



City Council Meeting

February 10, 2025

7:00 PM

Fridley City Hall, 7071 University Avenue N.E.

Agenda

Call to Order

The Fridley City Council (Council) requests that all attendees silence cell phones during the meeting. A paper copy of the Agenda is at the back of the Council Chambers. A paper copy of the entire Agenda packet is at the podium. The Agenda and all related materials may also be found on the City's website at FridleyMN.gov/1564/Agenda-Center.

Pledge of Allegiance

Proclamations/Presentations

- [1.](#) Fridley Public Schools

Proposed Consent Agenda

The following items are considered to be routine by the Council and will be approved by one motion. There will be no discussion of these items unless a Councilmember requests, at which time that item may be moved to the Regular Agenda.

Meeting Minutes

- [2.](#) Approve the Minutes from the City Council Meeting of January 27, 2025
- [3.](#) Receive the Minutes from the City Council Conference Meeting of January 27, 2025

New Business

- [4.](#) Ordinance No. 1428, Amending the Fridley City Code Chapter 209, Fees, to Update Fees Related to Rental Housing Licensure (Second Reading)
- [5.](#) Resolution No. 2025-14, Accepting the 2025 Law Enforcement and Fire Department Therapy Dog Grant Program
- [6.](#) Resolution No. 2025-16, Approving Appointment to the Fridley Environmental Quality and Energy Commission

Claims

- [7.](#) Resolution No. 2025-15, Approving Claims for the Period Ending February 5, 2025

Open Forum

The Open Forum allows the public to address the Council on subjects that are not on the Regular Agenda. The Council may take action, reply, or give direction to staff. Please limit your comments to five minutes or less.

Regular Agenda

The following items are proposed for the Council's consideration. All items will have a presentation from City staff, are discussed, and considered for approval by separate motions.

8. Resolution No. 2025-17, Accepting the Resignation of Councilmember Tillberry, Declaring a Vacancy
on the City Council and Calling for Appointment of a Qualified Person

New Business

Informal Status Reports

Adjournment

Accessibility Notice:

- If you need free interpretation or translation assistance, please contact City staff.
- Si necesita ayuda de interpretación o traducción gratis, comuníquese con el personal de la ciudad.
- Yog tias koj xav tau kev pab txhais lus los sis txhais ntaub ntawv dawb, ces thov tiv tauj rau Lub Nroog cov neeg ua hauj lwm.
- Haddii aad u baahan tahay tarjumaad bilaash ah ama kaalmo tarjumaad, fadlan la xiriir shaqaalaha Magaalada.

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact CityClerk@FridleyMN.gov or (763) 572-3450.



AGENDA REPORT

Meeting Date: February 10, 2025

Meeting Type: City Council

Submitted By: Melissa Moore, Assistant City Manager

Title

Fridley Public Schools

Background

Brenda Lewis, Superintendent, Fridley Public Schools will address the City Council regarding recent threats made toward Fridley district schools. Lewis and staff from the Police Division will provide the Council with a summary of how both organizations worked together to evaluate the situation, investigate, update the public and plan and plan for a safe return to school.

Financial Impact

None

Recommendation

None

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☒ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☒ Public Safety & Environmental Stewardship
☒ Organizational Excellence	

Attachments and Other Resources

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



AGENDA REPORT

Meeting Date: February 10, 2025

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Approve the Minutes from the City Council Meeting of January 27, 2025

Background

Attached are the minutes from the City Council meeting of January 27, 2025.

Financial Impact

None.

Recommendation

Staff recommend the approval of the minutes from the City Council meeting of January 27, 2025.

Focus on Fridley Strategic Alignment

- | | |
|--|---|
| ☐ Vibrant Neighborhoods & Places | ☐ Community Identity & Relationship Building |
| ☐ Financial Stability & Commercial Prosperity | ☐ Public Safety & Environmental Stewardship |
| ☒ Organizational Excellence | |

Attachments and Other Resources

- Minutes from the City Council Meeting of January 27, 2025

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



City Council Meeting

January 27, 2025

7:00 PM

Fridley City Hall, 7071 University Avenue NE

Minutes

Call to Order

Mayor Ostwald called the City Council Meeting of January 27, 2025, to order at 7:00 p.m.

Present

Mayor Dave Ostwald
 Councilmember Patrick Vescio
 Councilmember Ryan Evanson
 Councilmember Ann Bolkcom

Absent

Councilmember Tom Tillberry

Others Present

Walter Wysopal, City Manager
 Scott Hickok, Community Development Director
 Paul Bolin, HRA Assistant Executive Director
 Brandon Brodhag, Assistant City Engineer
 Jim Kosluchar, Public Works Director

Pledge Of Allegiance

Proclamations/Presentations

1. Proclaiming the Week of January 27-31 as Winter Salt Awareness Week

Mayor Ostwald presented the proclamation to a member of the Environmental Quality and Energy Commission (EQEC). Aaron Klemz, Chair of the EQEC and member of the Planning Commission, provided background information on the work he has done to raise awareness on the issue of thoughtful salt use.

Approval of Proposed Consent Agenda

Motion made by Councilmember Bolkcom to adopt the proposed Consent Agenda. Seconded by Councilmember Evanson.

Upon a voice vote, all voting aye, Mayor Ostwald declared the motion carried unanimously.

Approval/Receipt of Minutes

2. Approve the Minutes from the City Council Meeting of January 6, 2025.
3. Receive the Minutes from the Council Conference Meeting of January 6, 2025.
4. Receive the Minutes from the Environmental Quality and Energy Commission (EQEC) Meeting of December 10, 2024.
5. Receive the December 5, 2024 Housing and Redevelopment Authority Meeting Minutes.
6. Receive the Minutes from the Parks and Recreation Commission Meeting of December 2, 2024.
7. Receive the December 11, 2024 Public Arts Commission Meeting Minutes.

New Business

8. Resolution No. 2025-06, Awarding Sylvan Hills Park Improvements Project No. 24-706.
9. Resolution No 2025-07, Authorizing the Use of the Municipal State Aid System Funding for 2025 Local Improvement Projects.
10. Resolution No. 2025-11, Approving Recommendations by the Public Arts Commission's Top Three Priorities for Placing Public Art in the City of Fridley Public Arts Plan and its Recommendation for its Preferred Location for Placement of Art in Commons Park.
11. Resolution No. 2025-12, Approving Encroachment Agreement for Fridley Terrace.
12. Resolution No. 2025-13, Approving and Authorizing Signing an Agreement with Fire Officers (IAFF Local #1986) for the City of Fridley Public Safety Department for the Years 2025 and 2026.

Licenses

13. Resolution No. 2025-10, Approving Temporary Intoxicating Liquor Permit for Fridley Lions Club Winter Warm Up Event.

Claims

14. Resolution No. 2025-08, Approving Claims for the Period Ending January 22, 2025.

Open Forum, Visitors: (Consideration of Items not on Agenda – 15 minutes.)

Dane Carlson expressed concern with an issue he had with the adoption of his daughter over a decade ago as well as the mental health care that she was receiving during that time as well as potential abuse.

Mayor Ostwald was unsure what the resident was asking of the City Council. Mr. Carlson stated that he is sharing this information to spread awareness in the community. Mayor Ostwald commented that he will have a member of the Police Department follow up with Mr. Carlson.

Elyse McKenzie asked for information on the relationship between the City of Fridley and the Fridley Police Department. Mayor Ostwald replied that the Police is a department of the City.

Adoption of Regular Agenda

Motion made by Councilmember Bolkcom to adopt the regular agenda. Seconded by Councilmember Evanson.

Upon a voice vote, all voting aye, Mayor Ostwald declared the motion carried unanimously.

