	1,100.00	1,100.04	500.00	375.03	1,100.00	0.00
225-1270-631140	Comm & Engage / Admin Char...	116,200.00	116,199.96	116,200.00	87,149.97	73,200.00	0.00

My Budget Worksheet

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
225-1270-632100	Comm & Engage / Dues & Subs...	8,000.00	5,433.32	6,000.00	5,065.02	6,000.00	0.00
225-1270-632110	Comm & Engage / Transportati...	700.00	101.97	700.00	408.80	700.00	0.00
225-1270-632120	Comm & Engage / Conferences...	2,000.00	1,740.00	2,000.00	985.14	2,000.00	0.00
225-1270-633100	Comm & Engage / Advertising	2,000.00	451.46	0.00	0.00	0.00	0.00
225-1270-633110	Comm & Engage / Printing & Bi...	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
225-1270-633120	Comm & Engage / Communicat...	4,400.00	5,078.44	5,200.00	4,844.30	5,200.00	0.00
225-1270-635100	Comm & Engage / Services Con...	8,000.00	6,707.25	8,000.00	250.00	8,000.00	0.00
225-1270-635130	Comm & Engage / Hardware & ...	81,000.00	13,160.64	28,000.00	19,377.13	35,500.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		244,900.00	162,422.45	195,600.00	136,705.39	160,700.00	0.00
ExpProgram: 70 - Capital Outlay							
225-1270-723299	Comm & Engage / Eq.-SBITA Te...	0.00	64,886.73	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		0.00	64,886.73	0.00	0.00	0.00	0.00
RevProgram: 43 - License & Permits							
225-1270-431900	Comm & Engage / Franchise Fe...	230,000.00	191,121.31	200,000.00	134,267.53	158,600.00	0.00
RevProgram: 43 - License & Permits Total:		230,000.00	191,121.31	200,000.00	134,267.53	158,600.00	0.00
RevProgram: 45 - Charges for Services							
225-1270-451210	Comm & Engage / Administrati...	77,600.00	38,224.47	40,000.00	26,853.64	36,000.00	0.00
RevProgram: 45 - Charges for Services Total:		77,600.00	38,224.47	40,000.00	26,853.64	36,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
225-1270-471110	Comm & Engage / Interest Earn...	15,000.00	35,194.44	20,000.00	0.00	20,000.00	0.00
225-1270-471120	Comm & Engage / Unrealized ...	0.00	12,106.91	0.00	-9,481.87	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		15,000.00	47,301.35	20,000.00	-9,481.87	20,000.00	0.00
RevProgram: 49 - Other Financing Sources							
225-1270-496299	Comm & Engage / Equip SBITA ...	0.00	64,886.73	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources Total:		0.00	64,886.73	0.00	0.00	0.00	0.00
Division: 127 - Communications & Engagement Surplus (Deficit):		-179,100.00	-68,207.10	-182,900.00	-132,862.85	-253,700.00	0.00
Division: 650 - Internal Investments							
ExpProgram: 80 - Debt Service							
225-6599-802199	Comm & Engage / Principal Exp...	0.00	56,313.25	0.00	-3,378.77	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
225-6599-802299	Comm & Engage / Interest Exp...	0.00	1,224.25	0.00	3,378.77	0.00	0.00
	ExpProgram: 80 - Debt Service Total:	0.00	57,537.50	0.00	0.00	0.00	0.00
	Division: 650 - Internal Investments Total:	0.00	57,537.50	0.00	0.00	0.00	0.00
	Fund: 225 - Cable TV Fund Surplus (Deficit):	-179,100.00	-125,744.60	-182,900.00	-132,862.85	-253,700.00	0.00
Fund: 237 - Solid Waste Abatement							
Division: 518 - Recycling							
ExpProgram: 61 - Personnel Services							
237-5180-611100	Recycling / FT Employee-Regular	38,700.00	38,655.93	39,800.00	36,710.58	41,400.00	0.00
237-5180-612100	Recycling / Medicare Contribut...	500.00	472.36	500.00	413.24	600.00	0.00
237-5180-612110	Recycling / PERA Contribution	2,900.00	2,750.96	3,000.00	2,901.86	3,100.00	0.00
237-5180-612120	Recycling / Social Security Contr..	2,200.00	2,019.16	2,300.00	1,766.43	2,400.00	0.00
237-5180-612140	Recycling / Health Insurance	12,800.00	12,238.80	14,200.00	14,005.06	14,700.00	0.00
237-5180-612150	Recycling / Dental Insurance	200.00	143.90	200.00	143.87	200.00	0.00
237-5180-612160	Recycling / Life Insurance	0.00	15.94	0.00	17.35	100.00	0.00
237-5180-612180	Recycling / Workers' Compensa...	200.00	221.44	200.00	111.31	200.00	0.00
237-5180-612190	Recycling / Short Term Disability	200.00	170.30	200.00	163.12	200.00	0.00
237-5180-612195	Recycling / Long Term Disability	100.00	144.73	200.00	184.19	200.00	0.00
	ExpProgram: 61 - Personnel Services Total:	57,800.00	56,833.52	60,600.00	56,417.01	63,100.00	0.00
ExpProgram: 62 - Supplies							
237-5180-621120	Recycling / Office Supplies	200.00	66.40	200.00	72.10	200.00	0.00
237-5180-621130	Recycling / Operating Supplies	8,500.00	11,456.79	8,500.00	15,587.74	12,000.00	0.00
	ExpProgram: 62 - Supplies Total:	8,700.00	11,523.19	8,700.00	15,659.84	12,200.00	0.00
ExpProgram: 63 - Other Services & Charges							
237-5180-631130	Recycling / Insurance Policies	500.00	500.04	500.00	375.03	500.00	0.00
237-5180-633100	Recycling / Advertising	300.00	0.00	300.00	0.00	300.00	0.00
237-5180-633110	Recycling / Printing & Binding	1,100.00	0.00	1,100.00	0.00	1,100.00	0.00
237-5180-633120	Recycling / Communication (ph...	3,200.00	663.75	3,200.00	517.48	3,200.00	0.00
237-5180-635100	Recycling / Services Contracted,..	467,400.00	459,032.16	491,800.00	406,540.32	488,100.00	0.00
	ExpProgram: 63 - Other Services & Charges Total:	472,500.00	460,195.95	496,900.00	407,432.83	493,200.00	0.00
RevProgram: 44 - Intergovernmental							
237-5180-443400	Recycling / State Grants	126,800.00	126,641.00	128,300.00	50,793.89	128,300.00	0.00
	RevProgram: 44 - Intergovernmental Total:	126,800.00	126,641.00	128,300.00	50,793.89	128,300.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
RevProgram: 45 - Charges for Services							
237-5180-451500	Recycling / Recycling Fees	405,200.00	407,556.77	442,000.00	441,127.65	433,900.00	0.00
237-5180-451510	Recycling / Recycling Penalties	6,300.00	11,434.35	6,300.00	15,368.91	9,300.00	0.00
RevProgram: 45 - Charges for Services Total:		411,500.00	418,991.12	448,300.00	456,496.56	443,200.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
237-5180-471110	Recycling / Interest Earnings	700.00	1,928.57	400.00	0.00	200.00	0.00
237-5180-471120	Recycling / Unrealized Gain/Los...	0.00	563.06	0.00	-519.58	0.00	0.00
237-5180-474110	Recycling / Other Reimbursem...	0.00	1,200.55	0.00	0.00	0.00	0.00
237-5180-475900	Recycling / Miscellaneous Reve...	1,500.00	964.23	1,500.00	485.37	1,500.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		2,200.00	4,656.41	1,900.00	-34.21	1,700.00	0.00
Division: 518 - Recycling Surplus (Deficit):		1,500.00	21,735.87	12,300.00	27,746.56	4,700.00	0.00
Fund: 237 - Solid Waste Abatement Surplus (Deficit):		1,500.00	21,735.87	12,300.00	27,746.56	4,700.00	0.00
Fund: 240 - Forfeitures/State/Vice/Drugs							
Division: 217 - Forfeiture Funds - State							
ExpProgram: 62 - Supplies							
240-2170-621130	StateForf-Drugs / Operating Su...	0.00	269.28	0.00	29.00	0.00	0.00
240-2170-621150	StateForf-Drugs / Tools & Minor...	0.00	0.00	0.00	20,617.00	0.00	0.00
ExpProgram: 62 - Supplies Total:		0.00	269.28	0.00	20,646.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges							
240-2170-635100	StateForf-Drugs / Services Cont...	0.00	1,179.54	0.00	0.00	0.00	0.00
240-2170-635130	StateForf-Drugs / Hardware & ...	0.00	3,900.00	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		0.00	5,079.54	0.00	0.00	0.00	0.00
RevProgram: 46 - Fines & Forfeits							
240-2170-461110	StateForf-Drugs / Drug & Gambl...	0.00	10,524.58	0.00	27,487.60	0.00	0.00
RevProgram: 46 - Fines & Forfeits Total:		0.00	10,524.58	0.00	27,487.60	0.00	0.00
Division: 217 - Forfeiture Funds - State Surplus (Deficit):		0.00	5,175.76	0.00	6,841.60	0.00	0.00
Fund: 240 - Forfeitures/State/Vice/Drugs Surplus (Deficit):		0.00	5,175.76	0.00	6,841.60	0.00	0.00
Fund: 241 - Forfeitures/State/DWI							
Division: 217 - Forfeiture Funds - State							
ExpProgram: 62 - Supplies							
241-2172-621130	StateForf-DWI / Operating Supp...	0.00	1,333.47	0.00	365.42	0.00	0.00
241-2172-621150	StateForf-DWI / Tools & Minor ...	0.00	63,968.00	0.00	6,603.04	0.00	0.00
ExpProgram: 62 - Supplies Total:		0.00	65,301.47	0.00	6,968.46	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
ExpProgram: 63 - Other Services & Charges							
241-2172-635100	StateForf-DWI / Services Contr...	0.00	0.00	0.00	360.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		0.00	0.00	0.00	360.00	0.00	0.00
RevProgram: 46 - Fines & Forfeits							
241-2172-461110	StateForf-DWI / Forfeitures	0.00	4,789.70	0.00	4,381.86	0.00	0.00
RevProgram: 46 - Fines & Forfeits Total:		0.00	4,789.70	0.00	4,381.86	0.00	0.00
Division: 217 - Forfeiture Funds - State Surplus (Deficit):		0.00	-60,511.77	0.00	-2,946.60	0.00	0.00
Fund: 241 - Forfeitures/State/DWI Surplus (Deficit):		0.00	-60,511.77	0.00	-2,946.60	0.00	0.00
Fund: 260 - Police Activity Fund							
Division: 211 - Police							
ExpProgram: 61 - Personnel Services							
260-2114-611100	Police PSDS / FT Employee-Reg...	139,700.00	140,799.52	143,900.00	131,699.68	149,600.00	0.00
260-2114-612100	Police PSDS / Medicare Contrib...	2,100.00	2,102.05	2,100.00	1,790.05	1,900.00	0.00
260-2114-612110	Police PSDS / PERA Contribution	10,500.00	10,074.00	10,800.00	10,363.44	11,200.00	0.00
260-2114-612120	Police PSDS / Social Security Co...	9,000.00	8,988.37	9,200.00	7,654.04	8,300.00	0.00
260-2114-612140	Police PSDS / Health Insurance	0.00	0.00	0.00	16,799.70	28,100.00	0.00
260-2114-612150	Police PSDS / Dental Insurance	0.00	0.00	0.00	187.50	300.00	0.00
260-2114-612160	Police PSDS / Life Insurance	0.00	31.68	0.00	34.56	100.00	0.00
260-2114-612170	Police PSDS / Cash Benefit	5,700.00	5,501.25	5,700.00	1,980.45	0.00	0.00
260-2114-612180	Police PSDS / Workers' Compen...	700.00	765.29	700.00	382.09	700.00	0.00
260-2114-612190	Police PSDS / Short Term Disabil..	400.00	341.00	400.00	443.80	500.00	0.00
260-2114-612195	Police PSDS / Long Term Disabil...	300.00	311.63	300.00	512.26	500.00	0.00
260-2114-613125	Police PSDS / Miscellaneous Pay	0.00	0.00	0.00	50.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		168,400.00	168,914.79	173,100.00	171,897.57	201,200.00	0.00
ExpProgram: 62 - Supplies							
260-2112-621100	Pol-Auto Theft / Fuels & Lubes	0.00	550.92	0.00	0.00	0.00	0.00
260-2114-621100	Police PSDS / Fuels & Lubes	0.00	280.02	0.00	0.00	0.00	0.00
260-2114-621120	Police PSDS / Office Supplies	200.00	0.00	200.00	0.00	200.00	0.00
260-2114-621130	Police PSDS / Operating Supplies	4,000.00	1,940.03	4,000.00	176.14	4,000.00	0.00
260-2114-621150	Police PSDS / Tools & Minor Eq...	0.00	299.99	0.00	0.00	0.00	0.00
ExpProgram: 62 - Supplies Total:		4,200.00	3,070.96	4,200.00	176.14	4,200.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
ExpProgram: 63 - Other Services & Charges							
260-2112-632110	Pol-Auto Theft / Transportation	0.00	735.84	0.00	673.92	0.00	0.00
260-2112-632120	Pol-Auto Theft / Conferences &...	0.00	3,395.14	0.00	990.79	0.00	0.00
260-2112-635100	Pol-Auto Theft / Services Contr...	0.00	4,788.23	0.00	600.00	0.00	0.00
260-2112-638180	Pol-Auto Theft / Pmts to Other...	38,000.00	0.00	38,000.00	7,435.78	38,000.00	0.00
260-2114-632100	Police PSDS / Dues & Subscripti...	900.00	486.23	900.00	999.00	900.00	0.00
260-2114-632110	Police PSDS / Transportation	3,600.00	2,660.23	3,600.00	3,416.16	3,600.00	0.00
260-2114-632120	Police PSDS / Conferences & Sc...	6,000.00	13,392.86	6,000.00	8,999.06	6,000.00	0.00
260-2114-633120	Police PSDS / Communication	2,400.00	2,530.98	2,400.00	1,885.51	2,400.00	0.00
260-2114-635100	Police PSDS / Services Contract...	0.00	33.49	0.00	0.00	0.00	0.00
260-2114-635130	Police PSDS / Hardware & Soft...	0.00	3,481.59	0.00	1,578.11	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		50,900.00	31,504.59	50,900.00	26,578.33	50,900.00	0.00
RevProgram: 44 - Intergovernmental							
260-2112-444200	Pol-Auto Theft / Reimbs from o...	38,000.00	13,271.07	38,000.00	8,381.70	38,000.00	0.00
260-2114-444200	Police PSDS / Reimbs from othe...	188,000.00	198,217.91	188,000.00	163,316.38	218,000.00	0.00
RevProgram: 44 - Intergovernmental Total:		226,000.00	211,488.98	226,000.00	171,698.08	256,000.00	0.00
Division: 211 - Police Surplus (Deficit):		2,500.00	7,998.64	-2,200.00	-26,953.96	-300.00	0.00
Fund: 260 - Police Activity Fund Surplus (Deficit):		2,500.00	7,998.64	-2,200.00	-26,953.96	-300.00	0.00
Fund: 270 - Springbrook NC Fund							
Division: 419 - Spring Brook Nature Center							
ExpProgram: 61 - Personnel Services							
270-4190-611100	SNC / FT Employee-Regular	290,700.00	289,103.64	303,200.00	277,605.98	325,800.00	0.00
270-4190-611105	SNC / PT Permanent-Regular	113,100.00	109,506.05	120,300.00	100,721.00	100,800.00	0.00
270-4190-611210	SNC / Temp & PT Employee - O...	1,000.00	2,499.28	1,000.00	697.89	1,000.00	0.00
270-4190-611300	SNC / Employee Leave	0.00	7,473.18	0.00	0.00	0.00	0.00
270-4190-612100	SNC / Medicare Contribution	5,500.00	5,824.27	6,000.00	5,313.13	6,200.00	0.00
270-4190-612110	SNC / PERA Contribution	28,500.00	28,610.06	31,600.00	29,683.34	31,900.00	0.00
270-4190-612120	SNC / Social Security Contributi...	23,400.00	24,904.13	26,000.00	22,718.19	26,300.00	0.00
270-4190-612140	SNC / Health Insurance	31,900.00	30,548.60	35,600.00	40,418.59	43,200.00	0.00
270-4190-612150	SNC / Dental Insurance	900.00	862.50	900.00	862.50	600.00	0.00
270-4190-612160	SNC / Life Insurance	100.00	102.62	200.00	111.96	100.00	0.00
270-4190-612180	SNC / Workers' Compensation	16,000.00	15,400.97	18,800.00	10,902.88	17,500.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
270-4190-612190	SNC / Short Term Disability	1,000.00	971.92	1,100.00	968.89	700.00	0.00
270-4190-612195	SNC / Long Term Disability	900.00	820.80	1,000.00	1,094.49	900.00	0.00
270-4190-613125	SNC / Miscellaneous Pay	0.00	0.00	0.00	100.00	0.00	0.00
270-4191-611110	SNC-Day Camp / Temp Employ...	93,000.00	85,073.88	97,900.00	87,407.96	104,100.00	0.00
270-4191-611210	SNC-Day Camp / Temp & PT E...	1,000.00	1,138.56	1,000.00	0.00	1,000.00	0.00
270-4191-612100	SNC-Day Camp / Medicare Cont..	1,200.00	1,250.21	1,400.00	1,267.56	1,500.00	0.00
270-4191-612120	SNC-Day Camp / Social Security...	5,000.00	5,345.15	6,100.00	5,419.26	6,500.00	0.00
270-4191-612180	SNC-Day Camp / Workers' Com...	3,100.00	4,479.85	4,300.00	3,559.27	4,000.00	0.00
ExpProgram: 61 - Personnel Services Total:		616,300.00	613,915.67	656,400.00	588,852.89	672,100.00	0.00
ExpProgram: 62 - Supplies							
270-4190-621100	SNC / Fuels & Lubes	300.00	0.00	300.00	0.00	300.00	0.00
270-4190-621110	SNC / Clothing & Laundry	2,500.00	1,641.13	2,500.00	2,230.42	2,000.00	0.00
270-4190-621120	SNC / Office Supplies	800.00	655.49	800.00	489.26	800.00	0.00
270-4190-621130	SNC / Operating Supplies	18,000.00	22,064.99	20,000.00	14,393.93	20,000.00	0.00
270-4190-621140	SNC / Supplies for Repair & Ma...	3,100.00	2,736.24	3,100.00	2,464.27	3,100.00	0.00
270-4190-621150	SNC / Tools & Minor Equipment	3,000.00	0.00	2,000.00	10,894.00	2,000.00	0.00
270-4190-621160	SNC / Work Order Transfer - Pa...	300.00	0.00	300.00	11.53	300.00	0.00
270-4191-621130	SNC-Day Camp / Operating Sup...	3,000.00	4,277.08	3,500.00	5,739.27	6,000.00	0.00
270-4192-621130	SNC-Spec Events / Operating S...	6,000.00	9,469.53	7,500.00	6,452.58	10,000.00	0.00
270-4193-621130	SNC-Schools / Operating Suppli...	400.00	289.07	400.00	58.89	400.00	0.00
270-4194-621130	SNC-Fridley Schools / Operating..	800.00	438.46	600.00	322.21	600.00	0.00
270-4197-621130	SNC-Interpretive Prog / Operat...	200.00	240.52	200.00	361.18	200.00	0.00
ExpProgram: 62 - Supplies Total:		38,400.00	41,812.51	41,200.00	43,417.54	45,700.00	0.00
ExpProgram: 63 - Other Services & Charges							
270-4190-631100	SNC / Services-Professional	3,000.00	406.80	3,000.00	73.00	3,000.00	0.00
270-4190-631130	SNC / Insurance Policies	4,800.00	4,800.00	6,600.00	4,950.00	6,600.00	0.00
270-4190-632100	SNC / Dues & Subscrip, Permit ...	800.00	977.06	800.00	605.99	800.00	0.00
270-4190-632110	SNC / Transportation	2,000.00	331.05	2,000.00	257.81	2,000.00	0.00
270-4190-632120	SNC / Conferences & School	2,000.00	2,210.00	2,600.00	919.00	2,600.00	0.00
270-4190-633100	SNC / Advertising	200.00	0.00	200.00	0.00	200.00	0.00
270-4190-633110	SNC / Printing & Binding	500.00	0.00	500.00	0.00	500.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
270-4190-633120	SNC / Communication (phones,...	2,400.00	1,993.54	2,400.00	2,041.69	2,400.00	0.00
270-4190-634100	SNC / Utility Services	25,000.00	25,186.34	25,000.00	25,418.57	25,000.00	0.00
270-4190-635100	SNC / Services Contracted, Non...	40,000.00	46,960.94	40,000.00	35,545.89	40,000.00	0.00
270-4190-635110	SNC / Rentals	3,400.00	3,588.00	3,400.00	3,879.00	3,800.00	0.00
270-4190-638170	SNC / Work Order Transfer - La...	0.00	0.00	0.00	37.00	200.00	0.00
270-4191-632110	SNC Day Camp / Transportation	0.00	3,097.50	0.00	332.35	500.00	0.00
270-4191-635100	SNC-Day Camp / Services Contr...	1,000.00	1,062.50	1,000.00	472.60	1,000.00	0.00
270-4192-632110	SNC-Spec Events / Transportati...	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
270-4192-633100	SNC-Spec Events / Advertising	0.00	19.99	0.00	0.00	0.00	0.00
270-4192-635100	SNC-Spec Events / Services Con...	4,500.00	2,495.56	4,500.00	3,120.00	4,500.00	0.00
270-4192-635110	SNC-Spec Events / Rentals	800.00	847.43	1,500.00	1,368.81	1,000.00	0.00
270-4197-635100	SNC-Interpretive Prog / Serv.C...	1,500.00	0.00	500.00	17.36	1,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		94,400.00	93,976.71	96,500.00	79,039.07	97,600.00	0.00
RevProgram: 41 - Taxes							
270-4190-411100	SNC / Current Ad Valorem	538,200.00	533,244.61	581,200.00	0.00	604,500.00	0.00
270-4190-411200	SNC / Delinquent Ad Valorem	0.00	900.37	0.00	0.00	0.00	0.00
RevProgram: 41 - Taxes Total:		538,200.00	534,144.98	581,200.00	0.00	604,500.00	0.00
RevProgram: 45 - Charges for Services							
270-4191-459100	SNC-Day Camp / Program Reve...	110,000.00	119,240.50	117,500.00	117,735.00	119,000.00	0.00
270-4192-459100	SNC-Spec Events / Program Re...	35,000.00	32,179.00	35,000.00	37,224.00	35,000.00	0.00
270-4193-459100	SNC-Schools / Program Revenue	20,000.00	16,939.21	20,000.00	11,892.38	18,000.00	0.00
270-4194-459100	SNC-Fridley Schools / Program ...	17,000.00	16,918.61	5,500.00	0.00	12,000.00	0.00
270-4195-459100	SNC-Community Groups / Prog...	3,400.00	4,503.00	3,400.00	2,767.00	3,400.00	0.00
270-4196-459100	SNC-BDay Parties / Program Re...	6,000.00	7,935.00	8,000.00	7,050.00	8,000.00	0.00
270-4197-459100	SNC-Interpretive Prog / Progra...	2,000.00	4,168.00	2,000.00	5,297.00	2,000.00	0.00
270-4198-459230	SNC-Shelter Rentals / Equipme...	14,000.00	13,157.50	14,000.00	23,085.54	18,000.00	0.00
RevProgram: 45 - Charges for Services Total:		207,400.00	215,040.82	205,400.00	205,050.92	215,400.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
270-4190-471110	SNC / Interest Earnings	2,400.00	6,655.01	2,400.00	0.00	3,000.00	0.00
270-4190-471120	SNC / Unrealized Gain/Loss on ...	0.00	2,251.14	0.00	-1,792.95	0.00	0.00
270-4190-473100	SNC / General Contributions & ...	20,000.00	17,332.76	20,000.00	38,391.00	20,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
270-4190-475900 SNC / Misc. Revenues	1,500.00	29.95	1,500.00	50,200.00	1,500.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:	23,900.00	26,268.86	23,900.00	86,798.05	24,500.00	0.00
Division: 419 - Spring Brook Nature Center Surplus (Deficit):	20,400.00	25,749.77	16,400.00	-419,460.53	29,000.00	0.00
Fund: 270 - Springbrook NC Fund Surplus (Deficit):	20,400.00	25,749.77	16,400.00	-419,460.53	29,000.00	0.00
Fund: 299 - Coronavirus Relief Closed in 2024						
Division: 142 - Emergency Reserves						
ExpProgram: 99 - Other Financing Uses						
299-1420-993100 Emergency Reserves / Transfer...	0.00	147,707.04	0.00	0.00	0.00	0.00
ExpProgram: 99 - Other Financing Uses Total:	0.00	147,707.04	0.00	0.00	0.00	0.00
Division: 142 - Emergency Reserves Total:	0.00	147,707.04	0.00	0.00	0.00	0.00
Fund: 299 - Coronavirus Relief Closed in 2024 Total:	0.00	147,707.04	0.00	0.00	0.00	0.00
Fund: 340 - TIF 20 Bond - 2019A (\$9,510,000)						
Division: 814 - Tax Increment						
ExpProgram: 63 - Other Services & Charges						
340-8140-635100 TIF 20 Bond - 2019A / Services ...	0.00	108.96	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:	0.00	108.96	0.00	0.00	0.00	0.00
ExpProgram: 80 - Debt Service						
340-8140-800200 TIF 20 Bond - 2019A / Interest ...	0.00	248,787.50	0.00	248,787.50	0.00	0.00
340-8140-800300 TIF 20 Bond - 2019A / Fiscal Ag...	0.00	475.00	0.00	475.00	0.00	0.00
ExpProgram: 80 - Debt Service Total:	0.00	249,262.50	0.00	249,262.50	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue						
340-8140-471110 TIF 20 Bond - 2019A / Interest ...	0.00	15,038.23	0.00	0.00	0.00	0.00
340-8140-471120 TIF 20 Bond - 2019A / Unrealiz...	0.00	4,051.51	0.00	-4,051.51	0.00	0.00
340-8140-474300 TIF 20 Bond - 2019A / Payments..	0.00	248,787.50	0.00	124,393.75	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:	0.00	267,877.24	0.00	120,342.24	0.00	0.00
Division: 814 - Tax Increment Surplus (Deficit):	0.00	18,505.78	0.00	-128,920.26	0.00	0.00
Fund: 340 - TIF 20 Bond - 2019A (\$9,510,000) Surplus (Deficit):	0.00	18,505.78	0.00	-128,920.26	0.00	0.00
Fund: 341 - TIF 20 Bond - 2020A (\$4,540,000)						
Division: 814 - Tax Increment						
ExpProgram: 63 - Other Services & Charges						
341-8141-635100 TIF 20 Bond - 2020A / Services ...	0.00	52.24	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:	0.00	52.24	0.00	0.00	0.00	0.00
ExpProgram: 80 - Debt Service						
341-8141-800100 TIF 20 Bond - 2020A / Principal ...	0.00	780,000.00	0.00	820,000.00	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
341-8141-800200	TIF 20 Bond - 2020A / Interest ...	0.00	103,500.00	0.00	63,500.00	0.00	0.00
341-8141-800300	TIF 20 Bond - 2020A / Fiscal Ag...	0.00	475.00	0.00	237.50	0.00	0.00
ExpProgram: 80 - Debt Service Total:		0.00	883,975.00	0.00	883,737.50	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
341-8141-471110	TIF 20 Bond - 2020A / Interest ...	0.00	7,209.03	0.00	0.00	0.00	0.00
341-8141-471120	TIF 20 Bond - 2020A / Unrealiz...	0.00	1,942.21	0.00	-1,942.21	0.00	0.00
341-8141-474300	TIF 20 Bond - 2020A / Payments..	0.00	883,500.00	0.00	862,000.00	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		0.00	892,651.24	0.00	860,057.79	0.00	0.00
Division: 814 - Tax Increment Surplus (Deficit):		0.00	8,624.00	0.00	-23,679.71	0.00	0.00
Fund: 341 - TIF 20 Bond - 2020A (\$4,540,000) Surplus (Deficit):		0.00	8,624.00	0.00	-23,679.71	0.00	0.00
Fund: 351 - REVOLVING FUND..							
Division: 816 - Revolving Loans							
ExpProgram: 63 - Other Services & Charges							
351-8160-631100	Revolving Loans / Services-Prof...	0.00	0.00	0.00	12,000.00	0.00	0.00
351-8160-635100	Revolving Loans / Services Cont...	0.00	98,745.50	0.00	73,739.63	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		0.00	98,745.50	0.00	85,739.63	0.00	0.00
RevProgram: 42 - Special Assessments							
351-8160-421100	Revolving Loans / From County ...	0.00	22,174.46	0.00	0.00	0.00	0.00
351-8160-421500	Revolving Loans / Directly to Ci...	0.00	44,446.56	0.00	57,543.00	0.00	0.00
RevProgram: 42 - Special Assessments Total:		0.00	66,621.02	0.00	57,543.00	0.00	0.00
Division: 816 - Revolving Loans Surplus (Deficit):		0.00	-32,124.48	0.00	-28,196.63	0.00	0.00
Fund: 351 - REVOLVING FUND.. Surplus (Deficit):		0.00	-32,124.48	0.00	-28,196.63	0.00	0.00
Fund: 391 - G.O. CIP Bonds of 2017							
Division: 812 - Improvement Bonds							
ExpProgram: 63 - Other Services & Charges							
391-8126-635100	GO CIP Bonds of 2017 / Services..	0.00	457.36	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		0.00	457.36	0.00	0.00	0.00	0.00
ExpProgram: 80 - Debt Service							
391-8126-800100	GO CIP Bonds of 2017 / Principa..	0.00	1,535,000.00	0.00	1,615,000.00	0.00	0.00
391-8126-800200	GO CIP Bonds of 2017 / Interest..	0.00	1,451,237.50	0.00	1,372,487.50	0.00	0.00
391-8126-800300	GO CIP Bonds of 2017 / Fiscal A...	0.00	475.00	0.00	475.00	0.00	0.00
ExpProgram: 80 - Debt Service Total:		0.00	2,986,712.50	0.00	2,987,962.50	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
RevProgram: 41 - Taxes							
391-8126-411100	GO CIP Bonds of 2017 / Current...	0.00	2,945,188.90	0.00	0.00	0.00	0.00
391-8126-411200	GO CIP Bonds of 2017 / Delinq...	0.00	-7,540.91	0.00	0.00	0.00	0.00
	RevProgram: 41 - Taxes Total:	0.00	2,937,647.99	0.00	0.00	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
391-8126-471110	GO CIP Bonds of 2017 / Interest..	0.00	63,119.27	0.00	0.00	0.00	0.00
391-8126-471120	GO CIP Bonds of 2017 / Unreali...	0.00	17,005.19	0.00	-17,005.19	0.00	0.00
	RevProgram: 47 - Miscellaneous Revenue Total:	0.00	80,124.46	0.00	-17,005.19	0.00	0.00
	Division: 812 - Improvement Bonds Surplus (Deficit):	0.00	30,602.59	0.00	-3,004,967.69	0.00	0.00
	Fund: 391 - G.O. CIP Bonds of 2017 Surplus (Deficit):	0.00	30,602.59	0.00	-3,004,967.69	0.00	0.00
Fund: 392 - 2022A GO Tax Abatement Bonds							
Division: 812 - Improvement Bonds							
ExpProgram: 63 - Other Services & Charges							
392-8127-635100	2022A GO Tax Abate Bonds / S...	0.00	2,250.00	0.00	2,250.00	0.00	0.00
	ExpProgram: 63 - Other Services & Charges Total:	0.00	2,250.00	0.00	2,250.00	0.00	0.00
ExpProgram: 80 - Debt Service							
392-8127-800100	2022A GO Tax Abate Bonds / Pr...	0.00	965,000.00	0.00	1,015,000.00	0.00	0.00
392-8127-800200	2022A GO Tax Abate Bonds / In...	0.00	942,325.00	0.00	892,825.00	0.00	0.00
392-8127-800300	2022A GO Tax Abate Bonds / Fi...	0.00	475.00	0.00	0.00	0.00	0.00
	ExpProgram: 80 - Debt Service Total:	0.00	1,907,800.00	0.00	1,907,825.00	0.00	0.00
RevProgram: 41 - Taxes							
392-8127-411100	2022A GO Tax Abate Bonds / C...	0.00	2,006,649.03	0.00	0.00	0.00	0.00
392-8127-411200	2022A GO Tax Abate Bonds / D...	0.00	576.81	0.00	0.00	0.00	0.00
	RevProgram: 41 - Taxes Total:	0.00	2,007,225.84	0.00	0.00	0.00	0.00
	Division: 812 - Improvement Bonds Surplus (Deficit):	0.00	97,175.84	0.00	-1,910,075.00	0.00	0.00
	Fund: 392 - 2022A GO Tax Abatement Bonds Surplus (Deficit):	0.00	97,175.84	0.00	-1,910,075.00	0.00	0.00
Fund: 405 - Capital Improvements-BLDG							
Division: 311 - Campus Facilities							
ExpProgram: 62 - Supplies							
405-3115-621130	CIP Bldg Facilities / Operating S...	0.00	0.00	0.00	16,514.40	0.00	0.00
	ExpProgram: 62 - Supplies Total:	0.00	0.00	0.00	16,514.40	0.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
ExpProgram: 63 - Other Services & Charges							
405-3115-635100	CIP Bldg Facilities / Services, N...	20,000.00	2,297.69	20,000.00	58,782.24	20,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		20,000.00	2,297.69	20,000.00	58,782.24	20,000.00	0.00
ExpProgram: 70 - Capital Outlay							
405-3115-701100	CIP Bldg Facilities / Building & B...	0.00	12,600.00	0.00	351,490.38	0.00	0.00
405-3115-702100	CIP Bldg Facilities / Land Impro...	13,000.00	0.00	0.00	89,741.12	0.00	0.00
405-3115-704100	CIP Bldg Facilities / Furniture & ...	0.00	0.00	50,000.00	0.00	231,000.00	0.00
ExpProgram: 70 - Capital Outlay Total:		13,000.00	12,600.00	50,000.00	441,231.50	231,000.00	0.00
RevProgram: 44 - Intergovernmental							
405-3115-441100	CIP Bldg Facilities / Federal Gra...	0.00	0.00	0.00	329,269.21	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		0.00	0.00	0.00	329,269.21	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
405-3115-471110	CIP Bldg Facilities / Interest Ear...	40,000.00	51,434.63	30,000.00	0.00	30,000.00	0.00
405-3115-471120	CIP Bldg Facilities / Unrealized ...	0.00	17,241.81	0.00	-13,857.20	0.00	0.00
405-3115-475100	CIP Bldg Facilities / Loans - Inte...	0.00	17,398.87	0.00	0.00	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		40,000.00	86,075.31	30,000.00	-13,857.20	30,000.00	0.00
Division: 311 - Campus Facilities Surplus (Deficit):		7,000.00	71,177.62	-40,000.00	-201,116.13	-221,000.00	0.00
Fund: 405 - Capital Improvements-BLDG Surplus (Deficit):		7,000.00	71,177.62	-40,000.00	-201,116.13	-221,000.00	0.00
Fund: 406 - Capital Improvements-STR							
Division: 318 - Streets							
ExpProgram: 63 - Other Services & Charges							
406-3180-631100	CIP Streets / Services-Professio...	0.00	21,971.50	0.00	0.00	0.00	0.00
406-3180-633100	CIP Streets / Advertising	0.00	259.12	0.00	0.00	0.00	0.00
406-3180-635100	CIP Streets / Services Contract...	245,000.00	61,126.24	2,490,000.00	27,589.34	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		245,000.00	83,356.86	2,490,000.00	27,589.34	0.00	0.00
ExpProgram: 70 - Capital Outlay							
406-3180-700100	CIP Streets / Land	0.00	0.00	5,000.00	0.00	0.00	0.00
406-3180-705100	CIP Streets / Infrastructure	3,165,000.00	2,728,463.92	5,120,000.00	4,648,812.05	5,286,000.00	0.00
ExpProgram: 70 - Capital Outlay Total:		3,165,000.00	2,728,463.92	5,125,000.00	4,648,812.05	5,286,000.00	0.00
ExpProgram: 99 - Other Financing Uses							
406-3180-993100	CIP Streets / Transfer Out to Ot...	200,000.00	200,000.04	200,000.00	150,000.03	200,000.00	0.00
ExpProgram: 99 - Other Financing Uses Total:		200,000.00	200,000.04	200,000.00	150,000.03	200,000.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
RevProgram: 42 - Special Assessments							
406-3180-421100	CIP Streets / From County - Cur...	0.00	306,947.19	0.00	0.00	0.00	0.00
406-3180-421200	CIP Streets / From County - Del...	0.00	5,969.61	0.00	0.00	0.00	0.00
406-3180-421500	CIP Streets / Directly to City - Pr...	590,000.00	270,340.54	740,000.00	215,672.86	550,000.00	0.00
RevProgram: 42 - Special Assessments Total:		590,000.00	583,257.34	740,000.00	215,672.86	550,000.00	0.00
RevProgram: 44 - Intergovernmental							
406-3180-441100	CIP Streets / Federal Grant	0.00	0.00	1,800,000.00	1,360,877.86	0.00	0.00
406-3180-443100	CIP Streets / Local Government...	70,000.00	70,000.00	450,000.00	225,000.00	100,000.00	0.00
406-3180-443320	CIP Streets / Municipal State Ai...	1,519,000.00	1,447,445.49	1,920,000.00	-865,785.06	1,855,000.00	0.00
406-3180-443400	CIP Streets / State Grants	125,000.00	0.00	2,250,000.00	875,378.05	2,166,000.00	0.00
RevProgram: 44 - Intergovernmental Total:		1,714,000.00	1,517,445.49	6,420,000.00	1,595,470.85	4,121,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
406-3180-471110	CIP Streets / Interest Earnings	30,000.00	50,858.45	30,000.00	0.00	40,000.00	0.00
406-3180-471120	CIP Streets / Unrealized Gain/L...	0.00	17,751.81	0.00	-13,701.97	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		30,000.00	68,610.26	30,000.00	-13,701.97	40,000.00	0.00
RevProgram: 49 - Other Financing Sources							
406-3180-493100	CIP Streets / Transfer In From O...	0.00	351,700.00	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources Total:		0.00	351,700.00	0.00	0.00	0.00	0.00
Division: 318 - Streets Surplus (Deficit):		-1,276,000.00	-490,807.73	-625,000.00	-3,028,959.68	-775,000.00	0.00
Fund: 406 - Capital Improvements-STR Surplus (Deficit):		-1,276,000.00	-490,807.73	-625,000.00	-3,028,959.68	-775,000.00	0.00
Fund: 407 - Capital Improvements-PKS							
ExpProgram: 70 - Capital Outlay							
407-3160-704100	CIP Parks / Furniture & Fixtures	0.00	144,612.99	0.00	7,032.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		0.00	144,612.99	0.00	7,032.00	0.00	0.00
Division: 316 - Parks							
ExpProgram: 62 - Supplies							
407-3160-621130	CIP Parks / Operating Supplies	0.00	11.08	0.00	46.40	0.00	0.00
407-3160-621140	CIP Parks / Supplies for Repair ...	0.00	7,016.70	0.00	0.00	0.00	0.00
ExpProgram: 62 - Supplies Total:		0.00	7,027.78	0.00	46.40	0.00	0.00
ExpProgram: 63 - Other Services & Charges							
407-3160-631100	CIP Parks / Services-Professional	0.00	19,347.00	0.00	0.00	0.00	0.00
407-3160-633100	CIP Parks / Advertising	0.00	610.00	0.00	0.00	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
407-3160-635100	CIP Parks / Services Contracted,...	85,000.00	43,655.21	55,000.00	0.00	30,000.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		85,000.00	63,612.21	55,000.00	0.00	30,000.00	0.00
ExpProgram: 70 - Capital Outlay							
407-3160-701100	CIP Parks / Building & Bldg Imp...	0.00	922,227.85	135,000.00	2,447,777.57	0.00	0.00
407-3160-702100	CIP Parks / Land Improvements	2,001,000.00	1,530,818.17	8,090,000.00	4,508,106.08	6,519,000.00	0.00
407-3160-703100	CIP Parks / Machinery & Equip...	2,161,000.00	1,310,613.36	0.00	1,922,601.63	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		4,162,000.00	3,763,659.38	8,225,000.00	8,878,485.28	6,519,000.00	0.00
ExpProgram: 99 - Other Financing Uses							
407-3160-993100	CIP Parks / Transfer Out to Oth...	154,000.00	237,604.35	158,200.00	115,499.97	144,000.00	0.00
ExpProgram: 99 - Other Financing Uses Total:		154,000.00	237,604.35	158,200.00	115,499.97	144,000.00	0.00
RevProgram: 44 - Intergovernmental							
407-3160-441100	CIP Parks / Federal Grants	0.00	702,263.00	40,000.00	464,071.10	0.00	0.00
407-3160-443400	CIP Parks / State Grants	200,000.00	150,000.00	622,000.00	-112.15	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		200,000.00	852,263.00	662,000.00	463,958.95	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
407-3160-471110	CIP Parks / Interest Earnings	390,000.00	862,783.09	180,000.00	0.00	95,000.00	0.00
407-3160-471120	CIP Parks / Unrealized Gain/Los...	0.00	-120,909.50	0.00	-284,343.50	0.00	0.00
407-3160-473510	CIP Parks / Park Dedication Fees	5,000.00	4,500.00	5,000.00	0.00	5,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		395,000.00	746,373.59	185,000.00	-284,343.50	100,000.00	0.00
RevProgram: 49 - Other Financing Sources							
407-3160-493100	CIP Parks / Transfer In From Ot...	0.00	0.00	0.00	0.00	2,785,400.00	0.00
RevProgram: 49 - Other Financing Sources Total:		0.00	0.00	0.00	0.00	2,785,400.00	0.00
Division: 316 - Parks Surplus (Deficit):		-3,806,000.00	-2,473,267.13	-7,591,200.00	-8,814,416.20	-3,807,600.00	0.00
Fund: 407 - Capital Improvements-PKS Surplus (Deficit):		-3,806,000.00	-2,617,880.12	-7,591,200.00	-8,821,448.20	-3,807,600.00	0.00
Fund: 409 - Capital Improvements-INFO TECH							
Division: 133 - Information Technology							
ExpProgram: 62 - Supplies							
409-1330-621130	IT Capital / Operating Supplies	45,000.00	32,515.96	45,000.00	37,324.28	0.00	0.00
ExpProgram: 62 - Supplies Total:		45,000.00	32,515.96	45,000.00	37,324.28	0.00	0.00
ExpProgram: 63 - Other Services & Charges							
409-1330-635100	IT Capital / Services Contracted,..	0.00	22.68	0.00	6,150.00	0.00	0.00
409-1330-635130	IT Capital / Hardware & Softwa...	30,000.00	128,300.51	75,000.00	215,462.60	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		30,000.00	128,323.19	75,000.00	221,612.60	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
ExpProgram: 70 - Capital Outlay							
409-1330-704100	IT Capital / IT Equip-Furniture/F...	448,000.00	178,404.93	471,000.00	270,125.42	435,000.00	0.00
409-1330-723299	IT Capital / Eq.-SBITA Technolo...	0.00	194,247.82	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		448,000.00	372,652.75	471,000.00	270,125.42	435,000.00	0.00
RevProgram: 41 - Taxes							
409-1330-411100	IT Capital / Current Ad Valorem	79,900.00	79,900.00	86,300.00	0.00	89,700.00	0.00
RevProgram: 41 - Taxes Total:		79,900.00	79,900.00	86,300.00	0.00	89,700.00	0.00
RevProgram: 44 - Intergovernmental							
409-1330-443100	IT Capital / Local Government A...	305,000.00	305,000.00	330,000.00	165,000.00	275,000.00	0.00
RevProgram: 44 - Intergovernmental Total:		305,000.00	305,000.00	330,000.00	165,000.00	275,000.00	0.00
RevProgram: 45 - Charges for Services							
409-1330-451220	IT Capital / Admin Chgs from O...	0.00	2,499.96	0.00	1,874.97	0.00	0.00
RevProgram: 45 - Charges for Services Total:		0.00	2,499.96	0.00	1,874.97	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
409-1330-471110	IT Capital / Interest Earnings	4,000.00	3,130.43	17,000.00	0.00	4,000.00	0.00
409-1330-471120	IT Capital / Unrealized Gain/Los...	0.00	1,515.64	0.00	-843.38	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		4,000.00	4,646.07	17,000.00	-843.38	4,000.00	0.00
RevProgram: 49 - Other Financing Sources							
409-1330-496299	IT Capital/ Equip SBITA Technol...	0.00	194,247.82	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources Total:		0.00	194,247.82	0.00	0.00	0.00	0.00
Division: 133 - Information Technology Surplus (Deficit):		-134,100.00	52,801.95	-157,700.00	-363,030.71	-66,300.00	0.00
Division: 650 - Internal Investments							
ExpProgram: 80 - Debt Service							
409-6599-802199	IT Capital / Principal Expense - ...	0.00	143,972.00	0.00	0.00	0.00	0.00
ExpProgram: 80 - Debt Service Total:		0.00	143,972.00	0.00	0.00	0.00	0.00
Division: 650 - Internal Investments Total:		0.00	143,972.00	0.00	0.00	0.00	0.00
Fund: 409 - Capital Improvements-INFO TECH Surplus (Deficit):		-134,100.00	-91,170.05	-157,700.00	-363,030.71	-66,300.00	0.00
Fund: 410 - Capital Equipment Fund							
Division: 129 - Elections							
ExpProgram: 62 - Supplies							
410-1290-621130	Election / Operating Supplies	0.00	0.00	33,000.00	0.00	0.00	0.00
ExpProgram: 62 - Supplies Total:		0.00	0.00	33,000.00	0.00	0.00	0.00
Division: 129 - Elections Total:		0.00	0.00	33,000.00	0.00	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Division: 132 - Assessing							
ExpProgram: 63 - Other Services & Charges							
410-1320-635110	CapEq. Assessing / Lease	12,000.00	1,369.99	12,000.00	6,444.07	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		12,000.00	1,369.99	12,000.00	6,444.07	0.00	0.00
ExpProgram: 70 - Capital Outlay							
410-1320-723199	CapEq. Assessing / Vehicle Lease	0.00	19,643.43	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		0.00	19,643.43	0.00	0.00	0.00	0.00
Division: 132 - Assessing Total:		12,000.00	21,013.42	12,000.00	6,444.07	0.00	0.00
Division: 141 - Non-departmental							
ExpProgram: 63 - Other Services & Charges							
410-1410-635100	CapEq. Non-Dept / Services Co...	0.00	441.12	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		0.00	441.12	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay							
410-1410-703100	CapEq. Non-Dept / Machinery ...	0.00	0.00	0.00	0.00	1,877,100.00	0.00
ExpProgram: 70 - Capital Outlay Total:		0.00	0.00	0.00	0.00	1,877,100.00	0.00
RevProgram: 44 - Intergovernmental							
410-1410-443100	CapEq. Non-Dept / Local Gover...	890,000.00	890,000.00	585,000.00	292,500.00	733,000.00	0.00
RevProgram: 44 - Intergovernmental Total:		890,000.00	890,000.00	585,000.00	292,500.00	733,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
410-1410-471110	CapEq. Non-Dept / Interest Ear...	15,000.00	60,879.02	15,000.00	0.00	30,000.00	0.00
410-1410-471120	CapEq. Non-Dept / Unrealized ...	0.00	21,622.41	0.00	-16,401.64	0.00	0.00
410-1410-475300	CapEq. Non-Dept / Sale-Misc.E...	0.00	4,789.00	0.00	47,347.84	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		15,000.00	87,290.43	15,000.00	30,946.20	30,000.00	0.00
RevProgram: 49 - Other Financing Sources							
410-1410-491110	CapEq. Non-Dept / Sale of Capi...	127,000.00	231,672.72	200,000.00	68,966.78	200,000.00	0.00
410-1410-493100	CapEq. Non-Dept / Transfer In ...	200,000.00	200,000.04	250,000.00	150,000.03	250,000.00	0.00
410-1410-496199	CapEq. Non-Dept / Equip Lease...	0.00	634,912.74	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources Total:		327,000.00	1,066,585.50	450,000.00	218,966.81	450,000.00	0.00
Division: 141 - Non-departmental Surplus (Deficit):		1,232,000.00	2,043,434.81	1,050,000.00	542,413.01	-664,100.00	0.00
Division: 211 - Police							
ExpProgram: 62 - Supplies							
410-2110-621150	CapEq. Police / Minor Equipme...	66,000.00	0.00	0.00	0.00	0.00	0.00
ExpProgram: 62 - Supplies Total:		66,000.00	0.00	0.00	0.00	0.00	0.00

