



City Council Meeting

February 26, 2024

7:00 PM

Fridley City Hall, 7071 University Avenue N.E.

Agenda

Call to Order

The Fridley City Council (Council) requests that all attendees silence cell phones during the meeting. A paper copy of the Agenda is at the back of the Council Chambers. A paper copy of the entire Agenda packet is at the podium. The Agenda and all related materials may also be found on the City's website at FridleyMN.gov/1564/Agenda-Center.

Pledge of Allegiance

Proclamations/Presentations

Proposed Consent Agenda

The following items are considered to be routine by the Council and will be approved by one motion. There will be no discussion of these items unless a Councilmember requests, at which time that item may be moved to the Regular Agenda.

Meeting Minutes

- [1.](#) Approve the Minutes from the City Council Meeting of February 12, 2024
- [2.](#) Receive the Minutes from the City Council Conference Meeting of February 12, 2024
- [3.](#) Receive the Minutes from the Environmental Quality and Energy Commission (EQEC) Meeting of December 12, 2023.

New Business

- [4.](#) Resolution No. 2024-23, Approving Spring Lake Park Softball Association Gambling Permit
- [5.](#) Resolution No. 2024-24, Approving Gifts, Donations and Sponsorships Received Between January 13, 2024, and February 14, 2024
- [6.](#) Resolution No. 2024-28, Approving the City of Fridley Data Practices Policy

Licenses

- [7.](#) Resolution No. 2024-27, Approving Food/Gas/Tobacco License for Capl Retail, LLC, 7600 University Avenue

Claims

- [8.](#) Resolution No. 2024-25, Approving Claims for the Period Ending February 21, 2024

Open Forum

The Open Forum allows the public to address the Council on subjects that are not on the Regular Agenda. The Council may take action, reply, or give direction to staff. Please limit your comments to five minutes or less.

Regular Agenda

The following items are proposed for the Council's consideration. All items will have a presentation from City staff, are discussed, and considered for approval by separate motions.

Public Hearing(s)

- [9.](#) Ordinance No. 1419, Public Hearing and First Reading to Create Title No. 5 (Lands and Buildings) of the Fridley City Code and the Chapters Contained Therein

New Business

- [10.](#) Resolution No. 2024-26, Approving Springbrook Nature Center Foundation Gambling Permit
- [11.](#) Ordinance No. 1420, Amending the Fridley City Code Chapter 209, Fees, to Update Parks and Recreation Fees (First Reading)

Informal Status Reports

Adjournment

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs, or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact the City at (763) 572-3450.



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council

Submitted By: Roberta Collins, Assistant to the City Manager

Title

Approve the Minutes from the City Council Meeting of February 12, 2024

Background

Attached are the minutes from the City Council meeting of February 12, 2024

Financial Impact

None.

Recommendation

Staff recommend the approval of the minutes from the City Council meeting of February 12, 2024.

Focus on Fridley Strategic Alignment

- | | |
|--|---|
| ☐ Vibrant Neighborhoods & Places | ☐ Community Identity & Relationship Building |
| ☐ Financial Stability & Commercial Prosperity | ☐ Public Safety & Environmental Stewardship |
| ☒ Organizational Excellence | |

Attachments and Other Resources

- Minutes from the City Council Meeting of February 12, 2024

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



City Council Meeting

February 12, 2024

7:00 PM

Fridley City Hall, 7071 University Avenue NE

Minutes

Call to Order

Mayor Lund called the City Council Meeting of February 12, 2024, to order at 7:00 p.m.

Present

Mayor Scott Lund
Councilmember Dave Ostwald
Councilmember Tom Tillberry
Councilmember Ryan Evanson

Absent

Councilmember Ann Bolkcom

Others Present

Walter Wysopal, City Manager
Scott Hickok, Community Development Director
Sarah Sonsalla, City Attorney
Mike Maher, Parks and Recreation Director

Pledge Of Allegiance

Proclamations/Presentations

Approval of Proposed Consent Agenda

Harland Prine referenced the item related to building inspections and expressed concern with the sweeping inspections that are done in apartments, and said it was a violation for the residents living in apartments. He asked the number of arrests or warrants that are issued based on the things seen by apartment inspections. He stated that a person should be able to opt out of the inspection.

Mayor Lund requested that Item 4 be removed from the Consent Agenda for further discussion and consideration. It was noted that it will become Item 12 on the Regular Agenda.

Scott Hickock, Community Development Director, explained that item is strictly related to the electrical fees within the electrical code inspection for electrical inspections, not rental inspections.

Motion made by Councilmember Tillberry to adopt the proposed Consent Agenda, as amended.
Seconded by Councilmember Ostwald.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

Approval/Receipt of Minutes

1. Approve the Minutes from the City Council Meeting of January 22, 2024.
2. Receive the Minutes from the City Council Conference Meeting of January 22, 2024.
3. Receive the Minutes from the Housing and Redevelopment Authority Meeting of December 7, 2023.

New Business

4. Ordinance No. 1418, Amending the Fridley City Code Chapter 209, Fees, to Update Building and Inspection Fees.
5. Resolution No. 2024-16, Scheduling a Public Hearing on February 26, 2024 to Consider Ordinance No. 1419, Creating Title No. 5 (Lands and Buildings) of the Fridley City Code and the Chapters Contained Therein.
6. Resolution No. 2024-17, Approving an Agreement Between the City of Fridley and the Minnesota Department of Public Safety – Bureau of Criminal Apprehension (BCA) for Participation in the Violent Crimes Reduction Unit (VCRU).
7. Resolution No. 2024-18, Approving Change Order No. 2 for 53rd Avenue Trail and Walk Improvements Project No. ST2023-21.
8. Resolution No. 2024-21, Approving an Exemption to Terms of the Temporary Intoxicating Liquor Permit for the Fridley Fire Division for an Event to be Held on March 16, 2024 at the Springbrook Nature Center.

Claims

9. Resolution No. 2024-22 Approving Claims for the Period Ending February 7, 2024.

Adoption of Regular Agenda

Item No. 4 was removed from the consent agenda and placed on the regular agenda as Item No. 12.

Motion made by Councilmember Tillberry to adopt the regular agenda with the addition of Item 12 as discussed. Seconded by Councilmember Evanson.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

Open Forum, Visitors: (Consideration of Items not on Agenda – 15 minutes.)

Jake Karnopp stated that originally, they planned to be in attendance at the Parks and Recreation meeting last week but there was an error in the date. He stated that he is a Fridley resident, School Board member, and member of the Fridley Youth Sports Association Board. He provided data on participation numbers for youth sports in Fridley. He also spoke about the partnership the association has with the City. He commented on the value that the association provides to the City of Fridley and its youth, regardless of the school they attend, their home address, or the money they can contribute. He provided details on the scholarship program that the association offers, noting that a child has never been turned away for inability to pay. He also noted funds that are solicited from organizations and businesses to assist in providing equipment and uniforms. He stated that they are present tonight to express concern with the current park plan. He explained that the current plan would eliminate one of the two main fields at Commons Park. He commented that they would like those two fields to remain, although they could use some updating. He noted that there are no plans to update the football field, although that could use updating as well. He stated that soccer currently uses Community Park and if a baseball field is removed from Commons, baseball will need to move to Community Park which will then impact soccer. He asked that the association be kept in the loop and be provided the opportunity to continue to provide input before an updated concept is developed, and also asked that the School District be kept in the loop as well.

Mayor Lund commented that he looked at the fields earlier this summer and also at the concept, noting that he already expressed concern with the fields, as he is aware of the demand for more fields. He agreed that the School District should be a part of this process as there is also underutilized land on the school property.

Mr. Karnopp said he believes that there is a way for everyone to get what they want from the concept.

Mayor Lund commented that a consultant has been hired to redesign the concept plan for the park.

Mike Maher, Parks and Recreation Director, commented that staff has had a series of meetings with the consultant and expect to have a number of options to consider which will be reviewed with the stakeholders from the association and School District at the meeting on February 26.

Mayor Lund commented on the extensive outreach that was done during the Parks master planning process. He stated that they are working with the consultant to update that concept in order to meet the needs of the community and provide a more diverse set of offerings within the parks. He noted that there are community fields that can also be used, although they may not be as desirable.

Mr. Karnopp commented on the loss of participation in the baseball program if those community fields have to be used, as many children come from the school after school is over and will not have transportation.

Councilmember Tillberry commented that he coached for FSYA in the past and recognized the demand for space at that time. He stated that they would like to have a plan that works for everyone which is why they are going back to the drawing board to find a concept that works, while addressing the responsibility for all taxpayers.

Nikki Auna, Fridley Heights Soccer, stated that her family has been a part of the association since 2014, and she has served on the Board since 2017. She provided information on the Fridley-Heights Soccer Club and how it has grown over the years to the point of having a wait list. She stated that if field two is eliminated for baseball at Commons Park, the soccer program would need to be cut in half because of the impacts of baseball having to move to Community Park. She reiterated that a hockey rink is not needed for this community, noting the short season compared to the longer season and more use that other space could provide.

Children from Fridley Heights Soccer Club spoke about their positive experiences playing soccer.

Mr. Karnopp invited members of the Council to come and check out the use of the fields during this upcoming season.

The Council recognized and thanked everyone who came to the meeting, and commented that they do want to find a concept that works for the most people.

Another resident spoke about his experience with his kids playing hockey for a few years, noting that it was through a larger organization with multiple communities. He said that organization had disbanded because there was not enough participation and therefore his kids play in Mounds View.

Wally Wysopal, City Manager, commented that staff will continue to communicate with Mr. Karnopp for this stakeholder group.

Regular Agenda

Public Hearing(s)

10. Public Hearing and Adoption of Resolution No. 2024-20, Approving an Alley and Easement Vacation Request, SAV #23-04 for the City's Housing and Redevelopment Authority (HRA), Generally Located on the Southeast Corner of Mississippi Street and Central Avenue N.E. (Ward 2)

Motion made by Councilmember Tillberry to open the public hearing. Seconded by Councilmember Ostwald.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

Mr. Hickok presented a request relating to the space located at the southeast corner of Mississippi Street and Central Avenue N.E. which is part of the larger area that has been acquired by the HRA for redevelopment. He stated that in order for the parcels to be joined for future development, there would need to be vacation of a small alley area that runs north/south. He asked Council to consider the vacation of that area noting that staff supports the request as presented.

Councilmember Ostwald asked if the alley extends to 64th Avenue.

Mr. Hickok replied that it does not and explained that the alley stops midblock. He explained that the gaps in the survey will be corrected as part of the larger plat that will follow.

Glen Weiner commented that he lives on the north side of Mississippi and stated that his concern is with a potential project that could be developed on the property in the future. He commented on the water issues that exist in that area, noting that he and a neighbor have both had feet of water in their basement at different times. He asked how the drainage could be managed.

Mayor Lund explained that when a development occurs, they must engineer stormwater management, noting that the same requirements did not exist decades ago when some of these properties were developed.

Jim Steigauf, 1361 Mississippi Street N.E., commented that he spoke with Mr. Kosluchar about the issues and was made aware of a drainage problem that developed when the school property was converted to residential. He commented on the conditions that they experience on their properties in that area.

Mayor Lund said the vacation would remove the alley on the plat, explaining that there is not an actual alley in that place. He explained there are no development plans before the Council for this site. He explained that any potential development would go through the typical planning process which would allow for public comment.

Mr. Hickok provided additional details on the future process that will occur relating to platting of the land, confirming that notice would be provided to residents within 350 feet as well as published in the typical manners. He stated that because the property is owned by the HRA, the City would have control in reviewing the potential proposals that could come forward in the future.

Motion made by Councilmember Tillberry to close the public hearing, Seconded by Councilmember Ostwald.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

Motion made by Councilmember Evanson to adopt Resolution No. 2024-20, Approving an Alley and Easement Vacation Request, SAV #23-04, for the City's Housing and Redevelopment Authority (HRA), generally located on the southeast corner of Mississippi Street and Central Avenue N.E. (Ward 2). Seconded by Councilmember Ostwald.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

New Business

11. Resolution No. 2024-19, Authorizing Staff to Resubmit a Comprehensive Plan Amendment to the Metropolitan Council to Change the Future Land Use Designation from C – Commercial to P – Parks and Recreation, for the Land Generally Located at 6101 University Avenue N.E.

Mr. Hickok presented a request for staff to resubmit a Comprehensive Plan amendment to the Metropolitan Council. He explained that this would change the underlying land designation for the property located at 6101 University Avenue N.E.

Mayor Lund commented that the change would make sense.

Motion made by Councilmember Tillberry to adopt Resolution No. 2024-19, Authorizing Staff to Resubmit a Comprehensive Plan Amendment to the Metropolitan Council to Change the Future Land Use Designation from C – Commercial to P – Parks and Recreation for the Land Generally Located at 6101 University Avenue N.E. Seconded by Councilmember Evanson.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously.

12. Ordinance No. 1418, Amending the Fridley City Code Chapter 209, Fees, to Update Building and Inspection Fees.

Mr. Wysopal asked that staff review the proposed changes to fees to ensure that the comments received are related to the specific changes.

Mr. Hickok stated that this is the second reading of an Ordinance amendment that would adjust the electrical inspection fee charge. He stated that the plumbing and construction inspections are completed by City staff while the electrical inspections are completed by a contracted inspector. He explained the proposed changes to the fees related to the electrical inspections.

Harland Prine commented on the fee for items under 50 volts. He also asked when the issue of rental inspections could be further discussed. Mayor Lund suggested that the resident make an appointment with staff to further discuss the topic.

Councilmember Ostwald acknowledged that rental inspections are completed every three years and that is the item the resident has concern with. He also suggested that the resident follow up with staff.

Motion made by Councilmember Ostwald to adopt Ordinance No. 1418, Amending the Fridley City Code Chapter 209, Fees, to Update Building and Inspection Fees. Seconded by Councilmember Evanson.

Informal Status Reports

Councilmember Evanson commented that he has lived near Moore Lake Park for eight years and has never seen more kids at the playground than he has the past two Sundays. He stated that it is a success that the City and staff should be proud of.

Councilmember Tillberry commented that it was great to see the kids in attendance tonight, especially those who spoke to provide input to the Council.

Adjourn

Motion made by Councilmember Ostwald to adjourn. Seconded by Councilmember Evanson.

Upon a voice vote, all voting aye, Mayor Lund declared the motion carried unanimously and the meeting adjourned at 8:26 p.m.

Respectfully Submitted,

Melissa Moore
City Clerk

Scott J. Lund
Mayor



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council

Submitted By: Roberta S. Collins, Assistant to the City Manager

Title

Receive the Minutes from the City Council Conference Meeting of February 12, 2024

Background

Attached are the minutes from the City Council conference meeting of February 12, 2024.

Financial Impact

Recommendation

Receive the minutes from the City Council conference meeting of February 12, 2024.

Focus on Fridley Strategic Alignment

- | | |
|--|---|
| ☐ Vibrant Neighborhoods & Places | ☐ Community Identity & Relationship Building |
| ☐ Financial Stability & Commercial Prosperity | ☐ Public Safety & Environmental Stewardship |
| ☒ Organizational Excellence | |

Attachments and Other Resources

- Minutes from the City Council Conference Meeting of February 12, 2024

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



Council Conference Meeting

February 12, 2024

5:30 P.M.

Fridley City Hall, 7071 University Avenue NE

Minutes

Roll Call

Present: Mayor Scott Lund
Councilmember Dave Ostwald
Councilmember Ryan Evanson
Councilmember Tom Tillberry
Councilmember Ann Bolkcom (Remotely)

Others Present: Walter Wysopal, City Manager
Scott Hickok, Community Development Director
Becca Hellegers, Director of Employee Resources
Melissa Moore, City Clerk
Danielle Herrick, City Manager Intern
Lieutenant Andrew Todd

Items for Discussion

1. Employee Resources Update.

Becca Hellegers, Director of Employee Resources, provided an update on newly hired employees within the City.

2. Community Development Update.

Scott Hickok, Community Development Director, provided an update on activities within the Community Development Department.

3. Special Use Permit for 6831 University Avenue N.E.

Scott Hickok, Community Development Director, provided background information on the Special Use Permit, and the requirements set forth in the Special Use permit.

4. City Commissions Goals and Objectives.

Danielle Herrick, City Manager Intern, provided an update on the work of the City commissions in 2023, and the 2024 goals of the commissions.

5. Data Practices Policy.

Danielle Herrick, City Manager Intern, provided an update on the effort to update the City's Data Practices Policy, and summarized the changes to the policy.



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: EQE Commission

Submitted By: Julianne Beberg, Office Coordinator

Title

Receive the Minutes from the Environmental Quality and Energy Commission (EQEC) Meeting of December 12, 2023.

Background

Attached are the minutes from the EQEC meeting of December 12, 2023.

Financial Impact

None

Recommendation

Receive the minutes of the EQEC meeting of December 12, 2023.

Attachments and Other Resources

- Minutes from the EQEC Commission Meeting of December 12, 2023

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



ENVIRONMENTAL QUALITY & ENERGY COMMISSION MEETING

December 12, 2023

7:00 PM

Fridley Civic Campus, 7071 University Ave N.E.

MINUTES

Call to Order

Chair Klemz called the Environmental Quality and Energy Commission to order at 7:07 p.m.

Roll Call

Present: Aaron Klemz
Heidi Ferris
Nick Olberding
Justin Foell
Sam Stoxen
Amy Dritz

Absent: Mark Hansen

Others Present: Rachel Workin, Environmental Planner

Approval of Agenda

Motion by Commissioner Olberding to approve the meeting agenda. Seconded by Commissioner Dritz. The motion carried unanimously.

Approval of Meeting Minutes

1. Approval of November 14, 2023 Environmental Quality and Energy Commission Meeting Minutes

Motion by Commissioner Ferris to approve the November 14, 2023 meeting minutes. Seconded by Commissioner Foell. The motion carried unanimously.

New Business

2. Pilot Voluntary Boulevard Planting Program

Ms. Workin shared that the City was interested in piloting a voluntary boulevard tree planting program that any resident could opt into. She shared that the City would pilot the program with 25 trees. In the event that more than 25 trees were requested, commissioners recommended prioritizing trees that were in areas that had both low canopy coverage and were mapped as environmental justice areas by

the MPCA. Commissioner Ferris recommended considering fruiting trees and reaching areas with low canopy coverage by phrasing outreach as an invitation and an opportunity to build community.

Old Business

3. Energy Action Plan updates

Ms. Workin shared an update on adding solar to the Moore Lake Park Community Building.

4. Outreach and Event updates

Ms. Workin shared that she planned to attend Winterfest to talk about recycling.

5. Grant Updates

Ms. Workin shared that the Moore Lake Biochar and Iron Enhanced Sand Filter is constructed but operations had not started due to supply chain issues delaying the delivery of the control panel for the pump/getting power to the site. She said that it should be operational this spring.

Other Items

6. Informal Status Reports

Ms. Workin shared items she planned to bring to the EQEC in 2024 and asked for commissioner feedback on work activities and speakers. Ideas suggested including looking at rule changes to include training requirement for salt applicators and deconstruction. Suggested speakers included someone who could speak to the history of the river as well as representatives from the Fridley High School or Middle School Grean Team. Ms. Workin said she would contact the schools and asked for assistance identifying speakers on the topic of the river. Commissioners also discussed assembling a 2024 self-guided sustainability tour. It was recommended that the commission discuss locations at a future meeting.

Adjournment

Motion by Commissioner Dritz to adjourn the meeting. Seconded by Commissioner Olberding. The Motion carried unanimously. The meeting was adjourned at 7:53 p.m.



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Resolution No. 2024-23, Approving Spring Lake Park Softball Association Gambling Permit

Background

Pursuant to sections of the Fridley City Code (Code), certain business licensing activities require approval of the Fridley City Council (Council), including Temporary Lawful Gambling permits.

The City received an application from Tanya Hartwell of the Spring Lake Park Softball Association for a Lawful Gambling permit for a Raffle event to be held at Community Park on May 11, 2024.

Staff have performed the required verification steps spelled out in the Lawful Gambling Chapter of the Code. Upon approval of the Council, the City permit and associated certifications will be forwarded to the State for issuance.

Financial Impact

All revenues for similar licenses were anticipated as part of the 2024 Budget.

Recommendation

Staff recommend the approval of Resolution No. 2024-23, Approving Spring Lake Park Softball Association Gambling Permit.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☒ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☒ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments

- Resolution No. 2024-23

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2024-23**Approving Temporary Lawful Gambling Permit for Spring Lake Park Softball Association**

Whereas, the Fridley City Code (Code) and various sections of Minnesota Statute (M.S.) direct licensing requirements for certain business activities within the City of Fridley (City); and

Whereas, pursuant to of the Lawful Gambling Chapter of the Code, the City Council must approve exempt lawful gambling permits; and

Whereas, a Temporary Lawful Gambling permit application was submitted by Tanya Hartwell for a raffle event to be held at Community Park on May 11, 2024; and

Whereas, applicable City staff have reviewed the applications and conditions of the City's permits and have recommended the permit for approval.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves the Temporary Lawful Gambling permit to be issued to Tanya Hartwell for a raffle event to be held on May 11, 2024 at Community Park.

Passed and adopted by the City Council of the City of Fridley this 26th day of February, 2024.

Scott J. Lund – Mayor

Attest:

Melissa Moore – City Clerk



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council

Submitted By: Korrie Johnson, Assistant Finance Director

Title

Resolution No. 2024-24, Approving Gifts, Donations and Sponsorships Received Between January 13, 2024, and February 14, 2024

Background

Each month, the City of Fridley (City) receives various donations and gifts to support City operations, programs and projects. Pursuant to Minnesota Statute § 465.03, the City may accept these donations and gifts for the benefit of residents. For specific donations or gifts, the donor may prescribe certain requirements, such as for a specific activity or department.

Consistent with the abovementioned statute, staff prepared Schedule No. 1 (Exhibit A), which outlines the various donations, gifts and/or sponsorships received by the City between January 13, 2024, and February 14, 2024. To accept the same, the Council must adopt the attached resolution by a two-third majority vote.

Lastly, for each donation, gift or sponsorship, staff ensure it meets an identified need, does not create a quid-pro-quo or long-term maintenance obligation, and the donor received an acknowledgment of their gift through a letter or publication.

Financial Impact

Every donation benefits the City of Fridley's finances.

Recommendation

Staff recommend the approval of Resolution No. 2024-24, Approving Gifts, Donations and Sponsorships Received Between January 13, 2024, and February 14, 2024

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☒ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2024-24
- Exhibit A: Schedule No. 1

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2024-24**Approving Gifts, Donations and Sponsorships for the City of Fridley**

Whereas, throughout the year the City of Fridley (City) receives various gifts and donations; and

Whereas, the City is sincerely grateful for the support it receives from an array of organizations and individuals; and

Whereas, without this support, the continuation of different events or programs would be difficult to sustain; and

Whereas, the attached schedule (Exhibit A) lists all of the donations and gifts received by various City departments between January 13, 2024, and February 14, 2024; and

Whereas, all of the items listed on the attached schedule (Exhibit A) are required to be accepted by the City Council by a two-thirds majority vote; and

Whereas, all items have been determined to be donated free of any quid-pro-quo expectation by the donor.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves and accepts the various donations, gifts and sponsorships made between January 13, 2024, and February 14, 2024.

Passed and adopted by the City Council of the City of Fridley this 26th day of February, 2024.

Scott J. Lund – Mayor

Attest:

Melissa Moore – City Clerk

Gifts, Donations, and Sponsorships - City of Fridley

Schedule No. 1

Date Received	Department or Division	Program	Donor Name, if not anonymous	Amount/ Value	Fund
12/21/2023	Public Safety - Police	Donation to Safety Camp	Maduro Distributors Inc	\$15,000.00	101
12/29/2023	SNC	SNCF Grant Reimbursement	Xcel Energy	\$7,500.00	270
12/31/2023	Public Safety - Fire	Donation for Fire Prevention Activities	MINCO	\$1,000.00	101
1/3/2024	Public Safety - Police	Donation for 'Night to Unite' Supplies	MINCO	\$1,000.00	101
1/12/2024	SNC	Donation Box Contents	Various	\$190.00	270
1/13/2024	Parks and Recreation	General Donation	Various	\$270.36	101
1/18/2024	Public Safety - Police	Donation for Patient Memorial	Dawn Fennig	\$600.00	101
1/18/2024	SNC	General Donation	Marvin Kolling	\$25.00	270
1/24/2024	Parks and Recreation	Donation for Winterfest	Fridley Lions Club	\$800.00	101
1/18/2024	Public Safety - Fire	Donation for Patient Memorial	Dawn Fennig	\$600.00	101
1/26/2024	SNC	International Paper Grant Reimbursement (SNCF)	SNCF	\$3,000.00	270
2/2/2024	SNC	Donation Box Contents	Various	\$142.00	270
2/14/2024	SNC	Fireplace Donation at SNC	Springbrook Foundation	\$28,192.30	407
Report to Date Total				\$58,319.66	



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council Regular Meeting

Submitted By: Danielle Herrick, City Manager Intern
Melissa Moore, City Clerk

Title

Resolution No. 2024-28, Approving the City of Fridley Data Practices Policy

Background

Minnesota Statute Chapter 13, also known as the Minnesota Government Data Practices Act (MGDPA), is a State law that controls how government data are collected, created, stored, used and released. The MGDPA sets out certain requirements requiring the City to update its Data Practices Policy (Policy) relating to the right of the public to access government data, the rights of individuals who are the subjects of government data, not public data protection and not public data inventory no later than August 1 of each year.

Formatting and restructuring changes have been made to the Policy in order to make it approachable and understandable for both staff and the public. Below is a summary of key updates:

Data Practices Contacts:

Current	Proposed Changes
Does not explicitly list the name nor the contact information for the Responsible Authority, Compliance Officers nor Designees.	Explicitly names and provides the contact information for the City Clerk as the Responsible Authority and various staff as Compliance Officers and Designees.

Standing Requests:

Current	Proposed Changes
Allows standing requests.	Does not allow standing requests.

Fee Schedule:

Current	Proposed Changes
Sets parameters for what fees may be charged, but does not set a fee schedule outlining the actual fees.	Establishes fees for copies of regularly requested data. This tool will be used by staff and the public to ensure transparency in costs associated with data requests.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Financial Impact

None.

Discussion

Staff request the approval of Resolution No. 2024-28, Approving the City of Fridley Data Practices Policy.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☒ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2024-28
- City of Fridley Data Practices Policy

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2024-28

Approving the City of Fridley Data Practices Policy

Whereas, the Fridley City Charter § 12.02 directs that records of the City of Fridley (City) must be open to inspection in accordance with Minnesota Statute (M.S.) Chapter 13, the Minnesota Government Data Practices Act; and

Whereas, M.S. Chapter 13, also known as the Minnesota Government Data Practices Act, is a State law that controls how government data are collected, created, stored, used and released; and

Whereas, M.S. § 13.025, subd. 1 requires the City of Fridley (City) to prepare an inventory of any Not Public Data and update the inventory annually; and

Whereas, M.S. § 13.025, subd. 2 requires the City to prepare a written public data access policy and update it no later than August 1 of each year; and

Whereas, M.S. § 13.025, subd. 3 requires the City to prepare a written data subject rights and access policy and update it no later than August 1 of each year; and

Whereas, M.S. § 13.05, subd. 5 requires the City to create procedures ensuring that data that are not public are only accessible to persons whose work assignment reasonably requires access to the data.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves the City of Fridley Data Practices Policy in compliance with the Minnesota Government Data Practices Act.

Passed and adopted by the City Council of the City of Fridley this 26th day of February, 2024.

Scott J. Lund – Mayor

Attest:

Melissa Moore – City Clerk



DATA PRACTICES POLICY

Purpose

The Minnesota Government Data Practices Act (MGDPA), and Chapter 12 of the City Charter govern all data and similar information collected, created, received, maintained, or disseminated by the City of Fridley (City).

The MGDPA provides that the City must maintain all Government Data in a manner that makes it easy for public inspection and access. The MGDPA regulates what information may be collected, who has access to that information, the duties of government personnel in administering its provisions, procedures for access to and classifying data, civil penalties for violations and the fees associated with fulfilling any request for Government Data.

Pursuant to Minnesota Statutes (M.S.) Chapter 13, this Data Practices Policy (Policy) addresses the requirement for a **Public Data Access Policy, Data Subject Rights and Access Policy, Not Public Data Protection Policy, and Not Public Data Inventory** as required by the MGDPA, the Minnesota Department of Administration and other State agencies.

If you have questions about the information in this Policy, contact a member of the City Clerk's Office at 763-572-3450 or CityClerk@FridleyMN.gov.

Data Practices Contacts

The City's Responsible Authority is:

Melissa Moore, City Clerk
 7071 University Ave., N.E.
 Fridley, MN 55432
 763-571-3450
Melissa.Moore@FridleyMN.gov

As Responsible Authority, the City Clerk orders the following individuals as data practices compliance official and designees.

Beth Kondrick, Deputy City Clerk
 763-572-3573
Beth.Kondrick@FridleyMN.gov

Becca Hellegers, Employee Resources Director
763-572-3507
Becca.Hellegers@FridleyMN.gov

Andrew Todd, Lieutenant
(651) 253-4729
Andrew.Todd@FridleyMN.gov

Definitions

This Policy hereby incorporates by reference and adopts the definitions of M.S. § 13.02 and Minnesota Rules 1205.0200.

Government Data: all data created, collected, received, maintained, or disseminated by any government agency or contractor regardless of the data's physical form, storage media or conditions of use.

Responsible Authority: City Clerk for the City of Fridley. The duties of the Responsible Authority include controlling the collection, use and dissemination of government data. The Responsible Authority is charged with classifying, maintaining and securing City government data; responding to data requests; resolving disputes related to data; and all other duties set forth in the MGDPA.

Data Practices Compliance Official (DPCO): authorized staff who receive and respond to questions or concerns about data practices problems, including problems in obtaining access to data the City keeps, responsible for responding to questions or concerns regarding the MGDPA.

Designee: any City employee designated by the Responsible Authority to be in charge of individual files or systems containing government data, and to receive and comply with data requests.

Proof of Identification: Acceptable forms of identification may include, but are not limited to: driver's license, a state-issued ID, a tribal ID, a military ID, a passport, a certified copy of a birth certificate, a certified copy of a court order or any other form of identification deemed appropriate to verify identity.

Classification of and Access to Data

Unless otherwise designated by the MGDPA, other applicable statute, or temporary classification, all data that is collected, created, received, maintained, or disseminated by the City is presumed to be public, regardless of format.

All government data is divided into three general classifications:

1. Data on individuals
2. Data not on individuals
3. Data on decedents.

Each classification has three subcategories that determine who may access data. **In all three classifications, public data is accessible by anyone.**

The League of Minnesota Cities developed the following chart for clarity:

Data on Individuals	Data not on Individuals	Data on Decedents	Access?	Example(s)
Public	Public	Public	Anyone	Name on an application for a license from the City
Not Public				
Private	Non-Public	Private	Data subjects, individuals with authorization from the data subject, and government employees and officials with a business need to know.	Social Security Number Driver's License Number Performance Evaluation Body Worn Cameras
Confidential	Protected Non-Public	Confidential	Only government employees and officials with a business need to know.	Identity of mandated reporter of child abuse or neglect. Data related to an active civil or criminal investigation that would impede said investigation. Audit data on individuals before final report. Body Worn Cameras

External Agencies

Contractors with the City are generally required to comply with the MGDPA. However, the City may not be in possession of said data. All Contractors will be required to collect, maintain, store and disseminate data in compliance with this Policy and the MGDPA. Contractors are required to notify the City Clerk if a request for data is received, but the Contractor will be required to respond to said request.

Public Data Access

All Government Data, regardless of its format, is presumed to be public, unless the MGDPA or other applicable law says otherwise. The MGDPA also requires the City to maintain and store Government Data in a way that makes it easily accessible by members of the public.

Right to Access Public Data

The City cannot require a requester to identify themselves or explain the reason for a data request. However, depending on how the requester wishes to receive the data, the City may need some information about the requester. If the requester chooses not to provide any identifying information, staff will provide them with contact information so they may check the status of the request. In addition, if the City does not understand the request and has no way to contact the requester, it will not be able to process the request.

Requests for Summary Data

Summary data are statistical records or reports created by removing identifying information about individuals from entirely private or confidential data. The City will create summary data if you request it in writing and pre-pay for the cost of creating the data.

How to Request Public Data

Follow the instructions in the [How to Request Government Data](#) section.

Data Subject Rights

This section of the Policy applies to data subjects or entities who are the subject of data that is collected, maintained, and/or disseminated by the City. In the normal course of business, the City collects, maintains, and disseminates Government Data from members of the public, public and private entities, its employees, and others who interact with the City. The MGDPA governs the rights that data subjects have related to the data that the City collects, maintains, and disseminates. The

City has established procedures to assure that all data on individuals is accurate, complete, and current for the purposes for which it was collected.

Access

Data subjects have the right to inspect, free of charge, any public *and* private data that the City maintains about them. If asked, the City will tell you whether data is kept about you and whether that data are public, private, or confidential. See [Classification of Data](#) section above for more information about the classifications.

Parents have the right to inspect or get copies of the public and private data that the City collects, maintains, or disseminates about the parent's minor child(ren) (under the age of 18). Legal guardians have this same right related to the minors for whom they are appointed as guardian.

Minors have the right to request the City not to give data about them to their parent or legal guardian, and the City is required to inform a minor of this right. The City does have the authority to deny such a request based on the minor's best interests. Minors do not have the right to make this request if the data at issue is educational data maintained by an educational agency or institution.

To request data as a data subject, follow the instructions in the [How to Request Government Data](#) section.

Informed Consent - When the City Collects Data

When the City collects data that may be not public, the City must give the data subject a notice, referred to as a Tennessean Warning. This notice gives a data subject information about why the City is collecting certain data, what the intended use of that data will be, and limits what the City can do with the data. The City cannot use or release the data for a purpose other than the purpose for which it was collected. The City must obtain written permission from a data subject before the City can use or release the data for any other purposes. This permission is called [Release of Information Consent](#) attached hereto.

Challenging Accuracy and/or Completeness of Data

A data subject has the right to challenge the accuracy and/or completeness of the public and private data that the City maintains about that data subject. The data subject has the right to appeal any decision made on a challenge. A parent or guardian has the same rights related to the public or private data about the minor(s) for whom they are legally responsible.

How to Request Data

Requesting access to government data is the same for members of the public and data subjects. To inspect data or request copies of data that the City maintains, a written request must be submitted using the [Data Request Form](#). The completed form must be submitted to the City Clerk, or their designee. Requests may be submitted in-person, by mail or email.

The City cannot require a member of the public to provide identifying information or explain the reason for the data request. However, City staff may ask for identification information to verify whether a requester is the subject of the requested data, or has authorized access, in order to access private or nonpublic data, or to obtain sufficient information for mailing the requested data (via U.S. Mail or electronic transmission).

For private data, the City Clerk, or their designee, may require proof of identification before responding to the data request pursuant to M.S. § 13.05 subd. 12. If you are requesting data about your minor child, you must show proof that you are the minor's parent. If you are a legal guardian, you must show legal documentation of your guardianship. **If you do not provide proof that you are the data subject or have authorized access, the City cannot respond to your request. Staff may request proof of identification be provided in-person.**

If the City does not understand a requester's data request and/or has no way to contact a requester, the City will not be able to process the data request.

How the City Will Respond to a Data Request

Upon receiving a request, the City Clerk or their designee will process the request. If the City does not have the data being requested, the requester will be notified as soon as reasonably possible. If the City does have the data being requested, but the data is not available to the public, it will notify the requester as soon as reasonably possible and cite the specific statute(s) that classify any such data.

If the City has the data that is requested and the data are public, the City Clerk or their designee will respond to the request appropriately and within a reasonable amount of time by doing one of the following:

1. Arrange a date, time, and place to inspect data, for free, if the requester wishes to inspect the data;
2. Provide the requester with paper copies of the data if requested (a mailing address may be required if the requester asks for any data be mailed); or
3. Digitally transmit requested data to the requester.

Following the City's response, if the requester does not make arrangement within 14 business days to inspect the data or pay for copies, the City will conclude the requester no longer wants the data and will consider the request closed.

The MGDPA does not require the City to create or collect new data in response to a data request or to provide data in a specific form or arrangement if the City does not keep the data in that form or arrangement. In addition, the MGDPA does not require the City to answer questions that are not requests for data.

If the requester is the data subject, the City must respond within 10 business days of the request, excluding Saturdays, Sundays and City holidays. If the requester is not the subject of the data, the City must respond in an appropriate and prompt manner, which is within a reasonable amount of time depending on the nature and extent of the request. The City Clerk, or their designee, will communicate with the requester regarding the nature of the request and what an appropriate response time may be.

Standing Requests

The City will not accept standing requests for data. The City will require the requester to complete a new Data Practices Request Form to initiate a new request.

Fees

The public has the right to look at (inspect), free of charge, all public data in the City's possession.

The MGDPA provides that, if a person requests copies or electronic transmittal of data, the City Clerk, or their designee, may require the requester to pay a fee, which will be calculated using one of the methods below. Regardless of which method is used, the City may not charge for separating public data from not public data.

The City Clerk may, through administrative policy, may choose to not charge for requests up to \$5, which may be revised not more than annually. Prepayment for copies is required.

Fee Calculation Method No. 1: 100 or Fewer Paper Copies

If 100 or fewer pages of black and white, letter or legal-size paper copies are requested, the City will charge a per-page fee of not more than 25 cents for each page copied (50 cents for a two-sided copy). The City is authorized to charge only the per-page fee. This provision will not be interpreted to permit division of a single request into requests for copies of fewer than 100 pages in order to avoid charging a fee based on the actual costs of providing copies.

Fees for data subjects will be calculated using Method No. 2.

Fee Calculation Method No. 2: Actual Cost

For more than 100 paper copies or other modes of sharing of data the City may charge the actual cost for an employee to search for and retrieve the data (charged in 15 minute increments). The City will not charge a minimum fee but reserves the right to calculate the cost to respond to the request.

The City may not assess a fee for labor costs (e.g., wages, benefits) that exceed those of the lowest-paid employee who could complete the task(s) performed.

Goods and services that will be charged to a requester:

- Employee time to search for and retrieve data (*the City cannot charge for time to search or retrieve data when the requester is the data subject*)
- Cost of media (paper, CD ROMs, DVDs, USBs, etc.)
- Mailing costs
- Staff time to prepare copies
- Costs of reproduction that cannot be produced by the City, such as photographs

Services that cannot be charged to a requester:

- Employee time to separate public from not public data (i.e., redaction)
- Operating expenses of a copier, such as electricity, wear and tear, etc.
- Costs not related to copying, such as preparing a fax cover sheet, invoice, etc.
- Sorting, reviewing, or verifying accuracy if not necessary for copying
- Sales tax or accounting functions
- Costs related to inspection.

Fee Schedule

Fee Calculation Method No. 1: 100 or Fewer Paper Copies (Data Subjects are exempt)	
Charge Type	Fee
100 paper copies or fewer	\$0.25/page or \$0.50 for a two-sided copy.
This charge is a flat rate; the City cannot add on any additional charges, such as cost of employee times postage or paper.	Not applicable to Data Subjects.
Fee Calculation Method No. 2: Actual Cost	
Charge Type	Fee
Hourly Rate (charged in 15-minute increments)	Standard fee: \$35/hour
<i>Least paid capable employee to retrieve and copy data.</i>	Not applicable to Data Subjects.
Postage	Market rate for postage

Digital Evidence (ex. Body Worn Camera, Squad Video, etc.) via Downloadable Link	\$35/incident <i>Flat fee that includes employee time</i>
CD/DVD	\$1/disk
Printing Cost - Black and White	\$0.06/page
Printing Costs - Color	\$0.25/page
External Storage Device	To be determined (<i>actual cost of device</i>)
Certification Service	\$5/instance
Photo prints	Photos will be printed on standard copy paper. See Printing Costs.
Special & vendor costs Costs necessary to produce from machine-based record keeping systems, such as microfilm systems and/or costs incurred by requiring vendor to fulfill said request	To be determined. Requester will be notified before costs accrued.

Requests for Summary Data

Pursuant to M.S. § 13.05, subd. 7, the City may contract with an outside entity to prepare summary data. All rules and regulations for hiring such an outside entity will be followed according to Minnesota Rules (M.R.) 1205.0700. Any costs incurred in the preparation of summary data will be borne by the requesting party. The City will communicate with the requester and follow all directives for calculating fees found in Minnesota Rules Part 1205.0300.

Not Public Data

The MGDPA requires the City prepare a data inventory which describes all not public data on individuals and which employees have access to said data. This policy also indicates when the City can share not public data and penalties for unlawfully accessing not public data.

Employee Access to Information

M.S. § 13.05, subd. 5, requires the City to identify the employees who have access to not public data. The City has met this requirement by incorporating employee access listed in the Not Public Data Inventory, in the employee's position description, or both. This Policy limits access to not public data to employees and their supervisors whose work assignment reasonably requires access to the data. In the event of a temporary duty as assigned by a manager or supervisor, an employee may access certain not public data, for as long as the work is assigned to the employee.

In addition to the employees listed in the Not Public Data Inventory, the City Clerk, their designee(s), the DPCOs, the City Manager, the City Attorney, and the Information Technology Manager and their

applicable deputies and assistants may have access to all not public data maintained by the City, or a Department Director for not public data maintained by their respective department. Any access to not public data will be strictly limited to the data necessary to complete the work assignment.

Data Sharing with Authorized Entities or Individuals

State or Federal law may authorize the sharing of not public data in specific circumstances. Not public data may be shared with another entity if a State or Federal law or regulation allows or mandates it. Individuals will have notice of any sharing in applicable informed consent through a release of information provided by the City. Any sharing of not public data will be strictly limited to the data necessary or required to comply with the applicable law.

Ensuring Not Public Data Are Not Accessed Without a Work Assignment

Within the City, departments may assign tasks by employee or by job classification. Each department shall ensure that all not public data are secure and are only made available to employees with a valid work reason to access the data in accordance with this Policy and applicable law. This Policy also applies to departments that share workspaces with other departments within the City where not public data are maintained.

Recommended actions for ensuring appropriate access include:

- Assigning appropriate security roles, limiting access to appropriate shared network drives, implementing password protections for not public electronic data;
- Password protecting employee computers and locking computers before leaving workstations;
- Discussing not public data only with authorized personnel and ensuring such conversations are not audible to unauthorized parties;
- Securing not public data within locked workspaces and in locked file cabinets; and
- Shredding not public documents before disposing of them.

Penalties for Unlawfully Accessing Not Public Data

The City will utilize penalties for unlawful access to not public data as provided for in M.S. § 13.09, if necessary. Any employee unlawfully accessing not public data or violating applicable sections of this Policy or applicable laws may be subject to disciplinary action, up to and including involuntary termination. The City may also refer such violations to the appropriate authorities, which may pursue other legal actions.

Not Public Data Inventory

Pursuant to M.S. § 13.025 the City has compiled a list of all not public data that is collected and maintained by individual departments. The inventory includes a description of the data, the data's

typical classification, the statutory citation which directs the data's classification, and a list of City staff who have access to each not public data item.

City Manager's Department Not Public Data Inventory

Name of Record	Description	Data Classification	Citation for Classification	Employee Work Access
City Commission and Committee Appointment Files	Applications for appointment	Private	M.S. 13.601	City Manager, Assistant to the City Manager, Staff Liaison, City Clerk, Deputy City Clerk
City Manager's Report	Update from the City Manager to members of the City Council that contains data other than public	Private/Non-public/Confidential	Various	City Manager, Assistant to the City Manager
Federal Contracts	Agreements, contracts	Private/Non-Public	M.S. 13.35	City Manager, Assistant to the City Manager, Finance Director, Assistant Finance Director
Civil Legal Action	Pending or ongoing civil legal case files and work product	Protected Non-Public	M.S. 13.39	City Manager, Assistant to the City Manager, City Clerk, City Attorney, and certain employees on an as needed basis as part of a specific work assignment.
Absentee Ballot Application	Application submitted to receive an Absentee Ballot (contains social security number)	Private	M.S. 13.37 M.S. 203B.04	City Clerk, Deputy City Clerk, Assistant to the City Manager, Absentee Ballot Board
Ballots	Sealed absentee ballots, voted and rejected ballots	Private	M.S. 13.37, subd. 2	City Clerk, Deputy City Clerk, Assistant to the City Manager, Absentee Ballot Board
Data Practices Responses	Responsible Authority/designee responses to written requests pursuant to the Minnesota	Private	Response could be private depending on the data requested. Various statutes could apply.	City Manager, Responsible Authority, Data Practices Compliance Official, City Clerk, Deputy City Clerk, and certain employees

	Government Data Practices Act			on an as needed basis as part of a specific work assignment.
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Community Development Department Not Public Data Inventory

Name of Record	Description	Data Classification	Citation for Classification	Employee Work Access
Applications	Permit applications and summary data – includes building permits and business permits (<i>can contain security data</i>)	Private	M.S. 13.37	City Manager, Community Development Director, Planning Manager, Building Official, Building Inspector, Associate Planner, Permit and Licensing Coordinator, Public Works Director, Administrative Assistant, City Engineer, Assistant City Engineer
Building Plans, Commercial and Industrial	Copyrighted architectural, design specifications; Structural and utility plans, security plans and trademark information (<i>can contain security data</i>)	Private Non-Public	M.S. 13.37 subd. 1b	City Manager, Community Development Director, Planning Manager, Building Official, Building Inspector, Associate Planner, Permit and Licensing Coordinator, HRA Assistant Executive Director, Public Works Director, City Engineer, Assistant City Engineer, Public Works Utilities Staff, City Forester, Environmental Planner, and certain employees on an as needed basis as part of a specific work assignment.
Building Plans, Residential	Copyrighted architectural, design specifications, structural and utility plans	Private Non-Public	M.S. 13.37	City Manager, Community Development Director, Planning Manager, Building Official, Building Inspector, Associate Planner, Permit and Licensing Coordinator,

				Public Works Director, City Engineer, Assistant City Engineer, Utilities Staff, City Forester, Environmental Planner, and certain employees on an as needed basis as part of a specific work assignment.
Business Licensing Applications	License applications and summary data	Private	M.S. 13.37	City Manager, Community Development Director, Planning Manager, Building Official, Building Inspector, Associate Planner, Permit and Licensing Coordinator, City Clerk, Deputy City Clerk
Grant Application and Loans	Annual breakdown of city applications and supporting materials or services	Private	M.S. 13.462	City Manager, Community Development Director, HRA Director, HRA Assistant Executive Director, Planning Manager, Associate Planner, Environmental Planner, Code Enforcement Inspector, Rental Inspector
HRA Project Management and Rental Agreements	Rent rolls, schedules, tenant income related to Title II	Private	M.S. 13.46; M.S. 13.462; M.S. 13.585	City Manager, Community Development Director, HRA Director, HRA Assistant Executive Director, Planning Manager, Associate Planner, Environmental Planner, Code Enforcement Inspector, Rental Inspector
Nuisance Complaints	Complaints from citizens about the use of real property	Confidential	M.S. 13.44	City Manager, Community Development Director, HRA Director, HRA Assistant Executive Director, Planning Manager, Associate Planner, Environmental

				Planner, Code Enforcement Inspector, Rental Inspector, Public Works Director, Administrative Assistant, City Engineer, Assistant City Engineer, and certain employees on an as needed basis as part of a specific work assignment.
Property Acquisition	Purchase valuation data, agreements, property data – includes real property appraisal information	Confidential Protected Non-Public Nonpublic	M.S. 13.44; M.S. 13.585	City Manager, City Clerk, Deputy City Clerk, Community Development Director, HRA Director, HRA Assistant Executive Director, Planning Manager, Associate Planner, Environmental Planner, Code Enforcement Inspector, Rental Inspector, Public Works Director, City Engineer, Assistant City Engineer, Administrative Assistant
Rental Licensing Applications	License applications and summary data	Private	M.S. 13.37	City Manager, Community Development Director, Rental Housing Manager, Rental Inspector, Planning Manager, Associate Planner, Code Enforcement Inspector, Building Official, Building Inspector, Permit and Licensing Coordinator, Community Development Office Coordinator

Employee Resources Department Not Public Data Inventory

Name of Record	Description	Data Classification	Citation for Classification	Employee Work Access
I-9 Employee Eligibility Verification	Verification of status of citizenship or naturalization	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
Affirmative Action Files	Sexual harassment and discrimination; Supplemental personnel data from job application; Copies of reports sent to Human Rights Commission	Private Confidential	M.S. 13.39; M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
Applications for Persons on Eligibility List/Register	Applications, resumes, letters of recommendation, police background investigations, etc. If hired, application becomes part of personnel file.	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Insurance and Payroll Coordinator, Public Safety Director, Deputy Director of Public Safety, Administrative Assistant, Public Works Director, Finance Director, Community Development Director, and certain employees on an as needed basis as part of a specific work assignment.
Benefit Enrollment Forms	Employees' medical, dental, deferred compensation, etc. election forms	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Insurance and Payroll Coordinator
Department of Labor	Complaints, alleged violations of FLSA	Private	M.S. 13.79	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Finance Director

Drug and Alcohol Testing Results	Includes commercial driver's licenses, controlled substance test results, driver's evaluations, pre-placement drug test results	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
Employee Medical Records	Information relating to the health status of an employee which is made or maintained by a physician, nurse or other health care personnel	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
Examination File	Completed exams administered to applicants & promotional exams administered to employees	Private	M.S. 13.43	City Manager, Public Safety Director, Deputy Director of Public Safety, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Public Works Director, Finance Director, Community Development Director, and certain employees on an as needed basis as part of a specific work assignment.
Family Medical Leave Document	Employee application information for family medical leave	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Public Safety Director, Director of Public Works, Finance Director, Community Development Director, and certain employees on an as needed basis as part of a specific work assignment.
First Report of Injury	Claims for injuries, injury report, supervisor's report	Private	M.S. 13.43	City Manager, Assistant to the City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, applicable

				supervisor(s), Finance Director, Insurance and Payroll Coordinator
Grievance Files	Formal written employee grievance and/or complaint filed under a labor agreement or personnel rules and received by the city.	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Public Safety Director, Public Works Director, Finance Director, Community Development Director, and certain employees on an as needed basis as part of a specific work assignment.
Infectious Disease & Occupational Exposure Files	Files on each employee dealing with safety & training on diseases such as hepatitis and AIDS. (not in personnel file)	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Public Safety Director, Public Safety Office Coordinator, Public Works Director, Finance Director, Community Development Director, and certain employees on an as needed basis as part of a specific work assignment.
Long Term Disability	Claims filed by employee for a long-term disability insurance program	Private	M.S. 13.43	City Manager, Finance Director, Assistant Finance Director, Insurance and Payroll Coordinator, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
OSHA Reports	Incident Reports and Annual Summary or any information concerning employee exposure to toxic substances or harmful physical agents.	Private	M.S. 13.43; OSH Act of 1970	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Assistant to the City Manager
Personnel Data and File	Applications, references, performance	Public Private	M.S. 13.43; M.S. 179A.03 subd. 4	City Manager, Employee Resources Director, Employee Resources

	evaluations, job performance appeals, job descriptions, reprimands, resignation letters, exit interviews, etc. on employees, volunteers, independent contractors; labor relations information			Specialist, Administrative Assistant, Public Safety Director, Public Works Director, Finance Director, Community Development Director, and certain employees on an as needed basis as part of a specific work assignment.
Recruitment Files	Records relating to posting, recruitment, selection and appointment to each city position.	Public Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Insurance and Payroll Coordinator, Public Safety Director, Public Works Director, Finance Director, Community Development Director, and certain employees on an as needed basis as part of a specific work assignment.
Retirement Data	PERA forms, applications, beneficiaries, addresses, DOB, direct dep., tax withholding	Private	M.S. 13.63	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Insurance and Payroll Coordinator
Salary benefit surveys	Surveys from consulting firms, non-profits, associations or other employers	Non-public	M.S. 13.435	City Manager, Employee Resources Director, Employee Resources Specialist, Finance Director
Short Term Disability	Claims filed by employee for a short-term disability Insurance	Private	M.S. 13.43	City Manager, Finance Director, Assistant Finance Director, Insurance and Payroll Coordinator, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
Social Security Numbers	Social Security numbers	Private	M.S. 13.355	City Manager, Employee Resources Director, Employee Resources Specialist, Administrative

				Assistant, Assistant to the City Manager, Finance Director, Insurance and Payroll Coordinator
Undercover law enforcement assignment	Application or assignment	Private	M.S. 13.43 subd. 5	City Manager, Public Safety Director, Public Safety Office Coordinator, Employee Resources Director
Unemployment Claims or Compensation	Claim and compensation information for unemployment	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Insurance and Payroll Coordinator, Administrative Assistant
Wage Assignments (Garnishment)	Letters, correspondence	Private	M.S. 13.43	City Manager, Employee Resources Director, Employee Resources Specialist, Insurance and Payroll Coordinator, Administrative Assistant, Public Safety Director, Public Works Director, Finance Director, Community Development Director, and certain employees on an as needed basis as part of a specific work assignment.
Workers Compensation Claims	Claims for injuries, injury reports and correspondence.	Private	M.S. 13.43; M.S. 176.231	City Manager, City Manager, Assistant to the City Manager, Finance Director, Assistant Finance Director, Insurance and Payroll Coordinator, Employee Resources Director, Employee Resources Specialist, Administrative Assistant

Finance Department Not Public Data Inventory

Name of Record	Description	Data Classification	Citation for Classification	Employee Work Access
Special Assessment Deferment Application	Information for verifications of income, ownership, etc.	Private Non-Public	M.S. 13.51 subd. 2; M.S. 13.52	City Manager, Finance Director, City Assessor, Accounting Specialist

Discovery Responses from Tax Court Petitioners	Written or electronic responses to interrogatories	Private	M.S. 13.39	City Manager, Finance Director, City Assessor
Bond and Interest Coupon Register	Information pertaining to bond	Private Non-Public	M.S. 475.55	City Manager, Finance Director, Assistant Finance Director, Senior Accountant
Audit Reports – External	Reports based on private companies for the review of tax payments	Non-Public	M.S. 13.392; 13.37, subd. 2	City Manager, Finance Director, Assistant Finance Director, Senior Accountant, Accounting Specialist
Audit Reports – Internal	Draft reports based on the agencies' internal operations	Non-Public Private	M.S. 13.392	City Manager, Finance Director, Assistant Finance Director, Senior Accountant, Accounting Specialist
Automatic Payment Plan Authorization Form	Completed form and supporting document allowing for automatic payment	Private	M.S. 13.37	City Manager, Finance Director, Assistant Finance Director, Accounting Specialist, Utility Billing Clerk
Checks (Accounts Receivable)	Checks received from customers submitted electronically to financial institution	Private	M.S. 13.37 (<i>to the extent they include checking account numbers</i>)	City Manager, Finance Director, Assistant Finance Director, Insurance and Payroll Coordinator
Credit Card Receipts	Merchant copy of credit card receipts	Private	M.S. 13.37	City Manager, Finance Director, Assistant Finance Director, Senior Accountant, Customer Service Representative, Utility Billing Clerk
Grants	Miscellaneous grant programs and stipulations	Nonpublic	M.S. 13.35; M.S. 13.599	City Manager, Finance Director, Assistant Finance Director, Senior Accountant
Unclaimed Property Records (Sent to State)	Includes checks not cashed	Private	M.S. 13.37	City Manager, Finance Director, Assistant Finance Director, Senior Accountant
Claims	Claims that are filed by or against the city.	Private	M.S. 13.43; M.S. 13.37	City Manager, Finance Director, Assistant Finance Director, Insurance and Payroll Coordinator
Payroll Forms	Change Form, Garnishments, Pension and Retirement	Private	M.S. 13.43	City Manager, Finance Director, Assistant Finance Director, Insurance and Payroll Coordinator, Director,

	Reports, PERA Reports, Time Sheets, Vacation & Leave Requests, W-2, W-3, W-4, 1099.			Employee Resources, Employee Resources Specialist, Administrative Assistant
Payroll Reports	Payroll history, payroll journal, payroll ledger, state withholding, federal withholding and FICA Reports	Private	M.S. 13.43	City Manager, Finance Director, Assistant Finance Director, Insurance and Payroll Coordinator, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
Unemployment Claims or Compensation	Claim and compensation information for unemployment	Private	M.S. 13.43	City Manager, Finance Director, Assistant Finance Director, Insurance and Payroll Coordinator, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
Wage Assignments	Letters, correspondence	Private	M.S. 13.43, subd. 4	City Manager, Finance Director, Assistant Finance Director, Insurance and Payroll Coordinator, Employee Resources Director, Employee Resources Specialist, Administrative Assistant

Parks and Recreation Department Not Public Data Inventory

Name of Record	Description	Data Classification	Citation for Classification	Employee Work Access
Commissioner Files	Applications, name, address, history, veteran status, telephone number, employment history, volunteer work, awards, honors, complaints, charges	Non-Public	M.S. 13.601	City Manager, Parks and Recreation Director, Recreation Division Manager, Springbrook Nature Center Manager, Customer Service Representatives, Assistant to the City Manager
Exhibitor Data	Registration forms, contact information, business data	Private	M.S. 13.548 subd. 3	City Manager, Parks and Recreation Director, Recreation Division Manager, Springbrook

				Nature Center Manager, Customer Service Representatives, Public Works Director, Public Works Parks and Facility Managers, and certain employees on an as needed basis as part of a specific work assignment.
Facility Usage	Application, event details, terms of rentals, responses for the purposes of enrolling individuals into recreational or other social programs	Non-Public	M.S. 13.548 subd. 1	City Manager, Parks and Recreation Director, Recreation Division Manager, Springbrook Nature Center Manager, Customer Service Representatives, Administrative Assistant, Program Coordinators, Public Works Director, Public Works Parks and Facility Managers, and certain employees on an as needed basis as part of a specific work assignment.
Fee Waiver Sheets	Information about low-income participants	Private	M.S. 13.548	City Manager, Parks and Recreation Director, Recreation Division Manager, Recreation Coordinator, Springbrook Nature Center Manager, Administrative Assistant, Customer Service Representatives
Grants	Applications	Non-Public until published	M.S. 13.599	City Manager, Parks and Recreation Director, Recreation Division Manager, Recreation Coordinator, City Clerk, Deputy City Clerk, Springbrook Nature Center Manager, Customer Service Representatives, Public Works Director, City Engineer, Assistant City Engineer, Engineering Technician, Public Works Managers, Public Works Administrative Assistant, Environmental Planner

Mailing Lists	A list of program participants	Private	M.S. 13.548	City Manager, Parks and Recreation Director, Recreation Division Manager, Recreation Coordinator, Springbrook Nature Center Manager, Customer Service Representatives, Administrative Assistant
Private Donor Gift Data	Solicitation letters, proposals, pledge cards	Private and Non-Public	M.S. 13.792	City Manager, Parks and Recreation Director, Recreation Division Manager, Springbrook Nature Center Manager, Customer Service Representatives, Administrative Assistant
Registration Forms and Registration Program Account Information	Registration forms completed by participants or on behalf of participant	Public Private	M.S. 13.548	City Manager, Parks and Recreation Director, Recreation Division Manager, Recreation Coordinator, Springbrook Nature Center Manager, Customer Service Representatives, Administrative Assistant
Scholarships	Names, applications, amounts, income	Private	M.S. 13.548	City Manager, Parks and Recreation Director, Recreation Division Manager, Springbrook Nature Center Manager, Customer Service Representatives, Administrative Assistant
Lodging Tax Data	List of taxpayer identification data, collected	Non-Public	M.S. 13.495	City Manager, Parks and Recreation Director, Communications Manager, Finance Director, Assistant Finance Director, Accountant
Mailing Lists	A list of participants	Private	M.S. 13.548	City Manager, Parks and Recreation Director, Communications Manager, and certain employees on an as needed basis as part of a specific work assignment.