Regular Agenda

New Business

15. Ordinance No. 1428, Amending the Fridley City Code Chapter 209, Fees, to Update Fees Related to Rental Housing Licensure (First Reading)

Paul Bolin, HRA Assistant Executive Director, provided background information on the City's rental housing program as well as details on the current rental housing stock. He stated that the current license fee structure has remained unchanged for more than a decade and no longer covers the demands of the program nor does it compare to fees charged by other cities in the metro. He reviewed the staff recommendation to increase the licensing fees.

Mayor Ostwald asked if the increase would more accurately cover the cost of staffing. Mr. Bolin confirmed that to be correct.

Councilmember Bolkcom asked the number of visits that can be made to a property before additional fees are charged. Mr. Bolin replied that the rental inspectors strive to work with property owners to bring them into compliance. He explained that with an initial inspection if issues are identified, staff would return a second time to determine if those issues have been corrected. He noted that if a third visit is required, additional fees come into play.

Councilmember Bolkcom asked if additional fees are charged if the property owner does not show up to the scheduled inspection. Mr. Bolin replied that an additional charge does occur if the property owner does not show up to a scheduled visit.

Councilmember Evanson stated that rent continues to increase and would assume that these costs are passed to tenants rather than absorbed by landlords. He asked how this program benefits the tenants. Mr. Bolin explained that the inspections are for the benefit of residents. He stated of the 8,000 violations that are found some of those are life safety issues and provided examples.

Councilmember Vescio asked if the inspection includes other elements of the building such as mechanical equipment in addition to individual units. Mr. Bolin confirmed that is correct, and reviewed other areas and elements of the building that are included in inspections.

Motion made by Councilmember Vescio to approve the first reading of Ordinance No. 1428, Amending the Fridley City Code Chapter 209, Fees, to Update Fees Related to Rental Housing Licensure. Seconded by Councilmember Bolkcom.

Upon a voice vote, all voting aye, Mayor Ostwald declared the motion carried unanimously.

16. Resolution No. 2025-05, Receiving a Petition and Ordering Preparation of a Preliminary Report for Traffic Calming Improvements Along East Danube Road

Jim Kosluchar, Public Works Director, stated that during the public engagement process for the upcoming road construction project staff were advised of traffic speed and volume concerns on East Danube Road between Matterhorn and Innsbruck. He stated that the draft resolution receives a petition from owners on East Danube Road and requests a report be completed by staff that will summarize whether the addition of traffic calming is feasible. He provided background information, additional details on the traffic calming meeting that was held with the residents of East Danube Road, the subsequent petition that was received, and the next steps.

Councilmember Bolkcom commented that it was great to receive the input of the residents at a previous meeting on this topic. She asked for clarification on whether the cost for traffic calming would only be assessed to the directly benefiting properties. Mr. Kosluchar stated that the report will provide additional details on anticipated costs and most likely those improvements would be assessable to those directly fronting onto the road. He confirmed that both traffic counts and speed are collected as part of the data collection. He noted that while there was not a huge concern with speed as shown through the data, the road is convenient for drivers to cut through.

Councilmember Evanson reviewed some elements that could be considered for traffic calming that would range in cost and asked how those solutions would be decided upon. Mr. Kosluchar explained that the report will review the best options for traffic calming based on the information gathered. He stated that speed humps were more supported by the residents in attendance at the traffic calming meeting.

Wally Wysopal, City Manager, commented that even though this action was resident-initiated, staff will be expending resources to complete this report. He stated that if the ultimate decision of the residents is not to pursue improvements, the cost of that staff time would not be recouped.

Motion made by Councilmember Evanson to approve Resolution No. 2025-05, Receiving a Petition and Ordering Preparation of a Preliminary Report for Traffic Calming Improvements Along East Danube Road. Seconded by Councilmember Bolkcom.

Upon a voice vote, all voting aye, Mayor Ostwald declared the motion carried unanimously.

Informal Status Reports

Councilmember Vescio commented on the positive experience his family had at Winter Fest which was recently held at Springbrook Nature Center.

Mayor Ostwald noted that tickets are on sale for the Winter Warm Up hosted by the Fridley Lions which will be held on February 21st.

Councilmember Evanson noted an upcoming public meeting at the Columbia Heights Library related to public improvements on Highway 65 which will take place on February 4th. He noted that resident feedback can also be submitted on the City website.

Adjourn

Motion made by Councilmember Evanson to adjourn. Seconded by Councilmember Vescio.

Upon a voice vote, all voting aye, Mayor Ostwald declared the motion carried unanimously and the meeting adjourned at 7:44 p.m.

Respectfully Submitted,

Melissa Moore
City Clerk

Dave Ostwald
Mayor



AGENDA REPORT

Meeting Date: February 10, 2025

Meeting Type: City Council

Submitted By: Beth Kondrick, Deputy City Clerk

Title

Receive the Minutes from the City Council Conference Meeting of January 27, 2025

Background

Attached are the minutes from the City Council conference meeting of January 27, 2025.

Financial Impact

Recommendation

Receive the minutes from the City Council conference meeting of January 27, 2025.

Focus on Fridley Strategic Alignment

- | | |
|--|---|
| ☐ Vibrant Neighborhoods & Places | ☐ Community Identity & Relationship Building |
| ☐ Financial Stability & Commercial Prosperity | ☐ Public Safety & Environmental Stewardship |
| ☒ Organizational Excellence | |

Attachments and Other Resources

- Minutes from the City Council Conference Meeting of January 27, 2025

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



City Council Conference Meeting

January 27, 2025

5:00 PM

Fridley City Hall, 7071 University Avenue NE

Minutes

Roll Call

Present: Mayor Dave Ostwald
 Councilmember Patrick Vescio
 Councilmember Ryan Evanson
 Councilmember Ann Bolkcom

Absent: Councilmember Tom Tillberry

Others Present: Wally Wysopal, City Manager
 Jim Kosluchar, Public Works Director/City Engineer
 Becca Hellegers, Employee Resources Director
 Andy Todd, Police Lieutenant

Items for Discussion

1. Environmental Quality and Energy Commission Candidate Interviews

The City Council interviewed three candidates for the open seat on the Environmental Quality and Energy Commission.

2. Central Avenue (Hwy 65) Improvements Project Presentation

Representatives from the Minnesota Department of Transportation (MnDOT) presented the City Council with information regarding improvements coming to Central Avenue (Hwy 65)

3. Approving and Authorizing Signing and Agreement with Fire Officers (IAFF #1986) for the City of Fridley Public Safety Department for the Years 2025 and 2026

Becca Hellegers, Employee Resources Director, made a presentation to the City Council that summarizes the proposed labor agreement for Fire Officers (IAFF #1986) for the City of Fridley.

4. Safety Measures for City Council in the Council Chambers

Lieutenant Andy Todd provided the City Council with safety procedures to follow in the City Council chambers. This is an annual presentation.



AGENDA REPORT

Meeting Date: February 11, 2025

Meeting Type: City Council

Submitted By: Paul Bolin, Asst. Exec. Director - HRA

Title

Ordinance No. 1428, Amending the Fridley City Code Chapter 209, Fees, to Update Fees Related to Rental Housing Licensure (Second Reading)

Background

The current license fee structure (\$100 for single-family and \$150 for two-unit rentals) has remained unchanged for over a decade and no longer adequately covers rental program operating costs. A survey of neighboring cities demonstrates the City of Fridley (City) fees are substantially below market rates. Comparable cities average \$232 for single-family and \$293 for two-unit rentals, with some municipalities charging up to \$400. The Cities of Brooklyn Center, Columbia Heights, and St. Louis Park - cities of similar size and demographics - charge significantly higher fees than the City.