	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
ExpProgram: 63 - Other Services & Charges						
410-2110-635110 CapEq. Police / Lease	116,000.00	61,359.84	165,000.00	177,660.33	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:	116,000.00	61,359.84	165,000.00	177,660.33	0.00	0.00
ExpProgram: 70 - Capital Outlay						
410-2110-703100 CapEq. Police / Machinery & E...	215,000.00	423,294.46	1,029,000.00	523,107.78	0.00	0.00
410-2110-723199 CapEq. Police / Vehicle Lease	0.00	236,545.07	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:	215,000.00	659,839.53	1,029,000.00	523,107.78	0.00	0.00
RevProgram: 44 - Intergovernmental						
410-2110-443400 CapEq. Police / State Grants	0.00	40,000.00	40,000.00	0.00	0.00	0.00
RevProgram: 44 - Intergovernmental Total:	0.00	40,000.00	40,000.00	0.00	0.00	0.00
Division: 211 - Police Surplus (Deficit):	-397,000.00	-681,199.37	-1,154,000.00	-700,768.11	0.00	0.00
Division: 215 - Emergency Management						
ExpProgram: 62 - Supplies						
410-2150-621150 CapEq. Emerg.Mgmt / Minor T...	0.00	7,960.00	0.00	0.00	0.00	0.00
ExpProgram: 62 - Supplies Total:	0.00	7,960.00	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay						
410-2150-703100 CapEq. Emerg.Mgmt / Machine...	96,000.00	0.00	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:	96,000.00	0.00	0.00	0.00	0.00	0.00
Division: 215 - Emergency Management Total:	96,000.00	7,960.00	0.00	0.00	0.00	0.00
Division: 219 - Fire						
ExpProgram: 62 - Supplies						
410-2190-621150 CapEq. Fire / Minor Equipment	20,000.00	20,500.00	25,000.00	544.00	0.00	0.00
ExpProgram: 62 - Supplies Total:	20,000.00	20,500.00	25,000.00	544.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges						
410-2190-635110 CapEq. Fire / Lease	0.00	1,128.12	0.00	11,389.84	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:	0.00	1,128.12	0.00	11,389.84	0.00	0.00
ExpProgram: 70 - Capital Outlay						
410-2190-703100 CapEq. Fire / Machinery & Equi...	560,000.00	557,523.37	263,000.00	336,454.95	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:	560,000.00	557,523.37	263,000.00	336,454.95	0.00	0.00
Division: 219 - Fire Total:	580,000.00	579,151.49	288,000.00	348,388.79	0.00	0.00
Division: 314 - Engineering						
ExpProgram: 62 - Supplies						
410-3140-621150 CapEq. Eng / Tools & Minor Equ..	4,000.00	785.05	4,000.00	0.00	0.00	0.00
ExpProgram: 62 - Supplies Total:	4,000.00	785.05	4,000.00	0.00	0.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
ExpProgram: 63 - Other Services & Charges							
410-3140-635110	CapEq. Eng / Lease	31,000.00	6,153.43	49,000.00	29,408.59	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		31,000.00	6,153.43	49,000.00	29,408.59	0.00	0.00
ExpProgram: 70 - Capital Outlay							
410-3140-703100	CapEq. Engineering / Machinery..	0.00	0.00	40,000.00	0.00	0.00	0.00
410-3140-723199	CapEq. Eng / Vehicle Lease	0.00	71,934.17	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		0.00	71,934.17	40,000.00	0.00	0.00	0.00
Division: 314 - Engineering Total:		35,000.00	78,872.65	93,000.00	29,408.59	0.00	0.00
Division: 316 - Parks							
ExpProgram: 62 - Supplies							
410-3160-621150	CapEq. Parks / Tools & Minor E...	10,000.00	707.80	10,000.00	0.00	0.00	0.00
ExpProgram: 62 - Supplies Total:		10,000.00	707.80	10,000.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges							
410-3160-635110	CapEq. Parks / Lease	41,000.00	35,707.49	55,000.00	109,931.03	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		41,000.00	35,707.49	55,000.00	109,931.03	0.00	0.00
ExpProgram: 70 - Capital Outlay							
410-3160-703100	CapEq. Parks / Machinery & Eq...	302,000.00	105,605.84	75,000.00	68,400.00	0.00	0.00
410-3160-723199	CapEq. Parks / Vehicle Lease	0.00	253,676.49	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		302,000.00	359,282.33	75,000.00	68,400.00	0.00	0.00
RevProgram: 44 - Intergovernmental							
410-3160-443400	CapEq. Parks / State Grants	0.00	0.00	12,000.00	11,870.00	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		0.00	0.00	12,000.00	11,870.00	0.00	0.00
Division: 316 - Parks Surplus (Deficit):		-353,000.00	-395,697.62	-128,000.00	-166,461.03	0.00	0.00
Division: 318 - Streets							
ExpProgram: 62 - Supplies							
410-3180-621150	CapEq. Streets / Tools & Minor ...	15,000.00	353.90	8,000.00	0.00	0.00	0.00
ExpProgram: 62 - Supplies Total:		15,000.00	353.90	8,000.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges							
410-3180-635110	CapEq. Streets / Lease	43,000.00	10,685.42	79,000.00	43,603.23	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		43,000.00	10,685.42	79,000.00	43,603.23	0.00	0.00
ExpProgram: 70 - Capital Outlay							
410-3180-703100	CapEq. Streets / Machinery & E...	1,035,000.00	615,027.44	569,000.00	519,693.80	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
410-3180-723199	CapEq. Streets / Vehicle Lease	0.00	112,459.21	0.00	0.00	0.00	0.00
	ExpProgram: 70 - Capital Outlay Total:	1,035,000.00	727,486.65	569,000.00	519,693.80	0.00	0.00
	Division: 318 - Streets Total:	1,093,000.00	738,525.97	656,000.00	563,297.03	0.00	0.00
	Division: 319 - Fleet Services: Garage/Shop						
	ExpProgram: 70 - Capital Outlay						
410-3190-703100	CapEq. Fleet Services / Machin...	45,000.00	40,957.00	0.00	0.00	0.00	0.00
	ExpProgram: 70 - Capital Outlay Total:	45,000.00	40,957.00	0.00	0.00	0.00	0.00
	Division: 319 - Fleet Services: Garage/Shop Total:	45,000.00	40,957.00	0.00	0.00	0.00	0.00
	Division: 410 - Recreation						
	ExpProgram: 63 - Other Services & Charges						
410-4100-635110	CapEq. Rec / Leases	6,000.00	0.00	6,000.00	0.00	0.00	0.00
	ExpProgram: 63 - Other Services & Charges Total:	6,000.00	0.00	6,000.00	0.00	0.00	0.00
	Division: 410 - Recreation Total:	6,000.00	0.00	6,000.00	0.00	0.00	0.00
	Division: 511 - Building Inspection						
	ExpProgram: 63 - Other Services & Charges						
410-5110-635110	CapEq. Building / Lease	0.00	0.00	12,000.00	0.00	0.00	0.00
	ExpProgram: 63 - Other Services & Charges Total:	0.00	0.00	12,000.00	0.00	0.00	0.00
	Division: 511 - Building Inspection Total:	0.00	0.00	12,000.00	0.00	0.00	0.00
	Division: 512 - Planning-Code Enforcement						
	ExpProgram: 63 - Other Services & Charges						
410-5120-635110	CapEq. Planning / Lease	30,000.00	7,783.24	12,000.00	10,961.06	0.00	0.00
	ExpProgram: 63 - Other Services & Charges Total:	30,000.00	7,783.24	12,000.00	10,961.06	0.00	0.00
	ExpProgram: 70 - Capital Outlay						
410-5120-723199	CapEq. Planning / Vehicle Lease	0.00	19,643.43	0.00	0.00	0.00	0.00
	ExpProgram: 70 - Capital Outlay Total:	0.00	19,643.43	0.00	0.00	0.00	0.00
	Division: 512 - Planning-Code Enforcement Total:	30,000.00	27,426.67	12,000.00	10,961.06	0.00	0.00
	Division: 514 - Rental Inspections						
	ExpProgram: 63 - Other Services & Charges						
410-5140-635110	CapEq. Rental Inspect / Lease	0.00	8,179.54	12,000.00	11,338.25	0.00	0.00
	ExpProgram: 63 - Other Services & Charges Total:	0.00	8,179.54	12,000.00	11,338.25	0.00	0.00
	ExpProgram: 70 - Capital Outlay						
410-5140-723199	CapEq. Rental Inspect / Vehicle...	0.00	19,648.40	0.00	0.00	0.00	0.00
	ExpProgram: 70 - Capital Outlay Total:	0.00	19,648.40	0.00	0.00	0.00	0.00
	Division: 514 - Rental Inspections Total:	0.00	27,827.94	12,000.00	11,338.25	0.00	0.00