Public Safety Department Not Public Data Inventory

Name of Record	Description	Data Classification	Citation for Classification	Employee Work Access
Arson Reports and Investigations	Information pertaining to arson	Confidential	M.S. 13.82 subd. 7; M.S. 13.83	Director Public Safety, Deputy Director of Public Safety, Deputy Director/Fire Chief, Fire Marshall, Office Coordinator, and certain employees on an as needed basis as part of a specific work assignment.
Fire Relief Association	Financial records	Private	M.S. 13.43	Public Safety Director, Deputy Director of Public Safety, Deputy Director/Fire Chief, Fire Inspector, Director of Finance, Assistant Director of Finance
Voluntary Permission and Consent to Search and Seize	Obtains permission to seize evidence for determining origin of fire.	Confidential until investigation is closed.	M.S. 13.82	Public Safety Director, Safety, Deputy Director of Public Safety, Deputy Director/Fire Chief, Fire Marshall, all full-time and part-time Fire Department staff
911 Recordings	Audio recordings	Private	M.S. 13.82 subd. 4	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Arrest and Charge	Audio and video recording determined to have evidentiary value where suspects have been arrested, issued citations and/or a report has been forwarded to the prosecutor for a charging decision.	Private Confidential	M.S. 13.82 subd. 4 and 7; M.S. 13.825	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, responding officer(s), Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Background Check	Local records check on	Non-Public	M.S. 13.43 subd. 12; M.S. 626.87	Public Safety Director, Deputy Director of Public

	individual (i.e., employment, adoptions).			Safety, Administrative Sergeant, Supervisors, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
Body Worn Camera Footage	Video and/or audio captured on Police body worn cameras	Non-Public	M.S. 13.825	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, responding officer, Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Case Files/Offense Reports Adult	Investigative data, photographs, videos, witness statements	Private Confidential	M.S. 13.82, subd. 7, 8, 9, 10, 11 and 17	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, responding officer(s), Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Case Files/Offense Reports - Juvenile	Includes individual's name, date of birth, time of occurrence, and place of action, description of what happened, location, whether any weapons were used, and other pertinent data.	Non-Public Private Confidential	M.S. 13.82	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, responding officer, Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Certification for Peace Officer for State Aid Application	State form PA-1	Public/Private	M.S. 13.43	City Manager, Public Safety Director, Deputy Director of Public Safety, Finance Director, Employee Resources Director, Insurance and Payroll Coordinator
Death Investigation	Any case file or any investigation involving a death.	Private	M.S. 13.82, subd. 7	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, and certain employees on an as needed basis as part of a specific work assignment.
Department Payroll and	Information collected by Police	Private	M.S. 13.43	Public Safety Director, Deputy Director of Public

Leave Information	Division before sending to payroll.			Safety, Command Staff, Employee Resources Director, Employee Resources Specialist, Administrative Assistant
Dictated and Audio Recorded Reports	Audio recordings of the officer's report transcribed into written report.	Private	M.S. 1382, subd. 7; M.S. 260B.171	Public Safety Director, Deputy Director of Public Safety, Detectives, Police Technicians
Digital Transcription System Recording	Statements taken from victims, witnesses, suspects, et. al.	Private	M.S. 13.82; subd. 7; M.S. 206B.171	Public Safety Director, Deputy Director of Public Safety, Detectives, Police Technicians
E-Reports – Officer Reports	Field copy of police report	Public/Private	M.S. 13.82	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, responding officer(s), Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Emergency Plan	Emergency Operations Plan	Public/Private	M.S. 13.37	City Manager, Public Safety Director, Deputy Director of Public Safety, Supervisors, Public Works Director, City Engineer, Assistant City Engineer, Communications Manager, Public Works Managers, Public Works Lead, and certain employees on an as needed basis as part of a specific work assignment.
Evidence/ Property Logs and Inventory Reports	Property which has been found, confiscated, seized, etc.	Public/Private	M.S. 13.82	Public Safety Director, Deputy Director of Public Safety, Evidence Clerk
Expunged Records	Case file, which may include ticket, arrest report, legal documents, photos, etc. and Notice of Expungement.	Private Confidential	M.S. 609A.01	Public Safety Director, Deputy Director of Public Safety, Administrative Sergeant, Police Technician
Fingerprint Cards	Sworn officers and police personnel; janitors or persons accessing secured	Private	M.S. 13.43	Public Safety Director, Deputy Director of Public Safety, Office Coordinator

	areas without supervision.			
Firearm Application Permits/ Transfers	Includes application to purchase a copy of the firearm permit to carry.	Private	M.S. 13.87	Public Safety Director, Deputy Director of Public Safety, Police Technician
Fridley Municipal Building Security Card/Key Authorization	Applications for security access to City facilities	Non-Public	M.S. 13.43	Public Safety Director, Deputy Director of Public Safety, Administrative Sergeant
Fridley Police Association Records	Financial records and membership fees	Private	M.S. 13.43	Public Safety Director, Deputy Director of Public Safety, Association Treasure
Homicides	Audio and video recordings containing information regarding any homicides	Confidential	M.S. 13.82, subd. 7	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, responding officer(s), Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Incident Reports	First record of all calls for service or reports of offenses received. In part not public	Private Confidential	M.S. 13.80; M.S. 13.82 subd. 7; M.S. 260B.171	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, responding officer(s), Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Internal Investigations	Audio and video recording determined to have evidentiary value in any internal investigation; case files and reports	Private Confidential	M.S. 13.39; M.S. 13.43, subd. 4, 8, 11, 12, 15; 13.82, subd. 7	Public Safety Director, Deputy Director of Public Safety, Investigations Lieutenant
Interviews – Audio and Video Recordings	Determined to have evidentiary value. (All audio tapes will be transcribed and a copy of the transcription will be kept with the case file.	Confidential	M.S. 13.82	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, responding officer(s), Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.

Intoxilyzer Test Results	Original record maintained by the BCA. Department copy retained in accordance with the item they related to (i.e., case file or arrest report).	Private Confidential	M.S. 13.82 subd. 6	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Holding Cell Inspection Record		Private	M.S. 13.82; subd. 7	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, Police Technicians, Patrol Lieutenant
Master Name File	Adult	Private Confidential	M.S. 13.82, subd 7, 8, 9, 10, 11 and 17	Public Safety Director, Deputy Director of Public Safety, Police Technician, Administrative Sergeant
Master Name File	Juvenile	Private Confidential	M.S. 13.82, subd 2, 7 and 17 M.S. 260B.171	Public Safety Director, Deputy Director of Public Safety, Police Technician, Administrative Sergeant
Officer Candidate Application	Interviewed, no background investigation	Non-Public	M.S. 13.43	Public Safety Director, Deputy Director of Public Safety, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Background Investigator, Office Coordinator
Officer Candidates Background	Investigation, not hired	Non-Public	M.S. 13.43	Public Safety Director, Deputy Director of Public Safety, Employee Resources Director, Employee Resources Specialist, Employee Resources Background Investigator, Office Coordinator
Officer Candidates Background	Investigation, hired	Non-Public	M.S. 13.43	Public Safety Director, Deputy Director of Public Safety, Employee Resources Director, Employee Resources Specialist, Employee Resources Background Investigator, Office Coordinator
Pawn Shop Records		Private	M.S. 13.82 subd. 27	Public Safety Director, Deputy Director of Public

				Safety, Detectives, Police Technicians
Photographs/ Negatives or Digital Discs		Private	M.S. 13.82, subd. 7	Public Safety Director, Deputy Director of Public Safety, Police Technicians, Administrative Sergeant
Police Clearance Letters	Criminal history or individual within jurisdiction.	Private	M.S. 13.87	Public Safety Director, Deputy Director of Public Safety, Administrative Sergeant, Police Technicians
Prisoner Property Receipts		Private	M.S. 13.85	Public Safety Director, Deputy Director of Public Safety, Patrol Lieutenant
Roll Call Information	Briefing information for department	Private	M.S. 13.82, subd. 7	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Security Door Transaction	Electronic report identifying transactions	Non-Public	M.S. 13.37	Public Safety Director, Deputy Director of Public Safety, Administrative Sergeant, Office Coordinator, and certain employees on an as needed basis as part of a specific work assignment.
Taped Interviews (no suspects)	Audio/video/digital recordings determined to have evidentiary value where no suspects have been developed, and/or no individuals have been formally charged.	Private	M.S. 13.82, subd. 7; M.S. 206B.171	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, and certain employees on an as needed basis as part of a specific work assignment.
Training Staff Files	Private identifying information (address, date of birth, partial social security number)	Public/Private	M.S. 13.43, subd. 4	Public Safety Director, Deputy Director of Public Safety, designated supervisor, Employee Resources Director, Employee Resources Specialist, Administrative Assistant, Office Coordinator

Use of Force	Audio, video and digital recordings containing information of any incident where force was used and supervisory review is not yet completed according to department policy.	Private Confidential	M.S. 13.39; M.S. 13.43; M.S. 13.82; subd. 7	Public Safety Director, Deputy Director of Public Safety, Supervisors, responding officer(s)
Validation/Error Integrity Reports		Private	M.S. 13.82	Public Safety Director, Deputy Director of Public Safety, Police Technicians, Administrative Sergeant
Validation Report	Regarding stolen property	Private, Non-Public	M.S. 13.82 subd. 20	Public Safety Director, Deputy Director of Public Safety, Administrative Sergeant, Police Technicians, and certain employees on an as needed basis as part of a specific work assignment.
Videotape of Holding Cell		Private	M.S. 13.85	Public Safety Director, Deputy Director of Public Safety, Supervisors, Detectives, Police Technicians

Public Works Department Not Public Data Inventory

Name of Record	Description	Data Classification	Citation for Classification	Employee Work Access
Bids, Quotations and RFP's	RFP and bid documentation	Non-Public	M.S. 13.37 subd. 2; M.S. 13.591	City Manager, Community Development Director, HRA Director, HRA Assistant Executive Director, Planning Manager, Environmental Planner, Neighborhood Preservation Specialist, Rental Inspector, Public Works Director, City Engineer, Assistant City Engineer, Public Works Managers, Environmental Planner, Administrative Assistant, Finance Director, Public Safety Director, Deputy Director of Public

				Safety, Deputy Director/Fire Chief, Fire Marshall, Administrative Assistant
Environmental Complaints	Reports about environmental complaints, including disposition	Private	M.S. 13.44	City Manager, Public Works Director, City Engineer, Assistant City Engineer, Administrative Assistant, Public Works Managers, and certain employees on an as needed basis as part of a specific work assignment.
Environmental Protection Agency or Minnesota Health Department Reports	Complaints	Private Non-Public	M.S. 13.39; M.S. 13.44	City Manager, Public Works Director, City Engineer, Assistant City Engineer, Public Works Managers, Administrative Assistant, and certain employees on an as needed basis as part of a specific work assignment.
Mailing and Email Lists	List of affected parties, project notification lists including email subscriber information.	Private	M.S. 13.356	City Manager, Public Works Director, City Engineer, Assistant City Engineer, Administrative Assistant, Environmental Planner
Notice of Utility Disconnection	Notice of private and public utility gas or electric disconnections.	Private Non-Public	M.S. 216B.0976	City Manager, Public Works Director, Public Works Utility Manager, Administrative Assistant
Permit and License Applications	Permit and license applications and summary data – includes telecommunications, right-of-way, utility, site applications and business license applications.	Public Private	M.S. 13.37	City Manager, Public Works Director, City Engineer, Assistant City Engineer, Engineering Technicians, Public Works Managers, Public Works Lead, Public Works Utilities Staff, Administrative Assistant, and certain employees on an as needed basis as part of a specific work assignment.
Public and Utility Facilities	Building plans, computer coding systems used to provide security and operation of public utility services and building security systems.	Non-Public	M.S. 13.37 subd. 1a	City Manager, Public Works Director, Public Works Managers, Public Works Facilities Coordinator, Public Safety Director, Public Safety Deputy Director, IT Manager, and certain employees on an as needed basis as part of a specific work assignment.

Public Utility Infrastructure	Streets, storm sewer, public utility designs, drawings, schematics	Non-Public	M.S. 13.37	City Manager, Public Works Director, City Engineer, Assistant City Engineer, Engineer, Engineering Technician, Public Works Managers, Public Works Lead, Public Works Service Workers, Public Works Facilities Coordinator, Public Works Fleet Coordinator, Administrative Assistant, Public Safety Director, Deputy Director of Public Safety, and certain employees on an as needed basis as part of a specific work assignment.
Site Plans	Engineering plans, design specifications, structural and utility plans	Private Non-Public	M.S. 13.37	City Manager, Public Works Director, City Engineer, Assistant City Engineer, Public Works Utilities Staff, City Forester, Administrative Assistant, Environmental Planner, Community Development Director, Planning Manager, Building Inspector, Permit Coordinator.



DATA PRACTICES REQUEST FORM

About This Form

The MGDPA provides that the City must maintain all Government Data in a manner that makes it easy for public inspection and access. To inspect data or request copies of data that the City maintains, a written request must be submitted in a form as required by the City.

Request Details

Contact Information

Name: _____ Date: _____

Street Address: _____ City, State, Zip: _____

Email: _____ Phone: _____

Requesting parties are not required to provide the above contact information. Requests cannot be accommodated if there is no contact information provided. Staff will begin gathering data upon submission of this form. Pursuant to M.S. § 13.04 if the requester is the subject of the data, the City must respond within 10 business days of the request, excluding Saturdays, Sundays and City holidays. If the requester is not the subject of the data, the City must respond in an appropriate and prompt manner, which is within a reasonable amount of time depending on the nature and extent of the request. The City will communicate with the requester regarding the nature of the request and what an appropriate response time may be.

I am requesting access to data in the following way (Prepayment Required for Copies):

☐ Inspection ☐ Copies ☐ Both inspection and copies ☐ Summary Data

Data Requested:

☐ Police Incident Report (ICR) ☐ Other City Data

Describe the data you are requesting as specifically as possible (attach additional sheets if necessary):

Submittal Information:

If you are requesting copies of Police Incident Reports (ICRs) submit this form to:	If you are requesting any other City data submit this form to:
City of Fridley Police Division 7071 University Avenue N.E., Fridley, MN 55432 PoliceRecords@FridleyMN.gov	City of Fridley City Clerk Division 7071 University Avenue N.E., Fridley, MN 55432 CityClerk@FridleyMN.gov



RELEASE OF INFORMATION CONSENT

About This Form

The City does not have the legal authority to release any not public government data on individuals to another entity/person. If you wish the City to release any not public government data to another entity/person you must grant your written informed consent.

Verifications

I, _____ (Name), give my permission for the City of Fridley to release data about me to _____ (Name of other entity/person) as described in this consent.

1. The specific data I want the City of Fridley to release includes (explanation of data):

2. I understand that I have asked the City of Fridley to release the data.
3. I understand that although the data are classified as private at the City of Fridley the classification/treatment of the data at _____ (Name of other entity/person) may not be the same and is dependent on laws or policies that may apply to _____ (Name of other entity/person).
4. I understand that I may cancel this consent at any time prior to the information being released by notifying the member of staff listed above on this content form in writing.
5. I understand this consent form automatically expires 1 year after signing.

Signature of data subject

Date

Parent/Guardian signature (if needed)

Date

Notary Public Verification

State of _____)

)SS

County of _____)

This instrument was acknowledged before me this ____ day of

_____, _____.

Notary Public

Submit this form to CityClerk@FridleyMN.gov

Approved: February 26, 2024

34

[Top of Document](#)



BODY WORN CAMERA RELEASE

About This Form

Pursuant to M.S. § 13.825 Body Worn Camera (BWC) video is not public without redaction unless the City of Fridley (City) has received a Release of Information for every image or voice recorded on the video.

Verifications

I, _____ (Name), whose date of birth is ____/____/____ give consent and permission to the City to release BWC footage containing my image and/or voice.

☐ I am the parent/guardian of a minor child whose image and/or voice was recorded on a BWC.

☐ I give my permission for the City to release BWC video containing images or voice records of my minor child(ren). List full names and dates of birth of each minor child:

I affirm the information provided is true and correct under penalty of law. This authorization shall be valid for a period of one year, but may be revoked at any time, prior to expiration, by providing written notice to the City. Signature must be notarized or witnessed by a City of Fridley Police Division staff member.

Signature

____/____/____
Date of Authorization

Notary Public Verification

State of _____)
)SS
County of _____)

This instrument was acknowledged before me this ____ day of _____.

Notary Public

City of Fridley Police Division Staff Member Verification

City Staff Witness

____/____/____
Date Received

Submit this form to: City of Fridley Police Division, 7071 University Avenue N.E., Fridley, MN 55432
PoliceRecords@FridleyMN.gov.



BODY WORN CAMERA REQUEST

About This Form

This form is to be used by any member of the public to request Body Worn Camera (BWC) footage from the City of Fridley (City) Police Division.

After receiving a request for BWC footage, a staff member will review the footage. Staff will then contact you to advise you on the classification of data found in the footage, if redaction is needed, and the possibility of fees associated with your request. Payment of fees must be made in full prior to the release of any BWC footage.

Verifications

Requester's Name: _____

Phone: _____

Date of Incident: _____

Time of Incident: _____

Location of Incident: _____

Incident Report Number: _____

☐ I would like the video emailed to: _____

☐ I would like the video saved to a disc and mailed to: _____

For Internal Use

Received By _____

____/____/____
Date Received

Submit this form to: City of Fridley Police Division, 7071 University Avenue N.E., Fridley, MN 55432
PoliceRecords@FridleyMN.gov.

Approved: February 26, 2024

36

[Top of Document](#)



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Resolution No. 2024-27, Approving Food/Gas/Tobacco License for Capl Retail, LLC, 7600 University Avenue

Background

Pursuant to sections of the Fridley City Code (Code), certain business licensing activities require approval of the Fridley City Council (Council), including Food/Gas/Tobacco licenses.

The City received an application from Heidi Arnold of Capl Retail, LLC for a food/gas/tobacco license for the gas station located at 7600 University Avenue NE, under new ownership.

Staff have performed the required verification steps spelled out in the Tobacco Products and Gasoline Sales chapters of the Code. Upon approval of the Council, staff will issue the license and submit appropriate paperwork to the State.

Financial Impact

All revenues for similar licenses were anticipated as part of the 2024 Budget.

Recommendation

Staff recommend the approval of Resolution No. 2024-27, Approving Food/Gas/Tobacco License for Capl Retail, LLC, 7600 University Avenue.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☒ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☒ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments

- Resolution No. 2024-27

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2024-27**Approving Food/Gas/Tobacco License for Capl Retail, Inc, 7600 University Avenue NE**

Whereas, the Fridley City Code (Code) and various sections of Minnesota Statute direct licensing requirements for certain business activities within the City of Fridley (City); and

Whereas, pursuant to the Tobacco Products and Gasoline Sales chapters of Code, the City Council must approve food/gas/tobacco licenses; and

Whereas, a food/gas/tobacco license application was submitted by Heidi Arnold of Capl Retail, Inc. for the gas station located at 7600 University Avenue NE; and

Whereas, applicable City staff have reviewed the applications and conditions of the City's licenses and have recommended the license for approval.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves a food/gas/tobacco license be issued to Heidi Arnold of Capl Retail, Inc. for the gas station located at 7600 University Avenue NE.

Passed and adopted by the City Council of the City of Fridley this 26th day of February, 2024.

Scott J. Lund – Mayor

Attest:

Melissa Moore – City Clerk



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council

Submitted By: Roberta Collins, Assistant to the City Manager

Title

Resolution No. 2024-25, Approving Claims for the Period Ending February 21, 2024

Background

Attached is Resolution No. 2024-25 and the claims report for the period ending February 21, 2024.

Financial Impact

Included in the budget.

Recommendation

Staff recommend the approval of Resolution No. 2024-25, Approving Claims for the Period Ending February 21, 2024.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☒ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2024-25, Approving Claims for the Period Ending February 21, 2024
- City Council Claims Report

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2024-25**Approving Claims for the Period Ending February 21, 2024**

Whereas, Minnesota Statute § 412.271 generally requires the City Council to review and approve claims for goods and services prior to the release of payment; and

Whereas, a list of such claims for the period ending February 21, 2024, was reviewed by the City Council.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves the payment of the claims as presented.

Passed and adopted by the City Council of the City of Fridley this 26th day of February, 2024.

Scott J. Lund - Mayor

Attest:

Melissa Moore – City Clerk



City of Fridley, MN

Bank Transaction Report Transaction Detail

Item 8.

Issued Date Range: 02/08/2024 - 02/21/2024

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Draft							
02/16/2024		DFT0004834	EMPOWER RETIREMENT (for MN/MSRS)	Accounts Payable	Outstanding	Bank Draft	-1,973.83
02/16/2024		DFT0004835	EMPOWER RETIREMENT (for MN/MSRS)	Accounts Payable	Outstanding	Bank Draft	-1,197.44
02/16/2024		DFT0004836	CITY OF FRIDLEY-MISSION SQUARE-457 Def.Comp	Accounts Payable	Outstanding	Bank Draft	-19,958.74
02/16/2024		DFT0004837	CITY OF FRIDLEY-MISSION SQUARE-457 Def.Comp	Accounts Payable	Outstanding	Bank Draft	-5,170.38
02/16/2024		DFT0004839	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Savi	Accounts Payable	Outstanding	Bank Draft	-374.40
02/16/2024		DFT0004841	OPTUM BANK (HSA)	Accounts Payable	Outstanding	Bank Draft	-4,523.38
02/16/2024		DFT0004842	OPTUM BANK (HSA)	Accounts Payable	Outstanding	Bank Draft	-2,810.66
02/16/2024		DFT0004843	PERA - PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-46,848.88
02/16/2024		DFT0004844	PERA - PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-164.46
02/16/2024		DFT0004845	PERA - PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-66,061.37
02/16/2024		DFT0004846	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Savi	Accounts Payable	Outstanding	Bank Draft	-1,236.00
02/16/2024		DFT0004847	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Savi	Accounts Payable	Outstanding	Bank Draft	-125.00
02/16/2024		DFT0004848	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Savi	Accounts Payable	Outstanding	Bank Draft	-2,475.00
02/16/2024		DFT0004849	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Savi	Accounts Payable	Outstanding	Bank Draft	-600.00
02/16/2024		DFT0004850	CITY OF FRIDLEY-MISSION SQUARE Roth IRA	Accounts Payable	Outstanding	Bank Draft	-5,056.16
02/16/2024		DFT0004851	BENEFIT RESOURCE LLC - BPA/VEBA	Accounts Payable	Outstanding	Bank Draft	-1,000.00
02/16/2024		DFT0004852	INTERNAL REVENUE SERVICE - PAYROLL TAXES	Accounts Payable	Outstanding	Bank Draft	-44,933.76
02/16/2024		DFT0004853	INTERNAL REVENUE SERVICE - PAYROLL TAXES	Accounts Payable	Outstanding	Bank Draft	-16,893.02
02/16/2024		DFT0004854	MINN DEPT OF REVENUE - PAYROLL TAX	Accounts Payable	Outstanding	Bank Draft	-24,802.36
02/16/2024		DFT0004855	INTERNAL REVENUE SERVICE - PAYROLL TAXES	Accounts Payable	Outstanding	Bank Draft	-52,553.57
Bank Draft Total: (20)							-298,758.41
Check							
02/08/2024		203593	HENNEPIN RP FUNDING LLC	Utility Billing	Outstanding	Check	-125.78
02/08/2024		203594	SCOTT STORLA	Utility Billing	Outstanding	Check	-76.38
02/13/2024		203595	STEVE BAXTER	Utility Billing	Outstanding	Check	-211.02
02/13/2024		203596	ESTATE OF RICHARD KLAUER	Utility Billing	Outstanding	Check	-100.86
02/14/2024		203599	ALLINA HEALTH SYSTEM	Accounts Payable	Outstanding	Check	-2,275.00
02/14/2024		203600	AMERICAN SOLUTIONS FOR BUSINESS	Accounts Payable	Outstanding	Check	-36.27
02/14/2024		203601	ANOKA COUNTY ATTORNEY	Accounts Payable	Outstanding	Check	-640.00
02/14/2024		203602	ANOKA COUNTY PROP RECORDS/TAXATION	Accounts Payable	Outstanding	Check	-5,304.58
02/14/2024		203603	ANOKA COUNTY SHERIFF'S OFFICE	Accounts Payable	Outstanding	Check	-8,306.95
02/14/2024		203604	ARAMARK UNIFORM SERVICES	Accounts Payable	Outstanding	Check	-700.50
02/14/2024		203605	ARROWHEAD EMS ASSOCIATION INC	Accounts Payable	Outstanding	Check	-200.00
02/14/2024		203606	ASPEN MILLS INC	Accounts Payable	Outstanding	Check	-84.26
02/14/2024		203607	ASTLEFORD INTERNATIONAL TRUCKS	Accounts Payable	Outstanding	Check	-1,205.74

Bank Transaction Report

Issued Date Range

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/14/2024		203608	BEAUDRY OIL & SERVICE INC	Accounts Payable	Outstanding	Check	-12,573.99
02/14/2024		203609	BEISSWENGER'S HARDWARE	Accounts Payable	Outstanding	Check	-47.08
02/14/2024		203610	BENEFIT RESOURCE LLC - BPA/VEBA	Accounts Payable	Outstanding	Check	-1,077.00
02/14/2024		203611	BLAINE AREA PET HOSPITAL	Accounts Payable	Outstanding	Check	-90.00
02/14/2024		203612	BOUND TREE MEDICAL LLC	Accounts Payable	Outstanding	Check	-652.06
02/14/2024		203613	BRAUN INTERTEC CORPORATION	Accounts Payable	Outstanding	Check	-2,082.00
02/14/2024		203614	CARDINAL INVESTIGATIONS	Accounts Payable	Outstanding	Check	-2,267.50
02/14/2024		203615	CENTERPOINT ENERGY-MINNEGASCO	Accounts Payable	Outstanding	Check	-8,895.44
02/14/2024		203616	CENTURY COLLEGE CONT EDUCATION	Accounts Payable	Outstanding	Check	-550.00
02/14/2024		203617	CENTURY LINK	Accounts Payable	Outstanding	Check	-1,156.94
02/14/2024		203618	CIVICPLUS	Accounts Payable	Outstanding	Check	-3,995.00
02/14/2024		203619	CMT JANITORIAL SERVICES	Accounts Payable	Outstanding	Check	-2,744.00
02/14/2024		203620	COMCAST/XFINITY	Accounts Payable	Outstanding	Check	-315.89
02/14/2024		203621	COSTAR REALTY INFORMATION	Accounts Payable	Outstanding	Check	-449.35
02/14/2024		203622	DALCO	Accounts Payable	Outstanding	Check	-379.20
02/14/2024		203623	ECOLAB INC	Accounts Payable	Outstanding	Check	-247.40
02/14/2024		203624	EDI-DOLEJS INC - CONSULTING ENGINEERS	Accounts Payable	Outstanding	Check	-4,950.00
02/14/2024		203625	EMERGENCY AUTOMOTIVE TECHNOLOGIES	Accounts Payable	Outstanding	Check	-485.00
02/14/2024		203626	ENTERPRISE FM TRUST	Accounts Payable	Outstanding	Check	-31,118.05
02/14/2024		203627	Void Check	Accounts Payable	Voided	Check	0.00
02/14/2024		203628	ENVIRONMENTAL EQUIP & SERVICE INC	Accounts Payable	Outstanding	Check	-2,136.00
02/14/2024		203629	FAUL PSYCHOLOGICAL PLLC	Accounts Payable	Outstanding	Check	-1,200.00
02/14/2024		203630	FINANCE AND COMMERCE INC	Accounts Payable	Outstanding	Check	-141.96
02/14/2024		203631	FLEET PRIDE TRUCK & TRAILER PARTS	Accounts Payable	Outstanding	Check	-193.60
02/14/2024		203632	FLEXIBLE PIPE TOOL CO	Accounts Payable	Outstanding	Check	-414.80
02/14/2024		203633	GAME TIME	Accounts Payable	Outstanding	Check	-391.01
02/14/2024		203634	GENUINE PARTS CO/NAPA	Accounts Payable	Outstanding	Check	-610.98
02/14/2024		203635	GIS WORKSHOP-GWORKS	Accounts Payable	Outstanding	Check	-2,602.00
02/14/2024		203636	GOODYEAR TIRE & RUBBER COMPANY	Accounts Payable	Outstanding	Check	-2,716.02
02/14/2024		203637	GRAINGER	Accounts Payable	Outstanding	Check	-12.31
02/14/2024		203638	GREGERSON ROSOW JOHNSON & NILAN LTD	Accounts Payable	Outstanding	Check	-672.56
02/14/2024		203639	HAMMER SPORTS LLC	Accounts Payable	Outstanding	Check	-456.00
02/14/2024		203640	HAWKINS INC	Accounts Payable	Outstanding	Check	-1,332.46
02/14/2024		203641	HEALTH PARTNERS	Accounts Payable	Outstanding	Check	-3,053.00
02/14/2024		203642	HILLYARD	Accounts Payable	Outstanding	Check	-703.79
02/14/2024		203643	HYDRAULIC SPECIALTY CO	Accounts Payable	Outstanding	Check	-175.25
02/14/2024		203644	INSTRUMENTAL RESEARCH INC	Accounts Payable	Outstanding	Check	-384.00
02/14/2024		203645	INTERSTATE ALL BATTERY CENTER	Accounts Payable	Outstanding	Check	-350.90
02/14/2024		203646	JASONS JANITORIAL SERVICES	Accounts Payable	Outstanding	Check	-3,100.00
02/14/2024		203647	KATH FUEL OIL SERVICE	Accounts Payable	Outstanding	Check	-510.00
02/14/2024		203648	LEAGUE OF MN CITIES INS TRUST	Accounts Payable	Outstanding	Check	-2,310.00
02/14/2024		203649	MAC QUEEN EMERGENCY	Accounts Payable	Outstanding	Check	-202,956.00
02/14/2024		203650	MENARDS - FRIDLEY	Accounts Payable	Outstanding	Check	-2,474.15

Bank Transaction Report

Issued Date Range

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/14/2024		203651	METRO GARAGE DOOR/WINTER INDUSTRIES LLC	Accounts Payable	Outstanding	Check	-682.02
02/14/2024		203652	METRO VOLLEYBALL OFFICIALS ASSOCIATION	Accounts Payable	Outstanding	Check	-1,462.00
02/14/2024		203653	METRO-INET	Accounts Payable	Outstanding	Check	-4,964.00
02/14/2024		203654	METROPOLITAN COUNCIL	Accounts Payable	Outstanding	Check	-453,647.56
02/14/2024		203655	METROPOLITAN COUNCIL (SAC CHARGES)	Accounts Payable	Outstanding	Check	-4,920.30
02/14/2024		203656	MINN DEPT OF FINANCE	Accounts Payable	Outstanding	Check	-320.00
02/14/2024		203657	MINN DEPT OF LABOR & INDUSTRY	Accounts Payable	Outstanding	Check	-853.05
02/14/2024		203658	MINN OCCUPATIONAL HEALTH	Accounts Payable	Outstanding	Check	-653.12
02/14/2024		203659	MINNESOTA AG POWER INC/MIDWEST MACHINERY	Accounts Payable	Outstanding	Check	-17,324.37
02/14/2024		203660	NARDINI FIRE EQUIPMENT CO	Accounts Payable	Outstanding	Check	-2,043.98
02/14/2024		203661	NEW BRIGHTON, CITY OF	Accounts Payable	Outstanding	Check	-1,834.35
02/14/2024		203662	NYKANEN, ANDREW	Accounts Payable	Outstanding	Check	-3,856.80
02/14/2024		203663	OERTEL ARCHITECTS	Accounts Payable	Outstanding	Check	-3,556.76
02/14/2024		203664	OPG3 INC	Accounts Payable	Outstanding	Check	-205.00
02/14/2024		203665	PLAISTED COMPANIES - C5 STONE	Accounts Payable	Outstanding	Check	-337.35
02/14/2024		203666	PLANT & FLANGED EQUIP CO	Accounts Payable	Outstanding	Check	-342.50
02/14/2024		203667	REPUBLIC SERVICES #899	Accounts Payable	Outstanding	Check	-24,099.40
02/14/2024		203668	REVSPRING INC	Accounts Payable	Outstanding	Check	-3,745.52
02/14/2024		203669	ROADKILL ANIMAL CONTROL	Accounts Payable	Outstanding	Check	-309.00
02/14/2024		203670	STIMEY ELECTRIC	Accounts Payable	Outstanding	Check	-826.82
02/14/2024		203671	STREICHER'S	Accounts Payable	Outstanding	Check	-7,115.98
02/14/2024		203672	SUN BADGE CO	Accounts Payable	Outstanding	Check	-129.75
02/14/2024		203673	TOLL GAS & WELDING SUPPLY	Accounts Payable	Outstanding	Check	-63.65
02/14/2024		203674	TOTAL ENERGY SYSTEMS	Accounts Payable	Outstanding	Check	-862.27
02/14/2024		203675	VERIZON WIRELESS	Accounts Payable	Outstanding	Check	-1,935.82
02/14/2024		203676	XCEL ENERGY	Accounts Payable	Outstanding	Check	-914.91
02/14/2024		203677	YALE MECHANICAL INC	Accounts Payable	Outstanding	Check	-3,568.78
02/16/2024		203597	FRIDLEY POLICE ASSOCIATION	Accounts Payable	Outstanding	Check	-208.00
02/16/2024		203598	MINN CHILD SUPPORT PAYMENT CENTER	Accounts Payable	Outstanding	Check	-511.76
02/16/2024	02/14/2024	30	30	Payroll	Cleared	Check	0.00
02/20/2024		203678	THOMAS STANEK	Utility Billing	Outstanding	Check	-9.76
02/20/2024		203679	BETH WILLIAMS	Utility Billing	Outstanding	Check	-255.07
02/20/2024		203680	JULIE ARCHER-KATH	Utility Billing	Outstanding	Check	-267.07
02/20/2024		203681	GREG LANDKAMER	Utility Billing	Outstanding	Check	-181.03
02/20/2024		203682	ISIAH HUNTOSH	Utility Billing	Outstanding	Check	-23.18
02/20/2024		203683	NEW LAND PROPERTY LLC	Utility Billing	Outstanding	Check	-31.05
02/20/2024		203684	A SCHRÖEDER & A WHEELER	Utility Billing	Outstanding	Check	-25.41
02/20/2024		203685	OPEN DOOR	Utility Billing	Outstanding	Check	-14.70
02/20/2024		203686	ANGELA BOYCE	Utility Billing	Outstanding	Check	-75.97
02/20/2024		203687	MARIE RENO	Utility Billing	Outstanding	Check	-146.86
02/20/2024		203688	SANDRA KOSKINEMI	Utility Billing	Outstanding	Check	-10.42
02/20/2024		203689	JUSTAN KELLOGG	Utility Billing	Outstanding	Check	-188.13
02/20/2024		203690	RON & KRISTY ESPERSEN	Utility Billing	Outstanding	Check	-13.76

Bank Transaction Report

Issued Date Range

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/21/2024		203691	ADVANCED GRAPHIX INC	Accounts Payable	Outstanding	Check	-232.08
02/21/2024		203692	AMERICAN SOLUTIONS FOR BUSINESS	Accounts Payable	Outstanding	Check	-95.13
02/21/2024		203693	APPLIED CONCEPTS INC	Accounts Payable	Outstanding	Check	-26,045.00
02/21/2024		203694	ARAMARK UNIFORM SERVICES	Accounts Payable	Outstanding	Check	-146.68
02/21/2024		203695	ASPEN MILLS INC	Accounts Payable	Outstanding	Check	-2,338.24
02/21/2024		203696	BABB, DAVID	Accounts Payable	Outstanding	Check	-62.03
02/21/2024		203697	BLAINE AREA PET HOSPITAL	Accounts Payable	Outstanding	Check	-993.26
02/21/2024		203698	BOUND TREE MEDICAL LLC	Accounts Payable	Outstanding	Check	-344.71
02/21/2024		203699	CENTERPOINT ENERGY-MINNEGASCO	Accounts Payable	Outstanding	Check	-1,434.44
02/21/2024		203700	COMCAST/XFINITY	Accounts Payable	Outstanding	Check	-183.76
02/21/2024		203701	FERGUSON WATERWORKS #2518	Accounts Payable	Outstanding	Check	-35.55
02/21/2024		203702	FRIDLEY COMMUNITY EDUCATION	Accounts Payable	Outstanding	Check	-500.00
02/21/2024		203703	GREENSCAPE COMPANIES INC	Accounts Payable	Outstanding	Check	-318,067.60
02/21/2024		203704	HAMMER SPORTS LLC	Accounts Payable	Outstanding	Check	-476.00
02/21/2024		203705	HAWKINS INC	Accounts Payable	Outstanding	Check	-2,087.55
02/21/2024		203706	HOISINGTON KOEGLER/HKGI	Accounts Payable	Outstanding	Check	-2,817.50
02/21/2024		203707	HOSE PROS LLC	Accounts Payable	Outstanding	Check	-44.40
02/21/2024		203708	HYDRAULIC SPECIALTY CO	Accounts Payable	Outstanding	Check	-13.00
02/21/2024		203709	INDUSTRIAL EQUITIES LLP	Accounts Payable	Outstanding	Check	-16,250.00
02/21/2024		203710	INNOVATIVE OFFICE SOLUTIONS	Accounts Payable	Outstanding	Check	-321.88
02/21/2024		203711	KENNEDY & GRAVEN CHARTERED	Accounts Payable	Outstanding	Check	-2,472.50
02/21/2024		203712	LOFFLER COMPANIES-131511	Accounts Payable	Outstanding	Check	-430.64
02/21/2024		203713	MC TOOL & SAFETY	Accounts Payable	Outstanding	Check	-164.20
02/21/2024		203714	MINN DEPT OF NATURAL RESOURCES-OMB	Accounts Payable	Outstanding	Check	-157.60
02/21/2024		203715	MINN IT	Accounts Payable	Outstanding	Check	-624.75
02/21/2024		203716	MINN RECREATION & PARK ASSOC - MRPA	Accounts Payable	Outstanding	Check	-50.00
02/21/2024		203717	MTI DISTRIBUTING CO	Accounts Payable	Outstanding	Check	-518.21
02/21/2024		203718	OUVERSON SEWER & WATER	Accounts Payable	Outstanding	Check	-5,500.00
02/21/2024		203719	PREMIUM WATERS INC	Accounts Payable	Outstanding	Check	-95.89
02/21/2024		203720	PULTE HOMES OF MINN	Accounts Payable	Outstanding	Check	-4,547.00
02/21/2024		203721	RESPEC	Accounts Payable	Outstanding	Check	-10,119.38
02/21/2024		203722	ROSENBAUER MINNESOTA LLC	Accounts Payable	Outstanding	Check	-917.04
02/21/2024		203723	STANDARD INSURANCE COMPANY (LIFE)	Accounts Payable	Outstanding	Check	-1,982.02
02/21/2024		203724	STANDARD INSURANCE COMPANY LTD/STD	Accounts Payable	Outstanding	Check	-7,698.24
02/21/2024		203725	STIMEY ELECTRIC	Accounts Payable	Outstanding	Check	-1,369.65
02/21/2024		203726	SUN BADGE CO	Accounts Payable	Outstanding	Check	-153.00
02/21/2024		203727	UNITED SYSTEMS	Accounts Payable	Outstanding	Check	-20,962.02
02/21/2024		203728	VECTOR/TARGET SOLUTIONS LEARNING	Accounts Payable	Outstanding	Check	-901.68
02/21/2024		203729	VEGA AMERICAS INC	Accounts Payable	Outstanding	Check	-1,344.63
02/21/2024		203730	ZIEGLER INC	Accounts Payable	Outstanding	Check	-27.76
Check Total: (139)							-1,297,302.28

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Bank Transaction Report

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/16/2024		929	CITY OF FRIDLEY-IAFF DUES/INTL ASSOC/FIRE FIGHTERS	Accounts Payable	Outstanding	EFT	-100.00
02/16/2024		EFT0000206	Payroll EFT	Payroll	Outstanding	EFT	-386,493.56
EFT Total: (2)							-386,593.56
Report Total: (161)							-1,982,654.25

Bank Account	Count	Amount
0000100479 City of Fridley	161	-1,982,654.25
Report Total:	161	-1,982,654.25

Cash Account	Count	Amount
No Cash Account	2	0.00
999 999-101100 Cash in Bank - CITY Pooled Cash	159	-1,982,654.25
Report Total:	161	-1,982,654.25

Transaction Type	Count	Amount
Bank Draft	20	-298,758.41
Check	139	-1,297,302.28
EFT	2	-386,593.56
Report Total:	161	-1,982,654.25



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council Meeting

Submitted By: Melissa Moore, City Clerk/Communications Manager

Title

Ordinance No. 1419, Public Hearing and First Reading to Create Title No. 5 (Lands and Buildings) of the Fridley City Code and the Chapters Contained Therein

Background

Pursuant to Minnesota Statute (M.S.) § 415.02 and Fridley City Charter (Charter) § 1.02, the Fridley City Council (Council) may codify and publish ordinances that carry the force and effect of law for the City of Fridley (City), which may be arranged as the Fridley City Code (Code). In 2021 the Fridley City Council adopted Resolution No. 2021-67 formally authorizing recodification.

When the Council approved recodification it directed ample opportunity for public input and transparency. This is enabled by discretionary public hearings for the Council to receive comments on the proposed amendments to the Code. On February 12, the Council approved Resolution No. 2024-16 (attached), which scheduled a public hearing to consider Ordinance No. 1419 at this evening's meeting. A notice of public hearing was posted on the City's website.

Ordinance No. 1419 (draft attached) proposes to make the following changes to the Code:

Chapter	Update	Repeal	New	Rationale for Change
Building Code	X			Repeals the City's Contractor's License, requires proof of insurance for issuing building permits and makes updates to permit requirements that impact any of the City's bodies of water.
Residential Swimming Pools			X	Replaces the Swimming Pools chapter to incorporate up to date requirements of the State Building Code.
Landscape Maintenance	X			Updates made to formatting and writing style.
Tree Management	X			Aligns procedures related to the removal of nuisance trees with similar processes found throughout the Code.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Winter Maintenance	X			Updates to the Chapter's definitions and added language for compliance with permit-related activities and environmental protections.
Erosion Control and Stormwater Management			X	A new chapter which combines and updates two repealed chapters of the Code. This Chapter better describes grading permits, updates technical information, adds information regarding wetland impacts and adds a requirement for a maintenance agreement for new stormwater infrastructure for large projects. The Chapter was reviewed by and recommended for adoption by the Environmental Quality and Energy Commission on February 13, 2024.
Signs	X			Updates temporary sign requirements, clarifies timelines for City corrective action, clarifies location and type allowances for zoning districts.
Residential Rental Property Maintenance and Licensing Code	X			Updates requirements for minimum standards, conduct of licensed premises and allows the City to pass remediation charges on to a landlord when emergency intervention is needed.
Manufactured Home Park Closings	X			Makes updates to the City's notification requirements and procedures changes to align with State law.
Manufactured Home Parks	X			Updates made to formatting and writing style.
Conversion Condominium Registration		X		Practices and requirements regulated by State law.
Fair Housing Practices		X		Practices and requirements regulated by State law and City policy.
Hazardous Buildings		X		Regulatory authority and processes are authorized by State law.
Hazardous Waste Control		X		Regulatory authority is granted by State and federal law.
House Trailers		X		Obsolete and not under the City's jurisdiction.
Mining		X		Directives of the Chapter are obsolete.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Stormwater Management and Erosion Control		X		Repealed and replaced with the Erosion Control and Stormwater Management Chapter.
Stormwater Illicit Discharge Detection and Elimination		X		Repealed and replaced with the Erosion Control and Stormwater Management Chapter.
Swimming Pools		X		Repealed and replaced with the Residential Swimming Pools Chapter.
Fees	X			Updates reflect new chapter numbers and various updates as a result of changes throughout the ordinance.

To further describe the proposed changes to several of the chapters found in this ordinance, Recodification Reports illuminate those revisions (attached).

An anticipated timeline for the approval of Title 5 is:

- February 26: public hearing and first reading
- March 11: second reading and adoption
- March 14: a summary is published in the City's Official Publication
- April 13: Title 5 and the chapters contained therein become effective pursuant to the Charter.

Financial Impact

None.

Recommendation

Staff recommend the City Council approve a first reading of Ordinance No. 1419, Creating Title No. 5 (Lands and Buildings) of the Fridley City Code and the Chapters Contained Therein.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places ☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity ☐ Public Safety & Environmental Stewardship
☒ Organizational Excellence

Attachments and Other Resources

- Ordinance No. 1419
- Resolution No. 2024-16
- Building Code Recodification Report
- Manufactured Home Park Closings Recodification Report
- Residential Rental Property Maintenance and Licensing Recodification Report
- Signs Recodification Report
- Snow and Ice Removal Recodification Report
- Tree Management Recodification Report

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Ordinance No. 1419

Creating Title No. 5 (Lands and Buildings) of the Fridley City Code and the Chapters Contained Therein

The City Council of the City of Fridley does ordain, after review, examination and staff recommendation that the Fridley City Code be amended as follows:

Section 1

That the Fridley City Code Chapter 206, Building Code, be hereby amended as follows:

Fridley City Code
Chapter ~~206~~500. Building Code

500.01 Purpose

This Chapter of the Fridley City Code (Code) establishes minimum building and construction requirements to safeguard the health, safety and welfare of properties and property owners within the City of Fridley (City).

500.02 Definitions

Building Official: designation by the Council to a City employee who is granted administrative authority for Code administration. The City's Building Official must be certified pursuant to Minnesota Statute (M.S.) § 326B.133 and hold experience in design, construction and supervision related to building construction requirements.

State Building Code: standards applied statewide for the construction, reconstruction, alteration and repair of buildings and other structures. The State Building Code governs the construction, reconstruction, alteration, repair, and use of buildings and other structures. The State Building Code provides basic and uniform performance standards, establishes reasonable safeguards for health, safety, welfare, comfort, and security of residents and provides for the use of modern methods, devices, materials, and techniques.

~~206.01:~~500.03 Building Code Adoption of State Law

1. ~~Codes Adopted by Reference. The Pursuant to M.S. 326B, the City hereby adopts the Minnesota State Building Code, as adopted by the Commissioner of Labor and Industry pursuant to Minnesota Statutes chapter 326B, including all of the amendments, rules, and regulations established therein, adopted and published from time to time by the Minnesota Commissioner of Labor and Industry, through the Building Codes and Standards Unit, is hereby adopted by reference with the exception of the optional chapters, unless specifically adopted in this~~

~~Chapter ordinance. The Minnesota State Building Code is hereby incorporated in this Chapter ordinance as if fully set out herein.~~

~~2. Application, Administration and Enforcement. The application, administration, and enforcement of the code shall be in accordance with Minnesota State Building Code. The code shall be enforced within the extraterritorial limits permitted by Minnesota Statutes, 326B.121, Subd. 2(d), when so established by this ordinance.~~

~~2. The code enforcement agency authority of the City is municipality is called the City of Fridley Building Code Enforcement Office, designated to the City's Building Official. This code shall be enforced by the Minnesota Certified Building Official designated by this Municipality to administer the code in accordance with Minnesota Statutes 326B.133, Subdivision 1.~~

~~3. Permits and Fees. The issuance of building permits and the collection of fees shall be as is authorized in Minnesota Rules Chapter 1300. Permit fees shall will be assessed for work governed by this Chapter code in accordance with the fee schedule adopted by the municipality in City Code Chapter 11. In addition, a surcharge fee shall will be collected on all permits issued for work governed by this Chapter code in accordance with Minnesota Statutes M.S. § 326B.148.~~

~~4. Violations and Penalties. A violation of the code Code is a misdemeanor pursuant to Minnesota Statutes M.S. § 326B.082, Subd. 16.~~

~~5. Building Code Optional Chapters. The Minnesota State Building Code, Chapter 1300 allows the City to adopt by reference and enforce certain optional chapters of the most current edition of the Minnesota State Building Code. Chapter 1306, Special Fire Protection Systems is hereby adopted by the City and incorporated as part of the Code.~~

~~The following optional provisions identified in the most current edition of the State Building Code are hereby adopted and incorporated as part of the building code for the City:~~

~~1. Chapter 1306, Special Fire Protection Systems~~

~~206.02.500.04 Conflicts~~

~~In the event of any conflict between the provisions of this Code adopted by the provisions of this Chapter and applicable provisions of State law, rules or regulations, the latter shall more restrictive will prevail.~~

~~206.03.500.05 Building Permits and Fees~~

~~1. Building Permits must be obtained by every person engaging in the following businesses or work in accordance with the applicable provisions of the Code:~~

(a) General contractors in the business of nonresidential building construction and residential contractors with an exempt card from the State.

(b) Masonry and brick work.

(c) Roofing.

(d) Plastering, stucco work, or sheetrock taping.

(e) Heating, ventilation, and refrigeration.

(f) Gas piping, gas services, or gas equipment installation.

(g) Oil heating and piping work.

(h) Excavations, including excavation for footings, basements, sewer, and water line installations.

(i) Wrecking of buildings.

(j) Sign erection, construction, and repair, including billboards and electrical signs.

(k) Blacktopping and asphalt work.

(l) Chimney sweeps.

(m) Sanitary Sewer Service Cleaners.

~~1.2. The issuance of permits~~Building Permits~~, and collection of fees shall be as authorized in by Minnesota Statute 16B.62 subdivision 1.M.S. § 326B.121.~~

~~2.Violations and Penalties. A violation of the code is a misdemeanor. (Minnesota Statute 16B.69) and Minnesota Rules Chapter 1300.~~

~~3.The fee schedules shall be as follows:~~

~~A.Plan Review Fees:~~

~~(1) — 3.~~ When a plan or other data are submitted for review, the plan review fee ~~shall be~~is 65% of the ~~building permit~~Building Permit fee.

~~(2) — 4.~~ Where plans are incorporated or changed so as to require additional plan review, an additional plan review fee ~~shall~~may be charged.

~~(3) —~~ 5. Applications for which no permit-Building Permit is issued within 180 days following the date of application shall will expire by limitation and any plans and other data submitted for review may thereafter be returned or destroyed. The Building Official may extend the time for action upon request of by the applicant once for a period not exceeding 180 days, upon request by the applicant.

6. Permit and Plan Review Refund Policy. The Building Official may authorize the refunding of any fee hereunder which was erroneously paid or collected. The Building Official may authorize refunding of not more than 80% of the permit-Building Permit fee paid when no work has been done under a permit-Building Permit issued in accordance with this codeCode. The Building Official may authorize refunding of not more than 80% of the plan review fee paid when an application for a permit-Building Permit for which a plan review fee has been paid is withdrawn or cancelled before any plan reviewing is done. The Building Official shall may not authorize refunding of any fee paid except on written applications filed by the original permittee not later than 180 days after the date of the fee payment. (Ref 1190)

7. Any building contractor applying for a Building Permit to work in the City must comply with the provisions of the Code, submit evidence of holding public liability insurance of at least \$500,000 per occurrence, certificates of workers' compensation insurance as required by State Law and if applicable, list a Minnesota State Tax Identification number.

8. A Building Permit granted to a general contractor under this Section will include the right to perform all of the work included in the general contract. Such license must include any or all of the persons performing the work which is classified and listed in this Code, providing that each person performing such work is in the regular employ and qualified under State law and the provisions of this Code to perform such work. In these cases, the general contractor will be responsible for all of the work so performed. Subcontractors on any work must be required to comply with the Sections of this Code pertaining to all requirements for their work.

9. The City has the power to suspend or revoke the Building Permit of any person under the regulations of this Chapter whose work is found to be improper or defective or so unsafe as to jeopardize life or property.

10. When a Building Permit issued under this Chapter is suspended, the period of suspension will be no less than 30 days and no more than one year.

11. When any person holding a Building Permit has violated the provisions of this Code a second time within one calendar year, the Building Official will revoke the Building Permit issued. Such person may not apply for a new license for a period of one calendar year following the revocation.

12. The owner of any single-family property may obtain a Building Permit and perform work on property which the owner occupies so long as the work is in accordance with the Code.

13. All licensed rental properties in the City must obtain a Building Permit for any work on property which the rental license holder owns.

14. Assumption of Liability. This Section may not be construed to affect the responsibility or liability of any party owning, operating, controlling, or installing the above-described work for damages to persons or property caused by any defect therein. The City may not be held liable by reason of the permitted persons, firms or, corporations engaged in such work.

~~B. Building Permit Fees. (Ref. 901)~~

TOTAL VALUATION	FEE
\$1.00 TO \$500	\$23.50
\$501 TO \$2000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2000 plus \$14 for each additional \$100 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.

~~Other Inspections and Fees:~~

Inspections outside of normal business hours (minimum charge — two hours)	\$50 per hour
Re-inspection fees assessed under provisions of Section 108	\$50 per hour
Inspections for which no fee is specifically indicated (minimum charge — one half hour)	\$50 per hour
Additional plan review required by changes, additions, or revisions to approved plans (minimum charge — one half hour) *Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved.	\$50 per hour
For use of outside consultants for plan checking and inspections, or both	Actual — Costs — which — include administrative and overhead costs
Residential Mobile Home Installation	\$100

Surcharge on Residential Building Permits.	A surcharge of \$5 shall be added to the permit fee charged for each residential building permit that requires a state licensed residential contract.
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C. Plumbing Permit Fees.

Fixture	FEE
Minimum Fee per MN Statute 16B.60, Subd. 3	\$15 or 5% of cost of improvement, whichever is greater
Each fixture	\$10
Old opening, new fixture	\$10
Beer Dispenser	\$10
Blow Off Basin	\$10
Catch Basin	\$10
Rain Water Leader	\$10
Sump or Receiving Tank	\$10
Water Treating Appliance	\$35
Water Heater Electric	\$35
Water Heater Gas	\$35
Backflow Preventer	\$15
OTHER	Commercial 1.25% of value of fixture or appliance

Other Inspections and Fees:

Inspections outside of normal business hours (minimum charge — two hours)	\$50 per hour
Re-inspection fees assessed under provisions of Section 108	\$50 per hour
Inspections for which no fee is specifically indicated (minimum charge — one half hour)	\$50 per hour
Additional plan review required by changes, additions, or revisions to approved plans (minimum charge — one half hour)	\$50 per hour
*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.	
For use of outside consultants for plan checking and inspections, or both	Actual Cost including administrative and overhead costs

D. Mechanical Permit Fees.

FEE

(1) Residential minimum fee per MN Statute 16B.60, Subd. 3	\$15 or 5% of cost of improvement, whichever is greater
—Furnace	\$35
—Gas Range	\$10
—Gas Piping	\$10
—Air Conditioning	\$25
—OTHER	1% of value of appliance
(2) Commercial minimum fee	\$35
—All work	1.25% of value of appliance

Other Inspections and Fees:

Inspections outside of normal business hours (minimum charge—two hours)	\$50 per hour
Re-inspection fees assessed under provisions of Section 108	\$50 per hour
Inspections for which no fee is specifically indicated (minimum charge—one half hour)	\$50 per hour
Additional plan review required by changes, additions, or revisions to approved plans (minimum charge—one half hour)	\$50 per hour
*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.	
For use of outside consultants for plan checking and inspections, or both	Actual Cost including administrative and overhead costs

E. Electrical Permit Fees.

(1) Property Owner Electrical Inspection Fees

New Home or Associated Structure	
New Dwelling Service/Power Supply	0-400 ampere \$35 401-800 ampere \$60
New Dwelling Feeders/Circuits	Up to 30 Feeders/Circuits \$100 More than 30 Feeders/Circuits or up to 200 (in addition to the above) \$6 each
Detached Garage or Other Associated Structure	
New Service/Power Supply	0-400 ampere \$35
New Feeders/Circuits	\$6 each

	Total (the fee calculated above or \$35 multiplied by the number of required inspection trips, whichever is greater)
Existing Home/Structure Remodel or Addition	
New Service/Power Supply	0-400 ampere \$35 401-800 ampere \$60 Up to 15 Feeders/Circuits \$6 Each
New Feeders/Circuits	16-30 Feeders/Circuits \$100 More than 30 Feeders/Circuits up to 200 \$6 Each
Reconnected Feeders/Circuits	Feeders/Circuits \$2 Each
Existing Detached Garage or other Associate Structure	
New Service/Power Supply	0-400 ampere \$35
New Feeders/Circuits	\$6 Each
Reconnected Feeders/Circuits	\$2 Each
	Total (the fee calculated above or \$35 multiplied by the number of required inspection trips, whichever is greater)

———— (2) Contractor Electrical Inspection Fee for Single Family Dwelling/Associated Structure

New Home or Associated Structure	
New Dwelling Service/Power Supply	0-400 ampere \$35 401-800 ampere \$60
New Dwelling Feeders/Circuits	Up to 30 Feeders/Circuits \$100 More than 30 up to 200 (in addition to the above) \$6 each
Detached Garage or Other Associated Structure	
New Service/Power Supply	0-400 ampere \$35
New Feeders/Circuits	\$6 each
	Total (the fee calculated above or \$35 multiplied by the number of required inspection trips, whichever is greater)

Existing Home/Structure Remodel or Addition	
New Service/Power Supply	0-400 ampere \$35 401-800 ampere \$60 Up to 15 Feeders/Circuits \$6 Each
New Feeders/Circuits	16-30 Feeders/Circuits \$100 More than 30 Feeders/Circuits up to 200 \$6 Each
Reconnected Feeders/Circuits	Feeders/Circuits \$2 Each

Existing Detached Garage or other Associate Structure	
New Service/Power Supply	0-400 ampere \$35
New Feeders/Circuits	\$6 Each
Reconnected Feeders/Circuits	\$2 Each
	Total (the fee calculated above or \$35 multiplied by the number of required inspection trips, whichever is greater)

(3) Contractor Electrical Inspection Fee for Multi-Family Dwelling/Commercial Structure

Service/Power Supply	0-400 ampere \$35 401-800 ampere \$60 Above 800 ampere \$100
Feeders/Circuits	Up to 200 A \$6 Each Above 200 A \$15 Each
Reconnected Feeders/Circuits	\$2 Each
Manufactured Home Park Lot Supply	\$35 Each
Recreational Vehicle Site Supply Equipment	\$6 Each (for circuits originating in the Equipment)
Street, Parking Lot, Lighting Standard	\$5 Each
Transformers	Up to 10 kva \$15 Each Over 10 kva \$30 Each
Electric Signs and Outline Lighting —Transformer/power supply	\$5 Each
Technology System Devices	75¢ Each
Separate Bonding Inspections for Swimming Pools and Equipotential Planes	\$35 Each
Center Pivot Irrigation Booms —Electrical Drive Unit	\$35 Each \$5 Each
Luminaire Retrofit Modifications	25¢ Each
Concrete-Encased Electrode Inspection	\$35 Each
Investigative Fee	\$70 OR Total inspection fee, whichever is greater up to \$1,000
Special Inspection fee	\$80 Per Hour Plus the number of miles at the current IRS mileage rate
Over 600 Volts	Add the combined service/power supply and feeder/circuit fee to result in double the regular fee (does not apply to electric sign and outline lighting)

New Multi-Family Dwellings Feeders/Circuits	Up to 20, \$70 Each Above over 20 as allowed per unit, \$6 Each
Total	The fee calculated above or \$35 multiplied by the number of required inspection trips, whichever is greater)

F. ~~Moving of Dwelling or Building Fee.~~

The permit fee for the moving of a dwelling or building shall be in accordance with the following schedule:

For Principle Building into City	\$300
For Accessory Building into City	\$42
For moving any building out of City	\$20
For moving through or with in the City	\$20

G. ~~Wrecking Permit Fee.~~

- (1) ~~For any permit for the wrecking of any building or portion thereof, the fee charged for each such building included in such permit shall be based on the cubical contents thereof and shall be at the rate of one dollar and twenty-five cents (\$1.25) for each one thousand (1000) cubic feet or fraction thereof.~~
- (2) ~~For structures which would be impractical to cube, the wrecking permit fee shall be based on the total cost of wrecking such structure at the rate of six dollars (\$6.00) for each five hundred dollars (\$500.00) or fraction thereof.~~
- (3) ~~In no case shall the fee charged for any wrecking permit be less than twenty dollars (\$20.00).~~

H. ~~Water and Sewer Fees.~~

Hydrant Rental Agreement — Service Charge —(for use of hydrant only — City does not supply hose)	\$50
Water Usage — Metered — Minimum	\$1.30/1000 gallons used \$20
Tanker	\$20 per fill
Water Taps	See Engineering
Permanent Street Patch — First 5 sq. yds. — Over 5 sq. yds.	\$300 \$30 per sq. yd.
Temporary Street Patch (Nov 1 through May1) — First 5 sq. yd. — Over 5 sq. yds.	\$400

	\$40 per sq. yd. plus cost of permanent street patch
Water Meter Repair – Weekend & Holidays	\$125
Water Connections Permit	\$50
Sewer Connections Permit	\$50
Inspection Fee for Water/Sewer Line Repair	\$40

I. ~~Land Alterations, Excavating, or Grading Fees including Conservation Plan Implementation Fees:~~

50 cubic yards or less	\$40
51 to 100 cubic yards	\$47.50
101 to 1,000 cubic yards	\$47.50 for the first 100 cubic yards plus \$10.50 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 cubic yards	\$167 for the first 1,000 cubic yards plus \$9 for each additional 1,000 cubic yards or fraction thereof
10,001 to 100,000 cubic yards	\$273 for the first 10,000 cubic yards plus \$40.50 for each additional 10,000 cubic yards or fraction thereof
100,001 cubic yards or more	\$662.50 for the first 100,000 cubic yards plus \$22.50 for each additional 100,000 cubic yards or fraction thereof

~~Land Alteration Plan-Checking Fees:~~

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$23.50
101 to 1,000 cubic yards	\$37
1,001 to 10,000 cubic yards	\$49.25
10,001 to 100,000 cubic yards	\$49.25 for the first 10,000 cubic yards plus \$24.50 for each additional 10,000 cubic yards or fraction thereof
100,001 to 200,000 cubic yards	\$269.75 for the first 100,000 cubic yards plus \$13.25 for each additional 10,000 cubic yards or fraction thereof
200,001 cubic yards or more	\$402.25 for the first 200,000 cubic yards plus \$7.25 for each additional 10,000 cubic yards or fraction thereof

J. ~~Pollution Monitoring Registration Fee:~~

- (1) ~~Each pollution monitoring location shall require a site map, description and length of monitoring time requested. (For matter of definition pollution monitoring location shall mean each individual tax parcel.) There shall be an initial application and plan check fee of Twenty-Five Dollars (\$25).~~

- ~~(2) The applicant for a Pollution Control Registration shall provide the City with a hold harmless statement for any damages or claims made to the City regarding location, construction, or contaminates.~~
- ~~(3) An initial registration fee of Fifty Dollars (\$50) is due and payable to the City of Fridley at or before commencement of the installation.~~
- ~~(4) An annual renewal registration fee of Fifty Dollars (\$50) and annual monitoring activity reports for all individual locations must be made on or before September first of each year. If renewal is not filed on or before October first of each year the applicant must pay double the fee.~~
- ~~(5) A final pollution monitoring activity report must be submitted to the City within (30) days of termination of monitoring activity.~~

206.04.500.06 Investigations Fees

Should any person begin work of any kind ~~such as hereinbefore set forth, or for which a permit from the Building Code Department~~Building Official is required by this Chapter without having secured the necessary permit ~~therefore from the Building Code Department either previous to or during the day where such work is commenced, or on the next succeeding business day when work is commenced on a Saturday, Sunday or a holiday, they shall~~such person must immediately apply for a permit to perform the work, and will when subsequently securing such permit, be required to pay an investigation fee equal to the ~~permit Building Permit fee and shall will~~ be subject to all ~~the penal provisions of said Code; penalties allowed.~~

206.05.500.07 Reinspections Fee

1. A reinspection fee ~~of fifty dollars (\$50.00) per hour shall will~~ be assessed for each inspection or reinspection when ~~such portion of work for which the inspection is called for is not complete. the inspector determines the work to be inspected is incomplete or when corrections called for given during a previous inspection~~ are not made.
2. This Section is not to be interpreted as requiring reinspection fees the first time a job is rejected for failure to comply with the requirements of this Code, but as controlling the practice of calling for inspections before the job is ready for such inspection or reinspection.
3. Reinspection fees may also be assessed when the ~~permit Building Permit~~ card is not properly posted on the work site, or the approved plans are not readily available for the inspection, or for failure to provide access on the date and time for which inspection is requested, or for deviating from plans ~~requiring previously approved by the approval of the Building Official.~~

4. Where reinspection fees have been assessed, no additional inspection of the work will be performed until the required fees have been paid.