Staff have proposed an ordinance that will bring the City's rental license fees closer to the average fee being charged by comparable cities. The increase will cover the costs of administering the rental program. License fees will now range between \$200 for a single-family unit and \$275 for a two-unit rental, up to \$350 + \$20/unit for buildings with five or more rental units. In 2024, the current license fees generated \$183,145 in revenues. The new fee structure is expected to generate approximately \$213,540 in 2025.

The City Council held the first reading of Ordinance No. 1428 on January 27, 2025.

Financial Impact

Increased fees will ensure that rental property owners are paying for the cost of licensing and inspections.

Recommendation

Staff recommend the City Council hold the second reading of Ordinance No. 1428, Amending the Fridley City Code Chapter 209, Fees, to Update Fees Related to Rental Housing Licensure.

Staff recommend approval of a summary of Ordinance No. 1428 to be published in the Official Publication.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☒ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Attachments and Other Resources

- Ordinance No. 1428
- Summary Ordinance No. 1428

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Ordinance No. 1428

**Amending the Fridley City Code Chapter 209, Fees, to Update Fees Related to Rental Housing
Licensure**

The City Council of the City of Fridley does ordain, after review, examination and staff recommendation that the Fridley City Code be amended as follows:

Fridley City Code
Chapter 209 Fees

209.12 Fees

5. Licensing Fees

Code	Subject	Fee
308	Adult Entertainment Establishment	\$400
	– Investigation Fee	\$400
17	Auction	
	– Weekly permit	\$30
	– Annual permit	\$150
300	Beekeeping	
	– Initial fee	\$100
	– Annual renewal fee	\$25
27	Billiards	
	– First table	\$40
	– Each additional table	\$10
15	Bowling Alleys	
	– Annual license	\$40
	– Per lane	\$10
28	Carnivals	
	– Application fee	\$75
	– Each day	\$75
	– Required cash deposit or bond	\$3,000
21	Christmas Tree Lots	
	– Annual license fee	\$200
	– Deposit	\$100
300	Dogs	
	– Lifetime license	\$25
	– Duplicate license	\$5
	– Impound fee	\$25
	– Annual Dangerous Dog license	\$500
	– Potentially Dangerous Dog license	\$500

702	Drive-in Theaters	\$400
607	Entertainment	\$85
32	Food Establishment – Business License	\$45
32	Food Temporary – Business License	\$30
25	Golf Course, Driving Range	\$30
319	Haulers Mixed Municipal Solid Waste License (Garbage Truck), Yard Waste License, Organics License, Recycling License	\$100 for first truck and \$40 each additional truck
310	Hemp THC Product – Annual License – Investigation Fee, Individual – Investigation Fee, Corporation/Partnership – Administrative Penalty for individuals, first violation – Administrative Penalty for individuals, second violation within 12 months – Administrative Penalty for individuals, third violation within 12 months – Administrative Penalty for licensee, first violation Administrative Penalty for licensee, second violation within 36 months	\$1,500 \$200 \$400 \$250 \$500 \$750 \$500 \$1,000
24	Junk Yards	\$350
609	Liquor, Caterer – Annual Caterer Registration – Event Notification Permit (per event)	\$100 \$25
604	Liquor, Consumption and Display – Annual State permit – One-day City permit	\$300 \$25
603	Liquor, On-Sale Intoxicating Holiday Endorsement	\$100
603	Liquor, Lawful Gambling Endorsement	\$300
610	Liquor Manufacturers/Investigative Fee – Individual – Partnership/Corporation – Alteration of Business – Change of Officers	\$200 \$400 \$100 \$25 \$600

	– On-Sale Brewer/Distillery Taproom License – Off-Sale Brewer/Distillery Growler License	\$300
603	Liquor, On-Sale Intoxicating – No entertainment (a) 0-3,000 square feet \$6,000 (b) 3,001-6,000 square feet \$7,000 (c) Over 6,000 square feet \$8,000 – With entertainment or dancing (a) 0-3,000 square feet \$7,000 (b) 3,001-6,000 square feet \$8,000 (c) Over 6,000 square feet \$9,000	
603	Liquor, On-Sale Intoxicating Initial Investigative Fee – Individual \$200 – Corporation or partnership \$400	
603	Liquor, On-Sale Sunday	\$200
603	Liquor, On-Sale Intoxicating Temporary one day only	\$25
602	– Liquor, 3.2% Malt Liquor Off-Sale \$60 – On-Sale \$325 – Holiday Endorsement \$100	
602	Liquor, 3.2% Malt Liquor, Initial Investigative Fee – Individual \$90 – Corporation or partnership \$180	
602	Liquor, 3.2% Malt Liquor Temporary	\$60
603	Liquor, Wine	\$1,000
603	Liquor, Wine Investigative Initial Fee – Individual \$200 – Corporation or partnership \$400	
605	Liquor, Bottle Club – Annual permit \$300 – One day permit \$25	
606	Liquor, On-Sale Intoxicating Club – Per club under 200 members \$300 – Per club of 201-500 members \$500 – Per club of 501-1,000 members \$650 – Per club of 1,001-2,000 members \$800 – Per club of 2,001-4,000 members \$1000 – Per club of 4,001-6,000 members \$2,000	

	– Per club of over 6,000 members	\$3,000
606	Liquor, On-Sale Club Holiday Endorsement	\$100
300	Livestock – Initial fee – Annual review	\$100 \$25
603	Managerial License (Liquor)	\$10
125	Massage Therapy Business License – Annual license – Business investigation fee for corporations or partnerships – Business investigation fee for individual/sole proprietor	\$400 \$400 (new) \$200 (renewal) \$200 (new) \$100 (renewal)
125	Massage Therapist – License Fee – Therapist Investigation Fee	\$50 \$25
22	Music Festivals – Per day – Filing fee	\$700 \$100
35	Mobile Food Unit – Food Truck License – Food Truck Fire Safety Inspection Ice Cream Truck License	\$50 \$100 \$75
18	Motor Vehicle Body Repair Business	\$150
509	Motorized Vehicles Rental	\$50 per vehicle
300	Multiple Pet Location – License Fee – Renewal Fee – Impound Fee	\$100 \$25 \$25
300	Poultry – Initial fee – Annual renewal fee – Impound fee	\$100 \$25 \$25
507	Rental Housing Annual License – Single rental unit – Two rental units – Three rental units – Four rental unit – Five or more units License renewal late fee if more than seven days late	\$100 <u>\$200</u> \$150 <u>\$275</u> \$210 <u>\$325</u> \$270 <u>\$350</u> \$270 <u>\$350</u> plus \$ 12 <u>20</u> per unit over four units 150% of the annual license fee

	License fee to reinstate after revocation or suspension	150% of the annual license fee
	License transfer fee	\$25
	License non-compliance fee for properties that were posted for not complying with correction orders or license renewals	
	– 1-30 days	\$250
	– 31+ days	\$500
	Renting prior to obtaining a license	125% of the annual license
	Reinspection fee after second inspection	
	– Single, duplex, triplex	\$100
	– Four or more units	\$300
31	Pawn Shops	
	– Annual license fee	\$3,000
	– Monthly transaction fee	\$3 per transaction
	– Reporting failure penalty	\$4 per transaction
	– Investigation fee	\$400
14	Peddlers/Solicitor	\$60 per peddler
23	Public Dance	\$75
13	Retail Gasoline Sales	\$60
	Private Gasoline Pump	\$30 per location
602, 603, 606	Social Skill Game Tournament Service Provider	\$100 annually
16	Street Vending	
	– Industrial/commercial	\$50
	– Residential	\$70
	– Both	\$100
12	Tobacco License	\$125
12	Tobacco Product Shop	
	– License fee	\$400
	– Investigation fee	\$100
503	Tree Management License	\$150
19	Used Motor Vehicles License	\$150 per year

Passed and adopted by the City Council of the City of Fridley on this 10th day of February, 2025.