	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
Division: 650 - Internal Investments						
ExpProgram: 80 - Debt Service						
410-6599-801199 CapEq. / Lease Principal Expense	0.00	215,874.99	0.00	0.00	0.00	0.00
410-6599-801299 CapEq. / Lease Interest Expense	0.00	64,011.14	0.00	0.00	0.00	0.00
ExpProgram: 80 - Debt Service Total:	0.00	279,886.13	0.00	0.00	0.00	0.00
Division: 650 - Internal Investments Total:	0.00	279,886.13	0.00	0.00	0.00	0.00
Fund: 410 - Capital Equipment Fund Surplus (Deficit):	-1,415,000.00	-835,083.45	-1,356,000.00	-1,294,653.92	-664,100.00	0.00
Fund: 450 - Community Investment Fund						
Division: 650 - Internal Investments						
ExpProgram: 63 - Other Services & Charges						
450-6500-635100 Community Invest / Services C...	0.00	3,026.65	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:	0.00	3,026.65	0.00	0.00	0.00	0.00
ExpProgram: 99 - Other Financing Uses						
450-6500-993100 Community Invest / Transfer O...	0.00	52,451.22	0.00	0.00	2,785,400.00	0.00
ExpProgram: 99 - Other Financing Uses Total:	0.00	52,451.22	0.00	0.00	2,785,400.00	0.00
RevProgram: 41 - Taxes						
450-6500-411200 Community Invest / Delinquent...	0.00	-71.01	0.00	0.00	0.00	0.00
RevProgram: 41 - Taxes Total:	0.00	-71.01	0.00	0.00	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue						
450-6500-471110 Community Invest / Interest Ea...	0.00	417,708.33	0.00	0.00	0.00	0.00
450-6500-471120 Community Invest / Unrealized...	0.00	137,799.80	0.00	-112,536.37	0.00	0.00
450-6500-475100 Community Invest / Loans - Int...	0.00	82,586.47	0.00	0.00	0.00	0.00
450-6500-475900 Community Invest / Miscellane...	0.00	64,082.21	0.00	0.00	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:	0.00	702,176.81	0.00	-112,536.37	0.00	0.00
RevProgram: 49 - Other Financing Sources						
450-6500-493100 Community Invest / Transfer In...	0.00	83,180.87	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources Total:	0.00	83,180.87	0.00	0.00	0.00	0.00
Division: 650 - Internal Investments Surplus (Deficit):	0.00	729,808.80	0.00	-112,536.37	-2,785,400.00	0.00
Fund: 450 - Community Investment Fund Surplus (Deficit):	0.00	729,808.80	0.00	-112,536.37	-2,785,400.00	0.00
Fund: 601 - Water Fund						
Division: 601 - Water						
ExpProgram: 61 - Personnel Services						
601-6010-611100 Water Admin / FT Employee-R...	126,400.00	121,473.38	135,300.00	94,900.91	135,800.00	0.00
601-6010-611110 Water Admin / Temp Employee...	0.00	0.00	0.00	2,685.84	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
601-6010-611200	Water Admin / FT Employee - ...	500.00	871.50	500.00	3.16	500.00	0.00
601-6010-612100	Water Admin / Medicare Contr...	1,700.00	1,637.02	1,900.00	1,348.11	2,000.00	0.00
601-6010-612110	Water Admin / PERA Contribut...	9,500.00	8,707.01	10,400.00	7,511.99	10,200.00	0.00
601-6010-612120	Water Admin / Social Security ...	7,100.00	7,000.04	8,000.00	5,765.46	8,200.00	0.00
601-6010-612140	Water Admin / Health Insurance	31,600.00	26,643.03	28,400.00	16,286.46	20,400.00	0.00
601-6010-612150	Water Admin / Dental Insurance	500.00	423.14	400.00	255.35	500.00	0.00
601-6010-612160	Water Admin / Life Insurance	100.00	51.40	100.00	47.61	100.00	0.00
601-6010-612170	Water Admin / Cash Benefit	0.00	704.16	2,300.00	2,279.72	2,300.00	0.00
601-6010-612180	Water Admin / Workers' Comp...	600.00	691.35	700.00	416.92	700.00	0.00
601-6010-612190	Water Admin / Short Term Dis...	400.00	403.19	400.00	340.86	300.00	0.00
601-6010-612195	Water Admin / Long Term Disa...	300.00	326.69	300.00	379.76	300.00	0.00
601-6010-613125	Water Admin / Miscellaneous ...	0.00	40.00	0.00	0.00	0.00	0.00
601-6012-611100	Water Ops / FT Employee-Regu...	550,900.00	554,048.60	569,100.00	497,840.92	668,200.00	0.00
601-6012-611110	Water Ops / Temp Employee-R...	0.00	0.00	0.00	25,018.41	0.00	0.00
601-6012-611200	Water Ops / FT Employee - Ove...	35,000.00	25,091.33	35,000.00	26,805.31	39,000.00	0.00
601-6012-611210	Water Ops / Temp & PT Emplo...	0.00	0.00	0.00	106.61	0.00	0.00
601-6012-611300	Water Ops / Employee Leave	0.00	-4,209.43	0.00	0.00	0.00	0.00
601-6012-612100	Water Ops / Medicare Contribu...	9,000.00	8,397.81	9,100.00	8,205.81	10,000.00	0.00
601-6012-612110	Water Ops / PERA Contribution	42,600.00	38,989.41	44,200.00	40,274.07	49,000.00	0.00
601-6012-612120	Water Ops / Social Security Con...	38,300.00	35,909.40	38,800.00	35,087.04	42,800.00	0.00
601-6012-612140	Water Ops / Health Insurance	13,100.00	23,658.38	27,400.00	33,375.47	26,600.00	0.00
601-6012-612150	Water Ops / Dental Insurance	300.00	366.10	400.00	499.49	300.00	0.00
601-6012-612160	Water Ops / Life Insurance	200.00	202.87	200.00	228.09	200.00	0.00
601-6012-612170	Water Ops / Cash Benefit	34,400.00	27,143.40	28,700.00	26,113.55	28,700.00	0.00
601-6012-612180	Water Ops / Workers' Compen...	14,700.00	14,947.68	17,200.00	11,903.38	16,100.00	0.00
601-6012-612190	Water Ops / Short Term Disabili..	2,000.00	1,949.98	2,200.00	1,848.73	1,800.00	0.00
601-6012-612195	Water Ops / Long Term Disabili...	1,600.00	1,587.52	1,800.00	2,070.86	2,100.00	0.00
601-6012-613125	Water Ops / Miscellaneous Pay	0.00	47.50	0.00	50.00	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		920,800.00	897,102.46	962,800.00	841,649.89	1,066,100.00	0.00
ExpProgram: 62 - Supplies							
601-6010-621120	Water Admin / Office Supplies	400.00	200.48	400.00	163.46	400.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
601-6010-621130	Water Admin / Operating Suppl...	600.00	72.91	200.00	0.00	200.00	0.00
601-6012-621100	Water Ops / Fuels & Lubes	14,000.00	13,750.56	13,500.00	10,770.80	14,000.00	0.00
601-6012-621110	Water Ops / Clothing & Laundry	4,000.00	3,952.70	4,500.00	4,791.43	4,500.00	0.00
601-6012-621120	Water Ops / Office Supplies	400.00	0.00	400.00	95.56	400.00	0.00
601-6012-621130	Water Ops / Operating Supplies	180,000.00	117,576.25	175,000.00	120,504.31	180,000.00	0.00
601-6012-621140	Water Ops / Supplies for Repair...	175,000.00	198,790.88	240,000.00	130,626.83	175,000.00	0.00
601-6012-621150	Water Ops / Tools & Minor Equ...	9,500.00	5,816.34	9,500.00	2,691.64	8,000.00	0.00
601-6012-621160	Water Ops / Work Order Trans...	10,000.00	5,617.35	10,000.00	7,666.58	10,000.00	0.00
601-6019-621140	Water CIP / Supplies for Repair...	0.00	17,515.21	0.00	17,264.81	0.00	0.00
601-6019-621150	Water CIP / Tools & Minor Equi...	9,000.00	7,335.31	9,000.00	4,033.74	0.00	0.00
ExpProgram: 62 - Supplies Total:		402,900.00	370,627.99	462,500.00	298,609.16	392,500.00	0.00
ExpProgram: 63 - Other Services & Charges							
601-6010-631100	Water Admin / Services-Profess...	4,800.00	4,340.00	4,500.00	11,480.00	4,500.00	0.00
601-6010-631130	Water Admin / Insurance Polici...	11,500.00	11,499.96	4,800.00	3,600.00	4,800.00	0.00
601-6010-631140	Water Admin / Admin Charges	288,900.00	288,900.00	288,900.00	216,675.00	305,700.00	0.00
601-6010-632100	Water Admin / Dues & Subscrip...	0.00	70.00	0.00	70.00	0.00	0.00
601-6010-632110	Water Admin / Transportation	900.00	747.42	900.00	785.90	900.00	0.00
601-6010-632120	Water Admin / Conferences & ...	2,500.00	1,497.46	2,000.00	1,981.50	2,000.00	0.00
601-6010-633120	Water Admin / Communication...	26,000.00	24,556.40	26,000.00	24,536.54	26,000.00	0.00
601-6010-635100	Water Admin / Services Contra...	32,500.00	35,335.54	33,000.00	37,387.36	33,000.00	0.00
601-6010-635120	Water Admin / IT Fund Charge	2,500.00	2,499.96	2,500.00	1,874.97	2,500.00	0.00
601-6010-635130	Water Admin / Hardware & Sof...	13,200.00	13,233.22	14,500.00	15,685.00	14,500.00	0.00
601-6012-631100	Water Ops / Services-Professio...	70,000.00	10,381.19	70,000.00	4,979.13	70,000.00	0.00
601-6012-632100	Water Ops / Dues & Subscripti...	35,000.00	23,561.05	35,000.00	7,679.31	35,000.00	0.00
601-6012-632110	Water Ops / Transportation	500.00	30.50	500.00	52.00	500.00	0.00
601-6012-632120	Water Ops / Conferences & Sc...	5,000.00	558.18	6,000.00	8,699.60	7,000.00	0.00
601-6012-633100	Water Ops / Advertising	400.00	0.00	400.00	0.00	400.00	0.00
601-6012-633110	Water Ops / Printing & Binding	300.00	1,734.42	300.00	342.42	300.00	0.00
601-6012-633120	Water Ops / Communication (p...	10,000.00	14,809.38	10,000.00	11,085.45	12,000.00	0.00
601-6012-634100	Water Ops / Utility Services	360,500.00	290,803.28	360,500.00	286,449.35	360,500.00	0.00
601-6012-635100	Water Ops / Services Contracte...	195,000.00	251,987.11	200,000.00	182,744.42	195,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
601-6012-635110	Water Ops / Rentals	4,500.00	2,453.40	4,500.00	3,607.80	4,000.00	0.00
601-6012-635130	Water Ops / Hardware & Softw...	8,000.00	21,401.22	8,000.00	11,355.45	8,000.00	0.00
601-6012-638100	Water Ops / Depreciation Expe...	1,010,000.00	1,055,555.24	1,010,000.00	757,500.03	1,083,600.00	0.00
601-6012-638140	Water Ops / Miscellaneous Exp...	0.00	4,475.31	2,500.00	1,194.81	0.00	0.00
601-6012-638170	Water Ops / Work Order Trans...	0.00	4,731.06	2,500.00	2,196.13	2,500.00	0.00
601-6012-638180	Water Ops / Pmts to Other Age...	500.00	614.30	500.00	614.30	700.00	0.00
601-6019-635100	Water CIP / Services Contracted..	65,000.00	42,960.00	50,000.00	18,350.00	0.00	0.00
601-6019-635110	Water CIP / Lease	36,000.00	24,032.61	51,000.00	42,047.11	0.00	0.00
601-6019-638109	Water CIP / Amortization Expe...	0.00	16,147.71	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		2,183,500.00	2,148,915.92	2,188,800.00	1,652,973.58	2,173,400.00	0.00
ExpProgram: 70 - Capital Outlay							
601-6019-701100	Water CIP / Building & Bldg Imp..	220,000.00	365,864.32	3,450,000.00	254,339.39	0.00	0.00
601-6019-703100	Water CIP / Machinery & Equi...	655,000.00	518,604.32	265,000.00	142,949.74	0.00	0.00
601-6019-705100	Water CIP / Infrastructure	1,775,000.00	505,219.60	2,450,000.00	147,760.06	9,982,700.00	0.00
601-6019-709999	Water CIP / Contra Capital Outl...	0.00	-1,389,688.24	0.00	0.00	0.00	0.00
601-6019-723199	Water CIP / Vehicle Lease	0.00	70,157.37	0.00	0.00	0.00	0.00
601-6019-729999	Water CIP / Contra Capital-Lea...	0.00	-70,157.37	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		2,650,000.00	0.00	6,165,000.00	545,049.19	9,982,700.00	0.00
ExpProgram: 80 - Debt Service							
601-6019-801299	Water CIP / Lease Interest Exp...	0.00	5,032.33	0.00	0.00	0.00	0.00
ExpProgram: 80 - Debt Service Total:		0.00	5,032.33	0.00	0.00	0.00	0.00
RevProgram: 44 - Intergovernmental							
601-6019-441100	Water CIP / Federal Grants	410,000.00	238,576.70	0.00	0.00	0.00	0.00
601-6019-443400	Water CIP / State Grants	0.00	179,549.32	0.00	194,962.76	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		410,000.00	418,126.02	0.00	194,962.76	0.00	0.00
RevProgram: 45 - Charges for Services							
601-6012-451320	Water Ops / NSF Service Charge	0.00	2,390.00	1,500.00	1,920.00	2,000.00	0.00
RevProgram: 45 - Charges for Services Total:		0.00	2,390.00	1,500.00	1,920.00	2,000.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
601-6012-471110	Water Ops / Interest Earnings	90,000.00	300,504.63	100,000.00	0.00	125,000.00	0.00
601-6012-471120	Water Ops / Unrealized Gain/L...	0.00	98,698.93	0.00	-80,960.08	0.00	0.00
601-6012-475120	Water Ops / Restitution Pmts	0.00	606.53	0.00	724,377.25	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
601-6012-475300	Water Ops / Sale of Miscellane...	500.00	0.00	0.00	0.00	0.00	0.00
601-6012-475900	Water Ops / Miscellaneous Rev...	0.00	-13.49	0.00	-1,656.48	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		90,500.00	399,796.60	100,000.00	641,760.69	125,000.00	0.00
RevProgram: 48 - Proprietary Revenue							
601-6012-481100	Water Ops / Water Sales	4,507,500.00	4,340,228.32	4,642,700.00	3,724,785.75	4,343,200.00	0.00
601-6012-481110	Water Ops / Water Flat Rate Sa...	0.00	-50.00	0.00	0.00	0.00	0.00
601-6012-481200	Water Ops / Connection & Rec...	6,500.00	4,575.00	5,000.00	4,625.00	5,000.00	0.00
601-6012-481300	Water Ops / Penalties & Forfeit...	95,000.00	143,430.50	125,000.00	117,066.56	120,000.00	0.00
601-6012-481410	Water Ops / Water Tapping, Mi...	5,200.00	2,890.85	3,000.00	2,466.28	3,000.00	0.00
601-6012-481420	Water Ops / Meter Sales	40,000.00	14,663.38	14,000.00	11,172.73	12,000.00	0.00
601-6012-481430	Water Ops / Account Set-up Fee	22,000.00	13,055.00	20,000.00	11,795.00	12,000.00	0.00
RevProgram: 48 - Proprietary Revenue Total:		4,676,200.00	4,518,793.05	4,809,700.00	3,871,911.32	4,495,200.00	0.00
RevProgram: 49 - Other Financing Sources							
601-6012-495100	Water Ops / Gen.Ob.Bond Proc...	0.00	0.00	3,300,000.00	0.00	2,950,000.00	0.00
601-6019-491110	Water CIP / Sale of Capital Asse...	0.00	32,937.00	0.00	14,074.00	0.00	0.00
601-6019-493100	Water CIP / Transfer In From O...	0.00	75,000.00	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources Total:		0.00	107,937.00	3,300,000.00	14,074.00	2,950,000.00	0.00
Division: 601 - Water Surplus (Deficit):		-980,500.00	2,025,363.97	-1,567,900.00	1,386,346.95	-6,042,500.00	0.00
Division: 650 - Internal Investments							
ExpProgram: 80 - Debt Service							
601-6500-800100	Community Invest / Principal P...	503,400.00	0.00	519,000.00	0.00	540,000.00	0.00
601-6500-800200	Community Invest / Interest Ex...	78,000.00	77,986.47	64,400.00	0.00	49,900.00	0.00
ExpProgram: 80 - Debt Service Total:		581,400.00	77,986.47	583,400.00	0.00	589,900.00	0.00
Division: 650 - Internal Investments Total:		581,400.00	77,986.47	583,400.00	0.00	589,900.00	0.00
Division: 651 - Debt Service							
ExpProgram: 80 - Debt Service							
601-6518-800100	Debt Serv-16A Bond (4,315,000...	285,000.00	0.00	290,000.00	0.00	521,200.00	0.00
601-6518-800200	Debt Serv-16A Bond (4,315,000...	46,800.00	32,550.49	41,000.00	22,715.63	0.00	0.00
601-6518-800300	Debt Serv-16A Bond (4,315,000...	500.00	475.00	500.00	0.00	500.00	0.00
ExpProgram: 80 - Debt Service Total:		332,300.00	33,025.49	331,500.00	22,715.63	521,700.00	0.00
Division: 651 - Debt Service Total:		332,300.00	33,025.49	331,500.00	22,715.63	521,700.00	0.00
Fund: 601 - Water Fund Surplus (Deficit):		-1,894,200.00	1,914,352.01	-2,482,800.00	1,363,631.32	-7,154,100.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Fund: 602 - Sewer Fund							
Division: 602 - Sewer							
ExpProgram: 61 - Personnel Services							
602-6020-611100	Sewer Admin / FT Employee-Re...	74,100.00	69,443.39	78,200.00	44,241.49	76,400.00	0.00
602-6020-611105	Sewer Admin / PT Permanent-...	8,000.00	0.00	0.00	0.00	0.00	0.00
602-6020-611200	Sewer Admin / FT Employee - ...	300.00	787.88	300.00	0.00	300.00	0.00
602-6020-612100	Sewer Admin / Medicare Contr...	1,000.00	939.89	1,100.00	625.79	1,200.00	0.00
602-6020-612110	Sewer Admin / PERA Contributi...	5,600.00	5,007.55	6,100.00	3,553.42	5,800.00	0.00
602-6020-612120	Sewer Admin / Social Security ...	4,200.00	4,018.86	4,700.00	2,675.36	4,800.00	0.00
602-6020-612140	Sewer Admin / Health Insurance	16,000.00	12,802.80	10,900.00	2,262.13	10,000.00	0.00
602-6020-612150	Sewer Admin / Dental Insurance	300.00	193.25	200.00	34.53	200.00	0.00
602-6020-612160	Sewer Admin / Life Insurance	0.00	25.98	0.00	18.98	100.00	0.00
602-6020-612170	Sewer Admin / Cash Benefit	0.00	704.16	2,300.00	2,200.50	2,300.00	0.00
602-6020-612180	Sewer Admin / Workers' Comp...	400.00	396.81	400.00	186.46	400.00	0.00
602-6020-612190	Sewer Admin / Short Term Dis...	200.00	225.30	200.00	162.26	200.00	0.00
602-6020-612195	Sewer Admin / Long Term Disab..	200.00	183.53	100.00	180.27	200.00	0.00
602-6020-613125	Sewer Admin / Miscellaneous ...	0.00	40.00	0.00	0.00	0.00	0.00
602-6022-611100	Sewer Ops / FT Employee-Regu...	307,700.00	281,410.40	286,600.00	260,196.93	301,600.00	0.00
602-6022-611110	Sewer Ops / Temp Employee-R...	8,000.00	28,479.92	8,000.00	30,449.73	28,300.00	0.00
602-6022-611200	Sewer Ops / FT Employee - Ove...	22,000.00	18,408.19	22,000.00	21,478.53	22,000.00	0.00
602-6022-611300	Sewer Ops / Employee Leave	0.00	3,936.24	0.00	0.00	0.00	0.00
602-6022-612100	Sewer Ops / Medicare Contribu...	4,900.00	4,821.88	4,600.00	4,638.91	4,500.00	0.00
602-6022-612110	Sewer Ops / PERA Contribution	23,400.00	20,417.89	22,900.00	21,854.54	22,300.00	0.00
602-6022-612120	Sewer Ops / Social Security Con...	20,800.00	20,617.02	19,700.00	19,835.16	19,200.00	0.00
602-6022-612150	Sewer Ops / Dental Insurance	700.00	463.45	500.00	466.00	500.00	0.00
602-6022-612160	Sewer Ops / Life Insurance	100.00	108.57	100.00	119.94	100.00	0.00
602-6022-612170	Sewer Ops / Cash Benefit	3,900.00	14,501.20	15,300.00	14,743.25	15,300.00	0.00
602-6022-612180	Sewer Ops / Workers' Compen...	7,300.00	8,986.30	9,800.00	5,179.73	9,200.00	0.00
602-6022-612190	Sewer Ops / Short Term Disabili..	1,000.00	1,008.47	1,100.00	947.66	900.00	0.00
602-6022-612195	Sewer Ops / Long Term Disabili...	800.00	815.91	900.00	1,060.58	1,100.00	0.00
602-6022-613125	Sewer Ops / Miscellaneous Pay	0.00	100.00	0.00	0.00	0.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
602-6022-613130	Sewer Ops / Unemployment C...	0.00	0.00	0.00	1,302.28	0.00	0.00
602-6210-612140	Sewer Ops / Health Insurance	29,900.00	26,501.59	30,900.00	31,094.55	30,400.00	0.00
ExpProgram: 61 - Personnel Services Total:		540,800.00	525,346.43	526,900.00	469,508.98	557,300.00	0.00
ExpProgram: 62 - Supplies							
602-6022-621100	Sewer Ops / Fuels & Lubes	16,000.00	18,897.02	16,000.00	13,169.24	18,000.00	0.00
602-6022-621110	Sewer Ops / Clothing & Laundry	4,000.00	4,926.94	4,000.00	4,117.98	4,500.00	0.00
602-6022-621120	Sewer Ops / Office Supplies	300.00	24.63	300.00	0.00	300.00	0.00
602-6022-621130	Sewer Ops / Operating Supplies	1,200.00	1,788.65	1,200.00	1,726.65	2,000.00	0.00
602-6022-621140	Sewer Ops / Supplies for Repair...	19,000.00	11,902.63	19,000.00	16,974.90	24,000.00	0.00
602-6022-621150	Sewer Ops / Tools & Minor Equ...	5,000.00	7,965.80	5,000.00	778.02	5,000.00	0.00
602-6022-621160	Sewer Ops / Work Order Transf...	6,000.00	16,410.19	8,000.00	7,900.17	11,000.00	0.00
602-6029-621150	Sewer CIP / Tools & Minor Equi...	9,000.00	595.49	9,000.00	189.99	0.00	0.00
ExpProgram: 62 - Supplies Total:		60,500.00	62,511.35	62,500.00	44,856.95	64,800.00	0.00
ExpProgram: 63 - Other Services & Charges							
602-6020-631100	Sewer Admin / Services-Profess...	3,500.00	3,120.00	3,300.00	3,200.00	3,300.00	0.00
602-6020-631130	Sewer Admin / Insurance Polici...	6,400.00	6,399.96	13,800.00	10,350.00	13,800.00	0.00
602-6020-631140	Sewer Admin / Admin Charges	288,900.00	288,900.00	288,900.00	216,675.00	305,700.00	0.00
602-6020-633120	Sewer Admin / Communication ..	10,300.00	11,275.23	10,300.00	10,772.72	10,300.00	0.00
602-6020-635100	Sewer Admin / Services Contra...	0.00	70.00	0.00	0.00	0.00	0.00
602-6020-635130	Sewer Admin / Hardware & Sof...	9,800.00	9,759.64	10,800.00	11,578.52	10,800.00	0.00
602-6022-631100	Sewer Ops / Services-Professio...	6,000.00	542.00	4,000.00	634.00	6,000.00	0.00
602-6022-632100	Sewer Ops / Dues & Subscripti...	2,000.00	6,044.41	3,000.00	5,964.43	4,000.00	0.00
602-6022-632110	Sewer Ops / Transportation	100.00	57.93	100.00	0.00	100.00	0.00
602-6022-632120	Sewer Ops / Conferences & Sc...	7,000.00	5,798.52	6,000.00	2,988.53	7,000.00	0.00
602-6022-633120	Sewer Ops / Communication (p...	8,000.00	8,505.55	8,000.00	6,559.91	8,000.00	0.00
602-6022-634100	Sewer Ops / Utility Services	5,469,800.00	5,465,188.28	5,830,900.00	5,823,797.16	6,575,000.00	0.00
602-6022-635100	Sewer Ops / Services Contracte...	95,000.00	218,579.62	95,000.00	203,762.43	150,000.00	0.00
602-6022-635110	Sewer Ops / Rentals	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
602-6022-635130	Sewer Ops / Hardware & Softw...	8,000.00	21,401.20	8,000.00	10,593.46	8,000.00	0.00
602-6022-638100	Sewer Ops / Depreciation Expe...	415,000.00	406,760.17	415,000.00	311,249.97	437,100.00	0.00
602-6022-638170	Sewer Ops / Work Order Transf...	5,000.00	6,539.63	6,000.00	3,951.27	7,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
602-6029-631100	Sewer CIP / Professional Servic...	50,000.00	0.00	50,000.00	0.00	0.00	0.00
602-6029-635100	Sewer CIP / Services Contracted..	50,000.00	21,557.50	110,000.00	34,701.30	0.00	0.00
602-6029-635110	Sewer CIP / Lease	18,000.00	9,316.16	23,000.00	32,193.15	0.00	0.00
602-6029-638109	Sewer CIP / Amortization Expe...	0.00	18,651.76	0.00	0.00	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		6,454,300.00	6,508,467.56	6,887,600.00	6,688,971.85	7,547,600.00	0.00
ExpProgram: 70 - Capital Outlay							
602-6029-701100	Sewer CIP / Building & Bldg Imp..	200,000.00	93,308.00	1,473,000.00	14,257.00	0.00	0.00
602-6029-703100	Sewer CIP / Machinery & Equi...	295,000.00	202,956.00	75,000.00	81,000.00	0.00	0.00
602-6029-705100	Sewer CIP / Infrastructure	1,195,000.00	1,266,752.80	0.00	0.00	3,018,400.00	0.00
602-6029-709999	Sewer CIP / Contra Capital Outl...	0.00	-1,563,016.80	0.00	0.00	0.00	0.00
602-6029-723199	Sewer CIP / Vehicle Lease	0.00	36,199.99	0.00	0.00	0.00	0.00
602-6029-729999	Sewer CIP / Contra Capital-Lea...	0.00	-36,199.99	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		1,690,000.00	0.00	1,548,000.00	95,257.00	3,018,400.00	0.00
ExpProgram: 80 - Debt Service							
602-6029-801299	Sewer CIP / Lease Interest Exp...	0.00	6,130.12	0.00	0.00	0.00	0.00
ExpProgram: 80 - Debt Service Total:		0.00	6,130.12	0.00	0.00	0.00	0.00
RevProgram: 44 - Intergovernmental							
602-6022-443400	Sewer Ops / State Grants	0.00	17,916.00	0.00	0.00	0.00	0.00
602-6029-441100	Sewer CIP / Federal Grants	1,100,000.00	1,385,510.34	195,500.00	0.00	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		1,100,000.00	1,403,426.34	195,500.00	0.00	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
602-6022-471110	Sewer Ops / Interest Earnings	36,100.00	143,566.79	45,000.00	0.00	62,700.00	0.00
602-6022-471120	Sewer Ops / Unrealized Gain/L...	0.00	46,985.03	0.00	-38,678.87	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		36,100.00	190,551.82	45,000.00	-38,678.87	62,700.00	0.00
RevProgram: 48 - Proprietary Revenue							
602-6022-482100	Sewer Ops / Sewer Sales	6,675,600.00	6,854,723.97	7,040,000.00	5,624,547.79	7,452,200.00	0.00
602-6022-482110	Sewer Ops / Sewer Flat Rate Sa...	150,000.00	614,448.46	550,000.00	772,034.54	550,000.00	0.00
602-6022-482200	Sewer Ops / Connection & Rec...	5,000.00	4,450.00	5,000.00	4,250.00	4,100.00	0.00
602-6022-482300	Sewer Ops / Penalties & Forfeit...	70,000.00	119,966.33	100,000.00	173,430.31	105,000.00	0.00
602-6022-482410	Sewer Ops / Sewer Tapping, Mi...	10,000.00	3,858.20	6,000.00	3,400.00	6,000.00	0.00
RevProgram: 48 - Proprietary Revenue Total:		6,910,600.00	7,597,446.96	7,701,000.00	6,577,662.64	8,117,300.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
RevProgram: 49 - Other Financing Sources							
602-6029-491110	Sewer CIP / Sale of Capital Asse...	0.00	4,646.00	0.00	19,950.00	0.00	0.00
602-6029-493100	Sewer CIP / Transfer In From O...	0.00	72,707.04	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources Total:		0.00	77,353.04	0.00	19,950.00	0.00	0.00
Division: 602 - Sewer Surplus (Deficit):		-698,900.00	2,166,322.70	-1,083,500.00	-739,661.01	-3,008,100.00	0.00
Division: 650 - Internal Investments							
ExpProgram: 80 - Debt Service							
602-6500-800100	Community Invest / Principal P...	40,000.00	0.00	45,000.00	0.00	45,000.00	0.00
602-6500-800200	Community Invest / Interest Ex...	2,600.00	2,600.00	1,800.00	0.00	1,800.00	0.00
ExpProgram: 80 - Debt Service Total:		42,600.00	2,600.00	46,800.00	0.00	46,800.00	0.00
Division: 650 - Internal Investments Total:		42,600.00	2,600.00	46,800.00	0.00	46,800.00	0.00
Fund: 602 - Sewer Fund Surplus (Deficit):		-741,500.00	2,163,722.70	-1,130,300.00	-739,661.01	-3,054,900.00	0.00
Fund: 603 - Storm Water Fund							
Division: 603 - Storm							
ExpProgram: 61 - Personnel Services							
603-6030-611100	Storm Admin / FT Employee-Re...	64,100.00	65,359.40	72,600.00	52,776.63	85,500.00	0.00
603-6030-611105	Storm Admin / PT Permanent-...	16,000.00	0.00	0.00	0.00	0.00	0.00
603-6030-611200	Storm Admin / FT Employee - O...	100.00	158.47	100.00	0.00	100.00	0.00
603-6030-612100	Storm Admin / Medicare Contr...	900.00	880.67	1,000.00	725.76	1,300.00	0.00
603-6030-612110	Storm Admin / PERA Contributi...	4,800.00	4,672.60	5,500.00	4,188.73	6,400.00	0.00
603-6030-612120	Storm Admin / Social Security ...	3,700.00	3,764.07	4,400.00	3,105.09	5,200.00	0.00
603-6030-612140	Storm Admin / Health Insurance	9,900.00	8,816.20	9,100.00	4,711.38	8,500.00	0.00
603-6030-612150	Storm Admin / Dental Insurance	200.00	141.22	100.00	71.42	200.00	0.00
603-6030-612160	Storm Admin / Life Insurance	0.00	18.14	0.00	16.29	100.00	0.00
603-6030-612170	Storm Admin / Cash Benefit	0.00	352.08	1,100.00	1,100.25	1,100.00	0.00
603-6030-612180	Storm Admin / Workers' Comp...	300.00	356.21	400.00	263.02	400.00	0.00
603-6030-612190	Storm Admin / Short Term Disa...	200.00	168.88	200.00	182.07	200.00	0.00
603-6030-612195	Storm Admin / Long Term Disab..	100.00	144.29	100.00	206.57	200.00	0.00
603-6030-613125	Storm Admin / Miscellaneous P...	0.00	20.00	0.00	0.00	0.00	0.00
603-6032-611100	Storm Ops / FT Employee-Regu...	462,500.00	439,613.41	474,900.00	407,109.86	471,600.00	0.00
603-6032-611110	Storm Ops / Temp Employee-R...	10,000.00	14,414.09	10,000.00	7,216.02	20,400.00	0.00
603-6032-611200	Storm Ops / FT Employee - Ove...	28,000.00	26,231.83	28,000.00	30,348.39	28,000.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
603-6032-612100	Storm Ops / Medicare Contribu...	7,200.00	6,669.63	7,200.00	6,314.75	6,800.00	0.00
603-6032-612110	Storm Ops / PERA Contribution	35,100.00	30,791.97	36,300.00	32,964.79	33,800.00	0.00
603-6032-612120	Storm Ops / Social Security Con...	30,700.00	28,527.98	30,900.00	27,009.73	29,000.00	0.00
603-6032-612140	Storm Ops / Health Insurance	52,800.00	47,649.51	58,700.00	55,838.45	53,900.00	0.00
603-6032-612150	Storm Ops / Dental Insurance	1,100.00	884.51	1,000.00	884.31	900.00	0.00
603-6032-612160	Storm Ops / Life Insurance	200.00	165.84	200.00	182.13	200.00	0.00
603-6032-612170	Storm Ops / Cash Benefit	5,500.00	5,479.79	5,500.00	5,259.73	5,500.00	0.00
603-6032-612180	Storm Ops / Workers' Compen...	11,000.00	13,904.99	15,400.00	7,792.02	14,400.00	0.00
603-6032-612190	Storm Ops / Short Term Disabili...	1,600.00	1,540.39	1,800.00	1,448.27	1,300.00	0.00
603-6032-612195	Storm Ops / Long Term Disabili...	1,300.00	1,251.90	1,500.00	1,620.63	1,600.00	0.00
ExpProgram: 61 - Personnel Services Total:		747,300.00	701,978.07	766,000.00	651,336.29	776,600.00	0.00
ExpProgram: 62 - Supplies							
603-6030-621130	Storm Admin / Operating Suppl...	100.00	0.00	0.00	0.00	0.00	0.00
603-6030-621150	Storm Admin / Tools & Minor E...	100.00	0.00	0.00	0.00	0.00	0.00
603-6032-621100	Storm Ops / Fuels & Lubes	5,000.00	9,751.91	8,000.00	8,730.60	7,000.00	0.00
603-6032-621110	Storm Ops / Clothing & Laundry	500.00	274.71	500.00	561.35	500.00	0.00
603-6032-621130	Storm Ops / Operating Supplies	4,500.00	321.82	3,500.00	248.18	2,000.00	0.00
603-6032-621140	Storm Ops / Supplies for Repair...	15,000.00	5,151.13	15,000.00	8,521.20	20,000.00	0.00
603-6032-621150	Storm Ops / Tools & Minor Equ...	13,000.00	2,390.14	13,000.00	2,819.51	10,000.00	0.00
603-6032-621160	Storm Ops / Work Order Transf...	2,000.00	5,090.65	2,000.00	2,785.81	5,000.00	0.00
ExpProgram: 62 - Supplies Total:		40,200.00	22,980.36	42,000.00	23,666.65	44,500.00	0.00
ExpProgram: 63 - Other Services & Charges							
603-6030-631100	Storm Admin / Services-Profess...	1,300.00	1,220.00	1,300.00	1,280.00	1,300.00	0.00
603-6030-631130	Storm Admin / Insurance Polici...	500.00	500.04	500.00	375.03	500.00	0.00
603-6030-631140	Storm Admin / Admin Charges	206,500.00	206,499.96	206,500.00	154,874.97	220,300.00	0.00
603-6030-635130	Storm Admin / Hardware & Sof...	6,500.00	6,369.65	6,800.00	7,302.12	6,800.00	0.00
603-6032-631100	Storm Ops / Services-Professio...	5,000.00	68.00	5,000.00	0.00	10,000.00	0.00
603-6032-632100	Storm Ops / Dues & Subscripti...	5,000.00	3,550.00	5,000.00	4,571.00	5,000.00	0.00
603-6032-632120	Storm Ops / Conferences & Sch...	4,000.00	948.00	4,000.00	564.44	4,000.00	0.00
603-6032-633100	Storm Ops / Advertising	300.00	0.00	300.00	0.00	300.00	0.00
603-6032-633120	Storm Ops / Communication (p...	2,000.00	0.00	1,000.00	0.00	2,000.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
603-6032-634100	Storm Ops / Utility Services	4,500.00	3,320.52	4,500.00	2,149.29	5,000.00	0.00
603-6032-635100	Storm Ops / Services Contracte...	110,000.00	115,436.55	115,000.00	126,917.56	115,000.00	0.00
603-6032-635110	Storm Ops / Rentals	400.00	0.00	400.00	385.65	400.00	0.00
603-6032-635130	Storm Ops / Hardware & Softw...	8,000.00	23,504.26	8,000.00	12,071.70	8,000.00	0.00
603-6032-638100	Storm Ops / Depreciation Expe...	410,000.00	417,208.07	410,000.00	307,500.03	454,300.00	0.00
603-6032-638140	Storm Ops/ Miscellaneous Exp...	0.00	200.00	0.00	339.98	0.00	0.00
603-6032-638170	Storm Ops / Work Order Transf...	1,000.00	1,790.09	1,000.00	1,368.70	2,000.00	0.00
603-6039-631100	Storm CIP / Services-Profession...	190,000.00	0.00	250,000.00	0.00	0.00	0.00
603-6039-635100	Storm CIP / Services Contracted..	510,000.00	60,726.36	60,000.00	5,104.39	0.00	0.00
603-6039-635110	Storm CIP / Lease	6,000.00	6,443.37	6,000.00	5,857.61	0.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		1,471,000.00	847,784.87	1,085,300.00	630,662.47	834,900.00	0.00
ExpProgram: 70 - Capital Outlay							
603-6039-703100	Storm CIP / Machinery & Equi...	115,000.00	27,250.00	150,000.00	120,683.00	0.00	0.00
603-6039-705100	Storm CIP / Infrastructure	445,000.00	806,867.51	2,550,000.00	1,057,195.36	2,566,400.00	0.00
603-6039-709999	Storm CIP / Contra Capital Outl...	0.00	-834,117.51	0.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		560,000.00	0.00	2,700,000.00	1,177,878.36	2,566,400.00	0.00
RevProgram: 42 - Special Assessments							
603-6032-421500	Storm Ops / Directly to City - Pr...	500.00	51.30	400.00	0.00	200.00	0.00
RevProgram: 42 - Special Assessments Total:		500.00	51.30	400.00	0.00	200.00	0.00
RevProgram: 44 - Intergovernmental							
603-6039-444200	Storm CIP / Reimbs from other...	0.00	6,608.01	0.00	0.00	0.00	0.00
603-6039-445200	Storm CIP / Watershed District...	0.00	467,063.38	1,575,000.00	-71,105.79	0.00	0.00
RevProgram: 44 - Intergovernmental Total:		0.00	473,671.39	1,575,000.00	-71,105.79	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
603-6032-471110	Storm Ops / Interest Earnings	36,000.00	144,310.93	45,000.00	0.00	58,500.00	0.00
603-6032-471120	Storm Ops / Unrealized Gain/L...	0.00	47,243.46	0.00	-38,879.35	0.00	0.00
603-6032-474110	Storm Ops / Other Reimburse...	0.00	3,500.00	0.00	0.00	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		36,000.00	195,054.39	45,000.00	-38,879.35	58,500.00	0.00
RevProgram: 48 - Proprietary Revenue							
603-6032-483100	Storm Ops / Storm Sewer Sales	2,083,100.00	2,140,544.66	2,300,000.00	1,954,500.02	2,321,400.00	0.00
603-6032-483120	Storm Ops / Pond Assessment-...	4,000.00	4,594.38	4,000.00	3,630.88	4,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
603-6032-483300	Storm Ops / Storm Sewer Penal...	15,000.00	21,240.13	16,000.00	27,485.45	20,000.00	0.00
RevProgram: 48 - Proprietary Revenue Total:		2,102,100.00	2,166,379.17	2,320,000.00	1,985,616.35	2,345,400.00	0.00
RevProgram: 49 - Other Financing Sources							
603-6039-493100	Storm CIP / Transfer In From O...	0.00	83,604.39	0.00	0.00	0.00	0.00
RevProgram: 49 - Other Financing Sources Total:		0.00	83,604.39	0.00	0.00	0.00	0.00
Division: 603 - Storm Surplus (Deficit):		-679,900.00	1,346,017.34	-652,900.00	-607,912.56	-1,818,300.00	0.00
Division: 650 - Internal Investments							
ExpProgram: 80 - Debt Service							
603-6500-800100	Community Invest / Principal P...	35,000.00	0.00	35,000.00	0.00	35,000.00	0.00
603-6500-800200	Community Invest / Interest Ex...	2,000.00	2,000.00	1,300.00	0.00	1,300.00	0.00
ExpProgram: 80 - Debt Service Total:		37,000.00	2,000.00	36,300.00	0.00	36,300.00	0.00
Division: 650 - Internal Investments Total:		37,000.00	2,000.00	36,300.00	0.00	36,300.00	0.00
Fund: 603 - Storm Water Fund Surplus (Deficit):		-716,900.00	1,344,017.34	-689,200.00	-607,912.56	-1,854,600.00	0.00
Fund: 609 - Municipal Liquor							
Division: 691 - Store 1 - Cub location							
ExpProgram: 50 - Cost of Goods Sold							
609-6910-500100	Liq Store 1 / COGS	3,975,600.00	3,602,180.23	3,709,100.00	3,068,842.33	3,456,900.00	0.00
609-6910-500101	Liq Store 1 / COGS-Freight	30,000.00	25,949.40	30,000.00	20,957.32	30,000.00	0.00
ExpProgram: 50 - Cost of Goods Sold Total:		4,005,600.00	3,628,129.63	3,739,100.00	3,089,799.65	3,486,900.00	0.00
ExpProgram: 61 - Personnel Services							
609-6910-611100	Liq Store 1 / FT Employee-Regu...	336,400.00	354,534.58	350,600.00	316,776.22	368,000.00	0.00
609-6910-611105	Liq Store 1 / PT Permanent-Reg...	123,300.00	119,973.29	123,300.00	121,216.19	128,300.00	0.00
609-6910-611200	Liq Store 1 / FT Employee - Ove...	2,900.00	5,159.78	2,900.00	4,882.66	2,900.00	0.00
609-6910-611210	Liq Store 1 / Temp & PT Emplo...	0.00	7,005.38	0.00	5,312.38	0.00	0.00
609-6910-611300	Liq Store 1 / Employee Leave	0.00	-6,442.25	0.00	0.00	0.00	0.00
609-6910-612100	Liq Store 1 / Medicare Contribu...	6,800.00	6,864.29	7,100.00	6,663.54	7,400.00	0.00
609-6910-612110	Liq Store 1 / PERA Contribution	34,700.00	33,197.57	35,700.00	35,146.21	37,200.00	0.00
609-6910-612120	Liq Store 1 / Social Security Con...	29,200.00	29,347.61	30,200.00	28,490.86	31,400.00	0.00
609-6910-612140	Liq Store 1 / Health Insurance	26,600.00	25,589.23	30,300.00	20,117.88	20,900.00	0.00
609-6910-612150	Liq Store 1 / Dental Insurance	300.00	144.02	200.00	575.50	600.00	0.00
609-6910-612160	Liq Store 1 / Life Insurance	200.00	146.28	200.00	159.73	200.00	0.00
609-6910-612170	Liq Store 1 / Cash Benefit	14,300.00	13,753.25	14,300.00	13,753.25	14,300.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
609-6910-612180	Liq Store 1 / Workers' Compen...	12,700.00	14,344.94	15,000.00	5,656.85	14,000.00	0.00
609-6910-612190	Liq Store 1 / Short Term Disabili...	1,200.00	1,180.30	1,300.00	1,142.74	1,100.00	0.00
609-6910-612195	Liq Store 1 / Long Term Disabili...	1,000.00	976.05	1,100.00	1,284.33	1,300.00	0.00
609-6910-613125	Liq Store 1 / Miscellaneous Pay	0.00	0.00	0.00	109.38	0.00	0.00
609-6910-613130	Liq Store 1 / Unemployment C...	0.00	0.00	0.00	1,492.75	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		589,600.00	605,774.32	612,200.00	562,780.47	627,600.00	0.00
ExpProgram: 62 - Supplies							
609-6910-621110	Liq Store 1 / Clothing & Laundry	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
609-6910-621120	Liq Store 1 / Office Supplies	1,500.00	68.65	1,500.00	0.00	1,500.00	0.00
609-6910-621130	Liq Store 1 / Operating Supplies	16,000.00	11,739.99	16,000.00	11,207.69	16,000.00	0.00
609-6910-621140	Liq Store 1 / Supplies for Repair...	2,000.00	825.84	2,000.00	143.95	2,000.00	0.00
609-6910-621150	Liq Store 1 / Tools & Minor Equ...	4,900.00	0.00	4,900.00	302.69	4,900.00	0.00
609-6910-621160	Liq Store 1 / Work Order Transf...	500.00	0.00	500.00	0.00	500.00	0.00
ExpProgram: 62 - Supplies Total:		27,900.00	12,634.48	27,900.00	11,654.33	27,900.00	0.00
ExpProgram: 63 - Other Services & Charges							
609-6910-631100	Liq Store 1 / Services-Professio...	2,600.00	2,440.00	22,600.00	14,120.00	22,600.00	0.00
609-6910-631130	Liq Store 1 / Insurance Policies	9,500.00	9,500.04	10,600.00	7,949.97	10,600.00	0.00
609-6910-631140	Liq Store 1 / Admin Charges	139,300.00	139,299.96	139,300.00	104,474.97	145,600.00	0.00
609-6910-632100	Liq Store 1 / Dues & Subscript, ...	9,600.00	5,740.00	6,600.00	50.00	6,600.00	0.00
609-6910-632120	Liq Store 1 / Conferences & Sc...	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
609-6910-633100	Liq Store 1 / Advertising	11,000.00	2,164.99	11,000.00	2,244.89	11,000.00	0.00
609-6910-633110	Liq Store 1 / Printing & Binding	200.00	0.00	200.00	27.43	200.00	0.00
609-6910-633120	Liq Store 1 / Communication	9,000.00	13,919.41	14,000.00	11,936.93	14,000.00	0.00
609-6910-634100	Liq Store 1 / Utility Services	30,000.00	21,700.28	28,000.00	18,467.36	28,000.00	0.00
609-6910-635100	Liq Store 1 / Services Contracte...	147,500.00	100,951.16	118,000.00	91,342.32	118,000.00	0.00
609-6910-635110	Liq Store 1 / Lease	258,600.00	118,218.76	258,600.00	94,415.99	275,000.00	0.00
609-6910-635130	Liq Store 1 / Hardware & Softw...	9,500.00	7,735.20	8,500.00	7,449.76	8,500.00	0.00
609-6910-638100	Liq Store 1 / Depreciation Expe...	26,000.00	39,510.37	26,000.00	19,500.03	26,000.00	0.00
609-6910-638109	Liq Store 1 / Amortization Expe...	0.00	134,576.20	0.00	134,576.20	0.00	0.00
609-6910-638140	Liq Store 1 / Miscellaneous Exp...	500.00	0.00	500.00	0.00	500.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		655,300.00	595,756.37	645,900.00	506,555.85	668,600.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
ExpProgram: 70 - Capital Outlay							
609-6910-704100	Liq Store 1 / Furniture & Fixtur...	0.00	0.00	20,000.00	0.00	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		0.00	0.00	20,000.00	0.00	0.00	0.00
ExpProgram: 80 - Debt Service							
609-6910-801299	Liq Store 1 / Lease Interest Exp...	0.00	35,776.85	0.00	28,335.12	0.00	0.00
ExpProgram: 80 - Debt Service Total:		0.00	35,776.85	0.00	28,335.12	0.00	0.00
ExpProgram: 99 - Other Financing Uses							
609-6910-993100	Liq Store 1 / Transfer Out to Ot...	328,500.00	328,500.00	328,500.00	246,375.00	328,500.00	0.00
ExpProgram: 99 - Other Financing Uses Total:		328,500.00	328,500.00	328,500.00	246,375.00	328,500.00	0.00
RevProgram: 47 - Miscellaneous Revenue							
609-6910-471110	Liq Store 1 / Interest Earnings	15,000.00	44,646.13	15,000.00	0.00	25,000.00	0.00
609-6910-471120	Liq Store 1 / Unrealized Gain/L...	0.00	15,045.47	0.00	-12,028.28	0.00	0.00
609-6910-475120	Liq Store 1 / Restitution Payme...	0.00	9.50	0.00	21.99	0.00	0.00
609-6910-475900	Liq Store 1 / Miscellaneous Rev...	0.00	15.69	0.00	382.35	0.00	0.00
RevProgram: 47 - Miscellaneous Revenue Total:		15,000.00	59,716.79	15,000.00	-11,623.94	25,000.00	0.00
RevProgram: 48 - Proprietary Revenue							
609-6910-484100	Liq Store 1 / Liquor	2,357,300.00	2,111,682.49	2,096,500.00	1,775,559.12	1,995,000.00	0.00
609-6910-484200	Liq Store 1 / Wine	796,000.00	681,732.57	676,500.00	545,369.80	640,000.00	0.00
609-6910-484300	Liq Store 1 / Beer	2,452,200.00	2,227,519.49	2,348,500.00	1,918,928.11	2,070,000.00	0.00
609-6910-484350	Liq Store 1 / Reward Redempti...	-158,200.00	-142,072.50	-138,850.00	-130,030.00	-147,000.00	0.00
609-6910-484400	Liq Store 1 / Misc. Merchandise	152,300.00	142,592.73	154,850.00	95,640.23	140,500.00	0.00
609-6910-484450	Liq Store 1 / Misc Merchandise,...	0.00	0.00	0.00	20,683.32	30,000.00	0.00
609-6910-484500	Liq Store 1 / THC	0.00	15,456.68	199,000.00	160,040.15	210,000.00	0.00
609-6910-484610	Liq Store 1 / Keg Deposits/Retu...	500.00	-22.00	500.00	105.00	100.00	0.00
609-6910-484620	Liq Store 1 / Cash Over/Short	100.00	-204.34	100.00	-133.19	-100.00	0.00
609-6910-484630	Liq Store 1 / Sales Tax Over/Sho...	0.00	-101.16	0.00	-153.52	-100.00	0.00
RevProgram: 48 - Proprietary Revenue Total:		5,600,200.00	5,036,583.96	5,337,100.00	4,386,009.02	4,938,400.00	0.00
Division: 691 - Store 1 - Cub location Surplus (Deficit):		8,300.00	-110,270.90	-21,500.00	-71,115.34	-176,100.00	0.00
Division: 692 - Store 2 - Hwy 65 location							
ExpProgram: 50 - Cost of Goods Sold							
609-6920-500100	Liq Store 2 / COGS	834,100.00	777,389.38	779,700.00	650,759.25	735,000.00	0.00

My Budget Worksheet

For Fiscal: 2026 Period Ending: 12/31/2026
Defined Budgets

Item 9.

		2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
609-6920-500101	Liq Store 2 / COGS-Freight	6,200.00	4,658.18	6,200.00	3,885.90	6,200.00	0.00
ExpProgram: 50 - Cost of Goods Sold Total:		840,300.00	782,047.56	785,900.00	654,645.15	741,200.00	0.00
ExpProgram: 61 - Personnel Services							
609-6920-611100	Liq Store 2 / FT Employee-Regu...	80,500.00	81,313.98	82,400.00	74,060.88	87,800.00	0.00
609-6920-611105	Liq Store 2 / PT Permanent-Reg...	13,700.00	8,480.26	12,000.00	7,976.48	0.00	0.00
609-6920-611200	Liq Store 2 / FT Employee - Ove...	0.00	3,388.58	0.00	2,833.92	0.00	0.00
609-6920-612100	Liq Store 2 / Medicare Contribu...	1,300.00	1,300.22	1,400.00	1,244.79	1,300.00	0.00
609-6920-612110	Liq Store 2 / PERA Contribution	7,100.00	6,406.34	7,100.00	6,681.96	6,600.00	0.00
609-6920-612120	Liq Store 2 / Social Security Con...	5,800.00	5,562.72	5,800.00	5,323.75	5,500.00	0.00
609-6920-612140	Liq Store 2 / Health Insurance	17,500.00	16,687.99	18,700.00	10,057.89	10,500.00	0.00
609-6920-612150	Liq Store 2 / Dental Insurance	300.00	143.48	200.00	287.00	300.00	0.00
609-6920-612160	Liq Store 2 / Life Insurance	0.00	43.80	0.00	47.63	100.00	0.00
609-6920-612170	Liq Store 2 / Cash Benefit	2,900.00	2,750.50	2,900.00	2,750.50	2,900.00	0.00
609-6920-612180	Liq Store 2 / Workers' Compen...	2,300.00	2,720.60	2,900.00	1,053.30	2,700.00	0.00
609-6920-612190	Liq Store 2 / Short Term Disabili...	300.00	287.94	300.00	270.44	300.00	0.00
609-6920-612195	Liq Store 2 / Long Term Disabili...	200.00	233.01	300.00	302.53	300.00	0.00
609-6920-613125	Liq Store 2 / Miscellaneous Pay	0.00	0.00	0.00	15.62	0.00	0.00
ExpProgram: 61 - Personnel Services Total:		131,900.00	129,319.42	134,000.00	112,906.69	118,300.00	0.00
ExpProgram: 62 - Supplies							
609-6920-621110	Liq Store 2 / Clothing & Laundry	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
609-6920-621120	Liq Store 2 / Office Supplies	100.00	0.00	100.00	0.00	100.00	0.00
609-6920-621130	Liq Store 2 / Operating Supplies	1,100.00	34.62	1,100.00	0.00	1,100.00	0.00
609-6920-621140	Liq Store 2 / Supplies for Repair...	1,000.00	68.59	1,000.00	113.53	1,000.00	0.00
ExpProgram: 62 - Supplies Total:		3,200.00	103.21	3,200.00	113.53	3,200.00	0.00
ExpProgram: 63 - Other Services & Charges							
609-6920-631100	Liq Store 2 / Services-Professio...	1,700.00	1,830.00	2,000.00	1,920.00	2,000.00	0.00
609-6920-631130	Liq Store 2 / Insurance Policies	3,400.00	3,399.96	3,700.00	2,774.97	3,700.00	0.00
609-6920-632100	Liq Store 2 / Dues & Subscripti...	100.00	0.86	100.00	0.00	100.00	0.00
609-6920-633100	Liq Store 2 / Advertising	3,000.00	5.00	3,000.00	5.00	3,000.00	0.00
609-6920-633120	Liq Store 2 / Communication (p...	5,200.00	4,561.15	5,200.00	5,569.48	5,200.00	0.00
609-6920-634100	Liq Store 2 / Utility Services	20,000.00	15,133.25	20,000.00	13,939.55	20,000.00	0.00

		2024	2024	2025	2025	2026	2026
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
609-6920-635100	Liq Store 2 / Services Contracte...	30,000.00	29,322.26	32,000.00	23,256.39	32,000.00	0.00
609-6920-638100	Liq Store2 / Depreciation Expen...	18,000.00	16,629.78	18,000.00	13,500.00	18,000.00	0.00
609-6920-638140	Liq Store 2 / Miscellaneous Exp...	200.00	0.00	200.00	0.00	200.00	0.00
609-6920-638180	Liq Store 2 / Pmts to Other Age...	100.00	69.14	100.00	69.14	100.00	0.00
ExpProgram: 63 - Other Services & Charges Total:		81,700.00	70,951.40	84,300.00	61,034.53	84,300.00	0.00
ExpProgram: 70 - Capital Outlay							
609-6920-703100	Liq Store 2 / Machinery & Equi...	55,000.00	0.00	55,000.00	54,632.45	0.00	0.00
ExpProgram: 70 - Capital Outlay Total:		55,000.00	0.00	55,000.00	54,632.45	0.00	0.00
ExpProgram: 99 - Other Financing Uses							
609-6920-993100	Liq Store 2 / Transfer Out to Ot...	60,000.00	60,000.00	60,000.00	45,000.00	60,000.00	0.00
ExpProgram: 99 - Other Financing Uses Total:		60,000.00	60,000.00	60,000.00	45,000.00	60,000.00	0.00
RevProgram: 48 - Proprietary Revenue							
609-6920-484100	Liq Store 2 / Liquor	414,600.00	382,550.38	384,700.00	324,835.33	371,800.00	0.00
609-6920-484200	Liq Store 2 / Wine	151,700.00	121,802.36	132,500.00	101,654.40	120,500.00	0.00
609-6920-484300	Liq Store 2 / Beer	557,800.00	517,101.56	508,500.00	434,577.99	474,500.00	0.00
609-6920-484350	Liq Store 2 / Reward Redempti...	-32,600.00	-28,982.50	-30,000.00	-25,050.00	-30,000.00	0.00
609-6920-484400	Liq Store 2 / Misc. Merchandise	28,000.00	31,831.64	33,500.00	18,840.87	27,000.00	0.00
609-6920-484450	Liq Store 2 / Misc Merchandise,...	0.00	0.00	0.00	5,898.42	8,000.00	0.00
609-6920-484500	Liq Store 2 / THC	0.00	1,152.61	41,000.00	24,315.35	35,000.00	0.00
609-6920-484610	Liq Store 2 / Keg Deposits/Retu...	0.00	0.00	0.00	14.40	0.00	0.00
609-6920-484620	Liq Store 2 / Cash Over / Short	100.00	132.04	100.00	57.09	100.00	0.00
609-6920-484630	Liq Store 2 / Sales Tax Over / S...	0.00	-101.15	0.00	-153.54	-100.00	0.00
RevProgram: 48 - Proprietary Revenue Total:		1,119,600.00	1,025,486.94	1,070,300.00	884,990.31	1,006,800.00	0.00
Division: 692 - Store 2 - Hwy 65 location Surplus (Deficit):		-52,500.00	-16,934.65	-52,100.00	-43,342.04	-200.00	0.00
Fund: 609 - Municipal Liquor Surplus (Deficit):		-44,200.00	-127,205.55	-73,600.00	-114,457.38	-176,300.00	0.00
Report Surplus (Deficit):		-10,175,600.00	2,799,551.60	-14,302,200.00	-34,357,268.57	-20,779,600.00	0.00

Fund Summary

Fund	Defined Budgets					
	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 Total Activity	2026 Total Budget	2026 YTD Activity
101 - General Fund	0.00	889,139.67	0.00	-14,793,648.86	0.00	0.00
225 - Cable TV Fund	-179,100.00	-125,744.60	-182,900.00	-132,862.85	-253,700.00	0.00
237 - Solid Waste Abatement	1,500.00	21,735.87	12,300.00	27,746.56	4,700.00	0.00
240 - Forfeitures/State/Vice/Drugs	0.00	5,175.76	0.00	6,841.60	0.00	0.00
241 - Forfeitures/State/DWI	0.00	-60,511.77	0.00	-2,946.60	0.00	0.00
260 - Police Activity Fund	2,500.00	7,998.64	-2,200.00	-26,953.96	-300.00	0.00
270 - Springbrook NC Fund	20,400.00	25,749.77	16,400.00	-419,460.53	29,000.00	0.00
299 - Coronavirus Relief Closed in 2024	0.00	-147,707.04	0.00	0.00	0.00	0.00
340 - TIF 20 Bond - 2019A (\$9,510,000)	0.00	18,505.78	0.00	-128,920.26	0.00	0.00
341 - TIF 20 Bond - 2020A (\$4,540,000)	0.00	8,624.00	0.00	-23,679.71	0.00	0.00
351 - REVOLVING FUND..	0.00	-32,124.48	0.00	-28,196.63	0.00	0.00
391 - G.O. CIP Bonds of 2017	0.00	30,602.59	0.00	-3,004,967.69	0.00	0.00
392 - 2022A GO Tax Abatement Bonds	0.00	97,175.84	0.00	-1,910,075.00	0.00	0.00
405 - Capital Improvements-BLDG	7,000.00	71,177.62	-40,000.00	-201,116.13	-221,000.00	0.00
406 - Capital Improvements-STR	-1,276,000.00	-490,807.73	-625,000.00	-3,028,959.68	-775,000.00	0.00
407 - Capital Improvements-PKS	-3,806,000.00	-2,617,880.12	-7,591,200.00	-8,821,448.20	-3,807,600.00	0.00
409 - Capital Improvements-INFO TECH	-134,100.00	-91,170.05	-157,700.00	-363,030.71	-66,300.00	0.00
410 - Capital Equipment Fund	-1,415,000.00	-835,083.45	-1,356,000.00	-1,294,653.92	-664,100.00	0.00
450 - Community Investment Fund	0.00	729,808.80	0.00	-112,536.37	-2,785,400.00	0.00
601 - Water Fund	-1,894,200.00	1,914,352.01	-2,482,800.00	1,363,631.32	-7,154,100.00	0.00
602 - Sewer Fund	-741,500.00	2,163,722.70	-1,130,300.00	-739,661.01	-3,054,900.00	0.00
603 - Storm Water Fund	-716,900.00	1,344,017.34	-689,200.00	-607,912.56	-1,854,600.00	0.00
609 - Municipal Liquor	-44,200.00	-127,205.55	-73,600.00	-114,457.38	-176,300.00	0.00
Report Surplus (Deficit):	-10,175,600.00	2,799,551.60	-14,302,200.00	-34,357,268.57	-20,779,600.00	0.00

2026 through 2030
Capital Improvement Plan
 Fridley, MN
Projects By Department

Item 9.