~~206.06.500.08~~ Certificate of Occupancy

1. Except for single family residential structures, a Certificate of Occupancy stating that all provisions of this Chapter have been fully complied with, ~~shall~~ must be obtained from the City:

(a) ~~Before any structure for which a building permit is required is used or occupied.~~ A temporary Certificate of Occupancy may be issued when the building is approved for occupancy but the outside development is partially uncompleted.

(b) ~~Or b~~ Before any nonconforming use is improved or enlarged.

2. Application for a Certificate of Occupancy ~~shall~~ must be made to the City when the structure or use is ready for occupancy, ~~and The City will inspect the structure or use within ten (10) days days of the application. thereafter the City shall inspect such structure or use and if the structure or use is found to be in conformity with all provisions of this Chapter, the City shall~~ will sign and issue a Certificate of Occupancy.

~~3. A Certificate of Compliance shall be issued to all existing legal nonconforming and conforming uses which do not have a Certificate of Occupancy after all public health, safety, convenience, and general welfare conditions of the City Code are in compliance.~~

~~43. No permit~~ Building Permit or license required by the City of ~~Fridley~~ or other governmental agency ~~shall~~ may be issued by any department official or employee of the City of such governmental agency, unless the application for such ~~permit~~ Building Permit or license is accompanied by proof of the issuance of a Certificate of Occupancy or Certificate of Compliance.

~~54.~~ Change in Occupancy:

(a) The City ~~will~~ must be notified of any change in ownership or occupancy at the time ~~this~~ the change occurs for all industrial and commercial structures within the City.

(b) A new Certificate of Occupancy or Compliance will be issued after notification. A ~~thirty-five dollar (\$35.00)~~ fee will be assessed for this certificate.

~~65.~~ Existing Structure or Use:

(a) In the case of a structure or use established, altered, enlarged, or moved, upon the issuance and receipt of a Special Use Permit, a Certificate of Occupancy ~~shall~~ may be issued only if all the conditions ~~thereof shall have been~~ of the Building Permit is satisfied.

(b) Whenever an inspection of an existing structure or use is required for issuance of a new Certificate of Occupancy, a ~~thirty-five dollar (\$35.00)~~ fee will be charged. If it is found that such structure or use does not conform to the applicable requirements, the structure or use ~~shall~~ may not be occupied until ~~such time as the structure or use is again brought into compliance with such~~ all requirements.

~~206.07. Contractor's License~~

- ~~1. It is deemed in the interest of the public and the residents of the City of Fridley that the work involved in building alteration and construction and the installation of various appliances and service facilities in and for said buildings be done only by individuals, firms and corporations that have demonstrated or submitted evidence of their competency to perform such work in accordance with the applicable codes of the City of Fridley.~~
- ~~2. The permits which the Building Inspector is authorized to issue under this Code shall be issued only to individuals, firms or corporations holding a license issued by the City for work to be performed under the permit, except as hereinafter noted.~~
- ~~3. Requirements. Application for license shall be made to the Building Code Department and such license shall be issued upon proof of the applicant's qualifications thereof, willingness to comply with the provisions of the City Code, filing of certificates evidencing the holding of public liability insurance in the limits of \$50,000 per person, \$100,000 per accident for bodily injury, and \$25,000 for property damages and certificates of Worker's Compensation insurance as required by State law and if applicable, list a Minnesota State Tax Identification number. (Ref. 901, 1324)~~
- ~~4. Fee. The fee for each license required by the provision of this Section shall be thirty-five dollars (\$35.00) per year.~~
- ~~5. Expiration.~~
~~All licenses issued under the provisions of this Section shall expire on April 30th, following the date of issuance unless sooner revoked or forfeited. If a license granted hereunder is not renewed previous to its expiration then all rights granted by such license shall cease and any work performed after the expiration of the license shall be in violation of this Code.~~
- ~~6. Renewal.~~
~~Persons renewing their license issued under this Section after the expiration date shall be charged the full annual license fee. No prorated license fee shall be allowed.~~
- ~~7. Specific Trades Licensed.~~
~~Licenses shall be obtained by every person engaging in the following businesses or work in accordance with the applicable Chapters of the City of Fridley.~~
 - ~~A. General contractors in the business of nonresidential building construction and residential contractors with an exempt card from the State.~~

- B. — Masonry and brick work.
- C. — Roofing.
- D. — Plastering, stucco work, sheetrock taping.
- E. — Heating, ventilation and refrigeration.
- F. — Gas piping, gas services, gas equipment installation.
- G. — Oil heating and piping work.
- H. — Excavations, including excavation for footings, basements, sewer and water line installations.
- I. — Wrecking of buildings.
- J. — Sign erection, construction and repair, including billboards and electrical signs.
- K. — Blacktopping and asphalt work.
- L. — Chimney sweeps.
- M. — Sanitary Sewer Service Cleaners.

8. — Employees and Subcontractors.

A license granted to a general contractor under this Section shall include the right to perform all of the work included in the general contract. Such license shall include any or all of the persons performing the work which is classified and listed in this Code providing that each person performing such work is in the regular employ and qualified under State law and the provisions of this Building Code to perform such work. In these cases, the general contractor shall be responsible for all of the work so performed. Subcontractors on any work shall be required to comply with the Sections of this Code pertaining to license, insurance, permit, etc., for their particular type of work.

9. — Suspension and Revocation Generally.

The City Council shall have the power to suspend or revoke the license of any person licensed under the regulations of this Section, whose work is found to be improper or defective or so unsafe as to jeopardize life or property providing the person holding such license is given twenty (20) days notice and granted the opportunity to be heard before such action is taken. If and when such notice is sent to the legal address of the licensee and they fail or refuse to appear at the said hearing, their license will be automatically suspended or revoked five (5) days after date of hearing.

10. — Time of Suspension.

When a license issued under this Section is suspended, the period of suspension shall be not less than thirty (30) days nor more than one (1) year, such period being determined by the City Council.

11. — Revocation, Reinstatement.

When any person holding a license as provided herein has been convicted for the second time by a court of law for violation of any of the provisions of this Code, the City Council shall revoke the license of the person so convicted. Such person may not make application for a new license for a period of one (1) year.

12. — Permit to Homeowner.

The owner of any single family property may perform work on property which the owner occupies so long as the work when performed is in accordance with the Codes of the City and for such purpose a permit may be granted to such owner without a license obtained.

All rental property permits shall be obtained by licensed contractors.

~~13. State Licensed Contractor's Excepted.~~

~~Those persons who possess valid State licenses issued by the State of Minnesota shall not be required to obtain a license from the City; they shall, however be required to file proof of the existence of a valid State license together with proof of satisfactory Worker's Compensation and Public Liability insurance coverage. (Ref. 901)~~

~~14. Public Service Corporations Excepted.~~

~~Public service corporations shall not be required to obtain licenses for work upon or in connection with their own property except as may be provided by other Chapters.~~

~~15. Manufacturers Excepted.~~

~~Manufacturers shall not be required to obtain licenses for work incorporated within equipment as part of manufacturing except as may be provided by other Sections of this Code.~~

~~16. Assumption of Liability.~~

~~This Section shall not be construed to affect the responsibility or liability of any party owning, operating, controlling or installing the above described work for damages to persons or property caused by any defect therein; nor shall the City of Fridley be held as assuming any such liability by reason of the licensing of persons, firms or corporations engaged in such work.~~

206.08.500.09 Utility Excavations (Sewer and Water)

1. Permit Required. ~~Before~~Prior to performing any work ~~is performed which that~~ includes cutting a curb or excavation or installing a liner for a utility pipe on or under any street or curbing, a contractor or individual workers must apply for and obtain a permit ~~shall be applied for~~ from the City and ~~shall pay a permit fee as provided in Chapter 11.~~ The Public Works Department ~~shall~~ must verify the location of the watermain and sanitary sewer connections before any excavation or grading ~~is~~ shall be permitted on the ~~premises~~ building site. The permit ~~shall~~ must specify the location, width, length, and depth of the necessary excavation. It ~~shall~~ must further state the specifications and condition of public facility restoration. Such specifications ~~shall~~ must require the public facilities ~~to be restored to at least as good a condition as they were prior to commencement of work.~~ Concrete curb and gutter or any similar street patching ~~shall~~ must be constructed by the contractor and inspected by the City, unless specified otherwise.

2. Deposit~~Performance Bond~~ Required.

(a) Where plans and specifications indicate that proposed work includes connection to sanitary sewer, a watermain, a curb cut, or any other disruption that may cause damage to the facilities of the City, the application for permit ~~shall~~ must be accompanied by a ~~two hundred dollar~~

~~(\$200.00) cash deposit~~ performance bond for the value of work within the City Right-of-Way as a guarantee that all restoration work will be completed and City facilities left in an undamaged condition.

~~(b) The requirement of a cash deposit shall will not apply to any public utility corporation franchised to do business within the City.~~

3. ~~Maximum Deposit.~~ No person shall be required to have more than four hundred dollars (\$400.00) on deposit with the City at any one time by reason of this Section; provided that such deposit shall be subjected to compliance with all the requirements of this Section as to all building permits issued to such person prior to the deposit being refunded.

34. Inspections.

(a) ~~The City must be notified to review the conditions of construction prior to~~ Before any backfilling is done in an excavation otherwise approved under this division, ~~the City shall be notified for a review of the conditions of construction.~~

(b) During and after restoration the ~~City Engineer or a designated agent~~ Public Works Director or their designee ~~shall must~~ inspect the work to assure compliance.

45. ~~Return of Deposit~~ Performance Bond. The Public Works Director ~~shall will~~ authorize a refundment of the ~~deposit~~ bond when restoration has been completed to their satisfaction ~~or compliance with this Section.~~

56. ~~Forfeiture of Deposit~~ Performance Bond. Any person who fails to complete any of the requirements outlined in this Section ~~shall will~~ forfeit ~~to the City such a~~ portion of the ~~deposit~~ bond ~~as is necessary to pay for completing the unfinished having such work done.~~

206.09.500.10 Building Site Requirements

1. General. In addition to the provisions of this Section, all building site requirements ~~of in~~ the City's Zoning Code, Chapter 205 and any additions ~~must shall~~ be followed in order for ~~before~~ a building permit to ~~may~~ be issued.

2. Utilities and Street Required. No building permit ~~shall will~~ be issued for any new construction unless and until all utilities are installed in the public street adjacent to the parcel of land to be improved and the rough grading of the adjacent street has been completed to the extent that adequate street access to the parcel is available.

3. Manufactured Home Prohibitions. Except in a manufactured home or manufactured home park, the removal of wheels from any manufactured home or the remodeling of a manufactured home through the construction of a foundation or the enclosure of the space between the base of the

manufactured home and the ground, or through the construction of additions to provide extra floor space ~~will not be considered as conforming with the City's Building Code in any respect and will therefore be prohibited.~~

4. Equipment and Material Storage. No construction equipment ~~and/or materials~~ pertaining to construction ~~shall~~ may be stored on any property within the City without a valid building permit or prior approval from a property owner and/or the City. When construction is completed and a Certificate of Occupancy has been issued, any construction equipment or materials must be removed within ~~thirty (30)~~ days from the issuance date on the Certificate of Occupancy.

5. Construction Work Hours. It ~~shall be~~ unlawful for any person or company acting as a contractor ~~for payment,~~ to engage in the construction of any building, structure, or utility, including but not limited to, the making of any excavation, clearing of surface land, and loading or unloading materials, equipment or supplies, anywhere in the City, ~~except between the hours of before 7:00 a.m. and after 9:00 p.m., Monday through Friday and before between the hours of 9:00 a.m. and after 9:00 p.m. on Saturdays. However, such activity shall be lawful if an alternate hour's work permit therefore has been issued by the City upon application in accordance with requirements of the paragraph below.~~ It ~~shall be~~ unlawful to engage in such work or activity on Sunday or any legal holiday ~~unless an alternate hour's work permit for such work has first been issued.~~ Nothing in this Chapter ~~shall~~ may be construed to prevent any emergency work necessary to prevent injury to persons or property at any time.

6. Requests for alternate hours must be made, in writing, to the City Engineer or their designee. Requests must state the name of the applicant, their business address, the location of the proposed work, the time(s) of the proposed construction and the reason for seeking an alternate hour accommodation. No such request will be granted unless the applicant can demonstrate that the public welfare will be harmed unless work is performed after hours.

~~6. — Alternate Hours Work Permit.~~

~~Applications for an alternate hours work permit shall be made in writing to the Public Works Director and shall state the name of the applicant and the business address, the location of the proposed work and the reason for seeking a permit to do such work, as well as the estimated time of the proposed operations. No such permit shall be issued excepting where the public welfare will be harmed by failure to perform the work at the times indicated.~~

7. Safeguards. Warning barricades and lights ~~shall~~ must be maintained whenever necessary for the protection of pedestrians and traffic during construction; ~~and temporary~~ Temporary roofs over sidewalks ~~must~~ shall be constructed whenever there is potential for danger to pedestrians from falling articles or materials, ~~to pedestrians.~~ When an existing pedestrian access route is blocked by construction, alteration, maintenance, or other temporary conditions, a Temporary Pedestrian Accessible Route (TPAR) must be provided to assist pedestrians, bicyclists and non-motorized vehicles safe movement within and around the construction zone.

~~206.10. Drainage and Grading~~

1. Investigation. After a building permit has been applied for and prior to the issuance of said the permit, the City shall thoroughly investigate the existing drainage features of the property to be used.

2. Obstruction of Natural Drainage Prohibited. No building permit shall be issued for the any construction of any building on which construction or necessary grading thereto shall obstruct any existing natural drainage waterway.

3. Undrainable Lands. No building permit shall be issued for the construction of any building upon ground that which cannot be properly drained.

4. Protection of Existing Drainage Installations.

(a) Where an application is made for a building permit and subsequent investigation shows that the property to be occupied by said the building is adjacent to a portion of a public road or street containing a drainage culvert, catch basin, sewer, special ditch, or any other artificial drainage structures used for the purpose of draining the said property and/or any neighboring property, the applicant shall must specifically agree in writing to protect these existing drainage waterways and in such a way that they shall not ensure that they will not be disturbed be affected by the proposed building construction or grading work incidental thereto.

(b) No one is permitted to use or alter land shall be altered and no use shall be permitted in a manner that results in water runoff tending to causing flooding, erosion or deposits of minerals on adjacent properties. Stormwater runoff from a developed site will must leave at no greater rate or lesser quality than the stormwater runoff from the site prior to its development in an undeveloped condition. Stormwater runoff after development shall not exceed the rate of runoff from the undeveloped land for a 24-hour storm with a 1-one year return frequency. Detention facilities shall be designed for a 24-hour storm with a 100-year return frequency. All runoff shall be properly channeled into a storm drain water course, ponding area, or other public facility designed for that purpose. A land alteration permit shall be obtained prior to any changes in grade affecting water runoff onto an adjacent property.

5. Order to Regrade. As part of the permitting process, the the City may order the applicant to regrade any property if existing grade does not conform to any provision of this Section, if the grade indicated in the preliminary plan has not been followed, or if the existing grade poses a drainage problem to neighboring properties.

206.11.Waters and Waterways

1. Definition. As used in this Section, the terms "waters" and/or "waterways" shall will include all public waterways waters as defined by Minnesota Statutes, Section 103G.005, subdivision 15105.38 and shall also include all bodies of water, natural or artificial, including ponds, streams,

~~lakes, swamps, and ditches which that are a part of or contribute to the collection, runoff, or storage waters within the City or directly or indirectly affect the collection, transportation, storage, or disposal of the storm and surface waters system in the City.~~

~~2. Permit Required. No person shall cause or permit any waters or waterways to be created, dammed, altered, filled, dredged, or eliminated, or cause the water level elevation thereof to be artificially altered without first securing a permit Building Permit or a Land Alteration Permit from the City, State, or watershed management organization as appropriate.~~

~~3. Application for Permit.~~

~~Applications for permits required by the provisions of this Section shall be made in writing upon printed forms furnished by the City Clerk.~~

~~4. Scope of Proposed Work. Applications for permits required by this Section shall be accompanied with a complete and detailed description of the proposed work together with complete plans and topographical survey map clearly illustrating the proposed work and its effect upon existing waters and water handling facilities.~~

~~5. Fees.~~

~~A fee of twenty-five dollars (\$25.00) shall be paid to the City and upon the filing of an application for a permit required by the provisions of this Section to defray the costs of investigating and considering such application.~~

~~206.12. Penalties~~

~~Any violation of this Chapter is a misdemeanor and is subject to all penalties provided for such violations under the provisions of Chapter 901 of this Code.~~

500.10 Fees

Fees for this chapter are set in the Fees Chapter of the Code.

500.11 Appeals

Any person contesting a citation or decision associated with violations of this Chapter may file an appeal pursuant to the Appeals and Administrative Citations Chapter of the Code.

Section 2

That the Fridley City Code Chapter 501, Residential Swimming Pools, be hereby amended as follows:

Fridley City Code Chapter 501. Residential Swimming Pools

501.01 Purpose

The Fridley City Council (Council) finds that reasonable regulations of swimming pools is necessary to provide for the public health, safety and general welfare in the City of Fridley (City).

501.02 Definitions

Aquatic vessel, swimming pool, pool: A vessel, permanent or temporary, intended for swimming, bathing, or wading and that is designed and manufactured to be connected to a circulation system. Portable vessels 12 inches or less in designed water depth which are drained and filled daily are not considered aquatic vessels.

Building Official: designation by the Council to a City employee who is granted administrative authority for administration of the Fridley City Code (Code).

Circulation system: The mechanical components that are a part of a recirculation system on an aquatic vessel. Circulation equipment may be, but not limited to, categories of pumps, hair and lint strainers, filters, valves, gauges, meters, heaters, surface skimmers, inlet/outlet fittings, and chemical feeding devices. The components have separate functions, but when connected to each other by piping, perform as a coordinated system for the purpose of maintaining the aquatic vessels water in a clear and sanitary condition.

Residential Pool: any pool connected with a single-family residence or owner-occupied duplex located on private property under the control of the homeowner, the use of which is limited to swimming or bathing by the resident members or their invited guests. A residential pool is not a pool used as part of a business.

501.03 Permits Required

1. It is unlawful for any person to construct an aquatic vessel within the City without first having secured a permit. An application for this permit must be accompanied by the following:

(a) Proposed location of aquatic vessel illustrated on a certificate of survey with respect to the boundary lines of property.

(b) The types of equipment to be used in connection with the aquatic vessel including, but not limited to, filter unit, pump, heaters or other related equipment.

(c) Aquatic vessels requiring the excavation or addition of soil will be required to show the existing and proposed changes to the site's grading and drainage plan and must include an erosion control plan.

(d) A copy of the manufacturer's installation instructions for the aquatic vessel and all equipment associated with the aquatic vessel installation.

2. An aquatic vessel that is annually disassembled and assembled does not require a building permit but must comply with the requirements of the Code.

501.04 Compliance with Code

It is unlawful for any person to maintain an aquatic vessel that does not comply with this Code.

The Building Official may revoke any permit for failure to comply with this Code. Before a permit is revoked, the aquatic vessel owner must have notice in writing listing and describing the instances of failure to comply with this Code.

501.05 Residential Design and Construction Requirements

1. All aquatic vessels and related equipment must be installed per the manufacturer's printed installation instructions and in compliance with state law.

2. Unobstructed areas of not less than 36 inches wide must be provided to extend entirely around the aquatic vessel. The deck must be designed so as to prevent back drainage into the aquatic vessel. No deck is required for aboveground swimming pools.

3. Aquatic vessels may not be located within any required front yard.

4. Aquatic vessels may only be placed in rear yards

5. Aquatic vessels may not be located within a drainage and utility easement or below any overhead electrical line.

501.06 Drainage

Water discharged from any aquatic vessel may not be discharged into the sanitary sewer system. Water cannot drain onto or across any adjoining property. Erosion control best management practices must be followed when draining into the stormwater system, pursuant to the Erosion Control and Stormwater Management Chapter of the Code.

501.07 Barriers

1. All aquatic vessels must be completely surrounded by a fence or wall not less than four feet in height, which must be so constructed as not to have openings, holes or gaps larger than four inches in vertical or horizontal direction, including doors and gates. A dwelling or accessory building may be used as part of such enclosure.

2. All gates or doors opening through such enclosure must be equipped with a self-latching/self-closing device for keeping the gate or door securely closed at all times when not in actual use and be provided with hardware for locking devices, except that the door of any dwelling which forms a part of the enclosure need not be so equipped. Pool gates must be locked when the pool is not in use.

3. Fences must comply with the Fence Chapter of the Code.

4. Upon completing excavation of an aquatic vessel and in the absence of a permanent barrier or fence, a temporary fence (such as snow fence) may be installed with the approval of the building official. The maximum time allowed for a temporary fence is 30 days.

5. Aquatic vessels which are wholly enclosed within a building or structure are the only exceptions to the requirements set forth in this section.

501.08 Electrical and Mechanical Requirements

All mechanical and electrical equipment must be installed meeting the requirements of the manufacturer's printed installation instructions. Separate permits are required for electrical and mechanical installation.

501.09 Water Regulations

1. The filling of any aquatic vessels from a fire hydrant is prohibited. There may be no cross-connections of the City water supply with any other source of water supply for the pool. The line from the City water supply to the pool must be protected against backflow of polluted water by means of either an air gap, vacuum breaker or other adequate device to prevent back siphonage.

2. No aquatic vessels containing sewage, waste or other contaminating or polluting ingredients rendering the water hazardous to health are permitted.

501.10 Chemical Storage

The storage of chemicals must meet the requirements of the Minnesota State Fire Code.

501.11 Shielding Lights

Lights used to illuminate any aquatic vessel must be so arranged and shaded as to reflect light away from adjoining premises.

501.12 Unnecessary Noise

It is unlawful for any person to make, continue or cause to be made or continue at any aquatic vessel any loud, unnecessary or unusual noise or any noise which annoys, disturbs, injures, or endangers the comfort, repose, health, peace, or safety of others. In the operation of an aquatic vessel, the use or permitting the use or operation of any radio, machine or device for the producing or reproducing of sound in such a manner as to disturb the peace, quiet, and comfort of the neighboring inhabitants or at any time with louder volume than is necessary for convenient hearing of the person or persons who are in the aquatic vessel premises is prohibited.

501.13 Fees

The fees for this chapter are set in the Fees Chapter of the Code.

Section 3

That the Fridley City Code Chapter 105, Landscape Maintenance, be hereby amended as follows:

Fridley City Code Chapter ~~105.502~~ Landscape Maintenance

~~105.01~~502.01 Purpose

The purpose of this ~~section of city code is to~~ Chapter is to establish minimum standards for landscape maintenance and to protect surface water quality by allowing natural areas where they can benefit water quality throughout the City of Fridley (City).

~~105.02~~502.02 Definitions

~~1-~~Designated Natural Area: An area of native plants that has never been disturbed, or an area intentionally planted with native or naturalized perennial vegetation greater than ~~ten~~ (10) inches in height that has an edged border separating it from areas of turf grass.

~~2-~~Garden: A cultivated area dedicated to the growing of vegetables, fruit, flowers, perennials, shrubs, and similar ornamental plants that were intentionally ~~specifically~~ planted in that location and where common weeds are not the predominant vegetation.

~~3-~~Landscape: The area of a parcel of land that is not covered with an impervious surface.

~~4-~~Lot: A parcel of land adjacent to a street or road, including the right-of-way between the property and the curb.

5.–Noxious Weeds: ~~Includes both~~ Any prohibited noxious weeds and secondary noxious weeds as defined by the State of Minnesota Department of Agriculture, excluding dandelions. ~~(Note: this does not include dandelions.)~~

6.–Right-of-Way: The area on, below, or above a public roadway, highway, alley, street, bicycle lane, public sidewalk, ~~and or~~ boulevard in which the City has an interest, including the dedicated rights-of-way for travel purposes and utility easements of the City. A right-of-way does not include the airwaves above a right-of-way with regard to cellular or other ~~nonwire~~ wireless telecommunications or broadcast service.

7.–Waterway: Any body of water that receives storm water runoff, including wetlands, lakes, ponds, streams, rivers, and reservoirs. ~~Shall~~ Waterway does not include water flowing on streets, or water pooling for less than 24 hours on private property after a rain event.

8.–Wooded Area: An area of trees and other native plant materials, ~~identified as follows: wherefor every 100 square feet of area considered, contains at least~~ there shall not be less than six (6) trees, each of a six inch (6")-caliper measurement when, measured at a point of six inches (6") above grade from the base of each tree measured.

~~105.03~~ 502.03 Required Maintenance

Landscaped areas of all properties must be maintained by the owner ~~to be and~~ free of noxious weeds. Ground cover, except for trees and shrubs, in landscaped areas may not exceed ~~ten (10)~~ inches in average height except for ground cover in gardens and designated natural areas. Designated natural areas which do not need to be edged include: drainage ponds, ditches, lakeshore areas, parks, ~~3 to 4~~ three to one or greater slopes, stream banks, vacant lots, wetlands, or wooded areas. Landscaped areas must be kept free of litter. Vegetation ~~shall~~ must not be permitted to be overgrown or encroach onto adjacent properties. Failure to comply is a nuisance as defined in the Public Nuisance Chapter of the Fridley City Code (Code).

~~105.04~~ 502.04 Intervention by the City

If the provisions of ~~Section 105.03~~ this Chapter are not complied with, the ~~city manager or his/her~~ City Manager or their designee ~~shall~~ will give written notice to the owner of the property in violation. If the property owner fails to bring the violating property into compliance with ~~Section 105.03~~ this Chapter within the time specified in the notice, or if the owner of the property cannot be located, designated ~~city~~ City staff ~~shall~~ may perform the necessary work on the landscaping in order to ~~have the landscape brought~~ bring the landscaping into compliance, ~~and~~ The City will invoice the property owner for the ~~cost~~ costs incurred by the City for the work performed ~~and of such service and abatement~~ administrative costs associated with the abatement according to the procedures established in ~~Chapter 128~~ the Abatement of Exterior Public Nuisances Chapter of the ~~City~~ Code.

~~105.05~~ 502.05 Protection of Waterways

1.——In addition to proper landscape maintenance, all property owners in the City of Fridley must protect surface water quality through the following measures:

~~A.1.~~ No person is permitted to deposit leaves, grass clippings, or other plant waste within ~~twenty-five (25)~~ feet of a waterway or ~~ten (10)~~ feet of a bluff line, whichever is greater.

~~B.2.~~ No person is permitted to deposit or store yard waste of any kind in a right-of-way or roadway, except as permitted in ~~Chapter 113 the Solid Waste Management Chapter of the Code~~ or in the process of maintaining the right-of-way.

~~C.3.~~ Extreme care must be taken to prevent landscape fertilizers, pesticides, and herbicides from falling on a paved surface. Any applied granular landscape fertilizer, pesticide, or herbicide must be swept from any paved surfaces immediately upon completion of application as specified in State ~~Statutes~~ law. Commercial lawn care product applicators must post public notification signs when lawn care products are applied. No person ~~shall~~ may remove such signs for 48 hours ~~or~~ as required by State law.

105.06 Penalties

~~Any violation of this Chapter is a misdemeanor and is subject to all penalties provided for such violations under the provisions of Chapter 901 of this Code. Each day the violation exists or continues to exist shall be deemed a separate offense.~~

Section 4

That the Fridley City Code Chapter 104, Tree Management, be hereby amended as follows:

Fridley City Code Chapter ~~104.503.~~ Tree Management

~~104.01. Declaration of Policy~~503.01 Purpose

~~The City Council of Fridley has determined that trees~~Trees provide a public benefit including cleaner air, cleaner water, decreased soil erosion and increased property values in the City of Fridley (City). It is further determined that nuisance trees growing ~~upon~~ on public and private property impair the safety, ~~good~~ order, general welfare, and convenience of the public. ~~It is declared to be the intention of the Council to maintain a resilient urban forest and this Chapter is enacted for that purpose.~~

503.02 Definitions

Boulevard Tree: A tree growing within an improved street or alley right-of-way or an easement that has been acquired for an existing improved street or alley.

Removal: The cutting of a tree at the trunk to be level with the surrounding ground.

104.02.503.03 Forester Position Created

The powers and duties of the ~~City~~ Forester as set forth in this Chapter are hereby conferred ~~upon~~ on the Director of Public Works ~~and all designated representatives or their designee~~. It is the duty of the Forester to coordinate under the direction and control of the City Manager or their designee all activities of the City relating to the management of trees on City property, the control and prevention of tree pests that would threaten the integrity of the City's urban forest, and the elimination of nuisance trees. The Forester ~~shall~~ will recommend to the City Manager or their designee the details of the program for the maintenance of a resilient urban forest and perform the duties incident to such a program adopted by the Fridley City Council (Council).

104.03.503.04 Program

It is the intention of the Council ~~of Fridley~~ to conduct a Management Program directed at the maintenance of a resilient urban forest. The City ~~shall~~ will have the right to plant, prune, maintain, remove and replace all trees, shrubs, and other plantings now or hereafter on properties controlled by the City including in any street, park, boulevard, public right-of-way or easement as may be necessary to ensure public safety or to preserve and enhance the City's urban forest. The City ~~shall~~ will also have the right to require the abatement of any trees on public or private property deemed to be public nuisances as outlined in ~~the~~ this Chapter.

104.04.503.05 Nuisance Declared

The following are public nuisances ~~whenever they may be~~ when found within the City ~~of Fridley~~:

1. Any diseased or infested tree or part thereof, including logs, branches, stumps, firewood, or other wooden material which has been determined to present a condition which endangers the safety or health of the public or urban forest and has not been abated according to the prescription of the ~~City~~ Forester.
2. Any hazardous tree ~~which is~~ determined to have structural defects in the roots, stem, or branches that may cause the tree or part ~~thereof~~ of the tree to fail, where such failure may cause personal injury or property damage to a "target." A "target" includes, but is not limited to, people, vehicles, buildings, and property, etc. Trees without targets are not considered hazards even if they are likely to fail and can be considered beneficial in habitat protection.

104.05.503.06 Abatement

1. It is unlawful for any person to allow a public nuisance as defined in ~~Section 104.04~~ this Chapter to remain on any premises owned within, or controlled by, the City ~~of Fridley~~. Such nuisances may be abated in the manner prescribed by this Chapter and according to the procedures established in ~~Chapter 128~~ the Abatement of Exterior Public Nuisances Chapter of the City Code.

2. In abating the nuisances defined in this Chapter, the Forester or their designee will prescribe the nuisance tree or wood to be evaluated, monitored, sprayed, root barriered, removed, burned or otherwise effectively treated so as to eliminate and prevent, as fully as possible, the nuisance. Such abatement procedures will be carried out in accordance with current technical and expert opinions and procedures.

~~104.06.503.07~~ Inventory, Inspection and Investigation

1. The Forester or ~~an agent thereof~~their designee may inspect all premises and places within the City as often as deemed appropriate to determine any condition described in ~~Section 104.04 of this Chapter~~. The Forester ~~shall~~will investigate all reported incidents of nuisance trees.

2. The Forester or ~~an agent thereof~~their designee may enter ~~upon~~ private premises at any reasonable time for the purpose of carrying out any of the duties assigned under this Chapter.

3. The Forester or ~~an agent thereof~~their designee ~~shall~~will make a field diagnosis according to generally accepted field diagnosis procedures.

~~104.07.~~ Abatement of Nuisances

~~In abating the nuisances defined in Section 104.04, the Forester or an agent thereof shall prescribe the nuisance tree or wood to be evaluated, monitored, sprayed, root barriered, removed, burned or otherwise effectively treated so as to eliminate and prevent, as fully as possible, the nuisance. Such abatement procedures shall be carried out in accordance with current technical and expert opinions and procedures.~~

~~104.08.503.08~~ Procedures for Removal of Infected Trees or Woods

When the Forester or their designee ~~thereof~~ finds that a public nuisance as defined in ~~Section 104.04~~this Chapter exists in any tree or wood in any public or private place in the City, the Forester ~~shall~~will:

1. On private property, notify the property owner in writing with a Nuisance Tree Abatement Notice. The property owner ~~shall~~must carry out any recommended abatement procedure(s) within ~~thirty (30) days from the date of receipt of the notification unless a written extension is granted by the Forester~~a specified amount of time from the date of receipt of the notification unless a written extension is granted by the Forester.

(a) If the owner fails to follow the recommendation of the Nuisance Tree Abatement Notice within the designated time period, the Forester ~~shall~~will notify the property owner in writing that the City will contract for the abatement of the public nuisance. ~~The Forester shall then proceed to contract for the abatement procedures as soon as possible and shall report to the City Clerk all costs resulting from the abatement procedures carried out on such private property. The City Clerk shall list all such charges related to the City abatement administrative costs against each separate lot or parcel by September 15th of each year as special assessments to be collected commencing with the following year's taxes. All assessments and abatement-related costs shall be added to each assessment, and will follow the abatement processes established in the Abatement of Exterior Public Nuisances Chapter of the Code.~~

2. In the case of boulevard trees, ~~defined as a tree growing within an improved street or alley right of way or an easement that has been acquired for an existing improved street or alley,~~ notices will be mailed to the owner of the abutting property as previously described in ~~Section 104.08.1. However, the~~The City ~~shall~~will abate any nuisance boulevard tree at no cost to the property owner. If the property owner desires, the City will replace the tree with a tree on the owner's property in the vicinity of the removed tree.

3. All assessments levied for the repayment of tree disease abatement costs may be repaid over a period designated by the ~~City Council~~. Such assessments ~~shall~~will be levied in accordance with the assessment procedures established in ~~City Code Chapter 128~~the Abatement of Exterior Public Nuisances Chapter of the Code.

4. If the nuisance tree is located on public land, the Forester ~~shall~~will transmit a similar notification including prescription to the agency responsible for maintenance of said property. Such nuisances on public property ~~shall~~will be abated by the respective ~~agent~~agency, according to the prescriptions of the ~~City Forester~~ within ~~thirty (30)~~ days of notification unless a written extension is granted by the Forester.

~~104.09.~~ Program Records

~~The Forester shall keep accurate records of the Tree Management Program including the costs of abatements ordered under this program. The Forester shall report to the City Council all work done for which assessments are to be made stating and certifying the description of the land, lots, and parcels involved and the amount chargeable to each.~~

~~104.10-503.09~~ Interference Prohibited

It is unlawful for any person to prevent, delay or interfere with the Forester or ~~agent thereof~~their designee while they are engaged in the performance of duties imposed by this Chapter.

~~104.11-503.10~~ Tree Management License Required

It ~~shall be~~ unlawful for any individual, partnership or corporation to conduct as a business the cutting, trimming, pruning, removing, spraying or otherwise treating of trees, shrubs or vines in the City without first having secured a license from ~~at~~ the City to conduct such business.

~~104.12.503.11~~ Tree Management License RequirementsApplication

~~1.~~ Application

~~Application for a license under this Chapter shall be made at the office of the City Clerk of the City.~~

~~2.~~ Application Form

1. No person may operate a tree management service within the City without a valid license from the City, which includes the following requirements: ~~The application for a license shall be made on a form approved by the City which includes~~

(a) Business name and address;

(b) ~~Name~~ Full legal name and address of applicant;

(c) Business phone number;

(d) Number and type of vehicles;

(e) ~~Type of state licenses and/or certifications applicant or employees have~~ Proof of registry in the Minnesota Department of Agriculture Tree Care Registry; and

(f) ~~Any other information deemed necessary by the City Clerk for the license.~~ Location of brush disposal site.

~~3.2.~~ Liability Insurance

No license or renewal of a license ~~shall will~~ be granted, ~~nor shall the same~~ or be effective, until the applicant has filed with the ~~City Clerk~~ City Manager or their designee, proof of a general liability insurance policy covering all operations of such applicant under this Chapter for the sum of at least ~~one million dollars (\$1,000,000)~~ \$1 million per occurrence and ~~two million dollars (\$2,000,000)~~ \$2 million annual aggregate and for at least ~~one hundred thousand dollars (\$100,000)~~ against liability for damage or destruction of property. The City ~~shall must~~ be named and the insurance provided ~~shall must~~ include the City as an additional party insured. ~~Said policy shall~~ The policy must provide that it may not be cancelled by the insurer except after ~~ten (10)~~ days written notice to the City, and if such insurance is so cancelled and licensee ~~shall will~~ fail to replace the same with another policy conforming to the provisions of this Chapter said license ~~shall will~~ be automatically suspended until such insurance shall have been replaced.

4.3. Worker's Compensation Insurance

Each license applicant ~~shall~~ must file with the ~~City Clerk~~ City Manager or their designee a Certificate of Insurance evidencing that the applicant carries the statutory amounts of Worker's Compensation ~~worker's compensation insurance~~ when such insurance is required by State Statute.

5.4. Chemical Treatment Requirements

Applicants who propose to use chemical substances in any activity related to treatment or disease control of trees, shrubs or vines ~~shall~~ must file with the ~~City Clerk~~ proof that the applicant or an employee of the applicant administering such treatment has been certified by the Agronomy Division of the Minnesota Department of Agriculture as a "commercial pesticide applicator." Such certification ~~shall~~ must include knowledge of tree disease chemical treatment.

~~6. Minnesota Tree Care Registry~~

~~All applicants must be registered with the Minnesota Department of Agriculture Tree Care Registry.~~

6. Fees

The annual license fee is provided in the Fees Chapter of the Code.

~~104.13. Fees~~

~~The annual license fee and expiration date shall be as provided in Chapter 11 of this Code.~~

~~104.14. Penalties~~

~~Any violation of this Chapter is a misdemeanor and is subject to penalties provided for such violations under the provisions of Chapter 901 of this Code.~~

Section 5

That the Fridley City Code Chapter 514, Snow and Ice Removal, be hereby amended as follows:

Fridley City Code Chapter 514—~~504.~~ SNOW AND ICE REMOVAL Winter Maintenance

~~514.01~~504.01 Purpose

1.——The purpose of this section is to protect the public health and safety arising out of the deposit, accumulation, and/or storage of winter snow, deicers, and/or ice on the public streets, sidewalks, bikeway/walkway, and other public or private property and to provide penalties for violations.

2. ~~Nothing in this section shall~~ Chapter may be construed to prohibit the city City of Fridley (City) from conducting snow or ice plowing or removal activities.

~~514.02~~ 504.02 Definitions

~~The following definitions apply in this section of the Code. References hereafter to sections are, unless otherwise specified, references to sections in this Chapter. Defined terms remain defined terms whether or not capitalized.~~

Base Flood: The flood having a one-percent chance of being equaled or exceeded in any given year. "Base flood" is synonymous with the term "regional flood" used in Minnesota Rules, part 6120.5000.

Bulk Deicer Storage Facilities: All temporary and permanent, indoor and outdoor, salt piles, salt bag storage, sand piles and other storage of materials used for deicing and/or traction during winter conditions that are more than two tons in solid form (or 250 gallons in liquid form).

Bulk Snow Storage: Fallen snow that is trucked, hauled, or moved to a defined location not including incidental accumulations of snow occurring due to routine roadway snow plowing.

Deicer: Any substance used to melt snow and ice or used for its anti-icing effects.

Floodplain: The beds, channel and the areas adjoining a wetland, lake or watercourse, or other source which have been or hereafter may be inundated by the base flood.

Private Property: Property owned by a person, firm, voluntary associations or corporations other than a government body that is not generally open for use by the public.

Public Property: Property that may be used by the public subject to reasonable regulations by a governmental body, including public rights-of-way for streets and highways.

Semi-public Property: Private property generally open for use by the public but not owned or maintained by a governmental body. Such property includes without limitation church property, school property, shopping centers and all other property generally used by patrons of a commercial or private business establishment; including private streets and residential areas.

Snow Season: The time between the first snowfall after July 1 in a given year until the last snowfall before June 30 in the subsequent year.

~~514.03~~ 504.03 Snow Removal

1. The City ~~shall~~ will remove snow and ice from City streets, alleys, walks and trails on ~~Public Property~~ public property that it maintains in accordance with its Snow and Ice Control Policy.

2. It ~~shall be~~ is unlawful unless specifically approved by the City for any property owner to place or have placed snow or ~~iced ice~~ from their property, driveway, or parking area onto or across ~~the~~ any public sidewalk, bikeway/walkway, street or highway which results in piles or rows on the paved surface or upon the boulevard or property of another property owner without prior permission whether done by him/herself/themselves or their an agent for him/herself. The Director of Public Works or their designee may give approval for temporary placement of snow from ~~service stations, private parking or similar areas~~ private property onto public property, provided the snow will be removed within 48 hours following its placement on City property.

504.04 Bulk Deicer Storage Facility Requirements

1. General Requirements

(a) Indoor operations for the bulk storage of deicing materials must be provided wherever possible in order to prevent such materials from dissolving or otherwise transported or affected by rain, snow and melt water.

(b) All salt, sand and other deicing materials stored outdoors must be covered at all times.

(1) When not using a permanent roof, a waterproof impermeable cover must be placed over all storage piles (to protect against precipitation and surface water runoff). The cover must prevent runoff and leachate from being transported from the outdoor storage pile location. The cover must be secured to prevent its removal by wind or other storm events.

(2) Any leaks, tears or damage to roofs or covers should be immediately repaired in a temporary or permanent fashion during winter to reduce the entrance of precipitation. Permanent repairs must be completed prior to the next winter season.

2. Facility Siting

(a) The facility may not be located on or within floodplains, storm drains, manholes, catch basins, wetlands or any other areas likely to absorb runoff.

(b) The facility must be located entirely on an impermeable surface.

(c) The facility must be protected by grading or other appropriate measures to prevent the intrusion of liquids including stormwater runoff.

3. Bulk Snow Storage. Bulk Snow Storage piles must be located downslope from salt and deicer storage areas to prevent the snow melt from flowing through storage areas and carrying material to the nearest drainage system or waterway.

4. Transfer of Materials. Practices must be implemented in order to reduce exposure (e.g., sweeping, diversions, and/or containment) when transferring salt or other deicing material from the facility.

504.05 Parking Lot, Sidewalk, and Private Road Sweeping Requirements

Accumulated deicer and/or material used for traction during winter conditions remaining following snow and/or ice melt must be removed to avoid discharge into the storm sewer system or downstream waterbodies.

~~514.04~~504.06 Owner Responsibility

1. Every property owner is responsible for ensuring that during the winter snow and ice season that residual snow or ice from the driveway and/or parking area is not placed onto the sidewalk, bikeway/walkway, street or another property without the property owner's permission during the snow or ice removal activities.
2. Property owners must eliminate any hazardous snow or ice condition by clearing residual snow and ice from walks or ~~tails~~ trails on adjacent Public Property that are plowed by the City in accordance with its Snow and Ice Control Policy. Such clearing of snow and ice by property owners will occur within ~~forty-eight (48)~~ hours of cessation of any snowfall and any subsequent snow and ice removal activities performed by or on behalf of the City.
3. The property owner is responsible for any violation of this ~~section~~ Chapter whether the violation is the result of ~~his/her~~ their action or that of an agent ~~or tenant~~ for of the property owner.

~~514.05~~504.07 Penalties

1. Violation of this ~~section shall be~~ Chapter is a public nuisance as defined by the Public Nuisance Chapter 110 of the Code, and ~~shall be~~ is subject to all penalties and remedies ~~contained therein~~. In addition, ~~violation~~ violations of this ~~section shall be~~ Chapter are subject to all penalties and remedies pursuant to Minnesota Statutes Chapter 429.
2. Upon the first violation of this section each Snow Season, the property owner will be issued a warning notice, subsequent violations may result in a civil penalty.
3. The Snow Removal Penalty is outlined in the Fees Chapter of the Code. ~~Succeeding violations of the provisions of this section shall be a misdemeanor, subject to penalties per occurrence set forth in Chapter 901. In the alternative, the City may, in its discretion, impose a civil penalty as follows:~~
 - ~~2nd Offense during any Snow Season: — \$ 50.00~~
 - ~~3rd Offense during any Snow Season: — \$200.00~~
 - ~~4th Offense or more during any Snow Season: — \$500.00~~

~~In addition, the City may charge to, and assess to the associated property, any damage to City property or injury to City employees attributable to violations of this section.~~

Section 6

That the Fridley City Code Chapter 505, Erosion Control and Stormwater Management, be hereby amended as follows:

Fridley City Code Chapter 505. Erosion Control and Stormwater Management

505.01 Purpose

The purpose of this Chapter is to control or eliminate stormwater pollution along with soil erosion and sedimentation within the City of Fridley (City) as required by federal and state law. This Chapter establishes standards and specifications for conservation practices and planning activities, which minimize stormwater pollution, soil erosion and sedimentation.

505.02 General Provisions

1. Severability. If any section, clause, provision, or portion of this Chapter is judged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Chapter will not be affected.
2. Abrogation and Greater Restrictions. It is not intended by this Chapter to repeal, abrogate or impair any existing easements, covenants or deed restrictions. However, where this Chapter imposes greater restrictions, the provisions of this Chapter will prevail. All other Chapters inconsistent with this Chapter are hereby repealed to the extent of the inconsistency only.
3. Minimum Standards. The standards set forth herein and promulgated pursuant to this Chapter are minimum standards. This Chapter does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, or unauthorized discharge of pollutants.
4. Responsibility. The City will administer, implement, and enforce the provisions of this Chapter. Any powers granted or duties imposed on the City may be delegated in writing by the City Manager to persons or entities acting in the beneficial interest of or in the employ of the City.

505.03 Scope

All land alteration or drainage alteration must meet the requirements of this Chapter and the City's Public Works General Specifications and Standards.

505.04 Definitions

Applicant: Any person, firm, sole proprietorship, partnership, corporation, company, state agency or political subdivision that applies for a permit from the City proposing or performing a land alteration or drainage alteration. Applicant also means agents, employees, contractors and others acting under the applicant's direction. Applicant also refers to the permit holder and their agents, employees and others acting under the permit holder's direction.

Best Management Practices (BMPs): Erosion and sediment control and water quality management practices that are the most effective and practicable means of controlling, preventing and minimizing the degradation of surface water, including construction-phasing, minimizing the length of time soil areas are exposed, prohibitions and other management practices published by state or designated area-wide planning agencies.

Drainage alteration: An increase in stormwater flows or a change in existing flow route at a property boundary by changing land contours, diverting or obstructing surface or channel flow, or creating a basin outlet.

Erosion: Any process that wears away the surface of the land by the action of water, wind, ice or gravity. Erosion can be accelerated by the activities of people and nature.

Erosion Control: Refers to methods employed to prevent erosion. Examples include soil stabilization practices, horizontal slope grading, temporary or permanent cover and construction phasing.

Fully reconstructed: Areas where impervious surfaces have been removed down to the underlying soils. Activities such as structure renovation, mill and overlay projects, and other pavement rehabilitation projects that do not expose the underlying soils beneath the structure, pavement, or activity are not considered fully reconstructed. Maintenance activities such as catch basin repair/replacement, utility repair/replacement, pipe repair/replacement, lighting, and pedestrian ramp improvements are not considered fully reconstructed.

General permit: A permit issued under Minnesota Rules 7001.0210 to a category of owners/operators whose operations, emissions, activities, discharges, or facilities are the same or substantially similar.

Hazardous substances: Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illicit connection:

1. Any drain or conveyance, whether on the surface or subsurface, that allows an illicit discharge to enter the storm drainage system including but not limited to sewage, processed wastewater, wash water and any connections to the storm drainage system from indoor drains and sinks,

regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or

2. Any drain or conveyance connected from a commercial or industrial land use to the storm drainage system that has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Illicit discharge: Any direct or indirect non-stormwater discharge to the storm drainage system, except as exempted by this Chapter.

Impervious Surface: A constructed hard surface that either prevents or retards the entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than existed prior to development. Examples include rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.

Industrial activity: Activities subject to NPDES Industrial Stormwater Permits as defined in 40 CFR, Section 122.26 (b)(14) titled Storm water discharge associated with industrial activity.

Land Disturbance Activity: Any land change that may result in soil erosion from water or wind and the movement of sediments into or upon waters or lands within the City, including construction, clearing and grubbing, grading, excavating, transporting, and filling of land. Also referred to as "land alteration."

Linear project: Construction of new or fully reconstructed roads, trails, sidewalks, or rail lines that are not part of a common plan of development or sale. For example, roads being constructed concurrently with a new residential development are not considered linear projects because they are part of a common plan of development or sale.

Municipal separate storm sewer system (MS4): The system of conveyances, including sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains owned and operated by the City and designed or used for collecting or conveying stormwater-that is not used for collecting or conveying sewage.

National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit: A permit issued by Minnesota Pollution Control Agency (MPCA) that authorizes the discharge of pollutants to Waters of the State, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-stormwater discharge: Any discharge to the storm drainage system that is not composed entirely of stormwater.

Permit: Written permission granted by the City for construction, subdivision approval, or land disturbing activities.

Sediment: The product of an erosion process, including solid materials, both mineral and organic, that are in suspension, are being transported, or have been moved by water, wind, or ice, and have come to rest on the earth's surface either above or below water level.

Sediment Control: The methods employed to prevent sediment from leaving the development site. Examples of sediment control practices are silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, pipe slope drains, storm drain inlet protection and temporary or permanent sedimentation basins.

Stormwater (or storm water): Any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation.

Stormwater management plan: A document which describes the best management practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to stormwater, stormwater conveyance systems, or receiving waters to the maximum extent practicable.

Wastewater: Any water or other liquid, other than uncontaminated stormwater, discharged from a premises.

Watercourse: A ditch, stream, creek, or other defined channel intended for the conveyance of water runoff, groundwater discharge, or similar hydraulic or hydrologic purpose.

Waters of the State: All streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof" as currently defined in Minnesota Statutes §115.01, Subdivision 22.

505.05 Technical Guides

The following are adopted by reference:

1. The Minnesota Wetland Conservation Act, Minnesota Statutes (M.S.) §§ 103G.221 - 103G.2372, and its implementing rules, Minnesota Rules 8420.
2. The City's "Public Works General Specifications and Standards" (most current version to govern).

505.06 Administration

1. A permit is required for any land alteration within the City that results in:

(a) The creation of 5,000 square feet or more of land disturbance or new or fully reconstructed impervious surface.

(b) The creation of 1,000 square feet or more of land disturbance or movement of 10 cubic yards or more of material within the water quality impact zone as described in the Critical Area Overlay District Chapter of the Code.

(c) The movement of 10 cubic yards or more of material on steep slopes or within the bluff impact zone or shore impact zone as described in the Shoreland Overlay District Chapter of the Code.

(d) The movement of 50 cubic yards or more of material not on steep slopes or within the bluff impact zone or shore impact zone as described in the Shoreland Overlay District Chapter of the Code.

(e) Temporary soil stockpiles of 50 cubic yards or more.

(f) Impacts to wetlands.

(g) Construction of retaining walls that in combination are four feet tall or higher.

(h) Drainage alterations resulting in an increased rate of flow onto adjacent properties.

2. Calculations of areas of land disturbance or movement of material to determine if a permit is required will be based on cumulative project impacts.

3. No land alteration or drainage alteration within the thresholds established in 505.06.01 may occur until a permit is issued by the City.

4. Applications for permits required under this Chapter must submit the following information unless the City Engineer or their designee determines that the information is not needed to determine compliance with this Chapter:

(a) The name and address of the applicant and the location of the activity.

(b) A description of the project including the nature and purpose of the land alteration activity and the amount of grading, utilities, new and reconstructed impervious surface and building construction involved.

(c) A map of the existing site conditions including existing topography, property information, steep and very steep slopes, existing drainage systems/patterns, type of soils, waterways, wetlands, vegetative cover, designation of the site's areas that have the potential for serious erosion problems, and floodplain boundaries.

(d) A site construction plan that includes the location of the proposed land alteration activities and phasing of construction.

(e) An erosion and sediment control plan meeting the requirements of the City's Public Works General Specifications and Standards.

(f) A permanent stormwater management plan meeting the requirements of the City's Public Works General Specifications and Standards.

(g) A wetland management plan meeting the requirements of the City's Public Works General Specifications and Standards if proposing impacts to wetlands.

(h) Copies of any necessary easements or other property interests concerning the flow of water if drainage is directed off-site.

(i) Copies of any inspection schedules as required by the Minnesota Pollution Control Agency's (MPCA) NPDES/SDS Construction Stormwater General and meeting the City's Public Works General Specifications and Standards.

(j) Copies of any necessary easements for maintenance and access meeting the City's Public Works General Specifications and Standards.

(k) A signed stormwater maintenance agreement meeting the requirements of Section 505.12.

(l) Proof of any necessary permits from other agencies including watershed districts, Minnesota Department of Transportation, Anoka County, or other jurisdictional agencies.

(m) For sites with proposed disturbance greater than one acre, any other items necessary to determine compliance with the MPCA's NPDES/SDS Construction Stormwater General Permit MNR100001.

505.07 Wetlands

1. Runoff must not be discharged directly into wetlands except as allowed within the City's Public Works General Specifications and Standards.

2. Wetlands must not be drained, filled, excavated, or otherwise altered except in conformance with the provisions of M.S. §§ 103G.221-103G.2372, Minnesota Rules 8420 and Section 404 of the Federal Clean Water Act.

505.08 Drainage Alterations

1. All newly constructed and reconstructed buildings must route roof drain leaders to pervious areas (not natural wetlands) where the runoff can infiltrate whenever practical. The discharge rate must be controlled so that no erosion occurs in the pervious areas.

2. Drainage may not be altered to be directed onto adjacent property in so far as practical except as allowed with a City permit.

505.09 Illicit Discharge

1. Prohibition of illicit discharges. No person may throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the MS4 any pollutants or waters containing any pollutants, other than stormwater. The commencement or continuance of any illicit discharge to the storm drainage system is prohibited except as described below:

(a) Discharges from the following sources are exempt from discharge prohibitions established by this Chapter: flows from riparian habitats and wetlands, diverted stream flows, rising groundwater, springs, uncontaminated groundwater infiltration, uncontaminated pumped groundwater, uncontaminated water from foundation or footing drains, crawl space pumps, air conditioning condensate, irrigation water, lawn watering discharge, individual residential car washing, water hydrant flushing or other water treatment or distribution system, discharges from potable water sources, and street wash water.

(b) Discharge of swimming pools, crawl spaces, sump pumps, footing drains, and other sources that may contain sediment or other forms of pollutants may not be discharged directly to a gutter or storm sewer. This discharge must flow over a vegetated area to allow filtering of pollutants, evaporation of chemicals, and infiltration of water consistent with the stormwater requirements of the City.

(c) Discharges or flow from firefighting and other discharges specified in writing by the City as being necessary to protect public health and safety.

(d) Discharges associated with dye testing. This activity requires a verbal notification to the City prior to the start of any testing.

(e) Discharges associated with the necessary use of snow and ice control materials on paved surfaces.

(f) Any non-stormwater discharge permitted under a NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of Minnesota Pollution Control Agency (MPCA), provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drainage system.

2. Prohibition of illicit connections.

(a) The construction, use, maintenance, or continued existence of illicit connections to the storm drainage system is prohibited.

(b) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.

(c) A person is considered to be in violation of this Chapter if the person connects a line conveying sewage to the MS4 or allows such a connection to continue.

(d) Connections in violation of this Chapter must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval of the City.

(e) Any drain or conveyance that has not been documented in plans, maps or similar documents, and which may be connected to the storm sewer system, must be located by the owner or occupant of that property at the owner's or occupant's sole expense upon receipt of written notice of violation from the City requiring that such locating be completed. Such notice will specify a reasonable time period within which the location of the drain or conveyance is to be determined, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. The results of these investigations must be documented and provided to the City.

3. Notification of Spills

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into stormwater, the storm drain system, or waters, said person must take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials, said person must immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person must notify the City no later than the next business day. Notifications must be confirmed by written notice addressed and mailed to the City within three business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment must also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records must be retained for at least three years.

4. Management Practices

(a) The City will adopt requirements identifying BMPs for any activity, operation, or premises which may cause or contribute to pollution or contamination of stormwater, the storm drainage system, or Waters of the State. The owner or operator of such activity, operation, or premises must provide, at their owner's or operator's sole expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the municipal storm drainage system or watercourses through the use of structural and nonstructural BMPs.

(b) Any person responsible for a property or premises that is, or may be, the source of an illicit discharge, may be required to implement, at said person's sole expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the MS4. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of stormwater associated with industrial activity, to the extent practicable, must be deemed proof of compliance with the provisions of this Section. These BMPs will be part of a stormwater management plan (SWMP) as necessary for compliance with requirements of the NPDES permit.

505.10 Watercourse Protection

Every person who owns property through which a watercourse passes, or such person's lessee, must keep and maintain that part of the watercourse within the property free of trash, debris, yard waste, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee must maintain existing privately owned structures at the owner's or lessee's sole expense within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

505.11 Inspections

1. All erosion and sediment control measures and permanent stormwater BMPs must be inspected by the applicant to ensure integrity and effectiveness as outlined in the City's Public Works General Specifications and Standards and any approved Maintenance Agreements.

2. The City and its authorized representatives must be allowed to:

(a) Enter upon a site for the purpose of obtaining information, examination of records, conducting investigations, or performing inspections or surveys as often as may be necessary to determine compliance with the Chapter.

(b) Where feasible, the City will give 24-hours advance notice. In cases of emergency or ongoing discharge, the City must be given immediate access.

(c) Unreasonable delay in allowing the City access to the premises is a violation of this Chapter.

(d) The City may seek issuance of an administrative search warrant from any court of competent jurisdiction if it has been refused access to any part of the premises from which storm water is discharged, and 1) is able to demonstrate probable cause to believe that there may be a violation of this Chapter, or 2) that there is a need to inspect or sample as part of a routine inspection and such sampling program is designed to verify compliance with this Chapter or any order issued hereunder, or 3) to protect the overall public health, safety, and welfare of the City.

(e) Bring equipment on the site as is necessary to conduct any surveys and investigations or require the property owner/discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment must be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality must be calibrated to ensure their accuracy.

(f) Examine and copy any books, papers, records, or memoranda pertaining to activities or records required to be kept under the City's Public Works General Specifications and Standards.

(g) Inspect the erosion and sediment controls and permanent stormwater BMPs.

(h) Remove any temporary or permanent obstruction to the safe and easy access of an inspection.

(i) Correct deficiencies in stormwater and sediment and erosion control measures

3. The cost of providing access to inspectors and correcting deficiencies must be paid as outlined in Section 505.13 and Section 505.15.

505.12 Maintenance

1. Maintenance of erosion and sediment control devices must occur in conformance with the Public Works General Specifications and Standards and the approved Maintenance Agreement.