Dave Ostwald - Mayor

Melissa Moore - City Clerk

First Reading: January 27, 2025

Second Reading: February 10, 2025

Summary Publication: February 13, 2025

City of Fridley
Summary Ordinance No. 1428

Amending the Fridley City Code Chapter 209, Fees, to Update Fees Related to Rental Housing
Licensure

The City of Fridley does ordain, after review, examination, and staff recommendation that the Fridley City Code (Code) be amended by adopting Ordinance No. 1428. A summary of the amendments to the Code made by Ordinance No. 1428 are as follows:

The Ordinance amends Chapter 209, Section 209.12.5, Rental Annual Housing License Fees, of the Fridley City Code (Code). The Ordinance changes the fees for single rental unit to \$200, two rental units to \$275, three rental units to \$325, four rental units to \$350 and five or more units to \$350 plus \$20 per unit over four units.

Ordinance No. 1428 was passed and adopted by the City Council of the City of Fridley on February 10, 2025. The full text of the Ordinance is available on the City website or for inspection by any person during regular office hours at the Office of the City Clerk.



AGENDA REPORT

Meeting Date: February 10, 2025

Meeting Type: City Council

Submitted By: Ryan George, Public Safety Director
Patrick Faber, Lieutenant

Title

Resolution No. 2025-14, Accepting the 2025 Law Enforcement and Fire Department Therapy Dog Grant Program

Background

Fridley Public Safety has been selected as a recipient of the 2025 Law Enforcement and Fire Department Therapy Dog Grant Program.

The 2025 Minnesota Department of Public Safety Law Enforcement and Fire Department Therapy Dog Grant Program is designed to support mental health and emotional wellness for first responders. The program aims to provide funding for departments to acquire, train, and maintain a therapy dog that can help reduce stress, provide emotional support, and improve overall mental well-being for law enforcement officers and firefighters who regularly face high-stress and traumatic situations in their work.

This opportunity recognizes the importance of mental health resources for first responders. These trained dogs can offer comfort during difficult times, help officers and firefighters process traumatic experiences, reduce anxiety and depression, and create a supportive environment that promotes emotional resilience. The grant program represents an innovative approach to supporting the mental health of those who protect and serve their communities.

Fridley Public Safety has been approved for an appropriation of \$10,000 to fund the care of the therapy dog.

Financial Impact

This grant provides for funding of up to \$10,000 toward the Fridley Public Safety Department therapy dog program. There is no grant-match requirement.

Recommendation

Staff recommend approving Resolution No. 2025-14, Accepting the 2025 Law Enforcement and Fire Department Therapy Dog Grant Program.

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☒ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-14
- 2025 Law Enforcement and Fire Department Therapy Dog Grant Program Agreement

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-14**Accepting the 2025 Law Enforcement and Fire Department Therapy Dog Grant Program**

Whereas, Fridley Public Safety has been selected as a recipient of the 2025 Minnesota Department of Public Safety Law Enforcement and Fire Department Therapy Dog Grant Program; and

Whereas, the Therapy Dog program (program) is designed to provide mental and emotional support to our first responders; and

Whereas, the program is meant to attend critical incident debriefings and defusing to provide a sense of comfort for first responders processing a traumatic incident; and

Whereas, the program will provide office staff a mental and emotional release while working.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves City's 2025 Law Enforcement and Fire Department Therapy Dog Grant Program.

Passed and adopted by the City Council of the City of Fridley this 10th day of February, 2025.

Dave Ostwald – Mayor

Attest:

Melissa Moore – City Clerk



Grant Contract Agreement

Page 1 of 2

Minnesota Department of Public Safety (“State”) Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Law Enforcement and Fire Department Therapy Dog Grant Program 2025 Grant Contract Agreement No.: A-LEFTD-2025-FRIDLYPD-016
Grantee: City of Fridley, Police Department 7071 University Ave NE Fridley, Minnesota 55432	Grant Contract Agreement Term: Effective Date: 3/1/2025 Expiration Date: 6/30/2026
Grantee’s Authorized Representative: Lieutenant Patrick Faber City of Fridley, Police Department 7071 University Ave NE Fridley, Minnesota 55432 (763) 502-1912 Patrick.Faber@FridleyMN.gov	Grant Contract Agreement Amount: Original Agreement \$10,000.00 Matching Requirement \$0.00
State’s Authorized Representative: Natty Hels, Grant Manager Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139 (651) 230-2845 Natty.b.hels@state.mn.us	Federal Funding: CFDA/ALN: None FAIN: N/A State Funding: Minnesota Session Laws of 2024, Chapter 123, Article 1, Section 4, Subdivision 4. Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: Per Minn. Stat. § 16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn. Stat. § 16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Law Enforcement and Fire Department Therapy Dog Grant Program 2025 Application [“Application”] which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-2139. The Grantee shall also comply with all requirements referenced in the Law Enforcement and Fire Department Therapy Dog Grant Program 2025 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-LEFTD-2025-FRIDLYPD-016 / 3-100673

Project No.(indicate N/A if not applicable): N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Organization: Fridley Police Department

Budget Summary

LEFDT: Peer Support/Therapy Dog				
Budget Category	Award			
Training				
Dog training	\$1,750.00			
Total	\$1,750.00			
Other Expenses				
Accident and illness health care insurance for dog	\$1,420.00			
annual dog health	\$700.00			
Dog equipment	\$1,730.00			
food, treats	\$2,000.00			
medical spay	\$600.00			
monthly dog grooming	\$1,800.00			
Total	\$8,250.00			
Total	\$10,000.00			

IMPORTANT SIGNATURE REQUIREMENTS

Authorization to execute grant agreements/amendments can be conferred by:

- 1) Statute, 2) Bylaws, or 3) Resolution

Resolution is not needed if the authorized officials below are signing the grant agreement. These officials may confer their grant signing authority to others by resolution, and they are the only acceptable signature on a resolution:

Statutory Cities	Mayor and City Clerk
County	Board Chair and Clerk of the Board
Non-Profit	Board Chair, or official authorized in bylaws

Legal authority for signing contracts for cities and counties is identified in statute. If not signed by the office/official(s) identified in statute, the authority may be delegated by resolution from the city council or county board. If a resolution delegates to more than one person and if the word “**and**” is used between the names, then **all named individuals must sign**. If a resolution uses the word “**or**” between the names, then **either individual may sign** the contract.

Statutory Cities: MS. 412.201 Execution of instruments

“Every contract, conveyance, license or other written instrument shall be executed on behalf of the city by the mayor and clerk, with the corporate seal affixed, and only pursuant to authority from the council.”

<https://www.revisor.leg.state.mn.us/statutes/?id=412.201>

Home Rule Charter Cities: MS. 410. Minneapolis, St. Paul and Duluth are the three Home Rule Charter Cities, sometimes referred to as “Cities of the First Class”. All three cities pass Resolutions that name an office/official(s) as authorized to sign a contract.

County Board: MS. 375.13 Chair

“The county board, at its first session in each year, shall elect from its members a chair and a vice-chair. The chair shall preside at its meetings and sign all documents requiring signature on its behalf. The chair’s signature, attested by the clerk of the county board, shall be binding as the signature of the board. In case of the absence or incapacity of the chair, the vice-chair shall perform the chair’s duties. If the chair or the vice-chair are absent from any meeting, all documents requiring the signature of the board shall be signed by a majority of it and attested by the clerk.”