Department	Project # Priority	2026	2027	2028	2029	2030	Total
Building Capital Projects							
Commons Park Building Solar	405-31-26153	81,000					81,000
Facility Security Improvements	405-31-26152	50,000	50,000	50,000	50,000	50,000	250,000
Fire Station 2 Remodel	405-21-29900				350,000		350,000
Floor Resurfacing at Civic Campus	405-31-27199		200,000				200,000
Fridley Civic Campus Systems Optimization	405-31-26150	100,000		50,000			150,000
General Buildings Improvements	405-31-26151	20,000	20,000	20,000	20,000	20,000	100,000
Building Capital Projects Total		251,000	270,000	120,000	420,000	70,000	1,131,000

Cable Television

City Council Chamber Upgrades	225-12-26700	112,000	22,000	28,000	25,000	20,000	207,000
Cable Television Total		112,000	22,000	28,000	25,000	20,000	207,000

Equipment Capital Project

Aerial 2 Equipment Replacement	410-21-27902		100,000				100,000
Aerial Platform Apparatus Replacement	410-21-27901		1,700,000				1,700,000
Aerial Truck	410-31-27444		225,000				225,000
Assessing Division Vehicle Replacement (Lease)	410-13-26210	11,300	11,300	11,300	9,100	9,100	52,100
Ball Field Line Painter	410-31-26600	20,000					20,000
Building Ins. Division Vehicle Replacement (Lease)	410-51-26110	12,000	12,000	12,000	12,000	12,000	60,000
Crash Attenuator with Arrow Board	410-31-28800			40,000			40,000
Critical Incident Mitigation, De-Escalation Rescue	410-21-25101	415,000					415,000
Dump Truck and Equipment Replacement	410-31-27801		330,000			350,000	680,000
Engineering Division Pick-Up Truck Outfit (Lease)	410-31-26420	4,000	4,000	4,000	4,000	4,000	20,000
Engineering Division Vehicle Replacements (Lease)	410-31-26410	45,600	45,600	39,500	28,200	28,200	187,100
Fire Division Vehicle Replacement (Lease)	410-21-26904	12,400	12,400	12,400	7,500	7,500	52,200
Fire Rescue Truck Replacement	410-21-27900		160,000				160,000
Fire Station Alerting System	410-21-29900				125,000		125,000
Hydraulic Submersible Pump and Motor	602-60-26602	30,000					30,000
Ice Resurfacer	410-31-26601	18,000					18,000
Lawn and Field Care Equipment Replacement	410-31-26603	38,000	45,000	22,000	17,000	30,000	152,000
Maintenance Garage Crane	410-31-28900			150,000			150,000
Officer Protection, Safety and Health Equip.	410-21-25103	60,000					60,000
Parks Division Pick-Up Truck Outfitting	410-31-26620	10,000	12,000	12,000	12,000	12,000	58,000
Parks Pick-Up Truck Replacement (Lease)	410-31-26610	112,100	112,100	91,300	55,900	48,800	420,200
Passenger Van Replacement (Lease)	410-41-27010		6,000	6,000	6,000	6,000	24,000

Department	Project # Priority	2026	2027	2028	2029	2030	Item 9.
Planning Division Vehicle Replacement (Lease)	410-51-26210	9,500	9,500	9,500	7,300	7,300	43,100
Police Division Leased Vehicle Outfitting	410-21-26120	88,000	88,000	88,000	88,000	88,000	440,000
Police Division Vehicle Replacement	410-21-26100	100,000	100,000	100,000	100,000	100,000	500,000
Police Division Vehicle Replacement (Lease)	410-21-26110	165,000	165,000	165,000	165,000	165,000	825,000
Public Safety Communications Upgrade	410-21-25105	150,000					150,000
Rental Ins. Division Vehicle Replacement (Lease)	410-51-26410	12,400	12,400	9,700	7,500	7,500	49,500
Replace Paving Equipment Trailer	410-31-28801			15,000			15,000
Ribbon Blower for Sidewalk Plow	410-31-28803			25,000			25,000
Sanitary Sewer Pick-Up Truck Replacement (Lease)	602-60-26612	42,400	36,300	31,200	25,500	25,500	160,900
Sewer Division Pick-Up Truck Outfit (Lease)	602-60-26622	9,000	9,000	10,000	10,000	10,000	48,000
Sewer Mainline Hydraulic Jetter	602-60-28602			275,000			275,000
Skid Loader	410-31-26802	70,000					70,000
SNC and Recreation Program and Event Van Lease	410-41-26100	6,000	6,000	6,000	6,000	6,000	30,000
Storm Water Vehicle Replacement (Lease)	603-60-26613	6,400	6,400	2,600	2,600	2,600	20,600
Street Maintenance Division Truck Outfit (Lease)	410-31-26820	8,000	8,000	10,000	10,000	10,000	46,000
Streets Pick-Up Truck (Lease)	410-31-26810	69,800	66,100	49,100	41,700	41,700	268,400
Tracked Skid Loader	410-31-26800	95,000					95,000
Tree Trimming Lift	410-31-27600		60,000				60,000
Utility 4x4	410-31-28600			22,000			22,000
Water Break Trailer	601-60-27601		30,000				30,000
Water Division Pick-Up Truck Outfit (Lease)	601-60-26621	9,000	9,000	10,000	10,000	10,000	48,000
Water Pick-Up Truck Replacement (Lease)	601-60-26611	49,800	49,800	38,900	27,900	27,900	194,300
Wheeled Loader Replacement	410-31-26801	345,000			350,000		695,000
Equipment Capital Project Total		2,023,700	3,430,900	1,267,500	1,128,200	1,009,100	8,859,400

Info. Tech. Cap. Project

Annual Squad and Truck PC/Printer Replacement	409-13-26307	30,000	30,000	30,000	30,000	30,000	150,000
City Code and City Charter Hosting	409-13-27002		15,000				15,000
Criminal Justice Information Services Upgrades	409-13-24300	30,000					30,000
Data Practices/Public Records Request System	409-13-29002		20,000				20,000
EOC AV Updates	409-13-26301	35,000					35,000
Firewall Replacement	409-13-28300			100,000			100,000
Information Technology Innovation Set-Aside	409-13-26003	10,000	10,000	10,000	10,000	10,000	50,000
Itron FCS Cloud Migration	409-13-27304		10,000				10,000
Laserfiche Improvements	409-13-26004	25,000	10,000	10,000	10,000	10,000	65,000
Leave Request Tracking	409-13-26006	10,000					10,000
NeoGov - Vetted/Onboard/SSO	409-13-26007	15,000					15,000
Network Switch Replacement	409-13-25301	20,000					20,000
Remote Site Firewall Replacement	409-13-28330			10,000			10,000
Replacement of Copiers Citywide	409-13-26002	130,000					130,000
Security Camera Archiver Replacement	409-13-27303		15,000	45,000	25,000	25,000	110,000

Department	Project # Priority	2026	2027	2028	2029	2030	Item 9.
Server Room UPS Replacement	409-13-30005					100,000	100,000
Technology Purchases and Upgrades	409-13-26001	130,000	130,000	130,000	130,000	130,000	650,000
Virtual Storage Area Network (VSAN) Replacement	409-13-29302				200,000		200,000
Website Redevelopment Project	225-12-29701				10,000		10,000
Info. Tech. Cap. Project Total		435,000	240,000	335,000	415,000	305,000	1,730,000

Parks Capital Project

Briardale Park Improvements	407-31-28715		30,000	360,000	50,000		440,000
Cleaning Equipment for Commons Park	407-31-26605	20,000					20,000
Commons Park Improvements	407-31-24710	4,500,000	200,000				4,700,000
Commons Park Vehicle & Equip. Storage	407-31-27002	30,000	500,000				530,000
Community Park Soccer Complex	407-31-26714	300,000					300,000
Creekridge Park Improvements	407-31-28716		15,000	280,000	30,000		325,000
Flanery Park Improvements	407-31-26711	963,000	90,000				1,053,000
General Park System Maintenance	407-31-26604	30,000	30,000	30,000	30,000	30,000	150,000
Hackmann Circle Park Improvements	407-31-28717		20,000	290,000	30,000		340,000
Harris Park Improvements	407-31-28714		35,000	350,000	40,000		425,000
Innsbruck Park Improvements	407-31-29710			25,000	330,000	30,000	385,000
Jay Park Improvements	407-29-29711			20,000	145,000	15,000	180,000
Locke Park Upgrades	407-31-25601	50,000		250,000			300,000
Madsen Park Improvements	407-31-27708		211,000	2,406,000	300,000		2,917,000
Park Improvement Grant Matching	407-31-26600	50,000	50,000	50,000	50,000	50,000	250,000
Ruth Circle Park Improvements	407-31-28718		90,000	1,100,000	60,000		1,250,000
SNC Boardwalk Trail Replacement	407-31-25443	100,000	100,000				200,000
SNC Parking Lot Maintenance	407-31-24464	25,000					25,000
SNC Trail Resurfacing	407-31-25100	100,000	100,000				200,000
Summit Square Park Improvements	407-31-25713	271,000	28,000				299,000
Terrace Park Improvements	407-29-29712			25,000	350,000	40,000	415,000
Utility Work Machine for Commons Park	407-31-26607	80,000					80,000
Parks Capital Project Total		6,519,000	1,499,000	5,186,000	1,415,000	165,000	14,784,000

Provisional Projects

57th Avenue Bridge Construction	406-31-29299				32,000,000		32,000,000
57th Avenue Reconstruction	407-31-28899			1,200,000			1,200,000
Commons Water Treatment Plant Solar	601-60-27799		120,000				120,000
Mississippi Street Improvement Project - Phase II	406-31-27899		300,000	1,150,000			1,450,000
Springbrook Nature Center Exhibit Gallery Enhancem	407-31-28999			75,000	75,000		150,000
Trunk Highway 47 Corridor Improvements	407-31-30999					1,700,000	1,700,000
Provisional Projects Total		0	420,000	2,425,000	32,075,000	1,700,000	36,620,000

Department	Project #	Priority	2026	2027	2028	2029	2030	Item 9.
Sanitary Sewer Utility								
Lift Station Maintenance	602-60-27520			75,000		75,000		150,000
On Site Generator for Sylvan Lift Station	602-60-26519		65,000					65,000
Push Camera for Sanitary Lateral Services	602-60-28600		12,000					12,000
Replace Sewer Vacuum Truck	602-60-30600						500,000	500,000
Replace Tool Truck	602-60-30602						75,000	75,000
Sanitary Sewer Collection System Lining	602-60-26450		1,250,000		1,500,000		1,700,000	4,450,000
Sanitary Sewer Force Main Reconstruction	602-60-27501			250,000		300,000		550,000
Sanitary Sewer Lift Station Rehabilitation	602-60-27519		1,575,000	1,800,000		300,000	1,500,000	5,175,000
Sanitary Sewer System Upgrades with Street Project	602-60-26406		35,000	85,000	85,000	90,000	95,000	390,000
Sanitary Sewer Utility Total			2,937,000	2,210,000	1,585,000	765,000	3,870,000	11,367,000

Storm Water Utility

Iron Sand Filter Media Replacement	603-60-28456				50,000	20,000		70,000
Norton Creek Flood Control	603-60-26524		450,000	450,000				900,000
Purchase New Mini-Truck	603-60-26603		40,000					40,000
Sediment Removal Projects	603-60-26478		750,000			200,000		950,000
Storm Water Pond Maintenance	603-60-26472		310,000	150,000	150,000	150,000	150,000	910,000
Storm Water System Upgrades	603-60-26101		150,000	200,000	250,000	200,000	250,000	1,050,000
Storm Water System Upgrades with Street Projects	603-60-26406		220,000	225,000	225,000	225,000	250,000	1,145,000
Street Sweeper Replacement	603-63-29010					400,000		400,000
TMDL Water Quality Projects	603-60-26467		400,000	200,000	200,000	400,000	300,000	1,500,000
Watershed BMP Implementation	603-60-26445		40,000	30,000	35,000	35,000	60,000	200,000
Watershed District Water Quality Projects	603-60-26102		200,000	200,000	300,000	300,000	300,000	1,300,000
Storm Water Utility Total			2,560,000	1,455,000	1,210,000	1,930,000	1,310,000	8,465,000

Street Capital Projects

57th Avenue Bridge Design	406-31-25801		1,020,000					1,020,000
ADA Improvements	406-31-26800		130,000	130,000	130,000	130,000	130,000	650,000
Central Avenue Bridge and Trail	406-31-29021					200,000		200,000
Mississippi Street Corridor Phase I	406-31-28800				500,000			500,000
Mississippi Street Improvement - Phase II	406-31-25900		420,000					420,000
Safe Routes to School Project ST2026-21	406-31-26801		1,300,000					1,300,000
Street Project Technical Analysis	406-31-26803		20,000	30,000	30,000	30,000	40,000	150,000
Street Rehabilitation Project (ST 2026-01)	406-31-26001		1,375,000					1,375,000
Street Rehabilitation Project ST2026-02	406-31-26002		420,000					420,000
Street Rehabilitation Project (ST 2027-01)	406-31-27001		80,000	680,000				760,000
Street Rehabilitation Project (ST2028-01)	406-31-28001				1,000,000			1,000,000
Street Rehabilitation Project (ST 2029-01)	406-31-29001					805,000		805,000
Street Rehabilitation Project (ST 2030-01)	406-31-30001						1,200,000	1,200,000

Department	Project # Priority	2026	2027	2028	2029	2030	Item 9.
Traffic Safety Upgrades (Improvements)	406-31-26006	40,000	50,000	50,000	60,000	60,000	260,000
Traffic Signal Installation/Replacements	406-31-26005	125,000	40,000	600,000	300,000	600,000	1,665,000
Trail and Sidewalk Upgrades	406-31-26022	105,000	105,000	120,000	120,000	150,000	600,000
Trunk Highway 65 Corridor Improvements	406-31-28801			300,000			300,000
Trunk Highway Signal LED Retrofit	406-31-26802	251,000					251,000
University Avenue Corridor Enhancements	406-31-27808		125,000	125,000	125,000		375,000
Street Capital Projects Total		5,286,000	1,160,000	2,855,000	1,770,000	2,180,000	13,251,000

Water Utility

63rd Booster Station HVAC Replacement	601-60-29002				75,000		75,000
Building Maintenance	601-60-26495	60,000	25,000	160,000	25,000	80,000	350,000
Hydrant Repairs	601-60-26494	25,000	25,000	25,000	25,000	25,000	125,000
Locke Park WTP GAC Treatment Addition	601-60-25194	2,950,000	2,950,000				5,900,000
New Distribution System Extension-Watermain	601-60-26101	1,750,000					1,750,000
Recondition Water System Pumps	601-60-28191			60,000			60,000
Replace Chlorine Tank Hoist at Commons Treat	601-60-30601					30,000	30,000
Replace Drill Truck	601-60-30602					80,000	80,000
Replace Utility Equipment Trailer	601-60-30600					10,000	10,000
SCADA Systems Upgrade	601-60-29190				100,000		100,000
Storage Retrofits and Reconditioning	601-60-25192	1,500,000		1,000,000	2,000,000		4,500,000
Treatment Plant Retrofits	601-60-26497	1,500,000		1,200,000			2,700,000
Variable Frequency Drives	601-60-24477	20,000		20,000			40,000
Water Distribution Upgrades with Street Projects	601-60-26406	1,435,000	800,000	900,000	800,000	1,200,000	5,135,000
Water Treatment Plant #3 Solar	601-60-28899	113,900					113,900
Water Treatment Plant 3 Valve Replacement	601-60-27001		100,000				100,000
Water Treatment Plant Security	601-60-26191	250,000			50,000		300,000
Well Updates	601-60-26448	250,000		250,000		250,000	750,000
Water Utility Total		9,853,900	3,900,000	3,615,000	3,075,000	1,675,000	22,118,900

GRAND TOTAL	29,977,600	14,606,900	18,626,500	43,018,200	12,304,100	118,533,300
--------------------	-------------------	-------------------	-------------------	-------------------	-------------------	--------------------

Financial Management Policy Manual

City of Fridley, Minnesota



Table of Contents

Introduction and Purpose	4
Organizational Mission	4
Public Purpose Expenditure Policy	6
External Auditor Independence Policy	10
Budgetary and Financial Controls	11
Operating Budget Policy	12
Capital Investment Program Policy	14
Capital Assets Policy	15
Fiscal Agent Services Policy	18
Cash and Investment Management	20
Forfeited Assets Policy	20
Fund Balance Policy	21
Self-Insurance Fund Policy	26
Investment Policy	27
Community Investment Fund Policy	34
Debt Management	37
Debt Management Policy	37
Private Activity or Conduit Bonds Policy	39
Post-Issuance Debt Compliance Policy	43
Post-Issuance Debt Compliance Procedures	44
Procurement	49
Purchasing Policy	49
Procurement Card Use Policy	57

Travel, Training and Reimbursement Policy _____	60
Donations _____	67
Surplus Property Policy _____	67
Municipal Liquor Store Donation Policy _____	69
Revenue and Collection _____	72
Revenue Policy _____	72
Public Utilities Revenue and Remittance Policy _____	73
Special Assessment Deferment Policy _____	76
Adoption and Implementation _____	79
Interpretation _____	79
Discipline _____	79
Adoption _____	79

Introduction and Purpose

Organizational Mission

The City of Fridley, Minnesota (City) maintains a Vision Statement and a set of Organizational Values, which guide both the daily and long-term activities of the organization:

1. Vision Statement: "We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses;" and
2. Organizational Values: "Friendly, Responsive, Driven."

Specifically, the Department of Finance (Finance Department) maintains the following mission statement: "The Department of Finance strives to support and provide sound stewardship of the financial resources and information technology needed to support excellent public services for those who live, work and shop in the Fridley Community."

Purpose

The City has an important responsibility to its citizens to plan for the adequate funding of services desired by the public and the City Council, including the provision and maintenance of public facilities, appropriate staffing, prudent financial management and accurate accounting for public funds. The City strives to maintain adequate and consistent funding as well as promote transparency and understanding of local government services as desired by the Fridley community.

Objectives

In order to achieve this purpose, the following objectives are established for the City's fiscal performance:

- To protect the City Council's policy-making ability by ensuring that important policy decisions are not controlled by financial concerns, problems and/or emergencies;
- To enhance the City Council's policy-making ability by providing accurate information on the full costs of current operations, new proposals and capital requests;
- To assist sound management of the City by providing accurate and timely information on its financial condition;
- To provide sound principles to guide the decisions of the City Council and staff;
- To set forth operational principles which promote long-term cost effectiveness while providing services desired by the public with prudent financial risk;
- To employ revenue policies and forecasting tools to identify and prevent undue or unbalanced reliance on certain revenues, but to distribute the costs of municipal services fairly and to provide adequate funds to operate desired programs;
- To provide and improve essential public facilities and prevent deterioration of the City's infrastructure;
- To protect and enhance the City's credit rating;
- To ensure the legal use and protection of all City funds through a strong system of financial and accounting controls;
- To record transactions in a manner that matches current revenues to current expenditures;

and

- To report year-end financial information in accordance with Generally Accepted Accounting Principles (GAAP) and in accordance with recommended best practices as promulgated by the GFOA and the Statements of Position of the Office of the State Auditor (OSA).

Code of Professional Ethics

The City shall adhere to the Code of Professional Ethics as established by the GFOA as outlined below and Chapter 5 of the Fridley City Code, which govern the ethical conduct of certain staff.

To further the above objectives, all employees are enjoined to adhere to legal, moral, and professional standards of conduct in the fulfillment of their professional responsibilities. Standards of professional conduct as set forth in this Manual are promulgated in order to enhance the performance of all persons engaged in public finance and to protect the Fridley community.

Personal Standards. Employees shall demonstrate and be dedicated to the highest ideals of honor and integrity in all public and personal relationships to merit the respect, trust, and confidence of governing officials, other public officials, employees, and of the public.

- They shall devote their time, skills, and energies to their office both independently and in cooperation with other professionals.
- They shall abide by approved professional practices and recommended standards.

Responsibility as Public Officials. Employees shall recognize and be accountable for their responsibilities as officials in the public sector.

- They shall be sensitive and responsive to the rights of the public and its changing needs.
- They shall strive to provide the highest quality of performance and counsel.
- They shall exercise prudence and integrity in the management of funds in their custody and in all financial transactions.
- They shall uphold both the letter and the spirit of the constitution, legislation, and regulations governing their actions and report violations of the same to the appropriate authorities.

Professional Development. Employees shall be responsible for maintaining their own competence, for enhancing the competence of their colleagues, and for providing encouragement to those seeking to enter the field of government finance. They shall promote excellence in the public service.

Professional Integrity–Information. Employees shall demonstrate professional integrity in the issuance and management of information.

- They shall not knowingly sign, subscribe to, or permit the issuance of any statement or report which contains any misstatement, or which omits any material fact.
- They shall prepare and present statements and financial information pursuant to applicable law and generally accepted practices and guidelines.
- They shall respect and protect privileged information to which they have access by virtue

of their office.

- They shall be sensitive and responsive to inquiries from the public and the media, within the framework of state or local government policy.

Professional Integrity–Relationships. Employees shall act with honor, integrity, and virtue in all professional relationships.

- They shall exhibit loyalty and trust in the affairs and interests of the government they serve, within the confines of this Manual.
- They shall not knowingly be a party to or condone any illegal or improper activity.
- They shall respect the rights, responsibilities, and integrity of their colleagues and other public officials with whom they work and associate.
- They shall manage all matters of personnel within the scope of their authority so that fairness and impartiality govern their decisions.
- They shall promote equal employment opportunities, and in doing so, oppose any discrimination, harassment, or other unfair practices.

Conflict of Interest. Employees shall actively avoid the appearance of or the fact of conflicting interests.

- They shall discharge their duties without favor and shall refrain from engaging in any outside matters of financial or personal interest incompatible with the impartial and objective performance of their duties.
- They shall not, directly or indirectly, seek or accept personal gain which would influence, or appear to influence, the conduct of their official duties.
- They shall not use public property or resources for personal or political gain.

Public Purpose Expenditure Policy

The City Council recognizes that public funds may only be spent if the expenditure meets a public purpose as outlined in State law, case law of the Minnesota Supreme Court and opinions of the Minnesota Attorney General.

The meaning of “public purpose” is constantly evolving. The Minnesota Supreme Court has followed a broad approach and has generally concluded that “public purpose” means an activity that meets all of the following standards:

- The activity will primarily benefit the community as a whole;
- The activity is directly related to functions of government; and
- The activity does not have as its primary objective the benefit of a private interest whether for-profit or not.

This section is intended to provide guidelines regarding which expenditures are consistent with a public purpose(s) and authorized in accordance with the City’s annual budget process, and which expenditures are not considered within the public purpose definition and are therefore prohibited.

Responsibility

Per Section 6.05 of the City Charter (Charter), the City Manager is the responsible authority overseeing all City expenditures and as such is the Chief Purchasing Agent for the City. Responsibility for administering and interpreting this Public Purpose Expenditure Policy has been delegated to the City Manager, or their designee. Further, all employees authorized by the City Manager or their respective Department Director to make purchases on behalf of their respective departments are responsible for complying with this Financial Management Policy Manual (Manual) and corresponding procedures. Expenditures of public funds must comply with the public purpose standards defined above.

Permitted Expenditures for Meals and Refreshments

Use of City funds for reasonable meals and/or refreshments for elected officials and employees shall be permitted in the following circumstances, upon City Manager approval:

- City-sponsored events of a community-wide interest where staff are required to be present (e.g., Town Hall Meeting);
- City Council, boards and commissions meetings held during the meal hour (e.g., City Council Conference Meetings, City Council Retreats);
- Professional association meetings, conferences, and training when meals are included as part of the registration or program fee, or in accordance with the travel and training section of this Manual;
- Annual employee recognition and appreciation events (e.g., service awards);
- Annual recognition events for volunteer and non-employees (e.g., volunteer appreciation lunch);
- City-sponsored training or work-related meetings where employees are required to participate and be available during the meal hour;
- Multi-departmental meetings scheduled during the meal hour;
- Work activities requiring continuous service when it is unreasonable to break for meals (e.g., election days, water main breaks, emergency snow removal, time-sensitive public safety responses); and
- Healthy snacks and incentives of modest value provided during safety, health and/or wellness programs for City employees.

When reviewing an expenditure to verify the standards have been met, the City Manager, or their designee, should consider the time of day the event is held, the business purpose of the event, whether the event was intended to attract non-City employees, the frequency of the event, and the reasonableness of the cost. These guidelines address specific examples of public expenditures, but examples are not meant to be exhaustive.

Other Permitted Expenditures

Apart from meals and refreshments, the City Manager, or their designee, may permit the following expenditures:

- Recognition events or purchases (Minnesota Statutes § 412.221 and § 15.46);
 - Purchases for recognition at special one-time or annual events when provided at modest level (e.g., recognition plaques);

- Employee recognition programming for years of services for regular and permanent part-time employees that work 20 or more hours per week;
- Uniforms, clothing or apparel that is considered necessary for the performance of official duties, safety or for visible staff recognition by the public (e.g., safety footwear, eyewear for maintenance personnel);
- Staff time and equipment use for City-sponsored, employee events as approved by the City Manager as allowed by applicable regulations (e.g., set-up for annual employee picnic);
- Employee wellness programming; the City Council recognizes the importance of employee fitness and health as it relates to the overall work and life satisfaction of the employee and the overall impact on the City's insurance programs.
- Special Events, including;
 - National Night Out/Night to Unite, Department Open Houses and other events that involve or invite participation by the general public; and
 - Expenditures for meals and participation fees are allowed, and representative staff members may participate in the events that directly benefit the marketing of the City, pursuant to Minnesota Statute § 469.101, subd. 16, and § 438.11.
- Employee Training, including the reasonable registration, tuition, meals and travel expenses for conferences, seminars, workshops, tuition and approved city employment related course work;
- Memberships and Dues;
 - Participation in the local Chamber of Commerce is allowed per Minnesota Statute § 469.191;
 - Cost of membership/dues in professional organizations and City social and community organizations when the purpose is to promote, advertise, improve or develop the City's resources and relationships and not personal interest or gain;
- Clothing and other sundry items, such as t-shirts and other sundry items of nominal value when these items are made available to the general public or if these items are determined by the City Manager to be important to the successful involvement of employees in special, City-sponsored or City-supported events;
- City expenditures for non-profit organizations allowed by applicable State statutes, Minnesota Supreme Court case law, or opinions of the Minnesota Attorney General;
- Certificates and licensures that employees must hold and maintain on behalf of and for the benefit of the City; and
- Supplies for retirement and recognition events.

Prohibited Expenditures

Use of City funds for meals and/or refreshments for elected officials and employees are prohibited, including, but not limited to:

- Food and refreshments for routine work meetings, other than as identified in other sections of the Manual;
- Alcoholic beverages and tobacco products;
- Employee functions or celebrations that are solely social in nature (e.g., birthdays, holiday luncheon, ice cream social);
- Fundraisers for non-City related events (e.g., Chamber of Commerce);

- Participation in optional activities unless included as part of an overall conference registration fee (e.g., optional golf rounds, concerts);
- Employee-sponsored fundraising events (e.g., charitable giving campaign);
- For funeral flower arrangements or other such gifts upon death of an employee, former employee, elected official or one of their family members;
- Clothing or apparel that is not considered necessary for safety or for visible staff recognition by the public (e.g., sweatshirts for a "job well done"); and/or
- Employee coffee and related consumable supplies, coffee services.
- Gift cards

Permitted Use of Assets

Specific City assets, such as equipment, may be used by City employees for personal reasons only when City has established the following:

- Costs and wear resulting from use of the assets are reasonable and minimal;
- Administrative controls are in place to ensure that the use is appropriate and not abused; and
- There is a documented/demonstrated City benefit by such usage (e.g., such as the Mobile Device Policy or Information Security Policy) as approved by the City Manager or City Council.

Such permitted use may include incidental and de minimis use of City-owned electronic equipment such as City-owned mobile devices and multi-function copiers. It may also include the use of City-owned vehicles provided to City employees as part of their official duties (e.g., Fire Duty Crew Officer, Public Works Supervisors).

The limited personal use of City-owned assets shall be a privilege, and the City Manager or Department Director may end such practices specifically or generally in their sole discretion.

Prohibited Use of Assets

Examples of use of City assets for personal use is prohibited in the following circumstances:

- City employees washing personal autos at the public works facility car wash or within City-owned spaces (e.g., fire stations);
- Employees borrowing City-owned, non-motorized or motorized tools for personal use; and
- Use that results in unreasonable costs and/or wear on City assets.

Documentation

All expenses allowed above must be fully documented. The expected documentation will include: date and time of the expenditure; business reason for the expenditure (e.g., agenda from a meeting); staff and non-city representatives in attendance, if appropriate; and a receipt for the actual purchase. Department Director or supervisor approval and written documentation is required for use of City assets. Failure to provide sufficient documentation may result in a denial of the expense.

Any expenditure for meals or refreshments that exceeds \$250 for one event must have prior, written authorization by the City Manager, before the purchase is made. Failure to obtain the necessary authorization may result in denial of the claim.

Special Requests

From time to time, there may be an event that is a proper public expenditure, but that is not contemplated by this Manual. Departments must submit to the City Manager, or their designee, a request for such prior to a public expenditure in writing. This request must show how the expenditure is related to a public purpose as stated in this Manual, or other applicable laws or regulations.

External Auditor Independence Policy

The City will arrange for an annual audit of all funds and account types by independent, certified public accountant(s) that are qualified and licensed to issue such reports.

In accordance with the Government Accountability Office (GAO), the authority on local government audits, in all matters relating to audit work, the external auditor shall be free both in fact and appearance from personal, external and organizational impairments to independence.

The City's external audit organization shall not be responsible for designing, developing and/or installing the City's accounting system or its operating system where this system generates information used in preparing financial statements of the City.

External auditors shall not develop a performance measurement system, or any other system relied upon in developing financial statements.

External auditors may prepare draft financial statements, schedules or perform other duties as long as they are based on the City's direction and the work results in a recommendation to management. Decisions based on the external auditor's recommendations must be approved by the City Manager, or their designee.

External auditors shall provide routine advice to the City and to management to assist them in activities such as establishing internal controls or implementing audit recommendations and answers to technical questions and provide training. However, they may not direct or unduly influence management with those decisions.

Any non-audit work related to tax rulings, arbitrage, attestation, compilation, sales tax audits, counted value audits and financial report assistance proposed by the auditors, or for which the City wishes to hire them must be consistent with the purchasing provisions of this Manual.

Budgetary and Financial Controls

The City will establish and maintain the highest standard of accounting practices, in conformity with GAAP, Governmental Accounting Standards Board (GASB) guidance and recommended best practices as provided by the GFOA, along with all applicable laws and regulation governing the activities of a municipal corporation.

Consistent with Section 7.05 of the Charter, the City shall maintain a structurally balanced budget, which includes the following:

- The City Manager shall submit a balanced budget in which appropriations do not exceed the total of the estimated revenues and available fund balance as outlined in this Manual;
- The City will avoid budgetary strategies or procedures that balance the current budget at the expense of future budgets;
- The City Manager will coordinate the development of the Capital Investment Program (CIP) with the operating budget, and include all estimated operating costs associated with CIP activities in the budget projections; and
- The budget will provide for the adequate maintenance and orderly replacement of all capital assets; and
- The City will not use short-term borrowing (i.e., less than five years), sell assets or use one-time accounting measures to balance the operating budget for any fund.

General budgetary and financial control is to be centralized in one department, under the direction of the Director of Finance /City Treasurer (Finance Director) pursuant to Section 6.04 of the Charter, whose functions shall include, but not be limited to, the following:

- Debt management;
- CIP budget management and asset tracking;
- Cash management;
- Annual Comprehensive Financial Report (i.e., audit);
- Financial analysis;
- Grant accounting and management;
- General accounting;
- Investment management;
- Operating Budget preparation and monitoring;
- Payment of claims against the City;
- Payroll;
- Purchasing (consistent with Section 6.05 of the Charter);
- Special Assessments; and
- Utility Billing, revenue collection and all other receipting.

The Finance Department will review, and update, the schedule of fund balances, reserves, and working capital in all other funds of the City, as needed, and determine adequacy of those cash and/or fund balances, using specified guidelines and criteria in conjunction with the budgets set annually.

The Finance Department will also monitor the performance of the Fridley Fire Relief Association through its City representatives, pursuant to Minnesota Statute § 424A.04.

Operating Budget Policy

The formal budgeting process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided by the City, given the anticipated level of available funding sources.

Primary responsibility in the management of budgeted funds lies with the Department Directors. Such management includes, but is not limited to, reviewing expenditures before authorization, reviewing monthly financial reports to detect errors and assess progress, and complying with the revenue and expenditure budgets authorized by the City Council.

Department Directors will be responsible for administration of their assigned budgets, as determined by the City Manager, and are to submit requests for any required budget adjustments, such as supplemental appropriations, to the Finance Director before the project, program or service incurs cost during the budget period.

Budget Development Process

The City will utilize a "target based" service level approach to resource allocation. At the start of each budget development cycle (as determined by the City Manager or their designee), the City Manager, in consultation with the City Council, identifies budgetary targets and/or goals for each department and their program areas. Each program area, project or service will prioritize services and allocate resources accordingly. The City will attempt to maintain its present service level for all services identified as priority and/or essential, as determined by the City Manager, within available funding sources.

The City will utilize procedures that allow departments to integrate priorities and objectives into the budget requests. All unfunded positions will be automatically removed from the proposed budget unless the Department Director requests the position remain appropriated due to potential future funds, such as an external grant. However, all budget assumptions and projections shall be determined by the Finance Director in consultation with the City Manager.

The City will conservatively estimate and budget its annual expenditures and revenues through an objective and analytical process. All existing and potential revenue sources shall be reviewed on an at least an annual basis, and the total of the sums appropriated shall be less than or equal to the total estimated revenues by fund annually. When possible, the City shall maintain a margin of 3%, which shall be reflected in the budget as contingency or reserve and shall not exceed the level authorized by Section 7.08 of the Charter.

The City will publish the proposed budget on its official website at least 10 days prior to the adoption by the City Council. All publications and preparations of the annual budget documents shall be consistent with Sections 7.04 and 7.05 of the Charter.

Any City enterprise funds are intended to be self-supporting (i.e., current revenues will cover current expenditures), including capital improvements, debt services and depreciation. Enterprise operations are to be reviewed annually for their self-sufficiency.

Budget Compliance

In order to maintain compliance with the annually adopted budget resolution(s), the City shall maintain a strict budget compliance program with the thresholds established annually by the City Council through the budget resolution.

For the Operating Budget, ultimate budget adoption and compliance occurs at the department level. In order to ensure compliance, the City will consider budgetary compliance at the program level (i.e., personnel services, supplies, capital outlay). Consistent with Section 7.07 of the Charter, the authority to amend the current year budget shall be as follows:

Description	Amount	Review	Approval
Increase to Overall Department Budget	Greater than \$1	City Manager	City Council
Inter-Department Amendments	Greater than \$1	City Manager	City Council
Program Level Amendments (i.e., intra-department)	\$175,000 or greater	City Manager	City Council
	\$25,000 to \$174,999	Finance Director	City Manager
	\$10,000 to \$24,999	Department Director	Finance Director
	Up to \$9,999	Department Director	

Under no circumstances may budget adjustments be split to avoid approval thresholds or limits. In order to effectuate a budget amendment, the Department Directors shall complete the Budget Amendment Form, which shall be maintained by the Finance Director. All approved budget amendments shall be subsequently included in the revised annual budget.

Pursuant to Section 7.07 of the Charter, no expenditures may exceed the amounts authorized by the respective budget resolution, unless actual revenues exceed estimated revenues; and/or by identifying offsetting decreases in other areas of the budget. In order to maintain compliance with this section of the Charter, the City will strive to limit transfers within and among departments as outlined in this Manual.

All costs incurred must be reasonable, necessary and for a bona fide public purpose. Pursuant to Section 7.06 of the Charter, "Any obligation incurred by an officer or City employee for any purpose not authorized in the budget resolution or for any amount in excess of the amount appropriated

in the budget resolution or in excess of available moneys in any fund of the City may be considered a personal obligation upon the person incurring the expenditure.”

Department Directors shall be responsible for contacting the Finance Director should there be any questions regarding financial management or if the issue or concern is related to internal controls. The Finance Director will monitor overall operating and CIP budget progress routinely throughout the year.

Performance Measurement and Use of Data

The City integrates performance measurement and productivity indicators to measure operational performance where practical. Performance data for individual departments are included in the budget document. Performance data should be directly related to the goals and objectives of the unit and focus on results and accomplishments rather than inputs. Performance measures should provide a meaningful way to assess the effectiveness and efficiency of each operational unit.

Capital Investment Program Policy

A Capital Investment Program (CIP) will be developed for a period of up to five years. As resources are available, the most current year of the CIP will be incorporated into the annual budget. The CIP will be reviewed and updated annually. Years two through five are for planning purposes only and do not confer any official budget authority. Generally, the CIP will be composed of two parts 1) capital improvements; and 2) capital equipment.

The City will identify the estimated cost and potential funding sources for each capital project proposal before it is submitted to the City Council for approval and in that process will determine the most effective financing method for the proposed project. All construction projects shall include at least a 10% contingency prior to receiving bids and at least 5% upon acceptance of the bid. The City will make all capital improvements in accordance with the adopted CIP, which may be amended by the City Council from time to time.

To be considered in the CIP a project must have an estimated cost of at least \$10,000 in one of the calendar years of the project. Projects may not be combined to meet the minimum standard unless they are dependent upon each other.

Capital projects and/or capital asset purchases will receive a higher priority if they meet a majority of the following criteria:

- Mandatory project;
- Maintenance project;
- Improve efficiency;
- Provide a new or expand desired service;
- Positive effect on operation and maintenance costs;
- Availability of external grants;
- Elimination of hazards (i.e., improves public safety);
- Prior commitments; and/or

- Replacement due to disaster or loss.

In order to maintain compliance with the annually adopted budget resolution(s), the City shall maintain a strict budget compliance program with thresholds established annually by the City Council through the budget resolution. For the CIP, ultimate budget adoption and compliance occurs at the fund level. In order to ensure compliance, the City will consider budgetary compliance at the individual project level as outlined below:

Description	Amount	Review	Approval
Increase to Overall Fund Budget	Greater than \$1	City Manager	City Council
Inter-Fund Amendments	Greater than \$1	City Manager	City Council
Project Level Amendments (i.e., intra-fund)	Greater than \$175,000	City Manager	City Council
	\$25,000 to \$174,999	Finance Director	City Manager
	\$10,000 to \$24,999	Department Director	Finance Director
	Up to \$9,999	Department Director	

Under no circumstances may budget adjustments be split to avoid approval thresholds or limits. In order to effectuate a budget amendment, the Department Directors shall complete the Budget Amendment Form, which shall be maintained by the Finance Director. All approved budget amendments shall be subsequently included in the revised annual budget.

The City will coordinate development of the CIP with the development of the operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.

The City will maintain all its assets in a manner adequate to protect the City's and its citizens' capital investment and to minimize future maintenance and replacement costs. The City will provide for maintenance and replacement from current revenues where possible.

The CIP is to be presented by the Finance Director annually to the City Council for approval. Any substantive change to the CIP not addressed in this Manual must be reviewed and adopted by the City Council.

Capital Assets Policy

Per GASB Statement No. 34, a Capital Asset is defined as the purchase of or improvement to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period

For this section of the Manual, the City shall use the following definitions:

- Inventory, an inventory of capital assets will be reviewed and updated annually;

- Reporting, the capital asset inventory will be reported within the Annual Comprehensive Financial Report (in accordance with governmental accounting standards);
- Depreciation, all capital assets within the inventory (excluding land and easements) will be depreciated evenly based on their original or historical valuation over their estimated useful life.