2. All stormwater BMPs must be designed to minimize the need for maintenance, to provide access for maintenance purposes and to be structurally sound.

3. A Maintenance Agreement must be developed for the ongoing inspection maintenance of all permanent structural stormwater BMPs that documents all responsibilities for operation and maintenance. The Maintenance Agreement will be executed and recorded against the parcel. The Maintenance Agreement must be in a form approved by the City and must, at a minimum:

(a) Designate the Responsible Party who is responsible for ongoing inspection and maintenance of the permanent structural stormwater BMPs and the costs of any needed inspection and maintenance to be completed by the City as outlined in Section 505.15.

(b) Pass responsibilities for such maintenance to successors in title.

(c) Include a maintenance plan that contains, but is not limited to the following:

(1) Identification of all structural permanent stormwater BMPs.

(2) A schedule for regular inspection, monitoring, and maintenance of each structural BMP. Monitoring must verify whether the practice is functioning as designed and may include, but is not limited to quality, temperature, and quantity of runoff.

(3) Include a schedule and format for reporting compliance with the maintenance agreement to the City.

(d) Allow the City and its representatives the right-of-entry for the purpose of inspecting all permanent stormwater BMPs.

(e) Allow the City the right to repair and maintain the facility, if necessary maintenance is not performed after proper and reasonable notice to the Responsible Party, at the cost to the Responsible Party as outlined in Section 505.15.

4. The Responsible Party must make records of the installation and of all maintenance and repairs of the stormwater BMPs and must retain the records for at least three years. These records must be made available to the City during inspection of the stormwater BMPs and at other reasonable times upon request.

505.13 Financial Securities

1. The applicant must provide a financial security for the performance of the work in conjunction with a permit in the amount outlined in the Fees Chapter of the Code.

2. This security must be available prior to commencing the project. The form of the security must be:

(a) By a cash security deposited to the City for 30% of the total financial security when less than five acres of soil will be simultaneously exposed. When over five acres of soil will be simultaneously exposed to erosion, the cash security increases to the first \$5,000 or 10% of the total financial security, whichever is greater.

(b) The remainder of the financial security must be placed either with the City, a responsible escrow agent, or trust company, at the option of the City. Such security must contain money, an irrevocable letter of credit, negotiable bonds of the kind approved for securing deposits of public money or other instruments of credit from one or more financial institutions, subject to regulation by the state and federal government wherein said financial institution pledges

that the funds are on deposit and guaranteed for payment. This security must declare the City free and harmless from all suits or claims for damages resulting from the negligent grading, removal, placement, or storage of rock, sand, gravel, soil, or other like material within the City. The type of security must be of a type acceptable to the City.

3. The City may request a greater financial security from an applicant if the City determines that the development site is especially prone to erosion or the resource to be protected is especially valuable. If more soil is simultaneously exposed to erosion than originally planned, the amount of security must increase in relation to this additional exposure.

4. If at any time during the work the deposited security amount falls below 50% of the required deposit, the Applicant must make another deposit in the amount necessary to restore the deposit to the required amount within five days. if a deposit is not made, the City may:

(a) Withhold the scheduling of inspections or the issuance of a Certificate of Occupancy.

(b) Revoke any permit issued by the City to the applicant for the site in question and any other of the Applicant's sites within the City's jurisdiction.

(c) When more than one-third of the applicant's maximum exposed soil area achieves final stabilization, the City may reduce the total required amount of the financial security by one-third, if recommended in writing by the City Engineer. When more than two-thirds of the applicant's maximum exposed soil area achieves final stabilization, the City may reduce the total required amount of the financial security by two-thirds of the initial amount, if recommended in writing by the City Engineer.

(d) Any unspent amount of the financial security deposited with the City for faithful performance of the permit and permit related remedial work must be released not more than one full year after the completion of the installation of all such measures and the establishment of final stabilization.

505.14 Enforcement.

1. In the following instances, the City may take enforcement actions against the applicant or property owner:

(a) The applicant or property owner ceases land disturbing activities and abandons the work site prior to completion of the permit requirements.

(b) The applicant or property owner fails to conform to this Chapter, the approved permit, City's Public Works General Specifications and Standards, the approved erosion and sediment control plan, the permanent stormwater management plan, or related supplementary instructions.

(c) The Responsible Party does not follow the approved Maintenance Agreement

2. When an applicant, property owner, or Responsible Party fails to conform to any provision of this Chapter, the City's Public Works General Specifications and Standards, an approved permit, or an approved Maintenance Agreement within the time stipulated by the City, the City may take the following actions:

(a) Issue a stop work order, withhold the scheduling of inspections or the issuance of a Certificate of Occupancy.

(b) Suspend or revoke any permit issued by the City to the applicant for the site in question or any other of the applicant's sites within the City's jurisdiction.

(c) Perform corrective work to address the violation either utilizing City staff or by a separate contract.

3. Additionally the City may undertake the following enforcement actions against the property owner for violations related to Section 505.09 Illicit Discharge:

(a) Written warnings. When the City finds that a person has violated a prohibition or failed to meet a requirement of this Chapter and the violation or failure to meet a requirement has no ongoing adverse impact to the MS4 or Waters of the State, City staff may issue a written warning to the violator, provided that it is the person's first violation or failure to meet a requirement, to obtain voluntary compliance with this Chapter.

(b) Notice of violation. Whenever the City finds that a person has violated a prohibition or failed to meet a requirement of this Chapter, the City may order compliance by written notice of violation to the person. Such notice may require without limitation:

(1) The performance of monitoring, analysis, and reporting;

(2) The elimination of illicit connections or discharges;

(3) That violating discharges, practices, or operations must cease and desist;

(4) The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;

(5) The implementation of source control or treatment BMPs. If abatement of a violation or restoration of affected property is required, the notice will set forth a deadline within which such remediation or restoration must be completed. Said notice must advise that, should the violator fail to remediate or restore within the established deadline, the work

will be done by a designated governmental agency or a contractor and the expense will be charged to the violator as outlined in Section 505.15;

(c) Suspension due to illicit discharge. The City may suspend MS4 discharge access under the following circumstances:

(1) Suspension due to illicit discharge in emergency situations. The City may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge that presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the State. If the violator fails to comply with a suspension order issued in an emergency, the City may take such steps as it deems necessary to prevent or minimize damage to the MS4 or Waters of the State.

(2) Suspension due to detection of illicit discharge. Any person discharging to the MS4 in violation of this chapter may have its MS4 access suspended if such suspension would abate or reduce an illicit discharge. The City will notify the violator of the proposed suspension of its MS4 access. The person may petition the City for reconsideration and hearing. A person commits an offense if the violator reinstates MS4 access to premises suspended pursuant to this Chapter, without the prior approval of the City.

4. The City will begin corrective work under the following schedule:

(a) For failures of erosion and sediment control devices, illicit discharges, and illicit connections:

(1) Except during an emergency action, 48 hours after notification by the City or 72 hours after the failure of erosion and sediment control measures, whichever is less, or the date listed within the notice of violation, the City at its discretion may begin corrective work.

(2) Notification of the need to perform corrective work should be in writing, but if it is verbal, a written notification should follow as quickly as practical. If after making a good faith effort to notify the responsible party or parties the City has been unable to establish contact, the City may proceed with the corrective work.

(b) For failures of permanent stormwater BMPs or failures to comply with an approved maintenance plan, the City will provide the applicant, property owner, or the Responsible Party notice in writing that it intends to correct a violation of the design standards or maintenance plan by performing all necessary work to place the stormwater BMP in proper working condition. The notified party will have 30 days to perform the required maintenance and repair of the BMP in an approved manner. After 30 days, the City may proceed with the corrective work.

(c) If circumstances exist such that noncompliance with this Chapter poses an immediate danger to the public health, safety, and welfare as determined by the City Engineer or their designee, the City may take emergency preventative action. During such a condition the City may take immediate action prior to notifying the applicant and notify the applicant as soon as possible after work commences. Any cost to the City may be recovered from the applicant or property owner.

5. Violations deemed a public nuisance. In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this chapter is a threat to public health, safety, and welfare, and is declared and deemed a nuisance as outlined in the Public Nuisances Chapter of the Code.

6. Remedies not exclusive The remedies listed in this chapter are not exclusive of any other remedies, including but not limited to civil action to enjoin or otherwise compel the cessation of any violation of this Chapter, available under any applicable federal, state or local law, and it is within the discretion of the City to seek cumulative remedies. The City may recover all attorneys' fees, court costs and other expenses associated with enforcement of this Chapter, including sampling and monitoring expenses.

505.15 Abatement

1. All costs incurred by the City during inspection and enforcement actions including but not limited to site access, staff time, contractor fees, and attorney's fees, must be reimbursed to the City. If payment is not made within 30 days after costs are incurred by the City, payment will be made from the applicant's financial securities.

2. If there is an insufficient financial amount in the financial securities to cover the costs incurred by the City or if no financial security was provided, then the City may assess the remaining amount against the property. As a condition of the permit for land disturbance activities, the owner will waive notice of any assessment hearing to be conducted by the City, concurs that the benefit to the property exceeds the amount of the proposed assessment, and waives all rights by virtue of M.S. § 429.081 to challenge the amount or validity of the assessment.

505.16 Fees

The fees for this chapter are set in the Fees Chapter of the Code.

Section 7

That the Fridley City Code Chapter 214, Signs, be hereby amended as follows:

Fridley City Code Chapter ~~214~~506. Signs

~~214.01~~506.01 Purpose

The purpose of this Chapter is to provide a comprehensive and constitutionally-sound sign ordinance providing for the regulations ~~of signs~~ in the City of Fridley (City). Regulation of signs is necessary to prevent traffic hazards and ~~personal and/or~~ property damage. The purpose of this Chapter is to:

1. Regulate the number, location, size, type, illumination, and other physical characteristics of signs within the City in order to promote the public health, safety, and welfare;
2. Maintain, enhance, and improve the aesthetic environment of the City by preventing visual clutter that is harmful to the appearance of the community;
3. Improve the visual appearance of the City while providing for effective means of communication, consistent with constitutional guarantees and the City's goals of public safety and aesthetics; and
4. Provide for the fair and consistent enforcement of this Chapter.

It is not the purpose or intent of this Chapter to regulate the message displayed on any sign, to regulate any building design or any display not defined as a sign, nor to regulate any sign which cannot be viewed from outside a building.

~~214.02~~506.02 Definitions

Abandoned Sign: A sign which:

1. ~~Is~~ Continues to be displayed after expiration of a Sign Permit;
2. Remains after the demolition of a principal structure located on the ~~real~~ property where the Sign is located.

Any ~~Sign~~ sign meeting this definition ~~shall~~ will be considered abandoned even if the Sign is legally nonconforming or authorized pursuant to a Special Use Permit or variance.

Address Sign: A sign consisting of numbers or numbers and a street name, identifying the address of a building ~~and/or~~ property.

Alteration: Any major change to a sSign sStructure, a sSign fFace, or a sSign aArea. Alteration does not include changes to the sSign's message if the message solely is changed without altering the sSign fFace, sSign sStructure, or the surface of the sSign.

Area Gateway Sign: A permanent, free-standing sSign located near a principal entrance of a residential or commercial property or group of properties sharing a common identity (e.g., plat, neighborhood, development, etc.).

Banner: A type of Temporary Sign comprised of any fabric, vinyl, or similar lightweight or non-rigid material, attached on all edges or corners to prevent movement of the material. Banner will include flags with a dimensional ratio exceeding 1.9 as established in this Chapter.

Bench Sign: A sSign which is attached to the front and rear surfaces of a backrest of a bench.

Billboard: A permanent, free-standing sSign with a standard sSign aArea of 14 ~~feet~~ by 48 ~~feet~~.

Changeable Message: A message on a sSign ~~or portion thereof~~ with characters, letters, pictures, panels, or illustrations that can be changed, rearranged, or replaced electronically or manually without altering the sSign fFace or the sSign sStructure.

Commercial Speech: Speech advertising a business, profession, commodity, service, or entertainment.

Directional Sign: A permanent freestanding sign located no closer than 10 feet to a property line or driveway and situated ~~so as to~~ be readily visible to vehicles and pedestrians accessing ~~the~~ a property.

~~District: A zoning district as defined in Chapter 205 Zoning of the City Code.~~

Electronic Changeable Message: Programmable electronic message board, ~~and/or~~ programmable illuminated sign.

Flag: Any fabric or similar lightweight material attached at one edge or no more than two corners of the material, usually to a staff or pole, to allow movement of the material, and which has dimensions in a 1.9 ratio or other ratio as prescribed by Executive Order 10834, "The Flag of the United States." ~~and which contains distinctive colors, patterns, symbols, or text. If any dimension of a flag is more than three times as long as any other dimension, it shall be regulated as a temporary sign for the purposes of this section.~~

Flashing Sign: A directly or indirectly Illuminated sSign ~~which exhibits~~ with changing light or color effects ~~by any means, or that to provides~~ the illusion of intermittent flashing light, zooming, twinkling, or sparkling by means of animation.

Free-Standing Sign: A sSign which is located on the ground and not attached to any part of a building or structure.

~~Illuminated Sign: A Sign which contains an element designed to emanate artificial light internally or externally.~~

Incidental Sign: A small sign with a purpose secondary and accessory to the uses on the property on which it is located. No sign with a message legible off the premises ~~shall~~will be considered incidental.

Institution: A public or private institution including but not limited to places of worship, schools, ~~hospitals~~hospitals, and medical clinics.

Institutional Sign: A sSign on the premise of an institution.

Interstate 694 Corridor: Any real property immediately adjacent to and within 275 feet of the centerline of Interstate 694 right-of-way.

Interstate 694 Primary Sign: A permanent, free-standing sSign located within the Interstate 694 Corridor, intended to be visible from Interstate 694, and constructed ~~and/or~~ erected pursuant to § 214.15 Interstate 694 Corridor Signage Minnesota Statutes (M.S.).

Interstate 694 Secondary Sign: A permanent, free-standing sSign located on real property within the Interstate 694 Corridor, intended to be visible from public right-of-way intersecting Interstate 694, and constructed ~~and/or~~ erected pursuant to § 214.15 Interstate 694 Corridor Signage M.S.

Multiple Use Non-Residential Building: A building designed for multiple occupancy of non-residential tenants.

Motion Sign: A sSign which revolves, rotates, has moving parts, or gives the illusion of motion. A m~~m~~otion sSign does not include w~~w~~alking sSigns, ~~or c~~hangeable sSigns or ~~f~~flashing sSigns if the sole motion is changing lights or, illuminance, ~~or the message~~. A Motion Sign also does not include a Flag as defined and regulated by this chapter.

Mural: An image painted or applied to the exterior of a building wall or other permanent structure, and for which no more than five percent of the total area covered by the mural, or 100 square feet (whichever is less), consists of text.

Nonconforming Sign: A sSign lawfully erected prior to the effective date of this Chapter and which fails to conform to the requirements of this Chapter.

Non-~~c~~ommercial Speech: Speech not classified as commercial speech which includes, but is not limited to, messages concerning political, religious, social, ideological, public service, and informational topics.

Obsolete Sign Copy: Sign copy that no longer advertises or correctly identifies a use conducted on the property which the sign is located.

~~Permanent Sign: A sSign comprised of durable materials and which is designed to be displayed for an indefinite period of time and which is not easily removed or relocated.~~

~~Projecting Sign: A Sign attached to a wall space that projects perpendicularly from a building or structure.~~

~~Roof: The exterior surface and its supporting structure on the top of a building or structure.~~

~~Roof Sign: A Sign erected, placed, and/or constructed on and/or above the Roof of a building, and which is supported by the Roof.~~

Sign: Any letter, word, symbol, poster, picture, reading matter, advertisement, announcement, message, or visual communication, whether painted, posted, printed, affixed, or constructed, which is displayed for informational or communicative purposes, ~~and including its sSign sStructure.~~ The term sSign does~~shall~~ not include architectural features or art not intended to communicate information, nor ~~Murals~~murals, nor ~~Flags~~flags as defined by this chapter.

Sign Area: The area of a sSign, including the border and the surface ~~that~~which bears the message, but excluding the sSign sStructure containing no message. The area of a sign with more than one visible face ~~is~~shall be calculated by the sum of the area of each sign face divided by two. For signs without a frame, the square footage ~~shall be~~is calculated as the area within a plane figure or figures bounded by straight lines connecting at right angles connecting the outermost points of the sign, as illustrated in Exhibit 1 below.

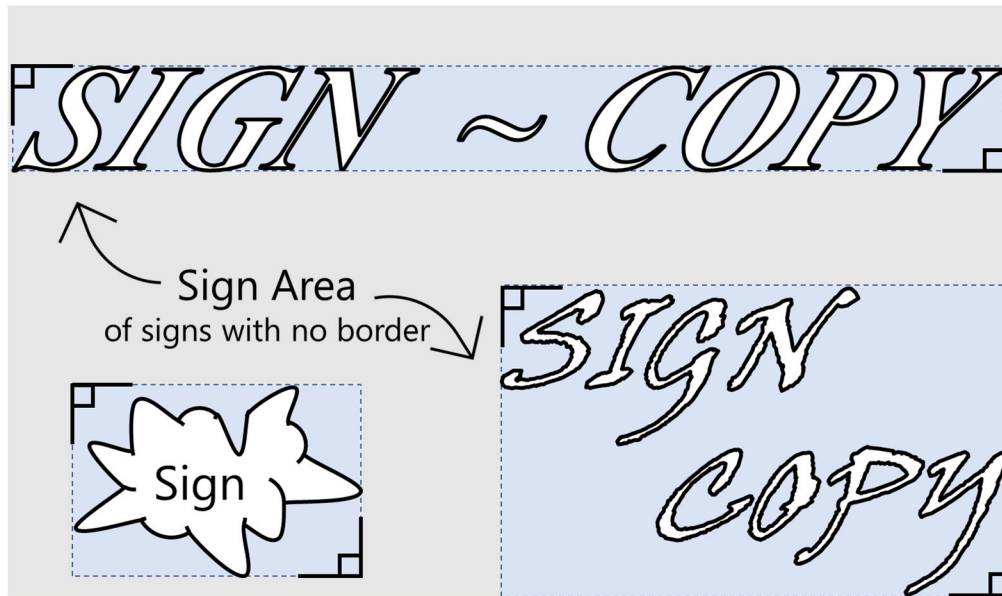


Exhibit 1: Sign Area

Sign Face: The surface of a sign upon, against, and/or through which the message of the sign is exhibited.

Sign Permit: An official document or certificate granting permission to erect a sign.

Sign Structure: A structure including the supports, uprights, bracing, and framework which supports or is capable of supporting a sign.

Special Use Permit: A Special Use Permit as defined in Chapter 205 the Zoning chapters of the Fridley City Code (Code).

Static Display Area Signage: A durable, non-moving sign or grouping of signs constructed of plywood, rigid plastic, or similar durable weatherproof materials.

Temporary Sign: A sign which is designed to be erected or displayed for a limited period of time, including but not limited to: banners, pennants, beacons, sandwich or curb signs, walking signs, yard signs and balloons or other air or gas filled structures.

Vision Safety Zone: The triangular area of a corner lot beginning at the intersection of the street surface edge or curb lines, measuring 40 feet along each curb line and a straight line between the two points, as illustrated in Exhibit 2 below.

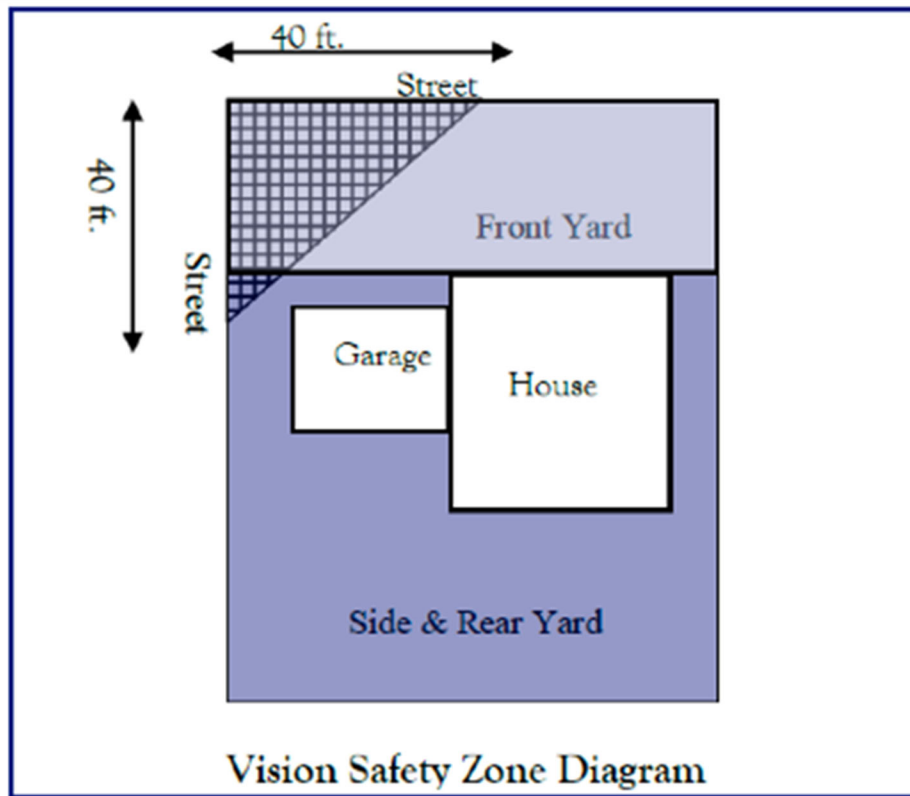


Exhibit 2: Vision Safety Zone

Wall Sign: A sSign which is attached to the wall of a building or structure.

Walking Sign: A sSign held by or attached to a person or animal ~~human being~~ who stands or walks on the premises of at a business or event location. A person or animal dressed in costume, ~~both for the purposes of advertising and/or otherwise seeking to~~ drawing attention to an individual, business, commodity, service, activity, or product is considered a walking sign.

Window Sign: A sSign attached to the inside of a window for the purpose of viewing from outside the building. A wWindow sSign does not include merchandise located in a window.

214.03506.03 General Provisions for Signs

1. No sSign ~~shall~~ may be erected, constructed, posted, ~~and~~ or utilized in the City unless the sSign is ~~safe and~~ in compliance with this Chapter and all other provisions of the City Code.
2. No ~~f~~Free-sStanding sSign ~~may~~ shall be placed closer than 10 feet to any property line or driveway, except ~~F~~free-sStanding tTemporary sSigns may be placed on sidewalks ~~during the hours that~~ in front of businesses or location otherwise open to the public when the adjacent ~~property business or location~~ is open, to the public, if ~~I~~the sign must be placed ~~is located~~ immediately in front of the entrance and ~~the Sign does~~ must not violate the Americans with Disabilities Act or otherwise prohibit or impede pedestrian or vehicular traffic.
3. Freestanding sSigns located within a Vision Safety Zone must have a minimum height of 10 feet from the bottom of the sSign to the finished ground grade, as illustrated in Exhibit 3 below:

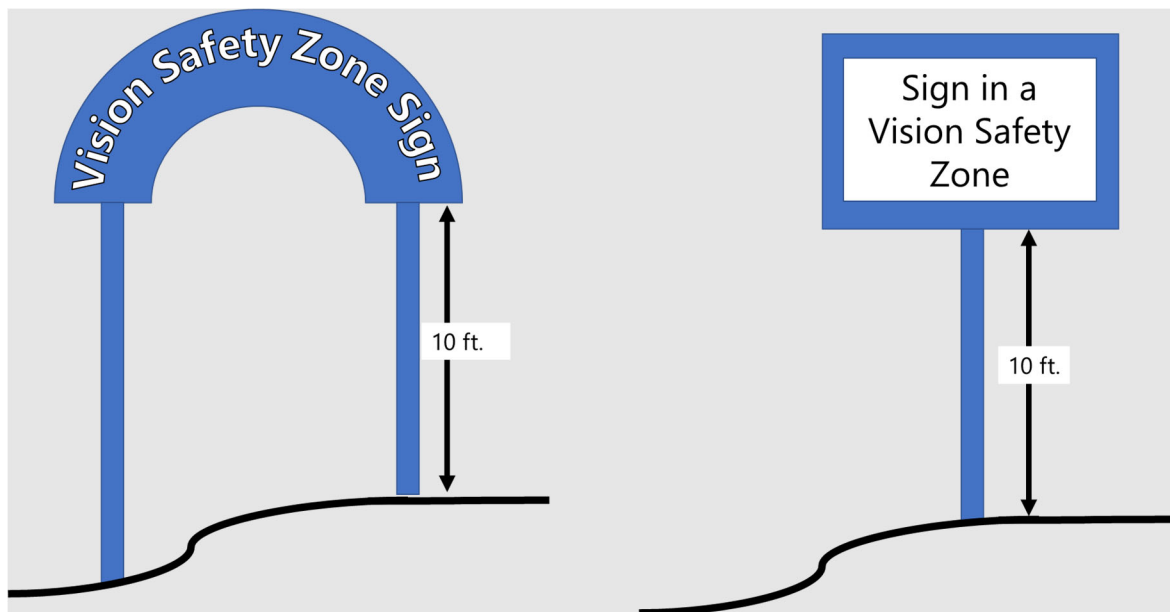


Exhibit 3: Freestanding Sign Height

4. No sign shall may create a glare that will impacts adjacent properties, drivers, or pedestrians.

5. Sign Maintenance

(a) Sign structures and surfaces of all signs must be maintained in a safe and presentable condition at all times, including the replacement of defective parts, painting, repainting, cleaning, and other acts required to prevent the sign and sign structure from becoming unsafe or hazardous.

(b) When any permanent sign erected pursuant to a sign permit is removed, the City must be notified, and the entire sign must be removed.

6. Nonconforming Signs. Nonconforming signs will be treated like other nonconforming uses and structures as for provided in the Zoning Title and Minnesota Statutes, or as otherwise specified Minnesota Statutes. Use of any nonconforming sign may not be continued after the sign is abandoned.

7. No sign may cause a public nuisance. If the City determines a sign is a public nuisance, the City may proceed in accordance with the Violations section of this Chapter and may bill the costs of enforcement to the property owner. The following are deemed to be public nuisances:

(a) Electronic signs which are non-working, have burnt out bulbs, incoherent messages, or are malfunctioning.

(b) Signs which have an incoherent message or missing characters.

(c) Signs that due to defective parts or lack of maintenance are deemed unsafe or hazardous.

(d) Signs that are dilapidated or damaged.

(e) Abandoned signs.

(f) Obsolete sign copy that has not been covered or removed within 30 days after written notification from the City.

(g) Signs in violation of this Chapter, including but not limited to, those posted without a sign permit, signs in excess of number limitations, signs exceeding size limitations, signs in violation of setback and location requirements, signs impeding pedestrian or vehicular traffic, signs with changeable messages changing more quickly than allowed, electronic signs exceeding luminance levels, and signs that otherwise are a menace to the general health, safety, and welfare of the public.

1. Address Signs: Each dwelling, business, or building must have a minimum of one aAddress sSign, that is a minimum size as prescribed in the Building Code ~~of four inches high and one-half inch wide~~. The sSign must be illuminated or reflective and visible from the public right-of-way. Where building access is by means of a private road and the building address cannot be viewed from the public right of way, a monument, pole, or other sign ~~or means shall~~ must be used to identify the structure. ~~A~~ No sSign pPermit is not required for address signs.

2. Bench Signs: Bench sSigns may be displayed in all dDistricts but may only be placed on benches at transit stops and may not be any larger than or extend beyond any portion of the bench. A bench sign may only be placed on a bench not larger than 42 inches high or more than 30 inches wide or seven feet long overall. No sSign pPermit is required for bench signs.

3. Noncommercial Flags: Non-cCommercial flags may be displayed in all dDistricts in accordance with state and federal law. Any nNon-cCommercial flag may be displayed in lieu of the United States or State of Minnesota flag. No sSign pPermit is required for noncommercial flags.

4. Permanent Free-Standing Sign: Permanent ~~f~~Free-sStanding sSigns may be displayed in all Districts, subject to all requirements of the District, including permit requirements.

5. Wall Signs: Wall sSigns may be displayed in all dDistricts but must comply with size and number requirements of the dDistrict, including permit requirements.

6. Noncommercial Signs: During a state general election year, there ~~shall be~~ is no permit required or restrictions on size or number of nNoncommercial sSigns beginning 46 days before the state primary election until 10 days following the state general election, pursuant to Minnesota Statute Section 211B.045, ~~as may be amended from time to time~~. Such sSigns are subject to all other restrictions for their sSign type and dDistrict, including all setback requirements.

In the R-1, R-2, R-3, R-4, & S-1 dDistricts, nNoncommercial sSigns are also allowed as are ~~also be allowed at all times as w~~Window sSigns, subject to a maximum sSign Aarea of 40 percent of the window area where the sign is placed.

7. Temporary Signs: All other tTemporary sSigns may be displayed in all dDistricts, subject to ~~all~~ the requirements of the dDistrict, including permit requirements.

8. Window Signs: Window sSigns may be displayed in all dDistricts without a permit, but must comply with all size and number requirements of the dDistrict.

9. Signs may be erected within a public right-of-way in any dDistrict provided that such sSign is approved by the appropriate governmental agency with authority over the right of way.

10. Incidental Signs: Incidental signs may be displayed without a permit in all dDistricts, subject to all requirements of the dDistrict.

11. ~~Hospital Signs on Hospital Property~~: Notwithstanding any provisions to the contrary, due ~~to the confusion and anxiety that may arise from emergencies, and~~ the necessity of quickly and efficiently finding treatment, the City Council finds that hospital identification and emergency sSigns on hospital property may be larger than other pPermanent fFree-sStanding sSigns or wWall sSigns ~~for the public to quickly identify a hospital~~. Consistent with this, ~~a Hospital sSigns on a hospital property,~~ including both fFree-sStanding and wWall sSigns, may have a maximum sSign aArea of 100 square feet in all dDistricts. A sSign pPermit is required.

~~214.05~~506.05 Signs Prohibited in All Districts

1. Signs erected or displayed ~~upon any public right-of-way, as defined in] City Code § 205.02.72,~~ or public property, as defined in the "Definitions" section of the Zoning City Ordinance Code § 205.02.71, except official or temporary traffic control signs, signals, or devices, ~~at any time the public right-of-way or public property is open for public use,~~ unless otherwise permitted by this Chapter or other applicable law. Any sSign posted in violation of this Section is ~~declared to be deemed abandoned property and,~~ The City may seize the sSign and immediately destroy it. A violation of this Section is a misdemeanor. The City may file a citation against the individual who placed the sign and may seek the costs of removal.

2. Signs depicting, representing, or constituting obscene material, pursuant to Minnesota Statutes, ~~as may be amended from time to time~~ or other applicable law.

3. Signs which by reason of size, location, movement, content, coloring, or manner of illumination may be confused with the lights of an emergency or road equipment vehicle, a traffic sign, signal, or device, or which hides from view any traffic sign, signal, or device.

4. Motion sSigns.

5. Flashing sSigns.

6. Signs obstructing a Vision Safety Zone.

7. Roof sSigns.

8. Abandoned sSigns.

9. Signs with oObsolete sSign cCopy.

~~214.06~~506.06 Permit Requirements

1. The following sSigns ~~shall~~ may not be erected, altered, reconstructed, or moved in the City without first securing a sSign pPermit from the City. ~~However, a A sign permit shall is not be required for the to changing of the display surface or message on a previously approved and erected sign:~~

(a) Permanent, ~~f~~Free-sStanding sSigns, including but not limited to aArea gGateway sSigns, bBillboards, institutional sSigns, and interstate 694 Corridor sSigns.

(b) Wall sSigns.

(c) Temporary sSigns not located in an R-1, R-2, R-4, or S-1 District.

(d) Static dDisplay aArea sSigns.

2. For sSigns requiring a sSign pPermit, the content of the message or speech displayed on the sSign ~~shall~~ will not be reviewed or considered in determining whether to approve or deny a sSign pPermit. Applications for a sSign pPermit shall must be made in writing on a form approved by the City and addressed to the City Manager or their designee. Applications ~~must~~ shall contain the information necessary to approve the permit request.

3. The City ~~shall~~ or their designee may approve or deny a tTemporary sSign pPermit within five business days of receiving a complete application. ~~The City shall approve or deny a pPermanent sSign pPermit within 60 days of receiving a complete application.~~ If the City denies the sSign pPermit, the City ~~shall~~ must provide written reasons for the denial at the time the City denies the sSign pPermit.

4. A tTemporary sSign pPermit ~~is~~ shall be valid for the time period stated on the approved permit. ~~A~~ The time period for a Temporary sSign pPermit will ~~shall~~ not exceed 30 days. There must be 30 days between repeated temporary sign permits for the same location.

5. Failure to comply with this Section is a misdemeanor.

(a) If a tTemporary sSign is posted in violation of the permit requirements, the City may issue a citation to the sSign owner, remove the sSign, and ~~or~~ invoice the property owner for the cost of the sSign pPermit and any penalties as provided in the Fees Chapter of the Code. ~~by Chapter 11.~~

(b) If a pPermanent sSign is posted in violation of the permit requirements, the City may issue a citation to the property owner, and ~~or~~ seek abatement in accordance with ~~§ 214.20~~ the Violations section of this Chapter, including, but not limited to, removal of the sSign, payment of the sSign pPermit, ~~and~~ any penalties as provided by ~~Chapter 11~~ the Fees Chapter of the Code, and any enforcement costs.

6. A ~~Sign~~ Permit for a permanent sign ~~shall~~ will expire if the work has not been substantially initiated within 180 days ~~and/or~~ substantially completed within one year of the date of the permit's issuance.

7. Any ~~Sign~~ Permit may be revoked by the City ~~upon~~ failure of the holder to comply with any provision of this ~~Chapter, the City Code,~~ code or with the terms of the permit ~~at the time of its issuance~~. A permit holder may appeal a decision to revoke a permit pursuant to the process set forth in the Appeals section of this Chapter. The revocation will be stayed pending a decision on an appeal.

~~214.07~~ 506.07 Signs Allowed by District

The following table represents the allowable signage and area requirements of a single sign (in square feet) by zoning district. "No" indicates the sign type is not allowed in the district. A ~~Sign~~ Permit is required unless otherwise specified in this Chapter:

Sign Type	Maximum Sign Size by Zoning District (in square feet unless otherwise noted)							Number of Signs Allowed	Sign Specific Standards
	R-1, R-2, R-4, & S-1	R-3	CR-1	C-1, C-2	C-3	M-1, M-2	M-3, M-4, S-3		
Area Gateway Sign	24	32	48	80	80	80	80	1 per development	214.07.01
Institutional Sign	32/80/^	32/80/^						1 freestanding sign per street frontage	214.07.02
Directional Signs	4	4	4	4	4	4	4	No numeric limit	214.07.03
Wall Signs	3	^	^	^	^	^	^	1 sign in R-1, R-2, R-4, & S-1 2 in M-1, M-2, M-3, M-4, & S-3 & as	214.07.04

								Institutional Signs 1 per wall in CR-1, C-1, C-2, & C-3	
Window Signs (Percentage of Window Size)	40%*	40%*	40%	40%	40%	40%	40%	1 per window	214.07.05
Permanent Freestanding Signs	32; as Institutional Signs only	32	48	80	80	80	80	1 per street frontage	214.07.06
Billboards	No	No	No	No	700	700	No	No numeric limit	214.07.07
I-694 Corridor Signs	No	No	By property size	By property size	By property size	By property size	By property size	1 per frontage	214.07.08
Temporary Signs	6	32	32	32	32	32	32	1 per property in R-1, R-2, R-4, & S-1 1 or 2 per street frontage in all other Districts	214.07.09
Incidental Signs	2	4	6	6	6	6	6	No numeric limit	214.07.10
Static Display Area Signage	32; as Institutional Signs Only	48	48	48	48	48	48	1 per property	214.07.11

	*Noncommercial signs only
	^ Fifteen times the square root of the wall length where the sign is to be located

1. Area Gateway Signs are allowed under the following parameters:

(a) Maximum of one ~~a~~Area ~~g~~Gateway ~~s~~Sign per development. The development ~~shall~~must include at least six parcels or two acres of land, whichever is less, and all properties that comprise the area ~~shall~~must consent to the placement of the ~~a~~Area ~~g~~Gateway ~~s~~Sign.

(b) The land ~~upon~~ which the sign is located ~~must~~has been dedicated for ~~such a~~ use by easement, plat or other legal and recordable instrument unless such sign would otherwise be permitted ~~herein~~.

(c) A maintenance agreement ~~shall~~must be recorded which, among other things, provides for the long-term responsibility, care, and maintenance of ~~such the~~ sign.

~~(d) — Maximum height of 25 feet above the finished ground grade.~~

~~(e) —~~ (d) Maximum sign area of 24 square feet in R-1, R-2, R-4, & S-1 Districts, 32 square feet in the R-3 District, 48 square feet in the CR-1 District, and 80 square feet in the C-1, C-2, C-3, M-1, M-2, M-3, M-4, & S-3 Districts.

2. Institutional Signs.

(a) In the R-1, R-2, & S-1 Residential Districts, a property which contains a legal nonresidential institutional use authorized by issuance of a Special Use Permit may display ~~the following~~ institutional sSigns under the following parameters:

(1) Institutions may have one Ppermanent freestanding sign per street frontage area.s
~~shall be allowed as follows:~~

_____ One per street frontage.

(2) Maximum sign area of 32 square feet, or 80 square feet, if located a minimum distance of 50 feet from any neighboring residential property.

(3) Maximum height of 25 feet above the finished ground grade.

~~(2) —~~ (b) Institutions may have wWall sSigns. ~~shall be allowed as follows:~~

(1) ~~—~~ ~~((a))~~ Maximum of two walls per ~~i~~Institution.

(2) ~~—~~ ~~((b))~~ Maximum ~~s~~Sign ~~a~~Area of 15 times the square root of the wall length on which the ~~s~~Sign is to be placed.

~~(3)(c)~~ — Institutions may have sStatic dDisplay aArea signs ~~are shall be~~ allowed as follows:

~~(1)~~ ~~——— ((a))~~ — One per street frontage.

~~(2)~~ ~~——— ((b))~~ — Maximum size of 32 square feet.

~~(d)~~ — In all other districts, ~~iInstitutional sSigns shall~~ sSigns may be allowed by ~~dDistrict~~ rRegulations for applicable sign type (e.g., ~~wWall sSigns, pPermanent fFreestanding sSigns,~~ or sStatic dDisplay Aarea rea sSigns).

~~(e)~~ Sign pPermits are required for ~~iInstitutional sSigns~~.

3. Directional Signs.

(a) Directional signs are allowed under the following parameters:

~~(a)~~ ~~(1)~~ ~~1.~~ Maximum sSign aArea of four square ~~—~~feet.

~~(b)~~ ~~(2)~~ Minimum 20 feet in any direction between dDirectional sSigns placed on the same property.

~~(c)~~ ~~(3)~~ Sign pPermits are not required for dDirectional sSigns.

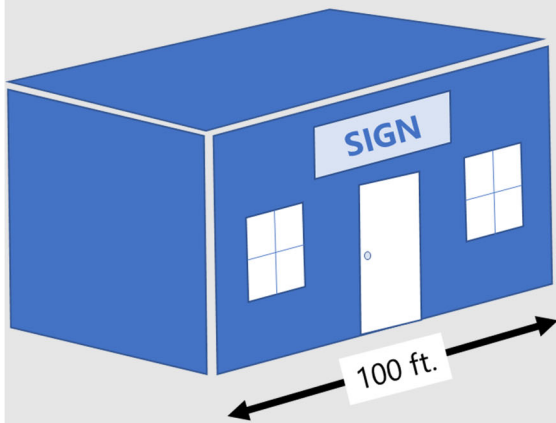
3.4. Wall Signs.

(a) Wall signs are allowed under the following parameters:

~~(1)~~ ~~1.~~ For residential properties in the R-1, R-2, R-4, & S-1 ~~dDistricts~~, the ~~mMaximum~~ wWall sSign sSize is three square feet.

~~(b)~~ ~~——— (2)~~ ~~2.~~ For pPermitted nNonresidential uUses in the R-1, R-2, & S-1 Residential Districts, a property which contains a legal nonresidential institutional use authorized by issuance of a Special Use Permit, two walls may display signs with a ~~mMaximum~~ sSign aArea of ~~fifteen~~ 15 times the square root of the wall length on which the sSign is to be placed, as illustrated in Exhibit 4 below:

Formula for area of a wall sign



$$\text{Allowed sq ft} = 15 * \sqrt{\text{(Wall length)}}$$

$$\text{Allowed sq ft} = 15 * \sqrt{(100)}$$

$$\text{Allowed sq ft} = 15 * 10$$

$$\text{Allowed sq ft} = 150$$

Exhibit 4: Wall Sign Area

~~(c) 3(3)~~ — Wall signs with a mMaximum sSign aArea of ~~fifteen (15)~~ times the square root of the wall length on which the sSign is to be placed may be placed on a maximum of two walls of properties in the M-1, M-2, M-3, M-4, and S-3 Districts, as illustrated in Exhibit 4 above.

~~(d) 4~~ — 4. Wall signs with a mMaximum sSign aArea of ~~fifteen (15)~~ times the square root of the wall length on which the sSign is to be placed may be placed in the CR-1, C-1, C-2, and C-3 Districts, as illustrated in Exhibit 4 above.

~~(e)~~ — 5. Sign Permits are required for wWall sSigns.

4.5. Window Signs.

~~(a) 1~~ (a) Window signs are allowed under the following parameters:

~~(1) 1~~ — (1) Maximum sSign aArea of 40 percent% of the window area.

~~(b)~~ — (2) 2. In the R-1, R-2, R-3, R-4, & S-1 Districts, nNoncommercial wWindow sSigns are allowed.

~~(c)~~ — 3 (3) Sign pPermits are not required for wWindow sSigns.

5.6. Permanent Freestanding Signs.

~~(a) 1~~ (a) — Permanent freestanding signs are allowed under the following parameters:

(1) Maximum of one sSign per street frontage, not including dDirectional sSigns, bBillboards, Interstate 694 primary signs and Interstate 694 secondary signs.

(2) ~~(b)~~—Maximum height of 25 feet above the finished ground grade.

~~(c)~~(3) Minimum distance of 50 feet from any R-1, R-2, R-4, & S-1 Residential District.

~~(d)~~(4) Maximum size of 32 square feet as Institutional Signs in the R-1, R-2, R-4, & S-1 Districts; 32 square feet in the R-3 District; 48 square feet in the CR-1 District; and 80 square feet in the C-1, C-2, C-3, M-1, M-2, M-3, M-4, & S-3 Districts.

~~(e)~~(5) May have an electronic changeable message provided that the:

~~(a)~~(1) Message does not change more than once every eight seconds.

~~(b)~~(2) Message ~~shall~~ never flashes or ~~has~~ve motion that may distract vehicular traffic.

~~(c)~~(3) Light level ~~shall~~ does not exceed three tenths of a 3-foot candles above ambient light as measured from 250 feet.

~~(f)~~(6) Sign pPermits are required for pPermanent fFreestanding sSigns.

6.7. Billboards.

(a) Billboards are ~~shall be~~ permitted in the C-3, M-1, & M-2 Districts on real property adjoining the public rights-of-way of the Interstate Highway 694 Corridor and must follow the following parameters: -

~~(b)~~—(1) Maximum height of 35 feet above the finished ground grade.

~~(c)~~—(2) Minimum vertical distance between the bottom of the bBillboard and the ground ~~is of 10~~ ten feet.

~~(d)~~—(3) NShall not to exceed two sSign fFaces.

(e)—Billboards with two sSign fFaces must~~shall~~ have the sSign fFaces attached back-to-back at a horizontal angle not to exceed 45 degrees.

~~(f)~~—Distances and Setbacks.

~~(1)~~(4) Minimum of 1,000 feet linear between bBillboards located on the same side of the public right-of-way. Distance ~~shall~~ must be measured along the centerline of the right-of-way.

~~(2)~~—(5) Minimum of 2,500 linear feet between ~~b~~Billboards located on the same side or the opposite side of the public right-of-way that have an electronic changeable message. Distance ~~shall~~must be measured along the centerline of the right-of-way.

~~(3)~~(6) Minimum of 30 feet from any property line abutting a public right-of-way.

~~(4)~~(7) Minimum of ~~ten~~(10) feet from any other property line.

~~(5)~~(8) Minimum of 500 feet from any street, ramp, or merging traffic.

~~(6)~~(9) Minimum of 500 feet from any residential or public zoning diDistrict.

~~(g)~~—(10) The ~~s~~Sign ~~s~~Structure ~~shall~~must be all metal or another durable material and be either painted or treated to prevent deterioration.

~~(h)~~—(11) Any lighting ~~will~~must be shielded to prevent beams or rays of light from being directed at any portion of the traveled way of the public rights-of-way, ~~shall~~may not be of such intensity or brilliance as to cause glare or to impair the vision of any motor vehicle operator, ~~shall~~may not otherwise interfere with any driver's operation of a motor vehicle, and ~~shall~~may not create a nuisance on adjoining property.

~~(i)~~(12) Billboards ~~shall~~may be in addition to, and not in lieu of, ~~p~~Permanent ~~f~~Free-standing ~~s~~Sign allowances.

~~(j)~~(13) Sign ~~p~~Permits are required for ~~b~~Billboards.

7.8. Interstate 694 Corridor Signage.

(a) Interstate 694 Corridor signage is allowed under the following parameters:

(1) Maximum of one Interstate 694 primary sign per property zoned CR-1, C-1, C-2, C-3, M-1, M-2, M-3 and S-2 and located within 275 feet of the centerline of Interstate 694.

~~(b)~~—(2) Where the property abuts a second public right-of-way, the property ~~shall~~may also be allowed an Interstate 694 ~~s~~Secondary ~~s~~Sign on the frontage adjacent to the second public right-of-way.

~~(c) Height.~~

~~—(1)~~—(3) For Interstate 694 ~~p~~Primary ~~s~~Signs may be up to: 35 feet above the finished ground grade.

(2) For Interstate 694 Secondary Sign may be up to: 25 feet above the finished ground grade.

(d) Maximum Sign Area:

(1) For Interstate 694 Primary Signs: maximum Sign Area is determined by the acreage class of the development. The following chart determines the maximum Sign Area:

Acreage Class	Sign Size Permitted
35 acres +	500 square feet
10-35 acres	240 square feet
1-10 acres	120 square feet
Less than one acre	80 square feet

Allowed size by parcel is shown in Exhibit 5/Appendix A below:

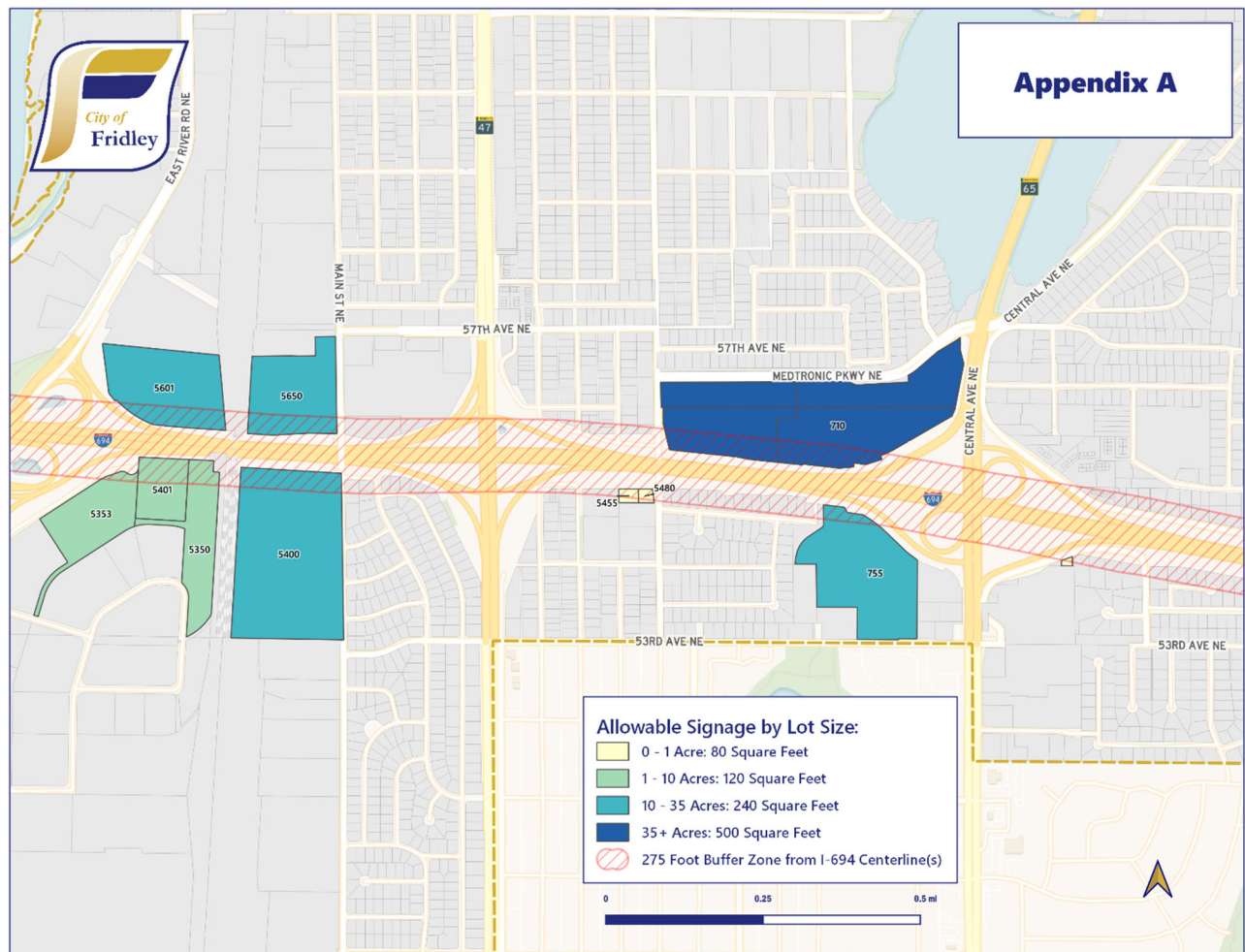


Exhibit 5: I-694 Signage

~~(2)(6)~~ For Interstate 694 Secondary Signs may have a maximum Sign Area of 40 square feet. The maximum Sign Area can be increased up to 80 square feet if the Sign Area of the Interstate 694 Primary Sign is reduced by the equivalent number of square feet (e.g., if the Interstate 694 Secondary Sign is 72 square feet, the maximum Sign Area of the Interstate 694 Primary Sign is reduced by 32 square feet).

~~(e)~~ ~~Setback and Location.~~

(7) ~~(1)~~ Interstate 694 Corridor Signage is subject to all setback requirements for Permanent Free-Standing Signs within the District.

(8) ~~(2)~~ Interstate 694 Primary Signs must be located within the Interstate 694 Corridor.

~~(3)(9)~~ Interstate 694 Secondary Signs must be located on frontage adjacent to a public right-of-way intercepting Interstate 694.

~~(f)(10)~~ Interstate 694 primary sign and Interstate 694 secondary signs ~~shall~~ may be in addition to, and not in lieu of, permanent free-standing sign allowances.

~~(g)(11)~~ Interstate 694 Primary Signs and Interstate 694 Secondary Signs are subject to all restrictions for Permanent Free-Standing Signs within the District not in conflict with this subsection.

~~(h)(12)~~ Sign Permits are required for Interstate 694 Corridor Signs.

8.9. Temporary Signs.

(a) Free-Standing Temporary Signs may be placed on sidewalks during the hours that the property placing the Temporary Sign is open to the public under the following parameters:

(1) The sign must be ~~is~~ located immediately in front of the entrance of the property placing the temporary sign.

(2) The sign ~~Sign does not~~ must not ~~cannot~~ violate the Americans with Disabilities Act or otherwise prohibit or impede pedestrian or vehicular traffic.

(3) ~~A~~ shall be limit ~~of~~ ed ~~to~~ one sign per property in the R-1, R-2, R-4, & S-1 Districts and one per street frontage in all other Districts, except properties with more than 100 linear feet of street frontage may have two temporary signs per street frontage exceeding 100 linear feet. ~~(c)~~

(4) Maximum size of six ~~6~~-square feet in the R-1, R-2, R-4, & S-1 Districts and 32 square feet in all other Districts. ~~(d)~~

(5) Sign ~~p~~Permits are not required for ~~t~~Temporary ~~s~~Signs in the R-1, R-2, R-4, & S-1 Districts. Sign ~~p~~Permits are required for ~~t~~Temporary ~~s~~Signs in other Districts.

10. Incidental Signs.

(a) Incidental signs are allowed under the following conditions:

(1)(a) ~~Signs m~~Must be oriented or ~~so~~-designed ~~so~~that the sign message is not legible off the premises where the ~~s~~Sign is displayed.

(2)(b) ~~The s~~Sign must be accessory to the use(s) on the property on which it is located.

(3)(c) Maximum size of ~~two~~2 square feet in the R-1, R-2, R-4, & S-1 Districts, ~~four~~4 square feet in the R-3 District, and ~~six~~6 square feet in all other Districts.

(4)(d) ~~A s~~Sign ~~p~~Permit is not required for incidental signs.

11. Static Display Area Signage.

(a) Static display area signage is allowed under the following parameters:

(1) A manual ~~c~~Changeable ~~m~~Message may comprise up to 50% of the ~~s~~Static ~~d~~Display ~~a~~Area ~~s~~Signage.

(2)(b) ~~Signs m~~May not include an ~~e~~Electronic ~~c~~Changeable ~~m~~Message.

(3)(c) ~~Signs m~~May not be internally illuminated.

(4)(d) ~~A m~~Maximum height of six feet for freestanding ~~s~~Static ~~d~~Display ~~a~~Area ~~s~~Signage.

(5)(e) ~~A m~~Maximum size of 32 square feet as ~~Institutional Signs~~ in the R-1, R-2, R-4, & S-1 Districts and 48 square feet in all other Districts.

(6)(f) One ~~s~~Static ~~d~~Display ~~a~~Area ~~s~~Signage installation is allowed per street frontage.

(7)(g) ~~Legal n~~Nonconforming ~~r~~Real ~~e~~Estate ~~s~~Signs and ~~c~~Construction ~~s~~Signs established prior to the effective date of this ~~Chapter ordinance shall will~~ be included in a property's allowance for ~~s~~Static ~~d~~Display ~~a~~Area ~~s~~Signs.

(8)(h) ~~Static d~~Display ~~a~~Area ~~s~~Signage ~~shall will~~ be allowed in addition to other freestanding or wall signs for a property.

214.08 Sign Erectors' License Requirements

~~No person, firm, or corporation shall engage in the business of erecting, altering, constructing, moving, or removing pPermanent fFree-sStanding sSigns under this Chapter unless a licensed to do so has been approved by the City. The annual license fee and expiration date shall be as provided in Chapter 11 of the City Code. A license is not required for changes to an existing sSign in a way not constituting an aAlteration.~~

214.09 Existing Signs

~~1. Sign Maintenance.~~

~~(a) The Sign Structures and surfaces of all s Signs shall be maintained in a safe and presentable condition at all times, including the replacement of defective parts, painting, repainting, cleaning, and other acts required to prevent the sSign and/or Sign Structure from becoming unsafe or hazardous.~~

~~(b) When any pPermanent sSign erected pursuant to a sSign pPermit is removed, the City shall be notified, and the entire sSign shall be removed.~~

~~2. Nonconforming Signs. Nonconforming signs shall be treated like other nonconforming uses and structures as for provided in City Code § 205.04.3, or as otherwise specified Minnesota Statutes, as may be amended from time to time. However Nonconforming Signs may not be continued if the Sign is abandoned.~~

~~3. Public Nuisance.~~

~~(a) The following are deemed to be public nuisances:~~

~~(1) Electronic sSigns which are non-working, have burnt out bulbs, or incoherent messages, or are malfunctioning.~~

~~(2) Signs which have an incoherent message or missing characters.~~

~~(3) Signs that due to defective parts or lack of maintenance are deemed unsafe or hazardous.~~

~~(4) Signs that are dilapidated or damaged.~~

~~(5) Abandoned sSigns.~~

~~(6) Obsolete sign copy that has not been covered or removed within 30 days after written notification from the City.~~

(7) ~~Signs in violation of this Chapter, including but not limited to, those posted without a necessary sSign pPermit, sSigns in excess of number limitations, sSigns exceeding size limitations, sSigns in violation of setback and location requirements, sSigns impeding pedestrian or vehicular traffic, signs with Cchangeable Mmessages changing more quickly than allowed, eElectronic sSigns exceeding luminance levels, and sSigns that otherwise are a menace to the general health, safety, and welfare of the public.~~

(b) ~~If the City determines a sSign is a public nuisance, the City may proceed in accordance with Section § 214.12 of this Chapter and may bill the costs of enforcement to the property owner.~~

214.10506.08 Multiple Use Non-Residential Buildings

1. All owners of multiple use non-residential buildings containing three or more non-residential units, ~~if they have not already done so,~~ must submit a comprehensive sSign pPlan to the City Manager or their designee for approval.

2. All future sSigns erected within the multiple use non-residential building ~~shall~~ must conform to the ~~conditions of the sSign pPlan.~~

3. Existing sSigns within the multiple use non-residential building which do not meet the requirements of this Chapter ~~and/or sSign pPlan are, shall be defined as a Nonconforming sSigns and shall will~~ be subject to the restrictions set forth in the "Nonconforming Signs" Section§ 214.09.02 of this Chapter.

214.11506.09 Enforcement

The City Manager or their designee ~~shall be~~ is responsible for the enforcement of this Chapter.

214.12506.10 Violations

1. Any sSign that ~~which~~ is unsafe, appears unkempt or neglected, has been constructed or erected in violation of the City Code, is a hazard to the health, safety, and/or general welfare of the public, or is in violation of any other section of the City Code is hereby declared to be a nuisance and to be in violation of this Chapter.

2. Any person who has erected a sSign without ~~securing the necessary~~ first obtaining a sSign pPermit prior to erection, ~~shall will be,~~ when subsequently securing such sSign pPermit, be required to pay an investigation fee equal to the sSign pPermit fee and ~~is are shall be~~ subject to all other penal provisions of this City Code.

3. Notice of violations, hearings, and abatement ~~shall will~~ be governed by the provisions in City Code Chapter ~~128~~ providing for the abatement of nuisances. Copies of the notice ~~shall will~~ be mailed to the property owner. Administrative assessments and penalties may be assessed as provided in ~~Chapter 11~~ Fee Chapter to the property owner.

4. Nothing in this Section or in ~~City Code Chapter 128~~ the Abatement of Exterior Public Nuisances Chapter ~~shall will~~ be deemed to prevent the City from seeking other relief and penalties, including but not limited to, criminal penalties.

~~214.13~~ Penalty

~~Any violation of this Chapter is a misdemeanor and is subject to all penalties provided for such violations under the provisions of Chapter 901 and Chapter 11 of the City Code. Each day the violation continues in existence shall be deemed a separate violation.~~

~~214.14~~ 506.11 Appeals

1. To provide for a reasonable interpretation of the provisions of this Chapter, any owner, tenant, applicant, or any other person or business aggrieved by any order, requirement, decision, or determination made by the City or its representatives in the enforcement and interpretation of this Chapter may request a hearing before the Planning Commission. Appeals ~~shall will~~ be governed by the procedure in ~~City Appeals section of the Zoning chapters of the Code § 205.07~~.

2. Any owner, tenant, applicant, or any other person or business aggrieved by a final decision of the Planning Commission, pursuant to the procedure in ~~City Code § 205.07~~ the Zoning Chapter may seek judicial review within 30 days after the final decision.

~~214.15~~ 506.12 Noncommercial Speech Substitution

Signs containing ~~n~~Noncommercial ~~s~~Speech are permitted anywhere that ~~s~~Signs containing ~~c~~Commercial ~~s~~Speech are permitted, subject to the same regulations applicable to such ~~s~~Signs.

~~214.16~~ 506.13 Variances

Variances to the strict application of this Chapter may be granted under the provisions established under ~~City Code § 205.05.6. Zoning: Variances~~ the Variance requirements of the Zoning chapters of the Code.

~~214.17~~ 506.14 Severability

If any subsection, sentence, clause, or phrase of this section is for any reason held to be invalid by a court of competent jurisdiction, such decision ~~shall will~~ not affect the validity of the remaining portions of this section. The City Council hereby declares that it would have adopted this Chapter and ~~section~~ in each subsection, sentence, clause~~clause~~, or phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses, or phrases be declared invalid.