<https://www.revisor.leg.state.mn.us/statutes/?id=375.13>



AGENDA REPORT

Meeting Date: February 10, 2025

Meeting Type: City Council

Submitted By: Melissa Moore, Assistant City Manager

Title

Resolution No. 2025-16, Approving Appointment to the Fridley Environmental Quality and Energy Commission

Background

Pursuant to the Commissions chapter of the City Code the Fridley City Council (Council) appoints members to most of the City's advisory commissions. Earlier this year the Environmental Quality and Energy Commission (EQEC) reported a vacancy. In response the City advertised an opening on the Commission. The City received several interest forms, and three of the interested residents attended the January 27 Council Conference Meeting. The Council has selected Dustin Norman for appointment.

Financial Impact

None

Recommendation

Staff recommend the approval of Resolution No. 2025-16, Approving Appointment to the Fridley Environmental Quality and Energy Commission.

Focus on Fridley Strategic Alignment

☒ Vibrant Neighborhoods & Places	☒ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-16

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-16

Approving Appointment to the Fridley Environmental Quality and Energy Commission

Whereas, pursuant to Section 105.05 of the Fridley City Code (Code), an Environmental Quality and Commission (EQEC) was established to advise the Fridley City Council (Council) on environmental and energy concerns among citizens and businesses of the City; and

Whereas, pursuant to Section 105.02 of the Code the Council appoints Fridley residents to the City's commissions to perform functions outlined and authorized by the City Charter, Code, resolution or agreement; and

Whereas, the Council met with interested residents on January 27; and

Whereas, Dustin Norman was one who expressed an interest in being appointed to the Fridley EQEC.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby appoints Dustin Norman to the Fridley Environmental Quality and Energy Commission for a three-year term expiring on December 31, 2028.

Passed and adopted by the City Council of the City of Fridley this 10th day of February, 2025.

Dave Ostwald – Mayor

Attest:

Melissa Moore – City Clerk



AGENDA REPORT

Meeting Date: February 10, 2025

Meeting Type: City Council

Submitted By: Anna Smieja, Accounting Technician, Accounts Payable

Title

Resolution No. 2025-15, Approving Claims for the Period Ending February 5, 2025

Background

Attached is Resolution No. 2025-15 and the claims report for the period ending February 5, 2025.

Financial Impact

Included in the budget.

Recommendation

Staff recommend the approval of Resolution No. 2025-15, Approving Claims for the Period Ending February 5, 2025.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☒ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☐ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-15
- City Council Claims Report

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-15**Approving Claims for the Period Ending February 5, 2025**

Whereas, Minnesota Statute § 412.271 generally requires the City Council to review and approve claims for goods and services prior to the release of payment; and

Whereas, a list of such claims for the period ending February 5, 2025, was reviewed by the City Council.

Now, therefore be it resolved, that the City Council of the City of Fridley hereby approves the payment of the claims as presented.

Passed and adopted by the City Council of the City of Fridley this 10th day of February, 2025.

Dave Ostwald - Mayor

Attest:

Melissa Moore – City Clerk



City of Fridley, MN

Item 7.

Bank Transaction Report

Transaction Detail

Issued Date Range: 01/23/2025 - 02/05/2025

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Draft							
01/24/2025		DFT0005435	MINN DEPT OF REVENUE - SALES TAX	Accounts Payable	Outstanding	Bank Draft	\$ (57,629.85)
01/27/2025		DFT0005433	US BANK (P-CARDS)	Accounts Payable	Outstanding	Bank Draft	\$ (22,784.88)
01/27/2025		DFT0005434	US BANK (P-CARDS)	Accounts Payable	Outstanding	Bank Draft	\$ (17,267.70)
01/29/2025		DFT0005442	MINN DEPT OF REVENUE - SALES TAX	Accounts Payable	Outstanding	Bank Draft	\$ (7,898.29)
01/30/2025		DFT0005436	BOND TRUST SERVICES (BOND PMTS-WIRES)	Accounts Payable	Outstanding	Bank Draft	\$ (311,956.25)
01/30/2025		DFT0005437	BOND TRUST SERVICES (BOND PMTS-WIRES)	Accounts Payable	Outstanding	Bank Draft	\$ (2,321,431.25)
01/30/2025		DFT0005438	BOND TRUST SERVICES (BOND PMTS-WIRES)	Accounts Payable	Outstanding	Bank Draft	\$ (862,000.00)
01/30/2025		DFT0005439	BOND TRUST SERVICES (BOND PMTS-WIRES)	Accounts Payable	Outstanding	Bank Draft	\$ (124,393.75)
01/30/2025		DFT0005440	BOND TRUST SERVICES (BOND PMTS-WIRES)	Accounts Payable	Outstanding	Bank Draft	\$ (1,474,100.00)
01/31/2025		DFT0005417	EMPOWER RETIREMENT (for MN/MSRS)	Accounts Payable	Outstanding	Bank Draft	\$ (921.15)
01/31/2025		DFT0005418	EMPOWER RETIREMENT (for MN/MSRS)	Accounts Payable	Outstanding	Bank Draft	\$ (2,173.82)
01/31/2025		DFT0005419	CITY OF FRIDLEY-MISSION SQUARE-457 Def.Comp	Accounts Payable	Outstanding	Bank Draft	\$ (21,794.25)
01/31/2025		DFT0005420	CITY OF FRIDLEY-MISSION SQUARE-457 Def.Comp	Accounts Payable	Outstanding	Bank Draft	\$ (4,005.44)
01/31/2025		DFT0005421	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Se	Accounts Payable	Outstanding	Bank Draft	\$ (397.20)
01/31/2025		DFT0005422	PERA - PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	\$ (48,452.16)
01/31/2025		DFT0005423	PERA - PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	\$ (164.46)
01/31/2025		DFT0005424	PERA - PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	\$ (71,890.66)
01/31/2025		DFT0005425	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Se	Accounts Payable	Outstanding	Bank Draft	\$ (100.00)
01/31/2025		DFT0005426	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Se	Accounts Payable	Outstanding	Bank Draft	\$ (2,475.00)
01/31/2025		DFT0005427	CITY OF FRIDLEY-MISSION SQUARE RHS Retiree Health Se	Accounts Payable	Outstanding	Bank Draft	\$ (600.00)
01/31/2025		DFT0005428	CITY OF FRIDLEY-MISSION SQUARE Roth IRA	Accounts Payable	Outstanding	Bank Draft	\$ (7,195.83)
01/31/2025		DFT0005429	INTERNAL REVENUE SERVICE - PAYROLL TAXES	Accounts Payable	Outstanding	Bank Draft	\$ (47,799.82)
01/31/2025		DFT0005430	INTERNAL REVENUE SERVICE - PAYROLL TAXES	Accounts Payable	Outstanding	Bank Draft	\$ (18,430.44)
01/31/2025		DFT0005431	MINN DEPT OF REVENUE - PAYROLL TAX	Accounts Payable	Outstanding	Bank Draft	\$ (28,233.35)
01/31/2025		DFT0005432	INTERNAL REVENUE SERVICE - PAYROLL TAXES	Accounts Payable	Outstanding	Bank Draft	\$ (63,189.61)
02/03/2025		DFT0005446	SVAP II FRIDLEY MARKET LLC	Accounts Payable	Outstanding	Bank Draft	\$ (22,854.00)
Bank Draft Total: (26)							\$ (5,540,139.16)
Check							
01/29/2025			A TREE SERVICE INC	Accounts Payable	Outstanding	Check	\$ (2,800.00)
01/29/2025			AMERICAN SOLUTIONS FOR BUSINESS	Accounts Payable	Outstanding	Check	\$ (25.41)
01/29/2025			ANCOM COMMUNICATIONS INC	Accounts Payable	Outstanding	Check	\$ (504.00)
01/29/2025			ANOKA COUNTY TREASURY OFFICE	Accounts Payable	Outstanding	Check	\$ (18,692.16)
01/29/2025			ANOKA IND GRAIN & FEED DEALERS	Accounts Payable	Outstanding	Check	\$ (267.43)
01/29/2025			APPLE FORD WHITE BEAR LAKE	Accounts Payable	Outstanding	Check	\$ (633.46)
01/29/2025			ASPEN MILLS INC	Accounts Payable	Outstanding	Check	\$ (1,595.69)