Asset Capitalization and Depreciation Tables

The City will account for all capital assets that have a useful life of greater than two years with values equal to or exceeding those in the following table:

Asset Classification or Type	Value
Land	\$1
Vehicles	\$10,000
Machinery and Equipment	\$10,000
Furniture and Office Equipment	\$10,000
Recreation Equipment	\$10,000
Building and Building Improvements	\$25,000
Land Improvements	\$25,000
Infrastructure	\$50,000
Bulk Asset Purchase	\$100,000

The following ranges represent guidelines in setting estimated useful lives for capital asset reporting:

Asset Classification or Type	Depreciation
Land	Not depreciable
Land Improvements	
Athletic fields and playfields	15 years
Fencing	15 years
Irrigation systems & outside lighting	15 years
Retaining walls	10 years
Parking lots	20 years
Landscaping (including trees & shrubs)	10–15 years
Easements	Not depreciable
Buildings and Building Improvements:	
Buildings	25–40 years
Park Shelters	20 years
Roofing, Fire Sprinkling, Electrical, Plumbing	20 years
HVAC Systems	15 years
Cabinetry and Permanent Furnishings	10 years
Well Rehab. and Reconstruction	5–20 Years

Cars, Vans, Light Trucks	3–10 years
Medium/Heavy Duty Trucks	8–16 years
Fire Trucks	15–25 Years
Machinery and Equipment	
Heavy Equipment (Sweepers, Loaders)	10–20 years
Tractors	15 years
Mowers	7–10 years
Firefighting Equipment	10 years
Other Equipment	7–15 years
Well Pumps and Equipment	20–25 Years
Furniture and Office Equipment	3–10 years
Recreation Equipment	
Play structures	10 years
Scoreboards	10 years
Tennis and Basketball Courts	20 years
Information Technology	
Telecommunication Systems (e.g., Fiber Optic)	25 years
Servers, Network Switches and Firewalls	5 years
Infrastructure	
Bridges	25 years
Streets (includes curb and gutters)	25 years
Sidewalks and Trails	15 years
Water Distribution	50 years
Sanitary Sewer Collection	
Mains and Lines	50 years
Lift Stations, Equipment & Liners	20–30 years
Storm Water System	
Mains and Storm Ponds	50 years
Catch Basins, Culverts, Manholes	25 years
Non-Structural BMPs	10–25 years
Structural BMPs	25–50 years
Streetlights and Traffic Signal System	25 years
Other Infrastructure	20–50 years

Disposition of Capital Assets

Capital Assets may be disposed of, in accordance with State guidelines, through the following methods:

- Sold by a public auction or advertisement for bids;
- Exchanged or “traded-in” for a replacement;
- Donated in a manner consistent with the Donation section of this Manual;
- Retired, recycled or placed in garbage (i.e., obsolete, broken items); and
- Salvaged, after the end of its useful life.

Fiscal Agent Services Policy

From time to time, the City, in order to support applicable public purposes or other community-wide benefits, may agree to provide fiscal agent services to an external organization. If the City determines such an arrangement would be in the best interest of both parties, the following Fiscal Agent Service Policy shall apply and control.

Eligibility

The City shall only provide fiscal agent services to a 501(c)(3) organization fulfilling a statutorily recognized public purpose or other community-wide benefit as determined by the City. All requests for fiscal agent services shall be reviewed on a case-by-case basis. If the City maintains a same or similar business relationships with other organizations, such relationships shall not be a basis for the approval or denial of any individual request.

All fiscal agent services arrangements shall be governed by a written Fiscal Agent Services Agreement (Agreement) approved by the governing board of the external organization and the City Council. Any costs associate with the creation, review and implementation of this Agreement shall be borne by the external organization through a non-refundable, administrative fee as determined by the City.

The City shall not provide fiscal agent services for any unincorporated associations or groups. It may also deny any request for fiscal agent services at any point prior to the approval and execution of the Agreement.

Fiscal Agent Services Requirements

The Agreement shall outline the type of assistances and services to be provided by the City. Generally, these services may be administrative, financial or legal in nature. The City may also provide access to insurance products and other services through its vendors. As a rule, the City will not provide programmatic assistance (e.g., providing staff for an event) or waive fees or similar costs charged to the general public (e.g., park shelter rental fee). All services outlined in the Agreement shall be conducted in a manner consistent with the legal requirements and best practices of the City, State, and applicable accounting standards.

Any material changes, as determined by the City, in the activities of the external organization shall require the written approval of the City, and a subsequent modification of the Agreement by the

City Council. The City shall not provide any fiscal agent services associated with any unapproved activities, or activities not otherwise contemplated by the Agreement.

The external organization shall support all costs associated with the fulfillment of the Agreement, including, but not limited to: annual audit requirements; interim reports and other requests for information; banking needs; daily and regular transactions and associated fees; amendments to the Agreement; legal services; insurance premiums; and other costs determined by the City to support the letter and spirit of the Agreement. The City may also charge up to a 5% administrative fee based on the total expenditures of the external organization annually in addition to the costs outlined above.

On behalf of the external organization, the City, as the Fiscal Agent, shall establish and maintain a separate Fiduciary Fund to segregate applicable financial activities. The City shall only disburse, or release funds associated with such as account upon the written authorization of at least two parties, as identified in the Agreement, upon a form(s) determined by the City. The maintenance of all funds shall be consistent with the internal controls established for regular City business activities.

The City will maintain all financial records associated with the external organization according to GAAP and OSA requirements, as well as any other applicable standards associated with the business activities of the external organization (e.g., grant covenants). The external organization shall support the cost of any employee trainings or certifications necessary to support its business activities.

The Agreement shall also indemnify the City and allow the City Council to terminate upon a 90-day written notice. Additionally, if the City Council determines any illicit, illegal and/or disreputable activities on the part of the external organization, it may terminate the Agreement if the external organization either fails to or cannot remedy the situation(s) in 10 days. If the City terminates the Agreement, it shall provide all data and information to the external agency upon request and to complete required reports and submissions.

Cash and Investment Management

In order to maintain compliance with applicable Federal regulations, State laws and Charter provisions, the City shall maintain the following standards with respect to cash and investment management.

Forfeited Assets Policy

The City receives property and money through law enforcement seizures under Federal Law 21USCS Section 881(e) and Minnesota Statutes, Sections 609.531–609.5317, and 169A.63.

The City will use proceeds from these seizures as defined in State law and Department of Justice guidelines. Forfeited assets (e.g., property, cash) will be used:

- Only for law enforcement purposes;
- Only as a supplement to budgeted funds; or
- Not as a source to supplant ordinary operating expenses.

The City will establish procedures to ensure the safekeeping of forfeited property and funds until such time as they are used for approved purposes. The City will use forfeited funds for appropriate Police and City Attorney purposes, including, but not limited to the following.

- Vehicles
 - Forfeited automobiles may be used to supplement the police fleet, but not to replace existing budgeted vehicles.
 - Unused vehicles will be stored, sold according to City policy, and the proceeds used according to this Forfeited Assets Policy.
- Other Property
 - May be used in ongoing Police and City Attorney operations.
 - Will be sold if no police use is imminent and cash proceeds used according to this Forfeited Assets Policy.
- Cash
 - Forfeited Funds activity budget will be presented for approval to the City Council with the regular City budget each year.
 - Unbudgeted, proposed purchases will be presented as a budget amendment consistent with the Operating Budget Policy of this Manual and Charter.

Examples of Appropriate Uses of Cash

- Vehicles may be rented that do not supplant vehicles normally provided through City funds; such vehicles are in addition to the regular fleet.
- Equipment may be purchased providing it is not part of the regular budget.
- Overtime may be paid provided it is unanticipated in the rest of the Police and City Attorney budgets.
- Training costs in addition to those in the regular budget may be paid.

Examples of Inappropriate Uses

- Purchasing any item(s) with forfeited funds that are already approved in the regular budget.
- Paying regular salaries or benefits from drug forfeiture funds but permitted for Driving Under the Influence (DUI) forfeiture fund as part of program operation.
- Purchasing anything for other City departments unless for a law enforcement purpose.
- Capital purchases previously approved for purchase with City funds.

Fund Balance Policy

The purpose of this Fund Balance Policy is to establish appropriate fund balance levels for each fund that is primarily supported by property tax revenues or user fees. These policies will ensure that adequate resources are available to meet cash flow needs for carrying out the regular operations of the City.

The GFOA's guiding principle for classifying the various components of fund balance is to indicate the extent to which the government is bound to honor constraints on the specific purposes for which amounts in the fund can be spent. Following governmental accounting standards, the City has three basic categories: governmental funds, proprietary funds, and fiduciary funds. This Fund Balance Policy applies only to the governmental categories.

Government Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, altered the categories and terminology used to describe the components of fund balance in the governmental funds (but it does not apply to the proprietary or fiduciary funds). The City's governmental funds include the following fund types:

- General Fund;
- Special Revenue Funds;
- Debt Service Funds; and the
- Capital Projects Funds.

For the purpose of GASB Statement No. 54 and this Manual, the following definitions shall apply to the types of fund balances:

- Fund Balance, the difference between assets and liabilities reported in a governmental fund;
- Non-Spendable Fund Balance, amounts that are not in a spendable form (e.g., prepaid items and inventories of supplies); resources that must be maintained intact pursuant to legal or contractual requirements are also considered non-spendable;
- Restricted Fund Balance, amounts subject to externally enforceable legal restrictions (e.g., creditors, grantors, contributors, and by law through constitutional provisions or enabling regulations);
- Unrestricted Fund Balance, the total of committed fund balance, assigned fund balance, and unassigned fund balance, as described below;
- Committed Fund Balance, amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority (i.e., City Council). Commitments may be changed or lifted only by the City Council taking the same formal action that imposed the constraint originally. The City

Council must act on these commitments before year end;

- Assigned Fund Balance, amounts a government intends to use for a specific purpose; intent can be expressed by the government body or by an official or body to which the governing body delegates the authority; and
- Unassigned Fund Balance, amounts that are available for any purpose in the General Fund.

The City Council authorizes the Finance Director and/or City Manager to assign fund balances that reflects the City's intended use of those funds. When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources as they are needed. When unrestricted resources are available for use, it is the City's policy to use resources in the following order; 1) committed 2) assigned 3) unassigned.

General Fund

The General Fund is established to account for all revenues and expenditures which are not required to be accounted for in other funds. Revenue sources include property taxes, license and permit fees, fines and forfeits, charges for services, intergovernmental revenues, investment interest earnings and transfers.

The General Fund will have committed fund balances at year end for any purchase order encumbrances and budget carryovers. The General Fund may have a portion of its fund balance classified as non-spendable if there are long term receivables, inventories, or prepaid items. The General Fund is the only fund that can have any unassigned fund balance.

The City will strive to maintain an unassigned fund balance in the General Fund in the range of 35%–50% of the subsequent year's budgeted expenditures. Since a significant source of revenue in the General Fund comes from property taxes, maintaining a fund balance that is equal to at least five months of operating expenditures ensures that sufficient resources are available to fund basic City functions between property tax settlements. This range is in conformance with guidance from the OSA. An assignment or restriction of fund balance may be used to offset revenues earned in one year where substantial services are required to be performed in the next fiscal period.

Special Revenue Funds

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. Consistent with GASB Statement No. 54, substantial inflows of revenues into a Special Revenue Fund must be either restricted or committed in order for the fund to be considered a Special Revenue Fund. The table on the next page restricts/commits the Special Revenue Funds for the City.

Special Revenue Funds, Designations		
Fund	Special Revenue Source	Restricted/Committed For
Cable Television	Cable Franchise Fees	Marketing and Communication Activities
Solid Waste Abatement	Federal and State Grants, User Fees	Recycling Activities
Alcohol, Drug, Gambling Forfeiture	Federal and State Forfeitures	Police Activities
Police Activity	Federal, State and County Grants	Police Activities
Springbrook Nature Center	Property Taxes and User Fees	Springbrook Nature Center Activities

Solid Waste Abatement Fund. The Solid Waste Abatement Fund is a Special Revenue Fund that provides for curbside recycling pickup throughout the City, as well as recycling drop-off events during the year. It receives the majority of its funding from user fees. The fund balance for this fund shall be consider committed.

The City will strive to maintain a fund balance in the Solid Waste Abatement Fund in the range of 10%–15% of the subsequent year's budgeted expenditures. This lower percentage is deemed adequate since revenues are received monthly as part of the utility billing process.

Springbrook Nature Center Fund. The Springbrook Nature Center (SNC) Fund pays for the ongoing operations of the SNC, as well as associated capital investment projects in concert with other City funds. Property taxes and user fees make up the majority of the revenues for this fund. The fund balances are both restricted and committed depending on the activity. The City shall consider any donations made for specific purposes but unexpended by the City as restricted. The portion of the fund balance comprised of user fees and property taxes shall be committed for use by the SNC.

The City will strive to maintain a fund balance in the Springbrook Nature center Fund in the range of 35%–50% of the subsequent year's budgeted expenditures.

Cable Television Fund. The Cable Television Fund pays for the ongoing operations for cable television programming, community marketing and other communications, as well as capital investment projects required for broadcasting equipment. Franchise fees make up the majority of the revenues for this fund. This fund balances are both restricted and committed by the franchise agreements. The Public Education and Government (PEG) Fee revenues are restricted per the franchise agreement. The Cable Television Franchise Fees are committed.

The City will strive to maintain a fund balance in the Cable Television Fund in the range of 25%–50% of the subsequent year's budgeted expenditures.

Public Safety Support Fund. The Public Safety Support Fund administers grants and payments from a variety of intergovernmental agencies for public safety purposes. Payment from other agencies and grant proceeds make up the majority of the revenues for this fund. The fund balances for are both committed and restricted depending on the activity. For the Public Safety Data System Manager, the payments from Anoka County shall be committed. Any grant proceeds recorded in the fund shall be restricted.

Given the type of activity supported by the fund, and the fact that external revenues support all of the costs associated with it, the City does not maintain fund balance policy for the fund.

Forfeiture Funds. The City maintains three Forfeiture Funds, which pay for eligible purchases associated with applicable activities (e.g., drugs, alcohol enforcement) as outlined in Federal regulations and State law (e.g., DUI training). Assets forfeited or seized due to criminal activities are recorded in this fund based on formulas established by either Federal regulations or State laws. Given that all allowable expenditures are controlled by law, all forfeited assets shall be considered restricted.

Given the type of activity supported by the fund, the City does not maintain a fund balance policy for it.

Debt Service Funds

Debt service fund balances are considered restricted as they are resources that are being accumulated for payments of principal and interest maturing in current and future years.

Capital Project Funds

Capital project funds are used to account for and report financial resources that are restricted, committed, or assigned for capital outlays, including the acquisition or construction of capital facilities and other capital assets. They also accumulate funds for future, planned expenditures.

The City shall consider all Capital Project Funds as assigned fund balances, except in the following circumstances:

- Long-term receivables, inventories, and prepaid items, which shall be non-spendable;
- Proceeds from the sale of bonds, and any Municipal State Aid held by the City or similarly designated funding, which shall be restricted; and
- Funds held for the Capital Equipment Fund and Community Investment Fund shall be committed.

For any other activity, the City Manager or their designee shall determine the fund balance classification. Given the type of activities supported by these funds (e.g., one-time expenditures), the City does not maintain fund balance policies for each individual fund.

Enterprise Funds

These funds were established to account for the operation of Water, Sanitary Sewer, Storm Water and Municipal Liquor operations which are designed to be self-supporting from user charges and fees.

Water. This fund is used to account for the provision of water services for the customers of the City related to administration, operations and capital outlay. This fund is financed predominantly through user charges and fees.

The City will strive to maintain a cash balance in the Water Utility Fund in the range of 50%–100% of the subsequent year's budgeted operating expenses less depreciation, plus the subsequent year's debt service and capital improvement obligations. Since a significant source of revenue in the Water Fund comes from user charges and fees, maintaining a cash balance in this range ensures that sufficient resources are available to fund basic City functions between receipts of user charges and fees. In addition, due to the mature water infrastructure within the City, a higher percentage of fund balance is prudent to address any potential issues.

Sanitary Sewer. This fund is used to account for the provision of sanitary sewer collection and conveyance for the customers of the City related to administration, operations and capital outlay. This fund is financed predominantly through user charges and fees.

The City will strive to maintain a cash balance in the Sanitary Sewer Utility Fund in the range of 50%-100% of the subsequent year's budgeted operating expenses less depreciation, plus the subsequent year's debt service and capital improvement obligations. Since a significant source of revenue in the Sanitary Sewer Fund comes from user charges and fees, maintaining a cash balance in this range ensures that sufficient resources are available to fund basic City functions between receipts of user charges and fees. In addition, due to the age of the sanitary sewer infrastructure within the City, a higher percentage of fund balance is prudent to address any potential issues. Finally, due to the volatility of charges from Metropolitan Council Environmental Services, and being it encompasses a significant portion of total expenditures, it is also prudent to keep a higher percentage of fund balance.

Storm Water. This fund is used to account for the provision of storm water collection, conveyance and water quality management for the customers of the City related to administration, operations and capital outlay. This fund is financed predominantly through user charges and fees.

The City will strive to maintain a cash balance in the Storm Water Fund in the range of 50%–100% of the subsequent year's budgeted operating expenses less depreciation, plus the subsequent year's debt service and capital improvement obligations. Since a significant source of revenue in the Storm Water Fund comes from user charges and fees, maintaining a cash balance in this range ensures that sufficient resources are available to fund basic City functions between receipts of user charges and fees. In addition, due to the age of storm water infrastructure and the potential for emergency events within the City, a higher percentage of fund balance is prudent to address any potential issues.

Municipal Liquor. This fund is used to account for the operations of the City's off-sale liquor stores. This fund is financed predominantly through the sale of liquor and similar items.

The City will strive to maintain a cash balance in the Municipal Liquor Fund in the range of 5%–15% of the subsequent year's budgeted expenses. Due to the correlation of sales to purchases of inventory, a lesser cash balance percentage is justifiable. This will ensure that sufficient resources are available to fund Municipal Liquor operations and future capital improvements.

Carryovers and Encumbrances

At year end, the City Council may approve purchase order encumbrances and budget carryovers in the form of a revised budget. Both the encumbrances and the budget carryovers will be considered committed fund balances upon approval of the City Council through the subsequent annual budget.

Self-Insurance Fund Policy

The City will maintain a separate Self-Insurance Fund within its financial structure to support the cost of certain insurance and risk management programs. The Self-Insurance Fund will be the first fund to respond to insurance premiums, claims and other costs, including those defending a claim against the City, which will allow the City to accept higher deductibles, thereby reducing the premiums paid on its insurance policies. It will also provide protection from fluctuating insurance premiums due to changes in the insurance markets.

The City shall calculate, at least annually, an estimated working capital requirement for the Self-Insurance Fund. The working capital estimate should include the actual claims from the last three completed years, plus 50% for unexpected claims. If this analysis and formula determines the available working capital to be inadequate, the City Council shall transfer monies from other funds subject to its authority to satisfy the estimated amount.

Generally, the City shall consider the proportionate share of claims by activity and/or department to address any funding shortfall. Claim payments will be made from the Self-Insurance Fund for all claims against the City. Contributions to the Self-Insurance Fund are calculated annually by considering premiums, claims history and other factors, such as the insured value of property and equipment, as well as the number of vehicles assigned to each department.

The City Council may only transfer monies from the Self-Insurance Fund after at least three years of actual expenditures and claim experience, or a report from a qualified, external consultant, indicates excess funding. The fund balance will be reviewed each year during the annual budget preparation. The City Manager or Finance Director shall approve all Self-Insurance Fund activities, consistent with other sections of this Manual.

The City will utilize the services of a professional Risk Manager, either on-staff or by contract, to administer a risk avoidance and mitigation program. The City will periodically conduct educational

safety and risk avoidance programs within the various departments. Staff will report to the City Manager, at least annually, on the results and costs of the risk management program for the preceding year.

The City will conduct at least every five years, using external consultants, a comprehensive risk management study and will implement the corresponding recommendations for the improvement of risk management that are found to be feasible and cost-effective. The City will maintain the deductible amount considered prudent in light of the relationship between the cost of insurance and the City's ability to sustain both per occurrence and annual loss costs.

Planned drawdown of the Self-Insurance Fund below the estimated working capital level will be permitted for operational purposes to cover extraordinary expenditures or to reduce the impact of increasing premiums or claims experience. Reductions in the fund balance are meant to be temporary and must be resolved through rate adjustments, implementation of a new permanent revenue source or reduction in expenditure levels. Surplus fund balance above the minimum level may be used to defer or reduce payments needed to support risk management operations.

Investment Policy

This Investment Policy specifically outlines the investing philosophy and practices of the City and serves as a reference point for the management of City assets. It is the policy of the City to invest public funds in a manner which will provide for the following in order of importance: safety, liquidity and yield (i.e., return on investment) that conforms to all Federal, State and local regulations governing the investment of public funds.

The purpose of this Investment Policy is to develop an overall program for cash investments management, including: a high degree of professionalism; to ensure public trust; to establish that elected and appointed officials and employees are fiduciaries of a portfolio, which shall be subject to public review; and to establish cash investment objectives, delegation of authority, standards of prudence, internal controls, authorized investments, selection process for investments, and broker representations.

Scope

This Investment Policy applies to all financial assets of the City. These funds are accounted for within the City's Annual Comprehensive Financial Report and include:

- General Fund;
- Special Revenue Funds;
- Capital Project Funds;
- Debt Service Funds;
- Enterprise Funds;
- Internal Service Funds;
- Trust and Agency Funds; and
- Any new fund created by the City, unless specifically exempted by City Council; and/or falling under the constraints of a separate section of State law other than Chapter 118A.

Prudence

Investments shall be made with judgment and care, under circumstances existing at the time the investment is made, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering probable safety of the capital as well as interest yield to be derived.

The standard of prudence to be used by investment officials shall be the “prudent investor” standard and shall be applied in the context of managing the overall portfolio. Investment officers acting in accordance with written procedures and this Investment Policy and exercising due diligence shall be relieved of personal liability for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse situations. Investment procedures developed for the Finance Department must be complied with by those with access to and management responsibilities for City investments, including any external investment managers, advisors, consultants, brokers and/or counterparties.

Objective

At all times, investments of the City shall be made in accordance with Minnesota Statutes Chapter 118A and amendments thereto. The primary objectives of the City's investment activities shall be in the following order of priority.

Safety. Safety of principal is the foremost objective of the investment portfolio. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk, interest rate risk, and custodial risk.

Credit Risk. Credit Risk is the risk of loss due to failure of the security issuer to make payments on time and/or in full. Credit Risk will be minimized by:

- Limiting investments to the type of securities listed in this Investment Policy; and
- Diversifying the investment portfolio so that the impact of potential losses from any type of security or from any one individual issuer will be minimized.

Interest Rate Risk. Interest Rate Risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. The City will minimize Interest Rate Risk by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. The City has also established diversification guidelines and maturity limits to control the sensitivity of the portfolio to changes in interest rates.

Custodial Risk. The City will minimize deposit Custodial Risk, which is the risk of loss due to failure of the depository bank (or credit union), by obtaining collateral or bond for all uninsured amounts on deposit, and by obtaining necessary documentation to show compliance with state law and a perfected security interest under federal law.

The City will minimize investment Custodial Risk by maintaining custody of securities and cash holdings with an eligible custodian(s) that meets statutory and Investment Policy requirements or with a Federal Reserve Bank. Investment Custodial Risk is the risk that in the event of failure of a custodian, such as a broker/dealer, the City will not be able to recover the value of its investment securities that are in possession of an outside party and in that party's nominee name for which the City is a beneficial owner. Investments in investment pools and money markets are not evidenced by securities that exist in physical or book entry form, and therefore are not subject to custodial Credit Risk disclosures.

Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might reasonably be anticipated. The portfolio will be structured so that securities mature concurrent with cash needs to meet anticipated demands (i.e., static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (i.e., dynamic liquidity). Alternatively, a portion of the portfolio may be placed in money market mutual funds or local government investment pools which offer same day liquidity for short-term funds.

Yield

The City's investment portfolio shall be designed with the objective of attaining a market rate return. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal and the risk the investment will no longer comply with the requirements of Minnesota statutes, chapter 118A;
- A security swap (simultaneous sale and purchase) would improve the quality, yield, or target duration in the portfolio; and
- Liquidity needs of the portfolio require that the security be sold.

Trading

Portfolio purchases will focus on holding investments until maturity to maintain securities at amortized value. Excessive investment portfolio turnover commonly referred to as "trading" or "overtrading" to obtain short-term gains is not consistent with the City's stated investment objectives and will be prohibited.

Delegation of Authority

The investment program shall be operated in conformance with Federal, State, and other legal requirements. Authority to manage the City's investment program is derived from the following:

- Minnesota Statutes Chapter 118 A, Deposit, and Investment of Local Public Funds; and
- Fridley City Charter Section 7.13, Receipts to go to City Treasurer.

Management responsibility for the investment program is hereby delegated to the Finance Director, who shall establish written procedures for the operations of the Investment Program consistent with this Investment Policy. The Finance Director, with assistance from Finance Department, monitors performance of the investment portfolio, and ensures that proper internal

controls are developed to safeguard investments assets. Procedures should include reference to: safekeeping (custody), delivery versus payment (DVP), investment accounting, wire transfer agreements, collateral/depository agreements and banking service contracts. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions.

No person may engage in an investment transaction except as provided under the terms of this Investment Policy and the procedures established by the Finance Director. The Finance Director or Assistant Finance Director shall be responsible for all investment transactions and shall establish a system of controls to regulate the activities of subordinate officials and any external parties.

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from conducting personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials shall annually disclose to the City Clerk any material financial interests as required by State statute on an annual Statement of Economic Interest form. Employees and officers shall subordinate their personal investment transactions to those of the City, particularly with regard to the time of purchases and sales, and shall refrain from undertaking personal investment transactions with the same individual(s) with whom business is conducted on behalf of the City.

Authorized Broker/Dealers and Investment Advisors

The City will conduct investment transactions only with authorized broker/dealers that have met the following criteria:

- They act as primary or regional dealers that qualify under Securities & Exchange Commission (SEC) Rule 15C3-1 (Uniform Net Capital Rule); and
- Submit annually to the Finance Director an OSA Broker Certification Form.

All broker/dealer relationships, providing they meet the above requirements, will be maintained at the discretion of the Finance Director. The purchase of all investments must be from institutional brokers.

The City may enter into contracts with investment advisory firms at the discretion of the Finance Director when their services are deemed beneficial to the City. Any such firm must be registered under the Investment Advisor's Act of 1940. The advisor may have authority to transact investments on behalf of the City and must comply with State statute and this Investment Policy.

Authorized and Suitable Investments

Based on the investment objectives as defined in this Investment Policy, the City will limit its investments to securities authorized under Minnesota Statute 118A and future revisions. Current statute allows the City to invest in the following:

- United States Securities including bonds, notes, bills, mortgages, or other securities that are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress. Mortgage-backed securities that are defined as high risk or in certificates of deposit secured by letters of credit

- issued by federal home loan banks are not permissible investments;
- General obligation of state or local governments with taxing powers rated A or better by a national bond rating services;
 - Revenue obligations of state or local governments rated AA or better by a national bond rating service;
 - General obligation of the Minnesota Housing Finance Agency, which is a moral obligation of the State of Minnesota, rated A or better by a national bond rating service;
 - Any security which is an obligation of a school district with an original maturity not exceeding 13 months and (i) rated in the highest category by a national bond rating service or (ii) enrolled in the credit enhancement program pursuant to section 126C.55, Minnesota statutes.
 - Certificates of Deposits (i.e., Time Deposits) that are fully insured by the FDIC or the NCUA;
 - Bankers acceptances of United States banks rated with the highest short-term credit rating of any two Nationally Recognized Statistical Rating Organizations (NSROs), with a maximum maturity of up to 270 days from the date of purchase;
 - Commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest rating category by at least two nationally recognized rating agencies and matures in 270 days or less;
 - Money Market Mutual Funds provided such investment company is registered under the Federal Investment Company Act of 1940, and which holds itself out as a money market fund meeting the conditions of rule 2a-7 of the SEC and is rated in one of the two highest rating categories for money market funds by at least one nationally recognized statistical rating organization, or whose shares are registered under the Federal Securities Act of 1933, as long as the investment company's fund receives the highest credit rating and is rated in one of the two highest risk rating categories by at least one nationally recognized statistical rating organization and is invested in financial instruments with a final maturity no longer than 13 months.
 - Shares of a Minnesota joint powers investment trust whose investments are restricted to securities described under sections 118A.04, 118A.07 and subdivision 7, Minnesota statutes.

In addition, the share value of the money market funds must be equal to \$1.00. The Minnesota Municipal Money Market Fund (4M) that was established by the League of Minnesota Cities in 1987 to address the investment needs of Minnesota cities.

Concentration of Credit Risk

It is the intent of the City to diversify its investments and thereby reduce the risk of loss resulting from the over-concentration of assets in a specific maturity, issuer, institution or market sector. No more than 50% of the entity's total investment portfolio will be invested in a single market sector and no more than 15% of the overall portfolio may be invested in the securities of a single issuer. The following investments are exempt from diversification restrictions: U.S. Treasury and Agency securities, Money Market Funds, Local Government Investment Pools and Deposits fully insured by the FDIC or NCUA.

Due to the fluctuations in the value of the portfolio, maximum percentages for a particular issuer or investment type may be exceeded at a point in time subsequent to the purchase or maturity of a particular security. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made.

Given the smaller portfolio of the Housing and Redevelopment Authority (HRA), the above restrictions will be waived. Prudent judgment in regard to concentration of credit risk should still be exercised when possible.

Collateralizations

In accordance with Minnesota Statute 118a.03, financial institutions will be required to provide collateral on the following:

- Certificates of Deposits (i.e., Time Deposits); and
- Demand Deposits.

The City chooses to limit collateral to the following U.S. government securities:

- Treasury Bills;
- Treasury Notes;
- Treasury Bonds;
- Federal National Mortgage Associations (FNMA);
- Federal Home Loan Bank (FHLB);
- Federal Farm Credit Bank (FFCB);
- Government National Mortgage Association (GNMA); and
- Federal Home Loan Mortgage Corporation (FHLMC).

Deposits may additionally be collateralized by an irrevocable standby letter of credit issued by Federal Home Loan Banks.

The underlying securities will be subject to periodic (i.e., monthly) market valuations to ensure there is no market exposure. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of market value of principal and accrued interest except that where the collateral is irrevocable standby letters of credit issued by Federal Home Loan Banks. The amount of collateral shall be at least equal to the amount on deposit at the close of the financial institution's banking day.

For cash deposits on-hand collateral will always be held by an independent third party with whom the City has a current custodial agreement. Clearly marked evidence of ownership (i.e., safekeeping receipt) must be supplied by the entity and retained. Collateralization shall be in the form of specific securities held for the City. The only exceptions are FDIC, Securities Investor Protection Corporation (SIPC) and pre-approved insurance coverage. The right of collateral substitution is granted, subject to approval from the Finance Director.

Safekeeping and Custody

The investment dealer or bank from which the security is purchased shall issue a confirmation ticket

to the City listing the specific instrument, issuer, coupon, maturity, Committee on Uniform Security Identification Procedures (CUSIP) number, purchase or sale price, transaction date, and other pertinent information. The financial service provider who executes the transaction on the City's behalf, if any, shall deliver all securities on a delivery versus payment method (DVP) to the designated custodian. DVP is a way of controlling the risk to which securities market participants are exposed. Delivery of securities (i.e. the change in their ownership) is done simultaneously with payment. This means that neither the buyer nor the seller is exposed to the risk that the other will default.

Investments, contracts, and agreements may be held in safekeeping with:

- Any Federal Reserve Bank; and
- Any bank authorized under the laws of the United States or any state to exercise corporate trust powers including, but not limited to, the bank from which the investment is purchased.
- A securities broker-dealer or an affiliate of it, that is registered as a broker-dealer under chapter 80A or is exempt from the registration requirements; is registered by the securities and exchange commission; and maintains insurance through the Security Investor Protection Corporation (SIPC) or excess insurance coverage in an amount equal to or greater than the value of the securities held.

The City's ownership of all securities should be evidenced by written acknowledgements identifying the securities by:

- The names of the issuers;
- The maturity dates;
- The interest rates; and
- Any CUSIP, serial numbers, or other distinguishing marks.

The City may not invest in securities that are both uninsured and not registered in the name of the City and are held by either the counterparty or the counterparty's trust department or agent, but not in the name of the City.

Maximum Maturities

To the extent possible, the City will attempt to match its investment maturities with anticipated cash flow liquidity demands (static liquidity). Portfolio maturities shall be staggered to avoid undue concentration of assets in a specific sector. Maturities selected shall provide for stability of income and reasonable liquidity. Because of the inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as local government investment pools, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations. The City's goal will be to have at least 50% of the City's funds in each investment portfolio invested in securities maturing in 5 years or less, with no more than 50% of the City's funds being invested in securities maturing from 5 to 10 years. Maturity is measured by average life, worst call date or expected life as opposed to final maturity.

Maturities selected shall provide for stability of income and reasonable liquidity. Because of the

inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as local government investment pools and/or money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.

Internal Control

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of the costs and benefits requires estimates and judgments by management.

The City will engage an external auditor for an annual independent review to assure compliance with policies and procedures.

Performance Standards

The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, considering the City's investment risk constraints and cash flow needs. The investment portfolio will be structured to meet specific criteria addressing safety, liquidity and yield. The City's reporting system will provide information concerning cash position, investment performance, and percentage of the portfolio that is invested by security issuers and maturity structure.

Market Yield/Benchmark

The City's investment strategy is conservative. Under this conservative philosophy, the City will purchase investments that fit in accordance with this policy. Given this strategy, the Finance Director may establish benchmarks, as appropriate, based on the investment needs of the City.

Reporting

The Finance Director shall provide at least quarterly reports to the City Manager on the investment activity and returns of the City, which will include: security diversification information, maturity breakdowns and investment earnings, and a brief summary of current economic conditions affecting the portfolio. The City will also report this information as part of the Annual Comprehensive Financial Report.

Community Investment Fund Policy

The City acknowledges the limited financial resources available to support various capital projects throughout the community, such as improvements to park and recreation facilities, and public utilities. As such, this Community Investment Fund Policy shall create and provide guidance regarding the use of a Community Investment (CI) Fund to support capital project costs.

Generally, the CI Fund shall be used to issue interfund loans to support the cost of long-term

improvements to utilities owned and operated by the City. Upon repayment, the interest income earned on those interfund loans will be used to support the cost of park and recreation improvements throughout the City. Through this CI Fund Policy, the fund shall provide meaningful cost savings for the City, and a funding source for park and recreation projects for the foreseeable future.

General Guidelines and Requirements

For the purposes of this CI Fund Policy, the following guidelines and requirements shall control the operation and use of the fund.

Fund Created. The City created a Capital Project Fund called the "Community Investment Fund," effective December 31, 2018.

Eligible Revenues and Funding Sources. The following funding sources shall be deposited or transferred into the Fund:

- All assets of the "Closed Bond" Funds and "Improvement Bonds of the Future" Fund as of December 31, 2018;
- Any repayments as the result of interfund loans issued by the CI Fund;
- All interest and investment earnings of the CI Fund;
- Any unassigned fund balance of the General Fund in excess of upper threshold (i.e., 50%) established by the Fund Balance Policy of this Manual as determined by June 30 annually;
- Any fees, excluding reimbursements for City staff time, obtained through the issuance of Private Activity Bonds (i.e., Conduit Bonds);
- Any unanticipated proceeds or payments to the City, except for those controlled by Section 12.06 of the City Charter; and
- Any other monies appropriated by the City Council and/or donated to the Fund.

Eligible Costs and Expenditures

The CI Fund shall be used exclusively to support the capital and debt service expenditures related to public utilities, pursuant to Section 11.01 of the City Charter. Additionally, the CI Fund may be used to support capital costs, but not debt service or interfund loans, associated with park and recreation improvements, including, but not limited to: cultural or civic improvements; natural resources restoration; park and trail construction; and deferred maintenance related to any of these activities. Generally, the projects shall provide a community-wide benefit for the City. The CI Fund may not be used to support any operating costs of the City.

The City may only expend CI Fund assets pursuant to the following regulations:

- Any such project must also be authorized as part of the CIP as adopted by the City Council annually, or from time to time;
- The City Council adopts a resolution stipulating the structure and terms of any interfund loan, pursuant to Section 7.10 of the City Charter, originating from the Fund; and
- The project meets or exceeds the requirements of other sections of this CI Fund Policy.

The Finance Director may authorize any transfers from the CI Fund to support park and recreation improvements provided the amount does not exceed the amount authorized in the CIP and the Fund's Cash Flow Projection or violate other sections of this Manual.

The limitations imposed in the sections above do not apply to reasonable expenditures necessary for the administration of the CI Fund. Additionally, it may be used for emergency and disaster purchases consistent with the Purchasing Policy of this Manual, and Section 6.06 of the Charter.

Debt Service

The Fund may be used to support the payment of debt service (i.e., bonds) for qualifying capital costs, subject to the following limitations:

- The total annual debt service payments do not exceed more than 50% of the ensuing years' eligible and available revenues as defined below; and
- Available revenue consists of total revenue derived from the aforementioned eligible revenues and funding sources, less any amount allocated for the accumulation of a Minimum Fund Balance.

Minimum Fund Balance

The Minimum Fund Balance must be estimated on a 10-year horizon. In order to accumulate a minimum fund balance and maintain the long-term solvency of the Fund, the Minimum Fund Balance will be as follows:

- During Fiscal Year 2019 through 2022, the Fund shall maintain a Minimum Fund Balance of \$300,000;
- During Fiscal Year 2023 through 2025, the Fund shall maintain a Minimum Fund Balance of \$500,000; and
- Beginning in Fiscal Year 2026, and for all years thereafter, the Fund shall maintain a Minimum Fund Balance of \$1,000,000.

Administrative Considerations

All agreements, applications, permits or other documents required under this CI Fund Policy shall be provided in a form(s) as determined by the City Manager or their designee.

Debt Management

Debt Management Policy

One of the keys to sound financial management is the development of a Debt Management Policy. This need is recognized by bond rating agencies and development of a debt policy is a recommended practice of the GFOA. A debt policy establishes the parameters for issuing debt and managing the debt portfolio. It provides guidance to the administration regarding purposes for which debt may be issued, types and amounts of permissible debt and method of sale that may be used. It helps ensure fiscal responsibility and promotes financial sustainability. The following Debt Management Policy is intended to demonstrate a commitment to long-term financial planning in conjunction with the CIP for the City.

Debt Issuance Guidelines

The City will confine long-term borrowing to capital improvements, or projects that have a useful economic life of more than five years and cannot be financed from current revenues. As a general rule, the City will not use debt or similar financial instruments to acquire machinery and/or capital equipment, except for as part of the expansion or construction of a City facility. For the purpose of this Debt Management Policy, current revenues are defined to include that portion of fund balance in excess of appropriate required reserves and designations.

The City will endeavor to keep the total maturity length of general obligation bonds at or below 20 years and at least 50% of the principal shall be retired within 10 years. In all cases, the maturity shall be shorter than the useful life of the related asset(s).

The City will prepare annually a five-year CIP, which will be approved by the City Council. The CIP will include an analysis of the City's infrastructure and other capital needs, and their corresponding financial impact and any associated debt service. The City will not issue any long-term debt to support operating activities nor will it consider debt issuance outside of the adopted CIP, except in the case of a financial emergency consistent with the definition and processes outlined in Chapter 7 of the Charter.