Section 8

That the Fridley City Code Chapter 220, Residential Rental Property Maintenance and Licensing Code, be hereby amended as follows:

Fridley City Code

Chapter ~~220.507.~~ Residential Rental Property Maintenance and Licensing Code

~~220.01.~~ Title

~~This Chapter shall be referred to as the "Residential Rental Property Maintenance and Licensing Code".~~

~~220.02.~~ 507.01 Preamble~~Purpose~~

The City of Fridley (City) believes that providing for public health, safety, and welfare to its citizens mandates the existence of a rental property licensing and maintenance program which corrects substandard conditions and maintains a standard for rental property. This Chapter establishes licensing, inspection and maintenance requirements for rental dwellings.

~~220.03.~~ 507.02 Scope

Except as provided herein, this Chapter applies to all buildings which are rented in whole or in part as a dwelling ~~for to~~ persons other than the property owner. It includes all accessory ~~-structures such as garages and storage buildings,~~ and appurtenances ~~such as sidewalks and retaining walls, which are on the lot where the rental property is located.~~

~~220.04.~~ Purpose

~~This Chapter establishes licensing, inspection, and maintenance requirements for rental dwellings.~~

~~220.05.~~ Discrimination and Private Contracts

~~This Chapter shall be enforced in a non-discriminatory manner and exclusively for the purpose of promoting public health, safety and welfare. The City neither expressly nor by implication assumes any obligations or liabilities respecting such private rights or disputes, including those which involve or arise out of the nonconformity of any premises in the City to the provisions of this Ordinance. Nothing in this Ordinance precludes a Licensee from entering into a contract for the maintenance, repair, or management of a rental dwelling; in such cases, however, Licensee will still be held responsible to ensure the condition of the property conforms with this Chapter.~~

~~220.06.~~ 507.03 Definitions

~~For the purpose of this Chapter, certain terms and words are defined. Words not specifically defined in this Chapter shall have their ordinary meanings within the context with which they are used. The referenced dictionary of the governing Minnesota State Building Code shall will be considered as providing ordinarily accepted meanings.~~

Whenever the words "Dwellings", "Dwelling Unit", "Building", "Structure", or "Premises" are used in this Chapter, they ~~shall will~~ be construed as though they were followed by the words, "or any part thereof."

~~The following words, terms, and phrases and their derivatives shall be construed as defined in this section; words used in the singular include the plural and the singular; words used in the masculine gender include the feminine and vice versa.~~

1.—Accessory Structure or Use: A subordinate building or use ~~which is~~ located on the same lot as principal building or use ~~and is~~ which is necessary or incidental to the conduct of the principal building or use.

2.—Approved: ~~Approved as to construction, installation, and maintenance in accordance with all applicable codes and state statutes.~~

3.—Basement: That portion of a building between floor and ceiling which is partly below grade, but so located that the vertical distance from grade to floor below is more than the vertical distance from grade to ceiling.

4.—Bedroom: A habitable room within a dwelling unit which is used, or intended to be used, primarily for the purpose of sleeping, ~~but shall not to~~ include any kitchen or dining area.

5.—Building: Any structure having walls and a roof, built for the shelter or enclosure of persons, animals, or property of any kind.

6.—Clean: ~~The absence of rubbish, garbage, vermin, and other unsightly, offensive, or extraneous matter.~~

7.—Compliance Official: The designated authority charged with ~~the administration and enforcement of the Fridley City Code (Code)~~ this code, or ~~his/her~~ their duly authorized representative.

8.—Condominium: A building containing multiple dwellings in which portions are designated for separate ownership and the remainder ~~of which~~ is designated for common ownership solely by the owners of ~~those separate dwellings portions~~. A building containing multiple dwellings is not a condominium unless the undivided interests in the common elements are vested in the unit owners.

9.—Dwelling: A building or one or more portions of a building occupied or intended to be occupied for residential purposes.

~~10. Dwelling, Multiple: A building or one or more portions of a building occupied or intended to be occupied for residential purposes by two (2) or more individuals or families with separate living units independently of each other.~~

~~11. Dwelling, One-Family: A detached building designed exclusively for occupancy by one (1) individual or family.~~

~~12. Dwelling, Two-Family: A detached building designed exclusively for occupancy by two (2) individuals or families with two (2) separate living units independently of each other.~~

~~13. Dwelling Unit: A single unit meant to provide complete independent living facilities for one (1) or more persons including permanent provisions for living, sleeping, eating, cooking, and sanitation.~~

~~14. Easily Cleanable: Readily accessible and of such material and finish, and so fabricated and placed that residue which may accumulate can be completely removed by normal cleaning methods.~~

~~15. Electrical System:~~

~~Any and all methods of transmitting electricity to and within any dwelling or dwelling unit.~~

~~16. Exit:~~

~~A continuous and unobstructed means of egress to a public way and shall include intervening doors, doorways, corridors, ramps, stairways, smoke proof enclosures, horizontal exits, exit passageways, exit courts, and yards.~~

~~17. Extermination: The control and elimination of insects, rodents, or other pests by eliminating their harborage places, by removing or making inaccessible materials that may serve as their food, by poisoning, spraying, fumigating, or trapping, or by any other recognized or legal pest elimination methods approved.~~

~~18. Family~~

1. An individual or two or more persons legally related by blood, marriage, domestic partnership, or adoption, including foster children, in a linear relationship such as spouses, grandparents, parents, children, grandchildren and siblings.

B. 2. A group of not more than five (5) persons not related by blood, ~~or marriage,~~ domestic partnership, foster care, guardianship, or adoption living together in a dwelling unit.

~~19. Floor Area, Gross: The sum of the gross horizontal area of the several floors of a structure or structures measured from the exterior faces and exterior walls or from the center line of common~~

walls separating dwelling units. Basements devoted to storage and/or off-street parking ~~shall~~ may not be included.

~~20. Functioning.~~

~~In such physical condition as to safely perform the service or services for which an item is designed or intended.~~

~~21. Governing Building Code.~~

~~The applicable edition of the Minnesota State Building Code.~~

~~22. Habitable Room: A room or, enclosed floor space used or intended to be used for living, sleeping, cooking, or eating purposes; excluding bathrooms, water closet compartments, laundries, furnace rooms, unfinished basements, pantries, utility rooms, foyers, communicating corridors, stairways, closets, storage spaces, and attics.~~

~~23. Heated Water.~~

~~Heated water supplied to plumbing fixtures at a temperature of not less than 110 degrees Fahrenheit.~~

~~24. Heating, Ventilating and Air Conditioning Systems.~~

~~Any and all units, equipment, material, and miscellaneous devices used in the process of heating, ventilating, and air conditioning of any dwelling or dwelling unit.~~

~~25. Infestation: The presence within or around a dwelling or dwelling unit of an unusually large number of insects, rodents, vermin, or other pests causing damage or distress to the occupants of the dwelling.~~

~~26. International Building Code (I.B.C.): Shall mean t~~The code published by the International Code Council, Inc., and any materials referenced therein.

~~27. Kitchen.~~

~~A habitable room within a dwelling unit intended to be used for the cooking of food or the preparation of meals.~~

~~28. Let, Operate or Rent: To permit possession or occupancy of a dwelling or dwelling unit, whether or not compensation is paid, by a person who is not the legal owner of the dwelling unit ~~record thereof~~, pursuant to a written or unwritten lease.~~

~~29. Licensee: The owner of property licensed as a rental dwelling pursuant to this Chapter.~~

~~30. Living Room:~~

~~A habitable room within a dwelling unit which is intended to be used primarily for general living purposes.~~

~~31. Lodging House:~~

~~Any building or portion thereof containing not more than five (5) guest rooms where rent is paid in money, goods, labor, or otherwise.~~

~~32. Maintenance:~~

~~To keep in a good state of repair; to preserve from deterioration.~~

~~33. Non-combustible:~~

~~Any material or a combination of materials which complies with the current version of the Minnesota State Building Code, including the most recent adopted version of the International Building Code and International Residential Code incorporated therein by reference.~~

~~34. Non-resident Owner:~~

~~An owner of a rental dwelling who does not reside or live in the rental dwelling.~~

~~35. Nuisance:~~

~~A nuisance shall be any act as defined in Chapter 110 of the City Code.~~

36. Occupancy: The purpose for which a structure, or part thereof, is used or intended to be used.

37. Occupant: Any person residing in a dwelling or dwelling unit.

38. Operator, Manager, Caretaker, or Agent: Any person who has charge, care or control of a structure, or part thereof, in which rental dwelling units are let.

39. Owner: Any person, firm, corporation, or agent who alone, jointly or severally with others having a legal or equitable interest in the property or recorded in the official state, county or city records has holding title to the property or otherwise having control of the property.

40. Person: An individual, corporation, firm, association, company, partnership, organization, or any other legal entity.

41. Plumbing System: All of the following supplied facilities and equipment in a dwelling: gas pipes, gas burning equipment, water pipes, steam pipes, garbage disposal units, waste pipes, water closets,

sinks, installed dishwashers, lavatories, bathtubs, shower baths, installed clothes washing machines, catch basins, vents, and any other similar fixtures and the installation thereof, together with all connections of water, sewer, or gas lines.

~~42. Premises: A platted lot or portion thereof or an unplatted parcel of land and adjacent right-of-way either occupied or unoccupied by a building and/or accessory structure.~~

~~43. Property.~~

~~All land and structures and systems therein, platted lots or parts thereof or an unplatted parcel of land.~~

~~44. Proper Connection to an Approved Sewer System.~~

~~A functioning sewer connection free from defects, leaks or obstructions with sufficient capacity to drain all fixtures or appliances which feed into it. The sewer system must be capable of disposing of sewage in a safe, sanitary, and adequate manner.~~

~~45. Proper Connection to an Approved Water System.~~

~~A functioning plumbing connection free from defects, leaks or obstructions providing a potable, controllable flow of water.~~

~~46. Public Areas.~~

~~Those areas which are normally used by or open to the general public, regardless of access restriction by a locked exterior door.~~

~~47. Reasonable Care.~~

~~The treatment of all facilities, fixtures, equipment, and structural elements such that depreciation of these objects and materials is due to their age and normal wear rather than due to neglect.~~

~~48. Refuse: Any solid or liquid waste products or those having the character of solids rather than liquids in that they will not flow readily without additional liquid and which are composed wholly or partly of such materials as garbage, swill, sweepings, cleanings, trash, rubbish, litter, industrial solid wastes or domestic solid wastes, organic wastes or residue of animals sold as meat, fruit or other vegetable or animal matter from kitchens, dining rooms, markets, or food establishments of any places dealing in or handling meat, fowl, grain or vegetables; offal, animal excrete or the carcass of animals; tree or shrub trimmings; grass clippings, brick, plaster or other waste matter resulting from the demolition, alteration or construction of buildings or structures; accumulated waste materials, cans, containers, tires, junk; or other such substance which may become a nuisance.~~

~~49.—Rental Dwelling or Rental Dwelling Unit: A dwelling or dwelling unit and accessory structure (if any) let for rent or lease. The term rental dwelling ~~shall~~will include all dwelling units located within the rental dwelling.~~

~~50.—Repair:~~

~~To restore to a sound and acceptable state of operation, serviceability or appearance in the determination of the City.~~

~~51.—Retaining Wall: A wall or structure constructed of stone, concrete, wood, or other materials used to retain soil, as a slope transition, or edge of a planting area.~~

~~52.—Rodent Harborage: Any place where rodents live, nest, or seek shelter.~~

~~53.—Rodent_—Proof: A condition where a structure or any part thereof is protected from rodent infestation by eliminating ingress and egress openings such as cracks in walls and holes in screens. For the purpose of this Chapter ordinance, the term "rodent-proof" ~~shall~~may be construed as though it included "insect-proof" and "vermin-proof."~~

~~54.—Safe:~~

~~The condition of being free from danger and hazards which may cause accidents or disease.~~

~~55.—Story:~~

~~That portion of a building included between the upper surface of any floor and the upper surface of the next floor above it; if there is no floor above it, the space between the floor and the ceiling above it. A basement is a story for the purposes of height regulations if one-half (1/2) or more of the basement height is above the level of the adjoining ground.~~

~~56.—Structure: Anything constructed or erected which requires location on or under the ground or attached to something having location on or under the ground.~~

~~57.—Unsafe: As applied to a structure, a condition or combination of conditions which are dangerous or hazardous to persons or property.~~

~~58.—Unsanitary:~~

~~Conditions which are dangerous or hazardous to the health of persons.~~

~~59.—Use:~~

~~The purpose for which land, a building, or structure is or is to be used or occupied, and shall include the performance of such activity as defined by the performance standards of this Chapter.~~

~~60.~~ Water Closet: A toilet, with a bowl and trap made in one piece, which is connected to the City water and sewer system or other approved water supply and sewer system.

~~61.~~ Yard: All ground, lawn, court, walk, driveway, or other open space constituting part of the same premises and on the same lot with a main building.

~~220.07.~~—507.04 Responsibility of Owners

The owner of a dwelling or dwelling unit ~~shall be~~ is responsible for the maintenance of ~~the~~ structure and for meeting the provisions of this Chapter. ~~Those~~ These responsibilities may not be abrogated by a private agreement.

~~220.08.~~—507.05 Joint Responsibilities of Occupants and Owners

1. No owner, operator, or occupant of any dwelling unit ~~shall~~ should allow the accumulation or formation of dirt, filth, refuse, or rodent harborages on the premises which they occupy or controls ~~in a manner that could create a health hazard to the dwelling occupants or the general public.~~

2. ~~Nuisances:~~ No owner, operator, or occupant of any dwelling unit ~~shall~~ may allow the formation or presence of any nuisances in or ~~about~~ on the premises ~~he/she/they~~ occupy~~ies~~ or controls.

3. ~~Conduct on licensed premises:~~ Every owner, operator, or occupant of any dwelling unit shall conform to the provisions of Section 220.14 of this Chapter.

~~220.09.~~—507.06 Removal of Equipment and Discontinuance of Basic Services

No owner, operator, or occupant ~~shall~~ may cause any service, utility, facility, or equipment ~~which is~~ required under this Chapter, to be removed from or shut off from any occupied dwelling or dwelling unit except for such temporary interruptions as may be necessary ~~while~~ during ~~actual~~ repairs or alterations ~~are in process or during temporary emergencies.~~

~~220.10.~~—507.07 Minimum Standards for Principal Structures

1. Minimum Exterior Standards

(a) Foundations, exterior walls, and roofs: The foundation, exterior walls, and exterior roof ~~shall~~ must be water-tight, rodent proof, and ~~shall~~ be kept in sound condition and repair. Every window, exterior door, and hatchway ~~shall~~ must be substantially tight and ~~shall~~ must be kept in sound condition and repair. The foundation ~~shall~~ must adequately support the building at all points. Exterior walls ~~shall~~ must be maintained and kept free from dilapidation by cracks, tears, or breaks or from deteriorated plaster, stucco, brick, wood, or other material

that is extensive and gives evidence of long neglect. The protective surface on exterior walls of a building above ground level ~~shall~~must be maintained in good repair so as to provide a sufficient covering and protection of the structural surface underneath against its deterioration. Without limiting the generality of this section, a protective surface of a building ~~shall~~will be deemed to be out of repair if:

The protective surface is paint which is blistered to an extent of more than ~~twenty-five percent~~ (25%) of the area of any plane or wall or other area including window trim, cornice members, porch railings, and other such areas;

More than ~~ten percent~~ (10%) of the pointing of any chimney or ~~twenty-five percent~~ (25%) of the pointing of any brick or stone wall is loose or has fallen out.

(3) More than ~~twenty-five percent~~ (25%) of the finish coat of a stucco wall is worn through or chipped away.

Any exterior surface or plane required to be repaired under the provisions of this section ~~shall~~must be repaired in its entirety. If a weather resistant surface such as brick, plaster, or metal is covered with paint that is more than ~~twenty-five percent~~ (25%) blistered, it ~~shall~~must be repainted unless the defective paint covering is removed in its entirety.

(b) Accessory Structure Maintenance. Accessory structures supplied by the owner, operator, or occupant on the premises of a dwelling ~~shall~~must be structurally sound, ~~and~~ be maintained in good repair and appearance. Exterior walls, foundations, roofs, and exits of ~~an~~ accessory structures ~~shall~~must be maintained in accordance with the standards set forth for principal structures.

(c) Fence Maintenance. Fences ~~shall~~must be maintained in good condition both in appearance and in structure. Wood material, other than decay resistant varieties, ~~shall~~must be protected against decay by use of paint or other preservatives. If ~~twenty-five percent~~ (25%) or more of the painted surface of a fence is determined by the Compliance Official to be paint blistered, the surface ~~shall~~must be properly scraped and repainted.

(d) Retaining Walls. Retaining walls ~~shall~~must be kept in good condition, repair, and appearance. A retaining wall ~~shall~~will be deemed out of repair when it has substantially shifted or slumped out of its original design position.

(e) Yard Cover. All exposed areas surrounding (or within) a principal or accessory use, including street boulevards which are not devoted to parking, drives, sidewalks, patios, or other such uses, ~~shall~~must be landscaped with grass, shrubs, trees, or other ornamented landscape material and ~~shall~~must be maintained to prevent erosion from wind and/or water runoff. Such landscaping ~~shall~~must be maintained in good condition and free of noxious weeds. Grass and weeds may not exceed ~~ten~~ (10) inches in height at any time.

(f) Gutters and Downspouts. Existing gutters, leaders, and downspouts ~~shall~~must be maintained in good working condition as to provide proper drainage of storm water. In no case ~~shall~~may storm water be channeled into the sanitary sewer system. ~~Neither shall~~In no case may storm water, ice, or snow be directed into, or channeled across walkways or streets where it is likely to be a hazard to life or health.

(g) Exterior Lighting. For multiple family dwellings, all exterior parking areas ~~shall~~must be provided with an average, maintained, horizontal illumination of six-tenths ~~(0.6)~~ foot candles. Parking lot illumination ~~shall~~may not be directed onto a public street or adjoining property.

(h) Snow and Ice Removal. The owner of a dwelling containing two ~~(2)~~ or more dwelling units ~~shall be~~is responsible for cleaning and maintaining all walks, drives, and parking areas, and keeping steps free of any ice or any snow accumulations of two or more inches within 24 hours of the storm's completion.

(i) Driving and Parking Areas. The owner of a multiple family dwelling or dwellings ~~shall~~is be responsible for providing and maintaining ~~in good condition~~all paved and delineated parking areas and driveways in good condition for occupants ~~consistent with the City Code~~.

(j) Facilities for Storage and Disposal of Refuse. Every owner of a residential property ~~shall~~is be responsible for providing and maintaining facilities for the storage and disposal of refuse and for arranging for the collection of refuse ~~this material as required by the City Code~~.

(k) Grading and Drainage. Every yard, court, or passageway on a rental property ~~the premises on which a dwelling stands~~ must be maintained ~~in a way~~ to prevent the excessive accumulation of standing water ~~which constitutes a detriment to the health and safety of the occupants or the general public~~.

2. Minimum Plumbing Standards. All plumbing systems in every dwelling unit and in all shared or public areas ~~shall~~must be properly installed and maintained in a sanitary, safe, and functioning condition, and ~~shall~~must be properly connected to an approved sanitary system.

(a) Every fixture, facility, or piece of equipment requiring a sewer connection ~~shall~~must have a functioning connection, free from defects, leaks, or obstructions, and ~~shall~~must possess sufficient capacity to drain all other fixtures, facilities, or pieces of equipment which feed into it. The sewer system must be capable of conveying all sewage into the municipal sanitary sewer system.

(b) Every fixture, facility, or piece of equipment requiring a water connection ~~shall~~must have a functioning connection, free from defects, leaks, or obstructions. Each water connection ~~shall~~must possess sufficient capacity to adequately supply all fixtures, facilities, or pieces of equipment to which connected with an uncontaminated, controllable flow of water.

3. Minimum Electrical Standards. Every dwelling unit and all public and private areas ~~shall~~must be supplied with electric service, functioning and safe circuit breakers or fuses, electric outlets, and electric fixtures which are properly installed and maintained in a safe working condition. The minimum capacity of such electric service and the minimum number of electric outlets and fixtures ~~shall be~~are as follows:

(a) Dwellings containing one or two dwelling units ~~shall~~must have at least the equivalent of ~~sixty (60)~~ ampere, electric service per dwelling unit;

(b) Dwelling units ~~shall~~must have at least one ~~fifteen (15)~~ ampere branch electric circuit for each ~~six hundred (600)~~ square feet of dwelling unit floor area;

(c) Every habitable room ~~shall~~must have at least one floor or wall-type electric convenience outlet for each ~~sixty (60)~~ square feet or fraction thereof of total floor area, and in no case less than two such electric outlets. Temporary wiring, extension cords, or drop cords ~~shall~~may not be used as permanent wiring. In cases where more than two outlets are required, one ceiling or wall-type light fixture may be substituted for one required outlet. Required outlets ~~shall~~must, insofar as possible, be spaced equal distances apart;

(d) Every water closet compartment, bathroom, kitchen, laundry room, and furnace room ~~shall~~must contain at least one supplied ceiling or wall-type electric light fixture and every bathroom and laundry room ~~shall~~must contain at least one electric convenience outlet;

(e) Every public hall and stairway in every multiple family dwelling ~~shall~~must be adequately ~~lighted~~ by natural or electric light at all times, so as to provide illumination having an intensity of not less than one foot candle at floor level to all parts thereof. The lights in the public halls and stairways of dwellings containing not more than two dwelling units may be controlled by conveniently located switches instead of full-time lighting;

(f) A convenient switch for turning on a light in each dwelling unit ~~must~~shall be located near the principal point of entrance to such unit. A patio door entrance may be exempt if it is not a principal entrance;

(g) If provided, exterior electrical outlets ~~must~~shall be weather proofed. No electrical drop cords, extension cords, or electrical wires ~~shall~~may extend across a walkway or driveway, or otherwise create a hazard to pedestrians or vehicles.

4. Minimum Heating Standards

(a) All dwellings must have primary heating facilities which are properly installed and maintained in a safe, efficient working condition and which can maintain a minimum indoor temperature of not less than 68 degrees F at a point three feet above the floor in all habitable rooms, bathrooms and water closet compartments in every dwelling unit location therein,

pursuant to Minnesota Statute (M.S.) § 216B.096, commonly referred to as the Minnesota Cold Weather Rule.

(b) Gas or electric appliances designed specifically for cooking or water heating purposes, and portable heating equipment, ~~shall~~are not be considered primary heating facilities for the purposes of this Section.

~~C. — No owner or occupant shall install, operate, or use a heater employing a flame that is not installed and maintained in accordance with the manufacturer's specifications and applicable City and State Codes.~~

~~(d)(c)~~ Whenever the occupant lacks direct control over the primary heating facility to ~~his/her/their~~ dwelling unit, it ~~shall be~~is the responsibility of the owner to maintain minimum heating standards as set forth above.

5. Water Heating Standards: Every dwelling unit ~~must~~shall have supplied water heating facilities which are installed in an approved manner, properly maintained, and which are capable of heating water to such a temperature as to permit an adequate amount of water to be drawn at every required kitchen sink, lavatory basin, bathtub, shower, and laundry facilities, or other similar units at a temperature of not less than ~~one hundred ten degrees (110 degrees)~~ Fahrenheit, ~~forty-six degrees (46 degrees)~~ Celsius, at any time needed. Water temperatures ~~shall~~must comply with but not exceed the standards stipulated in the most recently adopted Minnesota Energy Code.

6. Minimum Natural Light and Ventilation Standards: Every habitable room ~~must~~shall have window area of no less than eight percent ~~(8%)~~ of the floor area and at least one window facing directly outdoors which can be opened easily. At minimum, the total openable window area of every habitable room ~~shall~~must be ~~four percent (4%)~~ of the floor area of the room, and in no case less than four ~~(4)~~ square feet. In lieu of natural ventilation, a mechanical ventilating system may be provided which is capable of providing two air changes per hour, with ~~twenty percent (20%)~~ of the air supply taken from the outside. Every bathroom and water closet compartment ~~shall~~must have at least ~~fifty percent (50%)~~ of the openable window requirement otherwise appropriate for the floor area, except that no windows ~~shall~~may be required if such rooms are equipped with an exhaust fan connected directly to the outside, capable of providing five ~~(5)~~ air changes per hour. For the purpose of determining light and ventilation requirements, any room may be considered as a portion of an adjoining room when one-half of the area of the common wall is open and unobstructed and provides an opening of not less than one-tenth of the floor area of the interior room or ~~twenty-five (25)~~ square feet, whichever is greater. Windows ~~shall~~may not be required in kitchens of dwelling units when such kitchen has an opening of at least ~~twenty (20)~~ square feet into an adjoining habitable room and when such kitchen is provided with an approved mechanical ventilation system. In addition, the window area of the adjoining habitable room referred to above ~~shall~~may be of sufficient size so as to provide for the light and ventilation requirements of the kitchen area as well as for said adjoining habitable room.

7. Minimum Structural Standards

(a) Floors, Interior Walls, and Ceilings. Every floor, interior wall, and ceiling must ~~shall~~ be adequately protected against the passage and harborage of vermin, rodents, and insects. Every floor must ~~shall~~ be free of loose, warped, protruding, or rotted flooring materials and all floor covering must ~~shall~~ be maintained in good condition. Every interior wall and ceiling must ~~shall~~ be free of holes and large cracks, loose plaster, and blistered paint and must ~~shall~~ be maintained in good condition. Lead based paints classified toxic to children must ~~shall~~ not be used on wall or molding surfaces. Every toilet room, bathroom, and kitchen floor surface must ~~shall~~ be easily cleanable and maintained in good condition.

(b) Stairways, Porches, and Balconies. Every stairway, inside or outside of a dwelling, and every porch or balcony, must ~~shall~~ be kept in safe condition and sound repair. Every flight of stairs and every porch and balcony floor must ~~shall~~ be free of structural deterioration. Every stairwell and every flight of stairs which is more than three risers high must ~~shall~~ have at least one handrail approximately ~~thirty to thirty-eight (30-38)~~ inches high, measured vertically from the nose of the stair tread to the top of the handrail. All unenclosed floor and roof openings, open and glazed sides of landings and ramps, balconies or porches which are more than ~~thirty (30)~~ inches above grade or floor below, and roofs used for other than service of the building must ~~shall~~ be protected by a guardrail; guardrails must ~~shall~~ be not less than ~~thirty-six (36)~~ inches in height. Open guardrails and open stair railings on unenclosed stairways must ~~shall~~ have intermediate rails such that a sphere four ~~(4)~~ inches in diameter cannot pass through. Every handrail and balustrade ~~shall~~ must be firmly fastened and maintained in good condition. A flight of stairs which has settled out of its intended position, or pulled away from the supporting or adjacent structures enough to cause a hazard, must be repaired. No flight of stairs ~~shall~~ may have rotting, loose or deteriorating supports. Excepting spiral and winding stairways, the treads and risers of every flight of stairs ~~shall~~ must be uniform in width and height. Stairways must ~~shall~~ be capable of supporting loads that normal use may cause to be placed thereon. The minimum dimensions that will be accepted for existing stairways are as follows: rise not to exceed eight ~~(8)~~ inches in height, run of treads to be not less than nine ~~(9)~~ inches in depth.

(c) Windows, Doors, and Screens. Every window, exterior door, and hatchway must ~~shall~~ be substantially tight and must ~~shall~~ be kept in sound condition and repair. Every window other than a fixed window or storm window, must ~~shall~~ be capable of being easily opened. Every window or other device with openings to outdoor space which is used or intended to be used for ventilation must ~~shall~~ be supplied with ~~sixteen (16)~~ mesh screens. All windows on basement and first floor levels must ~~shall~~ have proper locking devices to prevent opening from the outside. All doors and door and window frames must ~~shall~~ be free of blistered paint and ~~shall~~ must be maintained in good condition. All door and window hardware and locks must all be functional and be maintained in good condition.

(d) Safe Building Elements. Every roof, floor, ~~every~~ porch, and balcony, stairway, and every appurtenance thereto, ~~must shall~~ be safe to use and capable of supporting loads that normal use may cause to be placed thereon.

(e) Access to Dwellings. Access to and egress from each dwelling ~~must shall~~ be provided by at least one doorway that is a minimum of ~~thirty-six (36)~~ inches wide and ~~eighty (80)~~ inches high and otherwise complies with the fire exit provisions of the ~~City's Fire Code~~.

(f) Minimum Ceiling Height. The ceiling height of any habitable room ~~must shall~~ be at least seven ~~(7)~~ feet; except that in any habitable room under a sloping ceiling, at least one-half of the floor area ~~shall may~~ have a ceiling height of at least seven ~~(7)~~ feet, and the floor area of that part of such a room where the ceiling height is less than five ~~(5)~~ feet ~~shall may~~ not be considered as part of the floor area in computing the total floor area of the room for the purpose of determining the maximum permissible occupancy.

(g) Rooms Below Grade. A room located partly or wholly below grade may be used as a habitable room of a dwelling unit provided all of the requirements of this ~~Chapter Ordinance~~ are met. If a room below grade is used for sleeping purposes, an emergency escape or egress must be provided. Acceptable means of egress include:

Escape or rescue window with a minimum net clear openable area of 5.7 square feet. The minimum net clear openable height dimension ~~shall will~~ be 24 inches. The minimum net clear openable width dimension ~~must shall~~ be 20 inches. The finished sill height ~~shall may not~~ exceed 44 inches above the floor.

Exterior-type door or hatch meeting the same minimum requirements as specified in ~~this Chapter~~ 220.10.07. (G). (I).

(h) Door Locks and Security. All doors leading to public or shared areas from all dwelling units ~~must shall~~ be ~~provided furnished~~ with a single cylinder deadbolt lock, ~~which must be~~ openable from the interior without the use of a key or tool. Deadbolt, night latch, or chain locks must be mounted at a height not to exceed 48" ~~inches~~ from the finished floor and a minimum of 34" ~~inches~~ from the finished floor. The deadbolt must be capable of being locked from the exterior of the unit. Manually operated flush bolts or surface bolts are not permitted.

8. Minimum Interior Standards

(a) Kitchen Facilities. Every kitchen in every dwelling unit ~~must shall~~ include the following:

(1) A kitchen sink in good working condition and properly connected to an approved water supply system. It ~~must shall~~ provide at all times an adequate amount of heated and unheated running water under pressure and be connected to an approved sewer system.

(2) Cabinets ~~and/or~~ shelves for the storage of eating, drinking, and cooking equipment and utensils, and of food that does not require refrigeration for safekeeping; and a counter or table for food preparation. Said cabinets ~~and/or~~ shelves and counter or table must shall be, adequate for the permissible occupancy of the dwelling unit and must shall be of sound construction furnished with surfaces that are easily cleanable and that will not impart any toxic or deleterious effect to food.

(3) A stove and a refrigerator which are properly installed with all necessary connections for safe, sanitary, and efficient operation. ~~Provided that such~~ The stove, refrigerator, or similar devices need not be installed when a dwelling unit is not occupied ~~and or~~ when the occupant ~~is expected~~ has agreed, in a written lease, to provide same the devices on occupancy, in which case sufficient space and adequate connections for the installation and operation of said stove, refrigerator, or similar devices must be provided.

(b) Toilet Facilities. Within every dwelling unit, there must shall be a ~~nonhabitable~~ habitable room with an entrance door which affords privacy to a person within ~~said room~~. The room must be and which room is equipped with a flush water closet in good working condition. ~~Said The~~ flush water closet shall must be equipped with have easily cleanable surfaces, shall must be connected to an approved water system that at all times provides an adequate amount of running water under pressure to cause the water closet to be operated properly, and shall must be connected to an approved sewer system.

(c) Lavatory Sink. Within every dwelling unit, there must shall be a lavatory sink. ~~Said The~~ lavatory sink may be in the same room as the flush water closet, or if located in another room, the lavatory sink must shall be located in close proximity to the door leading directly into the room ~~in which said~~ where water closet is located. The lavatory sink shall must be in good working condition, ~~and shall~~ be properly connected to an approved water system, ~~and shall~~ provide ~~at all times~~ an adequate amount of heated and unheated running water under adequate pressure, and shall must be connected to an approved sewer system.

(d) Bathtub or Shower. Within every dwelling unit, there shall must be a non-habitable room which affords privacy ~~to a person within said room~~ and which is equipped with a bathtub or shower in good working condition. ~~Said The~~ bathtub or shower may be in the same room as the flush water closet, or in another room, ~~and shall must~~ be properly connected to an approved water supply system, ~~and shall~~ provide ~~at all times~~ an adequate amount of heated and unheated water under adequate pressure, and must shall be connected to an approved sewer system.

(e) Every bathroom and water closet compartment shall must have ~~a least fifty percent (50%)~~ of the openable window requirement otherwise appropriate for the floor area, except that no windows shall may be required if such rooms are equipped with an exhaust fan connected directly to the outside, capable of providing five ~~(5)~~ air changes per hour.

9. Minimum Standards for Pest Extermination

(a) All openings in the exterior walls, foundations, basements, ground or first floors, and roofs must ~~shall~~ be rodent-proofed in a manner approved by the Compliance Official.

(b) All windows used or intended to be used for ventilation, all other openings, and all exterior doorways which might provide an entry for rodents and insects, must ~~shall~~ be supplied with adequate screens or such other devices as will effectively prevent the entrance of rodents and insects into the structure.

(c) All sewers, pipes, drains, ~~or~~ conduits, and openings around such pipes and conduits ~~shall~~ must be constructed to prevent the ingress or egress of rodents and insects to or from a building.

(d) Interior floors of basements, cellars, and other areas in contact with the soil ~~shall~~ must be rodent-proofed in a manner approved by the Compliance Official.

(e) The owner or operator of a dwelling unit ~~is~~ shall be responsible for the extermination of rodents, insects, or other vermin on the premises. Anyone who ~~controls~~ is contracted to eliminate pests in a structure must have a pest control license. ~~Anyone who uses a restricted use pesticide must have a pesticide license to apply pesticides, in accordance with the requirements of the Department of Agriculture. If proper heat treatments are being used to eradicate bed bugs and the heat treatment is performed by the owner of the property and they are not using pesticides and are not charging the renter for the treatment, no license is required by the Department of Agriculture.~~

10. Minimum Energy Standards. All dwellings which are renter occupied during all or a portion of the months of November through April must ~~shall~~ comply with the following weatherization requirements:

(a) Install weatherstripping between exterior operable window sash and frames and between exterior doors and frames. Weatherstripping is not required on storm doors or storm windows.

(b) Caulk, gasket, or otherwise seal accessible exterior joints between foundation and rim joist; around window and door frames; between wall and roof; between wall panels; at penetrations for utility services through walls, floors and roofs, and all other openings in the exterior envelope.

(c) Install storm windows on all single glazed exterior window units enclosing conditioned space.

(d) Install storm doors on all exterior door openings into conditioned spaces unless a single door, enclosed porch, vestibule, or other appurtenance provides a double door effect or provides an "R" value of two (2) or more.

(e) Install positive shut-offs for all fireplaces or fireplace stoves, ~~unless stoves unless~~ an existing damper provides a positive shut-off.

(f) Install insulation in accessible attics to achieve a minimum total "R" value of the insulation of R-19. If there is insufficient space for the installation of the recommended "R" value, then the available space ~~must~~ shall be insulated to capacity.

(g) Install insulation in accessible walls and floors enclosing conditioned spaces to achieve a minimum total "R" value of the insulation of R-11 when there is no insulation in a substantial portion of the exterior walls or floors over an unconditioned space. Accessible walls ~~shall~~ may not include above grade foundation walls of basements. If there is insufficient space for the installation of the recommended "R" value, then the available space ~~must~~ shall be insulated to capacity.

11. Occupancy Standards. Notwithstanding any private agreements between the landlord and occupant providing for more restrictive occupancy standards, the maximum occupancy standards ~~shall be~~ are:

(a) No more than one family ~~shall~~ may occupy a dwelling unit; and

(b) The maximum number of occupants in any rental dwelling unit ~~shall~~ may not exceed ~~the total of two times the number of bedrooms and the living room~~ the following formula: number of bedrooms x 2 + 1 = maximum occupancy.

~~220.11.~~ 507.08 Hazards

The following are considered immediate hazards to the health, safety, and general welfare of the occupants of a dwelling unit.

1. Heating systems that are unsafe due to burned out or rusted out heat exchangers (fire box); burned out, rusted out, or plugged flues; ~~not being properly~~ improper ~~ventilationed; being connected with~~ unsafe gas piping connection; or ~~failureing~~ to meet the minimum heating standards set forth in ~~Section 220.10.04~~ this Chapter.

2. Water heaters that are unsafe due to burned out or rusted out ~~h~~ heat exchangers (fire box); burned out, rusted out or plugged flues; ~~not being~~ improperly ~~ventilationed; being connected with~~ unsafe gas piping connection; or lack of a properly installed and maintained temperature and pressure relief valve.

3. Electrical systems that are unsafe due to dangerous overloading; damaged or deteriorated equipment; improperly taped or spliced wiring; exposed uninsulated wires; distribution systems of extension cords or other temporary methods; or ungrounded systems or appliances.

4. Plumbing systems that are unsanitary due to sewer backups; leaking waste system fixtures and traps; lack of water closet; lack of washing and bathing facilities; or cross connections of potable water supply and sewer lines.
5. Structural systems, walls, windows, chimneys, ceilings, roofs, foundations and floor systems that ~~will not~~cannot safely carry imposed loads or provide safe living conditions.
6. Refuse, garbage, human waste, decaying vermin, ~~or~~ other dead animals, or other materials rendering it unsanitary for human occupancy.
7. Infestation of rodents, insects, vermin, ~~and~~ or other pests.
8. Missing or non-functioning smoke detectors and carbon monoxide detectors.
9. Using a room or rooms with no proper egress ~~for sleeping as a bedroom~~.
10. A dwelling unit that is not serviced with functioning utilities.

220.12. — 507.09 Fire Safety

1. Fire Exits

- (a) ~~All Pursuant to the Minnesota State Building Code, all dwellings shall~~must have required fire exits, maintained in fully operable condition, and readily accessible to occupant, ~~as per the governing Building Code.~~
- (b) All exit stairways in multiple dwellings or condominiums which ~~have~~ing more than two (2) occupied levels ~~shall~~must be separated from each other by a substantial separation of at least a one-hour fire resistance rating as detailed in the most recent edition of the I.B.C., or other approved one hours assembly.
- (c) All multiple unit dwellings or condominiums having more than two (2) levels and where the lowest level is at an elevation less than grade and having the exit at grade level ~~shall~~must provide a substantial barrier constructed and placed so as to prevent a person from proceeding down the stairs to a level lower than the level of exit.
- (d) All multiple unit dwellings or condominiums with 25 or more dwelling units must ~~shall~~ provide emergency lighting in the exit ways, corridors, and systems in accordance with ~~Chapter 5-1021 of the N.F.P.A. Std. 101~~standards of the National Fire Protection Association.

2. Automatic Alarms

- (a) All multiple dwellings and condominiums having an excess of four (4) dwelling units must ~~shall~~ provide a manually operated fire alarm system capable of alerting all the occupants of

the structure. Each such alarm system ~~must~~ shall be activated by a manual pull station located at each exit door and by an automatic device located in the utilities ~~and/or~~ room in which the primary heating system is located. Such devices ~~must~~ shall be a smoke detector, detecting products of combustion other than heat, and bearing the approval of the Underwriters Laboratories or Factory Mutuals Testing Service for such service, or the International Conference of Building Officials.

(b) Every dwelling unit within a dwelling or condominium ~~must~~ shall be provided with a smoke detector, detecting products of combustion other than heat, and conforming to the requirements of the Underwriters Laboratories or approved by the International Conference of Building Officials. When actuated, the detector ~~must~~ shall provide an alarm in the dwelling unit.

3. Fire Protection System. All fixed and portable fire protection systems and appliances must be accessible and maintained for immediate emergency use.

4. Prohibiting Inside Connection of External Appliances. ~~It shall be unlawful for an~~ No owner of a rental dwelling ~~to may~~ allow electrical drop cords, extension cords or any electrical wire to run from any electrical outlet from inside the dwelling or dwelling unit for service to an electrical appliance outside of the dwelling or dwelling unit.

220.13. — 507.10 Licensing

1. License Requirement

(a) Except as otherwise provided herein, no person ~~shall~~ may operate, let, or cause to be let, a rental dwelling or rental dwelling unit without first having obtained a rental license from the City of ~~Fridley~~. Upon receipt of a properly executed initial application for a rental license, the Compliance Official ~~and/or his/her~~ their ~~designated agent~~ designee ~~shall cause an~~ will inspection ~~to be made of the premises~~ the property to determine whether the structure is in compliance with this Chapter, other chapters of the Code ~~other Fridley ordinances~~, and the laws and rules of the State of Minnesota. Each rental license ~~will~~ shall be issued annually and ~~shall expires~~ 12 ~~twelve~~ months from the date of issuance. Renewal applications ~~shall~~ must be filed at least ~~thirty~~ (30) days prior to the license expiration date. Every rental dwelling, including all rental units, may be inspected after a renewal license application is filed to determine if the premises still conforms to all applicable ~~ordinances and~~ codes.

(b) Any owner of a rental dwelling who does not reside within the eleven-county metro area comprising of Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington, and Wright counties must appoint a designated agent residing within the eleven-county area. The designated agent must be listed on the application and empowered by the property owner to perform maintenance, upkeep, and emergency repairs for the rental dwelling. The Compliance Official must be notified in writing within ~~ten~~ (10) business days of any change in designated agent.

2. Conformance. No rental license ~~shall~~may be issued or renewed unless the rental dwelling conforms to the provisions of this Chapter, the ~~ordinances of the City Code~~, and the laws, ~~rules~~rules, and regulations of the State of Minnesota.

3. Fees

(a) The annual license fee for a rental license, ~~and for reinspection, is~~shall be as provided in Chapter 11 the Fees Chapter of the City Code.

(b) Any rental inspection ~~which requires~~requiring three or more inspections or attempts for an inspection will be assessed an additional inspection fee. This fee will be charged starting on the third inspection and will include ~~attempts to~~prior inspections and ~~for each subsequent inspections or attempted inspections.~~ ~~The reinspection fee shall be as provided in Chapter 11 of the City Code for each reinspection needed after the initial inspection and the second inspection.~~ No license ~~shall~~may be issued or renewed until all outstanding fees and fines in ~~Section 220.15, Subd. 3, pursuant to this Chapter~~ have been paid, other than those which may be assessed against the property. ~~If a rental dwelling has been licensed, the license may be denied at the time of renewal or may be revoked or suspended in the manner described in Section 220.13.07.~~

(c) In order to restore a license for a rental dwelling or individual dwelling unit which has had its license denied at the time of renewal or revoked or suspended, the license application ~~shall~~must be accompanied by the license fee as provided in ~~Chapter 11 of the City code.~~the Fees Chapter of the Code.

D. ~~— A fee as provided in Chapter 11 of the City Code shall be paid when filing the license Transfer Form as required in Section 220.13.06.~~

E. ~~— (d)~~ Failure to obtain a rental license prior to letting or operating a rental dwelling or allowing a rental license to expire will result in a ~~twenty five percent (25%)~~ addition to the rental license fee. Continued noncompliance with the licensing requirements may results in a criminal citation.

4. Application Requirements and Process

(a) Application Requirements. License application ~~must~~shall be made by the owner of record of the property. Application forms may be acquired from and ~~subsequently~~ filed with the Compliance Official ~~within the Community Development Rental Licensing/Inspections Division.~~ The applicant ~~shall~~must supply the following information as well as all other information requested on the rental license application:

(1) Name, address, telephone number, and email address of the property owner ~~if an individual, and, if an entity, the same information for at least one officer, manager or~~

~~director of the entity or managing agent.~~ The City must be notified in writing within ~~ten~~ (10) days of any change of address or other requested information for the owner.

(2) Name, address, telephone number, and email address of a designated agent or operator, if different from the owner. The City must be notified in writing within ~~ten~~ (10) days of any change of address or other requested information for the designated agent or operator.

(3) Name, address, and telephone number of vendee if dwelling is being purchased through a contract for deed or mortgage (name of lender or financial institution holding mortgage). Proof of recording the contract for deed ~~documentation and/or filing in~~ Anoka County must be provided with the application.

(4) Legal address of the property where the rental dwelling is located.

(5) Number of units in each rental dwelling and the types of units that ~~(one (1) bedroom, two (2) bedroom, etc.) exist~~ within each of the rental dwellings.

(6) The number of paved off street parking spaces ~~available, if requested (e.g. enclosed parking spaces, exterior parking spaces, and handicap parking spaces) to~~ available to tenants, if requested.

(7) Description of procedure ~~through which~~ for tenant ~~inquires~~ inquiries and complaints, if requested ~~are to be processed~~.

~~(8) Each owner of a rental dwelling within the City, when the owner does not reside within the eleven-county metro area comprising of Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington and Wright counties, must appoint a designated agent residing within the eleven-county area. The designated agent must be listed on the application and empowered by the property owner to perform maintenance and upkeep and empowered to institute emergency repairs for the rental dwelling. The Compliance Official shall be notified in writing within ten (10) business days of any change in designated agent.~~

(b) Inspection Required. Licensed rental dwellings are ~~at all times~~ subject to the Compliance Official's right to inspect the rental dwelling and dwelling units to determine whether they are in compliance with the ~~city code~~ Code and state law. The ~~Inspection Department~~ Compliance Official ~~shall~~ will set up a schedule of periodic inspections to ensure ~~city-wide~~ City-wide compliance with this Chapter. ~~The Compliance Official shall~~ will provide reasonable notice to the owner or operator ~~of as to~~ the date and time of the inspection. Every occupant of a dwelling unit ~~shall~~ must give the owner or operator ~~or their thereof, or his/her~~ agent or employee, access to any part of ~~such the~~ dwelling unit, ~~or its premises,~~ at reasonable times for the purposes of effecting inspection, maintenance, repairs, or alterations as ~~are~~ necessary ~~to comply with the provisions of this Chapter~~. If any owner, operator, occupant, or

other person in charge of a dwelling or dwelling unit fails or refuses to permit ~~free~~ access and entry to the ~~structure or~~ premises under ~~their~~his/her control for an inspection pursuant to this Chapter, the Compliance Official may seek a court order authorizing ~~such an~~ inspection. The submission of a rental license application or the possession of a rental license issued by the City ~~shall will~~ constitute agreement to such inspection by the owner identified on the rental license.

5. Posting of License. Licensees ~~shall cause~~must conspicuously post a copy of the rental license for the rental dwelling ~~to be conspicuously posted~~ in a frame with transparent protective covering in the main entry way of the rental dwelling or other conspicuous location ~~therein~~.

6. License Transferability. Rental licenses may be transferred upon completion of a license transfer application, payment of the license transfer fee, and written approval by the Compliance Official.

7. License Suspension, Revocation or Conversion to Provisional License. The City may revoke, suspend, convert to a provisional license, deny, or decline to renew any rental license applied for or issued under this Chapter ~~as detailed here~~.

(a) Suspension, Revocation, or Conversion to Provisional License. Every rental license issued under the provisions of this Chapter is subject to suspension, revocation, or conversion to a provisional license for the entire rental dwelling or for individual rental dwelling units by the City Council (Council) if the licensee fails to operate or maintain the licensed rental dwelling(s) and dwelling units in compliance with the provisions of this Chapter, all applicable ordinances of the City Code, and the laws and regulations of the State of Minnesota.

(b) A rental license may also be suspended, denied, converted to a provisional license, not renewed or revoked for any of the following reasons:

(1) The license was obtained by misrepresentation of material facts, fraud, deceit or bad faith.

(2) The licensee or applicant has failed to comply with any condition set forth in any permits granted by the City related to the rental dwelling.

(4) The activities of the licensee on the rental dwelling premise have created a serious danger to the public health, safety or welfare.

(5) The rental dwelling contains conditions that might injure or endanger the safety, health or welfare of any member of the public.

(6) Failure to continuously comply with any condition required of the applicant for the approval or maintenance of the rental license.

(7) Failure to include the Crime Free/Drug Free Lease Addendum in all leases as required by this Chapter.

(8) A violation of any other term and condition of the rental license or of this Chapter.

(c) Hearing. Upon violation of any of the terms and conditions of a rental license, the Council may hold a hearing to consider the suspension, revocation or conversion to a provisional license. At this hearing, the licensee will be provided with due process, including:

(1) Interested parties may be represented by an attorney, present evidence, witnesses, and cross-examine all adverse witnesses, and

(2) The City will make a complete record of all proceedings, including findings of fact and conclusions of law.

~~A.(d) Notification. The Compliance Officer shall~~must send written notice to the licensee of the date and time of a hearing before the ~~city council~~Council regarding any license application or any potential revocation, suspension or conversion to a provisional license. ~~Such a~~Notice must~~shall~~ be sent to the owner's and/or agent's address on file with the City ~~and shall be sent not less than twenty ten (20)10 days from the date of any license-related~~the hearing.

~~B. Hearing. Upon violation of any of the terms and conditions of a rental license, the city council may hold a license hearing for consideration of the suspension, revocation or conversion to a provisional license. At any such hearing, the licensee shall be provided with due process, including:~~

~~(1) Allowing interested parties the right of legal representation, the right to present evidence, witnesses, and to cross-examine all adverse witnesses, and~~

~~(2) Making a complete record of all proceedings, including findings of fact and conclusions of law.~~

~~A. Suspension, Revocation, or Conversion to Provisional License. Every rental license issued under the provisions of this Chapter is subject to suspension, revocation, or conversion to a provisional license for the entire rental dwelling or for individual rental dwelling units, by the City Council, should the licensee fail to operate or maintain the licensed rental dwelling(s) and dwelling units therein in compliance with the provisions of this Chapter, all applicable ordinances of the City, and the laws and regulations of the State of Minnesota.~~

~~B. A rental license may also be suspended, denied, converted to a provisional license, not renewed, or revoked for any of the following reasons:~~

- ~~(1) The license was procured by misrepresentation of material facts, by fraud, by deceit, or by bad faith.~~
- ~~(2) The applicant or one acting in his/her behalf made oral or written misstatements or misrepresentations or material facts in or accompanying the application.~~
- ~~(3) The licensee or applicant has failed to comply with any condition set forth in any other permits granted by the City of Fridley.~~
- ~~(4) The activities of the licensee in the licensed activity create or have created a serious danger to the public health, safety, or welfare.~~
- ~~(5) The rental dwelling, the building of which such dwelling is a part, or any portion thereof, contains conditions that might injure or endanger the safety, health or welfare of any member of the public.~~
- ~~(6) Failure to continuously comply with any condition required of the applicant for the approval or maintenance of the rental license.~~
- ~~(7) Failure to include the crime free/drug free lease addendum in all leases as required by this Chapter.~~
- ~~(8) A violation of any other term and condition of the rental license or of this Chapter.~~

(e) Effect of Suspension or Revocation. In the event that a rental license is suspended or revoked by the ~~city council~~Council for any violation under the provisions of ~~Chapter 220~~this Chapter, it ~~shall~~will be unlawful for the owner or ~~their~~his/her duly authorized agent to ~~thereafter~~thereafter permit any new occupancies ~~in~~of vacant, ~~or thereafter vacated~~ rental units until, ~~until such time as~~ a valid operating license is restored to the affected units. Issuance of a new license after suspension or revocation ~~shall~~will be ~~is~~be made in the same manner as provided for obtaining an initial license.

(f) Terms of Provisional License. At the time of approval of the provisional license, the ~~city council~~Council ~~shall~~may approve a mitigation plan to address and prevent future license violations. -The mitigation plan may include adding security measures, improving the exterior of the property, reducing or changing the hours of operation, holding neighborhood meetings, or taking other measures that~~other steps~~ the ~~city council~~Council deems appropriate.

8. Posted to Prevent Occupancy. Whenever any dwelling or individual dwelling unit has been denied a license, has had its license suspended or revoked pursuant to ~~Section 220.13~~this Chapter, or is unfit for human habitation, it ~~shall~~will be ~~posted~~marked with a placard by the Compliance Official to prevent further occupancy. No person, other than the Compliance Official or ~~their~~his/her ~~representative~~designee, ~~shall~~may remove or tamper with any placard ~~used for~~

~~posting.~~ The Compliance Official will post on the placard the date that the vacancy ~~shall~~ will become effective. On or after the placard vacancy date, no person ~~shall~~ may reside in, occupy, or cause to be occupied any dwelling or dwelling unit which has been posted to prevent occupancy.

9. Failure to Obtain License. If it is determined that a rental dwelling or rental dwelling unit is being operated without a valid license, an immediate inspection ~~shall~~ will be conducted. It ~~shall~~ is unlawful for an owner, designated agent, or operator, after notice sent by first class mail, to continue operation of a rental dwelling unit without submitting an application for a license under this Chapter, along with the necessary license fee. Once an application ~~has been~~ is made, it ~~is~~ shall be unlawful for the owner, or ~~his/her~~ their duly authorized agent, to permit any new occupancies of vacant, ~~or thereafter vacated~~ rental units until ~~such time as~~ the license is issued.

10. Issuance of Rental License. If the rental dwelling is in compliance with this Chapter, ~~all applicable ordinances of the City Code and the laws and regulations of the State of Minnesota~~, a license ~~shall~~ will be issued to the present owner or ~~his/her~~ their designated agent. If the City finds that the circumstances of the occupancy following the issuance of the license involve possible Code violations, substandard maintenance, or abnormal wear and tear, the City may reinspect the premises during the licensing period.

11. Additional License Conditions

(a) Licensees must, as a continuing obligation of a license, maintain a current register of tenants and other person(s) who have lawful right to occupancy of rental properties. ~~In its~~ their application, the licensee must designate the person(s) who will have possession of the register and must promptly notify the City of any change of the identity, address or telephone number of such person(s). The register must be made available for inspection by the City at all times.

(b) Licensees are responsible for the acts or omissions of their managers and operators.

(c) The licensee or manager is required to complete one educational course of the Crime-Free/Drug Free-Rental Housing Program, or similar course, as approved by the City Manager or their designee. ~~The certification must be complete within one (1)-year of initial license issuance and repeated once every five (5)-years.~~ Program attendees ~~will be~~ are required to pay a participation fee in an amount determined to cover the cost of the program.

(d) The licensee or manager must provide all tenants with a written lease which must include the City approved Crime Free/Drug Free Lease Addendum ~~crime free/drug free rental housing addendum~~. The lease and addendum must be made available for review by the City Manager or their designee upon request.

(e) All licensees or managers must complete a criminal background check on all occupants of a dwelling and provide proof of completion of said background check at the request of the City Manager or their designee.

(f) Licensees ~~shall~~ must comply with ~~state statutes~~ State law regarding completion of background checks on all managers, caretakers, and agents.

12. Exemptions. No rental license is required for the following:

(a) Hotels

(b) Motels

(c) Hospitals

(d) State-licensed residential care facilities

(e) Assisted living facilities

(f) Nursing homes

(g) Single-family homes or duplexes in which the owner resides within a portion of the single-family home or duplex, and if the building is a duplex, only that portion of the building in which the owner resides is exempt. The other portion of the duplex requires a rental license.

~~220.14.~~ 507.11 Conduct on Licensed Premises

1. It ~~is~~ shall be the responsibility of the licensee to see that residents, guests or other persons affiliated with the resident occupying a premises ~~conduct themselves in such a manner and avoid engaging in illegal conduct so as not to cause the premises to be disorderly. For purposes of this Section, a premises is disorderly when illegal conduct occurs on the premises, including any of the following types of illegal conduct in violation of the listed statutes:~~

~~A. Minn. Stat. SS 609.75 through 609.76, which prohibit gambling.~~

~~B. Minn. Stat. SS 609.321 through 609.324 which prohibit prostitution and acts relating thereto;~~

~~C. Minn. Stat. SS 152.01 through 152.025, and S 152.027, subds. 1 and 2, which prohibit the unlawful sale or possession of controlled substances;~~

~~D. Minn. Stat. S 340A.401, which regulates the unlawful sale of alcoholic beverages;~~

~~E. Minn. Stat. S 609.33, which prohibits owning, leasing, operating, managing, maintaining, or conducting a disorderly house, or inviting or attempting to invite others to visit or remain in a disorderly house;~~

~~F. Minn. Stat. SS 97B.021, 97B.045, 609.66 through 609.67 and 624.712 through 624.716 and Chapter 103 of the City Code, which prohibit the unlawful possession, transportation, sale or use of weapon; or~~

~~G. Minn. Stat. S 609.72, which prohibits disorderly conduct.~~

~~H. Fridley City Code 124.07, prohibiting public nuisance noises, and Chapter 110 of the City Code prohibiting public nuisances.~~

~~I. Minn. Stat. SS 609.221, 609.222, 609.223, 609.2231, and 609.224 regarding assaults in the first, second, third, fourth, and fifth degree.~~

~~J. Minn. Stat. SS 609.50 which prohibits interference with police officer;~~

~~K. Minn. Stat. SS 609.713 which prohibits terroristic threats;~~

~~L. Minn. Stat. SS 609.715 which prohibits presence of unlawful assembly;~~

~~M. Minn. Stat. SS 609.71 which prohibits riot;~~

~~N. Minn. Stat. SS 609.226 and 347.56, relating to dangerous dogs;~~

~~O. Minn. Stat. SS 609.78 which prohibits interfering with "911" phone calls;~~

~~P. Minn. Stat. SS 609.229 which prohibits crime committed for benefit of a gang;~~

~~Q. Minn. Stat. SS 609.26, Subd. 1(8) which prohibits causing or contributing to a child being a runaway;~~

~~R. Minn. Stat. SS 609.903 which prohibits racketeering;~~

~~S. Minn. Stat. SS 607.23 which prohibits indecent exposure;~~

~~T. Minn. Stat. SS 609.595 which prohibits criminal damage to property;~~

~~U. Minn. Stat. SS 152.027, Subd. 4, which prohibits unlawful sale or possession of small amounts of marijuana;~~

~~V. Minn. Stat. SS 260B.425 which prohibits contributing to the delinquency of a child.~~

~~2. Incidents where the victim and suspect are "family" or "household" members as defined in the Domestic Abuse Act, found in Minn. Stat. SS 518.01 and Where there is a report of "dDomestic aAbuse" as defined in the Domestic Abuse Act or where the tenant is the victim of an order for protection violation under Minn. Stat. SSM.S. § 518B.01, Subd. 14, the incident will shall not~~

be considered "Disorderly Use" of the premises for purposes of requiring owners to proceed against a tenant who is the victim in such situations under the Crime Free/Drug Free Lease Addendum.

32. The Public Safety Director or their designee ~~shall~~ is be responsible for determining when there has been an incident of illegal conduct that constitutes disorderly use of the licensed premises.

43. Upon determination by the Public Safety Director or their designee that a licensed premises or an individual dwelling unit was used in a disorderly manner, as described in ~~subsection 1~~ this Chapter, or otherwise used in violation of the Crime Free/Drug Free Lease Addendum ~~crime free/drug free lease addendum~~, the Public Safety Director or their designee ~~shall~~ must notify the licensee of the violation and direct the licensee or their ~~a~~ legally constituted agent or operator to take steps to prevent further violations. Notice may be personally delivered to ~~served on~~ the licensee or ~~legally constituted~~ agent or operator, sent by certified mail to the licensee, ~~and legally constituted agent, or operator's last known address, or, if the licensee, agent, or operator does not acknowledge receipt of the notice~~ neither method of service effects notice, by posting the notice in ~~on~~ a conspicuous place on the rental unit and mailing a copy of the notice of the violation by first class mail. The notice ~~shall~~ will direct the licensee to take steps to prevent further violations. A copy of ~~said the notice shall~~ must also ~~will~~ be sent by first class mail to the occupant ~~in violation of subsection 1~~. The owner ~~shall~~ must notify the tenant or tenants within ~~ten~~ (10) days of the notice of violation of the disorderly use constituting a violation of the Crime Free/Drug Free Lease Addendum ~~crime free/drug free lease addendum~~, ~~and t~~ The owner shall must further take steps to prevent further disorderly use violations.

54. Upon a second violation within ~~twelve~~ (12) months of any one previous instance of disorderly use of a rental dwelling or dwelling unit ~~as described in subsection 1~~, notice of the disorderly use violation ~~shall~~ will be sent to the ~~property owner~~ licensee, agent, or operator. The notice ~~shall~~ will require the licensee to submit a written report of the actions taken, ~~and proposed or to be taken, to prevent further disorderly use violations.~~ This written report ~~shall~~ must be submitted to the Public Safety Director or their designee within ~~ten~~ (10) business days of receipt of ~~such the~~ notice and ~~must~~ shall detail all actions taken in response to ~~all the notices regarding violations of subsection 1~~ within the preceding ~~twelve~~ (12) months. If no written report is received ~~within the required timeframe for the response~~, the rental license for the property or the individual dwelling unit may be denied, revoked, suspended, not renewed, or converted to a provisional license. An action to deny, revoke, suspend, convert to a provisional license, or not renew a license under this ~~S~~ section ~~shall~~ will be initiated by the ~~city council~~ Council at the request of the Public Safety Director ~~in the manner described in Section 220.13.07~~. The ~~owner~~ licensee, agent, or operator must notify the tenant or tenants within ~~ten~~ (10) days of the notice of violation of the disorderly use constituting a violation of the Crime Free/Drug Free Lease Addendum ~~crime free/drug free lease addendum~~, and owner ~~shall~~ must take steps to prevent further disorderly use violations.