Bank Transaction Report

Issued Date Range

Issued Date	Cleared Date	Description	Module	Status	Type	Amount
01/29/2025		AUTOMATIC SYSTEMS CO INC	Accounts Payable	Outstanding	Check	\$ (285.00)
01/29/2025		BEISSWENGER'S HARDWARE	Accounts Payable	Outstanding	Check	\$ (36.38)
01/29/2025		BLUEBEAM INC	Accounts Payable	Outstanding	Check	\$ (2,340.00)
01/29/2025		BOB'S PRODUCE RANCH	Accounts Payable	Outstanding	Check	\$ (26.33)
01/29/2025		BOLTON & MENK INC	Accounts Payable	Outstanding	Check	\$ (72,718.00)
01/29/2025		BRAUN INTERTEC CORPORATION	Accounts Payable	Outstanding	Check	\$ (576.50)
01/29/2025		CDW GOVERNMENT INC	Accounts Payable	Outstanding	Check	\$ (3,600.00)
01/29/2025		CENTERPOINT ENERGY-MINNEGASCO	Accounts Payable	Outstanding	Check	\$ (185.44)
01/29/2025		COMCAST/XFINITY	Accounts Payable	Outstanding	Check	\$ (2,859.95)
01/29/2025		COMPASS MINERALS	Accounts Payable	Outstanding	Check	\$ (21,913.15)
01/29/2025		CORE & MAIN LP	Accounts Payable	Outstanding	Check	\$ (423.76)
01/29/2025		CUSTOM GRAPHIX	Accounts Payable	Outstanding	Check	\$ (165.00)
01/29/2025		DELEGARD TOOL CO	Accounts Payable	Outstanding	Check	\$ (326.36)
01/29/2025		DIAMOND VOGEL PAINT	Accounts Payable	Outstanding	Check	\$ (2,475.00)
01/29/2025		DO-GOOD BIZ INC	Accounts Payable	Outstanding	Check	\$ (2,154.92)
01/29/2025		EMERGENCY AUTOMOTIVE TECHNOLOGIES	Accounts Payable	Outstanding	Check	\$ (951.15)
01/29/2025		FIREFLIES PLAY ENVIRONMENTS INC	Accounts Payable	Outstanding	Check	\$ (3,427.50)
01/29/2025		FLUID INTERIORS LLC	Accounts Payable	Outstanding	Check	\$ (514.20)
01/29/2025		FORCE AMERICA DISTRIBUTING	Accounts Payable	Outstanding	Check	\$ (2,400.00)
01/29/2025		GENUINE PARTS CO/NAPA	Accounts Payable	Outstanding	Check	\$ (94.59)
01/29/2025		GREENHAVEN PRINTING	Accounts Payable	Outstanding	Check	\$ (13,923.00)
01/29/2025		GROTH SEWER & WATER LLC	Accounts Payable	Outstanding	Check	\$ (5,293.50)
01/29/2025		H & L MESABI INC	Accounts Payable	Outstanding	Check	\$ (26,369.00)
01/29/2025		HAWKINS INC	Accounts Payable	Outstanding	Check	\$ (8,647.84)
01/29/2025		HCM ARCHITECTS-HAGEN CHRISTENSEN & MCILWAIN	Accounts Payable	Outstanding	Check	\$ (77,200.50)
01/29/2025		HYDRAULIC SPECIALTY CO	Accounts Payable	Outstanding	Check	\$ (344.46)
01/29/2025		INNOVATIVE OFFICE SOLUTIONS	Accounts Payable	Outstanding	Check	\$ (186.66)
01/29/2025		INTERSTATE ALL BATTERY CENTER	Accounts Payable	Outstanding	Check	\$ (458.85)
01/29/2025		INTL SECURITY PRODUCTS-ISP FENCING	Accounts Payable	Outstanding	Check	\$ (8.30)
01/29/2025		KELTEK INC	Accounts Payable	Outstanding	Check	\$ (25,255.28)
01/29/2025		KLEIN UNDERGROUND LLC	Accounts Payable	Outstanding	Check	\$ (2,708.75)
01/29/2025		LOFFLER COMPANIES-131511	Accounts Payable	Outstanding	Check	\$ (2,983.72)
01/29/2025		LONG RUN LEADERSHIP CONSULTING	Accounts Payable	Outstanding	Check	\$ (3,961.24)
01/29/2025		MAC QUEEN	Accounts Payable	Outstanding	Check	\$ (71.00)
01/29/2025		MAMA - METRO AREA MGMT ASSOC	Accounts Payable	Outstanding	Check	\$ (82.50)
01/29/2025		MARTIN MARIETTA	Accounts Payable	Outstanding	Check	\$ (430.87)
01/29/2025		MC TOOL & SAFETY	Accounts Payable	Outstanding	Check	\$ (376.38)
01/29/2025		MENARDS - FRIDLEY	Accounts Payable	Outstanding	Check	\$ (221.38)
01/29/2025		METERING & TECHNOLOGY SOLUTIONS	Accounts Payable	Outstanding	Check	\$ (2,161.80)
01/29/2025		METRO CITIES	Accounts Payable	Outstanding	Check	\$ (9,466.00)
01/29/2025		MINN DEPT OF NATURAL RESOURCES-OMB	Accounts Payable	Outstanding	Check	\$ (17,250.74)
01/29/2025		MINN IT	Accounts Payable	Outstanding	Check	\$ (282.45)
01/29/2025		MINNESOTA METRO NORTH TOURISM BUREAU	Accounts Payable	Outstanding	Check	\$ (4,822.51)