The City will analyze each project and the proposed debt financing to determine the tax impact and future operating costs associated with the project and related debt issuance costs. The City Council shall authorize, approve and appropriate all debt related proceeds.

The City will plan bond issues to minimize the frequency of issuance to ensure the lowest possible costs of issuance and administrative/compliance costs. When determining the size of a bond issue, the City will consider the need for construction, debt service and capitalized interest funds. The City will prepare construction fund draw schedules in conjunction with CIP planning.

The City's preferred method of sale of bonds is via competitive sale to underwriters; however, the City may sell bonds via a negotiated sale, private placement, or other method if deemed

advantageous. The City shall on all occasions comply with the requirements of Minnesota statutes, Chapter 475 with respect to method of sale and the use of an independent municipal advisor.

Total net general obligation debt, which is generally defined as debt fully supported by property taxes, will not exceed the statutory limit as required by Minnesota Statute § 475.53. The total debt levy will not exceed 50% of the total property tax levy in any given year. Where possible and cost-effective, the City will use revenue, including General Obligation backed revenue bonds, or other self-supporting type bonds instead of General Obligation Bonds.

The City will maintain frequent and regular communications with bond rating agencies about its financial condition and will follow a policy of full disclosure in every financial report and bond prospectus. The City will comply with SEC reporting requirements.

Interfund borrowing for periods of more than one year shall only be undertaken for capital expenditures. A reasonable payment schedule for repayment of the borrowed amounts and enforceable covenants, established to ensure recourse if the schedule is not adhered to, shall be approved by the City Council. Interest charges shall be included to compensate the originating fund for the use of its financial resources. Interest charges for interfund loans utilizing tax increment borrowing will follow Minnesota Statutes, Section 469.178, Subd. 7. For interfund borrowing involving the CI Fund, please see the applicable section of this Manual.

Debt Issuance Types

The City may issue general obligation debt for capital or other properly approved projects. Where possible and cost-effective, the City will use special assessment, revenue, or other self-supporting bonds instead of General Obligation Bonds.

The City may issue revenue bonds to fund proprietary fund activities such as water, sanitary sewer and storm water utilities as well as the municipal liquor store(s) or for other capital projects that generate adequate revenues from user fees to support operations and debt service requirements. The bonds will include written legal covenants, which require that revenue sources be adequate to fund annual operating expenses and annual debt service requirements.

The City may issue tax increment bonds to fund public improvements or for economic development (i.e., private). All Tax Increment Financing (TIF) proposals shall include a financial impact analysis addressing the economic relationship of the proposed project to the City's estimated tax rates, service costs, and employment opportunities. If General Obligation TIF Bonds are proposed, there shall be a review and opinion by the City's Financial Advisor regarding structuring the issue and the adequacy of the tax increments to retire the debt.

Capital leases may be used to purchase buildings, equipment, furniture and fixtures. The term of any capital lease shall not exceed the useful life of the leased asset. Lease financing and master lease obligations, including lease revenue bonds, may be considered as alternative financing sources, consistent with the Charter.

Refunding of Debt

The City will refund debt when it is in the best financial interest of the City to do so.

Debt Service Savings. When a current or advance refunding are undertaken to generate interest rate cost savings, the minimum aggregate present value savings will be 3% of the refunded bond principal amount. The present value savings will be net of all costs related to the financings.

Term of Refunding Issues. The City will refund bonds within the term of the originally issued debt. However, the City may consider maturity extension, when necessary to achieve a desired outcome, provided that such extension is legally permissible. The City also may consider shortening the term of the originally issued debt to realize greater savings. The remaining useful life of the financed project or facility should be considered in this decision.

Arbitrage. The City shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refunding.

Private Activity or Conduit Bonds Policy

The City has been granted the power to issue private activity or conduit revenue bonds, and other conduit revenue obligations, under Minnesota Statutes, § 469.152–469.165, as amended, and Minnesota Statutes, Chapter 462C, as amended (Conduit Bonds Acts).

It is the judgment of the City Council that tax-exempt financing is to be used on a selective basis to encourage certain development or project that offer a benefit to the City as a whole, including significant employment and housing opportunities. It is the applicant's responsibility to demonstrate the benefit to the City, both in writing and at the required public hearings.

Although approval may have been granted by the City Council for the issuance of financing for a similar project or a similar debt structure, it shall not be a basis upon which approval will be granted. Each application will be judged on the merits of the project as it relates to the authorized public purposes, the Conduit Bonds Acts, and the benefits to the City at the time of the request for financing.

Criteria

The proposed project must be compatible with the overall development plans and objectives of the City as outlined in the Comprehensive Plan or other duly adopted actions, resolutions and/or ordinances of the City Council.

It is also the City's intent to assist in business expansions or relocations within the City where it can be shown that such would have a substantial, favorable impact on employment, qualified housing or the Property tax base of the City.

The project must not put an undue burden on existing City services or public utilities beyond that which can be reasonably and economically accommodated, as determined by the City Engineer or their

designee. Additionally, the applicant shall not place the City in competition with other jurisdictions or political subdivisions for project financing.

Any and all bonding and bonding authority shall be available on a first-come, first-served basis, assuming the applicant(s) in question meet the other criteria and procedures outlined in this section of the Manual.

The applicant must have a good financial standing, show a substantial net worth, equity in the project, or both, and have an acceptable earnings history or pro forma. Proposed projects are to show in the application for financing an owner equity or other collateral (such as a Letter of Credit, insurance company guarantee, or similar security), which will be satisfactory to the end-lender or rating agency, all determined with reference to total project costs. The applicant will also file with the City, if requested, a final statement of total costs and project equity, certified to by an authorized officer or partner, or the individual applicant, and said statement to be filed at time of requesting the final resolution.

Debt will be considered sold in a private placement if 1) no advertising or solicitation of the general public occurs, and 2) if the bonds are initially sold to not more than ten purchasers (not including any underwriter or placement agent as a purchaser); and 3) the City receives written certification from each initial purchaser (or each underwriter or placement agent based on its reasonable belief) that: 1) such purchaser has such knowledge and experience in financial and business matters that it is capable of evaluating the merits and the risks of the debt; and 2) such purchaser is not purchasing for more than one account or with a view to distributing the debt.

In addition, for a private placement either 1) all bonds or notes (except for one bond or note) must always remain in minimum denominations of not less than \$100,000, or (2) investment letters from each initial purchaser, and from any subsequent purchaser, must be obtained and contain the above described certifications from the purchasers. Any offering material for a private placement must prominently state in effect that: "THE CITY OF FRIDLEY, MINNESOTA HAS NOT ASSUMED ANY RESPONSIBILITY TO REVIEW THIS OFFERING MATERIAL AND HAS NO RESPONSIBILITY FOR ITS ACCURACY OR COMPLETENESS. THE CITY HAS NO FINANCIAL OBLIGATION OF ANY NATURE WITH RESPECT TO THE OFFERED BONDS," or such other language to the same force and effect mutually agreeable to the borrower/obligated party and the City.

Finally, to qualify as a private placement the financing documents must require annual financial statements from the benefited private party (or the ultimate provider of credit) to be delivered to each investor, or a trustee, and the City as the issuer.

Applications for acquisition or replacement of machinery and equipment will be discouraged unless in conjunction with a new business in the City, a physical plant expansion of an existing business, or where it is shown that the equipment acquisition is essential to the continued operation of the business.

Procedures

The applicant shall make an application for financing on forms determined by the City Manager,

or their designee. The completed application must be returned to the City, accompanied by the processing fee as determined by the City, whereupon the application will be reviewed by staff for possible consideration by the City Council. Specific findings shall be made and recited regarding the criteria as well as satisfaction of public purposes of the Conduit Bonds Acts, of other applicable Federal regulations and/or State statutes.

The applicant must select a qualified financial adviser or underwriter to assist the applicant in preparing all necessary application documents and materials. Applications must include a signed letter from a responsible financial institution indicating that the project is economically feasible and viable, and stating that bonds can be successfully sold for the project or that an individual or institution intends to purchase all of the bonds. Financial material submitted also include the most recent fiscal year–end, audited financial statements of the applicant and/or of any major lessee tenant, if readily available.

The applicant must receive approval from the appropriate State agencies, secure financing and commence construction within one year of the date of the final resolution giving approval to the project or the housing program. Upon application, the City Council may approve an extension of the approval.

The applicant shall furnish along with the application, a description of the project, plat plan (if needed), rendering of proposed buildings, and a brief description of the applicant, all in such form as shall be required at the time of application. This data may be furnished to other staff, appropriate consultants and members of the City Council.

The application shall not be considered complete until a review by the City regarding applicable City Code requirements, including, but not limited to: building plans and platting issues; street and traffic issues; zoning compliance; and public utility and drainage issues. The review shall consider both existing and improved conditions of the proposed project. A failure to address these findings and requirements, or failure to demonstrate a capability to reasonably remediate the same in a timeline determined by the City, may result in the denial of the application.

If an allocation of bonding authority is required under Minnesota Statutes, Chapter 474A, as amended, the applicant shall be required to pay any required application fee(s) and provide any required application deposit as specified in Chapter 474A, without regard to whether the application fee or application deposit will be refunded. If the City shall serve as a pass-through for any such deposit refunds, it shall process the same in ten business days of receipt.

Administrative

The City Council reserves the right to deny any application for financing for any reason, and at any stage of the proceedings, prior to adopting the final resolution authorizing issuance of the private activity or conduit financing. The City Council may waive any provision of this Conduit Bonds Policy if the City Council determines that such waiver is in the best interests of the City.

The City is to be reimbursed, and held harmless, for and from any “out-of-pocket” costs related to

the actual or proposed issuance of bonds contemplated by this Manual. In addition, a non-refundable processing fee as determined by the City's Comprehensive Fee Schedule must be submitted with the application. Upon closing, an Administrative Fee is due and payable to the City based on the following schedule:

- 1/8 of 1% annually of the outstanding principal for the life of the bond issue; or
- Up to 1% of the par amount of the bond.

Any costs incurred by the City will be recovered at the time of settlement or through scheduled payments collected by the Fiscal Agent. Requesting organizations must pay for any City expenses for Bond Counsel, Financial Advisor and any similar costs related to any financing, which shall be in addition to the Administrative Fee. The Administrative Fee is to be paid from proceeds of the Bonds or other sources on the date of issuance of the bonds or may be paid to the fiscal agent with each debt service payment. The applicant will be responsible for all costs associated with post-issuance compliance monitoring per this Manual, including the costs of the City in responding to any Internal Revenue Service (IRS) or other legal inquiries regarding the tax-exempt status of the bonds.

The applicant shall covenant in the applicable bond documents to comply with all applicable requirements of the Internal Revenue Code of 1986, as amended (Code), and the applicable Treasury Regulations, including, but not limited to:

- The arbitrage and rebate requirements of Section 148 of the Code; and
- The qualified bonds provisions of Sections 141(e), 142, 143, 144, and 145 of the Code.

The applicant shall be the party responsible for monitoring the private activity or conduit bonds for compliance with such requirements and to remediate non-qualified bonds in accordance with the requirements of the Code and applicable Treasury Regulations. The applicant shall be the party responsible for monitoring compliance with the requirements of Section 148 of the Code, and all other requirements outlined in the Post-Issuance Compliance Policy and Procedures of this Manual.

The first \$10,000,000 in bonding authority annually, the maximum allowed for designation as "bank qualified," will be reserved for City purposes. To preserve its bank qualification authority, the City will only consider issuing these types conduit obligations when its needs have been fully understood. Should the City exceed the bank qualified limit, the borrower in question must pay the City the net present value between the bank qualified and non-bank qualified rates. The City's Financial Advisor shall provide this calculation, if needed.

All applications, supporting materials and documents shall remain the property of the City; and all such materials may be subject to disclosure and/or public review under applicable provisions of State law. Additionally, the applicant shall assist the City with any Minnesota Government Data Practices Act request(s), including paying for any applicable compliance costs determined by the City.

The Finance Department shall report any and all private activity or conduit debt issues in the Annual

Comprehensive Financial Report in accordance with GAAP and shall report any material events with regard to all debt issued by the City, and still outstanding, to the City Council.

Post-Issuance Debt Compliance Policy

The City Council has chosen, by policy, to take steps to help ensure that all obligations will follow all applicable federal regulations. This Post-Issuance Debt Compliance Policy may be amended, as necessary.

The IRS is responsible for enforcing compliance with the Internal Revenue Code (Code) and regulations promulgated thereunder (Treasury Regulations) governing certain obligations (e.g., tax-exempt obligations, Build America Bonds, Recovery Zone Development Bonds and various Tax Credit Bonds). The IRS encourages issuers and beneficiaries of these obligations to adopt and implement a post-issuance debt compliance policy and procedures to safeguard against post-issuance violations.

Post-Issuance Debt Compliance

The City desires to monitor these obligations to ensure compliance with the Code and Treasury Regulations. To help ensure compliance, the City has developed the following Post-Issuance Debt Compliance Policy. The Post-Issuance Debt Compliance Policy shall apply to the obligations mentioned above, including bonds, notes, loans, lease purchase contracts, lines of credit, commercial paper or any other form of debt that is subject to compliance. The Finance Director is designated as the City's agent who is responsible for post-issuance compliance of these obligations.

The Finance Director shall assemble all relevant documentation, records and activities required to ensure post-issuance debt compliance as further detailed in corresponding procedures. At a minimum, the Post-Issuance Debt Compliance Procedures for each qualifying obligation will address the following:

- General post-issuance compliance;
- Proper and timely use of obligation proceeds and obligation-financed property;
- Arbitrage yield restriction and rebate;
- Timely filings and other general requirements;
- Additional undertakings or activities that support the items listed above;
- Continuing Disclosure Obligations;
- Maintenance of proper records related to the obligations and the investment of proceeds of obligations; and
- Other requirements that become necessary in the future.

The Finance Director shall apply the Post-Issuance Debt Compliance Procedures to each qualifying obligation and maintain a record of the results. Further, the Finance Director will ensure that the Post-Issuance Debt Compliance Policy and Procedures are updated on a regular and as needed basis.

The Finance Director, or any other individuals responsible for assisting the Finance Director in maintaining records needed to ensure post-issuance debt compliance, are authorized to expend funds as needed to attend training or secure use of other educational resources for ensuring compliance such as consulting, publications, and compliance assistance.

Most of the provisions of this Post-Issuance Debt Compliance Policy are not applicable to taxable governmental obligations unless there is a reasonable possibility that the City may refund their taxable governmental obligation, in whole or in part, with the proceeds of a tax-exempt governmental obligation. If this refunding possibility exists, then the Finance Director shall treat the taxable governmental obligation as if such issue were an issue of tax-exempt governmental obligations and comply with the requirements of this Post-Issuance Debt Compliance Policy.

Private Activity or Conduit Bonds

The City may issue tax-exempt obligations that are qualified "private activity" bonds because either (1) the bonds finance a facility that is owned by the City but used by one or more qualified 501(c)(3) organizations, or (2) the bonds are so-called "conduit bonds", where the proceeds are loaned to a qualified 501(c)(3) organization or another private entity that finances activities eligible for tax-exempt financing under federal law, such as certain manufacturing projects and certain affordable housing projects. Prior to the issuance of either of these types of bonds, the Finance Director shall take steps necessary to ensure that such obligations will remain in compliance with the requirements of this Post-Issuance Debt Compliance Policy.

In a case where compliance activities are reasonably within the control of a private party (i.e., a 501(c)(3) organization or conduit borrower), the Finance Director may determine that all or some portion of compliance responsibilities described in this Post-Issuance Debt Compliance Policy shall be assigned to the relevant party. In the case of conduit bonds, the conduit borrower will be assigned all compliance responsibilities other than those required to be undertaken by the City under federal law. In a case where the Finance Director is concerned about the compliance ability of a private party, the Finance Director may require that a trustee or other independent third party be retained to assist with record keeping for the obligation and/or that the trustee or such third party be responsible for all or some portion of the compliance responsibilities.

The Finance Director is additionally authorized to seek the advice, as necessary, of bond counsel and/or its financial advisor to ensure the City follows this Post-Issuance Debt Compliance Policy. For additional information regarding other private activity bonds, please see the Private Activity or Conduits Bonds Policy section of this Manual.

Post-Issuance Debt Compliance Procedures

The Post-Issuance Debt Compliance Policy applies to qualifying debt obligations issued by the City. As directed by the adoption of the Post-Issuance Debt Compliance Policy, the Finance Director of the City will perform the following Post-Issuance Debt Compliance Procedures for all of the City's outstanding debt.

General Post-Issuance Compliance

These procedures provide written regulations when more than one party is responsible for ensuring compliance. These procedures also ensure training and/or educational resources for post-issuance compliance have been approved and obtained.

The Finance Director understands that there are options for voluntarily correcting failures to comply with post-issuance compliance requirements, such as remedial actions under Section 1.141-12 of the Treasury Regulations and the ability to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31 (VCAP Program).

General Recordkeeping

The responsible parties shall retain records and documents for the obligation and all obligations issued to refund the obligation for a period of at least seven years following the final payment of the obligation (or if such obligation is refunded, the final payment of the refunding bond) unless otherwise directed by the City's bond counsel.

The responsible parties shall also retain both paper and electronic versions of records and documents for the obligation. General records and documentation to be assembled and retained:

- Description of the purpose of the obligation (referred to as the project) and the State statute authorizing the project;
- Record of tax-exempt status or revocation of tax-exempt status, if applicable;
- Any correspondence between the City and the IRS;
- Audited financial statements;
- Bond transcripts, official statements, and other offering documents of the obligation;
- Minutes and resolutions authorizing the issuance of the obligation;
- Certifications of the issue price of the obligation;
- Any formal elections for the obligation (i.e., election to employ an accounting methodology other than the specific tracing method);
- Appraisals, demand surveys, or feasibility studies for property financed by the obligation;
- Documents related to governmental grants, associated with construction, renovation or purchase of property financed with the obligation; and
- Reports of any prior IRS examinations of the City or the City's obligation.

Arbitrage Yield Restriction and Rebate Recordkeeping

The following investment and arbitrage documentation shall be assembled and retained.

- An accounting of all deposits, expenditures, interest income and asset balances associated with each fund established in connection with the obligation. This includes an accounting of all monies deposited into the Debt Service Account to make debt service payments on the obligation, regardless of the source derived.
- Statements prepared by Trustee or Investment Provider.
- Documentation of at least quarterly allocations of investments and investment earnings to each obligation (i.e., un-commingling analysis).
- Documentation for investments made with obligation proceeds, such as:

- Investment contracts (i.e., guaranteed investment contracts);
- Credit enhancement transactions (i.e. bond insurance contracts);
- Financial derivatives (i.e., swaps, caps);
- Bidding of financial products (i.e., investments acquired with obligation proceeds are purchased at fair market value); and
 - Three bids for open market securities needed in advance refunding escrows).
- Computations of the arbitrage yield.
- Computations of yield restriction and rebate amounts including but not limited to:
 - Compliance in meeting the "Temporary Period from Yield Restriction Exception" and limiting the investment of funds after the temporary period expires;
 - Compliance in meeting the "Rebate Exception;"
 - Qualifying for the "Small Issuer Exception;"
 - Qualifying for a "Spending Exception;"
 - 6-Month Spending Exception;
 - 18-Month Spending Exception;
 - 24-Month Spending Exception;
 - Qualifying for the "Bona Fide Debt Service Fund Exception;" and
 - Quantifying arbitrage on all funds established in connection with the obligation in lieu of satisfying arbitrage exceptions, including Reserve Funds and Debt Service Funds.
- Computations of yield restriction and rebate payments.
- Timely Tax Form 8038-T filing, if applicable.
 - Remit any arbitrage liability associated with the obligation to the IRS at each five year anniversary date of the obligation, and the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within 60 days of said date.
- Timely Tax Form 8038-R filing, if applicable.
- Procedures or guidelines for monitoring instances where compliance with applicable yield restriction requirements depends on subsequent reinvestment of obligation proceeds in lower yielding investments (e.g., reinvestment in zero coupon SLGS).

Expenditure and Asset Documentation to be Assembled and Retained

Documentation of allocations of obligation proceeds to expenditures (i.e., allocation of proceeds to expenditures for the construction, renovation or purchase of facilities owned and used in the performance of exempt purposes).

- Such allocation will be done not later than the earlier of:
 - 18 months after the later of the date the expenditure is paid, or the date the project, if any, that is financed by the tax-exempt bond issue is placed in service; or
 - 60 days after the earlier of the fifth anniversary of the issue date of the tax-exempt bond issue, or the date 60 days after the retirement of the tax-exempt bond issue.
- Documentation of allocations of obligation proceeds to issuance costs.
- Copies of requisitions, draw schedules, draw requests, invoices, bills, and cancelled checks related to obligation proceed expenditures during the construction period.

- Copies of all contracts entered into for the construction, renovation or purchase of facilities financed with obligation proceeds.
- Records of expenditure reimbursements incurred prior to issuing bonds for facilities financed with obligation proceeds (i.e., Declaration of Official Intent/Reimbursement Resolutions including all modifications).
- List of all facilities and equipment financed with obligation proceeds.
- Depreciation schedules for depreciable property financed with obligation proceeds.
- Documentation that tracks the purchase and sale of assets financed with obligation proceeds.
- Documentation of timely payment of principal and interest payments on the obligation.
- Tracking of all issue proceeds and the transfer of proceeds into the debt service fund as appropriate.
- Documentation that excess earnings from a Reserve Fund is transferred to the Debt Service Fund on an annual basis. Excess earnings are balances in a Reserve Fund that exceed the Reserve Fund requirement.

Miscellaneous Documentation to be Assembled and Retained

Ensure that the project, while the obligation is outstanding, will avoid IRS private activity concerns.

- The Finance Director shall monitor the use of all obligation-financed facilities in order to: determine whether private business uses of obligation-financed facilities have exceeded the de minimus limits set forth in Section 141(b) of the Code as a result of sale of the facilities (including sale of capacity rights, leases and subleases of facilities, including easements or use arrangements for areas outside the four walls, (e.g., hosting of cell phone towers), leasehold improvement contracts, licenses, management contracts in which the City authorizes a third party to operate a facility, (e.g., cafeteria), research contracts, preference arrangements (in which the City permits a third party preference, such as parking in a public parking lot), joint ventures, limited liability companies or partnership arrangements, output contracts or other contracts for use of utility facilities (including contracts with large utility users), development agreements which provide for guaranteed payments or property values from a developer, grants or loans made to private entities (including special assessment agreements), naming rights agreements, or other arrangements that provide special legal entitlements to nongovernmental persons; and determine whether private security or payments that exceed the de minimus limits set forth in Section 141(b) of the Code have been provided by nongovernmental persons with respect to such obligation-financed facilities.
- The Finance Director shall provide training and educational resources to any City staff that have the primary responsibility for the operation, maintenance, or inspection of obligation-financed facilities with regard to the limitations on the private business use of obligation-financed facilities and as to the limitations on the private security or payments with respect to obligation-financed facilities.
- The Finance Director shall undertake the following with respect to the obligations:
 - An annual review of the books and records maintained by the City with respect to such obligations; and
 - An annual physical inspection of the facilities financed with the proceeds of such

obligations, conducted by the Finance Director with the assistance of any City staff who have the primary responsibility for the operation, maintenance, or inspection of such obligation-financed facilities.

- Changes in the project that impact the terms or commitments of the obligation are properly documented and necessary certificates or opinions are on file.

Additional Undertakings and Activities that Support Above Sections

The Finance Director will notify the City's Bond Counsel, Financial Advisor and arbitrage provider of any survey or inquiry by the IRS immediately upon receipt (usually responses to IRS inquiries are due within 21 days of receipt). Such IRS responses require the review of the above-mentioned data and must be in writing. As much time as possible is helpful in preparing the response).

The Finance Director will consult with the City's Bond Counsel, Financial Advisor and arbitrage provider before engaging in post-issuance credit enhancement transactions (i.e., bond insurance, letter of credit, or hedging transactions).

The Finance Director will monitor all "qualified tax-exempt debt obligations" within the first calendar year to determine if the limit is exceeded, and if exceeded, will address accordingly. For tax-exempt debt obligations issued during years 2009 and 2010, the limit is \$30,000,000. (The limit was \$10,000,000 prior to 2009. In 2011 and thereafter, it will remain at \$10,000,000 unless changed by the Federal government). During this period, the limit also applies to pooled financings of the governing body and provides a separate \$30,000,000 for each 501 (c)(3) conduit borrower(s).

Comply with Continuing Disclosure Requirements

If applicable, the timely filing of annual information agreed to in the Continuing Disclosure Certificate; or give notice of any Material Event, as required within the SEC Rule 15c2-12, as amended. Identify any post-issuance change to terms of bonds which could be a "reissuance" under applicable Treasury regulations.

The Finance Director will consult with the City's Bond Counsel prior to any sale, transfer, change in use or change in users of obligation-financed property, which may require "remedial action" under applicable Treasury Regulations or resolution pursuant to the VCAP Program. A remedial action has the effect of curing a deliberate action taken by the City that results in satisfaction of the private business test or private loan test. Remedial actions under Section 1.141-12(d)(e) and (f) include the redemption of non-qualified bonds and alternative uses of proceeds or the facility (i.e. use for a qualified purpose instead).

The Finance Director will ensure that the appropriate tax form for federal subsidy payments is prepared and filed in a timely fashion for applicable obligations (i.e. Build America Bonds).

Compliance with Future Requirements

The responsible parties shall take measures to comply with any future requirements issued beyond the date of these Post-Issuance Debt Compliance Procedures, which are essential to ensuring compliance with the applicable state and federal regulations.

Procurement

To ensure that all City expenditures are lawful, the City shall:

- Maintain strict compliance with applicable Federal regulations, State laws, and City ordinances and Charter provisions; and
- Establish procedures to protect the City from undue liability or other concerns.

Additionally, this section of this Manual outlines the proper procedures for procurement and supersedes all previous policies and practices concerning the purchase of goods and/or services by the City.

Purchasing Policy

This section of the Manual shall meet the following objectives:

- To ensure that tax and rate payer supported expenditures provide for cost-effective and efficient acquisition of goods and services;
- To establish uniform procurement processes for all staff and all departments;
- To ensure City expenditures are appropriately classified in the City's financial records; and
- To follow Minnesota Statute § 471.345 as it relates to the purchase of supplies, materials, equipment, or the rental thereof, or the construction, alteration, repair, or maintenance of real or personal property.

Responsibility

Pursuant to Section 6.05 of the Charter, the City Manager shall be the Chief Purchasing Agent of the City. In that capacity, the City Manager may establish such policies and procedures to make purchases on behalf of the City and its component units. The administration, review and supervision of such purchasing shall be delegated to the Finance Director generally and the respective Department Director specifically, unless authorized elsewhere in this Manual.

The City has a decentralized purchasing system whereby individual departments are responsible for making their own purchases. Exceptions including the following types of purchases.

- Technology (e.g., hardware, software) must be approved by the Information Technology Division Manager;
- Vehicles and major equipment must be approved by the Fleet Services Manager; and
- Building maintenance and improvements must be approved by the Facilities Manager.

The City will purchase supplies, equipment, and services best suited to the specific needs of the City in as economical a means as possible, including:

- The City will purchase EnergyStar certified equipment and appliances if possible;
- The City will purchase paper containing at least 30% post-consumer recycled content, if possible; and
- The City will purchase recyclable or compostable consumable goods when feasible.

The City will promote fair competition among bidders and will comply with all statutes and regulations of the City, State, and Federal government that may pertain to the purchase of supplies, equipment, and services by a municipal entity.

Purchase Orders

Purchase orders may be used for any purchase. In instances where purchase orders are used, the following procedures are set forth:

- The vendor name, mailing address and contact information is required;
- A sufficient description and exact quantities of the respective purchase;
- A calculation of total cost, including applicable tax, shipping and handling charges;
- In the instance where exact costs are unknown, an estimate is acceptable;
- In the instance where quotes are required, they must be attached;
- The source of funding and applicable expenditure code for the respective purchase; and
- The purchase order shall be completed and signed prior to the respective purchase.

All purchases requiring a purchase order must be procured in writing. All contracts and similar agreements are subject to review by the City Attorney, City Manager and/or Finance Director.

Uniform Municipal Contracting Law

The City will follow procedures as set forth in Minnesota Statute § 471.345. Purchases should not be separated into smaller components in order to eliminate an authorization threshold requirement. Labor and materials may be separated to properly calculate sales and use tax.

For the purchase of supplies, materials or equipment estimated to exceed \$25,000, the City must consider the availability, price, and quality of the supplies, materials, or equipment available through the State of Minnesota's cooperative purchasing venture (CPV), or another approved CPV, before purchasing through another source. The Finance Department will maintain a list of approved CPVs.

Purchases up to \$25,000. If the amount of the purchase is not estimated to exceed \$25,000, the purchase may be made by either obtaining bids, quotes, through a CPV with another government entity or consortium or simply buying the item on the open market. If the City chooses to obtain quotes, it must, as far as practicable, obtain at least two quotes and keep them on file for at least one year after their receipt. If the City decides to solicit sealed bids, requirements of the bidding process must be followed and cannot change the process midway through.

Purchases over \$25,000 and up to \$174,999. If the amount of the purchase is estimated to exceed \$25,000 but not to exceed \$174,999, the purchase may be made either through a CPV with another government entity or consortium or upon sealed bids, by obtaining two or more quotations for the purchase when possible, and without advertising for bids. Products or services quoted shall be the same or similar and of comparable quality from each vendor. The City must consider the availability, price and quantity of supplies, materials or equipment available through the state's CPV before purchasing from another source. All quotations obtained shall be kept on file for a period

of at least one year after their receipt.

Purchases \$175,000 and Above. If the amount of the purchase is estimated to exceed \$175,000, sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing purchases by the City. The City must consider the availability, price and quality of supplies, materials or equipment available through the state's cooperative purchasing venture before purchasing from another source. If an approved CPV is in place, bids are not needed. All bids obtained shall be kept on file for a period of at least one year after their receipt.

State law defines what types of agreements amount to a "contract" for purposes of applicability of the uniform municipal contracting law and provides cities the option to use the "best value alternative" or "construction manager at risk alternative" for certain types of contracts, including those for construction, alteration, repair, or maintenance work.

The various requirements of the competitive bidding process are beyond the scope of this Manual, and departments meeting this threshold should consult the Finance Department before beginning the purchasing process.

Professional Services. Contracting for professional services, such as those provided by engineers, lawyers, architects, accountants, and other services requiring technical, scientific, or other professional training, when competitive bidding is not required, shall be the primary responsibility of the Department, with purchasing oversight by the Finance Director and in compliance with this Manual.

Federal Grant Programs Purchasing Guidelines

For purchases under Federal grant programs, two written quotes are needed for purchases greater than \$10,000. Multiple price or rate quotations must be obtained from an adequate number of qualified sources (i.e., two or more) for purchases greater than this micro-purchase threshold (2 CFR 200.320(b)). Purchasers should familiarize themselves with requirements of purchases made under grant programs prior to any expenditures (e.g., Davis-Bacon Act, Buy American Provisions) and contact the Finance Department with any questions

For all contracts for goods or services above the small purchase threshold, the City should document its review of the excluded parties list (see <https://www.sam.gov>) to ensure that certain parties, suspended and/or debarred or otherwise excluded or ineligible contractors are not contracted with when using federal or state funds.(2 CFR 200.213). Contractors that apply or bid for an award exceeding \$100,000 must file the certification required by the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352).

All purchases for construction projects using federal dollars in excess of \$2,000 are required to follow the Davis-Bacon Act and related federal regulations concerning labor standards applicable to federally financed contractors.

The process should ensure fair and open competition and include affirmative steps to assure that

minority businesses, women's enterprises and other disadvantaged businesses are solicited and used whenever possible (CFR 200.321).

Exceptions

The City may contract for the purchase of supplies, materials or equipment without regard to the competitive bidding requirements of this Purchasing Policy if the purchase is through the State of Minnesota's CPV, a national municipal association's purchasing alliance or cooperative created by a joint powers agreement that purchases items from more than one source on the basis of competitive bids or competitive quotations. The Finance Director shall approve and maintain a list of authorized CPVs.

Other exceptions may include: professional services, insurance contracts, purchases from other government agencies, real estate, sole source vendors and others as defined by Minnesota Statute § 471.345.

Best Value Alternative. Minnesota Statute § 412.311 allows the City to use a "Best Value" alternative instead of awarding the bid to the lowest responsible bidder. The various requirements of the Best Value Alternative process are beyond the scope of this Manual, and departments interested in this approach should consult the Finance Department before beginning the purchasing process. Staff interested in this purchasing alternative must receive appropriate training, as determined by the Finance Director.

Authorization and Compliance

Per Section 6.05 of the Charter, "All purchases on behalf of the City shall be made and all contracts shall be let by the City Manager, or the City Manager's designee(s), provided the City Council has appropriated sums necessary for the contract or purchase, and the amount of the purchase or contract does not exceed that required for competitive bids as established by state statute. Except for those purchase or contracts subject to the authority of the City Manager as set forth herein, all bonds, contracts, conveyances, real estate purchases and sale agreements, and similar instruments shall be approved by the City Council and signed by the Mayor and City Manager, or the City Manager's designee(s), and shall be executed in the name of the City."

The City Manager, or their designee, may authorize routine expenditures that are already specifically adopted and identified by the annual budget (e.g., large equipment replacement), assuming those expenditures do not exceed the authorized amount appropriated by the budget.

The following table outlines the various thresholds and the authority level required for all purchases regardless of the type (e.g., capital improvement, professional service).

Purchase Amount	Initial Approval		Final Approval
	Budgeted	Unbudgeted	
Up to \$9,999	Division Manager	Department Director	Department Director
\$10,000 to \$24,999	Division Manager	Finance Director	Department Director

\$25,000 to \$174,999	Department Director	Finance Director	City Manager
\$175,000 or greater	Department Director	City Manager	City Council

Any purchase or project using sealed bids shall be presented to the City Council for review and approval if it exceeds \$175,000; no project activities may commence until after such approval. Upon approval, the respective Department Director may authorized applicable expenditures related to the approved bid or contract without regard for the thresholds listed in the above table, assuming such approval would not exceed the value of the bid or contract, or exceed the budget authorized by the City Council. In both of those situations, the thresholds outlined in this Manual shall apply.

In the event of a change order that increases the total cost of the purchase, the thresholds listed immediately above shall also apply, assuming the amount may be accommodated through existing budget authority or by a budget revision outlined in the CIP Policy of this Manual. The City Council must also approve any negative changes order exceeding \$175,000.

Any procurement transaction made on behalf of the City that is not in compliance with the established policies and procedures shall be deemed unauthorized. Employee reimbursement may be required for any purchases not in compliance with this policy, pursuant to Section 7.06 of the Charter.

Payment Procedures

In accordance with Minnesota Statute § 471.425, the City has 35 days from receipt of the invoice to process payment. If an invoice is incorrect in any way, the City must notify the vendor within 10 days of the date of receipt. Department Directors should notify the Finance Department promptly of any invoices in dispute and the dispute should be documented on the invoice or with a memorandum accompanying the invoice.

The respective Department Director shall assign specific staff to provide the appropriate account codes to ensure the accurate recording of expenditures in the City's financial systems. As outlined above, the applicable Division Manager shall approve any purchases less than \$25,000, while the applicable Department Director shall approve any purchases greater than or equal to \$25,000. The respective party will be responsible for both the accurate recording and lawful nature of the purchase in question.

Certain routine transactions as defined by the Finance Director are excluded from Department Director and/or City Manager review and approval. Such transactions may include but are not limited to: salaries and wages; health insurance and similar benefit premiums; property and casualty insurance premiums; utility payments; and applicable taxes.

All payments shall be summarized within a Claims List as required by the City Charter and Minnesota Statute § 412.271, which will be presented to the City Council at their regularly scheduled meetings. Once the Claims List has been approved by the City Council, the Finance Department will release payment(s) to the vendor.

In some instances, payments may need to be released prior to City Council approval. Such payments will be authorized at the discretion of the Finance Director and will be presented to the City Council within the Claims List at the next scheduled regular City Council meeting. The Finance Director may issue checks or other forms of payment for the following types of claims without prior City Council approval:

- Salaries of regular employees;
- Overtime of regular employees, if approved by the respective Department Director;
- Salaries of temporary employees, if approved by the respective Department Director;
- Health insurance and similar benefits authorized by the City Council;
- Utility bills or invoices for regular City operations;
- Construction permits and escrows;
- Early payment discounts and to avoid fees and penalties;
- Property and casualty insurance payments;
- Payments to the City (i.e., one fund to another fund);
- Petty cash items up to \$20;
- Flat rate monthly auto allowances;
- Postage, postage due or cash-on-delivery items;
- Advances to employees for the cost of attending out-of-state conferences, not to exceed \$500;
- Registration and other expenses for local conferences;
- Reimbursement to an employee for clothing allowance;
- Claims approved by the City Council as a separate agenda item (e.g., bids, contracts, estimates);
- Fixed charges that have been previously incurred (e.g., rent payments, payments on bonds, contracts for deeds);
- Investments and investment related expenditures and transfers;
- Payroll taxes and other liabilities withheld from employees' wages, and the corresponding City paid benefits;
- Contracted inspectors that maintain an agreement with the City;
- Softball, basketball, and other sporting officials contracted for park and recreation activities;
- Refunds of deposits and escrows being held by the City; and
- Other reasonable transactions to affect the proper function of the City.

Conflicts of Interest

Employees are required to provide notice to the Finance Director of any conflicts of interest prior to entering into transactions on behalf of the City. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if they have a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediately family, their partner, or an organization that employs or is about to employ any of the parties indicated herein, has financial or other interest in or a tangible personal benefit from a firm considered for a contract (Minnesota Statute § 471.87 – § 471.88).

No purchase orders, contracts or service agreements shall be given to an employee of the City

or to a partnership or corporation of which an employee is a major stockholder or principal. No employee shall enter into the relationship with a vendor where the employee's actions are, or could reasonably be viewed as, not in the best interest of the City. If any employee becomes involved in a possible conflict of interest, the employee shall disclose the nature of the possible conflict to his or her supervisor and to the Finance Director. The Finance Director will promptly notify the individual in writing of an approval or disapproval of the activity. If disapproved, the employee shall remove themselves from the conflict situation.

Acceptance of Gifts and Gratuities

No member of the City Council, official or employee may accept any gift or gratuity in any size under circumstances in which it could be reasonably thought to influence the performance of their official duties or appears to be a reward for any official action of their part. Employees responsible for making purchasing decisions for the City may not accept, directly or indirectly, any gifts, favors, privileges, or employment from current or prospective City vendors.

Emergency Procurement

Under the Emergency Management Act (Minnesota Statute § 12.37, Act), the City has the authority to make purchases or enter into contracts during emergencies without following many of the normally required procedures. The Emergency Management Act defines an "emergency" as an unforeseen combination of circumstances that calls for immediate action to prevent a "disaster" from developing or occurring.

The Act defines a "disaster" as a situation that creates an actual or imminent serious threat to the health and safety of persons, or a situation that has resulted or is likely to result in catastrophic loss to property or the environment, and for which traditional sources of relief and assistance within the affected area are unable to repair or prevent injury or loss.

In the event of an emergency or disaster, the City Council has granted authority to the City Manager, or their designee, to make emergency purchases. At the next regular scheduled City Council meeting, the City Council will approve the respective purchase(s) via a resolution declaring the emergency and describing the reasons necessitating the immediate action for protection of the health, safety or welfare of its citizens. All such expenditures shall be consistent with by Section 7.08 of the Charter

If practicable, the Department Director and/or City Manager should consult the City Attorney and Finance Director prior to any expenditures under the Emergency Management Act, if possible.