65. If a third or subsequent violation ~~in an~~ of ~~subsection 1 involving residents, guests, or other persons affiliated with the resident occupying an individual dwelling unit occurs within~~ ~~twelve~~ (12)

~~3~~ months after the first of two ~~(2)~~ previous instances for which notices ~~(pursuant to this section)~~ were sent to the licensee, the rental license may be denied, revoked, suspended, converted to a provisional license or not renewed. An action to deny, revoke, suspend, convert to a provisional license, or not renew a license under this ~~section~~ Chapter ~~shall may~~ be initiated by the ~~city council~~ Council at the request of the Public Safety Director or their designee ~~in the manner described in Section 220.13.07.~~

76. No adverse license action ~~shall may~~ be imposed if the violation ~~of subsection 1~~ occurred during the pendency of eviction proceedings ~~(unlawful detainer)~~ or within ~~thirty (30)~~ days of notice given by the licensee to an occupant to vacate the premises, where the violation was related to conduct by that occupant, ~~other occupants~~, or their ~~occupant's~~ guests. Eviction proceedings ~~shall will~~ not be a bar to adverse license action, ~~however~~, unless they are diligently pursued by the licensee. Further, an action to deny, revoke, suspend, convert to a provisional license, or not renew a license based upon violations of this ~~Section~~ may be postponed or discontinued at any time if it ~~appears that~~ the licensee has taken appropriate measures which ~~will~~ to prevent further disorderly use of the premises. The owner ~~shall must~~ notify the tenant or tenants within ~~ten (10)~~ days of the notice of violation of the disorderly use constituting a violation of the Crime Free/Drug Free Lease Addendum, ~~crime free/drug free lease addendum~~, and the owner shall take steps to prevent further disorderly use violations.

87. A determination that the licensed premises or dwelling unit has been used in violation of ~~this subsection 1~~ Chapter ~~will~~ be made upon a preponderance of evidence to support ~~such a~~ the determination. It ~~shall is not be~~ necessary ~~that for~~ criminal charges to be brought to support a determination of violation ~~to subsection 1~~, nor ~~will shall~~ the fact of a dismissal or acquittal of criminal charges operate as a bar to adverse license action under this ~~section~~ Chapter.

220.15. — 507.12 Compliance

1. The City Manager ~~shall will~~ designate ~~the a~~ Compliance Official to administer and ~~to enforce~~ the provisions of this Chapter. ~~The Compliance Official is hereby authorized to cause inspections on a scheduled basis and/or when reason exists to believe that a violation of this Chapter has been or is being committed.~~

2. Whenever the ~~city~~ Compliance Official determines that any dwelling or dwelling unit fails to meet the provisions of ~~Section 220.07 through 220.14 of~~ this Chapter, the City may issue a compliance order setting forth the violations of this Chapter and ordering the owner, agent, operator, or occupant to correct such violation. This compliance order ~~shall must~~:

- (a) Be in writing.
- (b) Describe the location and nature of the violation in this Chapter.
- (c) Specify a reasonable time in which violations must be corrected.

(d) Be ~~provided to the~~served on licensee. ~~The compliance order must be~~Service shall be sufficient if personally delivered, posted in a conspicuous place on or about the premises, or ~~if~~ mailed by first class mail to the licensee's last known address on file ~~pursuant to Section 220.13.04.~~

3. The Compliance Official may investigate complaints ~~relating~~related to the rental dwelling or dwelling unit. The Compliance Official ~~shall~~must contact the owner or agent to verify that the owner or agent is aware of the complaint. ~~If deemed necessary by the Compliance Official, an inspection of the unit may be conducted to determine if there are violations to this Chapter and other applicable ordinances of the city~~City and the State laws and regulations of the State of Minnesota. ~~If the inspection reveals that an ordinance or code~~a Code violation exists, the Compliance Official ~~shall~~must notify the owner or agent ~~pursuant to subsection (2) of the violation.~~ Unless the correction or repair is an emergency case ~~as regulated in Section 220.16,~~ the owner or agent ~~must~~shall comply with the timeframes established in the Compliance Order; ~~it is not expected that repairs or corrections are completed within twenty-four (24) hours.~~

~~220.16.~~507.13 Emergency Cases

When a violation of ~~Section 220.11~~ of this Chapter constitutes an imminent peril to life, health, safety, or property, the City may require immediate compliance and, if necessary, take appropriate action to correct the violation. The City may bill the costs of repair to the owner of the property and, in the case of nonpayment, may assess the cost of the repairs to the property.

~~220.17.~~507.14 Collection of Recyclables

Every owner of a multiple dwelling of 13 or more units or other units not serviced under the City contract for recycling services ~~shall~~must arrange and contract for at least monthly collection of recyclables to include at least newsprint, glass (food and beverage), aluminum, steel, and tin cans, and corrugated cardboard. A copy of the owner's contract for recycling services ~~shall~~must be submitted to the City in conjunction with the annual renewal of the rental license.

~~220.18.~~507.15 Unfit for Human Habitation

1. Declaration. Any structure dwelling or dwelling unit which is damaged, decayed, dilapidated, unsanitary, unsafe, infested, or ~~which~~ lacks provision for illumination, ventilation, or sanitary facilities to the extent that the defects create a hazard to the health, safety, or general welfare of the occupants or to the public may be declared unfit for human habitation by City Manager or their designee, or the applicable state authority. Whenever any structure, dwelling, or dwelling unit has been declared unfit for human habitation, the City ~~shall~~will order ~~same~~the dwelling vacated within a reasonable time and ~~shall~~must post a placard on same indicating that it is unfit for human habitation, and any operating license previously issued for such structure dwelling or dwelling unit ~~shall~~will be revoked.

2. Vacated Dwelling. It ~~shall be~~ unlawful for a vacant ~~structure~~ dwelling or dwelling unit, ~~which that~~ has been declared unfit for human habitation, ~~as provided above,~~ to be used for human habitation until the defective conditions have been corrected and written approval has been issued by the City. ~~It shall be unlawful for any person to deface or remove the declaration placard from any such structure dwelling or dwelling unit.~~

3. Secure Unfit and Vacated Dwellings. The owner of any ~~structure~~ dwelling or dwelling unit ~~that, which~~ has been declared unfit for human habitation, or ~~which~~ is otherwise vacant for a period of 60 days or more, ~~shall must make same safe and secure the unit~~ so that it is not hazardous to the health, safety, or general welfare of the public and does not constitute a public nuisance. Any vacant dwelling or dwelling unit with unguarded open at doors or windows is considered, if unguarded, shall be deemed to be a hazard to the health, safety, and general welfare of the public and a public nuisance within the meaning of this Chapter and Chapter 110 the Public Nuisances Chapter of the Code.

4. Hazardous Building Declaration. In the event that a dwelling or dwelling unit has been declared unfit for human habitation and the ~~owner licensee, agent, or operator~~ has not remedied the defects within a prescribed reasonable time, then it may be declared a hazardous building and treated consistent with the provisions of ~~Minnesota Statutes, Section M.S. §§~~ 463.15-463.261.

~~220.19.~~—507.16 Execution of Compliance Codes

Upon failure to ~~comply with~~ abide by a compliance order within the ~~given time set and no appeal having been taken,~~ the ~~city council~~ Council may, by resolution, cause the cited deficiency to be remedied as set forth in the compliance order. The cost of such remedy ~~shall will~~ be placed against the subject property and may be levied and collected as a special assessment in the manner provided by ~~Minnesota Statutes, M.S.~~ Chapter 429.

~~220.20.~~—507.17 Appeal

~~When it is alleged by any person to whom a compliance order is directed that such compliance order is based upon erroneous interpretation of this Chapter, such person may appeal the compliance order as provided under Chapter 6 of the City Code. The filing of an appeal shall stay all proceedings, unless such a stay would cause imminent peril to life, health, safety, or property.~~

1. Any person contesting a citation or decision associated with violations of this Chapter may file an appeal pursuant to the Appeals and Administrative Citations chapter of the Code.

2. Within 14 business days of a determination by the Hearing Examiner, any person contesting that decision may appeal to the Council by submitting a written appeal to the City Clerk. At its next regular meeting following the Hearing Examiner's decision, the Council will affirm, repeal, or modify that decision.

3. The filing of an appeal will stay all proceedings, unless such a stay would cause imminent peril to life, health, safety or property.

~~220.21.~~—507.18 Transfer of Ownership

Anyone securing an interest in ~~the a~~ dwelling or dwelling until ~~which that~~ has received a violation tag or compliance order ~~shall is~~ be bound by the ~~ordersame~~ without further service of notice and ~~shall be~~ liable to all penalties and procedures under this Chapter.

~~220.22.~~—507.19 No Warranty by City

By enacting and undertaking to enforce this ~~Chapter~~ordinance, neither the ~~city~~City nor its ~~council~~Council, agents, or employees warrant or guarantee the safety, fitness, or suitability of any dwelling in the City, and any representation to the contrary by any person is a misdemeanor. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare. -A warning in substantially the foregoing language ~~shall~~will be printed on the face of the license.

~~220.23.~~—Severability

~~Every section, provision, or part of this Chapter is declared separable from every other section, provision, or part to the extent that if any section, provision, or part of this Chapter shall be held invalid, such holding shall will not invalidate any other section, provision, or part thereof.~~

~~220.24.~~—PENALTIES

~~Any violation of this Chapter is a misdemeanor and is subject to all penalties provided for such violations under the provisions of Chapter 901 of this Code.~~

~~It is a misdemeanor for any person to prevent, delay, or provide false information to the Compliance Official, or his/her representative, while they are engaged in the performance of duties set forth in this Chapter.~~

Section 9

That the Fridley City Code Chapter 223, Manufactured Home Park Closings, be hereby amended as follows:

Fridley City Code
Chapter ~~223~~508. Manufactured Home Park Closings

~~223.01.~~—508.01 Purpose

In view of the peculiar nature and problems presented by the closure or conversion of manufactured home parks, the City Council finds that the public health, safety, and general welfare will be promoted by requiring compensation to displaced residents of manufactured homes~~such~~ parks. The purpose

of this ordinance is to require park owners to pay displaced residents reasonable relocation costs and to require purchasers of manufactured home parks to pay any additional compensation, pursuant to the authority granted under Minnesota Statutes, Section (M.S.) § 327C.095.

~~223.02.~~ 508.02 Definitions

~~The following words and terms when used in this Chapter ordinance shall have the following meanings unless the context clearly indicates otherwise:~~

Closure Statement: A statement prepared by the manufactured home park owner clearly stating that the park is closing, addressing the availability, location, and potential costs of adequate replacement housing within a 25 mile radius of the park that is closing and the probable relocation costs of the manufactured homes located in the park. ~~clearly stating the park is closure ing, addressing the availability, location, and potential costs of adequate replacement housing within a twenty-five (25) mile radius of the park, that is closing and the probable relocation costs of the manufactured homes located in the park.~~

Displaced Owner: ~~A resident of an owner-occupied manufactured home who rents a lot in a manufactured home park, including the members of the resident's household, as of the date the park owner submits a closure statement to the City's Planning Commission.~~

Displaced Resident: A resident of an owner-occupied manufactured home who rents a lot in a manufactured home park, including the members of the resident's household, as of the date the park owner submits a closure statement to the City's Planning Commission. ~~A displaced owner.~~

Lot: An area within a manufactured home park, designed and used for the ~~accommodation~~ accommodation/placement of a manufactured home.

Manufactured Home: A structure which is, not affixed to or part of, real estate, transportable in one or ~~of~~ more sections, which in ~~its~~ the traveling mode, is eight body (8)-feet or more in width or ~~forty (40 body)~~-feet or more in length, or, when erected on site, ~~is three hundred twenty (320) or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling, with or without a permanent foundation, when connected to the required utilities, and includes the plumbing, , and~~ Manufactured homes must be equipped with includes the plumbing, heating, air conditioning, and an electrical systems contained in it. ~~contained in it.~~

Park Closure: A closure, conversion of use, or termination of use, whether in whole or in part, of a manufactured home park. For purposes of this definition, use shall mean any use related to the manufactured home park and related services.

Park Owner: The owner of a manufactured home park and any person acting on behalf of the owner in the operation or management of the park.
~~The owner of a manufactured home park.~~

Person: Any individual, ~~corporation, firm, partnership, incorporated and unincorporated association, or any other legal or commercial entity.~~ corporation, firm, partnership, incorporated and unincorporated association or any other legal or commercial entity.

Purchaser: The person buying the manufactured home park from the park owner. In the event that the park owner intends to retain ownership and convert the park to a different use, all references to the "purchaser" refer to the park owner.

Relocation Cost: ~~The reasonable cost of relocating a manufactured home due to the conversion of all or a portion of a manufacture home park to another use, the closure of a manufactured home park, or cessation of use of land as a manufactured home park as further detailed in M.S. § 327C.095.~~ The reasonable cost of relocating a manufactured home from a manufactured home park within the City of Fridley that is being closed or converted to another use to another manufactured home park within a ~~25~~twenty-five (25) mile radius of the park as follows under

A. ~~Preparation for Move.~~ The reasonable costs incurred to prepare the eligible manufactured home for transportation to another site. This category includes crane services if needed, but not the cost of wheel axles, tires, frame welding or trailer hitches.

B. ~~Transportation to Another Site.~~ Reasonable costs incurred to transport the eligible manufactured home and personal property within a twenty-five (25) mile radius. This category also includes the cost of insuring the manufactured home and contents while the home is in the process of being relocated, and the cost of obtaining moving permits provided that the park owner shall not be required to pay delinquent taxes on a manufactured home if necessary in order to obtain a moving permit. This category also includes the reasonable cost of disassembling, moving, and reassembling sheds and any attached appurtenances, such as porches, steps, decks, skirting, air conditioner units and awnings, which were acquired before the notice of closure or conversion of the park.

C. ~~Hook-up at New Location.~~ The reasonable cost of connecting the eligible manufactured home to utilities at the relocation site, including crane services if needed. The park owner shall not be required to upgrade the electrical or plumbing systems of the manufactured home.

D. ~~Insurance.~~ The cost of insurance for the replacement value of the property being moved.

Relocation costs do not include the cost of any repairs or modifications to the manufactured home needed to bring the home into compliance with the state and federal manufactured home building standards for the year in which the home was constructed. Relocation costs also do not include the cost of any repairs or modifications to the home or appurtenances needed to bring the home or appurtenances into compliance with the rules and regulations of the manufactured home park to which the manufactured home is to be relocated, if those rules and regulations are no more stringent than the rules and regulations of the park in which the home is located and the resident was notified of non-compliance with the rules and regulations of the park in which it is located within sixty (60) days prior to delivery of the closure statement.

223.03.——508.03 Park Closure Statement~~Notice~~

~~If a manufactured home park is to be closed, converted in whole or part to another use or terminated as a use of the property, the park owner shall, at least nine (9) months prior to the closure, conversion to another use or termination of use, provide a copy of a closure statement to a resident of each manufactured home and to the City's Planning Commission.~~

If all or a portion of a manufactured home park is to be converted to another use, or is being closed or will cease being used as a manufactured home park, the park owner must prepare a closure statement and provide a copy of the statement to the Commissioners of Health and the Minnesota Housing Finance Agency, the City's Planning Commission and a resident of each manufactured home where the residential use is being converted at least 12 months before the conversion or closure. The closure statement must include the following language in a font no smaller than 14 point: "YOU MAY BE ENTITLED TO COMPENSATION FROM THE MINNESOTA MANUFACTURED HOME RELOCATION TRUST FUND ADMINISTERED BY THE MINNESOTA HOUSING FINANCING AGENCY."

223.04.——508.04 Notice of Public Hearing

The City's Planning Commission ~~shall~~must submit the closure statement to the City Council and request that the City Council ~~to~~ schedule a public hearing ~~on the closure~~. The City ~~shall~~will mail a notice to at least ten (10) days prior to the public hearing to a residents of each manufactured home in the park at least ten (10) days prior to the public hearing, stating the time, place, and purpose of the public hearing. The park owner shall provide the City with a list of the names and addresses of at least one ~~displaced~~ resident of each manufactured home in the park at the time when the owner ~~at the time when they submits the closure statement is submitted~~ to the City's Planning Commission.

223.05.——508.05 Public Hearing

A public hearing ~~shall~~will be held ~~before by~~ the City Council within 90 days of after receipt of the closure statement ~~to for the purpose of reviewing the closure statement and evaluating any~~what impact the park closing may have on the displaced residents and the park owner. At the time of, and in the notice for, the public hearing, displaced residents must be informed that they may be eligible for payments from the Minnesota manufactured home relocation trust fund under M.S. § 462A.35 as compensation for reasonable relocation costs. The City Council may also require that other parties, including the City, but excluding the park owner or its purchaser, involved in the park closing provide additional compensation to residents to mitigate the adverse financial impact of the park closing upon the residents. At the public hearing, the City Council will determine if any ordinance was in effect on May 26, 2007, that would provide compensation to displaced residents and provide this information to the third party neutral to determine the applicable amount of compensation.

508.06 Qualified Third Party Neutral Appointment

At the public hearing, the City Council must appoint a qualified neutral third party, to be agreed upon by both the manufactured home park owner and manufactured home owners, whose hourly cost must be reasonable and paid from the Minnesota manufactured home relocation trust fund. The neutral third party will act as a paymaster and arbitrator, with decision-making authority to resolve any questions or disputes regarding any contributions or disbursements to and from the Minnesota manufactured home relocation trust fund by either the manufactured home park owner or the manufactured home owners. If the parties cannot agree on a neutral third party, the City Council may determine who will act as the neutral third party.

~~223.06. DISPLACED RESIDENT OBLIGATIONS~~

~~As a condition of receiving assistance under this Chapter, a displaced resident shall submit a contract or other verified cost estimate of relocation costs to the park owner for approval. If the park owner refuses to pay the contract or other verified cost estimate, the park owner must arrange for relocating the manufactured home and pay the actual relocation costs incurred. In the alternative, the displaced resident may submit a written statement to the park owner, identifying that the displaced resident either cannot or chooses not to relocate his or her manufactured home to another manufactured home park within a twenty-five (25) mile radius of the park to be closed and elects to receive either relocation assistance as defined in 223.07.02 or compensation as defined in 223.08.~~

~~223.07 ELECTION TO RELOCATE~~

~~1. After service of the closure statement by the park owner and upon submittal by the displaced resident of a contract or other verification of relocation expenses, the park owner shall pay to the displaced resident the reasonable costs as defined in 223.02.10 of relocating the manufactured home to another manufactured home park located within a twenty-five (25) mile radius of the park that is being closed, converted to another use, or ceasing operation.~~

~~2. If a displaced resident cannot or chooses not to relocate the manufactured home within a twenty-five (25) mile radius of the park which is being closed, and the displaced resident elects to retain title to the manufactured home, the displaced resident is entitled to relocation costs as defined in 223.02 based upon an average of the actual relocation costs paid to other displaced residents in the manufactured home park. For purposes of this section, in the event that it is not possible to calculate the average using this formula, the amount of compensation shall be based on the average of the estimated relocation costs submitted by other residents in the park.~~

~~3. A displaced resident compensated under this section shall retain title to the manufactured home and shall be responsible for its prompt removal from the manufactured home park.~~

~~4. The park owner shall make the payments under this section directly to the person performing the relocation services after performance thereof, or, upon submission of written evidence of payment of relocation costs by a displaced resident, shall reimburse the displaced resident for such costs.~~

~~5. The displaced resident must submit a contract or other verified cost estimate for relocating the manufactured home to the park owner as a condition to the park owner's liability to pay relocation expenses.~~

~~223.08. — ELECTION TO RECEIVE COMPENSATION~~

~~If a displaced resident chooses not to relocate the manufactured home within a twenty five (25)-mile radius of the park that is being closed and tenders title of the manufactured home to the park owner, the displaced resident is entitled to compensation, to be paid by the purchaser of the park in order to mitigate the adverse financial impact of the park closing. In such instance, the compensation shall be an amount equal to:~~

- ~~1. The current fair market value of the manufactured home as determined by a real property appraiser licensed by the State of Minnesota, or~~
- ~~2. If no appraisal exists, the current assessed value for tax purposes of the manufactured home as established by Anoka County.~~

~~Under 223.08.01, the appraisal may be provided by either the displaced resident, the park owner or the purchaser. Any disputes over valuation shall be resolved through judicial action in Anoka County District Court. The purchaser shall pay such compensation into an escrow account, established by the park owner, for distribution upon transfer of title to the manufactured home. Such compensation shall be paid to the displaced resident sixty (60) days prior to closing of the park, conversion to another use, or later at resident option and the park owner shall receive title and possession of the manufactured home upon payment of such compensation.~~

~~223.09. — LIMITATION ON TOTAL AMOUNT OF RELOCATION ASSISTANCE AND COMPENSATION PAID TO DISPLACED RESIDENTS~~

~~The total amount of relocation assistance and compensation paid to displaced residents of the manufactured home park, shall not exceed the greater of twenty percent (20%) of the County Assessor's estimated market value of the manufactured home park, as determined by the County Assessor for the year in which the park is scheduled to close, or twenty percent (20%) of the purchase price of the park.~~

~~223.10. — APPLICABILITY~~

~~Relocation assistance and related compensation described under 223.02, 223.07 and 223.08 of this ordinance shall not apply in the event that a displaced resident receives compensation under the Uniform Relocation Act et. al. (42 U.S.C. 4601-4655).~~

~~223.11. — PENALTIES~~

1. ~~Violation of any provision of this ordinance is a misdemeanor.~~
2. ~~Any provisions of this ordinance may be enforced by injunction or other appropriate civil remedy.~~
3. ~~The City shall not issue a building permit in conjunction with reuse of manufactured home park property unless the park owner has paid reasonable location costs and the purchaser of the park has provided compensation in accordance with the requirements of the ordinance. Approval of any application for rezoning, platting, conditional use permit, planned unit development or variance in conjunction with a park closing or conversion shall be conditional on compliance with the requirements of this ordinance.~~

Section 10

That the Fridley City Code Chapter 203, Mobile Home Parks, be hereby amended as follows:

Fridley City Code Chapter ~~203.509.~~ Mobile Manufactured Home Parks

~~203.01.~~ 509.01 Special Permit Required

No person ~~shall hereinafter~~may construct, establish, conduct, operate or maintain a ~~mobile manufactured~~ home park as defined in Minnesota Statutes (M.S.), ~~§Section 327.14 Subd. 3,~~ within the City of Fridley (City), ~~except after~~without first obtaining a special permit ~~therefor as hereafter~~ provided for in this Chapter.

~~203.02.~~ 509.02 Application for Permit

1. Generally. A special permit to construct, establish, conduct, maintain, and operate a ~~mobile manufactured~~ home park; ~~to be licensed by the State Department of Health of the State of Minnesota,~~ may be issued when approved by the Fridley City Council (Council) after a finding by the City Council that such ~~mobile manufactured~~ home park ~~when constructed, established, maintained, conducted, and operated,~~ complies and will comply in all respects with the standards, regulations, and requirements applicable thereto as established by the Department of Health of the State of Minnesota, and such further laws, standards and regulations applicable thereto ~~to manufactured home parks enacted and required by the City of Fridley and not in conflict with said and State law.~~

Any manufactured home park established in the City must be licensed by the Minnesota Department of Health.

2. Considerations. The Council in making its permitting determination may consider the effect of the manufactured home park upon on public health, safety and general welfare, ~~and the effect on~~ community planning, aesthetic considerations for the neighborhood and property values.

3. Recommendations Required. ~~The~~ An application for such a manufactured home park permit shall must be made upon forms ~~furnished~~ provided by the City and, when presented to the Council, ~~shall must show include~~ the review and recommendations of the ~~City Engineer/Director of Planning and the Building Inspector~~ City Manager or their designee.

4. Site Size. Each site in a ~~mobile-manufactured~~ home park hereinafter designed shall must have a minimum of 3,500 square feet for each trailer or ~~mobile-manufactured~~ home.

~~203.03. 509.03~~ License-Permit Requirements

1. After the ~~original~~ permit is issued, and after the applicant is ~~duly licensed~~ applicant's manufactured home park license is approved with respect to such mobile home park by the State of Minnesota, ~~acting by and through its Department of Health, no license therefor~~ additional permit or fee shall may be required by the City of Fridley and ~~no further license fee shall be due to or collectible by the City of Fridley, except as may be provided by State law.~~

2. The operation of a ~~mobile-manufactured~~ home park in the City of Fridley without a valid permit issued by the City, existing a valid license therefor issued by the State issued by the Department of Health, or the in violation of any law, regulation or standard applicable to any mobile home park by the State Department of Health, or as provided and made applicable to such mobile home park by the City of Fridley, and not in conflict with State law, is a violation of this Chapter. Each day of a violation continues is a separate offense.

~~203.04. 509.04~~ Suspension or Revocation

Violation of any law, regulation or standard applicable to any such ~~mobile-manufactured~~ home park ~~parks~~, as may be adopted by the State Department of Health, or as provided and adopted by the City of Fridley and as is not in conflict with Minnesota Statutes, Chapter 327, shall subject the operator of such park to having his or her is cause for the suspension or revocation of their certificate of continued operation suspended by the City while such violation exists permit by the Council. ~~A suspension is prima facie evidence of violation of the law. Further, such~~ Such violation will authorize the City of Fridley to ~~move the State~~ request the Department of Health to suspend, revoke and ~~therefore deny the existing State license then in existence and in effect with respect to such mobile home park. Before any such move is made~~ the City moves forward with suspension or revocation of the permit, to suspend the certificate of continued operation or to suspend, revoke, or deny the State license, the City shall must afford give the licensee an opportunity to be heard during a hearing held by the Council. The licensee must be given at least 10 days prior notice of the hearing stating the alleged violation(s) and the action being considered, ~~giving ten (10) days prior notice by mail of such hearing and intent and stating the alleged violation and the action to be taken.~~

~~203.05. Construction of Statute~~

This Chapter shall be construed and interpreted in all its parts in conformity with and not in conflict with Minnesota Statutes, Sections 327.14 ~~– 327.47.~~

~~203.06. Penalties~~

~~Any violation of this Chapter is a misdemeanor and is subject to all penalties provided for such violations under the provisions of Chapter 901 of this Code.~~

Section 11

That the Fridley City Code Chapter 217, Conversion Condominium Registration, be hereby amended as follows:

Fridley City Code Chapter 217. Conversion Condominium Registration

~~217.01. — PURPOSE~~

~~The City Council of the City of Fridley deems that it is in the interest of the health, safety, and general welfare of the residents of the City that owner(s) of a multiple dwelling intending to convert to condominium units, register that intent with the City before such a conversion is initiated.~~

~~217.02. — DEFINITIONS~~

~~1. Condominium.~~

~~A multiple dwelling in which portions are designated for separate ownership and the remainder of which is designated for common ownership solely by the owners of those portions. A multiple dwelling is not a condominium unless the undivided interests in the common elements are vested in the unit owners.~~

~~2. Conversion Condominium.~~

~~A multiple dwelling which has been converted from rental units to ownership units in accordance with the Uniform Condominium Act, Minnesota Statutes, Chapter 515A.~~

~~3. Conversion Notice.~~

~~A written notice of intent to convert a multiple dwelling to a condominium which is given to the existing occupants of the multiple dwelling by the owner of the dwelling.~~

~~4. Declaration.~~

~~A legal document required by State Law that constitutes the creation of a condominium by the recording of such document in the county in which the condominium is located.~~

5.— Disclosure Statement.

A document required by State Law that fully discloses information such as declaration, by-laws, etc. which is intended to protect the rights of purchasers of condominium units.

6.— Dwelling Unit.

A single unit providing complete independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking and sanitation.

7.— Multiple Dwelling.

A building or portion thereof designed for occupancy by families living independently of each other.

8.— Owner.

The person or body having an interest in a multiple dwelling as a fee owner or subordinate interest with the right to exercise control and management of the premises.

217.03.— FILING OF REGISTRATION

Registration shall be required of any owner of a multiple dwelling located within the City of Fridley who intends to convert such building to condominiums. At least 60 days prior to the conversion notice given to the tenants, the owner of a multiple dwelling shall file with the City a registration form, provided by the City, and pay the appropriate registration fee.

217.04.— REGISTRATION FEE

The registration fee shall be provided in Chapter 11 of this Code. This Section does not exempt any owners association from obtaining the annual condominium license as set forth in Chapter 220 of the Fridley City Code.

217.05.— REGISTRATION FORM

The registration form shall contain the following information:

- 1.— Description of around areas by street address and legal description.
- 2.— The number of dwelling units and size of the building.
- 3.— The number of stories and height in feet/meters.
- 4.— Total floor area of the building.

- ~~5. Information on existing water, gas and electric metering and sewer charges.~~
- ~~6. Amount of any remaining special assessments.~~
- ~~7. Floor plans pursuant to Minnesota Statutes, Section 515A.2-110.~~
- ~~8. Site plan drawn to scale showing: Lot, buildings, off-street parking and landscaping.~~
- ~~9. Disclosure statement (including declaration and by-laws).~~
- ~~10. Letter of notification to tenants.~~
- ~~11. The name and address of the individual to which any notice or order regarding the premises may be served or given during the conversion.~~
- ~~12. Title (and name, if possible) of contact person of Association.~~
- ~~13. Number of low and moderate income households affected by the conversion.~~

~~217.06. — CONDITION OF DENIAL~~

~~The City may deny registration of conversion condominiums if there exists within the City a significant shortage of suitable rental dwellings available to low and moderate income individuals or families or to establish or maintain the City's eligibility for any federal or state program providing direct or indirect financial assistance for housing to the City. The adoption of said Chapter shall comply with the provisions as set forth by the Uniform Condominium Act, Minnesota Statutes, Section 515A.1-106.~~

Section 12

That the Fridley City Code Chapter 222, Fair Housing Practices, be hereby amended as follows:

Fridley City Code Chapter 222. Fair Housing Practices

~~222.01. — STATEMENT OF POLICY: FAIR HOUSING~~

~~1. It is the policy of the City of Fridley to promote and comply fully with the provisions of the Federal Fair Housing Act, also known as Title VII of the Civil Rights Act of 1968, as well as the provisions of the Minnesota Human Rights Act as they relate to the sale, rental, or leasing of real estate within the boundaries of that City.~~

~~2. The City of Fridley has determined that it is in the best interests of its citizens to expressly provide in its own City Code those provisions of law which provide for protection of rights in obtaining, by~~

~~purchase or rental, adequate housing without fear of unlawful discrimination. The provisions for these rights in the City Code, and their enforcement and protection, is done with the intention of supplementing and amplifying, and not in any way reducing or restricting, the rights already provided under existing State and Federal law.~~

~~222.02. — ADOPTION OF MINNESOTA FAIR HOUSING STANDARDS~~

~~1. Except as may otherwise be qualified or expressly modified by these provisions, Minnesota Statutes Section 363.03, subdivisions 2 and 2a, one copy of which is on file in the office of the City Clerk of the city of Fridley, Minnesota, is hereby adopted as the Fair Housing Standards Ordinances of the City of Fridley, Minnesota. Any act defined as discrimination or discriminatory, within the meaning of those provisions, that occurs in the City of Fridley will be a violation of this ordinance.~~

~~222.03. — PENALTIES~~

~~1. Any discriminatory act occurring in the City of Fridley in violation of the provisions of this ordinance shall be a misdemeanor, punishable by fine of up to 90 days and \$700 for each occurrence.~~

~~2. Nothing in these provisions shall in any way limit or restrict any person aggrieved by a discriminatory act governed by the provisions of this ordinance from seeking such additional remedies as may be available and provided under either applicable State or Federal law.~~

~~222.04. — ENFORCEMENT~~

~~1. All criminal charges brought under these provisions shall be by a sworn, written complaint.~~

~~2. In all instances in which an allegation of a violation of this Title is brought to the attention of the City, the City may, in its discretion, investigate the matter utilizing its own staff and personnel, or defer the matter to the personnel of the State of Minnesota where an investigation is to occur under the relevant fair housing provisions of the Minnesota Human Rights Act. In any case in which State personnel are utilized for purposes of investigation of any alleged violation of the relevant provisions of the Minnesota Human Rights Act, those personnel shall have full authority to charge and prosecute violations of the City's Fair Housing Code on behalf of the City of Fridley in addition to any other remedies and penalties a may be available to them under State law.~~

Section 13

That the Fridley City Code Chapter 210, Hazardous Buildings, be hereby amended as follows:

FRIDLEY CITY CODE CHAPTER 210. HAZARDOUS BUILDINGS

~~210.01. MINNESOTA STATUTES BY REFERENCE~~

~~Minnesota Statutes Sections 463.15—463.26 are hereby adopted by reference and shall be in full force and effect in the City of Fridley as if set out here in full.~~

~~210.02. ABATEMENT AND ASSESSMENT~~

~~If after such service of notice, the owner fails to abate the nuisance or make the necessary repairs, alterations, or changes as directed by the City official, said official may abate the nuisance and assess costs according to the procedures established in Chapter 128 of the City Code. (Ref 1370)~~

~~210.03. PENALTIES~~

~~Any violation of this Chapter is a misdemeanor and is subject to all penalties provided for such violations under the provisions of Chapter 901 of this Code.~~

Section 14

That the Fridley City Code Chapter 218, Hazardous Waste Control, be hereby amended as follows:

Fridley City Code Chapter 218. Hazardous Waste Control

~~218.01.——Statement of Policy~~

~~The City of Fridley deems it necessary to provide for the special and express regulation of hazardous waste storage and treatment facilities which exist as the principal use in order to protect the public health, safety and general welfare.~~

~~218.02.——Definitions~~

~~When used in this Chapter, the following terms have the following meanings:~~

~~Accessory Use: A subordinate use which is located on the same lot as the principal use and is necessary or incidental for the conduct of the principal use.~~

~~Disposal: The discharge, deposit, injection, dumping, spilling, leaking, or placing of any waste into or on any land or water so that the waste or any constituent thereof may enter the environment or be emitted into the air, or discharged into any waters, including ground waters.~~

~~Environmental Assessment Worksheet or EAW: A brief document designed to set out the basic facts necessary to determine whether an EIS is required for a proposed project or to initiate the scoping process for an EIS.~~

~~Environmental Impact Statement: A detailed written statement as required by Minnesota Statutes, Section 116D.04.~~

~~Hazardous Waste: Any refuse or discarded material or combinations of refuse or discarded materials in solid, semisolid, liquid, or gaseous form which cannot be handled by routine waste management techniques because they pose a substantial present or potential hazard to human health or other living organisms because of their chemical, biological, or physical properties. Categories of hazardous waste materials include, but are not limited to: explosives, flammables, oxidizers, poisons, irritants, and corrosives. Hazardous waste does not include sewage sludge and source, special nuclear, or byproduct material as defined by the Atomic Energy Act of 1954, F as amended.~~

~~Hazardous Waste Facility: Real or personal property that is used or is constructed to be used for the management of hazardous waste.~~

~~Hazardous Waste Generation:~~

~~The act or process of producing hazardous waste.~~

~~Hazardous Waste Management. The systematic control of the collection, source separation, storage, transportation, processing, treatment, and disposal of hazardous waste.~~

~~Hazardous Waste Processing Facility. A hazardous waste facility that is designed and operated to modify the chemical composition or chemical, physical or biological properties of a hazardous material by means such as incineration, reclamation, distillation, precipitation or other similar processes.~~

~~Manifest. The form used for identifying the quantity, composition, and origin, routing, and destination of hazardous waste during its transportation from the point of generation to the point of treatment, storage or disposal.~~

~~Principal Use: The purpose for which land or building or construction is or is to be used or occupied.~~

~~Sludge: Any solid, semi-solid or liquid waste generated from a municipal, commercial, or industrial waste water treatment plant, water supply treatment plant, or air pollution control facility or any other such waste having similar characteristics and effects.~~

~~Solid Waste: Garbage, refuse, sludge from a water supply treatment plant or air contaminant treatment facility, and other discarded waste materials from commercial, mining and agricultural operations, and from community activities, but does not include hazardous waste; animal waste used as fertilizer; earthen fill, boulders, rock; sewage sludge; solid or dissolved material in domestic sewage or other common pollutants in water resources, such as silt, dissolved or suspended solids in industrial waste water effluents or discharges which are point sources subject to permits under section 402 of the Federal Water Pollution Control Act, as amended, dissolved materials in irrigation~~

~~return flows; or source, special nuclear, or by-product material as defined by The Atomic Energy Act of 1954, as amended.~~

~~Storage: The containment within a building of hazardous waste, either on a temporary basis or for a period of years, in such a manner as not to constitute disposal of such hazardous waste.~~

~~Treatment: Any method, technique or process, including neutralization, designed to change the physical, chemical, or biological character or composition of any hazardous waste so as to neutralize such waste or so as to render such waste non-hazardous, safer for transport, amenable for recovery, amenable for storage, or reduced in volume. Such term includes any activity or processing designed to change the physical form or chemical composition of hazardous waste so as to render it non-hazardous.~~

~~218.03.——Special Use Permit Requirement and Zoning~~

~~1. Hazardous waste storage and treatment facilities which are principal uses may be permitted only in Heavy Industrial (M-2) Zones after a special use permit has been obtained subject to all applicable provisions of this Chapter.~~

~~2. Hazardous waste storage and treatment facilities which are accessory uses to the principal use or operation may be permitted only after a special use permit has been obtained.~~

~~218.04.——Special Permit Approval Criteria~~

~~A Special Use Permit shall be approved only if consistent with all of the following objectives:~~

- ~~1. That the proposed hazardous waste facility is developed and operated in accordance with all applicable local, state, and federal laws, rules and regulations;~~
- ~~2. That the hazardous waste facility is developed and operated in such a manner so as to eliminate the possibility of ground water pollution in order to maintain the chemical, physical, and biological integrity of the nation's waters, in order to achieve and maintain a level of water quality which provides for the protection and propagation of fish, shell fish, and wildlife and for recreation in and on the water;~~
- ~~3. That the proposed hazardous waste facility be developed and operated in such a manner so as to eliminate air pollution;~~
- ~~4. That sufficient safeguards against spills, fires, and explosions are established to protect the public health, safety and welfare to the greatest extent possible;~~
- ~~5. That the proposed site for hazardous waste facilities be developed in such a way so as to provide for opaque screening and landscaping to minimize the negative visual impacts from such a facility on any adjacent property;~~

- ~~6. That the proposal is consistent with all applicable City of Fridley codes and regulations;~~
- ~~7. That the proposal be consistent with the City of Fridley Comprehensive Plan; and~~
- ~~8. If the Fire Department determines a need for specialized equipment, extinguishing agents or training, it shall be the responsibility of the facility owner or operator to prove same.~~
- ~~9. In addition to the above, any new principal use hazardous waste facility will not be located any closer than one thousand (1000) feet to any HUD flood plain, shoreland, wetland, body of water, or ground water recharge area or aquifer, in order to protect potential drinking water sources.~~

~~218.05. — Special Use Permit Application Procedures~~

- ~~1. Prior to the submittal of a special use permit application, the developers or owners of the proposed facility shall meet with the City to review all applicable ordinances, regulations, and future plans for the area adjacent to the property being developed.~~
- ~~2. The application for the special use permit will be scheduled for a public hearing before the Planning Commission upon completion of the Environmental Quality Commission review.~~
- ~~3. The developers or owners of the proposed facility shall prepare preliminary drawings in accordance with the regulations of Section 218.07 and an environmental assessment worksheet and submit the same to the City, 60 days prior to the public hearing.~~
- ~~4. The Notice for Public Hearing shall be published in the official newspaper at least ten (10) days, but not more than twenty (20) days, prior to the public hearing, at which time the item will be heard. Notices will also be sent during this time period to property owners within fifteen hundred (1500) feet of the subject property.~~
- ~~5. The Planning Commission shall hold a public hearing on the proposed special use permit. During this public hearing, the requirements for preparing an Environmental Impact Statement will be investigated. Following the public hearing, the Planning Commission shall, within ninety (90) days, submit its recommendation to the City Council as to the appropriateness of the proposed development, and shall recommend if an Environmental Impact Statement is required and conditions of approval or disapproval, based upon the criteria set forth in Sections 218.03, 218.04 and 218.06 of this Chapter.~~
- ~~6. The application for the special use permit shall be scheduled for a City Council meeting.~~
- ~~7. The City Council, shall consider the application pursuant to Sections 218.04 and 218.06 and shall approve, disapprove, postpone or modify the proposal.~~

~~8. If it is determined that an Environmental Impact Statement is required, the applicant must prepare this report before the City Council will take final action on the special use permit application.~~

~~9. Should the City Council approve of the application for a special use permit and preliminary plans, the applicant shall file final plans with the City. The final plans shall be processed in the same manner as the special use permit and preliminary plans. A certified copy of the special use permit shall be recorded in the Office of the Anoka County Recorder or Registrar of Titles, pursuant to Minnesota Statutes, Section 462.3595, Subd. 4.~~

~~10. Should the City Council disapprove the application for a special use permit and preliminary plans, the owners or developers may prepare another preliminary plan and resubmit to the City.~~

~~218.06. General Findings~~

~~As a prerequisite to the approval of the application for the special use permit, the City Council shall find that evidence presented established:~~

- ~~1. That safe and adequate access to the facility for general, service, and emergency purposes will be provided from non-residential major thoroughfares, and will not require the use of any residential collector or residential local streets;~~
- ~~2. That the operation of the facility will not produce fumes odors, noise, dust, smoke or gases which will adversely affect nearby properties;~~
- ~~3. That the issues raised in the EAW or EIS have been satisfactorily and adequately answered and addressed;~~
- ~~4. That the types of soil under and within one quarter mile of all portions of the proposed site to be used for storage, treatment, loading and handling of hazardous materials, as well as under all paved surface or roads leading to the facilities, shall not have a natural percolation rate in excess of 0.75 gallons per day per square foot;~~
- ~~5. That all surface water, ground water, sanitary sewer systems, and storm water systems will be protected so as to eliminate the probability of contamination by hazardous waste; and~~
- ~~6. That necessary fire fighting equipment and materials are available or will be provided by the owner/operator;~~
- ~~7. That the use of the proposed site for hazardous waste treatment will not endanger the public health or safety, or substantially reduce the value of adjoining or nearby property.~~

~~218.07. Preliminary Plans Required~~

1. ~~1. Maps of the area within one half mile of the exterior property lines of the proposed site, and including the proposed site, which show:~~
 - A. ~~All dwelling units, other principal buildings and structures and streets;~~
 - B. ~~All significant topographical features;~~
 - C. ~~All surface water systems;~~
 - D. ~~All sanitary sewer systems;~~
 - E. ~~All storm water management systems; and~~
 - F. ~~All wells.~~
2. ~~An engineering certification for the proposed site and the area within one half mile of the proposed site concerning the following factors:~~
 - A. ~~Depth to seasonally high water table;~~
 - B. ~~Soil drainage, composition, thickness in permeability;~~
 - C. ~~Flooding, ground water recharge areas, aquifers, and flood plains;~~
 - D. ~~Depth to bedrock; and~~
 - E. ~~Prevailing wind conditions.~~
3. ~~Appropriate permits from the Minnesota Pollution Control Agency, Anoka County Health Board, Department of Natural Resources, State Environmental Quality Board, State Waste Management Board, and the local watershed management organization for the proposed site are required. In addition, the operator must provide certificates that the proposed principal use facility is in compliance with the appropriate local, state and federal laws, rules and regulations governing air quality standards, water quality standards, and waste water standards.~~
4. ~~A narrative explaining the estimated composition, quantities, and concentrations of any hazardous waste identified or listed by this Chapter, or combinations of any such hazardous waste and any other solid waste, proposed to be stored, treated, transported, and the time, frequency, or rate of which such waste is proposed to be stored, treated, or transported.~~
5. ~~preliminary site plan~~ ~~The preliminary site plan shall be drawn at a minimum scale of one (1) inch equals fifty (50) feet. The submission may be composed of one (1) or more sheets and drawings and shall include:~~

- ~~A. Location of all proposed buildings and their proposed uses;~~
 - ~~B. Location of driveway and parking areas;~~
 - ~~C. Front, rear and side yard setbacks;~~
 - ~~D. Square footage and dimensions of all proposed buildings; and~~
 - ~~E. Location of all easements, width and purpose.~~
- ~~6. The landscape plan shall be drawn at a minimum scale of one (1), inch equals fifty (50) feet and shall contain the following information:~~
- ~~A. Areas for berming, sodding and screening;~~
 - ~~B. Location of proposed plantings, identifying materials as shade tree flowering tree, coniferous tree, or shrubs;~~
 - ~~C. Location of any existing vegetation; and~~
 - ~~D. Identification and location of any trees to be removed.~~
- ~~7. A grading and drainage plan shall be drawn at a minimum scale of one (1) inch equals one hundred (100) feet and shall contain the following information:~~
- ~~A. Existing and proposed grades with a minimum of two (2) foot contour intervals to a known sea level datum;~~
 - ~~B. Spot elevations on all proposed hard surface areas;~~
 - ~~C. Estimated runoff of the area based upon one, ten and one hundred year storms;~~
 - ~~D. Location of proposed ponding areas indicating the size and depth of the pond, and amount of acre-feet of water to be stored; and~~
 - ~~E. Finish floor elevations of all buildings.~~
- ~~8. Floor plans and elevations: All floor plans and elevations shall be drawn to a legible scale and include the following information:~~
- ~~A. Floor plans indicating square footage and dimension of all proposed rooms and areas within the structure, identifying the proposed uses for each room; and~~

- ~~B. Elevations of the proposed buildings, identifying exterior treatment such as materials to be used and the color~~
- ~~C. Interior diking and retention areas identifying the volume to be contained and method of removal.~~

~~218.08. Final Plans Required~~

~~1. A final site plan shall be prepared at a scale of one (1) inch equals fifty (50) feet and shall contain the following information:~~

- ~~A. Location of proposed buildings;~~
- ~~B. Location of proposed driveways and parking areas;~~
- ~~C. Front, rear, and side yard setbacks; and~~
- ~~D. Square footage of all proposed buildings.~~

~~2. Final landscape plan shall be drawn at a scale of one (1) inch equals fifty (50) feet and shall contain the following:~~

- ~~A. Plant types (botanical and common names), number, location, size, and method of installation;~~
- ~~B. Areas to be sodded;~~
- ~~C. Location of existing vegetation;~~
- ~~D. Identification and location of trees to be removed.~~

~~3. Final grading and drainage plan shall be drawn at a scale of one (1) inch equals one hundred (100) feet and shall contain the following information:~~

- ~~A. Existing and proposed grades with a minimum of two (2) foot contour intervals to a known sea level datum;~~
- ~~B. Sufficient spot elevations on all proposed hard surface areas;~~
- ~~C. Estimated runoff of the area based upon a one, ten and one hundred year storms;~~
- ~~D. Location of proposed ponding areas indicating the size and depth of the pond, and amount of acre-feet of water to be stored;~~

~~E. Finish floor elevations of all buildings; and~~

~~F. Identify soils by type and location, including identification of the water table, and suitability of soil for the proposed development.~~

~~4. Final floor plans, construction drawings and elevations shall be drawn to a legible scale and shall include the following information:~~

~~A. Plans indicating square footage, dimension, and uses of all proposed areas within the building; and~~

~~B. Elevations of the proposed building, identifying exterior treatment, such as materials to be used and the color.~~

~~C. Interior diking and retention areas identifying the volume to be contained and method of removal.~~

~~218.09. Changes in Plans~~

~~1. If the applicant proposes major changes in the final site plan that are inconsistent with the preliminary site plan, these changes can only be made by resubmission of a new preliminary site plan and new special use permit application to the City and rescheduling of this item before the Environmental Quality Commission, a new public hearing before the Planning Commission, and reviewal again by the City Council. The following constitute major changes:~~

~~A. Increase in the size of the proposed structure or development;~~

~~B. Change in architectural design or style;~~

~~C. Increase in the height of the building;~~

~~D. A major modification to the landscape plan;~~

~~E. A significant reduction in proposed open space and buffering;~~

~~F. A change in the development schedule;~~

~~G. Change in road location or standards; and~~

~~H. Other changes as determined to be major by the City Council.~~

~~2. Minor Changes. The City Council may, in its discretion, permit minor deviations from the preliminary site plan, which do not change the concept or intent of the proposed development as previously approved.~~

~~218.10. Time Limitations~~

~~If final plan approval is not granted within a six (6) month period from the time of the approval of the special use permit application and preliminary plans, the proposal shall be declared null and void and the applicant will have to re-file a preliminary plan and special use permit application with the City.~~

~~218.11. Standards~~

- ~~1. For principal use facilities, the property must be zoned M-2, Heavy Industrial District.~~
- ~~2. Minimum setbacks from, property line, major roads, and other buildings, shall be two hundred (200) feet. Minimum setbacks from any residential structure shall be four hundred (400) feet.~~
- ~~3. Minimum lot size shall be 10 acres; maximum lot coverage shall be 25%; maximum area for parking shall be 25%; maximum building height shall be 40 feet; building materials shall be concrete or brick; and no metal buildings shall be allowed.~~
- ~~4. Minimum landscape area shall be 50%.~~
- ~~5. The entire site shall be opaquely screened so that the building or parking or storage areas cannot be seen from a public street.~~
- ~~6. Minimum tree sizes: shade trees shall be 3 1/2 inch caliber small trees shall be 3 inch caliber; flowering trees shall be 3 inch caliber; shrubs shall be 3 feet in height; and coniferous trees shall be 12 to 15 feet in height.~~
- ~~7. No migration of water overland shall be permitted beyond the property lines. All ponding of water shall be contained on the site and provisions made to contain all water runoff so as not to discharge into the municipal sanitary sewer system or any storm water system or ditch.~~
- ~~8. Concrete curb and gutter shall be required along all parking areas. All parking areas shall be concrete surfaces.~~
- ~~9. No outdoor storage shall be permitted.~~

~~218.12. Record Keeping~~

~~The operators of the hazardous waste facility shall maintain records of all hazardous waste identified or listed which is treated, transported, or stored, and the manner in which such waste are to be~~

treated, stored, or transported. The operators of the facility shall submit a quarterly report to the City Council, identifying the treatment, storage, or transport of all such waste received by the facility.

218.13. — Inspection

1. ~~For the purpose of enforcing the provisions of this Chapter, any person who generates, stores, treats, transports or otherwise handles or has handled hazardous waste, shall furnish information relating to such waste upon request of the following persons: City Building Inspector; Public Works Director; Police Chief; City Manager; or the Fire Chief. Such persons at all reasonable times shall have access to and the right to copy all records relating to such waste.~~

2. ~~Any duly authorized City personnel shall be allowed at any reasonable time to enter any establishment or other place where hazardous wastes are or have been stored, treated, or transported from.~~

3. ~~Any duly authorized City personnel shall be allowed to inspect and obtain samples from any person of any such waste and samples of any containers or labeling for such containers.~~

4. ~~Any duly authorized City personnel can at any time, without prior consent, inspect the site for the possibility of any leakage, spills, or violations of any local, state, or federal law, rules or regulations.~~

5. ~~Any records, reports, or information obtained by the City shall be made available to the public.~~

6. ~~The existence of any violation of local, state or federal laws, rules or regulations shall require the closing of said facility until it has been determined by public hearing the reasons for said violations and the identification and implementation of additional safeguards to prevent future violations.~~

218.14. — Requirements of Compliance Orders

~~Any order issued pursuant to this Chapter may include a suspension or revocation of the special use permit issued under this Chapter and shall state with reasonable specificity the nature of the violation and specify a time for compliance. Any violation of this Chapter shall be considered a misdemeanor.~~

218.15. — Monitoring Analysis and Testing

1. ~~If City determines that the presence of any unauthorized hazardous wastes are being stored, treated, transported or disposed of, the City may demand that the facility be closed within four (4) hours upon written notice.~~

2. ~~If the City determines that the release of any materials from a hazardous waste facility or site may present a substantial hazard to human health or the environment, the City may issue an order requiring the owner or operator of the facility to conduct such monitoring, testing, analysis and reporting with respect to such facility or site as the City deems reasonable to ascertain the nature and extent of such hazard, including spills, leaks, explosions, and fire.~~

~~3. If the City determines that the owner or operator, is unable to conduct monitoring, testing, and analysis, or reporting satisfactory to the City, and if the City deems any such action carried out by the owner or operator to be unsatisfactory, or if the City cannot initially determine that there is an owner or operator who is able to conduct such monitoring, testing or reporting, the City may:~~

- ~~A. Conduct monitoring, testing, or analysis, which it deems reasonable to ascertain the nature and extent of the hazard associated with the site concerned; or~~
- ~~B. Authorize the state or a local authority or testing facility to carry out any such action; and~~
- ~~C. Require the owner or operator to pay for the cost of monitoring, testing, or analysis done by outside agencies plus associated fees of 10% for City expenses.~~

~~218.16. — Notice of Spills, Leaks, Explosions, Fires or Accidents~~

~~In the event of any spill, leak, explosion, fire or accident, the owner or operator of the facility is required, within a one (1) hour time period, to notify the following individuals: Fire Chief, Police Chief, Anoka County Health Department and Minnesota Pollution Control Agency. Failure to report such incidents within the one (1) hour period shall constitute a misdemeanor.~~

Section 15

That the Fridley City Code Chapter 202, House Trailers, be hereby amended as follows:

~~Fridley City Code Chapter 202. House Trailers~~

~~202.01. PERMIT REQUIRED~~

~~No person, firm, or corporation shall park, store or occupy a house trailer in the city of Fridley except in a duly licensed mobile home park or except by special permit as hereinafter provided. (Ref. 83)~~

~~202.02. SPECIAL PERMIT~~

~~1. A special permit for a limited period of time may be issued for the parking or occupancy of a trailer when approved by the Council. The Council in making its determination may consider the effect upon public health, safety, community planning, aesthetic considerations for the neighborhood, and property values.~~

~~2. The application, when presented to the Council, shall show the recommendation of the City Engineer/Director of Planning and/or Building Inspector.~~

~~202.03. FEES~~

~~The annual permit fee and expiration date for trailer parking or occupancy shall be as provided in Chapter 11 of this Code.~~

~~202.04. APPLICATION~~

~~The application for a permit shall be made in writing to the City Clerk and supply the following information:~~

- ~~1. Name and permanent address of applicant.~~
- ~~2. Name of the owner of the trailer.~~
- ~~3. Description of the trailer, including make and size.~~
- ~~4. Name and address of the owner of the land where the trailer is proposed to be located.~~
- ~~5. Period of time the trailer is to be stored or occupied.~~
- ~~6. Use of the trailer.~~
- ~~7. Written approval of the owners of adjoining improved property.~~
- ~~8. Location of the trailer on the proposed property, including a plat plan of the property.~~
- ~~9. If the trailer is to be occupied, the following information should also be included: (a) the relationship, if any, between the trailer owner and the land owner; (b) the names and ages of all occupants; (c) the facilities for sewage disposal, water and electricity; (d) the place of employment of the applicant; and (e) whether the applicant is constructing a home in the area.~~

Section 16

That the Fridley City Code Chapter 212, Mining, be hereby amended as follows:

Fridley City Code
Chapter 212. Mining

~~212.01. FINDING AND PURPOSE~~

- ~~1. The City of Fridley recognizes that surface mining exists and that this mining can be an aid to the preparation of development sites. The City further finds that it is not practicable to mine minerals required by society without disturbing the surface of the earth and producing waste materials. The danger exists that non-compatible land uses could unnecessarily deny the~~

~~benefit of these materials to society in the future. It is further found that the character of mining may create undesirable land and water conditions which can be detrimental to the health, safety, welfare and property rights of the citizens of the City of Fridley. However, if properly regulated and if reclamation of surface mined lands is required, mining can take place within the City in such a manner that undesirable side effects of the operation may be restricted to an acceptable level.~~

~~2. The purposes of this Chapter are as follows:~~

- ~~A. To provide for the economical availability of sand, gravel, rock, soil and other materials.~~
- ~~B. To establish uniform and reasonable limitations, safeguards and controls in the City, for the future mining of said materials.~~
- ~~C. To control the effect of the mining operation upon adjacent property and other areas of the City.~~
- ~~D. To provide for the restoration of the mining operation and mining area during, and after termination of, the removal operation.~~
- ~~E. To control and minimize pollution caused by erosion or sedimentation, all in furtherance of the health, safety and general welfare of the citizens of Fridley, Minnesota.~~

~~212.02. — RELATIONSHIP TO ZONING ORDINANCE~~

~~This Chapter shall apply to areas within the City of Fridley in which the removal of minerals, including sand and gravel, is a permitted or special use. The standards and requirements set by this Chapter shall govern the issuance, renewal and termination of the mining permit.~~

~~212.03. — DEFINITIONS~~

~~1. Dust.~~

~~Air-borne, inorganic particulate matter other than smoke.~~

~~2. Minerals.~~

~~Nonmetallic material found in the earth including, but not limited to, sand, gravel, rock and soil, which may be covered by overburden.~~

~~3. Mining,~~

~~The removal, or extraction and processing, of minerals.~~

~~4.—Mining Permit.~~

~~The permit required by this Chapter.~~

~~5.—Overburden.~~

~~Those materials which lie between the surface of the earth and the mineral deposit to be mined.~~

~~6.—Rehabilitation.~~

~~To renew land to a self-sustaining, long-term use which is compatible with contiguous land uses in accordance with the standards set forth in this Chapter.~~

~~7.—Topsoil.~~

~~That portion of the overburden which lies closest to the earth's surface and supports the growth of vegetation.~~

~~212.04.—— MINING PERMIT~~

~~1.—Except as hereinafter provided in this Chapter, it shall be unlawful for any operator to engage in mining without having first obtained a written permit from the City of Fridley authorizing the same.~~

~~2.—Operators conducting operations governed by this Chapter and for which this Chapter requires a permit, shall be notified within 15 days of the adoption of this Chapter that they are required to make application for a permit. Upon notification, operators shall have 60 days in which to complete permit applications. Failure to apply for a permit within 60 days shall be a violation of this Chapter.~~

~~212.05.—— EXCEPTIONS~~

~~The permit requirements established by this Chapter shall not apply to:~~

~~1.—Emergency work necessary to preserve human life or property. Emergency work performed under this Section shall be reported to the City of Fridley at the earliest practical opportunity. An operator commencing emergency work shall within ten (10) days following the commencement of that activity, apply for the issuance of a mining permit and on the issuance thereof may be required to perform such work as determined to be reasonably necessary to correct any environmental impairment occasioned by such work.~~

~~2.—Mining done in conjunction with a building permit or other permit required by the City.~~

~~212.06.—— APPLICATION FOR PERMIT~~

~~1.—An application for a mining permit shall contain:~~

- ~~A. The name and address of the operator and owner of the land.~~
- ~~B. The correct legal description of the property where the extraction is proposed to occur.~~
- ~~C. Specifications of the following using appropriate maps, photographs, and surveys:~~
 - ~~(1) The physical relationship of the proposed mining area to the community and existing community development.~~
 - ~~(2) Site topography and natural features including location of water courses and water bodies within the planned mining area.~~
 - ~~(3) The quality and quantity of minerals to be excavated.~~
 - ~~(4) The depth of water tables throughout the planned mining area,~~
 - ~~(5) The average thickness of overburden in the area.~~
- ~~D. The purpose of the operation.~~
- ~~E. The estimated time required to complete the operation.~~
- ~~F. The plan of operation, including processing (any operation other than direct mining and removal), nature of the processing and equipment, location of the plant, source of water, disposal of water, and reuse of water.~~
- ~~G. The travel routes to and from the site.~~
- ~~H. The plans for drainage, wind and water erosion control, sedimentation and dust control.~~
- ~~2. Referral to Planning Commission.~~
 - ~~A. The Planning Commission shall hold a public hearing on the application within sixty (60) days and shall provide published notice of said hearing at least ten (10) days before the hearing together with mailed notice to all property owners within 200 feet of the property affected. Failure to give mailed notice to individual property owners, or defects in the notice shall not invalidate the proceedings, provided a bona fide attempt to comply with the mailed notice requirement has been made.~~
 - ~~B. The applicant or a representative therefor shall appear before the Planning Commission in order to answer questions concerning the mining permit application. The Planning Commission shall report its findings to the Council indicating its recommendation as to~~

approval or denial and specifying what, if any, conditions are necessary regarding the mining permit.