Bank Transaction Report

Issued Date Range

Issued Date	Cleared Date	Description	Module	Status	Type	Amount
01/29/2025		MSSA - MN STR SUPERINTENDENT ASSN	Accounts Payable	Outstanding	Check	\$ (150.00)
01/29/2025		ON SITE COMPANIES	Accounts Payable	Outstanding	Check	\$ (1,726.00)
01/29/2025		PACE ANALYTICAL SERVICE INC	Accounts Payable	Outstanding	Check	\$ (1,208.70)
01/29/2025		PALADIN TECHNOLOGIES (USA) INC	Accounts Payable	Outstanding	Check	\$ (2,382.00)
01/29/2025		POSTMASTER	Accounts Payable	Outstanding	Check	\$ (6,000.00)
01/29/2025		RESPEC	Accounts Payable	Outstanding	Check	\$ (9,036.56)
01/29/2025		SCHULTE, MARK	Accounts Payable	Outstanding	Check	\$ (177.47)
01/29/2025		STANTEC CONSULTING SERVICES INC	Accounts Payable	Outstanding	Check	\$ (2,495.00)
01/29/2025		STREET SMART RENTALS LLC	Accounts Payable	Outstanding	Check	\$ (32,936.00)
01/29/2025		SUBURBAN TIRE WHOLESALE INC	Accounts Payable	Outstanding	Check	\$ (1,223.12)
01/29/2025		TIMESAVER OFF SITE SECRETARIAL INC	Accounts Payable	Outstanding	Check	\$ (172.00)
01/29/2025		UHL COMPANY	Accounts Payable	Outstanding	Check	\$ (428.60)
01/29/2025		VERIZON WIRELESS	Accounts Payable	Outstanding	Check	\$ (480.12)
01/29/2025		VERIZON WIRELESS	Accounts Payable	Outstanding	Check	\$ (75.00)
01/29/2025		VERIZON WIRELESS	Accounts Payable	Outstanding	Check	\$ (75.00)
01/29/2025		VESSCO INC	Accounts Payable	Outstanding	Check	\$ (57.66)
01/29/2025		VESTIS	Accounts Payable	Outstanding	Check	\$ (870.10)
01/29/2025		WILLOWS BEND SENIOR LIVING LLC	Accounts Payable	Outstanding	Check	\$ (6,677.63)
01/29/2025		XCEL ENERGY	Accounts Payable	Outstanding	Check	\$ (6,531.57)
01/29/2025		YALE MECHANICAL INC	Accounts Payable	Outstanding	Check	\$ (14,735.00)
01/29/2025		ZIEGLER INC	Accounts Payable	Outstanding	Check	\$ (100.89)
02/05/2025		ANOKA COUNTY SHERIFF'S OFFICE	Accounts Payable	Outstanding	Check	\$ (9,444.00)
02/05/2025		APPLE FORD WHITE BEAR LAKE	Accounts Payable	Outstanding	Check	\$ (191.40)
02/05/2025		ASPEN MILLS INC	Accounts Payable	Outstanding	Check	\$ (156.35)
02/05/2025		ASSOC OF MINNESOTA COUNTIES-MCCFMA	Accounts Payable	Outstanding	Check	\$ (1,050.00)
02/05/2025		ASTLEFORD INTERNATIONAL TRUCKS	Accounts Payable	Outstanding	Check	\$ (2,132.68)
02/05/2025		BLUUM OF MINNESOTA LLC	Accounts Payable	Outstanding	Check	\$ (686.28)
02/05/2025		BOB'S HEATING & AIR CONDITIONING	Accounts Payable	Outstanding	Check	\$ (4,850.00)
02/05/2025		BOB'S PRODUCE RANCH	Accounts Payable	Outstanding	Check	\$ (29.81)
02/05/2025		BREWER, BETHANY	Accounts Payable	Outstanding	Check	\$ (600.00)
02/05/2025		CDW GOVERNMENT INC	Accounts Payable	Outstanding	Check	\$ (28,000.00)
02/05/2025		CENTURY LINK	Accounts Payable	Outstanding	Check	\$ (901.17)
02/05/2025		COMCAST/XFINITY	Accounts Payable	Outstanding	Check	\$ (134.89)
02/05/2025		CORE & MAIN LP	Accounts Payable	Outstanding	Check	\$ (2,475.98)
02/05/2025		DAHL, KATY	Accounts Payable	Outstanding	Check	\$ (201.67)
02/05/2025		EMERGENCY AUTOMOTIVE TECHNOLOGIES	Accounts Payable	Outstanding	Check	\$ (42,667.14)
02/05/2025		FRANZ REPROGRAPHICS	Accounts Payable	Outstanding	Check	\$ (175.46)
02/05/2025		FRIENDLY CHEVROLET INC	Accounts Payable	Outstanding	Check	\$ (383.76)
02/05/2025		GENERAL REPAIR SERVICE	Accounts Payable	Outstanding	Check	\$ (7,823.60)
02/05/2025		GENUINE PARTS CO/NAPA	Accounts Payable	Outstanding	Check	\$ (482.19)
02/05/2025		GOPHER STATE ONE-CALL INC	Accounts Payable	Outstanding	Check	\$ (151.25)
02/05/2025		GRAPHIC SOLUTIONS GROUP INC	Accounts Payable	Outstanding	Check	\$ (152.00)
02/05/2025		GSSC GENERAL SECURITY SERVICES	Accounts Payable	Outstanding	Check	\$ (58.56)

Bank Transaction Report

Issued Date Range

Issued Date	Cleared Date	Description	Module	Status	Type	Amount
02/05/2025		INTERSTATE ALL BATTERY CENTER	Accounts Payable	Outstanding	Check	\$ (385.90)
02/05/2025		JOHN HENRY FOSTER	Accounts Payable	Outstanding	Check	\$ (497.90)
02/05/2025		LONG RUN LEADERSHIP CONSULTING	Accounts Payable	Outstanding	Check	\$ (1,462.50)
02/05/2025		MARTIN MARIETTA	Accounts Payable	Outstanding	Check	\$ (764.74)
02/05/2025		METRO GARAGE DOOR/WINTER INDUSTRIES LLC	Accounts Payable	Outstanding	Check	\$ (3,350.00)
02/05/2025		METROPOLITAN COUNCIL (SAC CHARGES)	Accounts Payable	Outstanding	Check	\$ (2,460.15)
02/05/2025		MINN DEPT OF HEALTH	Accounts Payable	Outstanding	Check	\$ (46.00)
02/05/2025		MINN DEPT OF LABOR & INDUSTRY	Accounts Payable	Outstanding	Check	\$ (1,405.88)
02/05/2025		MINN RECREATION & PARK ASSOC - MRPA	Accounts Payable	Outstanding	Check	\$ (50.00)
02/05/2025		MINN STATE FIRE CHIEFS ASSOC	Accounts Payable	Outstanding	Check	\$ (285.00)
02/05/2025		NFP INSURANCE SERVICES INC	Accounts Payable	Outstanding	Check	\$ (648.75)
02/05/2025		PLUNKETT'S/VARMINT GUARD	Accounts Payable	Outstanding	Check	\$ (349.00)
02/05/2025		Q3 CONTRACTING INC / PSC	Accounts Payable	Outstanding	Check	\$ (900.88)
02/05/2025		QUADIENT FINANCE USA INC	Accounts Payable	Outstanding	Check	\$ (900.00)
02/05/2025		SMITH, MICHAEL	Accounts Payable	Outstanding	Check	\$ (40.79)
02/05/2025		SWINNEY, ADAM	Accounts Payable	Outstanding	Check	\$ (200.00)
02/05/2025		VALLEY-RICH CO INC	Accounts Payable	Outstanding	Check	\$ (7,639.92)
02/05/2025		VERSATERM PUBLIC SAFETY US INC	Accounts Payable	Outstanding	Check	\$ (41,532.00)
02/05/2025		VESTIS	Accounts Payable	Outstanding	Check	\$ (188.70)
02/05/2025		XCEL ENERGY	Accounts Payable	Outstanding	Check	\$ (1,562.13)
Check Total: (113)						\$ (599,454.96)
EFT						
01/31/2025	977	FRIDLEY POLICE ASSOCIATION-PY only	Accounts Payable	Outstanding	EFT	\$ (204.00)
01/31/2025	978	FRIDLEY-IAFF DUES/INTL ASSOC/FIRE FIGHTERS	Accounts Payable	Outstanding	EFT	\$ (120.00)
01/31/2025	EFT0000238	Payroll EFT	Payroll	Outstanding	EFT	\$ (423,233.43)
EFT Total: (3)						\$ (423,557.43)
Report Total: (142)						\$ (6,563,151.55)

Summary

Bank Account	Count	Amount
0000100479 City of Fridley	142	-6563151.55
Report Total:	142	-6563151.55

Cash Account	Count	Amount
999 999-101100 Cash in Bank - CITY Pooled Cash	142	-6563151.55
Report Total:	142	-6563151.55

Transaction Type	Count	Amount
Bank Draft	26	-5540139.16
Check	113	-599454.96
EFT	3	-423557.43
Report Total:	142	-6563151.55



AGENDA REPORT

Meeting Date: February 10, 2025

Meeting Type: City Council

Submitted By: Melissa Moore, Assistant City Manager

Title

Resolution No. 2025-17, Accepting the Resignation of Councilmember Tillberry, Declaring a Vacancy on the City Council and Calling for Appointment of a Qualified Person

Background

On February 10, 2025 Councilmember Tillberry submitted his resignation from the Fridley City Council (Council). Section 2.07 of the City Charter outlines the process for such occurrences. Councilmember Tillberry's resignation creates a vacancy, which the Council must declare by resolution. The Council then has 30 days to appoint a qualified person to assume the office. The term of the appointment will expire after the next General Election in 2026.

Interested parties must be a resident of the City and must live within the boundaries of Ward 1 (see attached map). Candidates are asked to submit an online application at FridleyMN.gov/CouncilForm. In addition to the application, candidates must also submit a letter of interest and a statement of qualifications.

Financial Impact

None

Recommendation

Staff recommend approval of Resolution No. 2025-17, Accepting the Resignation of Councilmember Tillberry, Declaring a Vacancy on the City Council and Calling for Appointment of a Qualified Person.

Focus on Fridley Strategic Alignment

☐ Vibrant Neighborhoods & Places	☐ Community Identity & Relationship Building
☐ Financial Stability & Commercial Prosperity	☐ Public Safety & Environmental Stewardship
☒ Organizational Excellence	

Attachments and Other Resources

- Resolution No. 2025-17
- Fridley Ward and Precinct Map

Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Resolution No. 2025-17

Accepting the Resignation of Councilmember Tillberry, Declaring a Vacancy on the City Council and Calling for Appointment of a Qualified Person

Whereas, on February 10, 2025 Councilmember Tom Tillberry submitted his resignation effective immediately; and

Whereas, the resignation of Councilmember Tillberry creates a vacancy on the City Council; and

Whereas, pursuant to Section 2.07.1 of the Fridley City Charter, a vacancy will be deemed by reason of resignation from office; and

Whereas, pursuant to Section 2.07.2 of the Fridley City Charter, "if a vacancy is declared to exist, the Council shall, within 30 days, appoint by majority vote a qualified person to assume the office until the next general election."

Now, therefore be it resolved, that the City Council of the City of Fridley accepts the resignation of Councilmember Tillberry effective immediately.

Be it further resolved, the City Council of the City of Fridley hereby declares a vacancy in the office of Councilmember of Ward 1.

Be it finally resolved, that the City Council of the City of Fridley proceed to fill the office of Councilmember of Ward 1 within 30 days by appointment for a term to expire after the next General Election.

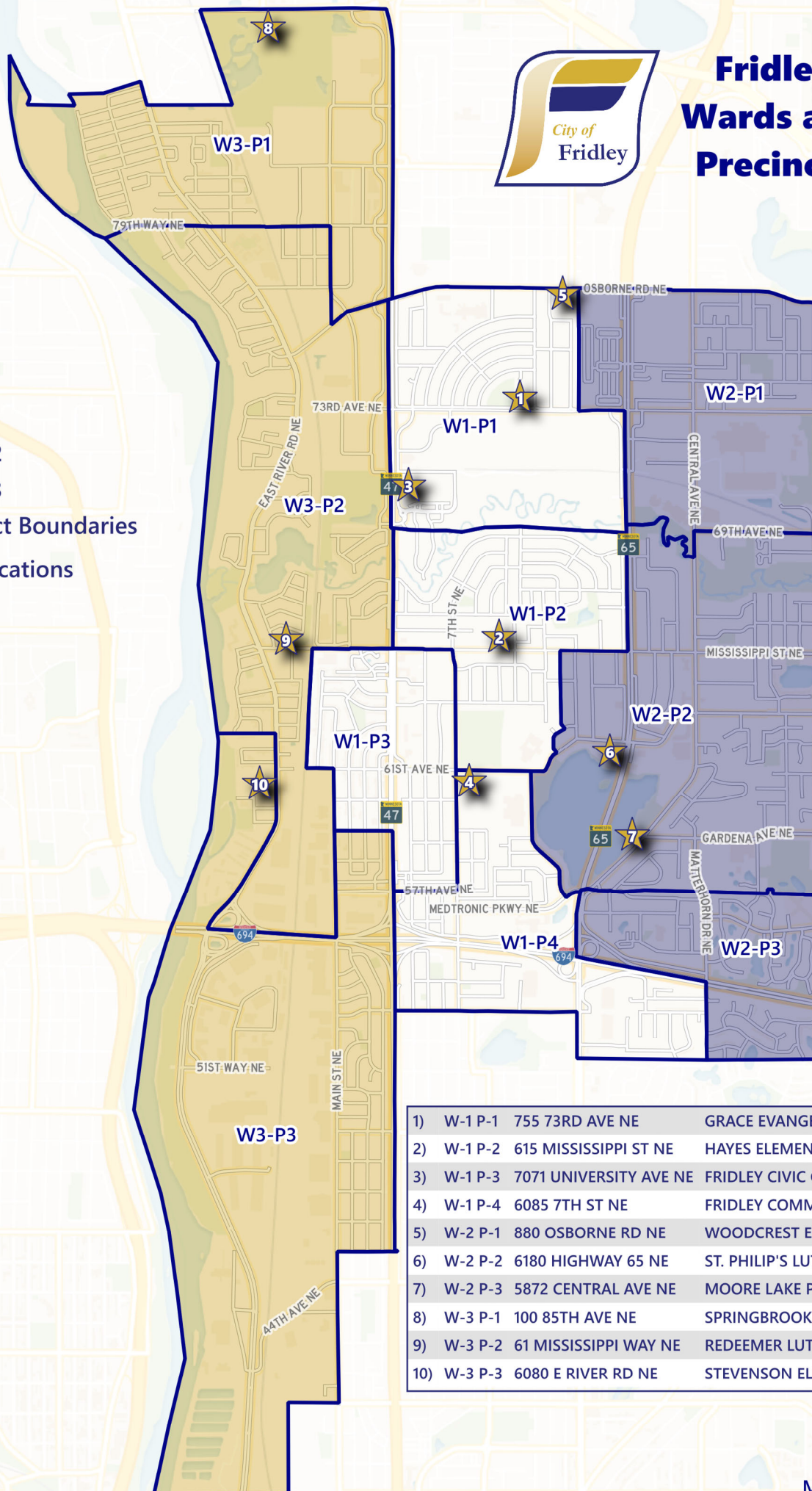
Passed and adopted by the City Council of the City of Fridley this 10th day of February, 2025.

Dave Ostwald, Mayor

Attest:

Melissa Moore, City Clerk

Fridley Wards and Precincts



1)	W-1 P-1	755 73RD AVE NE	GRACE EVANGELICAL CHURCH
2)	W-1 P-2	615 MISSISSIPPI ST NE	HAYES ELEMENTARY SCHOOL
3)	W-1 P-3	7071 UNIVERSITY AVE NE	FRIDLEY CIVIC CAMPUS
4)	W-1 P-4	6085 7TH ST NE	FRIDLEY COMMUNITY CENTER
5)	W-2 P-1	880 OSBORNE RD NE	WOODCREST ELEMENTARY SCHOOL
6)	W-2 P-2	6180 HIGHWAY 65 NE	ST. PHILIP'S LUTHERAN CHURCH
7)	W-2 P-3	5872 CENTRAL AVE NE	MOORE LAKE PARK
8)	W-3 P-1	100 85TH AVE NE	SPRINGBROOK NATURE CENTER
9)	W-3 P-2	61 MISSISSIPPI WAY NE	REDEEMER LUTHERAN CHURCH
10)	W-3 P-3	6080 E RIVER RD NE	STEVENSON ELEMENTARY SCHOOL