Sole Source Procurement

Sole source purchases may be made if they comply with at least one of the following:

- Items or services under patent or copyright held by a single vendor and item or service possesses or has capabilities critical to use;
- Item or service possesses a unique function or capability critical in the use of the item or service and not available from any other sources;

- The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results;
- The purchase is for replacement parts needed for repair of existing equipment where compatibility with equipment from the original manufacturer is paramount;
- The purchase is for accessories sought for enhancement of existing equipment where compatibility with equipment from the original manufacturer is paramount;
- The purchase is for technical services associated with the assembly, development, installation, or servicing of equipment of a highly technical or specialized nature;
- Additional item, service, or work required, but not known to have been needed when the original order was placed with vendor and it is not feasible or practicable to contract separately for the additional need; and/or
- The purchase is exclusively compatible with an existing piece or brand of equipment and is only available from one vendor.

Sole source purchases must still follow the purchase process required based on the amount being purchased. For example, if the purchase is expected to exceed \$175,000, a competitive bidding process must be followed even if the expectation is that only one bid will be received.

Bid Protest

The City recognizes the need to review and resolve complaints about its purchasing practices and procedures and has adopted this procedure to provide for any complaints. Any actual or prospective vendor or contractor who is reasonably aggrieved in connection with the solicitation or award of the contract may protest to the Finance Director per the following procedure:

- Each protest must be in writing and delivered by a certified letter to the Finance Director within five business days of the City's notice of award and must include:
 - A notice of protest;
 - A statement of facts and the reasons for the protest;
 - All supporting documentation;
 - Address all correspondence to: Bid Protest, Finance Director, City of Fridley 7071 University Avenue Northeast, Fridley, MN 55432.
- As soon as a bid protest is received, all award activity will be suspended. The applicable Department Director(s) will gather all relevant information about the solicitation, evaluation, and award of the bid and provide it to the Finance Director within five business days of being notified of the Bid Protest by the Finance Director.
- The Finance Director, and any applicable staff, will review the information relevant to the solicitation and will decide on the merits of the protest, in a prompt manner but not longer than ten business days after the bid protest was received. The decision will be mailed to the protestor at the address set forth in the bid protest. A copy of the decision will be posted on the City website. All documentation concerning the bid protest and the decision will be retained by the department subject to the protest.
- An appeal of the Finance Director's decision may be in writing and delivered by a certified letter by the protestor to the City Manager within five business days of the release of the decision and must include:
 - A notice of an appeal;

- A statement of the nature and the reasons for the appeal, including claimed errors;
 - All supporting documents; and
 - A deposit to cover the City's cost for determining a bid protest will be made in the form of a certified check payable to the City Treasurer, in an amount determined by the Finance Director.
- The City Manager will deliver the protest and all relevant information about the solicitation, evaluation, and award of the bid to the City Attorney or designee.
 - A Hearing Date will be set by the City Attorney or designee for the appeal to commence, which date should not be later than twenty business days from the notice of appeal. The complainant will be presented with an opportunity to present their case to the City Attorney or designee.
 - Upon the conclusion of the appeal, the City Attorney or designee will issue a decision within twenty business days of the conclusion of the appeal. Staff will track all costs (e.g., wages, expenses) spent in the appeals process. The total cost will be subtracted from the deposit. Any remaining balance will be returned to the vendor. If the appeal is upheld, the total deposit will be returned.

The Finance Director, in their sole discretion, may reject any unreasonable bid protest to prevent the unnecessary delay in the contract award process or to avoid additional cost to the City.

Sales and Use Tax

As a local government, the City remains generally exempt from sales and use tax. As such, staff should refrain from paying sales and use tax on official City transactions. The Finance Director, or their designee, may approve payment of sales and use tax on a case-by-case basis (e.g., staff reimbursement for an emergency expenditure).

Procurement Card Use Policy

Pursuant to Minnesota Statute § 471.382, the City may provide Procurement Cards (P-Cards) to employees that demonstrate a business rationale, such as frequent travel or routine purchasing. The City shall not issue a P-Card for merely for the personal convenience of an employee.

Authorization

Consistent with the delegated authority of the City Manager as the Chief Purchasing Agent, the City may only provide P-Cards upon the request of the respective Department Director. All P-Cards requests must be approved by the Finance Director prior to issuance. Only full-time or part-time regular employees shall be issued P-Cards. All P-Cards shall maintain the following limits, unless otherwise authorized by the Finance Director or their designee:

Staff Level/Position	Transactions		Approval
	Per	Total (Monthly)	
Non-Management	\$500	\$3,000	Division Manager
Division Manager	\$1,000	\$5,000	Department Director
Department Director	\$2,000	\$10,000	City Manager

City Manager	\$5,000	\$25,000	Finance Director
Accounts Payable	\$10,000	\$50,000	Finance Director

User Guidelines and Rules

Each card holder will be responsible for ensuring that purchases made with their card comply with Minnesota Statutes, other sections of this Manual and this Procurement Card Use Policy.

All employees authorized to use a P-Card shall review and sign an acknowledgement of the P-Card Use Policy and a P-Card User Agreement as provided by the financial institution issuing the P-Card, which shall be retained by the Finance Department. The P-Card User Agreement must also be signed by the applicable Department Director. The terms of the P-Card User Agreement are considered a part of this Manual.

P-Card shall be issued in the individual employee's name. The City shall not issue any generic or department-wide P-Cards, nor may any individual possess more than one P-Card account, unless otherwise authorized by the Finance Director. If the City issues a generic P-Card, it must be assigned and held by a supervisor or manager. Additionally, the P-Card must be accompanied by a log, which includes the staff using the card, the vendor name and a description of the purchase included its estimated cost. The generic P-Card must be returned to the supervisor or manager before being used for another transaction.

Employees that do not possess a P-Card shall not retain either physical possession of the P-Card or electronic possession of the corresponding account information. All P-Card use must be approved by the authorized P-Card holder prior to any transaction. Personal use of the City issued P-Card is prohibited.

It is the P-Card holder's responsibility to safeguard the P-Card (and corresponding account information) and protect it from theft and unauthorized use, including, but not limited to:

- Immediately reporting lost cards or unauthorized use to the P-Card company as well as to the Finance Department;
- Promptly returning expired P-Cards to the Finance Department for destruction;
- Keeping the P-Card in a secure location;
- Submitting the appropriate and requested documentation to support purchases and other activity in a timely fashion;
- Taking appropriate precautions when using the P-Card to make purchases; and
- Returning P-Card to the Finance Director upon termination.

The Finance Director, in their sole determination, may revoke the P-Card for any reason. Improper use of the City's P-Card may result in disciplinary action, and cardholders may be held personally responsible for unauthorized purchases, consistent with this Manual and the Charter.

Documentation

The billing statement from the P-Card issuer does not contain sufficient information to document a purchase made. Appropriate documentation is required for all purchases to verify compliance

with this and other City policies.

A copy of the invoice or receipt for payment must be included to verify the amount charged on the P-Card. Receipts from vendors that only list the total charged are not considered sufficient documentation. The receipt must identify all products or services purchased, shipping charges, and sales tax. A printed confirmation of an internet purchase may be sufficient to comply with this requirement. If an invoice is not immediately available, the invoice must be forwarded to the Finance Department as soon as possible. In lieu of an invoice or receipt as described above, the purchasers may sign an affidavit attesting to the purchase.

The City will not be responsible for any financing or interest charges accruing as a result of untimely submission of P-Card receipts and transactions. In any instance where a product or service purchased with a City issued P-Card is returned or canceled the transaction must be refunded to the P-Card account.

Review and Payment

The P-Card holder should sign and approve the overall monthly statement that shall constitute their approval of each individual charge or activity. The applicable supervisor shall review all aspects of the invoice and verifying the validity of the expenditure. The P-Card holder and applicable supervisor shall also be responsible for providing the account coding and description of purchase so that expenditures are appropriately classified in the City's financial records. The applicable supervisor will authorize the expenditure for payment by including a date and signature or electronic approval.

All P-Card statements will be reviewed by the Finance Department for compliance with this Manual and to ensure accurate accounting. Additional documentation may be requested from a P-Card user to ensure such compliance.

When granted, it is the P-Card user's responsibility to submit documentation to the P-Card holder. Ultimately, it is the P-Card holder's responsibility to obtain documentation for all activity. When charges relate to more than one person, the purpose of charges and names of attendees should be noted on the statement.

The City will not use the P-Card account for carrying any debt. The City shall make payment for the entire outstanding balance of the P-Cards and all P-Card purchases shall be made through the City's normal vendor payment process.

No employee of the City shall use the P-Card for cash advances or withdrawals. Under no circumstances may P-Cards be used by non-City employees.

Individual Vendor Procurement or Credit Cards

The City has established charge accounts with a handful of vendors to expedite the purchasing process with those respective vendors. These accounts may or may not have physical cards accompanying them. All sections of this Procurement Card Use Policy are also attributable to the

respective vendor charge accounts.

Travel, Training and Reimbursement Policy

It is the purpose of this Travel and Training Policy to establish adequate internal controls to satisfy IRS regulations, GSA guidelines, State laws, and to provide a guide to prescribe circumstances for travel and training transactions, including reimbursements. This section of the Manual shall apply to all employees.

Guidelines

Generally, the City should apply the following expectations and guidelines when considering travel and training opportunities:

- Whether the employee will be receiving training on issues or topics relevant to the City, their specific job responsibilities, or reasonable promotional opportunity;
- Whether the employee will be meeting or networking with elected officials and/or government employees, both from Minnesota and other states, to exchange ideas on topics relevant to the City;
- Whether the employee will be viewing a facility or function that is similar in nature to one that is currently operating at, or under consideration, by the City where the purpose for the trip is to study the facility or function to return ideas for the consideration by the City;
- Whether the employee has been specifically assigned by the City Council and/or City Manager to visit another government agency for the purpose of establishing a goodwill relationship, such as a "sister-city" relationship;
 - "Sister-city" expenditures are not supported by any statutory authority and the City shall only support such expenditure through donations or gifts by a third-party;
- Whether the employee has been specifically assigned by the City Council and/or City Manager to testify on behalf of the City at the United States Congress or to otherwise meet with federal officials on behalf of the City; and
- Whether the City has sufficient budget authority available to pay for the cost of the trip.

The City shall also consider the following guidelines upon review of any request for travel or training expenditures:

- Efforts should be made to limit the number of employees from a single department that will attend a conference, institute, or training program to avoid excess expenditures;
- Travel and training funds should be utilized in an efficient manner in order to benefit the greatest number of employees possible;
- A demonstration of making essential contacts and/or obtaining significant information that is important to the improved operations and functions of City, and the respective department is essential prior to travel authorization;
- Out-of-state travel must be unquestionably professional in content and should be requested only when a comparable conference cannot be found locally in the same calendar year; and
- Employees are expected to utilize the same car when incurring official expenses that a prudent person would utilize if traveling on personal business.

Authorization

Given the limited resources of the City to support travel and training expenditures, all such costs should be included in an appropriate budget area prior to the travel or training and authorized based on the below table. Additionally, no individual employee shall incur more than \$5,000 annually of travel and training related expenditures, unless authorized by the City Manager.

Amount	Review	Approval
Up to \$1,999	Division Manager	Department Director
\$2,000 or more	Department Director	City Manager

All travel and training arrangements shall be approved by the party listed above at least 10 business days prior to any such commitments and/or expenditures, whenever possible. The City Manager and the respective Department Director shall approve all travel and training activities. The City Manager shall review and approve all travel and training arrangements for all out-of-state travel.

Department Directors may be authorized work time for non-exempt employees for travel out-of-area the day prior to, the day of, and the day following the convention or meeting date(s).

Travel Arrangements and Requirements

Employees shall travel using the most cost-effective and reasonable transportation alternatives. The section below outlines the expectations for the most common forms of transportation. All major travel and training expenditures must be made through a City-issued P-Card, unless otherwise authorized by the Finance Director.

Commercial. Employees may travel in-state and out-of-area by commercial transportation when authorized.

- Air transportation shall be by coach class utilizing the advance reservation rates, when possible;
- Railroad accommodations shall be standard and shall include lower berth or roomette in case of overnight travel; and
- Bus transportation shall be reimbursed for the fare to and from the closest destination (i.e., bus stop) on the most direct route.

City or Personal Vehicle. When traveling in a City vehicle, employees should use a City assigned P-Card for fuel expenses. Due to potential liability considerations, transportation of persons not on official City business is prohibited in City Vehicles.

When personal automobiles are used as a mode of transportation for travel, reimbursement will be reimbursed at the current IRS/GSA mileage reimbursement rate. Payment of mileage will be based on the most direct route from their primary work location (e.g., City Hall, Public Works) to the point of destination. The City is not responsible for damage to personal vehicles while on official

business, as personal vehicles are not covered by the City's insurance policies.

Rental Vehicle. Prior approval by the Department Director is required if it is necessary to rent a vehicle at the travel destination. Pre-payment of a vehicle rental can be made using a P-Card. No personal use of a rental vehicle shall be allowed.

Lodging. Hotel or motel accommodations should be appropriate to the purpose of the trip. Lodging should be chosen based on reasonableness of cost and proximity to the conference, meeting, or training site. Unless previously approved by the City Manager, overnight stays within 70 miles of the City will not be reimbursed. The City Manager, or their designee, shall approve the use of any short-term rental options (e.g., "Airbnb," "VRBO").

Each employee shall be allowed an individual single room. Detailed lodging receipts must be submitted for reimbursement as well as documentation for charges on a P-Card. The receipts must include the nightly room rate and any incidental expenditures. Only incidental costs related to the room charges will be reimbursed. Expenditures that are not deemed reasonable and necessary will not be reimbursed (e.g., hotel room movies, health club fees, dry cleaning cost, personal item costs, use of the "mini-bar").

Business telephone calls and reasonable personal calls incurred during overnight stays are reimbursable. When assigned, a City mobile device should be used for telephone calls.

The individual department will make all arrangements for lodging. The P-Card is the preferred method of payment. Distance from employee lodgings will be considered in order to minimize transportation costs. Employees will retain payment receipts to submit to the Finance Department for reimbursement, if applicable.

International Travel. For domestic travel purposes, the IRS definition of the United States includes the 50 states and the District of Columbia. The purpose of travel outside the United States for City business must be unquestionably professional in content and should only be considered if a similar meeting, conference, or training of similar quality cannot be found within the continental limits of the United States. International travel expenses for business related purposes are deductible, as outlined in the IRS Code Publication 463 (Travel Outside the United States) but may be limited if the travel involves non-business activities. Any travel outside the United States must be approved by the City Manager.

Meal and Incidental Expenditures

The City in principle does not pay for meals and/or refreshments for elected officials, employees, the general public and/or vendors, and will use the utmost care as related to the expenditure of public funds. Funds will not be expended for any purpose which is specifically forbidden by Federal regulation, State law, City ordinances or policies. Expenditures made under this section shall be approved, authorized and documented according to established procedures.

For same-day travel, training or business meetings, meals will be reimbursed for the actual amount

spent and will require an itemized receipt. The use of a P-Card is encouraged, when possible. For meals involving multiple individuals, the documentation provided for reimbursement or P-Card documentation shall list all persons attending and participating in the meal(s). Additionally, the City shall not reimburse any personal expenditures, such as meals, from any petty cash funds as required by Minnesota Statute § 412.271.

The City will not reimburse or support the cost of any meals already provided as part of a conference, meeting and/or training, unless the employee maintains a bona-fide dietary restriction(s). The City may request documentation of any such restriction(s).

Expenditures associated with alcoholic beverages shall not be purchased with a P-Card or reimbursed by the City, nor shall that City pay or reimburse for any activities associated with a political party or similar political activities. For additional guidance and restrictions on meal and related expenditures, please refer to the Public Purpose Expenditure Policy section of this Manual.

Per Diem. The per diem allowance is a daily payment for meals and related incidental expenses when overnight travel accommodations are necessary, in accordance with published federal per diem rates instead of receipt-based reimbursement. An employee may claim an amount not to exceed the allowable per diem rate in accordance with the Standard Federal Per Diem Rate Schedule (Schedule) in effect at the time of travel. A City assigned P-Card may not be used to pay for meal and incidental expenditures when per diem is claimed. The per diem allowance is separate from lodging, transportation and other miscellaneous expenses. The per diem allowance covers all charges, including taxes and service charges where applicable for:

- **Meals.** Expenditures for breakfast, lunch, dinner and snacks as well as corresponding tips and taxes. For a City reimbursed meal, a tip shall not exceed 15%, and shall not be permissible if gratuity is already included in the bill.
 - In the event an approved training or conference event is more than one day in duration, the maximum reimbursement will not exceed the daily per diem rates set annually by the Schedule for meals and incidentals for the area.
 - Per IRS regulation, the first and last calendar day of travel is calculated at 75% (e.g., if the daily Per Diem is \$50, then the days of travel are \$37.50).
 - When an event encompasses a full or partial day, employees may spend the daily allowance among the applicable meals, at their discretion, unless meals are included as part of the event registration. In that case, the funds allotted for that meal cannot be used or reimbursed.
 - For partial days, the meal allowance will not exceed the amounts set annually by the Schedule for meals and incidentals separately for breakfast, lunch, or dinner.
 - Breakfast reimbursements may be claimed if the employee leaves their temporary or permanent work location before 6:00 a.m. or is away from home overnight.
 - Lunch reimbursements may be claimed if the employee is in traveling more than a total of 70 miles away from their temporary or permanent work location.
 - Dinner reimbursements may be claimed only if the employee is away from

their temporary or permanent work location until after 7:00 p.m. or is away from home overnight.

- Employees may occasionally be in the position of having to provide a meal for other persons who have official business with the City. In addition, receipts for these meals must include the name of each person attending the meal along with a description of the public purpose/benefit of the meeting.
- **Incidental Expenditures.** Fees for taxis or similar services, parking, as well as reasonable tips for porters, baggage carriers, bellhops and hotel maid service, associated with travel while on official City business will be reimbursed at actual cost. Receipts, if possible, shall be submitted for reimbursement.

Advances and Reimbursements

The City will pay or reimburse for all travel and training costs that are both reasonable and necessary. In accordance with Minnesota Statutes and when a situation warrants it, a cash advance may be issued prior to departure with the approval of the Finance Director. Such requests will be considered an exception to normal procedures.

Only claims for accommodations, goods and services actually incurred by the employee with corresponding documentation, such as itemized receipts or invoices shall be reimbursed. If an employee opts to receive the per diem reimbursement for their travel related meal and incidental expenditures, receipts and other documentation shall not be required. Payment of the reimbursement shall only be authorized upon approval of the Travel Expenditure Report, which must be submitted after each travel or training event.

If an employee travels with their significant other and/or immediate family members on an official City business trip, the expenditures attributable to them (e.g., travel, meals, lodging) shall not be an authorized expenditure of the City nor shall they be subject to reimbursement. The City shall pay or reimburse all travel and training expenditures at cost necessary to accommodate the employee only.

Travel must be by the most direct or normally traveled route unless approved in advance by the respective Department Director. Reimbursement will be limited to the cost of travel by direct route or on an uninterrupted basis, as determined by the Finance Department. The elected official or employee will be responsible for any additional cost exceeding the public purpose related expenditures.

Travel plans involving expenses that do not require overnight travel accommodations will be reimbursed based on actual cost substantiated by appropriate receipts. The employee is entitled to reimbursement of meal expenses after submitting actual receipts. No reimbursement is authorized if meals are provided during the meeting or event. When available, the assigned City P-Card should be used for these types of activities. This includes training or meeting within 60 miles from the City.

It shall be the responsibility of the elected official or employee to:

- Maintain accurate travel, training, and reimbursement records;
- Make a conscious effort to minimize expenses while maintaining a reasonable level of comfort and convenience; and
- Request reimbursement in an accurate and timely manner, typically 20 business days or less.

Employees who have announced their intention to resign or retire, are involuntarily terminated, or in some disciplinary related status, will not be eligible for travel or training under this Travel, Training and Reimbursement Policy. The purposeful falsification of travel documents and expenditure reporting may result in disciplinary action, up to and including involuntary termination.

Personal Rebates and Rewards

Employees and elected officials shall not use their personal or private funds for travel and/or training related costs in an effort to accrue private benefit through rewards program and other incentives offered by their personal credit card(s). Additionally, the City shall not reimburse an employee for any expenditure originally made using rewards programs offered by their personal credit card (e.g., coupons, discounts, points, "frequent flyer miles")

Elected Officials

Similar to employees, this Travel, Training and Reimbursement Policy recognizes the need and value of elected officials to travel both in-state and out-of-state for official duties, such as conferences, events, trainings, and other assignments. Generally, elected officials shall be subject to the same rules and regulations applied to employees. However, elected officials shall also be subject to the following considerations, which are consistent with Minnesota Statute § 471.661.

Elected Official Guidelines. The conference, event, training, workshop or other assignment shall be approved in advance by the City Manager, and mentioned at an open, regularly scheduled meeting at least 10 business days before the occasion, and must include an estimate of the cost of the travel and training.

Within 30 days of their return from the travel and training, the elected official(s) shall make an oral report at an open, regular meeting of City Council regarding their activities. The elected official(s) shall also provide any information or materials obtained during the conference, event, training or workshop to the City Manager for distribution to employees or the City Council upon request.

The City shall make payments in advance for airfare, lodging and registration as approved by the City Manager. All other payments shall be made as reimbursements or per diem payments per the Schedule to the elected officials.

Elected officials who have announced their intention to resign, not to seek re-election, or who have been defeated in an election will not be eligible for travel or training under this Travel, Training and Reimbursement Policy. Unless duly noticed and authorized by the City Manager, a quorum of the City Council shall not travel or train together.

The City Manager may make exceptions to the Travel, Training and Reimbursement Policy depending upon circumstances unique to the trip and/or elected officials and employee.

Donations

Surplus Property Policy

The City is committed to managing surplus property, such as used furniture and equipment, in a manner that is fiscally responsible, allows for options to reduce harmful environmental impacts, and promotes the City's philosophy of reduce-reuse-recycle. This Surplus Property Policy establishes a procedure for the sale or disposal of surplus equipment. It also facilitates the removal of surplus property, promotes alternative uses, and reduces the City's storage burden.

Any item disposed of in a manner designed to generate additional revenue (e.g., auction, trade-in) to support the cost of its replacement shall not be considered surplus equipment or property within the meaning of this section of the Manual.

This Surplus Property Policy is also in accordance with Minnesota Statutes Sections 15.054, 412.211, 471.345, and 471.3459 and the Charter. It applies to all City departments that generate Surplus Equipment and governs the actions of all elected official and employees.

Definitions

For the purposes of this section the Manual, the following terms and phrases shall be defined as follows:

- City, means the City of Fridley, Minnesota;
- City Council, means the governing body of the City;
- Disclaimer of Warranties Form, means the form which must be signed by persons or entities acquiring the City's Surplus Equipment or Surplus Property for uses other than disposal or recycling;
- Donation, means to contribute, donate, or give Surplus Equipment at no cost to a Nonprofit Organization that serves a public purpose and benefits its community as a whole;
- Eligible Organization, means a Nonprofit Organization serving one or more of the following functions: cultural, historical, educational, safety, social services, environmental or economic;
- Fair Market Value, means the price at which property would change hands between a willing buyer and a willing seller, neither being under any compulsion to buy or to sell and both having reasonable knowledge of all relevant facts;
- New Owner, means the person or entity acquiring the City's Surplus Equipment or Surplus Property, as the case may be;
- Nonprofit Organization means an organization formed under Section 501(c)(3) of the IRS Code;
- Surplus Equipment, means: equipment used by the City's public works department, and cellular phones and emergency medical and firefighting equipment that is no longer needed by the City because it does not meet industry standards for emergency medical services, police, or fire departments or has minimal or no resale value as defined in Minn. Stat. § 471.3459 and is eligible for Donation;

- Surplus Property, means equipment and personal property used by the City that is no longer needed by the City and has minimal or no Fair Market Value; and
- Surplus Equipment Form, means the form that must be filled out by a Nonprofit Organization requesting a Donation of Surplus Equipment.

Procedure

The City shall identify and dispose of all Surplus Equipment and Surplus Property in conformance with the following guidelines.

- Identify Surplus Equipment. Department Directors are responsible for monitoring their equipment and shall identify and report all Surplus Equipment and Surplus Property to the City Manager on an annual basis at a minimum.
- Determine the Fair Market Value of Surplus Equipment and Surplus Property. The City Manager shall work with City staff to determine the Fair Market Value of the Surplus Equipment and Surplus Property.
- Identify Surplus Equipment and Surplus Property Disposition Method. The City Manager shall work with City staff to determine if Surplus Equipment and Surplus Property should be transferred, sold, donated, disposed of, recycled, or made available free of charge.
- Transfer. Prior to any disposition, all Surplus Equipment and Surplus Property must first be considered for transfer in the following manners:
 - Trade in the property toward the purchase of new property;
 - Transfer the property between departments for the benefit of the City; and
 - Transfer to another government entity through a state approved vendor or directly.
- Sale. If the Fair Market Value of the Surplus Equipment or Surplus Property is deemed greater than the cost to dispose of it or recycle it, the City may use applicable sources to allow for bidding and sale going to the highest bidder (e.g. public auction, eBay, propertyroom.com). If applicable, the City will determine the appropriate length of time an item may remain available for bidding based on the need to remove the equipment and personal property from the premises.
- Disposal. If the Fair Market Value of the Surplus Equipment or Surplus Property is deemed less than the cost to dispose of it or recycle it, the City may solicit offers to acquire at no cost to the entity wanting to take possession. The City shall post the Surplus Equipment or Surplus Property as available on the City's website. The City may also use other reasonable means to notify the general public about the availability of this Surplus Equipment or Surplus Property.
- Donation. The City may, but is not obligated to, donate Surplus Equipment. Only Surplus Equipment may be donated. Applicable Department Directors are responsible for coordinating the Donation of the Surplus Equipment in accordance with the terms of this Policy. Surplus Equipment that is not donated may be sold, recycled, or discarded in the discretion of the City Manager but consistent with this Surplus Donation Policy.
- City Council Declaration. The City Manager will forward a list of all Surplus Equipment regardless of Fair Market Value and Surplus Property with an estimated Fair Market Value of \$25,000 or more to the City Council, which shall approve or deny the designation of the specific equipment as surplus and eligible for Donation or disposal pursuant to and in accordance with this Surplus Donation Policy.

- Advertisement of Surplus Equipment for Donation. Surplus Equipment shall be posted as available the City's website. The City may also use other reasonable means to notify Eligible Organizations about the availability of Surplus Equipment. The City shall wait at least 30 days after advertising Surplus Equipment before approving any Donation.
- Surplus Equipment Form. Eligible Organizations interested in Surplus Equipment shall fill out a Surplus Equipment Form and submit the form to the City Manager.
- Prioritization of Donations. If more than one Eligible Organizations requests a Donation for the same Surplus Equipment, the City shall consider factors it deems relevant including how the Surplus Equipment will be used, the benefit to the Eligible Organization, the impact on the City, how the Donation will accomplish goals of the City Council, and any previous Donation to the Eligible Organization.
- Conflict of Interest. All City employees and officials are prohibited from taking possession of any Surplus Equipment or Surplus Property for personal use or on behalf of an Eligible Organization.
- As Is. The exchange of Surplus Equipment and Surplus Property is made "as is" with no warranty, guarantee, or representation of any kind, express or implied, as to the condition, utility, or usability of the Surplus Equipment and Surplus Property offered. The Surplus Equipment and Surplus Property may be defective and cannot be relied up for safety purposes. The New Owner shall sign the Disclaimer of Warranties Form prior to acquiring Surplus Equipment and Surplus Property.
- Title. The City Manager shall cause any title or other ownership documents to be transferred to the New Owner at the time of transfer. Any fees required for the transfer the Surplus Equipment and Surplus Property are the responsibility of the New Owner.
- Transportation. The New Owner must provide a detailed plan for transporting the Surplus Equipment and Surplus Property from the City. The New Owner must pay all expenses associated with the removal and transportation of the Surplus Equipment and Surplus Property.

The City Manager may delegate specific responsibilities for implementing this Surplus Donation Policy. The City Clerk shall document the disposition of all Surplus Equipment and Surplus Property and shall keep such records in accordance with the City's Records Retention Schedule.

Municipal Liquor Store Donation Policy

The City, through Fridley Liquor, at the direction of the Finance Director or their designee, may support non-profit organizations whose primary objective is to promote the general health and well-being of the Fridley community consistent with public purpose expenditures authorized by State law, Charter and all application City rules or regulations.

Consistent with OSA Statement of Position No. 2007-1017 as amended, non-profit organizations formed under Section 501(c)(3) of the IRS Code, which also provide goods and/or services typically associated with a public purpose shall be eligible for a donation, including, but not limited to:

- Artistic organizations;
- Historical causes;

- Animal shelters (or organizations for the prevention of cruelty);
- Food shelves;
- Senior and youth centers;
- Public recreation programs; and/or
- Community celebrations.

Support for such an organization, upon approval, shall take one or more of the following forms, which cannot be used by the organization itself or those coordinating the event:

- Through gift cards, issued in up to \$50 increments, to be used as an auction item or door prize;
- Through donation of merchandise that is commonly known as a “dealer loader” to be used for either a silent or live auction;
- Through assistance with a fundraising event that promotes the organization in general or for a specific fundraising need, as described below; and/or
- Through the purchase of products typically offered for sale at the cost available to Fridley Liquor.

Regardless of the type of support, the total cost of the donation to an individual organization may not exceed \$1,000 in retail value in any calendar year. Additionally, the organization(s) receiving the donation shall include Fridley Liquor, and its corresponding logo(s), in all forms of advertising and promotion of the event or occasion.

The City reserves the right to deny any request for a donation for any reason and in their sole discretion. If the Finance Director determines that any such request to be unlawful or in violation of this Manual or other City policies, the request shall be denied.

Fridley Liquor Event Participation

Fridley Liquor may participate in a fundraising activity or event for an eligible organization one or more of the following forms:

- Assist the eligible organization with assembling a group of vendors to provide and pour samples of their products at a fundraising event;
- Coordinate with aforementioned vendors before and during the event to assure that the rules of the eligible organization, the City and applicable laws are followed; and assist with the logistics of hosting such an event;
- Provide support in age verification (i.e., carding) of attendees of the event;
- Provide advertising for the event through normal channels and frequencies, which may include: social media posts, in-store signage and e-mail “blasts” to Fridley Liquors e-mail list;
 - The e-mail addresses or any other information maintained by Fridley Liquor shall remain the property of the City, and not distributed, communicated or disseminated to a third-party or another operating unit of the City for any reason whatsoever, consistent with the Minnesota Government Data Practices Act;
- Fridley Liquor will, upon agreement between the eligible organization and Fridley Liquor, sell or distribute tickets or other information in-store for the activity or event;

- Fridley Liquor will, upon agreement between the eligible organization and Fridley Liquor, assemble a tasting guide for the event, which will detail the item(s) involved, suggested retail price(s) and a place for tasting notes or other information;
 - Additional information or items may be added to the tasting guide at the discretion of both parties, which may include: other supporters of the event, description of the eligible organizations and the description or purpose of the event; and
- It will be the sole responsibility of the eligible organization to have the tasting guides and any other information, such as in-store signage, printed and available for distribution.

Support for any eligible organization, activity and/or event will be determined on a case-by-case basis, and upon an agreement between the eligible organization and the City acting on behalf of Fridley Liquor. The number of fundraising activities and/or events that Fridley Liquor will participate in may not exceed six events or a cost of \$5,000 annually, unless otherwise approved by the Finance Director.

Solicitations at Fridley Liquor

Solicitations by eligible organization for any purpose shall be limited to in-store signage, and shall not include any in-person activities on behalf of the eligible organization, activity or event, except for through the regular business of Fridley Liquor staff (i.e., mentioning the event to a patron during check-out).

Fridley Liquor may also allow organization to fundraise through a point-of-sale transaction/donation, whereby the customer may be asked to "add a dollar" or some other amount to their purchase for an eligible cause and/or organization. Such request may only be made by Fridley Liquor staff. Fridley Liquor may offer this service in its sole discretion.

Gather Space Usage

The Gather Space at Fridley Liquor 264 57th Avenue NE shall only be used for Fridley Liquor sponsored events. No individual, group and/or organization shall have access to use the Gather Space for any purposes.

Events will be held in accordance with Minnesota Statute § 340A.412 and other sections relevant to municipal liquor operations. No food may be brought in, sold or consumed during Gathering Space events.

Indemnification

Any party making use of a donation under this Municipal Liquor Store Donation Policy will agree to defend, indemnify, and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of a donation, or from the conduct of the party's business, or from any activity, work or thing done, permitted, or suffered by a party using a donation, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

Revenue and Collection

Revenue Policy

The City will endeavor to maintain a diversified and stable revenue system to shelter it from annual fluctuations in any one revenue source.

In order to maintain a stable and predictable tax base, the City shall support a mix of commercial, industrial, and residential development. Consistent with this approach, the City will also review properties within its jurisdiction at least every five years, pursuant to Minnesota Statute § 273.08.

The City shall establish all user charges and fees, pursuant to Section 7.02 of the Charter, for all applicable funds and activities. It shall recoup estimated or actual costs at the full amount for providing the goods or services. In order to determine the appropriate user charge or fee, the City shall consider various sources:

- Internal cost review and study;
- Market rates and structures; and
- Statutory requirements or case law established by the Minnesota Judicial Branch.

Consistent with Section 7.02.03 of the Charter, the City will establish all user charges and fees for General Fund program activities at a level related to the full cost of providing the services, or as adjusted for particular program goals. The City will review the full cost of activities supported by user fees to identify the impact of inflation and other cost increases and will review these fees along with the resulting net property tax costs with the City Council at budget time. The Finance Director shall determine what defines and constitutes full cost.

The City shall annually review and adopt via ordinance or resolution a Comprehensive Fee Schedule, consistent with Section 7.02 of the Charter, which shall be effective January 1 of each year. It shall provide for all of the various user charges and fees authorized by the City Council. If a user fee or charge has not been established by the Comprehensive Fee Schedule, the Finance Director shall determine the actual cost for providing the good or service, and assign the charge(s) and/or fee(s) accordingly, assuming doing so would not violate the aforementioned section of the Charter.

Enterprise Funds

For the Enterprise Funds, the City shall set user charges and fees at a level that fully supports the total direct and indirect costs of the activity, including depreciation of capital assets and debt service, to ensure positive and stable cash flows, and provide for adequate working capital. Any capital costs and/or debt service for any particular activity shall be supported by the applicable Enterprise Fund. The City shall conduct external reviews of the user charges and fees associated with the public utilities at least every five years.

Consistent with Section 7.10 of the Charter, any interfund loans and/or transfers from the Enterprise

Funds to another City-controlled fund must be authorized by the City Council. Such interfund loans and transfers shall only be authorized on an exceptional basis and to fund unusual or extraordinary expenditures. The City may not authorize such transfers or interfund loans in consecutive years from the same Enterprise Fund.

The Municipal Liquor Stores, and the associated Enterprise Fund, shall be regarded as entrepreneurial in nature. The intent of these activities shall be to maximize revenues to the extent the market allows, which permits it to support other areas of the City financially, such as capital equipment purchases and park improvements.

Intergovernmental Revenues

Intergovernmental revenues, such as Local Government Aid and Municipal State Aid, are beyond the direct control of the City and shall be relied upon conservatively to support ongoing operations and activities. Since these revenues occur on a consistent and regular basis, they shall be accounted for in the annual budget process. However, given the lack of control, intergovernmental revenues shall not support more than 10% of General Fund budget. Any intergovernmental revenues in excess of this amount shall be directed to the CIP or other one-time expenditures.

The City will strive to eliminate the use of Local Government Aid as a source of funding for the annual, operating budget.

Grant Revenue or Funding

From time to time, the City or its component units may receive grants or similar awards to support the cost of certain activities, projects and/or programs. Consistent with Section 6.05 of the Charter, the City Manager may administratively accept such financial awards or grants assuming they do not require a budget amendment as outlines in other sections of this Manual, specifically the Operating Budget and Capital Investment Program policies.

Public Utilities Revenue and Remittance Policy

Generally, in order to ensure payment of user charges and fees, the City utilizes special assessments for applicable, unpaid portions of a public utility bill or invoice. The procedures and additional costs associated with these and other situations are outlined in Chapter 402 of the Fridley City Code (City Code) and are not addressed in greater detail in this section of the Manual.

In order to ensure the timely and accurate payment of user charges and fees associated with the public utilities owned and operated by the City, the City shall utilize the following protocols and procedures.

Discontinue of Services

Per Section 402.18 of the Code, the City reserves its right to discontinue public utility services without notice for necessary repairs, additional connections or reconnections and non-payment of user charges and/or fees. However, the City will generally refrain from discontinuance in the event of non-payment and assess all applicable user charges, fees and penalties as authorized by Chapter

402 of the Code.

However, the City may discontinue services for its public utilities in following circumstances:

- Vacant properties;
- Properties already disconnected from electric and/or gas utilities;
- Properties where the owners failed to respond to multiple maintenance requests;
- Properties presenting the potential of a backflow condition that may contaminate the public water system; and
- Properties presenting an emergency (e.g., significant damage) where the disconnection will preserve the safety and well-being of the property and/or public.

Prior to the disconnection of any public utility services, the City shall provide a notice by first-class mail to the property owner of record at least 20 days prior to any action, unless an emergency prevents such a notice. The notice shall include an opportunity to discuss the pending action, and possible steps to prevent disconnection, if appropriate. The Finance Director, or their designee, shall act on behalf of the City, and shall have the authority necessary to correct or otherwise resolve any payment concerns or issues, such as a repayment plan or other alternative.

User Charges and Fees

For the purposes of adjusting or modifying, including a dispute by a system user, the City shall adhere to the following standards and practices. The Finance Director, or their designee, shall administer and interpret this section.

Adjustment. If an adjustment may be required as the result of an error made by the City, a credit will be applied to the account in question. The City shall not issue refund payments directly, unless authorized by the Finance Director, or their designee. The City shall review up to three years of account activity to determine any adjustments.

In the event of an “under charged” account, the City may seek to recover its costs for up to the previous three years. When possible, the City will determine the recovery amount based on the user charges and fees in effect during the billing period(s) in question. The City will allow the account to repay the recovery amount in no more than three years, pursuant to a written repayment agreement. Per Minnesota Statute § 216B.098, a public gas and electric utility may not charge interest during a repayment period, and the City shall apply that standard to all of its public utilities.

In the event of an “over charged” account, the City will determine the need for an adjustment based on the last actual water meter reading for up to the previous three years. In the event of an adjustment, the City will return the over charged amount with interest using an interest rate determined by the Finance Director at the time of repayment. If the City or system user cannot demonstrate with certainty that a meter has not “rolled over,” stopped, been tampered or any other similar situation, the City will not adjust the billing amount.

In the event the City authorizes a refund, it shall not be applied to the account until at least seven

banking days after the applicable deposit of the payment or activity in question, unless otherwise authorized by the Finance Director.

No employee may unilaterally adjust or “write-off” their individual account(s) or the account(s) of their friends and/or family members. The employee shall report to the Finance Director any concerns or issues regarding their account(s) or the account(s) of their friends and/or family members – the Finance Director shall report the same situation to the City Manager. Any unilateral action by any employee concerning themselves or their friends and/or family members may result in disciplinary action, up to and including involuntary termination.

Leaks and Winter Use. It shall be the responsibility of the property owner to inform the City of a water leak or similar event. If such an event occurs during the Winter Quarter, the property owner must provide the City with information about the event, including a written proof of repair. The City will then adjust the sanitary sewer charges for the Winter Quarter and fees for up to the next three quarters and shall not adjust the original bill as sanitary sewer usage has occurred.

Contested Bill or Invoice. If a customer wishes to formally contest their bill, invoice or the response of the City, they must submit their request in writing, including: a description of the situation; their specific request; and their rationale for it. The Finance Director, or their designee, shall review the request and provide a written response with 10 business days.

The determination of the Finance Director, or their designee, may be reviewed upon written appeal to the City Manager. Any such appeal must be received within five business days and include a rationale for the appeal. The City Manager shall review the appeal and provide a written determination within 10 business days. As the official representative of the City’s utilities, the decision of the City Manager shall be final.

Any unpaid portions of a contested public utility bill or invoice may be assessed to the property in question consistent with Minnesota Statute § 444.075. The City shall provide any party or property subject to such an assessment with at least 20 days of notice prior to the certification of the outstanding charges and fees to the County Auditor.

Penalties. The City shall only remove one penalty or similar charge per account holder, unless otherwise authorized by the Finance Director, or their designee.

Finalized Accounts. In the event of a discontinuation of service, any account balances will be reduced to zero (i.e., \$0). The City will make a reasonable attempt to collect any outstanding balances, including through special assessments, before writing-off an account balance. Any credits or credit balances shall be processed quarterly. Any exception must be authorized by the Finance Director, or their designee.

Title Inquiries. Any requests of a title company or similar organization with respect to the outstanding public utility charges and fees shall be responded to in order of closing date. These requests will be completed only once and as reasonably close to the closing date as possible. They

City may charge the requesting party for this information based on a fee established by the City.

Meter Installation. Pursuant to City Code § 402.15.2.B, the City may provide a reasonable repayment schedule for the costs associated with the replacement of a meter with a diameter of 1 ½" or larger. The Finance Director, or their designee, shall determine the structure and interest rate for such repayment schedules. However, no repayment schedule shall exceed one year.

In the event the customer fails to make timely payments consistent with an authorized repayment schedule, the entire amount, including any unpaid principal and accrued interest, shall become immediately payable and subject to the other sections of this Public Utilities Revenue and Remittance Policy, including the assessment of any unpaid charges and fees at the discretion of the City Council.

Other. Generally, the City will consider special assessments as a means for remittance on at least an annual basis.

Special Assessment Deferment Policy

Pursuant to Minnesota Statutes § 435.193, a home rule or charter city may, at its discretion, defer the payment of an assessment for any homestead property. Generally, the City Council has found and determined that deferral of special assessment for certain senior citizens, persons with disabilities and members of the military to be in the public interest. In each situation, the requesting party must demonstrate that payment of the special assessment would constitute a hardship.

Deferment Requirements

Based on these guidelines, the City shall consider the following factors to determine if a deferral of a special assessment shall be granted:

- The property for which deferment is requested must be classified and taxed as homestead property by the City Assessor as of the date the application for deferment is made;
- The applicant must be the fee simple owner of the property or must be a contract vendee for fee simple ownership;
- The applicant must be 65 years of age or older or retired by virtue of a permanent and total disability;
 - In the case of a married couple, one of the spouses must meet this requirement;
- The first year's installment of the proposed special assessment must, either alone or in the aggregate with installments of other special assessments due against the property and payable in the first year of the proposed assessment, total more than two percent of the applicant's total household income as defined by Minnesota Statutes, Chapter 290A.

The applicant for deferment must file a completed application and affidavit with the City Assessor on or before November 15th of the year preceding the year for which deferral status is requested in order to implement the deferral program for said year.

The City Assessor shall include in any and all mailed notices of public hearings with respect to special assessments, a statement explaining the deferment process. The City Assessor shall also transmit all deferments granted pursuant to this section to Anoka County for proper recording, so as to give notice of such deferment to all future owners and encumbrancers of the property for which a deferment has been granted. The owner will make application for deferred payments on forms prescribed by the Anoka County Auditor and the City.

Interest Rate. Any special assessment deferred pursuant to this Special Assessment Deferment Policy shall bear interest at the interest rate applicable at the time the assessment was originally levied.

Termination

Assuming approval, the deferment shall be terminated upon any of the following circumstances or occasions:

- The subject property is sold, transferred, subdivided, or in any way conveyed to another by the fee owner qualified for deferral status;
- The death of the fee owner qualified for deferral status unless a surviving joint tenant, tenant in common, or contract vendee is eligible for the deferral benefit provided hereunder;
- The property loses its homestead status, as determined by the City Assessor, for any reason; and/or
- The City Council determines that there would be no hardship to require an immediate or partial payment of the deferred special assessment.

Other Considerations

The City Council shall not be prohibited from determining that a hardship exists, and that a deferment should be granted on the above terms and conditions, even if the eligibility requirements are not met by an applicant, provided that the City Council finds that:

- There are exceptional and unusual circumstances not covered by the foregoing standards and guidelines;
- If granted, the deferment will have been made in a non-discriminatory manner, and
- The granting of the deferment will not give the applicant an unreasonable preference over other applicants.

Only special assessments for permanent improvements, which are not requested by the property owners, are eligible for deferment. Current and/or delinquent service charges are not eligible. Service charges include, but are not limited to: water, sanitary sewer, and recycling fees; tree removal costs; weed removal cost; storm drainage charges; street maintenance costs; administrative citations; and nuisance abatement fines and costs.

The failure of the City to give notice pursuant to this Special Assessment Deferment Policy or the granting or denial of any deferment shall not invalidate special assessment otherwise made and levied by the City of pursuant to applicable statutory requirements. Upon approval, the City Assessor shall notify the property owner(s) at least annually of the status of their deferment,

including outstanding principal and any accrued interest.

The Finance Director or their designee shall administer and interpret this Special Assessment Deferment Policy and the guidelines set forth herein.

Adoption and Implementation

Interpretation Policy

The City Manager or their designee, may waive any sections of this Manual, if doing so would not violate any applicable sections of City ordinances, Charter, State and/or Federal laws, or resolutions adopted by the City Council. Wavier of any particular policy or section does not constitute a wavier for the entire Manual and the City Manager, or their designee, may end such waivers in their sole discretion.

Apart for this Manual, certain activities and programs are also regulated by the Employee Handbook (Handbook) for non–unionized employees and Collective Bargaining Agreements (CBAs) for unionized employees. In any event when this Manual conflicts with either document, the respective CBA or Handbooks shall control, unless such deference would violate applicable sections of the City resolutions, ordinances, Charter, State and/or Federal laws.

In the event that any portion of this Manual shall conflict, or be interpreted to conflict, with the Charter, the Charter shall control.

Discipline

Violation of this Manual or its corresponding regulations, incorporated herein by reference, by an employee, may result in disciplinary action, consistent with the procedures outlined in the Handbook, up to and including involuntary termination.

Adoption

This Manual shall be adopted by resolution of the City Council and any applicable component units. It shall also be reviewed by staff on an ongoing basis and any administrative modifications shall be approved by the City Manager, including: changes related to applicable laws and regulations; subsequent actions of the City Council; clerical errors; and revisions to clarify but not change the intent of this Manual. The City Manager shall notify the City Council or the governing body of a component unit, in writing, of any administrative changes or modifications at least 10 days prior to any such revisions to this Manual. All other modifications shall be approved by the City Council or the governing body of a component unit.

Adoption

Approved and adopted by the City Council on January 8, 2024, effective January 1, 2024.

Administrative Revisions

None at this time.

City Council Amendments

None at this time.

This page intentionally left blank.



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: James Kosluchar, Public Works Director
Brandon Brodhag, Assistant City Engineer

Title

Public Hearing on Improvements for Street Rehabilitation Project No. ST2026-02 & Resolution No. 2025-161, Ordering Final Plans, Specifications and Calling for Bids for Street Rehabilitation Project No. ST2026-02

Background

Following discussion and direction from the Fridley City Council (Council), the City of Fridley (City) Public Works Department has prepared a feasibility report regarding the proposed roadway and utility improvements (Improvements) included as part of the Street Rehabilitation Project No. ST2026-02 (Project). On November 10, 2025, the report was presented to Council and a Public Hearing on Improvements was set for December 8, 2025 by Resolution No. 2025-139. The Hearing on Improvements was advertised in accordance with statutory requirements and officially published in the Star Tribune on November 27, 2025 and December 4, 2025. Additionally, adjacent property owners subject to special assessment were mailed notice of the public hearing on November 25, 2025. The mailing to each property owner included a preliminary assessment estimate and project update.

The Project is approximately 1.27 miles in length and includes pavement improvements across three distinct project locations: Viron Road/Trunk Highway 65 East Service Drive (Ward 2), 63rd Avenue (Ward 2), Skywood Lane, 53rd Avenue, Lincoln Street and 52nd Avenue (Ward 1). The streets throughout the project were originally constructed from the late 1950s to the late 1970s. Since their initial construction, they have received periodic rehabilitation and preventative maintenance, including seal coating. In total, 92 properties are located along the project areas. These properties are subject to special assessment in conformance with the City's Roadway Major Maintenance Financing Policy.

On October 8, 2025, an Open House was held for the proposed improvements included in the Street Rehabilitation Project No. ST2026-02. There, staff provided an overview of the project including information regarding construction impacts, anticipated schedule, special assessments and payment schedule. Following the presentation, the meeting was opened to attendees for questions and comments. The information presented was also posted on the City's project webpage and those unable to attend were encouraged to review the material presented and provide feedback.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Proposed street rehabilitation with the project will include asphalt reclaiming, milling, and bituminous asphalt paving. Viron Road/Trunk Highway 65 East Service Drive and 63rd Avenue will be replaced by new bituminous pavement overtop an aggregate base fortified by in-place pavement reclamation. Skywood Lane, 53rd Avenue, Lincoln Street and 52nd Avenue will receive a 1-½ inch mill and overlay of the existing pavement section.

In preparation for the project, the Public Works Utilities Division evaluated the existing water, sanitary and storm sewer structures and surface facilities across the project area. Staff did not identify any severe defects with the existing systems. There are currently no proposed utility improvements in any of the project areas. Minor improvements to system surface features, include salvage/reinstall or replacement of manhole castings, will be completed as part of the project's pavement improvements.

Costs for the project will be paid using a combination of funding sources including the Street Maintenance Division's operating budget, the City's Minnesota State Aid System funding, and special assessments to benefitting properties.

Staff requests consideration including input and information received at the Hearing on Improvements. Following this public hearing, the Council will be asked to address Resolution No. 2025-161 to consider ordering final plans, specifications and calling for bids for the project. If the Council chooses to move forward with this project by approving the attached resolution, staff will finalize the design in January 2025, and construction would be completed between May and September 2025.

Financial Impact

Funding for this project is derived from several sources including the Street Maintenance Division's operating budget, Municipal State Aid Street funding, and special assessments in accordance with City policy.

Recommendation

Staff recommends the City Council conduct the Public Hearing.

Staff recommends the approval of Resolution No. 2025-161, Ordering Final Plans, Specifications and Calling for Bids for the Street Rehabilitation Project No. ST2026-02.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Attachments and Other Resources

- Resolution No. 2025-161
- Map of Street Rehabilitation Project No. ST2026-02 Project Area
- Public Hearing Advertisement in Star Tribune
- Mailed Public Hearing Notice (sample)

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-161**Ordering Final Plans, Specifications and Calling for Bids for the Street Rehabilitation
Project No. ST2026-02**

Whereas, the City of Fridley (City) has prepared a Capital Investment Program to systematically and regularly reconstruct and rehabilitate streets and utilities within the City to maintain infrastructure quality and performance; and

Whereas, the construction of certain roadway improvements (Improvements) are included within the Street Rehabilitation Project No. ST2026-02 (Project) deemed to be in the interest of the City and property owners affected thereby; and

Whereas, pursuant to the direction of the Fridley City Council, the City's Engineering Division has prepared a feasibility report and estimates of costs thereof for the Improvements; and

Whereas, Resolution No. 2025-139 adopted November 10, 2025, received the feasibility report and set a public hearing regarding the estimated costs, funding and construction of the Improvements for the date of December 8, 2025; and

Whereas, it is the intent of the City to fund a portion of the project costs through special assessments to benefitting property owners in accordance with its Roadway Major Maintenance Financing Policy; and

Whereas, pursuant to Minnesota Statute, proper notification of said public hearing was given; and

Whereas, at said Hearing on Improvements, the City Council heard all those parties that desired to address the Council regarding said Improvements in whole or in part.

Now, therefore it be resolved, that the City Council of the City of Fridley hereby finds and orders:

1. Such Improvements are necessary, cost-effective and feasible as detailed in the feasibility report.
2. The Improvements proposed in the feasibility report are hereby ordered to be effected and completed as soon as reasonably possible, to-wit:

Street improvements, including pavement reclamation, mill & overlay, and bituminous asphalt paving, including the street segments as follows:

Viron Rd/T.H. 65 E Service Dr from Fireside Drive to Osborne Road (CSAH 8)
 63rd Avenue from Trunk Highway 65 East Service Drive to East Moore Lake Drive
 Skywood Lane from Fillmore Street to 150' West of Matterhorn Drive
 53rd Avenue from Fillmore Street to 150' West of Matterhorn Drive
 Lincoln Street from Buchanan Street to 53rd Avenue
 52nd Avenue from Taylor Street to 550' East of Taylor Street

3. The Improvements be incorporated in the Street Rehabilitation Project No. ST2026-02.
4. That the work effecting the Improvements under said Project may be performed under one or more contracts as may be deemed advisable upon receipt of bids.
5. That the Director of Public Works, James P. Kosluchar, P.E. is hereby designated as the engineer for the Improvements and shall oversee the preparation of plans, specifications and estimates of cost thereof for making of the Improvements.
6. That final plans, specifications and estimates are prepared by the Public Works Engineering Division and provided to the City Council as they are completed.
7. That the Engineering Division call for bids in order that Project award(s) and construction can be considered.

Passed and adopted by the City Council of the City of Fridley this 8th day of December, 2025.

 Dave Ostwald – Mayor

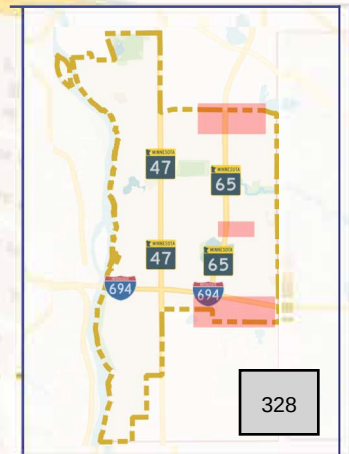
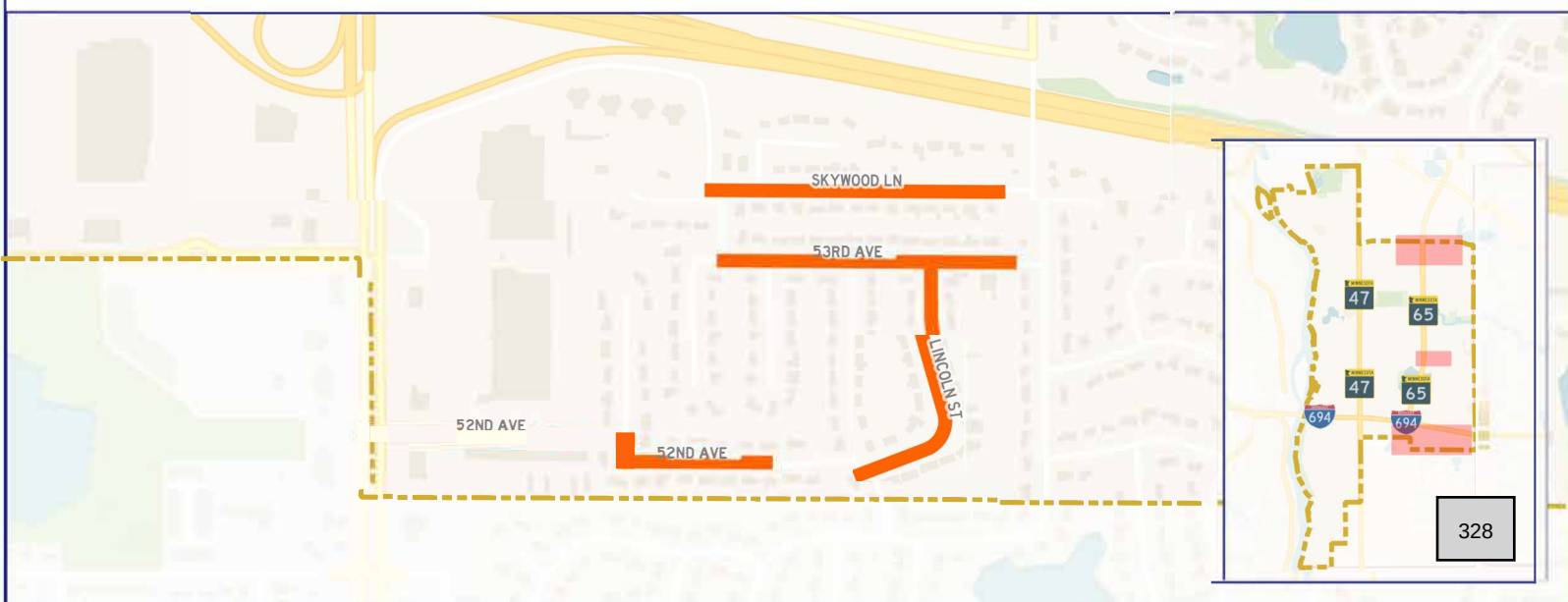
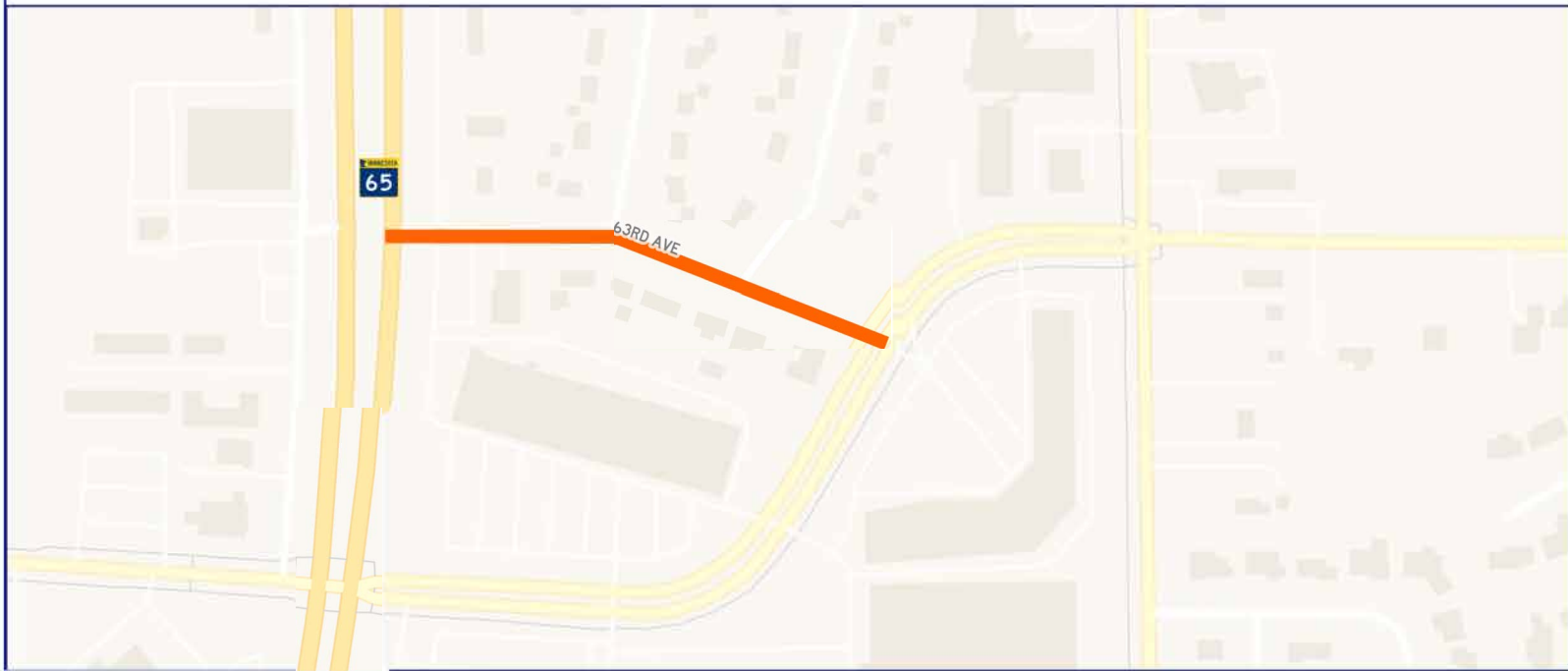
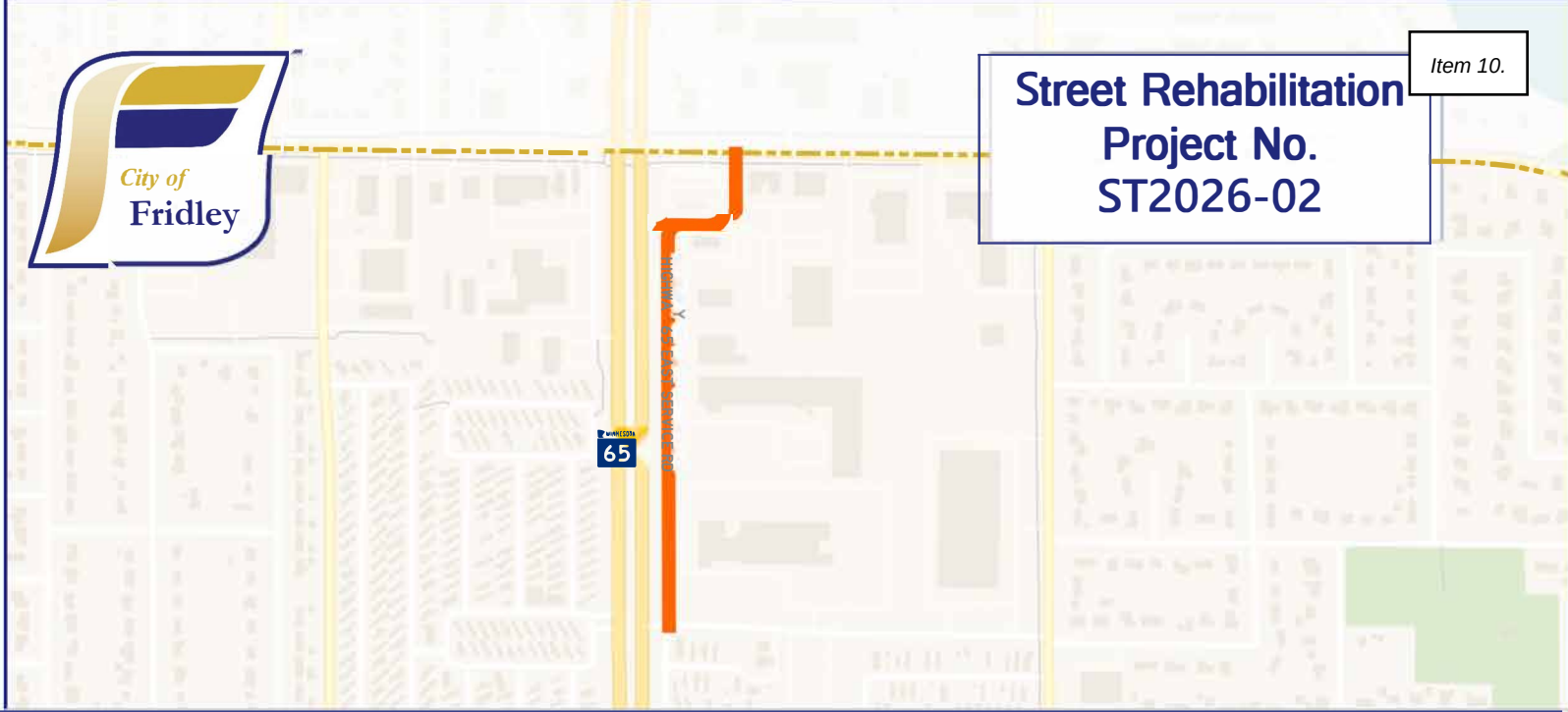
Attest:

 Melissa Moore – City Clerk



Street Rehabilitation Project No. ST2026-02

Item 10.



City of Fridley
Notice of Hearing on
Street Rehabilitation Project
Project No. ST 2026-02

Whereas, the City Council of the City of Fridley, Anoka County, Minnesota has deemed it expedient to receive evidence pertaining to the improvements hereinafter described.

Now, therefore, notice is hereby given that on the 8th day of December 2025, at 7:00 p.m. the City Council will meet at the Fridley Civic Campus Council Chambers, 7071 University Avenue, N.E., Fridley, MN and will at said time and place hear all parties interested in said improvements in whole or in part.

The general nature of the improvements is the construction (in the lands and streets noted below) of the following improvements, to-wit:

Street improvements, concrete curb & gutter, drainage, and utility repairs including the street segments as follows:

VIRON RD/T.H. 65 E SERVICE DR	from	FIRESIDE DRIVE to OSBORNE ROAD
63 RD AVENUE	from	T.H. 65 to EAST MOORE LAKE DRIVE
SKYWOOD LANE	from	FILLMORE STREET to 150' WEST OF MATTERHORN DRIVE
53 RD AVENUE	from	FILLMORE STREET to 150' WEST OF MATTERHORN DRIVE
LINCOLN STREET	from	BUCHANAN STREET TO 53 RD AVENUE
52 ND AVENUE	from	TAYLOR STREET to 550' EAST OF TAYLOR STREET

All of said land and parcels abutting the list of street segments above are to be assessed proportionately according to the benefits received by such improvement.

The City Engineer has estimated the project cost to be \$427,000. A tabulation of costs is available at the City's Engineering Office. A reasonable estimate of the impact of the assessment for each property will be available at the hearing. The City Engineer will be present to describe the physical and financial impact of the proposed project as described in the project feasibility report and proposed plans and specifications.

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact CityClerk@FridleyMN.gov or (763) 571-3450.

Published: Star Tribune
 November 27, 2025
 December 4, 2025



Fridley Civic Campus

7071 University Ave N.E. Fridley, MN 55432
763-571-3450 | FAX: 763-571-1287 | FridleyMN.gov

November 25, 2025

PW25-047

Subject: Notice of Public Hearing for Street Rehabilitation Project No. ST 2026-02

Dear Property Owner:

The Fridley City Council will conduct a public hearing to consider authorizing construction of the Street Rehabilitation Project No. ST 2026-02. A presentation will be given before Council that will provide information on estimated costs, funding, special assessments, and construction.

When: Monday, December 8th, 2025; 7:00 p.m.

Where: Fridley Civic Campus, Council Chambers
7071 University Avenue NE, Fridley, MN

You are subject to a special assessment and your preliminary estimated assessment is \$1,800.00. This is in accordance with the City of Fridley special assessment policy and is based on best available information of estimated project costs and assumes similar application of special assessments as in previous projects to the property identified below. Assessment payment options will be presented at the hearing.

PROPERTY IDENTIFICATION NUMBER:
SUBJECT PROPERTY ADDRESS:

We look forward to seeing you at the public hearing. If you have questions, please call the Engineering Division at (763) 572-3554.

Sincerely,

A handwritten signature in blue ink, appearing to read 'James'.

James P. Kosluchar, P.E.
Director of Public Works

Enclosure: Publication and Project Area Map (Back of Page)

City of Fridley
Notice of Hearing on
Street Rehabilitation Project No. ST 2026-02

Whereas, the City Council of the City of Fridley, Anoka County, Minnesota has deemed it expedient to receive evidence pertaining to the improvements hereinafter described.

Now, therefore, notice is hereby given that on the 8th day of December 2025, at 7:00 p.m. the City Council will meet at the Fridley Civic Campus Council Chambers, 7071 University Avenue, N.E., Fridley, MN and will at said time and place hear all parties interested in said improvements in whole or in part.

The general nature of the improvements is the construction (in the lands and streets noted below) of the following improvements, to-wit:

Street improvements, concrete curb & gutter, drainage, and utility repairs including the street segments as follows:

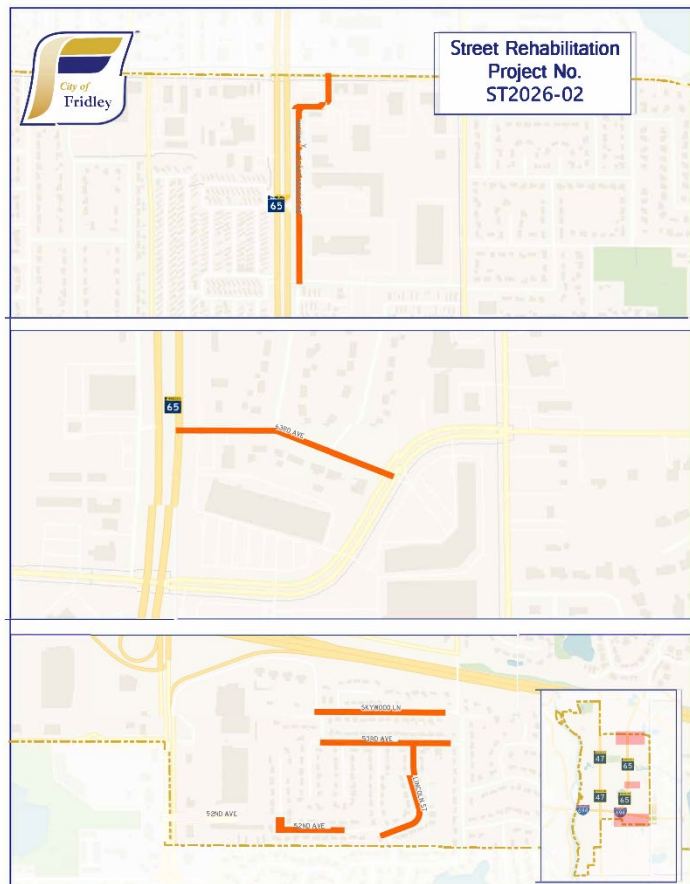
VIRON RD/T.H. 65 E SERVICE DR	from	FIRESIDE DRIVE to OSBORNE ROAD
63 RD AVENUE	from	T.H. 65 to EAST MOORE LAKE DRIVE
SKYWOOD LANE	from	FILLMORE STREET to 150' WEST OF MATTERHORN DRIVE
53 RD AVENUE	from	FILLMORE STREET to 150' WEST OF MATTERHORN DRIVE
LINCOLN STREET	from	BUCHANAN STREET TO 53 RD AVENUE
52 ND AVENUE	from	TAYLOR STREET to 550' EAST OF TAYLOR STREET

All of said land and parcels abutting the list of street segments above are to be assessed proportionately according to the benefits received by such improvement.

The City Engineer has estimated the project cost to be \$427,000. A tabulation of costs is available at the City's Engineering Office. A reasonable estimate of the impact of the assessment for each property will be available at the hearing. The City Engineer will be present to describe the physical and financial impact of the proposed project as described in the project feasibility report and proposed plans and specifications.

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact CityClerk@FridleyMN.gov or (763) 571-3450.

Published: Star Tribune
November 27, 2025
December 4, 2025





AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: James Kosluchar, Public Works Director
 Brandon Brodhag, Assistant City Engineer
 Carl Lind, Civil Engineer

Title

Resolution No. 2025-162, Awarding Sanitary Sewer Collection System Lining Project No. 26-450

Background

On Thursday, December 4 at 8 a.m., bids were publicly opened via the virtual bidding platform QuestCDN and Microsoft Teams for the Sanitary Sewer Collection System Lining Project No. 26-450 (Project). A total of five bids were received.

The Sanitary Sewer Collection System Lining Project is identified within the City of Fridley's Capital Investment Program (CIP) and includes the trenchless rehabilitation of approximately 19,300 lineal feet (3.65 miles) of existing sanitary sewer mains within the Melody Manor neighborhood (Ward 1). The Project improvements are a proactive and cost-effective approach to address inflow/infiltration (I/I) within the City's existing sanitary sewer system.

As noted, five bids were received (Exhibit A). The low bid was received from Visu-Sewer, Inc. of Pewaukee, Wisconsin in the amount of \$667,283.75. This is 42% below the final engineer's estimate of \$1,161,050. The two lowest bids were competitive and within \$4,740.25 of one another. Of the remaining three bids, the high bid received was \$1,233,397. One unresponsive bid was received from Vortex Services MN, LLC in the amount \$876,710, which was rejected as the bidder did not meet prequalification requirements identified in the bid documents.

The City has previously worked with Visu-Sewer, most recently as the prime contractor for the City's Sanitary Sewer Collection System Lining Project No. 23-450, completed in 2024. Staff believe they are a knowledgeable and reputable contractor and will deliver the project with the requisite quality specified in the bid documents.

The attached resolution requests the bid amount of \$667,283.75 with a 5% contingency for a total amount of \$700,647.94. The contingency would be available for any unforeseen minor exclusions in the plans, or additional improvements that may be identified by staff during construction of the Project. If the Council approves the attached resolution, staff will notify the contractor of the award and issue a notice to proceed to the contractor upon receipt of acceptable submittals.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Financial Impact

The Project is identified and budgeted in the City's Capital Investment Program, with \$1,250,000 allocated for construction in 2026 with the proposed 2026-2030 CIP. The low bid for the Project is approximately 42% below the final engineer's estimate of \$1,161,050.

Recommendation

Staff recommends the approval of Resolution No. 2025-162, Awarding Sanitary Sewer Collection System Lining Project No. 26-450.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-162
- Exhibit A – Bid Tabulation

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-162

Awarding Sanitary Sewer Collection System Lining Project No. 26-450

Whereas, the City of Fridley's (City) existing sanitary sewer system is part of the City's essential infrastructure systems that provide service to all in the community, and the Public Works Department has set a goal for maintenance and rehabilitation of this system; and

Whereas, the Sanitary Sewer Collection System Lining Project No. 26-450 (Project) is identified in the City's Capital Investment Program and includes trenchless rehabilitation of select segments of the existing sanitary sewer system within the Melody Manor neighborhood; and

Whereas, on December 4, 2025 electronic bids were received and read aloud, a bid tabulation was prepared and a lowest responsive bidder identified.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby receives bids per the attached bid tabulation and awards the Sanitary Sewer Collection System Lining Project No. 26-450 to the lowest responsive bidder, Visu-Sewer, Inc. in the amount of \$700,647.94, which includes a 5% contingency.

Passed and adopted by the City Council of the City of Fridley this 8th day of December, 2025.

Dave Ostwald – Mayor

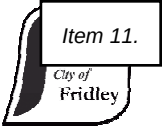
Attest:

Melissa Moore – City Clerk

Sanitary Sewer Collection System Lining Project No. 26-450

Owner: City of Fridley

Bid Opening: 12/04/2025 8:00 AM



				Visu-Sewer, Inc.		Insituform Technologies USA, LLC		National Power Rodding Corporation		Vortex Services MN, LLC		SAK Construction, LLC	
BASE BID - SCHEDULE A													
Line Item	Item Description	Unit	Qty	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	LS	1.00	\$3,000.00	\$ 3,000.00	\$16,000.00	\$ 16,000.00	\$50,000.00	\$ 50,000.00	\$19,500.00	\$ 19,500.00	\$15,000.00	\$ 15,000.00
2	Lining Sanitary Sewer - 8" (VCP) CIPP - Water Cure	LF	6,799	\$34.50	\$ 234,565.50	\$33.00	\$ 224,367.00	\$33.00	\$ 224,367.00	\$41.00	\$ 278,759.00	\$69.00	\$ 469,131.00
3	Lining Sanitary Sewer - 8" (VCP) CIPP - Steam Cure	LF	2,914	\$32.50	\$ 94,705.00	\$33.00	\$ 96,162.00	\$33.00	\$ 96,162.00	\$39.00	\$ 113,646.00	\$42.00	\$ 122,388.00
4	Lateral Reinstatement	EA	187	\$25.00	\$ 4,675.00	\$44.00	\$ 8,228.00	\$200.00	\$ 37,400.00	\$125.00	\$ 23,375.00	\$100.00	\$ 18,700.00
5	Traffic Control	LS	1.00	\$3,000.00	\$ 3,000.00	\$556.00	\$ 556.00	\$15,000.00	\$ 15,000.00	\$600.00	\$ 600.00	\$7,150.00	\$ 7,150.00
Subtotal:					\$ 339,945.50		\$ 345,313.00		\$ 422,929.00		\$ 435,880.00		\$ 632,369.00
BASE BID - SCHEDULE B													
Line Item	Item Description	Unit	Qty	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
6	Mobilization	LS	1.00	\$3,000.00	\$ 3,000.00	\$500.00	\$ 500.00	\$ 50,000.00	\$ 50,000.00	\$19,500.00	\$ 19,500.00	\$15,000.00	\$ 15,000.00
7	Lining Sanitary Sewer - 8" (VCP) CIPP - Water Cure	LF	5,760	\$33.75	\$ 194,400.00	\$33.00	\$ 190,080.00	\$ 33.00	\$ 190,080.00	\$42.00	\$ 241,920.00	\$69.00	\$ 397,440.00
8	Lining Sanitary Sewer - 8" (VCP) CIPP - Steam Cure	LF	3,839	\$31.75	\$ 121,888.25	\$33.00	\$ 126,687.00	\$ 33.00	\$ 126,687.00	\$40.00	\$ 153,560.00	\$42.00	\$ 161,238.00
9	Lateral Reinstatement	EA	202	\$25.00	\$ 5,050.00	\$44.00	\$ 8,888.00	\$ 200.00	\$ 40,400.00	\$125.00	\$ 25,250.00	\$100.00	\$ 20,200.00
10	Traffic Control	LS	1.00	\$3,000.00	\$ 3,000.00	\$556.00	\$ 556.00	\$ 15,000.00	\$ 15,000.00	\$600.00	\$ 600.00	\$7,150.00	\$ 7,150.00
Subtotal:					\$ 327,338.25		\$ 326,711.00		\$ 422,167.00		\$ 440,830.00		\$ 601,028.00
Base Bid Total					\$ 667,283.75		\$ 672,024.00		\$ 845,096.00		\$ 876,710.00		\$ 1,233,397.00



AGENDA REPORT

Meeting Date: December 8, 2025

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk
Melissa Moore, Assistant City Manager

Title

Resolution No. 2025-163, Approving Youth Commissioner Appointment

Background

Pursuant to the Commissions chapter of the City Code the Fridley City Council (Council) appoints members to most of the City of Fridley's (City) advisory commissions. This year, the City designed a Youth Commissioners program to provide youth an opportunity to take an active role in City Government and earn volunteer hours. Participants must be aged 15 and older, enrolled in high school and be residents of Fridley.

At this evening's meeting the Council will discuss the youth applicants and make an appointment. Resolution No. 2025-163 is written as a template. After the Council's decision this evening, staff will insert the appropriate name and follow through on various administrative procedures for appointment. This appointment will conclude in May at the end of the current school year.

Financial Impact

None

Recommendation

Staff recommend the approval of Resolution No. 2025-163, Approving Youth Commissioner Appointment.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☒ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-163

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-163**Approving Youth Commissioner Appointment**

Whereas, pursuant to Chapter 105 (Commissions) of the Fridley City Code (Code) the City Council (Council) appoints Fridley residents to the City's commissions to perform functions outlined and authorized by the City Charter, Code, resolution or agreement; and

Whereas, in 2025 the City designed a Youth Commissioners program for youth aged 15 and older, enrolled in high school and are residents of Fridley to take an active role in government while earning volunteer hours; and

Whereas, the Council met with interested youth applicants on December 8, 2025; and

Whereas, [Name] was one who expressed an interest in being appointed to a City Commission.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby appoints [Name] to the Fridley [Commission] for a term expiring on May 31, 2026.

Passed and adopted by the City Council of the City of Fridley this 8th day of December, 2025.

Dave Ostwald – Mayor

Attest:

Melissa Moore – City Clerk