~~3.— Council Action.~~

~~Upon receiving the recommendations of the Planning Commission, the City Council shall take action within sixty (60) days and may affirm or deny the application by a simple majority vote.~~

~~4.— Issuance.~~

~~A. The issuance of any Mining Permit is dependent on the fact that the activities permitted will not be dangerous or otherwise detrimental to persons residing or working in the vicinity thereof or to the public welfare, and will not impair the use, enjoyment, or value of any property.~~

~~B. The issuance of any Mining Permit may also be subject to conditions in order to protect the public health, safety, convenience and welfare, or to avoid traffic congestion, or hazard, or other dangers, or to promote conformity of a proposed use with the character of the adjoining property and uses, and the district as a whole, or to protect such character,~~

~~212.07.— STANDARDS~~

~~1.— Operation shall be conducted within the confines of the property.~~

~~2.— Operation shall not be conducted within:~~

~~A. Five (5) feet of the right-of-way of an existing public utility.~~

~~B. Fifty (50) feet of the boundary of any zone where such operations are not permitted.~~

~~C. Thirty (30) feet of the boundary of an adjoining property not in mining use.~~

~~3.— Fencing.~~

~~During operations, access to any area where collections of water are one and one-half (1-1/2) feet in depth or more or where excavation slopes are steeper than one (1) foot vertical to one and one-half (1-1/2) feet horizontal and any other areas where obvious danger to the public exists shall be controlled by a four (4) foot tall fence. Such fencing shall have support posts spaced every ten. (10) feet.~~

~~4.— Appearance and Screening.~~

~~A. Machinery shall be kept operational.~~

- ~~B. Abandoned machinery and rubbish shall be removed from the site regularly.~~
- ~~C. All structures that have not been used for a period of one (1) year shall be removed from the site.~~
- ~~D. All equipment and temporary structures shall be removed and dismantled not later than six (6) months after termination of, the mining operation or expiration of this permit.~~
- ~~E. Where practical, stockpiles of overburden and materials shall be used to screen the mining site.~~
- ~~F. Where practical, the perimeter of the mining site shall be planted or otherwise screened.~~
- ~~G. Existing trees and ground cover shall be preserved to the maximum extent feasible, and maintained and supplemented by selective cutting, transplanting and replanting of trees, shrubs, and other ground cover along all setback areas.~~

~~5. Operating Standards.~~

~~A. Noise.~~

~~The maximum noise level at the perimeter of the site shall be within the limits set by the Minnesota Pollution Control Agency and the Environmental Protection Agency of the United States.~~

~~B. Hours~~

~~All mining operations shall be conducted between 7 a.m. and 7 p.m. Monday through Saturday only.~~

~~C. Explosives.~~

~~The use and handling of explosives shall be coordinated with the police department. Blasting shall occur only at hours specified in the permit and at no other time.~~

~~D. Dust.~~

~~Operators shall utilize all practical means to reduce the amount of dust caused by the operation. In no case shall the amount of dust or other particulate matter exceed the standards established by the Minnesota Pollution Control Agency.~~

~~E. Water Pollution.~~

~~Operators shall comply with all applicable Minnesota Pollution Control Agency regulations and Federal and Environmental Protection Agency regulations for the protection of water quality. No waste products or process residue, including untreated wash water, shall be deposited in any lake, stream or natural drainage system, except that those lakes or ponds wholly contained within the extraction site may be so utilized.~~

~~F. Topsoil Preservation.~~

~~All topsoil shall be retained at the site until complete rehabilitation of the site has taken place according to the rehabilitation plan.~~

~~6. Rehabilitation Standards:~~

~~A. Time.~~

~~Rehabilitation shall be a continuing operation occurring as quickly as possible after the mining operation has moved sufficiently into another part of the extraction site.~~

~~B. Slopes.~~

~~All banks and slopes shall be left in accordance with the rehabilitation plan submitted with the permit application. No rehabilitated slope shall be steeper than four (4) feet horizontal to one (1) foot vertical, except that steeper slopes may be permitted in accordance with the rehabilitation plan when said slopes are planned for slope related usages, for example, ski hills and sliding hills.~~

~~C. Cover and Planting.~~

~~Slopes, graded, and backfilled areas shall be surfaced with at least three (3) inches of topsoil and planted with ground cover sufficient to hold the soil. Such ground shall be tended as necessary until it is self-sustained.~~

~~D. Slopes to Water Bodies.~~

~~No slope descending to a water body shall exceed one (1) foot vertical to four (4) feet horizontal.~~

~~E. Water bodies.~~

~~All water areas resulting from excavation shall be rehabilitated as follows:~~

- ~~(1) All standing bodies, except those approved for storm water retention, will be filled with acceptable fill material by the end of each construction season.~~

~~(2) Any water body to be used for storm water retention must be approved by the Engineering Department.~~

~~F. Final Elevation.~~

~~No part of the rehabilitated area which is planned for utilization for uses other than open space or agriculture shall be at an elevation lower than the minimum required for gravity connection to sanitary and storm sewer.~~

~~212.08. FEES & BOND~~

~~1. The annual permit fee and expiration date shall be as provided by Chapter 11 of this Code.~~

~~2. The applicant shall post a surety bond acceptable to the City or a certified check in an equivalent amount for the sum of \$1,000 per acre or fraction thereof for the land to be subjected to the mining operation running to Fridley to secure satisfactory performance of the requirements set forth in this Chapter.~~

~~212.09. VALIDITY~~

~~The validity of any word, section, clause, paragraph, sentence, part or provision of this Chapter shall not effect the validity of any other part of this Chapter which can be given affect without such invalid part or parts.~~

Section 17

That the Fridley City Code Chapter 208, Stormwater Management and Erosion Control, be hereby amended as follows:

FRIDLEY CITY CODE

CHAPTER 208. STORMWATER MANAGEMENT AND EROSION CONTROL

208.01 PURPOSE AND INTENT

~~The purpose of this ordinance is to control or eliminate storm water pollution along with soil erosion and sedimentation within the City of Fridley. It establishes standards and specifications for conservation practices and planning activities, which minimize storm water pollution, soil erosion and sedimentation.~~

208.02 SCOPE

~~Except where a variance is granted, any person, firm, sole proprietorship, partnership, corporation, state agency, or political subdivision proposing a land disturbance activity within the City of Fridley~~

shall apply to the city for the approval of the storm water pollution control plan. No land shall be disturbed until the plan is approved by the city and conforms to the standards set forth herein.

208.03 — DEFINITIONS

These definitions apply to this ordinance. Unless specifically defined below, the words or phrases used in this ordinance shall have the same meaning as they have in common usage. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number. The words "shall" and "must" are always mandatory and not merely directive.

1. Applicant: Any person or group that applies for a building permit, subdivision approval, or a permit to allow land disturbing activities. Applicant also means that person's agents, employees, and others acting under this person's or group's direction. The term "applicant" also refers to the permit holder or holders and the permit holder's agents, employees, and others acting under this person's or group's direction.

2. Best Management Practices (BMPs): Erosion and sediment control and water quality management practices that are the most effective and practicable means of controlling, preventing, and minimizing the degradation of surface water, including construction phasing, minimizing the length of time soil areas are exposed, prohibitions, and other management practices published by state or designated area-wide planning agencies.

3. Common Plan of Development or Sale: A contiguous area where multiple separate and distinct land disturbing activities may be taking place at different times, or on different schedules, but under one proposed plan. This item is broadly defined to include design, permit application, advertisement or physical demarcation indicating that land disturbing activities may occur.

4. Developer: Any person, group, firm, corporation, sole proprietorship, partnership, state agency, or political subdivision thereof engaged in a land disturbance activity.

5. Development: Any land disturbance activity that changes the site's runoff characteristics in conjunction with residential, commercial, industrial or institutional construction or alteration.

6. Discharge: The release, conveyance, channeling, runoff, or drainage, of storm water, including snowmelt, from a construction site.

7. Energy Dissipation: This refers to methods employed at pipe outlets to prevent erosion. Examples include, but are not limited to; aprons, riprap, splash pads, and gabions that are designed to prevent erosion.

8. Erosion: Any process that wears away the surface of the land by the action of water, wind, ice, or gravity. Erosion can be accelerated by the activities of people and nature.

9. ~~Erosion Control: Refers to methods employed to prevent erosion. Examples include soil stabilization practices, horizontal slope grading, temporary or permanent cover, and construction phasing.~~

10. ~~Erosion and Sediment Practice Specifications or Practice: The management procedures, techniques, and methods to control soil erosion and sedimentation as officially adopted by the state, county, city or local watershed group, whichever is most stringent.~~

11. ~~Exposed Soil Areas: All areas of the construction site where the vegetation (trees, shrubs, brush, grasses, etc.) or impervious surface has been removed, thus rendering the soil more prone to erosion. This includes topsoil stockpile areas, borrow areas and disposal areas within the construction site. It does not include temporary stockpiles or surcharge areas of clean sand, gravel, concrete or bituminous. Once soil is exposed, it is considered "exposed soil," until it meets the definition of "final stabilization."~~

12. ~~Filter Strips: A vegetated section of land designed to treat runoff as overland sheet flow. They may be designed in any natural vegetated form from a grassy meadow to a small forest. Their dense vegetated cover facilitates pollutant removal and infiltration.~~

13. ~~Final Stabilization: Means that all soil disturbing activities at the site have been completed, and that a uniform (evenly distributed, e.g., without large bare areas) perennial vegetative cover with a density of seventy-five (75) percent of the cover for unpaved areas and areas not covered by permanent structures has been established, or equivalent permanent stabilization measures have been employed. Simply sowing grass seed is not considered final stabilization.~~

14. ~~Hydric Soils: Soils that are saturated, flooded, or ponded long enough during the growing season to develop anaerobic conditions in the upper part.~~

15. ~~Hydrophytic Vegetation: Macrophytic (large enough to be observed by the naked eye) plant life growing in water, soil or on a substrate that is at least periodically deficient in oxygen as a result of excessive water content.~~

16. ~~Impervious Surface: A constructed hard surface that either prevents or retards the entry of water into the soil, and causes water to run off the surface in greater quantities and at an increased rate of flow than existed prior to development. Examples include rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.~~

17. ~~Land Disturbance Activity: Any land change that may result in soil erosion from water or wind and the movement of sediments into or upon waters or lands within the City of Fridley, including construction, clearing & grubbing, grading, excavating, transporting and filling of land. Within the context of this rule, land disturbance activity does not mean:~~

- ~~A. Minor land disturbance activities such as home gardens and an individual's home landscaping, repairs, and maintenance work.~~

- ~~B. Additions or modifications to existing single family structures that which result in creating under five thousand (5,000) square feet of exposed soil or impervious surface.~~
- ~~C. Construction, installation, and maintenance of fences, signs, posts, poles, and electric, telephone, cable television, utility lines or individual service connections to these utilities, which result in creating under five thousand (5,000) square feet of exposed soil or impervious surface.~~
- ~~D. Tilling, planting, or harvesting of agricultural, horticultural, or forest crops.~~
- ~~E. Emergency work to protect life, limb, or property and emergency repairs, unless the land disturbing activity would have otherwise required an approved erosion and sediment control plan, except for the emergency. If such a plan would have been required, then the disturbed land area shall be shaped and stabilized in accordance with the City of Fridley's requirements as soon as possible.~~
- ~~F. Street and utility reconstruction projects that result in a net increase in impervious area of less than 5%.~~

~~18. Native Vegetation: The presettlement (Already existing in Minnesota at the time of statehood in 1858) group of plant species native to the local region, that were not introduced as a result of European settlement or subsequent human introduction.~~

~~19. Ordinary High Water Mark: Minnesota Statute 103G.005, subdivision 14 defines. "Ordinary high water level" as the boundary of waterbasins, watercourses, public waters, and public waters wetlands, and:~~

- ~~A. the ordinary high water level is an elevation delineating the highest water level that has been maintained for a sufficient period of time to leave evidence upon the landscape, commonly the point where the natural vegetation changes from predominantly aquatic to predominantly terrestrial;~~
- ~~B. for watercourses, the ordinary high water level is the elevation of the top of the bank of the channel; and~~
- ~~C. for reservoirs and flowages, the ordinary high water level is the operating elevation of the normal summer pool.~~

~~The term "ordinary high water mark" is further defined in Minnesota Rule 6120.2500, subpart 11. Ordinary high water marks are determined by the Minnesota Department of Natural Resources' area hydrologist.~~

~~20. Paved Surface: A constructed hard, smooth surface made of asphalt, concrete or other pavement material. Examples include, but are not limited to, roads, sidewalks, driveways and parking lots.~~

~~21. Permanent Cover: Means "final stabilization." Examples include grass, gravel, asphalt, and concrete. See also the definition of "final stabilization."~~

~~22. Permit: With in the context of this code a "permit" is a written warrant or license granted for construction, subdivision approval, or to allow land disturbing activities~~

~~23. Phased Project or Development: Clearing a parcel of land in distinct phases, with at least fifty percent (50%) of the project's preceding phase meeting the definition of "final stabilization" and the remainder proceeding toward completion, before beginning the next phase of clearing.~~

~~24. Runoff Coefficient: The fraction of total precipitation that is not infiltrated into or otherwise retained by the soil, concrete, asphalt or other surface upon which it falls, that will appear at the conveyance as runoff. This coefficient is usually estimated for an event or on an average annual basis.~~

~~25. Sediment: The product of an erosion process; solid material both mineral and organic, that is in suspension, is being transported, or has been moved by water, wind, or ice, and has come to rest on the earth's surface either above or below water level.~~

~~26. Sedimentation: The process or action of depositing sediment.~~

~~27. Sediment Control: The methods employed to prevent sediment from leaving the development site. Examples of sediment control practices are silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, pipe slope drains, storm drain inlet protection, and temporary or permanent sedimentation basins.~~

~~28. Significant Redevelopment: Alterations of a property that changes the "footprint" of a site or building in such a way that results in the disturbance of over one (1) acre of land. This term is not intended to include activities, which would not be expected to cause adverse storm water quality impacts and offer no new opportunity for storm water controls, such as exterior remodeling.~~

~~29. Soil: The unconsolidated mineral and organic material on the immediate surface of the earth. For the purposes of this document, temporary stockpiles of clean sand, gravel, aggregate, concrete or bituminous materials are not considered "soil" stockpiles.~~

~~30. Stabilized: The exposed ground surface after it has been covered by sod, erosion control blanket, riprap, pavement or other material that prevents erosion. Simply sowing grass seed is not considered stabilization.~~

~~31. Steep Slope: Any slope steeper than fifteen (15) percent (Fifteen (15) feet of rise for every one hundred (100) feet horizontal run).~~

~~32. Storm Water: Under Minnesota Rule 7077.0105, subpart 41b storm water, "means precipitation runoff, storm water runoff, snow melt runoff, and any other surface runoff and drainage." (According to the Code of Federal Regulations (CFR) under 40 CFR 122.26 [b][13], "Storm water means storm water runoff, snow melt runoff and surface and drainage."). Storm water does not include construction site dewatering.~~

~~33. Storm Water Pollution Control Plan: A joint storm water and erosion and sediment control plan that is a document containing the requirements of Section 208.05, that when implemented will decrease soil erosion on a parcel of land and off-site nonpoint pollution. It involves both temporary and permanent controls.~~

~~34. Stormwater Pond or Basin: A permanent man-made structure used for the temporary storage of runoff. Detention Pond is considered a permanent man-made structure containing a temporary pool of water. A Retention Pond or a Wet Retention Facility is considered a permanent man-made structure containing a permanent pool of water.~~

~~35. Structure: Anything manufactured, constructed or erected which is normally attached to or positioned on land, including portable structures, earthen structures, roads, parking lots, and paved storage areas.~~

~~36. Subdivision: Any tract of land divided into building lots for private, public, commercial, industrial, etc. development. Minnesota Rule 6120.2500, subpart 17 defines subdivision as, "land that is divided for the purpose of sale, rent, or lease, including planned unit development."~~

~~37. Temporary Protection: Short-term methods employed to prevent erosion. Examples of such protection are straw, mulch, erosion control blankets, wood chips, and erosion netting.~~

~~38. Vegetated or Grassy Swale: A vegetated earthen channel that conveys storm water, while treating the storm water by biofiltration. Such swales remove pollutants by both filtration and infiltration.~~

~~39. Very Steep Slope: Any slope steeper than one foot of rise for each three feet of horizontal run (Thirty-three (33) percent slope)~~

~~40. Waters of the State: As defined in Minnesota Statutes section 115.01, subdivision 22 the term "... 'waters of the state' means all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof."~~

~~41. Wetlands: As defined in Minnesota Rules 7050.0130, subpart F, "... 'wetlands' are those areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Constructed wetlands designed for wastewater treatment are not waters of the state. Wetlands must have the following attributes:~~

~~A. A predominance of hydric soils;~~

~~B. Inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in a saturated soil condition; and~~

~~C. Under normal circumstances support a prevalence of such vegetation."~~

~~208.04 — TECHNICAL GUIDES~~

~~The following handbooks are adopted by reference:~~

~~1. "Protecting Water Quality in Urban Areas", Minnesota Pollution Control Agency~~

~~2. "Storm Water and Wetlands: Planning and Evaluation Guidelines for Addressing Potential Impacts of Urban Storm Water and Snow Melt Runoff on Wetlands", Minnesota Pollution Control Agency~~

~~3. "Minnesota Urban Small Sites BMP Manual", Metropolitan Council~~

~~4. "Storm Water Management for Construction Activities: Developing Pollution Prevention Plans and Best Management Practices", United States Environmental Protection Agency~~

~~5. "Erosion Control Design Manual", Minnesota Department of Transportation~~

~~6. "Field Office Technical Guide of the United States Department of Agriculture", Soil Conservation Service~~

~~7. "Soil Survey of Anoka County", developed by the United States Department of Agriculture, Soil Conservation Service~~

~~8. Minnesota Construction Site Erosion and Sediment Control Planning Handbook~~

~~208.05 — STORMWATER POLLUTION CONTROL PLAN~~

~~Every applicant for a building permit, subdivision approval, or a permit to allow land disturbing activities must submit a storm water pollution control plan to the city engineer. No building permit,~~

~~subdivision approval, or permit to allow land disturbing activities shall be issued until the city approves this plan.~~

~~1. Storm Water Runoff Rates. Release rates from storm water treatment basins shall not increase over the predevelopment twenty-four (24) hour two (2) year, ten (10) year and one hundred (100) year peak storm discharge rates, based on the last ten (10) years of how that land was used. Accelerated channel erosion must not occur as a result of the proposed activity. For discharges to wetlands volume control is more important than discharge rate control.~~

~~2. The Storm Water Pollution Control Plan and the Grading Plan. The storm water pollution control plan's measures, the limit of disturbed surface shall be marked on the approved grading plan, and identified with flags, stakes, signs etc. on the development site before work begins.~~

~~3. Inspections of the Storm Water Pollution Control Plan's Measures. At a minimum, such inspections shall be done weekly by the developer or the developer's designated representative, and within twenty-four (24) hours after every storm or snow melt event large enough to result in runoff from the site (approximately 0.25 inches or more in twenty-four (24) hours). At a minimum, these inspections shall be done during active construction.~~

~~4. Minimum Requirements of the Storm Water Pollution Control Plan. The plan shall contain or consider:~~

~~A. The name and address of the applicant and the location of the activity.~~

~~B. Project description: the nature and purpose of the land disturbing activity and the amount of grading, utilities, and building construction involved.~~

~~C. Phasing of construction: time frames and schedules for the project's various aspects.~~

~~D. A map of the existing site conditions: existing topography, property information, steep and very steep slopes, existing drainage systems/patterns, type of soils, waterways, wetlands, vegetative cover, and one hundred (100) year flood plain boundaries.~~

~~E. A site construction plan that includes the location of the proposed land disturbing activities, stockpile locations, erosion and sediment control plan, construction schedule, and the plan for the maintenance and inspections of the storm water pollution control measures.~~

~~F. Adjacent areas: neighboring streams, lakes, residential areas, roads, etc., which might be affected by the land disturbing activity.~~

~~G. Designate the site's areas that have the potential for serious erosion problems.~~

~~H. Erosion and sediment control measures: the methods that will be used to control erosion and sedimentation on the site, both during and after the construction process.~~

~~I. Permanent stabilization: how the site will be stabilized after construction is completed, including specifications, time frames or schedules.~~

~~J. Calculations: any that were made for the design of such items as sediment basins, wet detention basins, diversions, waterways, infiltration zones and other applicable practices.~~

~~5. General Storm Water Pollution Control Plan Criteria. The plan shall address the following:~~

~~A. Stabilizing all exposed soils and soil stockpiles and the related time frame or schedule.~~

~~B. Establishing permanent vegetation and the related time frame or schedule.~~

~~C. Preventing sediment damage to adjacent properties and other designated areas such as streams, wetlands, lakes and unique vegetation (Oak groves, rare and endangered species habitats, etc.)~~

~~D. Scheduling for erosion and sediment control practices.~~

~~E. Where permanent and temporary sedimentation basins will be located.~~

~~F. Engineering the construction and stabilization of steep and very steep slopes.~~

~~G. Measures for controlling the quality and quantity of storm water leaving a site.~~

~~H. Stabilizing all waterways and outlets.~~

~~I. Protecting storm sewers from the entrance of sediment.~~

~~J. What precautions will be taken to contain sediment, when working in or crossing water bodies.~~

~~K. Restabilizing utility construction areas as soon as possible.~~

~~L. Protecting paved roads from sediment and mud brought in from access routes.~~

~~M. The eventual disposing of temporary erosion and sediment control measures.~~

~~N. How The temporary and permanent erosion and sediment controls will be maintained.~~

~~O. The disposal of collected sediment and floating debris.~~

~~6. Minimum Storm Water Pollution Control Measures and Related Inspections. These minimum control measures are required where bare soil is exposed. Due to the diversity of individual construction sites, each site will be individually evaluated. Where additional control measures are~~

needed, they will be specified at the discretion of the city engineer. The city will determine what action is necessary.

- A. ~~All grading plans and building site surveys must be reviewed by the city for the effectiveness of erosion control measures in the context of site topography and drainage.~~
- B. ~~Sediment control measures must be properly installed by the builder before construction activity begins. Such structures may be adjusted during dry weather to accommodate short term activities, such as those allowing the passage of very large vehicles. As soon as this activity is finished or before the next runoff event, the erosion and sediment control structures must be returned to the configuration specified by the city. A sediment control inspection must then be scheduled, and passed before a footing inspection will be done.~~
- C. ~~Diversion of channeled runoff around disturbed areas, if practical, or the protection of the channel.~~
- D. ~~Easements. If a storm water management plan involves directing some or all of the site's runoff, the applicant or his designated representative shall obtain from adjacent property owners any necessary easements or other property interests concerning the flowing of such water.~~
- E. ~~The scheduling of the site's activities to lessen their impact on erosion and sediment creation, so as to minimize the amount of exposed soil.~~
- F. ~~Control runoff as follows (Either 1 and 2 or 1 and 3):~~
 - (1) ~~Unless precluded by moderate or heavy snow cover (Mulching can still occur if a light snow cover is present.), stabilize all exposed inactive disturbed soil areas within two hundred (200) feet of any water of the state, or within two hundred (200) feet of any conveyance (curb, gutter, storm sewer inlet, drainage ditch, etc.) with sod, seed or weed-free mulch. This must be done, if the applicant will not work the area for seven (7) days on slopes greater than three (3) feet horizontal to one (1) foot vertical (3:1), fourteen (14) days on slopes ranging from 3:1 to 10:1 and twenty one (21) days for slopes flatter than 10:1.~~
 - (2) ~~For disturbed areas greater than five (5) acres construct temporary or permanent sedimentation basins. Sedimentation basins must have a minimum surface area equal of at least 1% of the area draining to basin, and be constructed in accordance with accepted design specifications including access for operations and maintenance. Basin discharge rates must also be controlled to prevent erosion in the discharge channel.~~
 - (3) ~~For disturbed areas less than five (5) acres sedimentation basins are encouraged, but not required, unless required by the city engineer. The applicant shall install erosion and sediment controls at locations directed by the city. Minimum requirements include silt~~

~~fences, rock check dams, or other equivalent control measures along slopes. Silt fences are required along channel edges to reduce the amount of sediment reaching the channel. Silt fences, rock check dams, etc. must be regularly inspected and maintained. The applicant is also required to obtain a National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS) construction storm water permit from the Minnesota Pollution Control Agency for any project that disturbs one (1) acre or more of land. This one acre value also applies to a common plan of development or sale.~~

~~G. Sediment basins related to impervious surface area. Where a project's ultimate development replaces surface vegetation with one (1) or more acres of cumulative impervious surface, and all runoff has not been accounted for in a local unit of government's existing storm water management plan or practice, the runoff must be discharged to a wet sedimentation basin prior to entering waters of the state.~~

~~(1) At a minimum the work shall conform with the current version of the Minnesota Pollution Control Agency's publication, "Protecting Water Quality in Urban Areas," and the current requirements found in the same agency's NPDES/SDS permits for storm water associated with construction activities.~~

~~H. Generally, sufficient silt fence shall be required to hold all sheet flow runoff generated at an individual site, until it can either infiltrate or seep through silt fence's pores.~~

~~I. Temporary stockpiling of fifty (50) or more cubic yards of excess soil on any lot or other vacant area shall not be allowed without issuance of a grading permit for the earth moving activity in question.~~

~~J. For soil stockpiles greater than ten (10) cubic yards the toe of the pile must be more than twenty-five (25) feet from a road, drainage channel or storm water inlet. If such stockpiles will be left for more than seven (7) days, they must be stabilized with mulch, vegetation, tarps or other means. If left for less than seven (7) days, erosion from stockpiles must be controlled with silt fences or rock check dams.~~

~~(1) If for any reason a soil or non-soil stockpile of any size is located closer than twenty-five (25) feet from a road, drainage channel or storm water inlet, and will be left for more than seven (7) days, it must be covered with tarps or controlled in some other manner.~~

~~(2) All non-soil (clean sand, gravel, concrete or bituminous) must at a minimum have a silt fencing or other effective sediment control measures installed.~~

~~K. All sand, gravel or other mining operations taking place on the development site shall apply for a Minnesota Pollution Control Agency National Pollutant Discharge Elimination System General Storm Water permit for industrial activities and all required Minnesota Department of Natural Resources permits.~~

- ~~L. Temporary rock construction entrances, or equally effective means of preventing vehicles from tracking sediment from the site, may be required wherever vehicles enter and exit a site.~~
- ~~(1) Vehicle tracking of sediment from the site must be minimized by BMPs such as stone pads, concrete or steel wash racks, or equivalent systems. Street sweeping must be used if such BMPs are not adequate.~~
- ~~M. Parking is prohibited on all bare lots and all temporary construction entrances, except where street parking is not available. Gravel entrances are to be used for deliveries only as per the development contract.~~
- ~~N. Streets must be cleaned and swept whenever tracking of sediments occurs. Sediment shall not be allowed to remain on the streets if the site is to be left idle for weekends or holidays. A regular sweeping schedule should be established.~~
- ~~O. Water (impacted by the construction activity) removed from the site by pumping must be treated by temporary sedimentation basins, geotextile filters, grit chambers, sand filters, up-flow chambers, hydro cyclones, swirl concentrators or other appropriate controls. Such water shall not be discharged in a manner that causes erosion or flooding of the site, receiving channels, adjacent property or a wetland.~~
- ~~P. All storm drain inlets must be protected during construction until control measures are in place with either silt fence or an equivalent barrier that meets accepted design criteria, standards and specifications as contained in the latest version of the Minnesota Pollution Control Agency's publication, "Protecting Water Quality in Urban Areas."~~
- ~~Q. Roof drain leaders. All newly constructed and reconstructed buildings shall route roof drain leaders to pervious areas (not natural wetlands) where the runoff can infiltrate whenever practical. The discharge rate shall be controlled so that no erosion occurs in the pervious areas.~~
- ~~R. Removal from the project's site of more than one (1) acre of topsoil shall not be done, unless written permission is given by the city engineer. Excessive removal of topsoil from the project's site can cause significant current and future soil erosion problems.~~
- ~~S. Inspection and maintenance. All storm water pollution control management facilities must be designed to minimize the need of maintenance, to provide easy vehicle (typically eight (8) feet or wider) and personnel access for maintenance purposes and be structurally sound. These facilities must have Storm Water Maintenance Agreement that ensures continued effective removal of the pollutants carried in storm water runoff. The owner shall inspect all storm water management facilities during construction, twice during the first year of operation and at least once every year thereafter. The city will keep all inspection records on file for a period of six (6) years.~~

~~(1) Inspection and maintenance easements. It shall be the responsibility of the applicant to obtain any necessary easements or other property interests to allow access to the storm water management facilities for inspection and maintenance purpose.~~

~~T. Follow-up inspections must be performed by the owner on a regular basis to ensure that erosion and sediment control measures are properly installed and maintained. In all cases the inspectors will attempt to work with the applicant and/or builder to maintain proper erosion and sediment control at all sites.~~

~~(1) In cases where cooperation is withheld, construction stop orders may be issued by the city, until all erosion and sediment control measures meet specifications. A second erosion and sediment control/grading inspection must then be scheduled and passed before the final inspection will be done.~~

~~U. All infiltration areas must be inspected to ensure that sediment from ongoing construction activities is not reaching infiltration areas, and that these areas are also being protected from soil compaction from the movement of construction equipment.~~

~~7. Permanent Storm Water Pollution Controls:~~

~~A. The applicant shall install and construct all permanent storm water management facilities necessary to manage increased runoff, so that the discharge rates from storm water treatment basins, such that the predevelopment twenty-four (24) hour two (2) year, ten (10) year, and one hundred (100) year peak storm discharge rates are not increased. These predevelopment rates shall be based on the last ten (10) years of how that land was used. Accelerated channel erosion must not occur as a result of the proposed land disturbing or development activity.~~

~~(1) All calculations and information used in determining these peak storm discharge rates shall be submitted along with the storm water pollution control plan.~~

~~B. The applicant shall consider reducing the need for permanent storm water management facilities by incorporating the use of natural topography and land cover such as natural swales and depressions as they exist before development to the degree that they can accommodate the additional flow of treated (e.g., settled) water without compromising the integrity or quality of the wetland or pond.~~

~~C. The following permanent storm water management practices must be investigated in developing the storm water management part of the storm water pollution control plan in the following descending order of preference:~~

~~(1) Protect and preserve as much natural or vegetated area on the site as possible, minimizing impervious surfaces. Direct runoff to vegetated areas rather than to adjoining streets, storm sewers and ditches.~~

~~(2) Flow attenuation of treated storm water by the use of open vegetated swales and natural depressions.~~

~~(3) Storm water ponding facilities (including percolation facilities); and~~

~~(4) A combination of successive practices may be used to achieve the applicable minimum control requirements specified in subsection (C) above. The applicant shall provide justification for the method selected.~~

~~D. Redevelopment of existing parcels must provide treatment of stormwater from impervious surfaces even if the amount of impervious remains the same or is reduced.~~

~~Treatment may be accomplished through the use of ponding areas, infiltration areas, or structural stormwater treatment devices.~~

~~The applicant shall submit documentation showing the chosen method will remove in excess of 80% of suspended solids and other pollutants from a 1.5 inch 24 hour storm event~~

~~E. The applicant shall be required to sign and file a Stormwater Maintenance Agreement that ensures continued effective removal of the pollutants carried in storm water runoff. The Agreement also ensures continued maintenance, cleaning and upkeep of the facility.~~

~~8. Minimum Design Standards for Storm Water Wet Detention Facilities. At a minimum these facilities must conform to the most current technology as reflected in the current version of the Minnesota Pollution Control Agency's publication, "Protecting Water Quality in Urban Areas" and the current requirements found in the same agency's NPDES permits for storm water associated with construction activities.~~

~~9. Minimum Protection for Natural Wetlands.~~

~~A. Runoff must not be discharged directly into wetlands without appropriate quality (e.i., treated) and quantity runoff control, depending on the individual wetland's vegetation sensitivity. See the current version of the Minnesota Pollution Control Agency's publication, "Storm-Water and Wetlands: Planning and Evaluation Guidelines for Addressing Potential Impacts of Urban Storm-Water and Snow-Melt Runoff on Wetlands" for guidance.~~

~~B. Wetlands must not be drained or filled, wholly or partially, unless replaced by either restoring or creating wetland areas of at least equal public value. Compensation, including the replacement ratio and quality of replacement should be consistent with the requirements~~

~~outlined in the Board of Water and Soil Resources rules that implement the Minnesota Wetland Conservation Act of 1991 including any and all amendments to it.~~

~~C. Work in and around wetlands must be guided by the following principles in descending order of priority:~~

~~(1) Avoid both the direct and indirect impact of the activity that may destroy or diminish the wetland.~~

~~(2) Minimize the impact by limiting the degree or magnitude of the wetland related activity.~~

~~(3) Rectify the impact by repairing, rehabilitating, or restoring the affected wetland environment with one of at least equal public value.~~

~~(4) Reduce or eliminate the adverse impact over time by preservation and maintenance operations during the life of the activity.~~

~~10. Models/Methodologies/Computations. Hydrologic models and design methodologies used for the determining runoff characteristics and analyzing storm water management structures must be approved by the city engineer. Plans, specifications and computations for storm water management facilities submitted for review must be sealed and signed by a registered professional engineer. All computations must appear in the plans submitted for review, unless otherwise approved by the city engineer.~~

~~208.06 REVIEW~~

~~The city engineer shall review the storm water pollution control plan.~~

~~1. Permit Required. If the city determines that the storm water pollution control plan meets the requirements of this ordinance, the city shall issue a permit valid for a specified period of time, that authorizes the land disturbance activity contingent on the implementation and completion of the storm water pollution control plan.~~

~~2. Permit Denial. If the city determines that the storm water pollution control plan does not meet the requirements of this ordinance, the city shall not issue a permit for the land disturbance activity.~~

~~A. All land use and building permits for the site in question must be suspended until the applicant has an approved storm water pollution control plan.~~

~~3. Permit Suspension and Revocation If the storm water pollution control plan is not being implemented the city can suspend or revoke the permit authorizing the land disturbance activity.~~

~~208.07 — MODIFICATION OF PLAN~~

~~An approved storm water pollution control plan may be modified on submission of a written application for modification to the city, and after written approval by the city engineer. In reviewing such an application, the city engineer may require additional reports and data.~~

~~1. Records Retention. The city shall retain the written records of such modifications for at least three (3) years.~~

~~208.08 — FINANCIAL SECURITIES~~

~~The applicant shall provide a financial security for the performance of the work, in conjunction with a building permit or land alteration permit, described and delineated on the approved grading plan involving the storm water pollution control plan and any storm water and pollution control plan related remedial work in, at a rate of three thousand dollars (\$3,000) per acre for the maximum acreage of soil that will be simultaneously exposed to erosion during the project's construction. (See the definitions of "exposed soil area" and "final stabilization" for clarification.) This security must be available prior to commencing the project. The form of the security must be:~~

- ~~A. By cash security deposited to the city for thirty percent (30%) of the total financial security when less than five (5) acres of soil will be simultaneously exposed. When over five (5) acres of soil will be simultaneously exposed to erosion, then the cash security increases to the first five thousand dollars (\$5,000) or ten percent (10%) of the total financial security, whichever is greater.~~
- ~~B. The remainder of the financial security shall be placed either with the city, a responsible escrow agent, or trust company, at the option of the city, money, an irrevocable letter of credit, negotiable bonds of the kind approved for securing deposits of public money or other instruments of credit from one or more financial institutions, subject to regulation by the state and federal government wherein said financial institution pledges that the funds are on deposit and guaranteed for payment. This security shall save the city free and harmless from all suits or claims for damages resulting from the negligent grading, removal, placement or storage of rock, sand, gravel, soil or other like material within the city. The type of security must be of a type acceptable to the city.~~
- ~~C. The city may request a greater financial security, if the city considers that the development site is especially prone to erosion, or the resource to be protected is especially valuable.~~
- ~~D. If more soil is simultaneously exposed to erosion than originally planned, the amount of the security shall increase in relation to this additional exposure.~~

~~1. MAINTAINING THE FINANCIAL SECURITY~~

~~If at anytime during the course of the work this amount falls below 50% of the required deposit, the applicant shall make another deposit in the amount necessary to restore the deposit to the required amount within five (5) days. Otherwise the city may:~~

~~A. Withhold the scheduling of inspections and/or the issuance of a Certificate of Occupancy.~~

~~B. Revoke any permit issued by the city to the applicant for the site in question and any other of the applicant's sites within the city's jurisdiction.~~

~~2. PROPORTIONAL REDUCTION OF THE FINANCIAL SECURITY~~

~~When more than one-third of the applicant's maximum exposed soil area achieves final stabilization, the city can reduce the total required amount of the financial security by one-third, if recommended in writing by the city engineer. When more than two-thirds of the applicant's maximum exposed soil area achieves final stabilization, the city can reduce the total required amount of the financial security by two-thirds of the initial amount, if recommended in writing by the city engineer.~~

~~3. ACTION AGAINST THE FINANCIAL SECURITY~~

~~The city may act against the financial security, if any of the conditions listed below exist. The city shall use funds from this security to finance any corrective or remedial work undertaken by the city or a contractor under contract to the city and to reimburse the city for all direct cost incurred in the process of remedial work including, but not limited to, staff time and attorney's fees.~~

~~A. The applicant ceases land disturbing activities and/or filling and abandons the work site prior to completion of the city approved grading plan.~~

~~B. The applicant fails to conform to any city approved grading plan and/or the storm water pollution control plan as approved by the city, or related supplementary instructions.~~

~~C. The techniques utilized under the storm water pollution control plan fail within one (1) year of installation.~~

~~D. The applicant fails to reimburse the city for corrective action taken under 208.09.~~

~~E. Emergency action under either 208.08.4 (below) or any part of 208.09.~~

~~4. EMERGENCY ACTION~~

~~If circumstances exist such that noncompliance with this ordinance poses an immediate danger to the public health, safety and welfare, as determined by the city engineer, the city may take emergency preventative action. The city shall also take every reasonable action possible to contact and direct the applicant to take any necessary action. Any cost to the city may be recovered from the applicant's financial security.~~

~~5. RETURNING THE FINANCIAL SECURITY~~

~~Any unspent amount of the financial security deposited with the city for faithful performance of the storm water pollution control plan and any storm water and pollution control plan related remedial work must be released not more than one (1) full year after the completion of the installation of all such measures and the establishment of final stabilization.~~

~~208.09 — NOTIFICATION OF FAILURE OF THE STORM WATER POLLUTION CONTROL PLAN~~

~~The city shall notify the applicant, when the city is going to act on the financial securities part of this ordinance.~~

~~1. NOTIFICATION BY THE CITY~~

~~The initial contact will be to the party or parties listed on the application and/or the storm water pollution control plan as contacts. Except during an emergency action under 208.08.4, forty-eight (48) hours after notification by the city or seventy-two (72) hours after the failure of erosion control measures, whichever is less, the city at its discretion, may begin corrective work. Such notification should be in writing, but if it is verbal, a written notification should follow as quickly as practical. If after making a good faith effort to notify the responsible party or parties, the city has been unable to establish contact, the city may proceed with the corrective work.~~

- ~~A. There are conditions when time is of the essence in controlling erosion. During such a condition the city may take immediate action, and then notify the applicant as soon as possible.~~

~~2. EROSION OFF-SITE~~

~~If erosion breaches the perimeter of the site, the applicant shall immediately develop a cleanup and restoration plan, obtain the right-of-entry from the adjoining property owner, and implement the cleanup and restoration plan within forty-eight (48) hours of obtaining the adjoining property owner's permission. In no case, unless written approval is received from the city, shall more than seven (7) calendar days go by without corrective action being taken. If in the discretion of the city, the applicant does not repair the damage caused by the erosion, the city may do the remedial work required and charge the cost to the applicant.~~

~~3. EROSION INTO STREETS, WETLANDS OR WATER BODIES~~

~~If eroded soils (including tracked soils from construction activities) enter or appear likely to enter streets, wetlands, or other water bodies, prevention strategies, cleanup and repair must be immediate. The applicant shall provide all traffic control and flagging required to protect the traveling public during the cleanup operations.~~

~~4. FAILURE TO DO CORRECTIVE WORK~~

When an applicant fails to conform to any provision of 208.08 or 208.09 within the time stipulated, the city may take the following actions:

- A. ~~Withhold the scheduling of inspections and/or the issuance of a Certificate of Occupancy.~~
- B. ~~Suspend or revoke any permit issued by the city to the applicant for the site in question or any other of the applicant's sites within the city's jurisdiction.~~
- C. ~~Direct the correction of the deficiency by city forces or by a separate contract. The issuance of a permit for land disturbance activity constitutes a right of entry for the city or its contractor to enter upon the construction site for the purpose of correcting erosion control deficiencies.~~
- D. ~~All costs incurred by the city in correcting storm water pollution control deficiencies must be reimbursed by the applicant. If payment is not made within thirty (30) days after costs are incurred by the city, payment will be made from the applicant's financial securities as described in 208.08.~~
- E. ~~If there is an insufficient financial amount in the applicant's financial securities as described in 208.08, to cover the costs incurred by the city, then the city may assess the remaining amount against the property. As a condition of the permit for land disturbance activities, the owner shall waive notice of any assessment hearing to be conducted by the city, concur that the benefit to the property exceeds the amount of the proposed assessment, and waive all rights by virtue of Minnesota Statute 429.081 to challenge the amount or validity of the assessment.~~

208.10 — VARIANCE

~~In any case where, upon application of the responsible person or persons, the city finds that by reason of exceptional circumstances, strict conformity with this ordinance would be unreasonable, impractical, or not feasible under the circumstances; the city in its discretion may grant a variance therefrom upon such conditions as it may prescribe for prevention, control, or abatement of pollution in harmony with the general purposes of this ordinance. The public shall be given the opportunity for comment.~~

- 1. ~~Variance Request. The variance request must be in writing in a form acceptable to the city.~~
- 2. ~~Variance Public Notice. The variance request shall be public noticed in the normal manner used for city council meeting items, to allow the public an opportunity for comment.~~
- 3. ~~Variance Determination. After the public has been given the right to comment, the variance shall either be approved or disapproved by a vote of the city council.~~

~~4. Variance Response. The variance response must be in writing, and include the justification for either granting or denying the requested variance. A favorable response shall also include any special conditions imposed by the city.~~

~~5. Time Limit. If the variance is not acted upon within one (1) year of being granted, the variance shall become void.~~

~~6. Revocation. If any of the variance's conditions are violated, the city may revoke the variance.~~

~~208.11 — ENFORCEMENT~~

~~The city shall be responsible enforcing this ordinance.~~

~~1. Penalties. Any person, firm, or corporation failing to comply with or violating any of these regulations, shall be deemed guilty of a misdemeanor and be subject to a fine or imprisonment or both as defined in Chapter 901. All land use and building permits shall be suspended until the applicant has corrected the violation. Each day that a separate violation exists shall constitute a separate offense.~~

~~208.012 — RIGHT OF ENTRY AND INSPECTION~~

~~1. Powers. The applicant shall promptly allow the city and their authorized representatives, upon presentation of credentials to:~~

- ~~A. Enter upon the permitted site for the purpose of obtaining information, examination of records, conducting investigations, inspections or surveys.~~
- ~~B. Bring such equipment upon the permitted site as is necessary to conduct such surveys and investigations.~~
- ~~C. Examine and copy any books, papers, records, or memoranda pertaining to activities or records required to be kept under the terms and conditions of this permitted site.~~
- ~~D. Inspect the storm water pollution control measures.~~
- ~~E. Sample and monitor any items or activities pertaining to storm water pollution control measures.~~
- ~~F. Any temporary or permanent obstruction to the safe and easy access of such an inspection shall be promptly removed upon the inspector's request. The cost of providing such access shall be born by the applicant.~~

~~208.13 — ABROGATION AND GREATER RESTRICTIONS~~

~~It is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance imposes greater restrictions, the provisions of this ordinance shall prevail. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.~~

208.14 — SEVERABILITY

~~The provisions of this ordinance are severable, and if any provisions of this ordinance, or application of any provision of this ordinance to any circumstance, is held invalid, the application of such provision to other circumstances, and the remainder of this ordinance must not be affected thereby.~~

Section 18

That the Fridley City Code Chapter 224, Stormwater Illicit Discharge Detection and Elimination, be hereby amended as follows:

Fridley City Code Chapter 224. Stormwater Illicit Discharge Detection and Elimination

224.01. Purpose of Chapter

~~The purpose of this chapter is to provide for the health, safety, and general welfare of the citizens of the City of Fridley through the regulation of non-stormwater discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This chapter establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the MS4 permit issued to the City of Fridley by the Minnesota Pollution Control Agency (MPCA) under the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this chapter are:~~

- ~~1. To regulate the contribution of pollutants to the MS4 by stormwater discharges by any user.~~
- ~~2. To prohibit illicit connections and discharges to the MS4.~~
- ~~3. To establish legal authority to carry out all inspection, surveillance, monitoring, and enforcement procedures necessary to ensure compliance with this chapter.~~

224.02. Definitions

~~The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~Best Management Practices or BMPs means practices approved by the City of Fridley to prevent or reduce the pollution of the Waters of the State, including schedules of activities, prohibitions of~~

~~practices, and other management practices, and also includes treatment requirements, operating procedures and practices to control plant site runoff, spillage or leaks, sludge, or waste disposal or drainage from raw material storage.~~

~~City Manager means the City Manager as defined in the City of Fridley Charter, or the City Manager's designee.~~

~~Hazardous materials means any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.~~

~~Illicit discharge means any direct or indirect non-stormwater discharge to the storm drainage system, except as exempted in Section 224.08 of this chapter.~~

~~Illicit connection is defined as either of the following:~~

- ~~1. Any drain or conveyance, whether on the surface or subsurface that allows an illicit discharge to enter the storm drainage system including but not limited to sewage, process wastewater, wash water and any connections to the storm drainage system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or~~
- ~~2. Any drain or conveyance connected from a commercial or industrial land use to the storm drainage system that has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.~~

~~Industrial activity means activities subject to NPDES Industrial Stormwater Permits as defined in 40 CFR, Section 122.26 (b)(14) titled Storm water discharge associated with industrial activity.~~

~~Municipal separate storm sewer system (MS4) means the system of conveyances (including sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned and operated by the City of Fridley and designed or used for collecting or conveying stormwater, and that is not used for collecting or conveying sewage.~~

~~National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit means a permit issued by Minnesota Pollution Control Agency (MPCA) that authorizes the discharge of pollutants to Waters of the State, whether the permit is applicable on an individual, group, or general area-wide basis.~~

~~Non-stormwater discharge means any discharge to the storm drainage system that is not composed entirely of stormwater.~~

~~Person means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.~~

~~Pollutant means anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.~~

~~Premises means any building, structure, facility, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.~~

~~Storm drainage system means publicly owned facilities by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.~~

~~Stormwater (also storm water) means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.~~

~~Stormwater management plan means a document which describes the best management practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to stormwater, stormwater conveyance systems, and/or receiving waters to the maximum extent practicable.~~

~~Wastewater means any water or other liquid, other than uncontaminated stormwater, discharged from a premises.~~

~~Watercourse means a ditch, stream, creek, or other defined channel intended for the conveyance of water runoff, groundwater discharge or similar hydraulic or hydrologic purpose.~~

~~Waters of the State means, "all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof" as currently defined in Minnesota Statutes Section 115.01, Subdivision 22, and as may be further amended from time to time.~~

224.03 Applicability

~~This chapter shall apply to all water entering the storm drainage system generated on any developed and undeveloped lands unless explicitly exempted by the City of Fridley.~~

224.04 Responsibility for Administration

The City of Fridley shall administer, implement, and enforce the provisions of this chapter. Any powers granted or duties imposed upon the City of Fridley may be delegated in writing by the City Manager to persons or entities acting in the beneficial interest of or in the employ of the City.

224.05 Compatibility with other regulations

This chapter is not intended to modify or repeal any other ordinance, rule, regulation, or other provision of law. The requirements of this chapter are in addition to the requirements of any other ordinance, rule, regulation, or other provision of law, and where any provision of this chapter imposes restrictions different from those imposed by any other ordinance, rule, regulation, or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall control.

224.06 Severability

The provisions of this chapter are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this chapter or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this chapter.

224.07 Ultimate Responsibility

The standards set forth herein and promulgated pursuant to this chapter are minimum standards; therefore this chapter does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, or unauthorized discharge of pollutants.

224.08 Discharge Prohibitions

Prohibition of illicit discharges. No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the MS4 any pollutants or waters containing any pollutants, other than stormwater. The commencement, conduct or continuance of any illicit discharge to the storm drainage system is prohibited except as described as follows:

Discharges from the following sources are exempt from discharge prohibitions established by this chapter: flows from riparian habitats and wetlands, diverted stream flows, rising groundwater, springs, uncontaminated groundwater infiltration, uncontaminated pumped groundwater, uncontaminated water from foundation or footing drains, crawl space pumps, air conditioning condensate, irrigation water, lawn watering discharge, individual residential car washing, water hydrant flushing or other water treatment or distribution system, discharges from potable water sources, and street wash water.

~~Discharge of swimming pools, crawl spaces, sump pumps, footing drains, and other sources that may be determined to contain sediment or other forms of pollutants may not be discharged directly to a gutter or storm sewer. This discharge must flow over a vegetated area to allow filtering of pollutants, evaporation of chemicals, and infiltration of water consistent with the stormwater requirements of the City of Fridley.~~

~~Discharges or flow from firefighting and other discharges specified in writing by the City of Fridley as being necessary to protect public health and safety.~~

~~Discharges associated with dye testing; however this activity requires a verbal notification to the City of Fridley prior to the start of any testing.~~

~~Discharges associated with the necessary use of snow and ice control materials on paved surfaces.~~

~~Any non-stormwater discharge permitted under and NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of Minnesota Pollution Control Agency (MPCA), provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drainage system.~~

~~2. Prohibition of illicit connections.~~

~~The construction, use, maintenance or continued existence of illicit connections to the storm drainage system is prohibited.~~

~~This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.~~

~~A person is considered to be in violation of this chapter if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.~~

~~Connections in violation of this chapter must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval of the City of Fridley.~~

~~Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the storm sewer system, shall be located by the owner or occupant of that property at the owner's or occupant's sole expense upon receipt of written notice of violation from the City of Fridley requiring that such locating be completed. Such notice will specify a reasonable time period within which the location of the drain or conveyance is to be determined, that the drain or conveyance be identified as storm sewer,~~

~~sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. Results of these investigations are to be documented and provided to the City of Fridley.~~

~~224.09 Watercourse Protection~~

~~Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, yard waste, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures at the owner's or lessee's sole expense within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.~~

~~224.10 Right of Entry~~

~~Provided the City of Fridley gives 24 hours advance notice, the City of Fridley shall be permitted to enter and inspect premises subject to regulation under this chapter as often as may be necessary when entrance is deemed by the City to be necessary to determine compliance with this chapter. However, in cases of emergency or ongoing discharge, the City of Fridley shall be given immediate access.~~

~~1. Unreasonable delay in allowing the City of Fridley access to a premises is a violation of this ordinance.~~

~~2. The City of Fridley may seek issuance of an administrative search warrant from any court of competent jurisdiction if it has been refused access to any part of the premises from which storm water is discharged, and 1) is able to demonstrate probable cause to believe that there may be a violation of this chapter, or 2) that there is a need to inspect and/or sample as part of a routine inspection and such sampling program is designed to verify compliance with this ordinance or any order issued hereunder, or 3) to protect the overall public health, safety, and welfare of the community.~~

~~224.11 Requirement to prevent, control, and reduce stormwater pollutants by the use of best management practices~~

~~The City of Fridley will adopt requirements identifying BMPs for any activity, operation, or premises which may cause or contribute to pollution or contamination of stormwater, the storm drainage system, or Waters of the State. The owner or operator of such activity, operation, or premises shall provide, at their owner's or operator's sole expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the municipal storm drainage system or watercourses through the use of these structural and nonstructural BMPs.~~

~~Further, any person responsible for a property or premises that is, or may be, the source of an illicit discharge, may be required to implement, at said person's sole expense, additional structural and~~

~~non-structural BMPs to prevent the further discharge of pollutants to the MS4. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of stormwater associated with industrial activity, to the extent practicable, shall be deemed proof of compliance with the provisions of this section. These BMPs shall be part of a stormwater management plan (SWMP) as necessary for compliance with requirements of the NPDES permit.~~

~~224.12 Violations and Penalties~~

~~Any person violating any provision of this chapter is guilty of a misdemeanor and may be prosecuted for violations of this chapter. In addition to criminal prosecution for violations of this chapter, the City of Fridley may, in its discretion, invoke any of the following remedies for violations of this chapter:~~

~~1. Emergency cease and desist orders. When the City of Fridley finds that any person has violated, or continues to violate, any provision of this chapter, or any order issued hereunder, or that the person's past violations are likely to recur, and that the person's violation(s) has (have) caused or contributed to an actual or threatened discharge to the MS4 or Waters of the State which reasonably appears to present an imminent or substantial endangerment to the health or welfare of persons or to the environment, the City of Fridley may issue an order to the violator directing it immediately to cease and desist all such violations.~~

~~2. Stop work orders. When the City of Fridley finds that construction activity has resulted in violations of any provision of this chapter or any order issued hereunder, or that the person's past violations are likely to recur, the City of Fridley may issue a stop work to the violator, directing the violator to stop work immediately and directing that no further work be performed until compliance with this chapter is demonstrated.~~

~~3. Written warnings. When the City of Fridley finds that a person has violated a prohibition or failed to meet a requirement of this chapter and the violation or failure to meet a requirement has no ongoing adverse impact to the MS4 or Waters of the State, it may issue a written warning to the violator, provided that it is the person's first violation or failure to meet a requirement, to obtain voluntary compliance with this chapter.~~

~~4. Notice of violation. Whenever the City of Fridley finds that a person has violated a prohibition or failed to meet a requirement of this chapter, it may order compliance by written notice of violation to the person. Such notice may require without limitation:~~

~~(a) The performance of monitoring, analysis, and reporting;~~

~~(b) The elimination of illicit connections or discharges;~~

~~(c) That violating discharges, practices, or operations shall cease and desist;~~

~~(d) The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;~~

~~(e) The implementation of source control or treatment BMPs. If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator;~~

~~(f) The notice shall state that the determination of violation may be appealed by the use of the process described in this chapter.~~

~~(g) Any person receiving a notice of violation may appeal the determination of the City of Fridley. The notice of appeal must be received by the City Clerk within seven (7) calendar days from the date of the notice of violation. Hearing on the appeal before the City Manager shall take place within seven (7) calendar days from the date of receipt of the notice of appeal. The decision of the City Manager or shall be final.~~

~~(h) If the violation has not been corrected pursuant to the requirements set forth in the notice of violation, or, in the event of an appeal within fifteen (15) days of the decision of the City Manager upholding the decision of the City of Fridley, then representatives of the City of Fridley may enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the government agency or designated contractor to enter upon the premises for the purposes set forth above.~~

5. Suspension due illicit discharge. The City of Fridley may suspend MS4 discharge access under the following circumstances:

~~(a) Suspension due to illicit discharge in emergency situations. The City of Fridley may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge that presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the State. If the violator fails to comply with a suspension order issued in an emergency, the City of Fridley may take such steps as it deems necessary to prevent or minimize damage to the MS4 or Waters of the State.~~

~~(b) Suspension due to detection of illicit discharge. Any person discharging to the MS4 in violation of this chapter may have its MS4 access suspended if such suspension would abate or reduce an illicit discharge. The City of Fridley will notify the violator of the proposed suspension of its MS4 access. The person may petition the City of Fridley for reconsideration and hearing. A person commits an offense if the violator reinstates MS4 access to premises suspended pursuant to this chapter, without the prior approval of the City of Fridley.~~

~~6. Violations deemed a public nuisance. In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this chapter is a threat to public health, safety, and welfare, and is declared and deemed a nuisance.~~

~~224.13 Cost of Abatement~~

~~Within thirty (30) days after abatement of a violation of this chapter, the owner of the property will be notified of the cost of abatement, including administrative costs. If the amount due is not paid within thirty (30) days, or other term approved by the City Manager, the City of Fridley may levy the charges as a special assessment against the property pursuant to Chapter 429 of Minnesota Statutes, including Minnesota Statutes § 429.101. The assessments shall constitute a lien on the property for the amount of the assessment. Any person violating any of the provisions of this chapter shall become liable to the City by reason of such violation.~~

~~224.14 Remedies Not Exclusive~~

~~The remedies listed in this chapter are not exclusive of any other remedies, including but not limited to civil action to enjoin or otherwise compel the cessation of any violation of this chapter, available under any applicable federal, state or local law, and it is within the discretion of the City of Fridley to seek cumulative remedies. The City of Fridley may recover all attorneys' fees, court costs and other expenses associated with enforcement of this chapter, including sampling and monitoring expenses.~~

Section 19

That the Fridley City Code Chapter 115, Swimming Pools, be hereby amended as follows:

Fridley City Code Chapter 115. Swimming Pools

115.01 Definitions

~~The following definitions shall apply in the interpretation and application of this Chapter and the following words and terms whenever they occur in this Chapter are defined as follows:~~

~~1. — Health Department, Health Officer or State Board of Health.~~

~~The City, when used in this Chapter and in the requirements adopted by reference.~~

~~2. — Inflatable Swimming Pool Enclosure.~~

~~Any temporary structure whose primary means of support is air pressure.~~

~~3. — Person.~~

~~Any individual, natural person, firm, association, organization, partnership, business institution, agency, or any Federal, State or local government agency or instrumentality or other entity recognized by law, as the subject of rights and duties, and shall include, but not be limited to, employees, licensees, tenants, caretakers, lessees, managers and operators of swimming pools.~~

~~4. — Private Residential Pool.~~

~~Any swimming pool located on private property under the control of the homeowner, permanent or portable, the use of which is limited to swimming or bathing by the resident family or their invited guests and having a depth of more than two feet (24 inches) at any point and a surface area exceeding 250 square feet and a volume over 3,250 gallons.~~

~~5. — Public Swimming Pool.~~

~~Any swimming pool, other than a private residential pool, intended to be used collectively by numbers of persons for swimming and bathing and operated by any persons whether they be owner, lessee, operator, licensee, or concessionaire, regardless of whether or not a fee is charged for such use.~~

~~6. — Special Purpose Pool.~~

~~Any swimming pool used as a treatment pool, therapeutic pool, or a special pool for water therapy.~~

~~7. — Swimming Pool.~~

~~Any structure, basin, chamber, or tank containing an artificial body of water for swimming, diving, relaxation or recreational bathing.~~

~~8. — Wading Pool.~~

~~Any swimming pool used or designed to be used exclusively for wading or bathing and having a maximum depth of two feet (24 inches).~~

~~115.02 GENERAL REQUIREMENTS~~

~~1. — Plan and Building Permits.~~

~~No person shall construct, enlarge, repair, move, convert, or alter any swimming pool without first submitting and obtaining approval and appropriate permits from the City. No building permits shall be issued unless prior approval from the City has been granted in writing~~

~~2. — Plumbing, Electrical, and Mechanical.~~

~~All plumbing, electrical and mechanical installations and equipment shall meet the requirements of the Fridley City Code.~~

~~3. — Special Use Permit Required.~~

~~Inflatable swimming pool enclosures shall require a special use permit prior to their installation as outlined in Chapter 205 of the City Code.~~

~~4. — Location.~~

~~All swimming pools must be located a minimum of ten (10) feet horizontal distance from any overhead electrical wires.~~

~~5. — Fencing.~~

~~Fencing, or other effective means including, but not limited to, walls or buildings, acceptable to the City, shall be provided to positively control access to public and private residential swimming pools.~~

~~Fencing shall meet the following criteria:~~

- ~~A. The fencing shall prevent the entrance of children and be without hand or foot holds that would enable a person to climb over it.~~
- ~~B. The fencing shall be at least six (6) feet high and entrances shall be equipped with self-closing and self-latching gates capable of being locked.~~
- ~~C. Self-closing or self-latching devices shall be placed at the top of the gate or otherwise inaccessible to small children.~~
- ~~D. The opening between the bottom of the fence and the ground or other surface shall be not more than four (4) inches.~~

~~6. — Equipment Standards.~~

~~All new equipment purchased or installed on any swimming pool shall comply with the following applicable standards of the National Sanitation Foundation:~~

- ~~A. — Standard No. 9 – Diatomite Type Filters for Swimming Pool Equipment, October, 1966.~~
- ~~B. — Standard No. 10 – Sand Type Filters for Swimming Pool Equipment, October, 1966.~~
- ~~C. — Standard No. 11 – Recessed Automatic Surface Skimmers, October, 1965.~~
- ~~D. — Standard No. 17 – Centrifugal Pumps for Swimming Pools, January, 1966.~~

~~E. — Standard No. 19 — Adjustable Output Rate Chemical Feeding Equipment for Swimming Pools, October, 1966.~~

~~F. — Standard No. 22 — Swimming Pool Water Treatment Chemicals and/or Processes, May, 1968.~~

~~G. — Standard No. 27 Multiport Valves for Swimming Pools, May, 1969.~~

~~H. — Standard No. 28 Cartridge Type Filters for Swimming Pools, February, 1971.~~

~~I. — Standard No. 38 Test Kits for Swimming Pools, November, 1970.~~

~~Equipment not covered by the above National Sanitation Foundation Standards shall not be installed or used before it has been approved by the City.~~

~~7. — Inspection.~~

~~The City shall be permitted access to all swimming pools for purposes of inspection of the pool and equipment at reasonable times and as often as deemed necessary to ensure compliance with this Chapter. Access to private pools shall be with the homeowner's permission or due process of law.~~

~~8. — Interference.~~

~~No person shall interfere with or hinder the City in the performance of its duties under the provisions of this Chapter or the laws of the State of Minnesota.~~

~~115.03 — REQUIREMENTS FOR PUBLIC POOLS~~

~~1. — License Required.~~

~~No person shall own, operate, maintain, lease or be responsible for any public swimming pool located within the City unless a license therefore has been obtained from the City pursuant to this Chapter.~~

~~2. — Application.~~

~~The application for a swimming pool license shall be on forms furnished by the City and shall include such information as the City shall require. Such application for the issuance of such license, maintenance, termination and administration shall be in accordance with and subject to all conditions of this Code relative to general requirements for licensing as well as for the requirements of this Chapter. The City may deny the application for a license which fails to fully comply with these requirements.~~

~~3. — Fees and Exemptions~~

~~The annual license fee and expiration date shall be provided in Chapter 11 of this Code. Persons owning, operating or maintaining schools, governmental subdivisions, churches, convents, rectories, parsonages or religious community centers shall be required to obtain a license but without payment of a license fee.~~

~~4. — Revocation.~~

~~The City Council may revoke any license issued pursuant to this Chapter as provided in Chapter 11 of this Code or for any violation of any provision of this Chapter.~~

~~5. — State Health Department Regulations Adopted.~~

~~Regulations of the Minnesota Health Department (MHD) 115 of the Minnesota State Board of Health, relating to "public swimming pools" including, all subsequent amendments thereto, are hereby adopted by reference and made, a part of the Fridley City Code, subject to the following addition and deletions:~~

~~A. — MHD 115 (g) shall be amended by the addition of "Section 6, A life line with sufficient floats shall be provided at the break in grade between the shallow and deep portions of the swimming pool".~~

~~B. — The following portions of the Minnesota Regulations, MHD 115, 1971, relating to public swimming pools are deleted from this Chapter and shall have no effect in the City of Fridley.~~

~~(1) — All of Section (b), Page 3.~~

~~(2) — All of Section (d), (3), Page 4.~~

~~(3) — All of Section (i), (2), (gg), Page 6.~~

~~(4) — All of Section (v), Page 17.~~

~~115.04 REQUIREMENTS FOR PRIVATE POOLS~~

~~1. — American Public Health Assn. Suggested Regulations Adopted.~~

~~The suggested Regulations for the Design and Construction of Private Residential Swimming Pools, 1970, prepared by the American Public Health Association are hereby adopted by reference and shall be in full force and effect in the City of Fridley as if set out here in full, subject to the following deletions:~~

~~A. — All of Section 1. 2. 1, Page 6.~~

B. — All of Section 6.2, Page 9.

C. — All of Section 7.1, Page 9.

D. — All of Section 14.1, Page 18.

E. — All of Section 17.1, Page 19.

F. — All of Section 19.2, Page 20.

2. — Decking Requirements.

~~A deck at least 3 feet wide, measured from the pool water's edge, shall be provided which extends completely around all private residential pools. Above ground private residential pools may be provided with decking of a minimum size of 4 feet by 4 feet at pool entry points and provided that such decking has the approval of the City. The deck shall be sloped away from the pool to drain at a grade of 1/4 to 3/8 inch per lineal foot and shall have a non-slip surface. (Ref. Ord. 631)~~

3. — Additional Inlet and Outlet Requirements.

~~All private residential pools with a depth greater than seven (7) feet at any point shall be provided with an outlet at the deepest point to permit the pool to be completely and easily emptied. Openings shall be covered by a proper grating which is securely fastened and which can not be readily removed by bathers. Outlet openings of the floor of the pool shall be at least four times the area of discharge pipe or shall provide sufficient area so the maximum velocity of the water passing through the grate openings shall not exceed one and one-half feet per second. The maximum width of grate openings shall be one-half inch. An antivortex type of drain may be used in lieu of gratings. Any pool newly constructed after May 1, 1976 which has a depth of less than seven (7) feet and which does not have an outlet to permit the pool to be easily and completely emptied shall be provided with a means of draining the pool such as pumping, drain opening or other means acceptable to the City.~~

115.05. PENALTIES

~~Any violation of this Chapter is a misdemeanor and is subject to all penalties provided for such violations under the provisions of Chapter 901 of this Code.~~

Section 21

That the Fridley City Code Chapter 209, Fees, be hereby amended as follows:

Fridley City Code Chapter 209 Fees

209.01 Purpose

The fees for licenses, permits and municipal services offered by the City of Fridley (City) are established in this Chapter. References in other chapters or sections of the Fridley City Code (Code) to any fee means the fees specified in this Chapter.

209.02 Conflicts

If fees are specified in other parts of the Code for a particular license, fee, or service, but not in this Chapter, then the fees specified elsewhere in the Code ~~shall be~~ are effective for the stated license, permit, or service. If there are amounts specified in this Chapter for a particular license, permit, or service, as well as other chapters of the Code, then the amounts appearing in this Chapter supersede the others.

209.03 Definitions

Administrative Citation: A notice, issued by a Public Official, that a person or property is in violation of or has violated the Code.

Business: A trade or profession that engages in the bartering, selling, purchasing or exchanging of goods, services, or materials with or without compensation.

Penalty: A monetary fine imposed by the City upon a violation of the Code.

Fee: The charge by the City for or in connection with any license, permit, service(s), or function rendered. The fee ~~shall~~ will be based on costs incurred by the City to provide a license, permit, or service. Fees are charged for the reviewing, investigating, and administering an application for an amendment to an official control or an application for a permit or other approval required under an official control, or any other costs established and authorized pursuant to Minnesota Statute (M.S.) Chapter 462. Any other fee the City, as authorized by state law to impose, ~~shall~~ will be set forth in a rate/fee schedule duly adopted by the Fridley City Council (Council).

Renewal: Where a license or permit holder makes application to extend for a further period a license or permit and pays the required fee to the City.

209.04 License or Permit Application

Unless otherwise provided in this Code, application for any license or permit required by this Code ~~shall must~~ be made with the City Manager or their designee. The applicant ~~shall must~~ provide such information as required by the City or any licensing or permit provision of this Code. In the event of the sale of the licensed business or death of the licensee, unless otherwise specified in the Code, the business ~~shall will~~ be allowed to continue to operate as long as the new application is submitted to the City Manager or their designee within 30 days. In the event an application is not received within 30 days, the business license ~~shall expire~~expires.

209.05 Processing Time

The minimum length of time required for the processing of any application ~~shall will~~ be determined by the City Manager or their designee who ~~shall must~~ inform any applicant of the appropriate time requirements.

209.06 Term

The license begins May 1 of any year through April 30 of the following year, inclusive, unless otherwise provided in this Code.

209.07 License Approval and Issuance

Unless otherwise provided in this Code, the approval and issuance of the license ~~shall may~~ not require City Council (Council) consideration and ~~shall will~~ be issued administratively by the City Manager or their designee if the applicant has met all of the conditions and requirements of the license. A list of issued licenses ~~shall must~~ be provided to the Council for its information.

209.08 Renewal

No license or permit is automatically renewed by the City. Applications for renewal ~~shall must~~ be submitted to the City Manager or their designee prior to the expiration date for Council approval.

209.09 Proration and Refunds

No license or permit fee ~~shall will~~ be prorated or refunded except as expressly provided by Section 209.12 of this Chapter or any other licensing or permit provision of this Code.

209.10 Revocation

Any violation of the terms of this Chapter or any other licensing or permit provision of this Code ~~shall be is~~ grounds for suspension and/or revocation of the license or permit by the Council. Licenses and permits ~~shall may~~ be revoked only for cause and upon adequate notice and the opportunity to be heard.

209.11 Display

Any person to whom a license or permit is issued pursuant to this Code ~~shall be~~ required to display such license or permit or to make said license or permit available for review upon request. This provision ~~shall be~~ subordinate to any other provision of this Code which expressly requires that said license or permit ~~shall~~ must be displayed or posted.

209.12 Fees

1. Administrative Fees

Code	Subject	Fee
203	Administrative Hearing	\$200
608	Lodging Tax	3% of rent charged
304	Seizure fee for motor vehicles – Each vehicle – Each vehicle when vehicle owner or lien holder refuses to repossess their own vehicle	\$200 assessed \$400 assessed
304	Storage fee for seized motor vehicles	\$10 per day for each day or part of a day the seized motor vehicle is held at a storage facility or impound lot. The total storage fees assessed on any one motor vehicle shall <u>may not</u> exceed \$500 or 50% of the value of the motor vehicle as determined by competent authority, whichever is less.
	Text Amendment to the City Code Application	\$1,500

2. Building and Inspection Fees

(a) Building Permit Fees

Code	Subject	Fee
206500. <u>501</u>	Valuation \$1 to \$500	\$23.50
206500. <u>501</u>	Valuation \$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2,000

<u>206500, 501</u>	Valuation \$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$100 or fraction thereof, to and including \$25,000
<u>206500, 501</u>	Valuation \$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, to and including \$50,000
<u>206500, 501</u>	Valuation \$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000 or fraction thereof, to and including \$100,000
<u>206500, 501</u>	Valuation \$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000
<u>206500, 501</u>	Valuation \$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
<u>206500, 501</u>	Valuation \$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof
<u>206500, 501</u>	Inspections outside of normal business hours (minimum charge – two hours)	\$50 per hour
<u>206500, 501</u>	Re-inspection fees assessed under provisions of Section 108	\$50 per hour
<u>206500, 501</u>	Inspections for which no fee is specifically indicated (minimum charge one-half hour)	\$50 per hour
<u>206500, 501</u>	Additional plan review required by changes, additions or revisions to approved plans (minimum charge one-half hour) or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include includes supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved.	\$50 per hour
<u>206500, 501</u>	For use of outside consultants for plan checking and inspections, or both	Actual costs which include administrative and overhead costs
<u>206500, 501</u>	Residential Mobile <u>Manufactured Home</u> Installation	\$100

206500 501	Surcharge on Residential Building Permits	A surcharge of \$5 shall <u>will</u> be added to the permit fee charged for each residential building permit that requires a State licensed residential contract
500	Certificate of Occupancy	\$35
115	Swimming Pools, Public — Per outdoor pool — Per indoor pool	\$250 \$350 + 25% of base per added pool enclosed area

(b) Electrical Permit Fees

Code	Subject	Fee
Residential, Commercial, Multi-Family		
206500	0 to 400 Amp Power Source	\$50 each
206500	401 to 800 Amp Power Source	\$100 each
206500	Over 800 Amp Power Source	\$150 each
206500	0 to 200 Amp Circuit or Feeder	\$9 each
206500	Over 200 Amp Circuit or Feeder	\$30 each
Over 200 Volts		
206500	0 to 400 Amp Power Source	\$100 each
206500	401 to 800 Amp Power Source	\$200 each
206500	Over 800 Amp Power Source	\$300 each
206500	0 to 200 Amp Circuit or Feeder	\$18 each
206500	Over 200 Amp Circuit or Feeder	\$60 each
206500	Panel Changes (reconnect existing circuit or feeder for panelboard replacement)	\$100 each
206500	New 1 and 2 Family Homes up to 25 Circuits, 3 Trips	\$200 each
206500	New Multi-Family Dwelling unit (with up to 20 circuits and feeders per unit)	\$100 per dwelling unit
206500	New Multi-Family Dwelling Unit (additional circuits over 20 per unit)	\$9 per feeder or circuit
206500	Existing Multi-Family Dwelling Unit (up to 10 feeders or circuits are installed or extended)	\$100 per unit
206500	Existing Multi-Family Dwelling Unit (where less than 10 feeders or circuits are installed or extended)	\$9 per feeder or circuit
206500	Additional circuits over 25 per unit	\$9 each
206500	Circuits extended or modified	\$9 each
206500	Retrofitting of existing lighting fixtures	\$1 each
206500	Manufactured Home Park Lot Supply + Circuits	\$55 per pedestal
206500	Separate Bonding Inspection	\$40
206500	Pools plus circuits	\$110

206500	Inspection of concrete encased grounding electrode	\$55
206500	Technology circuits and circuits less than 50 volts	\$1 per device
206500	Traffic Signals, Street, Parking and Outdoor Lighting Standards	\$5 each
206500	Transformers for light, heat and power (0 to 10 KVA)	20 each
206500	Transformers for light, heat and power (more than 10 KVA)	\$50 each
206500	Transformers for electronic power supplies and outline lighting	\$5.50 each
206500	Additional Inspection trip(s), re-inspections	\$55 each
Minnesota Solar PV System Electrical Inspection Fee Chart		
206500	0 – 5,000 watts (5 kw)	\$90
206500	5,001 – 10,000 watts (5 kw – 10 kw)	\$150
206500	10,001 – 20,000 watts (10 kw – 20 kw)	\$225
206500	20,001 – 30,000 watts (20 kw – 30 kw)	\$300
206500	30,001 – 40,000 watts (30 kw – 40 kw)	\$375
206500	40,001 and larger watts (40 kw)	\$375
	– Each additional 10,000 watts	\$25
206500	Plan review fee	\$80 per hour

(c) Mechanical Permit Fees

Code	Subject	Fee
206500	Residential minimum fee	\$15 or 5% of cost of improvement, whichever is greater
206500	Furnace	\$35
206500	Gas Range	\$10
206500	Gas Piping	\$10
206500	Air Conditioning	\$25
206500	Other	1% of value of appliance
206500	Commercial minimum fee	\$35
206500	All work	1.25% of value of appliance
206500	Inspections outside of normal business hours (minimum charge two hours)	\$50 per hour
206500	Re-inspection fees assessed under provisions of Chapter 108 of the Code	\$50 per hour
206500	Inspections for which no fee is specifically indicated (minimum charge one-half hour)	\$50 per hour
206500	Additional plan review required by changes, additions or	\$50 per hour

	revisions to approved plans (minimum charge one-half hour). Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include <u>includes</u> supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.	
<u>206500</u>	For use of outside consultants for plan checking and inspections, or both	Actual cost including administrative and overhead costs

(d) Moving of Dwelling or Building Fees

Code	Subject	Fee
<u>206500</u>	For Principal Building into City	\$300
<u>206500</u>	For Accessory Building into City	\$42
<u>206500</u>	For moving any building out of City	\$20
<u>206500</u>	For moving through or within the City	\$20

(e) Plumbing Permit Fees

Code	Subject	Fee
<u>206500</u>	Minimum Fee	\$15 or 5% of cost of improvement, whichever is greater
<u>206500</u>	Each fixture	\$10
<u>206500</u>	Old opening, new fixture	\$10
<u>206500</u>	Beer Dispenser	\$10
<u>206500</u>	Blow Off Basin	\$10
<u>206500</u>	Catch Basin	\$10
<u>206500</u>	Rainwater Leader	\$10
<u>206500</u>	Sump or Receiving Tank	\$10
<u>206500</u>	Water Treating Appliance	\$35
<u>206500</u>	Water Heater Electric	\$35
<u>206500</u>	Water Heater Gas	\$35
<u>206500</u>	Backflow Preventer	\$15
<u>206500</u>	Other	Commercial 1.25% of value of fixture or appliance

<u>206500</u>	Inspections outside of normal business hours (minimum charge two hours)	\$50 per hour
<u>206500</u>	Re-inspection fee	\$50 per hour
<u>206500</u>	Inspections for which no fee is specifically indicated (minimum charge one-half hour)	\$50 per hour
<u>206500</u>	Additional plan review required by changes, additions or revisions to approved plans (minimum charge one-half hour) or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall <u>include</u> <u>includes</u> supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.	\$50 per hour
<u>206500</u>	Use of outside consultants for plan checking and inspections, or both	Actual cost including administrative and overhead costs

(f) Pollution Monitoring Registration Fees

Code	Fee
<u>206500</u>	Each pollution monitoring location shall <u>must</u> require a site map, description and length of monitoring time requested. Pollution monitoring location shall <u>will</u> mean each individual tax parcel. There shall <u>must</u> be an initial application and plan check fee of \$25.
<u>206500</u>	The applicant for a Pollution Control Registration shall <u>must</u> provide the City with a hold harmless statement for any damages or claims made to the City regarding location, construction, or contaminates.
<u>206500</u>	An initial registration fee of \$50 is due and payable to the City of Fridley at or before commencement of the installation.
<u>206500</u>	An annual renewal registration fee of \$50 and annual monitoring activity reports for all individual locations must be made on or before September 1 of each year. If renewal is not filed on or before October 1 of each year the applicant must pay double the fee.
<u>206500</u>	A final pollution monitoring activity report must be submitted to the City within 30 days of termination of monitoring activity.

(g) Wrecking Permit Fees

Code	Fee
206 500	For any permit for the wrecking of any building or portion thereof, the fee charged for each such building included in such permit shall <u>must</u> be based on the cubical contents thereof and shall <u>will</u> be at the rate of \$1.25 for each 1,000 cubic feet or fraction thereof.
206 500	For structures which would be impractical to cube, the wrecking permit fee shall be <u>is</u> based on the total cost of wrecking such structure at the rate of \$6 for each \$500 or fraction thereof.
206 500	In no case shall <u>may</u> the fee charged for any wrecking permit be less than \$20.

3. Engineering Fees

(a) Rights-of-Way Fees

Code	Subject	Fee
407	Rights-of-Way	
	– Registration	\$50
	– User Fee (residential, commercial or industrial)	\$50
	– Excavation Permit	\$350
	– Obstruction Permit	\$50
	– Small Wireless Facility Permit	\$150
	– Permit Extension Fee	\$20
	– Delay Penalty	\$125 week
	– Mapping Fee	\$50 if data is not in City format and City GIS compatible
	– Degradation Fee	Restoration cost per square foot for the area to be restored

(b) Land Alterations, Excavating, or Grading Fees Including Conservation Plan Implementation Fees

Code	Subject	Fee
206 500	50 cubic yards or less	\$40
206 500	51 to 100 cubic yards	\$47.50
206 500	101 to 1,000 cubic yards	\$47.50 for the first 100 cubic yards plus \$10.50 for each additional 100 cubic yards or fraction thereof
206 500	1,001 to 10,000 cubic yards	\$167 for the first 1,000 cubic yards plus \$9 for each additional 1,000 cubic yards or fraction thereof

<u>206500</u>	10,001 to 100,000 cubic yards	\$273 for the first 10,000 cubic yards plus \$40.50 for each additional 10,000 cubic yards or fraction thereof
<u>206500</u>	100,001 cubic yards or more	\$662.50 for the first 100,000 cubic yards plus \$22.50 for each additional 100,000 cubic yards or fraction thereof

(c) Land Alteration Plan Checking Fees

Code	Subject	Fee
<u>206500</u>	50 cubic yards or less	No fee
<u>206500</u>	51 to 100 cubic yards	\$23.50
<u>206500</u>	101 to 1,000 cubic yards	\$37
<u>206500</u>	1,001 to 10,000 cubic yards	\$49.25
<u>206500</u>	10,001 to 100,000 cubic yards	\$49.25 for the first 10,000 cubic yards plus \$24.50 for each additional 10,000 cubic yards or fraction thereof
<u>206500</u>	100,001 to 200,000 cubic yards	\$269.75 for the first 100,000 cubic yards plus \$13.25 for each additional 10,000 cubic yards or fraction thereof
<u>206500</u>	200,001 cubic yards or more	\$402.25 for the first 200,000 cubic yards plus \$7.25 for each additional 10,000 cubic yards or fraction thereof

(d) Water and Sewer Fees

Code	Subject	Fee
205.30	Automatic Meter Reading Device Permit	\$25 per stationary device
<u>206500</u>	Hydrant Rental Agreement Service Charge (for use of hydrant only City does not supply hose)	\$50
<u>206500</u>	Water Usage Metered Minimum	\$1.30/1,000 gallons used \$20
<u>206500</u>	Tanker	\$20 per fill
<u>206500</u>	Water Taps	See Engineering
<u>206500</u>	Permanent Street Patch – First 5 square yards – Over 5 square yards	\$300 \$30 per square yard
<u>206500</u>	Temporary Street Patch (November 1 through May 1) – First 5 square yards – Over 5 square yards	\$400

		\$40 per square yard plus cost of permanent street patch
<u>206500</u>	Water Meter Repair – Weekend and Holidays	\$125
<u>206500</u>	Water Connections Permit	\$50
<u>206500</u>	Sewer Connections Permit	\$50
<u>206500</u>	Inspection Fee for Water/Sewer Line Repair	\$40

4. Fire Division Fees

(a) Fire Division Fees Found in Code

Code	Subject	Fee
301	False Alarms	\$150 for the third false alarm in 365 days. \$25 will be added for each subsequent false alarm (e.g., fourth false alarm will be \$175, fifth false alarm will be \$200, etc.).
316	Fire Division Plan Review Fee	65% of the Fire Permit Fee
316	Fire Division User Surcharges – Engine Crew of Four – Ladder Truck Crew of Four – Grass Truck Crew of Four – Rescue Truck Crew of Two – One Fire Crew – One Fire Officer	\$400 per hour \$500 per hour \$150 per hour \$100 per hour Current Hourly Wage Current Hourly Wage
316	Fire and Life Safety Inspection of Commercial and Rental Dwellings – Initial inspection – Compliance check – Every subsequent compliance reinspection for • Single occupancy • Two or more occupancy	\$0 \$0 \$100 \$300

(b) Fire Division Fees Directed by the Minnesota State Fire Code (MSFC)

MSFC Section	Type of Activity	Stipulations	Fee
105.7.1	Automatic Fire Extinguishing Systems		See Below

	1. Kitchen Hood Extinguishing Systems 2. Fire Sprinkler Systems 3. Other Special Extinguishing Systems	Inspection and testing Inspection and testing Inspection and testing	
105.7.4	Compressed Gasses and Systems Install, repair damage to, abandon, remove, place temporarily out of service, close or substantially modify systems	Final inspection required per MSFC	\$ 235
105.7.7	Fire Alarm, Detection and Related Alarm or Detection Equipment Install or modify new and existing systems	Final inspection and testing required	See Below
105.7.8	Fire Pumps and Related Equipment Install or modify fire pumps, related fuel tanks, jockey pumps, controllers and generators	Final inspection and testing required	See Below
105.7.9	Flammable and Combustible Liquids 1. Install or modify a pipeline 2. Install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel dispensing stations, refineries, distilleries and similar activities where flammable or combustible liquids are produced, processed, transported, stored, dispensed or used 3. Install, alter, remove, abandon, place temporarily out of service or otherwise dispose of a flammable or combustible liquid tank	Final inspection requirements as defined by 2020 MSFC requirements. UGST or AGST storage tank removal must be witnessed by Fire Marshal.	\$150 \$150 \$200
105.7.13	Hazardous Materials Install, repair damage to, abandon, remove, place temporarily out of service, close or substantially modify a storage	Final inspection required when hazardous materials in use or storage exceed amounts shown in the MSFC Table	\$ 200

	facility or other area regulated by MSFC Chapter 27		
105.7.15	Industrial Ovens Installation of industrial ovens regulated by MSFC Chapter 21	Final inspection required per MSFC	\$ 165
105.7.16	LP Gas Installation of or modification to an LP Gas system	Final inspection required per MSFC and National Fire Protection Association Chapter 58	\$ 200
105.7.9	Private Fire Hydrants Installation of or modification of private fire hydrants	Final inspection and testing	\$ 145
105.7.23	Spraying or Dipping Install or modify a spray room, dip tank or booth	Final inspection required per MSFC	\$ 200
105.7.24	Standpipe System Installation, modification, or removal from service of a standpipe system	Final inspection and testing	See Below
105.7.25	Temporary Membrane Structures, Tents and Canopies To construct an air-supported temporary membrane structure, tent ($= > 200 \text{ ft}^2$) or canopy ($= > 400 \text{ ft}^2$).	Final inspection required per MSFC	\$ 145

(c) Fire Division Fees for Fire Sprinkler, Fire Extinguishing Systems, Fire Alarm Systems or Standpipe Systems

Fees for Automatic Fire Extinguishing Systems, Fire Alarm, Detection and related equipment, Fire Pumps or related equipment, and Standpipe Systems (MSFC 105) are calculated on project valuation from the 1997 UBC Permit Fee Schedule as shown below, plus the State of Minnesota Surcharge Fee on sprinkler permits:

Total Valuation	Fee
\$ 1 to \$ 500	\$23.50
\$ 501 to \$ 2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$ 2001 to \$ 25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000, or fraction thereof, to and including \$25,000

\$ 25,001 to \$ 50,000	\$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$ 50,001 to \$ 100,000	\$643.75 for the first \$50,000 plus \$ 7 for each additional \$1,000, or fraction thereof, to and including \$ 100,000
\$ 100,001 to \$ 500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$ 500,000
\$ 500,001 to \$ 1,000,000	\$3233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$ 1,000,000
\$ 1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000, or fraction thereof

(d) Fire Division Fees for Permitted Business Operations

MSCF Section	Description	Fee
105.6.1	Aerosol products	\$145
105.6.2	Amusement buildings	\$75
105.6.3	Aviation facilities	\$120
105.6.4	Carnivals and fairs	\$200
105.6.5	Battery and energy systems	\$95
105.6.6	Cellulose nitrate film	\$95
105.6.7	Combustible dust-producing ops	\$200
105.6.8	Combustible fibers	\$145
105.6.9	Compressed gases	\$150
105.6.10	Covered mall buildings	\$95
105.6.11	Cryogenic fluids	\$95
105.6.12	Cutting and welding	\$95
105.6.13	Dry cleaning plants	\$145
105.6.14	Exhibits and trade shows	\$200
105.6.15	Explosives	\$200
105.6.16	Fire hydrants and valves	\$75
105.6.17	Flammable and combustible liquids	\$200
105.6.18	Floor finishing	\$95
105.6.19	Fruit and crop ripening	\$120
105.6.20	Fumigation and thermal insecticide fog	\$95

105.6.21	Hazardous materials	\$145
105.6.22	Hazardous Production Materials Facility	\$145
105.6.23	High piled storage	\$200
105.6.24	Hot work operations	\$95
105.6.25	Industrial ovens	\$145
105.6.26	Lumber yards and woodworking plants	\$200
105.6.27	Liquid or gas fueled vehicle/equipment in Group A	\$95
105.6.28	LP Gas	\$95
150.6.29	Magnesium	\$95
105.6.30	Miscellaneous combustible storage	\$145
105.6.31	Open burning	\$95
105.6.32	Open flames and candles	\$95
105.6.33	Organic coatings	\$145
105.6.34	Places of assembly	\$135
105.6.35	Private fire hydrants	\$75
105.6.36	Pyrotechnic special effects material	\$95
105.6.37	Pyroxylin plastic	\$145
105.6.38	Refrigeration equipment	\$95
105.6.39	Repair garages or service stations	\$120
105.6.40	Rooftop heliports	\$95
105.6.41	Spraying or dipping	\$145
105.6.42	Storage of scrap tires/tire byproducts	\$120
105.6.43	Temporary tents and canopies	\$95
105.6.44	Tire rebuilding plants	\$145
105.6.45	Waste handling	\$200
105.6.46	Wood products	\$165

5. Licensing Fees

Code	Subject	Fee
308	Adult Entertainment Establishment	\$400
	– Investigation Fee	\$400
17	Auction	
	– Weekly permit	\$30
	– Annual permit	\$150
300	Beekeeping	
	– Initial fee	\$100
	– Annual renewal fee	\$25
27	Billiards	
	– First table	\$40
	– Each additional table	\$10
15	Bowling Alleys	

	– Annual license – Per lane	\$40 \$10
28	Carnivals – Application fee – Each day – Required cash deposit or bond	\$75 \$75 \$3,000
21	Christmas Tree Lots – Annual license fee – Deposit	\$200 \$100
300	Dogs – Lifetime license – Duplicate license – Impound fee – Annual Dangerous Dog license – Potentially Dangerous Dog license	\$25 \$5 \$25 \$500 \$500
702	Drive-in Theaters	\$400
607	Entertainment	\$85
32	Food Establishment – Business License	\$45
32	Food Temporary – Business License	\$30
25	Golf Course, Driving Range	\$30
319	Haulers Mixed Municipal Solid Waste License (Garbage Truck), Yard Waste License, Organics License, Recycling License	\$100 for first truck and \$40 each additional truck
310	Hemp THC Product – Annual License – Investigation Fee, Individual – Investigation Fee, Corporation/Partnership – Administrative Penalty for individuals, first violation – Administrative Penalty for individuals, second violation within 12 months – Administrative Penalty for individuals, third violation within 12 months – Administrative Penalty for licensee, first violation - Administrative Penalty for licensee, second violation within 36 months	\$1,500 \$200 \$400 \$250 \$500 \$750 \$500 \$1,000
24	Junk Yards	\$350
609	Liquor, Caterer	

	– Annual Caterer Registration – Event Notification Permit (per event)	\$100 \$25
604	Liquor, Consumption and Display – Annual State permit – One-day City permit	\$300 \$25
603	Liquor, On-Sale Intoxicating Holiday Endorsement	\$100
603	Liquor, Lawful Gambling Endorsement	\$300
610	Liquor Manufacturers/Investigative Fee – Individual – Partnership/Corporation – Alteration of Business – Change of Officers – On-Sale Brewer/Distillery Taproom License – Off-Sale Brewer/Distillery Growler License	\$200 \$400 \$100 \$25 \$600 \$300
603	Liquor, On-Sale Intoxicating – No entertainment (a) 0-3,000 square feet (b) 3,001-6,000 square feet (c) Over 6,000 square feet – With entertainment or dancing (a) 0-3,000 square feet (b) 3,001-6,000 square feet (c) Over 6,000 square feet	\$6,000 \$7,000 \$8,000 \$7,000 \$8,000 \$9,000
603	Liquor, On-Sale Intoxicating Initial Investigative Fee – Individual – Corporation or partnership	\$200 \$400
603	Liquor, On-Sale Sunday	\$200
603	Liquor, On-Sale Intoxicating Temporary one day only	\$25
602	– Liquor, 3.2% Malt Liquor Off-Sale – On-Sale – Holiday Endorsement	\$60 \$325 \$100
602	Liquor, 3.2% Malt Liquor, Initial Investigative Fee – Individual – Corporation or partnership	\$90 \$180
602	Liquor, 3.2% Malt Liquor Temporary	\$60

603	Liquor, Wine	\$1,000
603	Liquor, Wine Investigative Initial Fee – Individual – Corporation or partnership	\$200 \$400
605	Liquor, Bottle Club – Annual permit – One day permit	\$300 \$25
606	Liquor, On-Sale Intoxicating Club – Per club under 200 members – Per club of 201-500 members – Per club of 501-1,000 members – Per club of 1,001-2,000 members – Per club of 2,001-4,000 members – Per club of 4,001-6,000 members – Per club of over 6,000 members	\$300 \$500 \$650 \$800 \$1000 \$2,000 \$3,000
606	Liquor, On-Sale Club Holiday Endorsement	\$100
300	Livestock – Initial fee – Annual review	\$100 \$25
603	Managerial License (Liquor)	\$10
125	Massage Therapy Business License – Annual license – Business investigation fee for corporations or partnerships – Business investigation fee for individual/sole proprietor	\$400 \$400 (new) \$200 (renewal) \$200 (new) \$100 (renewal)
125	Massage Therapist – License Fee – Therapist Investigation Fee	\$50 \$25
22	Music Festivals – Per day – Filing fee	\$700 \$100
35	Mobile Food Unit – Food Truck License – Food Truck Fire Safety Inspection - Ice Cream Truck License	\$50 \$100 \$75
18	Motor Vehicle Body Repair Business	\$150
509	Motorized Vehicles Rental	\$50 per vehicle
300	Multiple Pet Location – License Fee – Renewal Fee – Impound Fee	\$100 \$25 \$25

300	Poultry – Initial fee – Annual renewal fee – Impound fee	\$100 \$25 \$25
220 507	Rental Housing Annual License – Single rental unit – Two rental units – Three rental units – Four rental unit – Five or more units License renewal late fee if more than seven days late License fee to reinstate after revocation or suspension License transfer fee License non-compliance fee for properties that were posted for not complying with correction orders or license renewals – 1-30 days – 31+ days Renting prior to obtaining a license Reinspection fee after second inspection – Single, duplex, triplex – Four or more units	\$100 \$150 \$210 \$270 \$270 plus \$12 per unit over four units 150% of the annual license fee 150% of the annual license fee \$25 \$250 \$500 125% of the annual license \$100 \$300
31	Pawn Shops – Annual license fee – Monthly transaction fee – Reporting failure penalty – Investigation fee	\$3,000 \$3 per transaction \$4 per transaction \$400
14	Peddlers/Solicitor	\$60 per peddler
23	Public Dance	\$75
13	Retail Gasoline Sales Private Gasoline Pump	\$60 \$30 per location
602, 603, 606	Social Skill Game Tournament Service Provider	\$100 annually

16	Street Vending – Industrial/commercial – Residential – Both	\$50 \$70 \$100
12	Tobacco License	\$125
12	Tobacco Product Shop – License fee – Investigation fee	\$400 \$100
104503	Tree Management License	\$150
19	Used Motor Vehicles License	\$150 per year

6. Parks and Recreation Services Fees

(a) Recreation Division

(1) Program fees are listed in the City's bi-monthly Parks and Recreation Brochure and on the City's website.

(2) Administrative Fees

Item	Category A (Fridley Youth Athletics)	Category B (Residents and community groups)	Category C (Non- residents)
Additional maintenance staff	City staff hourly rate	City staff hourly rate	City staff hourly rate
Chalk	Market rate	Market rate	Market rate
Concession area for Community Park	\$175 per day	\$175 per day	\$175 per day
Damage deposit for multiple day rentals	\$200	\$200	\$200
Lights	\$20 per field	\$20 per field	\$20 per field
Locates for electrical or irrigation heads	Market rate	Market rate	Market rate
Portable restrooms	Market rate	Market rate	Market rate
Scoreboard and press box at Community Park	\$20 per field	\$20 per field	\$20 per field
Shelter rental for Commons Park and Flanery Park	\$65 per day	\$65 per day	\$100 per day
Vendor fee (concession space)	\$100 per day	\$100 per day	\$100 per day

(3) Event Fees

Code	Subject	Fee
508	Parade – Application – Daily	\$100 \$700
23	Public Dance – Application	\$75

(4) Outdoor Field Rental Fees

Use	Category A (Fridley Youth Athletics)	Category B (Residents and community groups)	Category C (Non-residents)
Baseball, softball, and football fields	\$0 per hour	\$20 per hour	\$40 per hour
Commons Park baseball and softball fields	\$80 per weekend \$40 per day	\$100 per weekend \$50 per day	\$200 per weekend \$100/day
Community Park Softball Complex	\$500 per weekend \$250 per day	\$1,000 per weekend \$500 per day	\$2,000 per weekend \$1,000 per day
Hockey rink	\$0 per hour	\$20 per hour	\$20 per hour
Soccer field	\$0 per hour	\$30 per hour	\$60 per hour
Tennis or pickleball court	\$0 per hour	\$20 per hour	\$40 per hour
Volleyball court	\$0 per hour	\$20 per hour	\$40 per hour

(5) Picnic Shelter Rental Fees

Park	Resident	Non-Resident	Deposit
Flanery and Commons Parks – 1-50 guests – 51-150 guests – Special Use Permit	\$65 plus tax \$105 plus tax \$265 plus tax	\$100 plus tax \$150 plus tax \$450 plus tax	\$50 \$50 \$50
Moore Lake – 1-50 guests – 51-150 guests	\$35 plus tax \$75 plus tax	\$75 plus tax \$115 plus tax	\$50 \$50

– Special Use Permit	\$235 plus tax	\$425 plus tax	\$50
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(6) Springbrook Nature Center Program Fees

Program	Fee
60 Minute naturalist-led program	\$4 per student
90 Minute naturalist-led program	\$6 per student
60 Minute naturalist-led program at another location	\$150
– Additional program at same site	\$50
Summer Camp	
– Resident	\$155 per five-day program
– Non-resident	\$165 per five-day program
Birthday Party Program	\$125

(7) Springbrook Nature Center Room Rental Fees

Program/Amenity	Fee
Amphitheater	
– Resident	\$225 per room per hour plus tax
– Non-resident	\$300 per room per hour plus tax
– Non-profit group (proof of status must be provided)	\$225 per room per hour plus tax
Classroom (\$50 refundable damage deposit due at time of booking)	
– Resident	\$30 per room per hour plus tax
– Non-resident	\$50 per room per hour plus tax
– Non-profit group (proof of status must be provided)	\$30 per room per hour plus tax
Pavilion Activity Center Outdoor (\$100 refundable damage deposit due at time of booking)	
– Resident	\$65 plus tax
– Non-resident	\$100 plus tax
– Non-profit group (proof of status must be provided)	\$65 plus tax
Pavilion Activity Center Indoor (\$100 refundable damage deposit due at time of booking)	
– Resident	\$65 plus tax
– Non-resident	\$100 plus tax
– Non-profit group (proof of status must be provided)	\$65 plus tax

Pavilion Activity Center Entire (\$100 refundable damage deposit due at time of booking)	
– Resident	\$130 plus tax
– Non-resident	\$200 plus tax
– Non-profit group (proof of status must be provided)	\$130 plus tax
Portable public address (PA) system	\$50 per day plus tax

7. Planning and Zoning Fees

Code	Subject	Fee
M.S. § 462.355	Comprehensive Plan Amendment	\$1,500
217	Condominium (annual registration)	
	— 2-4 units	\$20
	— 5-12 units	\$30
	— 13-24 units	\$40
	– Over 24 units	\$50
217.04	Condominium conversion registration (one-time fee)	
	— 2 units	\$500
	— 3-7 units	\$750
	— 8-12 units	\$1,000
	– Over 12 units	\$1,000 + \$50 per unit for every unit over 12
208 505	Conservation Plan Review (as part of building permit for new construction)	\$450
205	Farmers Market Event Permit	\$100
211	Lot Splits	\$1,250
205.24	Master Plan, Application or Amendment	\$1,500
203 509	Manufactured Home Parks	\$30 + \$1 per trailer site (one-time fee)
214 506	Signs and/or Billboards	
	– Permanent wall sign	\$100
	– Permanent free-standing/monument	\$200
	– Permanent re-face/face-change	\$50
	– Temporary sign	\$100 plus (\$200 deposit refunded if conditions met)
205.30	Telecommunications Permit to add Equipment to an Approved Site	\$400/user/tower

	Small Cell Telecommunications Towers and Facilities District	
	– 205.30.24 Distributed Antenna System (DAS) Application Fee	\$500
	– 205.30.24 DAS Application Review Fee	\$1,500
	– 205.30.9(9) DAS Abandonment Escrow	\$2,000
205.30	Temporary Outdoor Display Permit	\$75
205.33	Transit Oriented District (TOD) Project Plan Application	\$1,500
205.33	TOD Tree Substitution Fee to TOD Capital Project Fund	\$500 per tree
211	Plat	
	– Up to 200 lots	\$1,500
	– Each additional lot	\$15
205	Rezoning	\$1,500
205	Special Use Permit	
	– R-1	\$1,000
	– All others	\$1,500
205	Vacations, Right of Way or Easement	\$1,500
205	Variance	
	– R-1	\$500
	– All others	\$1,400
205	Wetlands	
	– Certifying Exemptions	\$1,500
	– Replacement Plan Application	\$1,500
	– No Loss Determination	\$1,500
	– Appeal of Decision	\$1,500

8. Police Division Fees

Code	Subject	Fee
301	False Alarms	\$150 for the third false alarm in 365 days. \$25 will be added for each subsequent false alarm (e.g., fourth false alarm will be \$175, fifth false alarm will be \$200, etc.).
30	Lawful Gambling Permit	\$25 for one-day small events, (e.g., a raffle)

209.13 Penalties

Code	Subject	Penalty
203	Administrative Citation – General – Fire Lane/Reserved Handicap Parking – Other Parking	\$100 per violation \$125 per violation \$35 per violation
203	Administrative Citation Late Fee – General – Fire Lane/Reserved Handicap Parking – Other Parking	\$25 \$30 \$10
514 <u>504</u>	Snow Removal Penalty Violations of the provisions of this Section shall <u>are</u> be a misdemeanor, subject to penalties of a maximum of \$700 and 90 days in jail per occurrence. In the alternative, the City may, in its discretion, impose a civil penalty as follows: – 2nd offense within 365 days – 3rd offense within six months of any prior offense – 4th offense or more within six months of prior offense(s) In addition, the City may charge to, and assess to the associated property, any damage to City property or injury to City employees attributable to violations of this section.	\$50 \$200 \$500

209.14 Compliance

No person ~~shall~~may practice or carry on a business, trade or profession in the City without complying with all federal and state regulations, laws, license or permit requirements, and with the license and permit requirements of any provision of this Code.

209.15 Administrative Assessments

In addition to the fees in Section 209.12, an administrative assessment will be required to fund special studies such as environmental assessment worksheets, transportation, drainage, noise impacts, indirect source permits, wetland impacts, etc. The amount of the assessment is to be based on the

site, complexity, diversity, and location of the project as determined by staff, but ~~shall~~may not be less than two and one half times the hourly wage of estimated Public Official or consultant's time.

209.16 Late Payment Penalties

The penalty for late payment of any fees as shown in this Chapter ~~shall be~~is 25% of the amount of the fee if received from one to seven days late. If the payment is received more than seven days after it is due, the penalty ~~shall be~~is 50% of the fee.

209.17 Compliance with State and Local Law and Payment of Fees and Charges

Prior to the issuance of any license or permit as provided by this Chapter, the City may determine whether the applicant is out of compliance with any state or local law or ordinance enforced by the City. In addition, the City may determine whether the applicant is in arrears with respect to any fee, tax or utility charge. If the City determines the applicant is out of compliance with any state or local law or ordinance, or that outstanding balances are due to the City for fees, taxes or utility charges, the City may deny issuance of the license until such time as the Applicant is in compliance or has paid any such outstanding balance.

Any applicant aggrieved by the application of the section ~~shall~~may, upon written request, be permitted a hearing before the Council, and determination on the fact question of whether there is non-compliance or any outstanding balance due.

Passed and adopted by the City Council of the City of Fridley on this xx day of [Month], 2024.

Scott J. Lund - Mayor

Melissa Moore - City Clerk

Public Hearing: February 26, 2024

First Reading: February 26, 2024

Second Reading:

Publication:

Resolution No. 2024-16**Scheduling a Public Hearing on February 26, 2024 to Consider Ordinance No. 1419, Creating Title No. 5 (Lands and Buildings) of the Fridley City Code and the Chapters Contained Therein**

Whereas, pursuant to Minnesota Statute § 415.02 the City of Fridley (City) is authorized to create ordinances which serve as prima facie evidence of the law of the City; and

Whereas, pursuant to the Fridley City Charter (Charter) § 1.02, the City may pass ordinances for maintaining and promoting the peace, good government and welfare of the City; and

Whereas, § 3.10 of the Charter requires the City to codify its ordinances every ten years; and

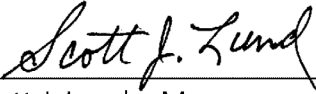
Whereas, the Fridley City Council (Council) adopted Resolution No. 2021-67 on August 23, 2021, which authorized a full recodification of the Fridley City Code; and

Whereas, to enable as much transparency and public input as possible, the Council directed that public hearings must occur prior to the first reading of any ordinance proposing to update the Code through the recodification effort; and

Whereas, the Council finds it prudent to conduct a discretionary public hearing to take public comment on this proposed amendment to the Fridley City Code.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby schedules a public hearing for February 26, 2024, in the Council Chambers of the Fridley Civic Campus, 7071 University Avenue N.E., at 7:00 p.m. to consider an amendment to the Fridley City Code as found in Ordinance No. 1419.

Passed and adopted by the City Council of the City of Fridley this 12th day of February, 2024.



Scott J. Lund – Mayor

Attest:



Melissa Moore – City Clerk



RECODIFICATION REPORT

Introduction

To aid accessibility and clarity in understanding of proposed updates to large, and sometimes complicated chapters of the Fridley City Code (Code), this Recodification Report (Report) will accompany select ordinances as they are introduced to the City Council. The Report will illuminate substantive changes to the Code (e.g., addition or removal of a section, fee changes, policy updates, etc.). It will not point out grammatical, punctuation, renumbering, or stylistic changes.

Title Placement

- ☐ Title 1 – General Provisions
- ☐ Title 2 – Administration
- ☐ Title 3 – Health, Safety and Welfare
- ☐ Title 4 – Public Nuisance
- ☒ Title 5 – Lands and Buildings

- ☐ Title 6 – Zoning
- ☐ Title 7 – Licensing
- ☐ Title 8 – Franchises, Utilities and Right-of-Way
- ☐ Title 9 – Public Ways and Places
- ☐ Appendices

Chapter Information

Chapter Title: Building Code

Recodification Liaisons: Tony DeForge, Building Official; Brandon Brodhag, Assistant City Engineer; Rachel Workin, Environmental Planner; Melissa Moore, City Clerk

Current Chapter Number: 206

New Chapter Number: 500

Substantive Changes

Section Number	Current Code	Proposed Changes
500.01		Adds a purpose statement to the Chapter.
500.02		Adds definitions that are applicable to the Chapter.
500.03	Adopts the State Building Code.	Updates the language of the Section.
500.05	Provides a framework for the City to charge for permitting of building and construction activities throughout the City. The fees found in the Chapter are also found in the Fees Chapter.	For consistency, all fees in the Code are moved to the Fees Chapter. In addition, the ordinance proposes to repeal the City's Contractor's License (section 206.07) and instead, add insurance requirements to obtain a building permit.
500.08	Describes how and when the City will issue Certificates of Occupancy.	The change proposed is to remove language about Certificates of



RECODIFICATION REPORT

		Compliance, which are not utilized by the Inspections Division. If the Building Official directs work to be done on an existing legal nonconforming building, when those are improvements are made the Building Official would issue a Certificate of Occupancy.
206.11-12	Sets regulations and requires permits for work to land that will impact any of the City's bodies of water.	Work related to waters and waterways are be regulated through a Land Alteration Permit or a Building Permit. Additionally, the performance requirements of the Chapter are also addressed in the Erosion Control and Stormwater Management Chapter of the Code.



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| ☒ Title 5 – Lands and Buildings | ☐ Appendices |

Chapter Information

Chapter Title: Manufactured Home Park Closings

Recodification Liaisons: Danielle Herrick, City Management Intern; Melissa Moore, City Clerk; Stacy Stromberg, Planning Manager; Nancy Abts, Associate Planner

Current Chapter Numbers: 223

New Chapter Number: 508

Substantive Changes

Section	Current Code	Proposed Changes
508.02	Definitions applicable to the Chapter.	Simplify and remove definitions that were redundant. Updated some definitions to match State Statute.
508.03	Sets parameters on what is required if a Park closes.	Updated to reflect statutory changes. Requires written notice to be sent to manufactured home owners that they could be eligible for relocation funds from the State as recommended by City Attorney.
508.05	Set requirements for notifying the public.	Indicates the Council must hold a public hearing within 90 days of receiving notice to close manufactured home park. During said hearing, the City must notify residents they could be eligible for relocation funds from the State, per statute as recommended by City Attorney.
223.06	Displaced Resident Obligations.	Update with Qualified Third-Party Neutral Appointment per statute as recommended by City Attorney.
223.07-11		Staff and City Attorney suggest repeal of these sections as their activities are controlled by State Statute.



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Chapter Information

Chapter Title: Residential Rental Property Maintenance and Licensing

Recodification Liaisons: Stacy Stromberg, Planning Manager, Mary Dooher, Rental Manager, Danielle Herrick, City Management Intern; Melissa Moore, City Clerk

Current Chapter Number: 220

New Chapter Number: 507

Substantive Changes

Section Number	Current Code	Proposed Changes
507.01-04	Introduction to chapter that defined titles of chapter, preamble, scope and purpose.	Condense information into a singular Purpose statement pursuant to recodification guidelines.
507.05	Prohibited discrimination.	These protections are offered through federal and state protections. Additionally, these acts will be prevented through the City's Fair Housing Policy.
507.10	Minimum Standards for Principle Structures.	Deleted a section requiring all heating systems be operated in accordance with manufacturer requirements per City Attorney. Section is redundant as other sections require systems be properly installed.



RECODIFICATION REPORT

507.14	Conduct of Licensed Premises	Deleted list of prohibited actions because other cities have been sanctioned for such lists as suggested by City Attorney.
507.16	Emergency Cases	Addition to allow City to forward costs to landlord when City makes emergency repairs. As suggested by Staff.
507.20	Appeal	Updated appeal section to follow appeal procedure found in Title 2 as suggested by Staff.



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- ☐ Appendices

Chapter Information

Chapter Title: Signs

Recodification Liaisons: Stacy Stromberg, Planning Manager, Nancy Abts, Associate Planner, Danielle Herrick, City Management Intern; Melissa Moore, City Clerk

Current Chapter Number: 214

New Chapter Number: 506

Substantive Changes

Section Number	Current Code	Proposed Changes
506.03	Establishes general provision for sign placement	Updated free standing sign requirements to allow for business to have temporary signs in front of their business while open.
506.05	Establishes general signs prohibited	Updated to provide clarity on timelines for city to take action, respond to permits and corrective action measures against violators.
506.07	Establishes sign requirements by zoning district	Various nominal updates that provide clarity on sign location and sign type allowed in each zoning district.
506.08	Requires sign erectors be licensed	Repealed. Sign contractors are regulated by the State.



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| ☒ Title 5 – Lands and Buildings | ☐ Appendices |

Chapter Information

Chapter Title: Snow and Ice Removal

Recodification Liaisons: Rachel Workin, Environmental Planner, Brandon Brodhag, Assistant City Engineer; Jeff Jensen, Operations Manager Parks/Streets; Stacy Stromberg, Planning Manager; Melissa Moore, City Clerk

Current Chapter Number: 514

New Chapter Number: 504

Substantive Changes

Section Number	Current Code	Proposed Changes
504.02	The section defines terms found throughout the Chapter	Staff recommend updating definitions for consistency with other chapters of the City Code and based on the model ordinance for bulk deicer storage provided by the Minnesota Pollution Control Agency (MPCA).
504.04		This section was added for compliance with the revised Municipal Separate Storm Sewer System permit issued to the City by the MPCA.
504.05		This section was added to reduce water quality contamination from



RECODIFICATION REPORT

		accumulated deicer remaining after snow melt.
504.07	Declares violations of the Chapter are a public nuisance and lists the fees associated with any violations.	For consistency, all fees in the Code are moved to the Fees Chapter.



RECODIFICATION REPORT

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|---|---|
| ☐ Title 1 – General Provisions | ☐ Title 6 – Zoning |
| ☐ Title 2 – Administration | ☐ Title 7 – Licensing |
| ☐ Title 3 – Health, Safety and Welfare | ☐ Title 8 – Franchises, Utilities and Right-of-Way |
| ☐ Title 4 – Public Nuisance | ☐ Title 9 – Public Ways and Places |
| ☒ Title 5 – Lands and Buildings | ☐ Appendices |

Chapter Information

Chapter Title: Tree Management

Recodification Liaisons: Rachel Workin, Environmental Planner, Jeff Jensen, Operations Manager Parks/Streets; Stacy Stromberg, Planning Manager; Melissa Moore, City Clerk; Trent Homard, Administrative Intern; Beth Kondrick, Deputy City Clerk; Maxwell Lohse, Planning Intern

Current Chapter Number: 104

New Chapter Number: 503

Substantive Changes

Section Number	Current Code	Proposed Changes
503.02		Staff recommend updating definitions to clarify the scope of the chapter.
503.06	Describes how the City will investigate possible nuisance trees.	The added text was moved from Section 104.07 for consistency and clarity.
503.08	Describes how the City will remove trees declared a public nuisance, if the property owner does not within 30 days of notification.	For consistency, the City's procedures for managing public nuisances are laid out in the Abatement of Exterior Public Nuisance Chapter of the Code.
503.09	Requires the City to keep all appropriate records related to its Tree Management Program.	The City complies with the Minnesota Data Practices Act, as required by the Fridley City Charter. All corresponding records are retained and managed as required by State law.



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Resolution No. 2024-26, Approving Springbrook Nature Center Foundation Gambling Permit

Background

Pursuant to sections of the Fridley City Code (Code), certain business licensing activities require approval of the Fridley City Council (Council), including Temporary Lawful Gambling permits.

The City received an application from Kimberly Tillberry of the Springbrook Nature Center Foundation for a Lawful Gambling permit for a Raffle event to be held at Springbrook Nature Center on April 6, 2024.

Staff have performed the required verification steps spelled out in the Lawful Gambling Chapter of the Code. Upon approval of the Council, the City permit and associated certifications will be forwarded to the State for issuance.

Financial Impact

All revenues for similar licenses were anticipated as part of the 2024 Budget.

Recommendation

Staff recommend the approval of Resolution No. 2024-26, Approving Springbrook Nature Center Foundation Gambling Permit.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☒ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☒ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments

- Resolution No. 2024-26

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2024-26**Approving Temporary Lawful Gambling Permit for Springbrook Nature Center Foundation**

Whereas, the Fridley City Code (Code) and various sections of Minnesota Statute (M.S.) direct licensing requirements for certain business activities within the City of Fridley (City); and

Whereas, pursuant to the Lawful Gambling Chapter of the Code, the City Council must approve exempt lawful gambling permits; and

Whereas, a Temporary Lawful Gambling permit application was submitted by Kimberly Tillberry for a raffle event to be held at Springbrook Nature Center on April 6, 2024; and

Whereas, applicable City staff have reviewed the applications and conditions of the City's permit and have recommended the permit for approval.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves the Temporary Lawful Gambling permit to be issued to Kimberly Tillberry for a raffle event to be held on April 6, 2024 at Springbrook Nature Center.

Passed and adopted by the City Council of the City of Fridley this 26th day of February, 2024.

Scott J. Lund – Mayor

Attest:

Melissa Moore – City Clerk



AGENDA REPORT

Meeting Date: February 26, 2024

Meeting Type: City Council

Submitted By: Mike Maher, Parks and Recreation Director

Title

Ordinance No. 1420, Amending the Fridley City Code Chapter 209, Fees, to Update Parks and Recreation Fees (First Reading)

Background

Attached is Ordinance No. 1420 amending the Fridley City Code Chapter 209, Fees, to update parks and recreation fees for rental and community use of fields, facilities, and park spaces. Fees have been adjusted to reflect new facilities such as the Moore Lake Community Building and Locke Park shelters. Other fees have been adjusted to reflect market rates in neighboring communities as well as to streamline and categorize rates across the City's park system.

Financial Impact

Staff have completed market research for park buildings and shelters in neighboring communities and is recommending fees consistent with averages seen across the region. Fees collected for use of park facilities represents just under 10% of total charges for services within the Parks and Recreation budget.

Recommendation

Staff recommend the City Council approve a first reading of Ordinance 1420, Amending the Fridley City Code Chapter 209, Fees, to update Parks and Recreation Fees.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☒ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Ordinance No. 1420

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Ordinance No. 1420

Amending the Fridley City Code Chapter 209, Fees, to Update Parks and Recreation Fees

The City Council of the City of Fridley does ordain, after review, examination and staff recommendation that the Fridley City Code be amended as follows:

Fridley City Code Chapter 209 Fees

209.12.6 Parks and Recreation Service Fees

(a) Recreation Division

(1) Program fees are listed in the City's bi-monthly Parks and Recreation Brochure and on the City's website.

(2) Administrative Fees

Item	Category A (Fridley Youth Athletics)	Category B (Residents and community groups)	Category C (Non- residents)
Additional maintenance staff	City staff hourly rate	City staff hourly rate	City staff hourly rate
Chalk	Market rate	Market rate	Market rate
Concession area for Community Park <u>(Included with weekend or daily tournament rental)</u>	\$175 per day \$50 per day	\$175 per day \$50 per day	\$175 per day \$100 per day
Damage deposit for multiple day rentals	\$200	\$200	\$200
Lights	\$20 per field	\$20 per field	\$20 per field
Locates for electrical or irrigation heads	Market rate	Market rate	Market rate
Portable restrooms	Market rate	Market rate	Market rate
Scoreboard and press box at Community Park	\$20 per field	\$20 per field	\$20 per field
Shelter rental for Commons Park and Flanery Park	\$65 per day \$80 per day	\$65 per day \$80 per day	\$100 per day \$120 per day
Vendor fee (concession space)	\$100 per day	\$100 per day	\$100 per day

(3) Event Fees

Code	Subject	Fee
508	Parade – Application – Daily	\$100 \$700
23	Public Dance – Application	\$75

(4) Outdoor Field Rental Fees

Use	Category A (Fridley Youth Athletics)	Category B (Residents and community groups)	Category C (Non- residents)
Baseball, softball, <u>soccer, tennis, pickleball, volleyball, and football fields (does not include Community Park weekend tournaments)</u>	\$0 per hour	\$20 per hour	\$40 per hour
Commons Park baseball and softball fields	\$80 per weekend \$40 per day	\$100 per weekend \$50 per day	\$200 per weekend \$100/day
Community Park Softball Complex	\$500 \$1000 per weekend <u>or</u> \$250 \$500 per day	\$1,000 per weekend \$500 per day	\$2,000 per weekend \$1,000 per day
Hockey rink	\$0 per hour	\$20 per hour	\$20 per hour
Soccer field	\$0 per hour	\$30 per hour	\$60 per hour
Tennis or pickleball court	\$0 per hour	\$20 per hour	\$40 per hour
Volleyball court	\$0 per hour	\$20 per hour	\$40 per hour

(5) ~~Picnic Shelter~~ Park Facility Rental Fees

Park	Resident/ <u>Non-Profit</u>	Non-Resident	Deposit
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Flanery and Commons Parks, <u>Locke Park Shelter #2, Moore Lake Pavilions – 50 guests maximum</u>	\$65 <u>80</u> plus tax	\$100 <u>120</u> plus tax	\$50
<u>1-50 guests</u>	\$105 plus tax	\$150 plus tax	\$50
<u>— 51-150 guests</u>			
<u>– Special Use Permit</u>	\$265 plus tax	\$450 plus tax	\$50
<u>Moore Lake</u>			
<u>— 1-50 guests</u>	\$35 plus tax	\$75 plus tax	\$50
<u>— 51-150 guests</u>	\$75 plus tax	\$115 plus tax	\$50
<u>– Special Use Permit</u>	\$235 plus tax	\$425 plus tax	\$50
<u>Locke Park Pavilion # 1 (150 person capacity)</u>	\$170 plus tax	\$250 plus tax	\$50
<u>Moore Lake Community Building Half Day Rental</u>	\$150 plus tax <u>on weekdays</u> \$250 plus tax <u>on weekends</u>	\$225 plus tax <u>on weekdays</u> \$400 plus tax <u>on weekends</u>	\$200
<u>Moore Lake Community Building Full Day Rental</u>	\$225 plus tax <u>on weekdays</u> \$375 plus tax <u>on weekends</u>	\$337.50 plus tax <u>on</u> <u>weekdays</u> \$600 plus tax <u>on weekends</u>	\$200
<u>Moore Lake Community Building Monitor</u>	\$25 per hour	\$25 per hour	

(6) Springbrook Nature Center Program Fees

Program	Fee
60 Minute naturalist-led program	\$4 per student
90 Minute naturalist-led program	\$6 per student
60 Minute naturalist-led program at another location	\$150
Additional program at same site	\$50
Summer Camp	
Resident	\$155 per five-day program
– Non-resident	\$165 per five-day program
Birthday Party Program	\$125

(7)(6) Springbrook Nature Center Room Rental Fees

Program/Amenity	Fee
<u>Amphitheater (Full day rental)</u>	
<u>– Resident</u>	\$225 per room per hour plus tax

– Non-resident – Non-profit group (proof of status must be provided)	\$300 per room per hour plus tax \$225 per room per hour plus tax
Classroom (\$50 refundable damage deposit due at time of booking) – Resident – Non-resident – Non-profit group (proof of status must be provided)	\$30 <u>40</u> per room per hour plus tax \$50 <u>65</u> per room per hour plus tax \$30 <u>40</u> per room per hour plus tax
Pavilion Activity Center Outdoor <u>Only</u> (\$100 refundable damage deposit due at time of booking) – Resident – Non-resident – Non-profit group (proof of status must be provided)	\$65 <u>80</u> plus tax \$100 <u>120</u> plus tax \$80 <u>65</u> plus tax
Pavilion Activity Center Indoor (\$100 refundable damage deposit due at time of booking) – Resident – Non-resident – Non-profit group (proof of status must be provided)	\$65 plus tax \$100 plus tax \$65 plus tax
Pavilion Activity Center Entire (\$100 refundable damage deposit due at time of booking) – Resident – Non-resident – Non-profit group (proof of status must be provided)	\$130 <u>170</u> plus tax \$200 <u>250</u> plus tax \$130 <u>170</u> plus tax
Portable public address (PA) system	\$50 per day plus tax

Passed and adopted by the City Council of the City of Fridley on this [day] day of [Month], 2024.

Scott J. Lund - Mayor

Melissa Moore - City Clerk

First Reading: February 26, 2024

Second Reading:

Publication: